VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
NOVEMBER 21, 2011
VILLAGE HALL BOARD ROOM

CALL TO ORDER
The meeting was called to order at 7:00 p.m.

ROLL CALL
Members present: President Wolter, Trustees Baum, Hughes, Kaminski, Vanderheiden, Wing, Zabel, Ewert and Werderman. Also present were Village Attorney DeStefanis, Administrator Schornack and Clerk Knaack.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was given.

PRESIDENT'S REPORT
None at this time

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/ COMMITTEE REPORTS
Upcoming meetings were announced. Trustee Werderman reported on a recent sewer backup and stated the roots were not in the Village main. He further reported the Village cleans annually in this area to prevent blockage.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing
No appearances

CONSENT AGENDA

A. **MINUTES** -
    1. November 7, 2011 and COW October 26, 2011

B. **ACCOUNTS PAYABLE/PAYROLL**

1.	**Payroll** – Hourly	Nov. 8, 2011	$ 230,397.04
2.	**Accounts Payable**	Nov. 10, 2011	$769,109.48
3.	**Payroll** – Salary	Nov. 15, 2011	$ 75,530.59

C. **OPERATOR (BARTENDER) LICENSES** B new for the period ending June 30, 2012: Sandra J. Anderson, Rachel N. Remak, Eugene D. Stillings and Deborah A. Zenisek.

The following item was forwarded from the Public Works Committee with a unanimous recommendation:

D. **2011 PAVEMENT SURFACE EVALUATION AND RATING REPORT**

Motion by Vanderheiden second by Ewert to accept the consent agenda. Roll call vote was taken, all present voted aye. Motion carried.

UNFINISHED BUSINESS
None

PUBLIC HEARINGS – 7:00 P.M. OR LATER
2012 VILLAGE BUDGET AND TAX LEVY
Finance Director Rath gave a presentation on the proposed 2012 budget.
President Wolter opened the Public Hearing at 7:10 p.m.

With no one appearing for or against, the Public Hearing was closed at 7:11 p.m.

NEW BUSINESS

CONSIDERATION OF AN INITIAL RESOLUTION REGARDING MIDWESTERN DISASTER AREA BOND FINANCING FOR FREISTADT ALL-TEMP LLC PROJECT. INFORMATION WITH RESPECT TO THE JOB IMPACT OF THE PROJECT WILL BE AVAILABLE AT THE TIME OF CONSIDERATION OF THE INITIAL RESOLUTION
Motion by Vanderheiden second by Hughes to adopt the Resolution. Roll call vote was taken, all present voted aye. Motion carried.

DENIAL OF CLAIM – MARK DUNDON
Motion by Vanderheiden second by Baum to deny the claim. All present voted aye. Motion carried.

RESOLUTION – AUTHORIZING THE PLACEMENT OF SPECIAL CHARGES ON THE 2011 TAX ROLL AGAINST CERTAIN PROPERTIES
Motion by Ewert second by Kaminski to adopt the Resolution. Roll call vote was taken, all present voted aye. Motion carried.

2012 FIREWORKS CONTRACT
Motion by Wing second by Werderman to accept the contract with Bartolotta Fireworks Company in the amount of $14,500. Roll call vote was taken. All present voted aye. Motion carried.

RESOLUTION FOR ADOPTION OF THE 2012 VILLAGE BUDGET AND LEVY
Motion by Vanderheiden second by Werderman to accept the Resolution.

Motion by Zabel second by Wing to amend the motion to reduce Village Board postage #10-511-530-3400 to $700 and legal services 10-511-530-4100 to $75,000.

Finance Director Rath stated the tax levy was approximately 8.6 cents per thousand assessed value.
Discussion:

- The overall taxes should be going down, the County and School District taxes are also down.
- The intent is to do more asphalt paving
- Debt service is a big cost
- Any surplus at the end of 2012 can be put into asphalt paving
- Surplus can be earmarked for roads
- It is more prudent to leave the accounts as presented
- There has been a surplus for the last 2 years
- The bond company looks at us favorably
- Reserves at the end of 2011 could be put into surplus
- Cutting the supplies budget makes it harder to do jobs
- Everyone looked at their budgets really close
- Look at more significant items rather than line by line
- There could be a surplus of up to $200,000 at the end of the year
- There is no fluff in the budget
- Surplus could be applied where needed most

Wing and Zabel voted aye, all else nay. Motion is lost.

RESOLUTION FOR ADOPTION OF THE 2012 VILLAGE BUDGET AND LEVY continued:

Discussion:

- There were four Committee of the Whole meetings with Departments
- There was an opportunity to talk about every line item
- The budget was looked at line item by line item

Motion by Zabel second by Baum to amend the motion to move $125,000 from 10-542-530-3000 road repair to 10-542-530-3505 asphalt paving. All present voted aye. Motion carried.

Motion by Werderman second by Zabel to amend the motion to remove $40,000 from the sick accrual bank. All present voted aye, except Hughes nay. Motion carried.

Motion by Zabel second by Wing to amend the motion to reduce 518-830-7100 heat light and power by $4,000 from $80,000 to $76,000. All present voted aye. Motion carried.

Motion by Zabel second by Baum to amend the motion to remove $500 from 10-541-530-3200 office supplies; $1700 from 10-541-530-5400 equipment repair and maintenance and add $1200 to 10-541-530-7700/training and /seminars and $1200 to 10-541-530-7800 travel. All present voted aye. Motion carried.

Motion by Wrderman second by Wing to amend the motion to reduce 10-519-530-3500 custodial supplies from $33,000 to $25,000. All present voted aye. Motion carried.

Motion by Zabel second by Wing to amend the motion to change item 10-519-530-5210-5254 (sealcoating expenses) from a total of $8,000 to a total of $2,500. All present voted aye except Baum, Kaminski, Werderman and Vanderheiden nay. Motion carried.

Motion by Zabel second by Wing to amend the motion to reduce 10-542-530-7120 street lighting from $172,000 to $160,000. All present voted aye. Motion carried.

Motion by Baum second by Zabel to amend the motion to eliminate $8,000 fom 10-542-530-5400 equipment. All present voted aye except Kaminski and Werderman nay. Motion carried.

Motion by Zabel second by Baum to amend the motion to reduce 10-521-530-7100 Law enforcement heat light and power by $2,500 for a total of $50,000. All present voted aye except Kaminski nay. Motion carried.

RESOLUTION FOR ADOPTION OF THE 2012 VILLAGE BUDGET AND LEVYcontinued:

Motion by Baum second by Wing to eliminate the following from the Fire Dept. training and travel department:
10-522-530-7740 - $1,000; 10-522-530-7820 - $2,500; 10-522-530-7830 - $2,500; and 10-522-530-7840 - $1,000 but leave $500 in 10-522-530-7840.
Discussion:

- It wasn't used last year, why is it in the 2011 budget
- These are for seminars at WCTC or MATC
- Time constraints holds back training
- Training must be weighed against overtime
- The Fire Chief should be here to answer questions

This motion and second was withdrawn, but the Public Safety Committee will be discussing these issues.
Roll call vote was taken on the original motion as amended, all present voted aye except Baum and Zabel nay. Motion carried.

REVISED EMPLOYEE POLICY & PROCEDURE MANUAL
Motion by Hughes second by Baum to approve the manual.

Motion by Zabel second by Baum to amend the motion to say non exempt and exempt in regards to the compensatory time and overtime calculation on page 4. All present voted aye. Motion carried.

Motion by Zabel second by Kaminski to amend the motion to state the words approval of hiring of all regular full and regular part time employees need to be approved by the Village Board. All present voted aye. Motion carried.

Motion by Baum second by Hughes to amend the motion to drop the words overtime after 8 hours for part time seasonal snow plow operators. All present voted aye. Motion carried.

RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT OF SALE AND STEPS NECESSARY TO VACATE SOUTH PATTON COURT AND EFFECTUATE AMENDED CONTRACT
Motion by Baum second by Zabel to adopt the Resolution. All present voted aye. Motion carried.

ADJOURN INTO CLOSED SESSION PER WI.SS. 19.85(1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY – REVIEW QUALIFICATIONS AND SELECT STEP IN NON-UNION PAY PLAN FOR THE SENIOR COORDINATOR -AND- WI. SS 19.85 (1)(e) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHETHER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION – GERMANTOWN MUNICIPAL EMPLOYEES UNION LOCAL 3024 AND GERMANTOWN TECHNICAL/CLERICAL EMPLOYEES UNION LOCAL 3024 2012 WAGES –AND- TO APPROVE CLOSED SESSION MINUTES OF NOVEMBER 7, 2011

Motion by Baum second by Zabel to adjourn into closed session with the Park and Rec. Director to be included in closed session. Roll call vote was taken, all present voted aye. Motion carried.

RECONVENE INTO OPEN SESSION
APPROVE CLOSED SESSION MINUTES OF NOVEMBER 7, 2011
Motion by Bam second by Kaminski to approve the minutes. All present voted aye. Motion carried.

SENIOR COORDINATOR – SALARY STEP ASSIGNMENT
Motion by Hughes second by Baum to set the salary on Step 2 at a salary of $33,867. Roll call vote was taken with Baum, Hughes, Kaminski, Werderman and Wolter voting aye, Ewert, Vanderheiden, Wing and Zabel nay. Motion carried.

ADJOURNMENT
The meeting was adjourned at 11:20 p.m.

Respectfully submitted,

Elizabeth Knaack
Village Clerk