

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
October 19, 2016**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Knop, Depies, Trustee Rep. Miller and School Board Rep. Medved. Guests included Chris Yatchak, Charlie Hargan, Marge and Ken Miller from Deutschstadt Heritage Foundation as well as Robb Wilson from Germantown Crusherz Softball. Absent and excused were Commissioners Stapelman and Leukert. Also present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Medved, seconded by Knop to approve the minutes from September 21, 2016 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. UNFINISHED BUSINESS:**
 - 1. 2017 OPERATING & CAPITAL IMPROVEMENTS FUND BUDGETS –** Director Schroeder stated that the last budget meeting is this evening. At this point, there have been no changes to the budgets presented.
 - 2. UPDATE ON POTENTIAL PUBLIC OPEN SPACE USE OF PRIVATE FACILITIES –** Director Schroeder indicated that the prospective owner of Riversbend Golf Course indicated that the current residents of the area wish to keep the property private.
- V. NEW BUSINESS**
 - 1. DEUTSCHSTADT HERITAGE FOUNDATION – MAIFEST 2017 REVIEW & RECOMMENDATION ON USE OF FRIEDENFELD PARK –** Chris Yatchak indicated that they have checked into multiple locations within the Village for Maifest and feel that Friedenfeld Park best fits their needs. There is currently limited electrical service at the Eastern end of the park, however we did meet with WE Energies to get a rough estimate which came in between \$10,000.00 - \$25,000.00 to get service into the park. The “Master Plan” does indicate having electricity. The other user groups ie; football and soccer have indicated they are willing to help with the cost to get electricity in the park. Maifest would have an opportunity to grow the festival at this location as well. They would be able to have more “family” orientated activities. We (Deutschstadt Heritage Foundation) would like to be a partner and financially support the park in the future.

Motion by Miller, seconded by Depies, to extend the park hours at Friedenfeld Park on May 19th and 20th, 2017 until 12:00 a.m. (midnight) and allow the use and sale of alcoholic beverages on May 19th – 21st, along with allowing traffic to park on the grass area in designated areas approved by the Village for a 1 year agreement. Motion unanimously carried.

2. **GERMANTOWN DIAMOND CLUB FIELD USAGE AGREEMENT – REVIEW & RECOMMENDATION** – Director Schroeder stated that the only changes that is being made to this agreement is adding “girls”, storage use and paying for field supplies when tournaments are held.

Motion by Depies, seconded by Miller to forward onto the Village Board with positive recommendation for approval the field usage agreement with Germantown Diamond Club. Motion unanimously carried.

3. **GERMANTOWN HAWKS FOOTBALL FIELD USAGE AGREEMENT – REVIEW & RECOMMENDATION** –

Motion by Depies, seconded by Miller to forward onto the Village Board with positive recommendation for approval the field usage agreement with Germantown Hawks Football. Motion unanimously carried.

4. **GERMANTOWN CRUSHERZ SOFTBALL FIELD USAGE AGREEMENT – REVIEW & RECOMMENDATION** – Robb Wilson has contacted the department regarding obtaining field usage in the community. Currently Robb has 1 girls team made up of all Germantown girls. He is looking for approximately 4 to 6 hours a week of field usage.

Motion by Depies, seconded by Miller, to forward onto the Village Board with positive recommendation the Germantown Crusherz, with a “z”, softball field usage agreement for approval as presented. Motion unanimously carried.

- VI. **VILLAGE BOARD REPORT:** Rick stated by that the budget process is continuing this evening. Rick stated that there may be a forth coming ordinance change regarding the ability of outdoor venues to extend hours past 10:00 p.m. This means that a business would have to apply for the extension.

Miller excused at 6:34 p.m.

- VII. **SCHOOL BOARD REPORT:** Brian stated the big topic is the referendum on the November 8th ballot.

VIII. DIRECTOR’S REPORT:

- 1) **Alt Bauer Park Play Equipment Project** – The playground contractor completed the installation of the new equipment on September 2nd. Village crews completed installation of the concrete sidewalk on September 15th, with the wood fiber safety mulch delivered on September 21st. Installation on the safety mulch, park benches and picnic table, as well as final site restoration has been completed. The playground was opened for public use on September 26th. Thanks to the parks/DPW staff for an excellent job with site and concrete work as well as project landscaping.

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- 2) **Alt Bauer Park Tennis Court Resurfacing Project** – The crack filling, patching, and installation of the Amor crack repair system was completed on September 15th. Installation of the acrylic resurfacer and acrylic color surface was completed on October 4th, with the lining of the courts completed on October 8th. Final inspection and acceptance of the work was completed on October 17th. The project has a two-year warranty.
- 3) **Pilgrim Road Tree Planting Project – Phase 1** – The pre-construction meeting was held with Century Landscaping on Monday, October 3rd. The project bid included materials and labor to plant 60 trees, however by utilizing a 2015 WDNR Urban Forestry Grant of \$5,075 that was received in 2016, the contract amount was adjusted to reflect the planting of 73 trees. All planting sites have been field located/marked with the planting scheduled for the week of October 24th – 28th.
- 4) **Weidenbach Park Pathway Lighting** – The light poles and fixtures have been ordered and delivered. The DPW/Parks staff has pushed back the completion of this project into November.
- 5) **Spassland Park Gas Main Relay Project** - Staff met with WE Energies on October 13th at Spassland Park for an update on the plans and project schedule. In 2017, WE Energies will be continuing with the western section of the project through Spassland Park, and along Revere Lane. They have surveyed the route/area of the easement, and re-marked all trees that will need to be removed. The construction easement area will impact nearly the entire southern length of asphalt pathway, as well as the removal of 23 trees and 8 pathway lights. Monies would be available for re-planting efforts. The project will start with removal of the trees in January. A complete schedule for the project will be provided to assist department staff with planning for any impacts to recreation programs and park shelter rental groups.
- 6) **Riversbend Golf Course -Potential Public Parks & Open Space Use** – Staff was contacted on September 30th by the prospective owner of the Riversbend Golf Course indicating that he had spoken to representatives of the local residential community, and the sentiment is that they would rather not have any activity on the property in the future. Once the property ceases to be used as a golf course, they would rather the land remain in private ownership with no public use.
- 7) **Senior Advisory Committee Meeting** – The next Senior Advisory Committee Meeting is scheduled for Thursday, October 27th. Topics include the 2017 Budget, and an update on programs and events.
- 8) **Farmer's Market** – The market will be closing for the season on October 29th.
- 9) **Community Garden** – The 2016 garden season is coming to a close. The gardeners have been asked to clear all produce, and prepare the soil for winter by November 1st.

Recreation Division Report: The department has 47 programs starting in October including: Parent Child basketball, 10 and under tennis (3 sites), Afterschool Legos (4 sites), Croptoberfest, Oodles Of Art, Music Fun, Softball Hitting Clinic, Intro To Tae Kwon Do, Learn To Skate, Intro To Hockey, Explore Martial Arts, Restore Your Core, Don't Be Bullied, EZ Defense for Women, Kids Cuisine, Time for Two, Basic First Aid for Kids, Tot Party, Zumba, Zumba Kids, Learn Spanish (3 sites), Pickleball, Belly Dancing, STEM Classes, Clutter Class, Mad Science, Advanced Digital Photography (2), Band (3), Nutrition for Active People, Martial Arts Kidsfest, Clown School, How to be Healthy during and After Pregnancy, Halloween Music Party, Bee Keeping, Kickboxing, Dog Therapy, PULSE.

Cancelled programs: Learn to Wood Carve, Babysitter's Training, Mad Science at CL, Afterschool Spanish at St. Boniface and CL, Exploring History of French Cuisine, and Junior Chef Day classes. All programs were cancelled due to low enrollment.

Upcoming events include the following:

Friday Family Flicks: Will be held at MacArthur School on November 11th with tentative plans to feature the movie Zootopia. We are still confirming with MacArthur PTA.

1st/2nd Grade Buckets: Registration Deadline is November 1st.

Bucketeer Basketball: The coaches meeting is scheduled for Tuesday, October 25th at Kennedy Middle School. Limited openings remain.

Family Scavenger Hunt: We had 16 families enrolled, but only 3 turned in an entry. We still had fun judging the entries.

Fall Girls Volleyball League: We have five 3rd/4th grade teams and 1 big 5th/6th grade team. We were able to keep the kids from each school together on a team. Girls are having fun playing games on Saturdays at KMS. We are excited that we brought this program to the community. Games will end on Oct. 29th.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting will be held November 16th.

X. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:46 p.m.

Shannon Lemke
Secretary