

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
August 17, 2016**

CALL TO ORDER: The meeting was called to order at 5:35 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Stapelman, Depies, Leukert, Knop and Trustee Rep. Miller. Absent and unexcused was School Board Rep. Medved. Guest included Trustee Art Zabel. Also present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Depies, seconded by Miller to approve the minutes from July 20, 2016 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. Correspondence from resident Ryan Hammetter regarding the Kinderberg Park Splashpad**
- V. UNFINISHED BUSINESS:**
 - 1. ALT BAUER PARK – BASKETBALL COURT/LANDSCAPING PROJECT – UPDATE** – Director Schroeder stated that the basketball court has been painted and lining is scheduled for Saturday, August 20th. The Department of Public Works will finish the remaining landscaping in the park.
- VI. NEW BUSINESS**
 - 1. 2017 OPERATING & CAPITAL IMPROVEMENTS FUND BUDGETS –** Director Schroeder discussed the budget items for 2017 that he has put together for the Village Board.

Senior Center

 - \$7500.00 to add an additional part-time office assistant, working 12hrs. a week.
 - Shelving and/or cabinets for the gift shop.

Parks & Recreation

 - Getting pricing from a contractor to remove the fabric from the fencing and pound the fence posts back down at the Kinderberg Park tennis courts.
 - The Spassland Park basketball courts and tennis courts have cracking. At this time the basketball courts are in worse shape so Director Schroeder is working with a contractor for pricing to repair the cracks, paint and reline the court.
 - The electrical service for the Wolf Haus (Dheinsville Park) is currently attached to a shed near the Wolf Haus. The DPW department is working with an electrician for pricing to move the electricity to the Wolf Haus.
 - Re-epoxy the Kinderberg Park shelter floor and the Firemen's Park restroom floors.

- Dumpster enclosures for Haupt Strasse Park and Friedenfeld Park

Capital Improvements

- Replacement of the Recreation Department Caravan
- Replacement of the Haupt Strasse Park play equipment
- New play equipment at Dheinsville Park (using park Impact fees)
- New basketball court at Kinderberg Park
- Firemen's Park pathway lighting

VII. VILLAGE BOARD REPORT: Rick stated that Al Campbell will be replacing former Trustee Shane Daniels. There was a total of 5 applicants for the opening. The Donges Bay Road project concrete was curing over the past weekend and at this point the paving of the paths should start the end of the week.

VIII. SCHOOL BOARD REPORT: Absent

IX. DIRECTOR'S REPORT:

- 1) **Alt Bauer Park Basketball Court/Pathway Project** - The color resurfacing work was completed on August 6th, with the re-painting of the lines scheduled for Saturday, August 20th. Any remaining landscape restoration along the basketball court and pathways will be completed by DPW/Parks staff when working on other site landscaping projects in Alt Bauer Park.
- 2) **Eagle Scout Project at Schoen Laufen Park** – Quinn Burnham has completed his Eagle Scout project to remove invasive species and install mulch in areas northwest of the parking lot.
- 3) **Alt Bauer Park Play Equipment Project** – The DPW/Parks staff will begin removing the existing equipment and preparing the playground site starting August 17th. The site preparation work will continue through August 26th, with Lee Recreation installing the new playground equipment August 29th through September 2nd. The resilient wood safety surfacing material will be delivered and installed the week of September 6th – 9th followed by final site work including concrete border, installation of benches, and final site restoration. The project is estimated to be completed the week of September 19th.
- 4) **Alt Bauer Park Tennis Court Resurfacing Project** – At the August 1st Village Board Meeting, approval was given to award the contract to Frank Armstrong Enterprises. Contracts were executed August 15th, with the work anticipated to start later the same week. The project will be completed by the end of September.

- 5) **2016 Emerald Ash Borer Treatment Program** – At the July 18th Village Board Meeting, approval was given to award the contract to M&M Tree Services. The 2016 treatment program will include materials and labor to treat 92 ash trees on municipal grounds, and along village streets. This project has been completed.
- 6) **Weidenbach Park Pathway Lighting** – The light poles and fixtures have been ordered. The DPW/Parks staff has scheduled completion of this project in late September/early October.
- 7) **Senior Center Rental Policies & Fees** – At the July 28th Senior Advisory Committee Meeting, approval was given to increase the rental fees to reflect the building amenities that are available to groups, and to help offset the operating costs for the facility. In addition, the security deposit portion of the fees were increased to help deter problems, and help pay for any potential damages that occur during building usage. The fees are effective January 1, 2017. The policies were changed to be consistent with the park shelter rental policies related to reservations and cancellations.

Recreation Division Report

Most of the summer programs are completed and staff is gearing up for the fall season.

Registration started on August 15th for residents and school district residents, and August 17th for Non-residents.

There are 46 programs starting in September including: Dance, Belly Dancing, Poms, Gymnastics, Fall Girls Volleyball League, Running 101, STEM Days: Roamer Meets the Pirates, Crazy Contraption Car Challenge, Little Gridders, Pee Wee & U6 Soccer, Oodles Of Art, Preschool Play group, Music Fun, Family Scavenger Hunt, Explore Martial Arts, Martial Arts Kidsfest, Kickboxing/Self Defense, Open Volleyball, Open Basketball, Softball Pitching Clinic, Intro To Tae Kwon Do, Pickleball, Learn To Skate, Intro To Hockey, Kids Klub, Co-Rec Volleyball League, Thursday Women's Volleyball League, Restore Your Core, Yoga, PULSE, Babysitter's Training, Family Dodgeball, Golf Lessons, Junior Golf Lesson Academy, Beginner Pilates Mat, Intermediate Pilates Mat, Zumba, Dhanda Yoga, Beginning Guitar, Proper Pruning and Maintenance Techniques, Scrapbooking Crop, Ipad/iphone Tips, Tricks & Techniques, The Camera in Your Smartphone, Repel Bugs the Natural Way, Boosting our Health with Beehive Products

Upcoming events include the following:

Flag Football: The Flag Football Coaches meeting was held on August 3rd. There are 4 teams in each grade level: 1st, 2nd, 3rd, 4th-5th. We have 49 volunteer coaches.

Soccer/Gridders: Pee Wee & U6 Soccer and Little Gridder's Football will be starting on September 10th. The coach's meetings are set for August 25th and August 31st to help coaches prepare for their upcoming season.

Community Band Concert: The band will end the summer season on August 17th, and will feature the Community Band's Adult Wind Ensemble.

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- X. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting will be held September 21st.
- XI. ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:10 p.m.



Shannon Lemke
Secretary