

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:

PUBLIC SAFETY COMMITTEE

DATE AND TIME:

MONDAY, DECEMBER 5, 2016

5:30 p.m.

LOCATION:

VILLAGE HALL BOARD ROOM
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Baum, Campbell and Myers.
- II. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** November 7, 2016 Regular Meeting
- V. **REPORTS:**
- A. Police Department
 - 1. Monthly
 - B. Fire Department
 - 1. Monthly
 - C. Overtime Reports
 - 1. Police Department
 - 2. Fire Department
 - D. Policy Updates
 - 1. Police Department:
 - a. None
 - 2. Fire Department:
 - a. None
- VI. **UNFINISHED BUSINESS:** None

VII. **NEW BUSINESS:**

- A. Animal Fancier License for January 1, 2017 – December 31, 2017
Phil Secker, W167 N10532 Bridle Path, Complaint Received
- B. Request Authorization to Pay Invoice to Lakeside International, LLC for Part of
Emergency Repairs to Ambulance 52
- C. Request Authorization to Pay Invoice to Pro-Phoenix Annual Service Support and
Maintenance

VIII. **NEXT MEETING:** Set January 2017 Meeting Date and Time

IX. **ADJOURNMENT:**

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

***NOTICE** is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
NOVEMBER 7, 2016
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes and Trustees Baum, Campbell and Myers.

Also present were Police Chief Hoell, Captain Snow, Fire Chief Weiss, and Deputy Chief Delain.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Baum, to approve the minutes of the October 3, 2016 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported on the following:

- Trick or treat event went smoothly with no incidents
- On October 24th, a resident found some cash and turned it in to the department, the owner of the cash did call the department and was able to claim the money
- Youth Futures is having a scrap metal drive on the upcoming weekend, the dumpsters will be located at the police department front lot
- Rambo will be having surgery tomorrow and is expected to be off duty for the following 2 weeks

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported on the following:

- Call for service involving two burn patients
- Semi-truck fire at Waste Management
- Chemical reaction incident at Kit Packers resulting in an evacuation of the building
- The department is 10% busier than last year at this time
- Motor vehicle accident on 41 near Holy Hill Road where Flight for Life was called

OVERTIME REPORTS: Police Department – Hoell advised that overtime numbers are comparable to last year's numbers.

Fire Department – Weiss stated that their overtime is tracking as expected with no major concerns.

POLICY UPDATES:

Police Department – Snow advised that Policy 12.01 - Weapons and Ammunition - was not ready for review and would be brought back at December's meeting. The following policies were reviewed by the committee:

1. 7.03 Lockup Facility
2. 6.03 Operation of Police Vehicles
3. 6.04 Body Armor Utilization

Snow advised the 3 listed policies had undergone minor updates, there were no major changes from the original policies.

Fire Department – none.

PUBLIC PEACE AND GOOD ORDER ORDINANCE: VILLAGE OF GERMANTOWN ORDINANCE AMENDMENT TO PROVIDE FOR EXTENDED HOURS FOR CERTAIN LATE NIGHT OUTDOOR ENTERTAINMENT USES BY CONDITIONAL USE PERMIT WITHIN THE VILLAGE (SECTION 9.07(2)(B) OF THE VILLAGE OF GERMANTOWN MUNICIPAL CODE:

Hughes advised this item was brought back to Public Safety for discussion on how to properly notice the residents of the Village. He added that the Village Board had discussed this matter and felt there needed to be a more encompassing type of notice to residents. Baum stated that standard noticing is 300' from the affected property, and they have widened that area up to 1 mile when notice was given for cell towers. He stated he would favor a larger notice perimeter.

Ed Schuster of N116 W15881 Main Street was present and said he was concerned with the number of taverns on Main Street this proposed amendment might affect, and what the Village was going to do about the current noise ordinance and its 10PM cutoff. Hughes responded that those concerns could be brought up at the Board meeting, he said tonight was for discussion on how to notice the residents on this matter. Schuster suggested that postcards could be mailed out.

Discussion followed with Hughes advising that the common notification sources could be used such as the village website, newspaper, and message board by the library. Myers noted that the notice could be included with the tax forms mailed out in December and then brought back to the Board in January 2017. Myers made a motion to include notification of the ordinance amendment with the tax bills and bring back to Village Board on January 16, 2017. Motion was seconded by Campbell. Discussion continued with Hughes advising that if it were not feasible to include notification with the tax bills, this matter would come back to Public Safety at the December 5, 2016 meeting. Myers stated he would talk to Finance Director Rath to see if the notices could be mailed with tax forms, and if not, this item would be discussed at the December 5th meeting for a different solution. Baum questioned whether an alternative plan should be discussed at this time, Hughes advised that could be looked into at the next meeting. Motion carried unanimously.

Trustee Zabel suggested an alternative plan if this procedure was not feasible. He said it would entail contacting the engineer's office or clerk's office to look at a map for business zoning and map out either a 1 mile radius or ½ mile radius to determine the number of residents that would be included in the areas affected by this proposed amendment.

SURPLUS (SELL) ENGINE 61 – 1989 MACK FIRE PUMPER: Weiss advised that the department was requesting to sell this unit which is a second reserve engine and only used on rare occasions. The unit currently is in need of repairs which would cost approximately \$1500. He added that the truck is over 25 years old and is a drain on the department's budget.

A motion was made by Baum, seconded by Myers, to approve the sale of the 1989 Mack Fire Pumper Engine 61. Myers questioned how much the engine would bring in, Weiss stated it could bring anywhere from \$6600 to \$11,000 based on sales of other similar trucks, and this money could be used to offset some of their other expenses. Motion to approve carried unanimously.

REVIEW THE INSURANCE SERVICE OFFICE (ISO) RATING FOR THE VILLAGE OF GERMANTOWN: Weiss stated that he is very proud of the fire department for this rating which was previously a 4 and now after being reevaluated they are 3/10 which would cover the residences and businesses within a 5 mile radius of the fire station. Weiss went on to say there are steps he can take that could further improve this rating which would include developing pre-arrival instructions for

emergency communications/dispatch, and credit for dispatch circuits which need weekly testing. He added he would be meeting with Chief Hoell regarding pre-arrival instructions for dispatch. Weiss also stated that he is fairly confident they could achieve an ISO rating of 2 next year which results in better insurance rates for businesses and residences.

FIRE DEPARTMENT MONTHLY REPORT (continued): Weiss stated there was one additional item he wanted to bring up which is the danger that firefighters face when there are attic fires. He said there is a special nozzle which they could purchase used specifically for attic fires, but these nozzles cost about \$1000 each and they would need 3. Weiss then showed the committee a nozzle which Delain built for about \$50 and would serve the same purpose. Baum questioned whether there would be any liability associated with using this item, Weiss responded that fire departments commonly make some of their own tools and there is no liability associated with it.

NEXT MEETING: Next meeting date set for Monday, December 5, 2016 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:02 p.m.

Recorded by,

Julie L. Barth
Secretary

V.C. 1+2

Overtime Report for Police & Fire Departments

2016 Year to date through:

20-Nov-16

2016						2015			
Empl #	Employee Name	Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	8.00	473.28	53.75	80.63	24.50	82.50	107.00	1,407.16
92	Bloch, Ryan	154.75	8,231.15	32.00	48.00	145.25	50.25	195.50	7,501.44
141	Borden, Ray	74.50	4,069.94	61.50	92.25	68.50	105.00	173.50	3,636.32
115	Case, Robert	217.00	11,542.23	4.50	6.75	338.50	16.13	354.63	17,481.83
107	Heaney, Troy	46.50	1,819.08	35.50	53.25	0.00	0.00	0.00	0.00
153	Jones, Matthew	180.50	7,061.16	34.00	51.00	0.00	0.00	0.00	0.00
101	Jones, Shawn	86.75	4,614.23	0.00	0.00	311.75	99.75	411.50	16,100.33
88	Laux, Kevin	58.50	3,111.62	33.25	49.88	92.25	145.13	237.38	4,764.25
142	Marten, Shawn	164.00	8,723.16	37.25	55.88	87.75	156.38	244.13	4,531.85
102	Mikulec, Dan	78.00	3,800.16	76.50	114.75	148.50	164.63	313.13	7,023.31
152	Miller, Timothy	8.50	452.12	0.00	0.00	159.00	42.75	201.75	8,211.56
86	Moschea, Daniel	4.50	239.36	93.25	139.88	166.00	124.88	290.88	8,573.07
138	Olson, Toni	150.50	8,221.82	69.50	104.25	116.50	125.25	241.75	6,184.40
137	Pesch, Justin	230.50	9,017.16	9.50	14.25	0.00	40.88	40.88	0.00
133	Pierce, Catherin	31.50	1,232.28	101.00	151.50	0.00	12.75	12.75	0.00
96	Pierzchalski, David	278.25	14,800.12	30.00	45.00	337.75	165.38	503.13	17,443.10
98	Rechlicz, Justin	40.50	2,154.20	114.00	171.00	162.75	133.88	296.63	8,405.22
136	Rollinger, Kevin	534.25	20,899.86	84.25	126.38	13.25	32.63	45.88	503.24
121	Schubert, Matthew	90.00	4,787.10	3.00	4.50	104.50	40.13	144.63	5,396.90
89	Schulz, Zachary	38.75	1,515.90	27.50	41.25	0.00	0.00	0.00	0.00
97	Spreiter, Jared	110.25	4,312.98	27.00	40.50	0.00	0.00	0.00	0.00
128	Stieve, Jeffrey	85.42	4,543.31	64.50	96.75	83.50	170.63	254.13	4,312.36
99	von Bereghy, Darren	186.50	9,086.28	37.75	56.63	224.50	106.13	330.63	10,617.73
Total Police			134,708.48					*	132,094.06
Annual Budget			95,000.00						95,000.00

State Aid Reimbursement	7,002.25	11.30.2016	Total year end actual = \$1: \$	168,155.29
Hunting/Concealed Carry Permit	0.00	11.30.2016	* (difference from report due to personnel changes)	
			2015 State Aid Reimb	\$25,091.02
			2015 'Hunting/Concealed Carry Permit	0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time									
*	523 Delain, John	226.50	7,379.37	0.00	0.00	473.25	15,418.49	0	0.00
*	563 Rossman, Craig	335.00	10,914.30	43.25	64.88	381	12,412.98	69.5	104.25
*	593 Smith, Steve	107.25	3,494.21	7.50	11.25	99.25	3,233.57	8.75	13.13
Fire Dept Regular Part-time									
		over 60					over 60		
		Hrs over 60	@ Reg Rate	Over 80 hrs	True OT cost	Hrs over 60	@ Reg Rate	Over 80 hrs	True OT Cost
**	625 Goetz, Steve	18.75	330.75	48.75	1,289.93	229	4,039.56	58.08	1,536.70
**	617 Hass, Thomas	73.25	1,292.13	76.75	2,030.82	1122	19,792.08	565.08	14,951.98
**	605 Rodriguez	1096.75	18,381.53	722.88	18,173.12	1574	24,633.10	1100.52	25,834.79
**	653 Asmondy	1105.50	18,528.18	879.30	21,548.58	1144	17,903.60	788.92	17,999.69
					43,042.45				60,323.16

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2016 Cost	2015 Hours	2015 Cost
***	629 McCullough, Jim			
***	639 Rammel, Brian			
***	650 Harris, Tim			
***	653 Asmondy, Robert		14.50	455.45
***	658 Silvis, Pete		8.75	354.53
***	660 Schodron, Kevin			
***	673 Neu, Jeremy			

total POC overtime 0.00 0.00 23.25 809.98

* Full time, hours are over and above the 20 normal overtime hours reflected in their base wages

** Part time hours worked over and above 60 normal hours in two weeks. Some of which are paid at 1.5 times

True OT Cost thru:
20-Nov-16 93,875.59

Last year's true OT Cost
129,824.98

Budget -- included within general wages
Total Fire Dept - OT wages paid through 12.31.15 129,824.98
Total Fire Dept - OT wages paid through 12.31.14 207,125.76

VILLAGE OF GERMANTOWN
Office of the Village Clerk
N112 W17001 Mequon Road, P.O. Box 337
Germantown, WI 53022-0337
Phone: (262) 250-4740 Fax: (262) 253-8255

VII. A

RECEIVED

NOV 04 2016

OFFICE OF VILLAGE CLERK
VILLAGE OF GERMANTOWN

APPLICATION FOR ANIMAL FANCIER'S ESTABLISHMENT

Chapter 12.16 of the Municipal Code

Annual Fee: \$25.00

Name: Phil Secker

Address: W167 N10532 Bridle path

City/State/Zip Code: GERMANTOWN WI 53022

E-Mail Address: csecker@wi.rr.com

Phone Number: 262-253-3602 Date of Birth: 12-2-54

Zoning of Property: _____ ** See Zoning Limitations. If you do not reside in an approved zoning district, you do not qualify for this permit. **

Please Note: Animal Fancier's License will not be issued unless all of the individual cat or dog licenses are paid and issued prior to December 31st.

Purpose of requesting an animal fancier's permit:

TO HAVE OUR 6 DOGS ON OUR PROPERTY

Listing of each animal:

NAME DOG / CAT:	MALE/ FEMALE	COLOR	BREED	RABIES TAG NO. & EXPIRATION DATE:
<u>Sage</u>	<u>F</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>150530 11-18-18</u>
<u>Bella</u>	<u>F</u>	<u>Black/TAN</u>	<u>SABLE ELKHound</u>	<u>120587 12-17-16</u>
<u>GRACIE</u>	<u>F</u>	<u>Tricolor</u>	<u>Beagle</u>	<u>120588 12-17-16</u>
<u>Buddy</u>	<u>M</u>	<u>Black/TAN</u>	<u>Beagle</u>	<u>140369 7-2-17</u>
<u>Hanna</u>	<u>F</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>150541 11-18-18</u>
<u>Sophie</u>	<u>F</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>150678 11-30-18</u>

If there are more animals, attach a separate sheet or use the back of this form giving required information. Also, attach a copy of the plot plan showing dog runs, etc., if applicable.

Name of Veterinarian: Besty Miller

Address: 3336 CTY RD K

City/State/Zip Code: HARTFORD WI 53027

Phone Number: 262-673-5355

Phil Secker
Signature of Owner

10-29-16
Date

VILLAGE OF GERMANTOWN ADMINISTRATIVE USE ONLY:

Date Clerk's Department mailed out 300' notices (Attach list of property owners that notices were sent to.):

NOVEMBER 18, 2016

Police Chief Date Notified: 11-18-16

Approved or Denied (Circle One)

Date:

Public Safety Meeting Date: 12-5-16

Approved or Denied (Circle One)

Village Board Meeting Date:

Approved or Denied (Circle One)

License Number

Date Effective

Clerk / Deputy Clerk

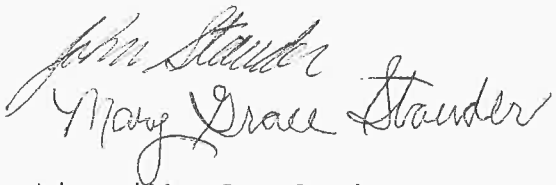
Office of the Village Clerk
N112W17001 Mequon Road
Germantown, Wisconsin 53022

November 22, 2016

Ms Tanya Raymond:

This is my eighth annual objection, being against Mr. Phil Secker having an Animal Fancier's License to allow more than three dogs or three cats or any combination thereof on his property. Having discussed this issue with the Village President last year, to no avail, I highly doubt that anything will be done this year as well. I will continue to object each year to the issuance of this license to Mr. Secker's application, based upon annoying multiple barking dogs; dogs getting loose and running throughout the subdivision; excessive number of animals on a three-eighths acre of property in a heavily populated subdivision. I continue to wonder why other neighbors are so afraid to object to these same issues associated with so many animals on a single piece of property. I realize that you are the messenger; so please do not take it personally. I have enclosed copies of this letter for the Police Chief and the Public Safety Committee Chairman, to spare you the task of having to read this letter to them. I am sure neither of them have next door neighbors, or neighbors two houses away, with three to six dogs; or they would know exactly what I am talking about. I sincerely hope his dogs never get loose and bite small children playing in their own yards.

Thank you,

A handwritten signature in cursive script that reads "John and Mary Grace Stauder". The signature is written in dark ink and is positioned above the printed name and address.

John and Mary Grace Stauder
W166N10563 Surrey Drive
Germantown, Wisconsin 53022
262-251-9495

cc: Police Chief Hoell
Trustee Jeff Hughes, Public Safety Committee Chair



VII. B

Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: December/2016

Agenda item: New Business

Item Title: Authorization to pay Invoice to Lakeside International, LLC for part for emergency repairs to Ambulance 52

Submitted By: Gary L. Weiss, Fire Chief 

Summary Explanation: Requesting authorization to move to the full Board of Trustees the invoice for emergency repairs to Ambulance 52 for a total amount of \$6,701.94. \$1995.00 will be related to the department once the invoice is paid for core charges.

Account # 10-522-530-5500

Attachment: Ordinance _____ Resolution _____ Other X _____

Copy of invoice

Requested Action:

Authorization to move forward to the full Board of Trustee's

10-522-530-5500

Fire 1752



Lakeside International, LLC

6510 Aurora Road Suite B
West Bend, WI 53090
262-629-4600 800-227-2244
Fax 262-629-9846

THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR THE PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THESE PARTS.

DATE ENTERED 02 NOV 16	YOUR ORDER NO. BL411271	DATE SHIPPED 03 NOV 16	INVOICE DATE 03 NOV 16	INVOICE NUMBER 3046507P
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ACCOUNT NO. 19901

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PAGE 1 OF 1

VILLAGE OF GERMANTOWN
REQUIRES P O #
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

VILLAGE OF GERMANTOWN (SHOP)
N122 W17177 FOND DU LAC
GERMANTOWN, WI 530220337

BL411271

SHIP VIA		SLSM.	B/L NO.		TERMS		CHG NET 30	
		25						
ORD	SHIP	B.O.	PART NUMBER	DESCRIPTION		LIST	NET	AMOUNT
6	6	0	5010715R91	INJECTOR, I334, RADI	2	698.93	377.41	2,264.46
			EXCHANGE				266.00	1,596.00
1	1	0	5010755R93	KT PUMP, KIT, RE	0	1701.11	1389.24	1,389.24
			EXCHANGE				399.00	399.00
1	1	0	1836005C1	GASKET HIGH PRE	0	25.05	17.92	17.92
1	1	0	1882223C93	GASKET ASSY, VA	0	490.57	327.70	327.70
1	1	0	1841581C1	RING O SIZE 208 12G	13	4.23	3.03	3.03
1	1	0	1873906C1	GASKET IRREGULA GSKD	1	34.62	28.25	28.25
2	2	0	1875784C93	SENSOR ASSEMBLY 12G	2	338.02	245.07	490.14
6	6	0	1841923C98	ADAPTER, ASSY I 12A	6	42.20	27.70	166.20
				FREIGHT	20.00			
				Thank you for this order, SAM KOLLMANN & DONALD LEMKE				
15% Restocking fee on all returns Invoice required for returns No returns on electrical or open pack Cores must be returned within 15 days Thank you for your business						PARTS	1344013	6,681.94
						SUBLET		
						FREIGHT	1361113	20.00
						SALES TAX		0.00
						TOTAL	1110300	\$6,701.94

core charge



VII.C

Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: December/2016

Agenda item: New Business

Item Title: Authorization to pay Invoice to Pro-Phoenix Annual Service Support and maintenance

Submitted By: Gary L. Weiss, Fire Chief

Summary Explanation: Requesting authorization to move to the full Board of Trustees the Annual Service Support and Maintenance agreement for the following:

- Fire RMS
- WDA Netmotion
- Remote inspection

Total amount due: \$10,349.72

Service period 1/1/20017-12-31/17

Account # 10-522-530-7910

Attachment: Ordinance_____ Resolution_____ Other X_____

Copy of invoice

Requested Action:

Authorization to move forward to the full Board of Trustee's

**PROPHOENIX CORPORATION**

502 Pleasant Valley Ave, Suite 1
Moorestown, NJ 08057

Phone # 609-953-6850

Web: www.prophoenix.com

Invoice

Bill To
Germantown FD N115 W18752 Edison Drive Germantown, WI 53022 Attn: Chief Weiss Email: gweiss@germantownfiredept.com

Date	Invoice #	Invoice Amount
11/1/2016	2017012	\$10,349.72
P.O. No.	Terms	Due Date
	Net 30	1/31/2017

Item	Description	Qty	Rate	Amount
EZ-ASM	Annual Support and Maintenance - Fire RMS and WDA	1	9,092.51	9,092.51
NETMO	Netmotion products - Netmotion 40 Devices	1	1,031.25	1,031.25
PHOENIX	Remote Inspection Licenses (2)	1	225.96	225.96
	Maintenance Period: 1/1/2017 - 12/31/2017			

		Total	\$10,349.72
Tax ID	20-5731095		

Please make checks payable to "ProPhoenix".
For Billing inquiries, please contact your Project Manager or Jeff Reit at extension 251 or e-mail to jeff@prophoenix.com. It's been a pleasure working with you!

Payments/Credits	\$0.00
Balance Due	\$10,349.72

10-522-530-7910