

Village of Germantown
Senior Center Advisory Committee
Meeting Minutes
October 27, 2016

I. CALL TO ORDER:

The meeting was called to order at 5:45 p.m. by Trustee Jeffrey Hughes.

II. ROLL CALL:

Arline Flesch, Trustee Alan Campbell, Trustee Jeffrey Hughes. Also present were Park & Recreation Director Mark Schroeder and Senior Coordinator Mary Fiegel.

Audience: Lynn Schriener

Excused: Trustee Dennis Myers and committee member Norine Janzen.

III. APPROVAL OF MINUTES:

Motion was made by Arline Flesch and seconded by Jeffrey Hughes to approve the July 28, 2016 minutes; motion carried unanimously.

IV. PUBLIC INPUT: NONE

V. INTRODUCTION & WELCOME TO NEW COMMITTEE MEMBER- TRUSTEE ALAN CAMPBELL

The group welcomed Trustee Alan Campbell to the committee. Alan was provided with past minutes and agendas from 2016, as well as monthly copies of the 2016 Senior Newsletter, "The Golden Years Gazette."

VI. OLD BUSINESS:

A. Senior Center Rental Policies

Mark provided background information, and the Senior Center rental fee increases that were approved at the July committee meeting. The fee increases will go into effect on January 1, 2017. Mary also went over the updated rental agreements, and the cleaning check off list for use by the rental attendant. Following discussion, a motion was made by Arline Flesch, seconded by Jeffrey Hughes to approve the facility use checklist. Motion carried unanimously.

B. Vending Machine Use

A discussion was held regarding the Soda Machine and the Candy/snack machine. Items such as candy/cookies etc. were taken out of the vending machine due to non-purchase of these items. The cost had gone up from 50 cents to 75 cents per item. Arline suggested that the price again be lowered. After discussion, Mary is to find out if the prices can be adjusted according to item. Mary will check into this, and report back at the next meeting.

VII. NEW BUSINESS:

BUDGET: Mark Schroeder reported that the Village Board has approved the 2017 Budget, and sent forth for the Public Hearing. The Proposed 2017 Budget is \$130,732 which is a \$12,131 or 10.2% increase over the 2016 Budget of \$118,601.

The budget will include a 12 hour/week part time office position, as well as monies to renovate the Senior Center Gift Shop.

VIII. DIRECTOR'S REPORT:

- A. Mark reported that the Senior Center gift shop renovation will start in January with work on the design options for cabinets and shelving. In this regard, Mary Fiegel reported that a man who was responsible for remodeling the Washington County St. Vincent DePaul stores stated that he would give suggestions to the store needs and designs on a volunteer basis. Arline Flesch reported that up to \$2,000.00 has been approved from the Senior Club as a donation toward this remodeling.
- B. Mark extended thanks to the DPW Staff for their prompt handling of the testing of the water system in July, and digital cable upgrades completed in August.
- C. Mark also announced that the Winter/Spring Recreation Brochure will be mailed to the community the first week of December.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST:

- A. The Senior Center Christmas Party will be December 14, 2016 at the Legion Hall. It starts at 10:30 a.m., followed by lunch at 11:30 a.m. and entertainment at 12:30. All persons on this committee are invited to attend.
- B. Alan Campbell stated that he is looking forward to serving on the Senior Advisory Committee.
- C. Alan Campbell also announced a Choir Program that he is involved with and asked to place a poster at the Center.
- D. The next Advisory Board meeting will be: January 26, 2017 @ 5:30 p.m.

X. ADJOURNMENT:

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Mary Fiegel, Senior Center Coordinator