

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	Senior Center Advisory Committee
TIME & DATE:	5:30 p.m., Thursday, January 26, 2017
LOCATION:	Germantown Senior Center, W162 N11960 Park Ave., Germantown, WI 53022

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** October 27, 2016
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **OLD BUSINESS:**
 - A. Vending Machine Use – Review & Recommendation
- VI. **NEW BUSINESS:**
 - A. Senior Center Gift Shop Remodeling Project Update
- VII. **DIRECTOR'S REPORT:**
- VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Senior Center Advisory Committee meeting will be **April 27, 2017 @ 5:30p.m.**
- IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting. Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

Village of Germantown
Senior Center Advisory Committee
Meeting Minutes
October 27, 2016

I. **CALL TO ORDER:**

The meeting was called to order at 5:45 p.m. by Trustee Jeffrey Hughes.

II. **ROLL CALL:**

Arline Flesch, Trustee Alan Campbell, Trustee Jeffrey Hughes. Also present were Park & Recreation Director Mark Schroeder and Senior Coordinator Mary Fiegel.

Audience: Lynn Schriener

Excused: Trustee Dennis Myers and committee member Norine Janzen.

III. **APPROVAL OF MINUTES:**

Motion was made by Arline Flesch and seconded by Jeffrey Hughes to approve the July 28, 2016 minutes; motion carried unanimously.

IV. **PUBLIC INPUT:** NONE

V. **INTRODUCTION & WELCOME TO NEW COMMITTEE MEMBER- TRUSTEE ALAN CAMPBELL**

The group welcomed Trustee Alan Campbell to the committee. Alan was provided with past minutes and agendas from 2016, as well as monthly copies of the 2016 Senior Newsletter, "The Golden Years Gazette."

VI. **OLD BUSINESS:**

A. **Senior Center Rental Policies**

Mark provided background information, and the Senior Center rental fee increases that were approved at the July committee meeting. The fee increases will go into effect on January 1, 2017. Mary also went over the updated rental agreements, and the cleaning check off list for use by the rental attendant. Following discussion, a motion was made by Arline Flesch, seconded by Jeffrey Hughes to approve the facility use checklist. Motion carried unanimously.

B. **Vending Machine Use**

A discussion was held regarding the Soda Machine and the Candy/snack machine. Items such as candy/cookies etc. were taken out of the vending machine due to non-purchase of these items. The cost had gone up from 50 cents to 75 cents per item. Arline suggested that the price again be lowered. After discussion, Mary is to find out if the prices can be adjusted according to item. Mary will check into this, and report back at the next meeting.

VII. **NEW BUSINESS:**

BUDGET: Mark Schroeder reported that the Village Board has approved the 2017 Budget, and sent forth for the Public Hearing. The Proposed 2017 Budget is \$130,732 which is a \$12,131 or 10.2% increase over the 2016 Budget of \$118,601.

The budget will include a 12 hour/week part time office position, as well as monies to renovate the Senior Center Gift Shop.

VIII. DIRECTOR'S REPORT:

- A. Mark reported that the Senior Center gift shop renovation will start in January with work on the design options for cabinets and shelving. In this regard, Mary Fiegel reported that a man who was responsible for remodeling the Washington County St. Vincent DePaul stores stated that he would give suggestions to the store needs and designs on a volunteer basis. Arline Flesch reported that up to \$2,000.00 has been approved from the Senior Club as a donation toward this remodeling.
- B. Mark extended thanks to the DPW Staff for their prompt handling of the testing of the water system in July, and digital cable upgrades completed in August.
- C. Mark also announced that the Winter/Spring Recreation Brochure will be mailed to the community the first week of December.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST:

- A. The Senior Center Christmas Party will be December 14, 2016 at the Legion Hall. It starts at 10:30 a.m., followed by lunch at 11:30 a.m. and entertainment at 12:30. All persons on this committee are invited to attend.
- B. Alan Campbell stated that he is looking forward to serving on the Senior Advisory Committee.
- C. Alan Campbell also announced a Choir Program that he is involved with and asked to place a poster at the Center.
- D. The next Advisory Board meeting will be: January 26, 2017 @ 5:30 p.m.

X. ADJOURNMENT:

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Mary Fiegel, Senior Center Coordinator