

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

AMENDED 10-8-15

AMENDED 10-9-15

MEETING: **JOINT MEETING OF GERMANTOWN PARK & RECREATION
COMMISSION & BUILDING CONSTRUCTION OVERSIGHT COMMITTEE**

DATE AND TIME: **WEDNESDAY, OCTOBER 14, 2015 at 5:30p.m.**

LOCATION: **GERMANTOWN SENIOR CENTER, W162 N11960 PARK AVENUE**

*****Additional location listed below*****

****NOTICE:** The Germantown Park and Recreation Commission shall call to order and then meet concurrently with the Building Construction Oversight Committee upon the subject matter listed below. In the event that less than a quorum of the membership of the Germantown Park and Recreation Commission is available to so meet, notice is provided as follows: Notice is given that members of the Germantown Park and Recreation Commission may assemble to gather information about an item over which they have decision-making responsibility. This may constitute a meeting of the Germantown Park and Recreation Commission per State ex rel. Badke v. Greendale Village Board, even though the Germantown Park and Recreation Commission will not take formal action at this assembly, in the event of the absence of a quorum of its membership.

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

I. **ROLL CALL:**

II. **APPROVAL OF MINUTES:** September 9, 2015

CONVENE MEETING AT FIREMEN'S PARK

****At this time, approximately 5:35 p.m., both committees will recess and reconvene at the Firemen's Park – W162N11870 Park Avenue**

****At approximately 5:50 p.m. both committees will recess and reconvene at the Senior Center – W162N11960 Park Avenue for the remainder of the meeting**

*****Please Note:** times indicated are an estimated arrival time and there may be some delays in arriving at each location.

III. **NEW BUSINESS -**

1. Kiwanis Performing Arts Pavilion – Review & Recommendation on Location with Firemen's Park

- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes)
- V. **UNFINISHED BUSINESS:**
1. Alt Bauer Parking Lot/Pathway and Basketball Court – Update
 2. Old Fire Company Agreement for Use of Firemen's Park Shelter – Update
 3. Park Site Evaluations – Update
- VI. **NEW BUSINESS – continued:**
1. 2016 Operating & Capital Improvements Fund Budgets
 2. Eagle Scout Projects – Special Presentations to Wesley Carlson & Mack Miller
- VII. **VILLAGE BOARD:**
- VIII. **SCHOOL BOARD REPORT:**
- IX. **DIRECTOR'S REPORT:**
- X. **ANNOUNCEMENTS OF PUBLIC INTEREST:**
- XI. **ADJOURNMENT:**

The next Park & Recreation Commission meeting will be **November 11, 2015 @ 5:30p.m.**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
September 9, 2015**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chair Coulthurst.

I. ROLL CALL: Chair Coulthurst, Commissioners Stapelman, Depies, Trustee Rep. Miller and School Board Rep. Medved. Absent and excused was Commissioner Knop. Absent was Commissioner Lieffring. Also present were Director Schroeder, Recreation Supervisor Breest and Secretary Lemke.

II. APPROVAL OF MINUTES: *Motion by Miller, seconded by Medved to approve the minutes from August 12, 2015 as presented with the stated correction: on page 4, "Special Events", Amazing Race "tan" should have read "than". Motion unanimously carried.*

III. PUBLIC INPUT: Nothing

IV. UNFINISHED BUSINESS:

1. ALT BAUER PARKING LOT/PATHWAY AND BASKETBALL COURT -

UPDATE: Mark stated paving has begun. The acrylic surface and color coating will be the next process. That process is weather/temperature dependent.

2. OLD FIRE COMPANY AGREEMENT FOR USE OF FIREMAN'S PARK

SHELTER - UPDATE: The Village Attorney is finalizing the agreement. The Fire Company representatives have viewed the agreement and had concerns regarding "Right of Usage", "The Village's Park and Recreation Program and individuals paying rental fees for the usage of the Firemen's Park Shelter shall have priority in usage of the shelter." Schroeder stated that changing the wording to read "Shelter reservations for the calendar year will be taken on a first come, first serve basis, following the same rental policies and procedures that apply to the general public" will hopefully clarify the intent of the agreement.

3. CONSIDERATION OF PEDESTRIAN ACCOMMODATIONS FOR WISCONSIN DEPARTMENT OF TRANSPORTATION INTERSTATE 41

BRIDGE REHABILITATION PROJECT: Mark stated that the Department of Transportation has indicated that the bridge replacement, including the pedestrian lanes on Freistadt and/or Holy Hill Road bridges will not take place until possibly 20-30 years down the road after the bridge maintenance has been completed.

V. NEW BUSINESS

1. DHEINSVILLE PARK SHELTER – REVIEW & DISCUSSION: Jeff Dhein stated that the Germantown Historical Society have been discussing constructing a large shelter at Dheinsville Park through donations. It would be 80X140 in size and an "open air" shelter. At this point they have been renting a 60X120 tent for Oktoberfest. The reservations would be handled through the Recreation Department. The current cost projections for this project, including a concrete slab and electrical is \$500,000.00. The Park & Recreation Commission gave positive feedback for the Germantown Historical Society to keep moving forward on fundraising efforts.

2. **PARK SITE EVALUATIONS:** The Commissioners are to evaluate Schoen Laufen, Wiedenbach and Dheinsville Parks and submit their evaluation sheets prior to the October meeting to the Park & Recreation Department office.

VI. VILLAGE BOARD REPORT: Trustee Miller stated that the budget process will be starting with the first meeting on September 23rd.

VII. SCHOOL BOARD REPORT: Medved stated nothing to update at this time.

Medved excused at 6:00p.m.

VIII. DIRECTOR'S REPORT:

Directors Report

- 1) **Alt Bauer Parking Lot/Pathway and Basketball Court** – Work began on the project on August 20th with excavation and placement of stone on the pathways. Stone has been installed on all pathways and the basketball court with paving work scheduled to start on September 9th. The asphalt must cure a minimum of 14 days, and temperatures need to be 50 degrees and above at night for the acrylic latex color coating to cure properly on the new basketball court.
- 2) **Old Fire Company Agreement For Use of Fireman's Park Shelter** – At the March 11, 2015 meeting, the Park & Recreation Commission forwarded the agreement to the General Government & Finance Committee to formalize the agreement relative to the use of the shelter by Fire Company families. On May 20th, GGF made a motion to direct staff and legal counsel to update said agreement. The village attorney has drafted the agreement which was reviewed by the volunteer fire company. The agreement will tentatively go before GGF on September 15th.
- 3) **Kiwanis Outdoor Performing Arts Pavilion** – The Germantown Kiwanis has submitted plans for Site Plan Review for the approximate 1,627 SF Gehl Foods Performing Arts Pavilion. The construction of the building will be precast concrete panels with brick inlay walls, concrete slab and metal roof structure. The site work includes modifying the necessary grading and asphalt walk to locate the building with the option for a "patio" to be installed in front of the pavilion. This item is scheduled to go before the Plan Commission on September 14th.
- 4) **2016 Operating & CIP Budgets** – Staff has completed work on the Proposed 2016 Budget. The budgets are currently being reviewed by Finance for distribution to the Village Board in mid-September. Capital projects that have been submitted include replacement of the Alt Bauer Playground Equipment, resurfacing of the Haupt Strasse and Alt Bauer Tennis Courts, and pathway lighting at Weidenbach Park.

PARK & RECREATION COMMISSION MINUTES

September 9, 2015

Page 3

- 5) **Emerald Ash Borer Update** – On August 18th, DPW & Parks and Recreation staff met with Wachtel Tree Science and M & M Tree Services to review and discuss the EAB Treatment Project. The project scope includes materials and labor to perform trunk injection treatments with the product Emamectin Benzoate. The treatment is 98% effective on healthy ash tree according to industry reports. A total of 163 ash trees will be treated in the village parks, and on library, village hall, police station, and senior center grounds. Ash trees marked with two green dots are those slated for treatments. The project started on September 2nd, and will be completed by September 18th. The project is funded in part by a 2015 WDNR Urban Forestry Grant. Staff is currently working on a 2016 WDNR Urban Forestry Grant Application that will include the second phase of ash tree treatments, as well as replacement tree plantings. The deadline for grant applications is September 30th, 2015.
- 6) **WE Energies High Pressure Gas Main Relay Project** – This item has been before the Board of Public Works and Village Board in August. In your packets are the project plans which include the section of the project along Revere Lane extended through Spassland Park.
- 7) **Germantown Oktoberfest** – The Germantown Historical Society's Oktoberfest celebration will be held on Saturday and Sunday, September 26th and 27th at Dheinsville Park.

Recreation Report

Registration started on August 17th for residents and school district residents and August 19th for Non-residents.

We have 45 programs starting in September including: Dance, Belly Dancing, Poms, Gymnastics, Little Gridders, Pee Wee & U6 Soccer, Oodles Of Art, Music Fun, Pre-school Play group, Family Scavenger Hunt, Open Volleyball, Open Basketball, Softball Pitching Clinic, Intro To Tae Kwon Do, Group Rock Climbing, Learn To Skate, Intro To Hockey, Kids Klub, Free Pickleball Clinic, Pickball/Open Pickleball, Jiu-Jitsu, Running 101, Babysitter's Training, Old Family Photos & The Digital Age, The Camera in your Smartphone, Advanced Digital Photography, Goggle Drive Basics, Painting Party for Adults, Painting Party for Youth, STEM – Junior Science, Dinomite Days, Back to School Success, Group Power, Yoga, Pulse, Volleyball Instruction, Restore Your Core, Clutter: Taming Toys, Beginning Guitar, Proper Pruning and Maintenance Techniques, Scrapbooking Crop, Circuit 101, Learn To Wood Carve.

Upcoming events include the following:

Germantown Youth Futures Recruitment Event: This will be held on September 16th from 6:30 – 7:30 p.m. at Firemen's Park. We will hold a short meeting, eat pizza, sundaes and play Ultimate Frisbee.

Bucketeer Basketball Registration Deadline is Sept. 28th.

- IX. **ANNOUNCEMENTS OF PUBLIC INTEREST:** John Krause, Germantown Kiwanis gave an update on the Kiwanis Outdoor Performing Arts Pavilion. They are currently looking at parking availability for events. Park Avenue has approximately 100 spots, the

Court) has approximately 40 spots. Kennedy Middle School has 180 spots on

PARK & RECREATION COMMISSION MINUTES

September 9, 2015

Page 4

their grounds. John stated that he has spoken with Jim Barnes, Community Band, that they usually have 200-300 in attendance for Community Band performances. Fundraising is half way complete. Over the next 6 months Kiwanis will be working on the remainder of the fundraising needs to start the project.

- X. ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:59p.m.


Shannon Lemke
Secretary

SITE PLAN REVIEW

9/14/15 Plan Commission Meeting

Kiwanis of Germantown / Village of Germantown

Village Planner Report

Germantown, Wisconsin

Summary

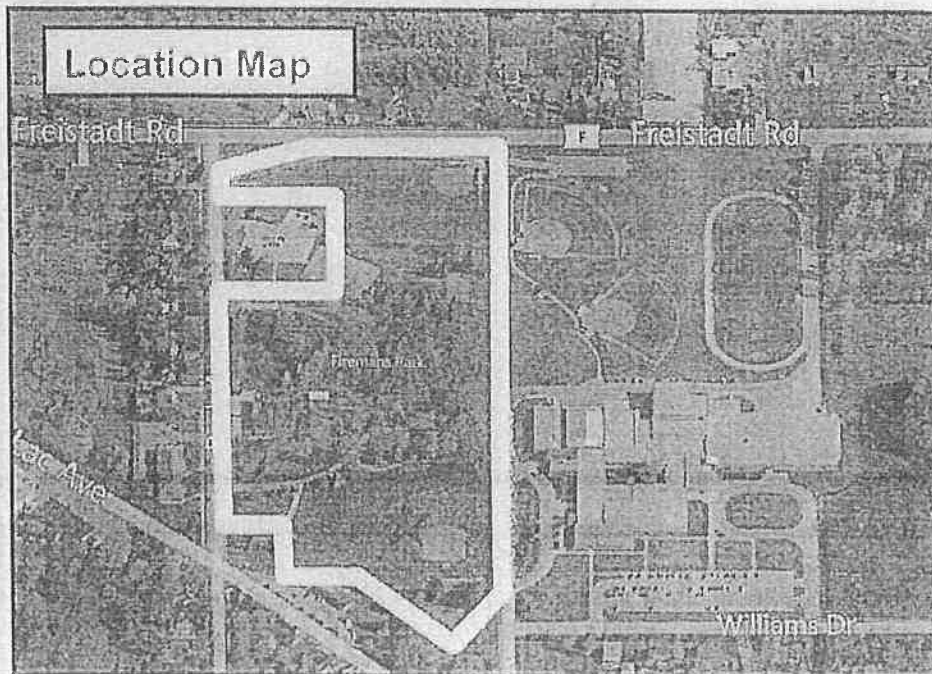
John Krause, agent for the Germantown Kiwanis organization, and Brad Kropp, Perspective Design Inc., are requesting approval of site development and building plans for a 1,627 sqft open-air performing arts pavilion to be constructed within the Village's Firemen's Park property on Park Avenue.

Location: Firemen's Park – W162 N11870 Park Avenue

Applicants: Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Current Zoning: I: Institutional

Adjacent Land Uses		Zoning
North	Residential	Rs-3
South	Commercial	B-1
East	Institutional	I
West	Residential	Rs-3/Rm-2



Background

The Gehl Foods Performing Arts Pavilion is a concept of the Germantown Kiwanis Club. Kiwanis began promoting the idea and getting approvals in place to complete the project eight years ago. With a base of private funding for the project in place, the Kiwanis Club has set 2016 as the targeted year for breaking ground on the project with completion by next summer. The vision of the Kiwanis Club is to build the Gehl Foods PAP as a center point for public performances. The Gehl Foods PAP will be used by the Germantown Community Band, the Germantown High School Band, Destination Imagination, events put on by the Parks & Recreation Department and other groups in the community.

The Gehl Family, founders of Gehl Foods in Germantown, announced their \$100,000 donation to the community's Performing Arts Pavilion in April, 2015. With their donation, the pavilion will be named The Gehl Foods Performing Arts Pavilion. The Gehl Family recently sold Gehl Foods in Germantown to a Chicago based equity company. In a surprise announcement the new CEO of Gehl Foods pledged an additional \$25,000 toward the Performing Arts Pavilion project. The Gehl Family and Gehl Foods are so deeply rooted in the Germantown area that they wanted to be part of this community based effort. *[SOURCE: Germantown Kiwanis website www.gtownkiwanis.org]*

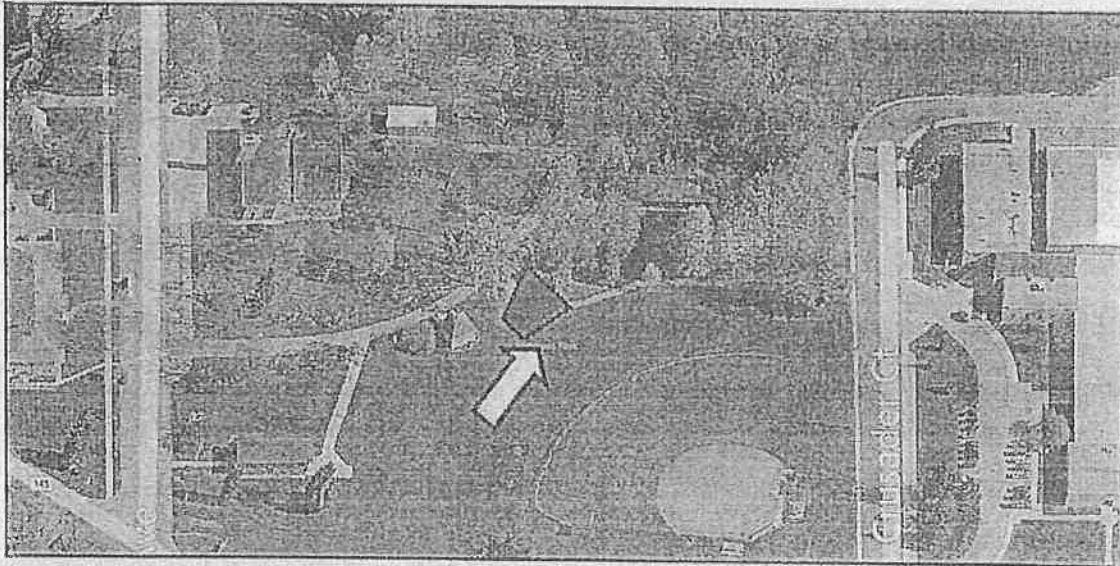
Proposal

John Krause, agent for the Germantown Kiwanis organization, and Brad Kropp, Perspective Design Inc., are requesting approval of site development and building plans for a 1,627 sqft open-air performing arts pavilion to be constructed within the Village's Firemen's Park property on Park Avenue.

- As presented in the detailed plans, the PAP includes:
- 1,027 concrete floor stage area (w/ handicapped accessibility)
- 460 sqft enclosed, unconditioned "backstage" storage area
- Precast concrete panels w/ brick inlay
- Standing seam metal roof
- Steel column supports w/ brick-wrapped column bases
- Donor recognition signage & paver block patio (future)

The PAP will be located within Firemen's Park just east of the existing restroom building and Fire Station No. 1. The PAP will be easily accessible via existing sidewalk in the park; and a short walk from Park Avenue to the west and Crusader Court to the east.

Parking for the PAP will be available through on-street parking along the adjacent streets of Park Avenue and Crusader Court (220 unmarked stalls) and the Village's Senior Center parking lot (60 stalls). Discussion between Kiwanis, Village of Germantown and the Germantown School District concerning the possible use of the Kennedy Middle School parking lot (180 stalls) is pending. Other public streets in the area, including Freistadt Road, Williams Drive, Church Street and Park Avenue (south of STH 145) are also available for on-street parking (and typically used for parking during the Village's annual 4th of July event at Firemen's Park).



The proposed 1,627 sqft footprint will not increase impervious area in the park property; consequently, additional storm water management features will not be required.

Exterior lighting for the facility is limited to three (3) wall packs with cut-off fixtures.

The facility has been situated on the site in a manner to limit tree removal, sidewalk modifications and maximize accessibility to/from available parking areas, existing restrooms, existing tree canopy (shade), etc. No new landscaping is proposed.

Inspection Services

The Building Inspector has indicated that the submission of state-approved plans will be required prior to issuing a building permit.

Public Works Department

The following comments have been received from Public Works staff concern lighting and electrical service to the park:

There is a 220 service that feeds the outlets along the outfield fence. The issue with the electric currently is accommodating the vendors at the 4th of July and Taste of Germantown. Vendors are asking for 240 volts and we do not have the receptacles to make that happen. Additionally, the site plan as proposed will impact the current layout of both the 4th of July and Taste of Germantown events. All in all this isn't a huge deal, but those events are not getting any smaller. Our hope is that, because these events are also functions of Kiwanis, they are considering how the pavilion will fit into those

events, too. If they plan on changing the layout of those events once the pavilion is constructed it would be beneficial to know this ahead of time so Village staff can incorporate any changes as part of this project. Having time to budget and look at this as a comprehensive park project will save money and headache in the long run.

We also feel it important to share with the elected officials the impact this structure will have on the park itself. An example is lighting. Currently there isn't any path lighting within Fireman's Park. When events are held, the sponsoring organizations rent portable lights. If that is something that will be incorporated as a Village project, provisions should be made with the construction of the pavilion. Generally speaking, Village staff would like to have further discussion and direction as to how this project will fit into and affect existing functions in the park.

Fire Department/Police Department

No comment.

Village Planner Recommendation

APPROVE the site development and building plans for the proposed 1,627 sqft performing arts pavilion to be constructed within the Village's Firemen's Park property on Park Avenue subject to the following conditions:

1. Approval is for the site development and building plan set with revised date of August 6, 2015 unless otherwise revised by a subsequent plan set approved by the Village Planner pursuant to revisions required herein.
2. All grading, paving and landscaping improvements shown on the approved site plans shall be installed as proposed prior to issuance of an occupancy permit unless a cash bond or letter of credit in an amount equal to 120 percent of the estimated installation and material costs reviewed and approved by the Village is submitted to the Village as necessary to ensure that installation of the proposed features and improvements will be completed within one (1) year after issuance of the occupancy permit.
3. All exterior doors shall be clearly marked with reflective 5" or larger letters/numbers to aid emergency personnel access as required by the Police Department.
4. State approved plans are required by Inspection services as part of the building permit application.

PLAN COMMISSION MINUTES

September 14, 2015

CALL TO ORDER: Chairman Wolter called the meeting to order at 6:30 p.m.

ROLL CALL: Chairman Dean Wolter, Trustee Representative David Baum, Commissioners Bill Shadid, Tim Yokes, Peter Nilles and Tony Laszewski were present. Commissioner Gray arrived late. Village Planner Jeff Retzlaff and Planning Assistant Lori Johnson were also present.

PUBLIC INPUT: None

PREVIOUS MINUTES: *MOTION Baum second Yokes to Approve the minutes from 8-10-15.*

MOTION carried unanimously.

Germantown Kiwanis and the Village of Germantown – Firemen's Park - W162 N11870 Park Avenue. Site Plan Review for a 1,627 sqft open-air performing arts pavilion to be constructed within the Village's Firemen's Park property. Planner Retzlaff summarized the proposal.

Brad Kropp, Perspective Design, said they have been working with the Park and Recreation Commission for 5 years discussing building location and architecture. Planner Retzlaff said the Public Works Department had concerns with the electrical service. Superintendent Jay Olszewski explained that service is limited for the 4th of July and Taste of Germantown events because the park has 220 electrical amp service. He'd like to work in conjunction with this project to incorporate the electrical service issue and other park amenities including a possible park lighting system. Commissioner Nilles asked if re-routing the location of the path to the restrooms had been discussed. Commissioner Yokes questioned if this was the best site for the pavilion because some trees would need to be cut down. Mr. Kropp said other locations had been discussed but this was the preferred site because it is closer to the restrooms and was agreeable to the Village. Commissioner Gray arrived at 6:45 p.m.

Commissioner Laszewski said the Park and Rec Commission has been reviewing this project for several years. He said the pavilion really doesn't fit well anywhere and this location was the least worst place to put it. Commissioner Gray said the structure is not an attractive building and seems intrusive. She would like to see other options in terms of architecture. Chairman Wolter said he thinks part of the architecture is strongly influenced by the companies that have donated services or materials. Superintendent Olszewski said the existing shelter at this park will need to be replaced in the next 3 to 5 years. He asked if path lighting should be looked at collectively with this project. Mr. Kropp said there is a plan for power for this building but they have not gotten to that level of detail in designing the electrical service necessary. Trustee Baum was concerned because the Village has no money to upgrade the electrical service. He said he is underwhelmed by the lack of German architecture on the building. He's ok with the location but not happy about taking trees down.

John Krause, Germantown Kiwanis, said this location was their third choice after listening to the residents concerns regarding sound and trees. He said the Park and Rec Commission had no reservations with this location at their last meeting. He added that the electrical issues pertaining to inadequate power will be discussed to remedy the situation. He said the

fundraising for this project is ongoing and almost complete. Commissioner Laszewski said he liked the accent stripe on the building and was ok with the architecture. Commissioner Shadid asked if any consideration was given to combine the projects for the pavilion and the park shelter.

MOTION Baum second Shadid to Approve the site development and building plans for the proposed 1,627 sqft performing arts pavilion to be constructed within the Village's Firemen's Park property on Park Avenue subject to the following conditions:

- 1. Approval is for the site development and building plan set with revised date of August 6, 2015 unless otherwise revised by a subsequent plan set approved by the Village Planner pursuant to revisions required herein.*
- 2. All grading, paving and landscaping improvements shown on the approved site plans shall be installed as proposed prior to issuance of an occupancy permit unless a cash bond or letter of credit in an amount equal to 120 percent of the estimated installation and material costs reviewed and approved by the Village is submitted to the Village as necessary to ensure that installation of the proposed features and improvements will be completed within one (1) year after issuance of the occupancy permit.*
- 3. All exterior doors shall be clearly marked with reflective 5" or larger letters/numbers to aid emergency personnel access as required by the Police Department.*
- 4. State approved plans are required by Inspection services as part of the building permit application.*

Commissioner Yokes said he appreciated the donations but thinks this is the wrong site for the pavilion. Commissioner Gray said the building architecture needs to be improved to be lighter and airier. Planner Retzlaff said the electrical deficiencies also need to be corrected. Trustee Baum said the building design, architecture, location, lighting and electrical all need to be reviewed.

MOTION to Amend Baum second Shadid to forward this item to the Building Construction Oversight Committee.

MOTION as Amended carried unanimously.

Momentum Early Learning Center – W175 N11037 Stonewood Drive. James Marriott, agent, is requesting approval of new monument and wall signage for the new business in the Stonewood Corporate Center. Planner Retzlaff summarized the proposal.

MOTION Baum second Gray to Approve the proposed monument and wall signs for Momentum Early Learning located at W175 N11037 Stonewood Drive subject to the following conditions:

- 1. A separate electrical permit shall be obtained from Inspection Services prior to installation.*
- 2. All electronic components shall be labeled by a licensed lab and inspected prior to or concurrent with installation.*
- 3. Address coordinates shall be mounted on the masonry base and meet a minimum 5" letter height.*

MOTION carried unanimously.

RECREATION 2016 BUDGET LINE ITEM WORKSHEET REVENUES

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2016 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDG
10-430-431-5520	STATE AID - DNR TREE GRANT	0	0	0	0	0	0	15,705	ERR	ERR
TOTAL INTERGOVERNMENTAL REVENUES		0	0	0	0	0	0	15,705	ERR	ERR

PUBLIC CHARGES FOR SERVICES										
10-460-467-7210	PARK SHELTER & FIELD RENTAL	9,433	14,347	10,893	1,500	12,393	12,000	14,000	12.97%	16.67%
10-460-467-7212	PARK LAND FEES	301	333	1	300	301	301	301	0.00%	0.00%
10-460-467-7310	RECREATION FEES	830,132	876,420	520,182	324,818	845,000	840,000	875,000	3.55%	4.17%
10-460-467-7315	WIPRA TICKET SALES	21	571	5,719	(5,000)	719	950	850	18.26%	-10.53%
10-460-467-7317	ADVERTISING - REC DEPT BROCHURE	2,259	2,499	2,043	400	2,443	2,500	2,500	2.33%	0.00%
10-460-467-7340	CREDIT CARD	14,984	17,982	5,092	10,000	15,092	15,000	16,000	6.01%	6.67%
TOTAL PUBLIC CHARGES FOR SERVICES		857,131	912,151	543,930	332,018	875,948	870,751	908,651	-0.59%	4.35%

MISCELLANEOUS REVENUES										
10-440-441-2400	FARMERS MARKET	525	980	840	100	940	900	900	-4.26%	0.00%
10-480-485-5730	RECREATION DONATIONS	20,688	23,897	13,377	7,000	20,377	20,000	21,000	3.06%	5.00%
10-480-485-5740	OUTDOOR IMPROVEMENT DONATIONS	0	9,007	0	0	0	0	0	ERR	ERR
TOTAL MISCELLANEOUS REVENUES		21,213	33,884	14,217	7,100	21,317	20,900	21,900	2.73%	4.76%
DEPARTMENT TOTAL		878,344	946,035	558,147	339,118	897,265	891,651	946,256	5.46%	6.12%

RECREATION 2016 BUDGET LINE ITEM WORKSHEET EXPENDITURES

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2015 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDG
SALARIES AND WAGES										
10-552-510-1100	SALARIES - REGULAR	183,899	200,335	107,479	105,000	212,479	222,147	227,584	7.16%	2.45%
10-552-510-1500	SALARIES - CUSTODIAL AND GROUNDS	7,868	5,253	1,478	9,522	11,000	11,000	11,000	0.00%	0.00%
10-552-510-1800	SALARIES - PART TIME PROGRAMS	354,149	354,511	148,257	200,000	348,257	345,000	355,000	1.94%	2.90%
10-552-510-1810	SALARIES - OFFICE	18,533	26,706	0	0	0	0	0	ERR	ERR
10-552-510-1850	SALARIES - PARK AND REC COMM	990	970	295	705	1,000	1,000	1,000	0.00%	0.00%
	TOTAL SALARIES AND WAGES	555,439	587,774	257,509	315,227	572,736	579,147	594,684	3.83%	2.68%
FRINGE BENEFITS										
10-552-520-2100	SOCIAL SECURITY	43,167	44,124	19,762	24,543	44,305	44,305	45,493	2.68%	2.68%
10-552-520-2200	STATE RETIREMENT	19,687	21,415	10,220	10,386	20,606	20,606	25,393	28.04%	23.04%
10-552-520-2300	HEALTH INSURANCE	66,050	66,050	33,025	33,025	66,050	66,050	125,625	90.20%	90.20%
10-552-520-2400	DENTAL INSURANCE	3,150	3,150	1,700	1,700	3,400	3,400	9,567	184.32%	184.32%
10-552-520-2500	LIFE INSURANCE	620	639	335	285	620	620	859	38.55%	38.55%
	TOTAL FRINGE BENEFITS	132,674	135,378	65,043	69,938	134,981	134,981	208,027	54.12%	54.12%
OPERATING SUPPLIES AND EXPENSES										
10-552-530-3100	GENERAL SUPPLIES AND EXPENSE	4,358	1,687	2,138	500	2,638	2,000	2,800	6.14%	40.00%
10-552-530-3200	OFFICE SUPPLIES	3,677	3,395	1,375	2,000	3,375	3,300	3,300	-2.22%	0.00%
10-552-530-3300	COPY MACHINE	11,431	7,604	6,426	5,000	11,426	10,327	11,500	0.65%	11.36%
10-552-530-3400	POSTAGE	3,700	3,277	1,603	2,200	3,803	4,000	4,000	5.18%	0.00%
10-552-530-3700	GAS AND OIL	1,266	987	213	1,000	1,213	1,350	1,350	11.29%	0.00%
10-552-530-3800	PROGRAM SUPPLIES AND EXPENSE	225,136	225,943	107,326	122,674	230,000	225,000	235,000	2.17%	4.44%
10-552-530-3810	SPRAYGROUND MAINTENANCE	2,637	957	960	3,440	4,400	3,500	4,000	-9.05%	14.29%
10-552-530-3820	CELEBRATIONS & ENTERTAINMENT	0	570	789	300	1,089	1,000	1,000	-8.17%	0.00%
10-552-530-3830	CHARGE CARD FEE	14,984	17,798	6,550	10,000	16,550	15,000	16,000	-3.32%	5.67%
10-552-530-3900	OTHER SUPPLIES - PARK AND REC	17,009	18,728	16,697	2,000	16,697	19,000	19,000	1.62%	0.00%
10-552-530-5400	EQUIPMENT REPAIR AND MAINT	5,846	4,945	4,553	1,500	6,053	5,250	6,000	-0.87%	14.25%
10-552-530-5500	VEHICLE REPAIR AND MAINT	448	1,117	45	700	745	600	800	7.45%	33.33%
10-552-530-7200	TELEPHONE	3,085	3,067	1,858	2,000	3,658	3,000	4,000	3.69%	33.33%
10-552-530-7300	INSURANCE AND BONDS	11,711	11,282	7,704	5,296	13,000	13,000	52,390	303.00%	303.00%

RECREATION 2016 BUDGET LINE ITEM WORKSHEET EXPENDITURES

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2016 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDG
OPERATING SUPPLIES AND EXPENSES (CONTINUED)										
10-552-530-7600	PRINTING AND PUBLISHING	22,843	21,425	8,261	14,000	22,261	22,500	23,500	5.56%	4.44%
10-552-530-7700	TRAINING AND SEMINARS	1,205	1,270	0	1,500	1,500	1,500	1,700	13.33%	13.33%
10-552-530-7800	TRAVEL	1,552	766	0	1,500	1,500	1,500	1,500	0.00%	0.00%
	TOTAL OPERATING SUPPLIES	330,887	325,806	166,497	175,610	342,107	331,827	387,840	13.37%	16.88%
CAPITAL ITEMS										
10-552-570-8100	MISCELLANEOUS EQUIPMENT	29,070	0	0	0	0	0	0	ERR	ERR
10-552-570-8200	LAND IMPROVEMENTS	0	0	2,251	7,749	10,000	10,000	0	-100.00%	-100.00%
	TOTAL CAPITAL ITEMS	29,070	0	2,251	7,749	10,000	10,000	0	-100.00%	-100.00%
	DEPARTMENT TOTAL	1,058,071	1,048,959	491,300	568,524	1,059,823	1,055,955	1,190,551	12.33%	12.75%

Covered by Revenue

RECREATION 2016 BUDGET LINE ITEM JUSTIFICATION REVENUES

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
INTERGOVERNMENTAL REVENUES			
10-430-431-6530	STATE AID - DNR TREE GRANT	15,705	DNR Grant 50/50 reimburse for EAB Treatment & Replacement (Parks Dept Street Tree Mnt Line)
TOTAL INTERGOVERNMENTAL REVENUES		15,705	
PUBLIC CHARGES FOR SERVICES			
10-460-467-7210	PARK SHELTER FEES	14,000	Fees from various facility and field rentals
10-460-467-7212	PARK LAND FEES	301	Little League Park & Veterans Memorial Lease
10-460-467-7310	RECREATION FEES	875,000	Fees associated with programming
10-460-467-7315	WPRA TICKET SALES	850	Department receives \$.75 for every ticket sold. Number of tickets sold on an annual basis are weather dependent (Great America, Noah's Ark, Mt. Olympus, Zoo, Country Springs, Chula Vista, Packer Hall of Fame)
10-460-467-7317	ADVERTISING - REC DEPT BROCHURE	2,500	Advertising space in seasonal brochures
10-460-467-7340	CREDIT CARD	18,000	The revenues offset the expenditure from acct 10-552-530-3830
TOTAL PUBLIC CHARGES FOR SERVICES		908,651	
MISCELLANEOUS REVENUES			
10-440-441-2400	FARMERS MARKET	900	Vendor space rental
10-480-485-5730	RECREATION DONATIONS	21,000	
10-480-485-5740	OUTDOOR IMPROVEMENTS	0	
TOTAL MISCELLANEOUS REVENUES		21,900	

**RECREATION
2016 BUDGET LINE ITEM JUSTIFICATION
EXPENDITURES**

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
SALARIES AND WAGES			
10-552-510-1100	SALARIES - REGULAR	227,684	Salaries for Park & Recreation Director, Recreation Supervisors (2), and Secretaries (2)
10-552-510-1500	SALARIES - CUSTODIAL AND GROUNDS	11,000	
10-552-510-1800	SALARIES - PART TIME PROGRAMS	355,000	Covered by Program Revenue from acct: 10-460-457-7310 - Increase in program participation
10-552-510-1810	SALARIES - PART TIME OFFICE HELP	0	Moved to Salaries Regular
10-552-510-1850	SALARIES - PARK AND REC COMMISSION	1,000	
TOTAL SALARIES AND WAGES		594,684	

FRINGE BENEFITS			
10-552-520-2100	SOCIAL SECURITY	45,493	
10-552-520-2200	STATE RETIREMENT	26,383	
10-552-520-2300	HEALTH INSURANCE	125,625	Insurance due for permanent personnel working 30 hours and above
10-552-520-2400	DENTAL INSURANCE	9,667	
10-552-520-2500	LIFE INSURANCE	859	
TOTAL FRINGE BENEFITS		208,027	

RECREATION 2016 BUDGET LINE ITEM JUSTIFICATION EXPENDITURES

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
OPERATING SUPPLIES AND EXPENSES (CONTINUED)			
10-552-530-3100	GENERAL SUPPLIES AND EXPENSES	2,800	Dues & Subscriptions to WPRPA (Staff & Commission) , NRPRA (Director Only), & Certifications , Unemployment
10-552-530-3200	OFFICE SUPPLIES	3,300	
10-552-530-3300	COPY MACHINE	11,500	Per Finance
10-552-530-3400	POSTAGE	4,000	Per Finance
10-552-530-3700	GAS AND OIL	1,350	Gas & Oil (?) Vehicles; 2000 Pontiac Montana, 2013 Chevy Express, 2000 Crown Victoria
10-552-530-3800	PROGRAM SUPPLIES AND EXPENSE	235,000	Covered by Program Revenue from acct: 10-460-467-7310
10-552-530-3810	SPRAYGROUND	4,000	Chemicals, parts and repairs
10-552-530-3820	CELEBRATIONS AND ENTERTAINMENT	1,000	Special event supplies, activities and materials (i.e. Movies in the Park, Wipe Out, Carnival, Amazing Race)
10-552-530-3830	CREDIT CARD RECONCILIATION	15,000	Expense is directly offset by revenue from acct: 10-460-467-7340
10-552-530-3900	OTHER SUPPLIES & EXP - PARK & REC	19,000	Port-A-Johns, playground replacement parts, engineered wood fiber (playground surfacing), trash cans, tennis, basketball, volleyball court repairs, picnic tables, community garden, planting beds, skatepark, signage, etc

**RECREATION
2016 BUDGET LINE ITEM JUSTIFICATION
EXPENDITURES**

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
OPERATING SUPPLIES AND EXPENSES (CONTINUED)			
10-552-530-5400	EQUIPMENT REPAIR AND MAINT	6,000	Rectrac Annual Maintenance. (VSI in implementing a 10% increase for annual support over next three years - approx 3% per year, 8 Business PCs, Computer Lab (14 PCs) 10 laptop, 9 printers
10-552-530-5500	VEHICLE REPAIR AND MAINT	800	Preventive and emergency maint (3) vehicles
10-552-530-7200	TELEPHONE	4,000	Office & Cell Phones
10-552-530-7300	INSURANCE AND BONDS	52,390	Workers Comp Increase and reclassification for playground employees
10-552-530-7600	PRINTING AND PUBLISHING	23,500	Professional design, Typesetting, Printing & Mailing of 3 seasonal brochures, Includes Senior Center pages
10-552-530-7700	TRAINING AND SEMINARS	1,700	Various Conferences, Workshop s & Seminars
10-552-530-7900	TRAVEL	1,500	Hotels & Meals, travel,
	TOTAL OPERATING SUPPLIES	387,840	
CAPITAL ITEMS			
10-552-570-8100	MISCELLANEOUS EQUIPMENT	0	
10-552-570-8200	LAND IMPROVEMENTS	0	
	TOTAL CAPITAL ITEMS	0	

RECREATION 2016 BUDGET PERSONNEL DATA

TITLE	NAME	ALLOCATION	2015 SALARY	SOCIAL SECURITY	STATE RETIREMENT	HEALTH INSURANCE	DENTAL INSURANCE	LIFE INSURANCE	TOTAL BENEFITS	TOTAL SALARY & BENEFITS	WORKERS COMP PREMIUM
RECREATION DIRECTOR	OPEN	100.00%	66,000	5,202	4,468	16,500	1,179	130	30,519	96,519	5,305
REC SECRETARY	SHANNON LEMKE	100.00%	38,314	2,931	2,529	19,500	1,179	65	26,206	64,522	1,717
REC SUPERVISOR	PATTI HEINEN	100.00%	49,193	3,763	3,247	19,500	1,179	65	27,774	75,967	3,828
REC SUPERVISOR	ADAM BREESE	100.00%	44,721	3,421	2,952	19,500	1,179	32	27,084	71,805	2,459
REC OFFICE ASSISTANT	SRANA MCNEAL	100.00%	27,455	2,100	1,812	16,500	925	27	24,354	51,809	57
PROGRAM Co-ordinator 30 - 39 H	GAIL SACHARSKI	100.00%	23,205	1,775	1,532	16,500	1,179	85	24,071	47,276	1,810
PROGRAM Co-ordinator 30 - 39 H	CAROLYN BANSEMER	100.00%	23,660	1,810	1,562	19,500	1,179	85	24,136	47,796	1,846
PROGRAM Co-ordinator 30 - 39 H	LINDA LICHTENWALNER	100.00%	19,110	1,462	1,261	19,500	1,179	85	23,487	42,597	1,551
PROGRAM Co-ordinator 30 - 39 H	REBECCA KRAMER	100.00%	22,750	1,740	1,502	16,500	486	85	11,396	34,146	1,775
PART TIME SUMMER HELP	PART TIME PROGRAMS	100.00%	266,275	20,370	5,500	0	0	156	26,025	292,301	25,774
PART TIME BUDGETS	PART TIME BUDGETS	100.00%	11,000	842	0	0	0	0	842	11,842	846
PARK AND REC COMM	PARK & REC COMMISSION	100.00%	1,000	77	0	0	0	0	77	1,077	3
DEPARTMENT TOTAL			594,684	45,493	25,383	153,550	9,667	659	246,952	840,635	41,297

**RECREATION
2016 BUDGET LINE ITEM WORKSHEET
CAPITAL ITEMS**

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2016 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDG
CAPITAL OUTLAY										
40-552-570-8210	BUILDING IMPROVEMENTS	205,493	0	0	0	0	0	0	ERR	ERR
40-552-570-8310	LAND IMPROVEMENTS	50,000	3,121	8,840	75,000	83,840	120,500	65,000	-22.47%	-46.05%
40-552-570-8420	OFFICE EQUIPMENT	0	0	0	0	0	0	0	ERR	ERR
40-552-570-8450	OTHER EQUIPMENT	0	0	0	0	0	0	85,000	ERR	ERR
40-552-570-8520	VEHICLES	0	0	0	0	0	0	0	ERR	ERR
40-552-570-8530	OTHER MACHINERY AND EQUIP	0	0	0	0	0	0	0	ERR	ERR
	TOTAL CAPITAL OUTLAY	255,493	3,121	8,840	75,000	83,840	120,500	150,000	0.00%	24.48%
	DEPARTMENT TOTAL	255,493	3,121	8,840	75,000	83,840	120,500	150,000	78.91%	24.48%

RECREATION 2016 BUDGET CAPITAL OUTLAY

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
CAPITAL OUTLAY			
40-552-570-8210	BUILDING IMPROVEMENTS	0	
40-552-570-8310	LAND IMPROVEMENTS	65,000	Alt Bauer Park & Haupt Strasse Park – Resurface tennis courts (5) at both park sites. The Alt Bauer Park courts were last resurfaced in 2003, and Haupt Strasse Park in 2005.
40-552-570-8420	OFFICE EQUIPMENT	0	
40-552-570-8450	OTHER EQUIPMENT	85,000	Alt Bauer Park Playground Equipment – replacement of equipment that was installed in 1990. New equipment would meet ADA and CPSC guidelines.
40-552-570-8520	VEHICLES	0	
40-552-570-8530	OTHER MACHINERY AND EQUIPMENT	0	
TOTAL CAPITAL OUTLAY		150,000	

2016 Capital Improvements

Village of Germantown

ITEM: Tennis Court Resurfacing – Alt Bauer & Haupt Strasse Parks

DEPT: Park & Recreation

COST: \$65,000

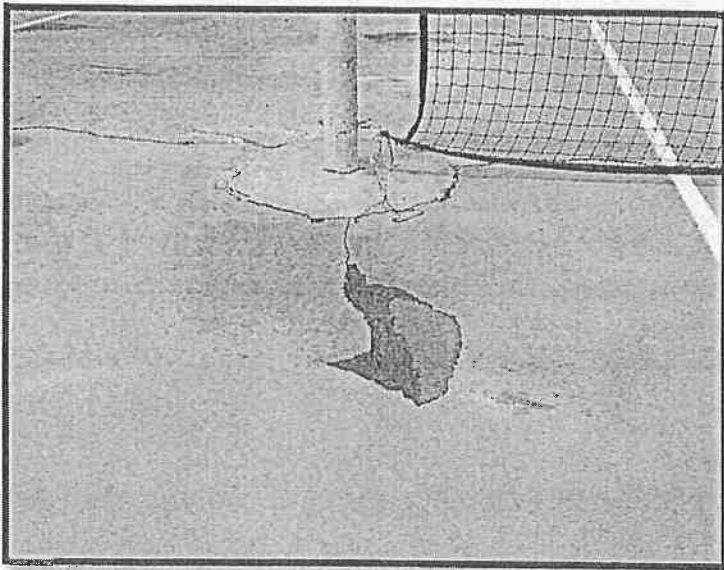
SOURCE: Borrowing

SUMMARY: Removal of existing deteriorating court surface material, court preparation, and resurfacing.

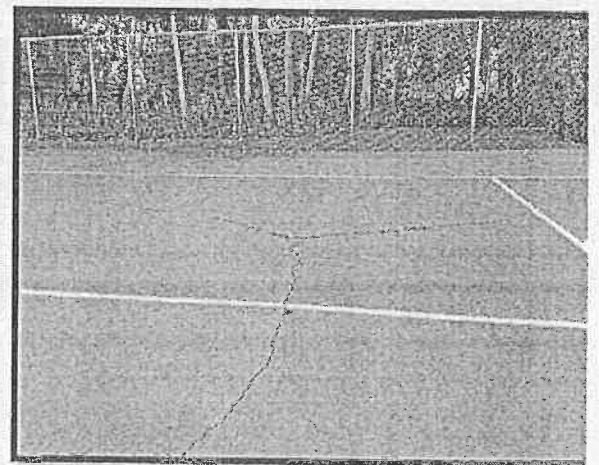
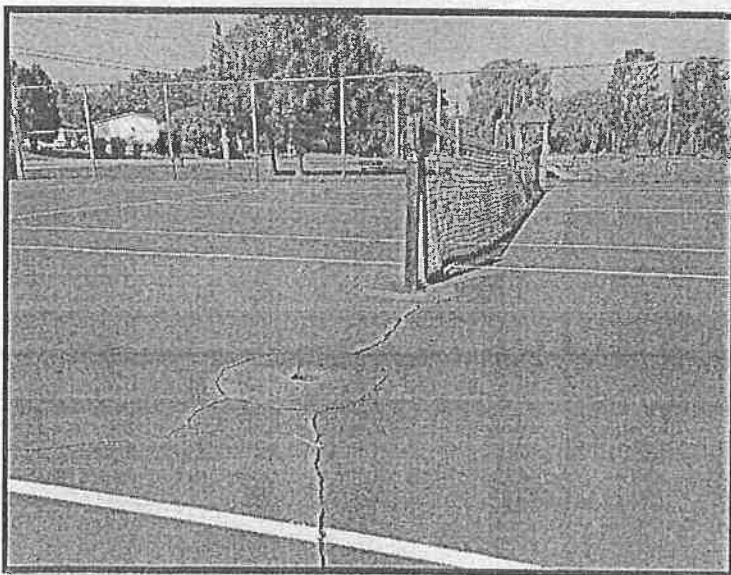
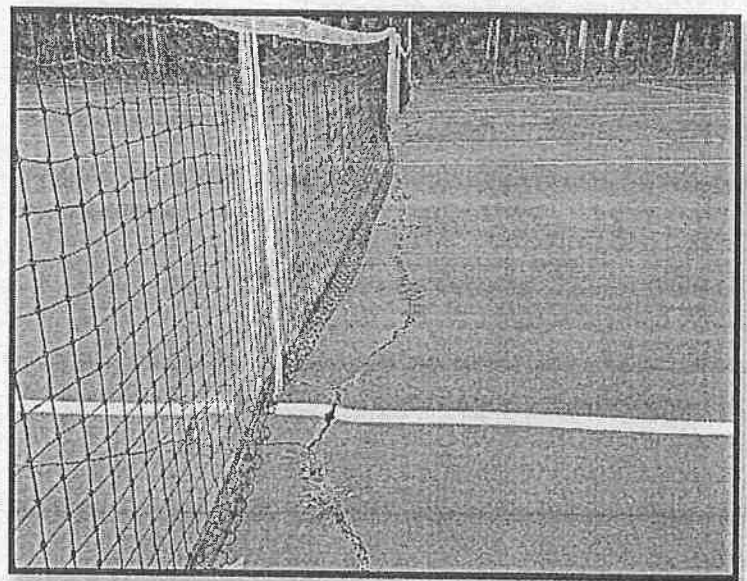
DESCRIPTION: In general, outdoor park tennis courts need to be resurfaced every 7-10 years dependent on drainage, court location, weather, and type of use. The Alt Bauer Park tennis courts were last resurfaced in 2003, and the Haupt Strasse courts in 2005.

The project would include labor and materials to perform the following: cleaning of existing court surface, flooding courts to identify low areas, patching low areas holding water with court patch binder, fill cracks with court patch binder, applying 2 coats acrylic resurfacer, apply 2 coats of acrylic color, and painting of playing lines.

An ongoing maintenance program prevents major problems from occurring. This project is very important for the safety and enjoyment of park users.



ALT BAUER PARK



HAUPT STRASSE PARK

2016 Capital Improvements

Village of Germantown

ITEM: Alt Bauer Park Playground Structure

DEPT: Park & Recreation

COST: \$85,000

SOURCE: Borrowing

SUMMARY: Remove old playground structure & amenities & replace with a new playground structure.

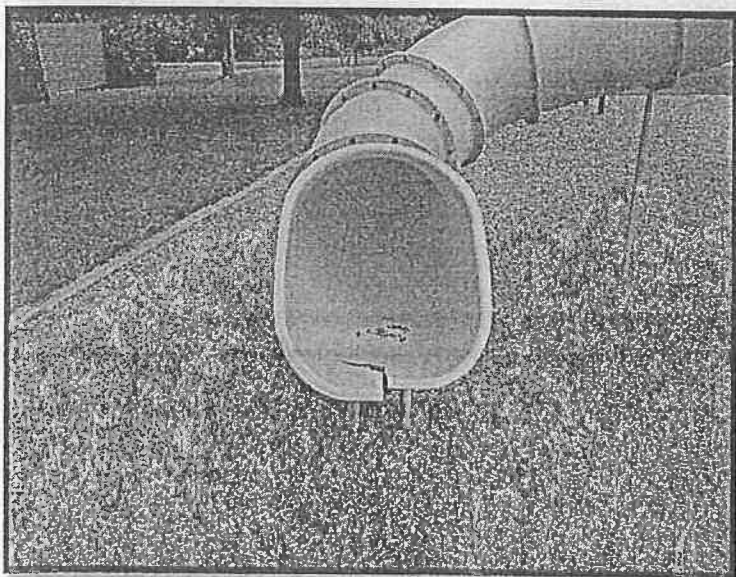
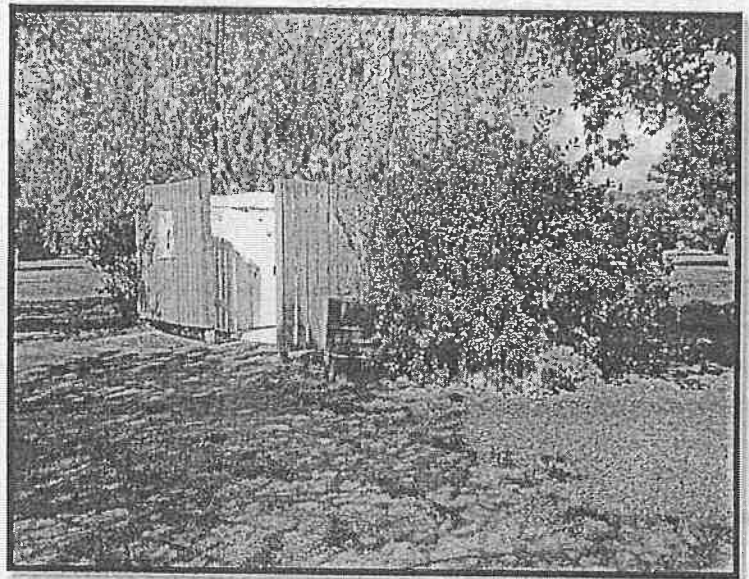
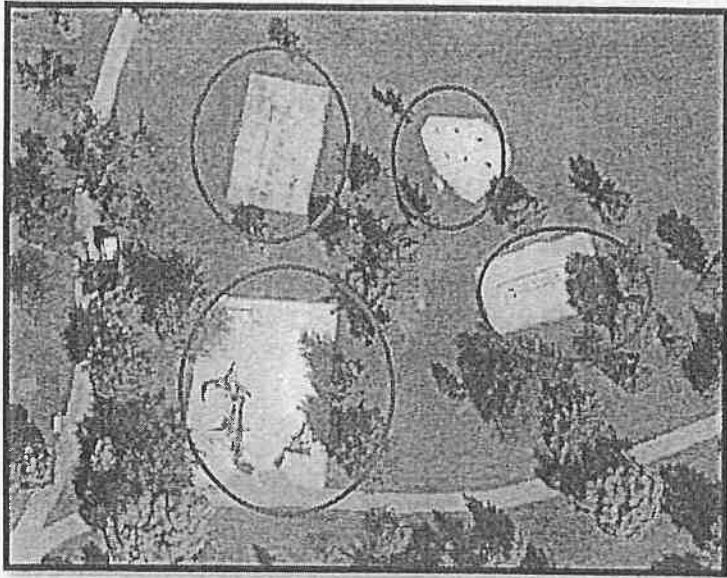
DESCRIPTION: The Consumer Products Safety Commission and the National Playground Safety Institute recommend playgrounds replacement occur every 15-20 years based upon normal ordinary use. The Alt Bauer Park playground was installed in 1990, making it 25 years old.

The playground has sustained a great deal of damage from usage and vandalism over the years. Finding replacement parts on this particular playground is difficult as the type of posts, clamps, decking, slides, etc. are no longer manufactured. In addition, the playground does not meet current ADA standards or safety requirements.

The current playground is split into four small disconnected areas. A new playground will be reconfigured to a single centralized location near the pathways, drinking fountain, portable restroom and park benches.

The project would entail a new playground structure, surfacing (wood fiber), concrete edging, benches, drain tile, turf restoration (top soil, grass seed, fertilizer & straw (including the 3 areas vacated)) and port a john concrete pad & fence enclosure.

This project item was removed from the 2015 CIP.



RECREATION FACILITY FEE FUND 2016 BUDGET LINE ITEM WORKS REVENUES

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2015 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDGET
INTERGOVERNMENTAL										
	TOTAL INTERGOVERNMENTAL	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!

CHARGES FOR SERVICES

16-480-485-5150	VILLAGE FACILITY FEE REVENUE	6,687	8,938	4,665	5,500	10,165	11,000	11,000	8.22%	0.00%
16-480-485-5160	SCHOOL DISTRICT FACILITY FEE REV	10,875	18,289	10,085	2,500	12,585	13,000	13,000	3.30%	0.00%
16-480-485-5170	ATHLETIC CLUB FEES	6,070	7,567	1,140	5,000	6,140	6,000	6,000	-2.28%	0.00%
	TOTAL CHARGES FOR SERVICES	23,632	34,794	15,890	13,000	28,890	30,000	30,000	3.84%	0.00%

INTEREST REVENUE

16-480-481-1100	INVESTMENT INTEREST	-116	399	440	250	690	300	600	-13.10%	100.00%
	TOTAL INTEREST REVENUE	-116	399	440	250	690	300	600	-13.10%	100.00%
	DEPARTMENT TOTAL	23,516	35,193	16,330	13,250	29,580	30,300	30,600	3.45%	0.99%

RECREATION FACILITY FEE FUND 2016 BUDGET LINE ITEM WORKSHEET EXPENDITURES

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2015 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDGET
GENERAL EXPENDITURES										
16-567-530-3100	VILLAGE OWNED EXPENSE	11,761	5,804	0	5,000	5,000	8,000	8,000	60.00%	0.00%
16-567-530-3200	SCHOOL DISTRICT OWNED	0	3,097	550	7,000	7,550	9,000	9,000	19.21%	0.00%
16-567-530-3300	ATHLETIC CLUB EXPENDITURE	0	3,320	5,862	2,000	7,862	5,000	6,000		
	TOTAL EXPENDITURES	11,761	12,221	6,411	14,000	20,411	22,000	23,000	12.68%	4.55%
	DEPARTMENT TOTAL	11,761	12,221	6,411	14,000	20,411	22,000	23,000	12.68%	4.55%

**SENIOR CENTER
2016 BUDGET LINE ITEM WORKSHEET
REVENUES**

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2015 BUDGET	2016 BUDGET	% INCR 2016 BUDGET VS 2015 PROJ.	% INCR 2016 BUDGET VS 2015 BUDGET
INTERGOVERNMENTAL										
10-430-431-2500	FEDERAL AID - NUTRITION	500	600	600	0	600	600	600	0.00%	0.00%
10-430-431-7215	COUNTY GRANT - AGING & DISABILITY	6,000	6,000	6,000	0	6,000	6,000	6,000	0.00%	0.00%
	TOTAL INTERGOVERNMENTAL	6,500	6,600	6,600	0	6,600	6,600	6,600	0.00%	0.00%
PUBLIC CHARGES FOR SERVICES										
10-460-467-7320	SENIOR CENTER FEES	10,995	12,638	4,357	7,000	11,357	14,000	13,000	14.47%	-7.14%
10-460-467-7330	SENIOR CENTER RENTAL	1,830	2,950	3,177	500	3,677	3,000	4,000	8.77%	33.33%
10-460-467-7350	SENIOR TRIP FEES	15,990	14,418	7,264	8,000	15,264	17,000	17,000	11.38%	0.00%
	TOTAL PUBLIC CHARGES FOR SERVICES	28,815	30,015	14,798	15,500	30,298	34,000	34,000	12.22%	0.00%
	DEPARTMENT TOTAL	35,415	36,615	21,395	15,500	36,898	40,600	40,600	10.03%	0.00%

**SENIOR CENTER
2016 BUDGET LINE ITEM WORKSHEET
EXPENDITURES**

ACCOUNT	DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL JAN-JUN	2015 PROJECTED JUL-DEC	2015 PROJECTED TOTAL	2016 BUDGET	% INCR 2016 BUDGET VS 2015 PROJ	% INCR 2016 BUDGET VS 2015 BUDGET
SALARIES AND WAGES									
10-554-510-1100	SALARIES - ADMINISTRATION	0	0	0	0	0	0	ERR	ERR
10-554-510-1800	SALARIES - STAFF	34,860	46,072	21,456	22,850	44,306	46,645	5.28%	5.28%
	TOTAL SALARIES AND WAGES	34,860	46,072	21,456	22,850	44,306	46,645	5.28%	5.28%
FRINGE BENEFITS									
10-554-520-2100	SOCIAL SECURITY	2,591	3,252	1,624	1,766	3,390	3,568	5.26%	5.26%
10-554-520-2200	STATE RETIREMENT	2,257	2,982	1,412	1,430	2,842	2,782	-2.13%	-2.13%
10-554-520-2300	HEALTH INSURANCE	7,550	7,550	3,775	3,775	7,550	7,550	0.00%	0.00%
10-554-520-2400	DENTAL INSURANCE	375	375	213	212	425	489	15.06%	15.06%
10-554-520-2500	LIFE INSURANCE	240	114	13	212	225	46	-79.56%	-79.56%
	TOTAL FRINGE BENEFITS	13,013	14,273	7,035	7,397	14,432	14,435	0.02%	0.02%
OPERATING SUPPLIES AND EXPENSES									
10-554-530-3100	GENERAL SUPPLIES & EXPENSES	924	1,259	644	450	1,094	1,100	0.59%	0.00%
10-554-530-3700	GAS AND OIL	2,372	2,270	573	2,500	3,073	3,300	7.38%	-6.38%
10-554-530-3800	SENIOR PROGRAM EXPENSE	10,255	10,020	2,517	7,983	10,500	10,685	1.76%	0.00%
10-554-530-3810	SENIOR TRIPS EXPENSE	14,059	14,054	5,949	6,801	12,750	13,000	1.96%	0.00%
10-554-530-5400	EQUIPMENT REPAIR AND MAINT	3,212	3,212	1,113	3,000	4,113	4,300	4.56%	0.00%
10-554-530-5500	VEHICLE REPAIR AND MAINT	154	1,907	48	1,000	1,048	1,200	14.56%	0.00%
10-554-530-7100	UTILITIES	17,780	16,725	7,865	9,515	17,500	18,000	2.86%	0.00%
10-554-530-7200	TELEPHONE	1,958	2,143	1,012	1,200	2,212	2,300	3.97%	4.55%
10-554-530-7300	INSURANCE AND BONDS	1,932	1,918	1,314	885	2,200	2,300	4.55%	4.55%
10-554-530-7700	TRAINING AND SEMINARS	122	109	0	425	425	425	0.00%	21.43%
10-554-530-7800	TRAVEL	150	0	0	200	200	200	0.00%	-20.00%
	TOTAL OPERATING SUPPLIES	52,917	53,617	21,154	33,960	55,114	56,810	3.08%	0.00%
CAPITAL ITEMS									
10-554-570-8100	MISCELLANEOUS EQUIPMENT	0	1,506			0	0	ERR	ERR
	TOTAL CAPITAL ITEMS	0	1,506	0	0	0	0	ERR	ERR
	DEPARTMENT TOTAL	100,790	115,468	49,645	64,207	113,852	117,890	3.55%	2.03%

**SENIOR CENTER
2016 BUDGET LINE ITEM JUSTIFICATION
REVENUES**

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
INTERGOVERNMENTAL			
10-430-431-2500	FEDERAL AID - NUTRITION	600	Meal Program
10-430-431-7215	COUNTY GRANT - AGING & DISABILITY	6,000	Annual payment from Washington County for use of Germantown Senior Center
TOTAL INTERGOVERNMENTAL		6,600	
PUBLIC CHARGES FOR SERVICES			
10-460-467-7320	SENIOR CENTER FEES	13,000	Fees associated with recreation programs and services.
10-460-467-7330	SENIOR CENTER RENTAL	4,000	Rental fees from community use of facility
10-460-467-7350	SENIOR TRIP FEES	17,000	Fees associated with Senior trips and tours
TOTAL PUBLIC CHARGES FOR SERVICES		34,000	

**SENIOR CENTER
2016 BUDGET LINE ITEM JUSTIFICATION
EXPENDITURES**

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
SALARIES AND WAGES			
10-554-510-1100	SALARIES - ADMINISTRATION	0	
10-554-510-1800	SALARIES - STAFF	46,645	Senior Center Coordinator and Part-time Office Assistant, Room Attendants
	TOTAL SALARIES AND WAGES	43,683	
FRINGE BENEFITS			
10-554-520-2100	SOCIAL SECURITY	3,568	
10-554-520-2200	STATE RETIREMENT	2,782	
10-554-520-2300	HEALTH INSURANCE	7,550	
10-554-520-2400	DENTAL INSURANCE	489	
10-554-520-2500	LIFE INSURANCE	46	
	TOTAL FRINGE BENEFITS	14,435	
OPERATING SUPPLIES AND EXPENSES			
10-554-530-3100	GENERAL SUPPLIES AND EXPENSES	1,100	Dues & subscriptions to WPPRA & WASC
10-554-530-3200	OFFICE SUPPLIES	0	All office supplies paid for by the Senior Club
10-554-530-3400	POSTAGE	0	All postage paid for by the Senior Club
10-554-530-3700	GAS AND OIL	3,300	Gas & oil used for vehicles and to transport seniors
10-554-530-3800	SENIOR PROGRAM EXPENSE	10,685	Covered by revenue from acct: 10-460-467-7320 (senior center fees): Fees cover contractual supplies and staffing expenses related to delivery of programs
10-554-530-3810	SENIOR TRIPS EXPENSE	13,000	Covered by revenue from acct: 10-460-467-7330 (senior trip fees): Fees cover all costs associated with the trip (e.g. tickets, bus, meals) and/or all contractual expenses.

**SENIOR CENTER
2016 BUDGET LINE ITEM JUSTIFICATION
EXPENDITURES**

ACCOUNT	DESCRIPTION	2016 BUDGET	EXPLANATION OF BUDGET REQUEST
OPERATING SUPPLIES AND EXPENSES (CONTINUED)			
10-554-530-5400	EQUIPMENT REPAIR AND MAINT	4,300	(2) Business PC's, computer lab (10 PC's), copier, sound system, (3) TV's, (2) Treadmills, (4) Exercise bikes, etc
10-554-530-5500	VEHICLE REPAIR & MAINT	1,200	Preventative and emergency repairs on two (2) vehicles: Dodge Caravan & Dodge Magnum
10-554-530-7100	UTILITIES	18,000	
10-554-530-7200	TELEPHONE	2,300	Phones, Time Warner Cable/Internet
10-554-530-7300	INSURANCE AND BONDS	2,300	
10-554-530-7700	TRAINING AND SEMINARS	425	WASC and WPRC Annual Conference, workshops, seminars, etc
10-554-530-7800	TRAVEL	200	Hotel and per diem, travel
	TOTAL OPERATING SUPPLIES	56,810	
CAPITAL ITEMS			
10-554-570-0100	MISCELLANEOUS EQUIPMENT	0	
	TOTAL CAPITAL ITEMS	0	

SENIOR CENTER

2016 BUDGET PERSONNEL DATA

0.066

TITLE	NAME	ALLOCATION	2016 SALARY	SOCIAL SECURITY	STATE RETIREMENT	HEALTH INSURANCE	DENTAL INSURANCE	LIFE INSURANCE	TOTAL BENEFITS	TOTAL SALARY & BENEFITS	WORKERS COMP PREMIUM
SK CTR CO-ORDINATOR	KATIE RODDER	100.00%	33,362	2,705	2,334	7,550	489	25	13,033	48,465	111
PART TIME OFFICE	NIM GARCIA	100.00%	6,783	519	448	0	0	21	988	7,771	21
ROOM ATTENDANTS			4,500	344	0	0	0	0	344	4,844	14
DEPARTMENT TOTAL			44,645	3,568	2,782	7,550	489	46	14,435	48,465	111