

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

February 1, 2017
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:30 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Miller, Warren and Zabel. Also present were Director Ratayczak, Engr. Laning and Secretary Wick.

PREVIOUS MINUTES: MOTION made by Warren, seconded by Miller to approve the minutes of December 7, 2016 & January 10, 2017.
Motion carried unanimously.

PUBLIC COMMENT: None

CONSIDERATION OF UTILITY CREDIT – W177 N11527 BLACKSTONE CIRCLE:

An email request was received by James Voigt who looked to the Committee for a sewer bill adjustment due to an outside hose bib that was leaking for approximately one week. Based on Dir. Ratayczak's calculations, it was found that an additional 8,000 gallons over the average was used.

MOTION made by Zabel, seconded by Warren authorizing staff to credit the sanitary sewer portion of \$55.30 of the first quarter 2017 sewer and water bill for the property at W177 N11527 Blackstone Circle.

Mr. Voigt, W177 N11527 Blackstone Circle, had discovered the leak and fully understood he used the water and knowing the water did not go to MMSD he looked to the Village for some sort of credit.

Motion carried unanimously.

AUTHORIZATION TO PURCHASE – PICKUP TRUCK – WATER UTILITY:

Designated Operator Scott Weigand requested authorization to purchase a 2017 Chevy 2500 Pickup Truck for the Water Utility Dept. Three bids were received ranging from \$41,913 to \$44,751. The remaining budgeted funds would be used toward additional equipment and lighting on the truck.

MOTION made by Kaminski, seconded by Warren, to forward to the Village Board with a positive recommendation to authorize the purchase of one Pickup Truck for the Water Utility Department from Ewald Chevy for an amount of \$41,913.00 and allow the remainder of budgeted funds to be used for additional equipment for a total cost not to exceed the budgeted amount of \$45,000.00. Funds to be allocated from Acct. #50-180-185-3920.

Motion carried unanimously.

AUTHORIZATION TO PURCHASE – PICKUP TRUCK – WASTE WATER UTILITY:

Supt. Zimmerman requested authorization to purchase a 2017 Pickup Truck for the Waste Water Utility. Four bids were received ranging from \$33,220 to \$45,883. The new truck will replace Truck #550 (2003 GMC) which will be traded in for \$10,000 and is reflected in the lowest bid

price. The remaining budgeted funds would be used toward additional equipment and lighting on the truck.

MOTION made by Miller, seconded by Warren, to forward to the Village Board with a positive recommendation to authorize the purchase of one Pickup Truck for the Waste Water Utility Department from Ewald Automotive Group for an amount not to exceed \$33,220.00 and remaining budgeted funds be used for additional equipment for a total cost not to exceed \$37,000. Funds to be allocated from Acct. #60-180-185-3730.

Motion carried unanimously.

CONSIDERATION OF INVOICE – WELL #11 – CTW CORP.:

MOTION made by Zabel, seconded by Miller to forward to the Village Board with a positive recommendation authorizing the payment of \$6,344.00 to CTW Corp. for the emergency repair of motor bearings at Well #11.

Motion carried unanimously.

CONSIDERATION OF CONTRACT – TAPCO PREVENTATIVE MAINTENANCE:

Supt. Olszewski presented for review the 2017 TAPCO Preventative Maintenance Agreement. The Contract covers fifteen controlled intersections under Village jurisdiction. TAPCO will respond for maintenance and/or design modifications as requested by the Village. The total cost for preventative maintenance is \$2,250.00. Fleet Farm will be invoiced for 1/15th of the invoice for their portion of the agreement. TAPCO is the only company to provide this type of service.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to enter into a one year contract with TAPCO to provide maintenance of 15 controlled intersections under Village jurisdiction at a cost of \$2,250.00. Funds to be allocated from Acct. #10-542-530-3540.

Motion carried unanimously.

AUTHORIZATION TO CONTRACT – FLOORING REPLACEMENT – POLICE DEPARTMENT 1ST FLOOR:

Supt. Olszewski presented for Committee review the quotes received by local carpet contractors for the removal/replacement of existing tile/carpet located in the Lieutenants office, hallways, kitchen, and jail area located on the 1st floor of the Police Department. Of the five area flooring contractors, two responded. Prices ranged from \$12,597 to \$18,235. Supt. Olszewski requested the remaining funds in the budget be used for additional flooring replacement for a total budgeted amount not to exceed \$15,000.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to contract Carpet City for an amount not to exceed \$12,597.00 for the flooring replacement in various 1st floor areas of the Police Department and approval to use the remaining \$2,403 in budgeted funds for additional flooring at the Police Department for a total budgeted amount of \$15,000.00. Funds to be allocated from Acct. #10-519-570-8221. Motion carried unanimously.

REQUEST AUTHORIZATION TO DESIGN AND BID SANITARY SEWER RELAY – MAIN STREET:

Dir. Ratayczak explained sanitary sewer on Main Street had previously been approved to be relayed from the eastern end of Gehl's to Park Avenue. The sanitary sewer was planned to turn south and connect with an existing 30" sanitary interceptor sewer through the proposed Saxony Village site. Through the process, it was brought to the staff's attention by the Village Attorney that this project would require public bidding if it went through Saxony Village and became a Village system. Gehl's Corporation had committed to a certain dollar amount toward the project but it was uncertain if it would be sufficient funds due to the possibility of contaminated soils which would require additional cost for contaminated soil removal and disposal.

Further analysis by Village staff estimated that the same result of the proposed relay could be obtained by relaying the Main Street sanitary sewer to Division Road. Staff felt the estimated cost to the Village would be near that of construction through the Saxony Village site. Dir. Ratayczak requested the Committee consider allowing staff to develop the required plans and specifications to go out for bids. An estimated cost of the sanitary sewer to Division Road was approximately \$750,000. In closing, Dir. Ratayczak stated Gehl Foods remained committed to their original commitment toward the cost of the sanitary sewer relay. Additional comments included:

- Relay is necessary as pipe size needs to increase to 18". Current pipe will not handle the large user.
- Sanitary sewer from Squire Drive to Division Road is in good shape but is not large enough;
- The Saxony Village developer is re-evaluating the costs he is willing to take on; he is looking to take on the sanitary sewer going through his site;
- The Village has to have an Agreement with Gehl's Corporation and the Developer that they will accept the full cost of sewer going through the development; or an Agreement between Gehl's and the Village if the relay is on Main Street to Division Road;
- Easements will be given to the Village as the developer would want the sewer and water utilities dedicated to the Village for the purpose of not having any maintenance costs;
- If the Village were to relay the sewer on Main Street, the Village would not need an easement through Saxony;
- Restoration would be replaced in kind;
- Sanitary sewer was relayed in year 2000 from Squire Drive east as part of the Main Street reconstruction. Sanitary sewer from Squire Drive west to Division Road is original and had not been lined. Supt. Zimmerman noted the pipe was in good shape but was too small to accommodate the future capacity of Gehl's.
- Trustee Zabel stated if the pipe is in good shape and the company that needs the sewer to upsize their business in the flow that they have, the Village needs to require an agreement with Gehl's to include cost sharing before the Village signs a contract for the relay.

MOTION made by Zabel, seconded by Warren authorizing the Engineering Department to develop plans/specifications and advertise for bids to relay the existing sanitary sewer and, work with Gehl's to get an Agreement in place and return to the Public Works and Highway Committee with the findings.

Motion carried unanimously.

AWARD OF CONTRACT – WINDSOR CT., CASTLE DR., SQUIRE DR. WATER MAIN RELAY: Engr. Laning reported eight bids were received ranging from \$256,177.40 to \$445,956.00. The project will consist of abandonment of the existing water main and installation of approximately 1800 L.F. of water main to include appurtenances and water services. The contract will require a 10% contingency in the event of unforeseen change such as poor soils or additional asphalt replacement, etc. The water main will connect with the proposed Saxony Village project but was not part of the Village project. Staff will remove the existing easements and make all necessary corrections when the water main is in. Engr. Laning and Dir. Ratayczak stated with their past experience, the apparent low bidder was capable of doing the water main relay.

Trustee Warren noted due to prior conflicts he encountered, he could not support the apparent low bidder doing the job in Germantown.

Trustee Zabel voiced concern with the job having to be completed and didn't feel there was any hurry for this project. Based on past documents, Trustee Zabel stated by extending the water main 80 additional feet would position it in contaminated soil. He questioned what the handling process and bid prices would be to handle the contaminated soil.

Dir. Ratayczak was unaware of contaminated soils on the alignment of the water main as part of the water main relay project. If the project were to go easterly to connect to Saxony Village, yes you might be going through an area showing to be contaminated soils. Two ways to handle this would be to extend the lineal footage in the contract to go that far and add "contaminated soils" as a separate bid item on the project. The Village would need to know what the contamination was and it was thought that JBJ Development would already have that contamination analyzed. Other factors included disposal fees, quantity of contaminated soil, and whether the soil could be put back in as back fill (JBJ Development was checking into this). For these reasons, contaminated soil removal was not included as a bid item in the relay project. Dir. Ratayczak stated another suggestion to remove contaminated soil would be to strike an agreement with JBJ's contractor if it was under \$25,000. Dir. Ratayczak preferred the Village use our contractor, pay the additional cost for the contaminated soil removal and extend the water main to Saxony Village. Dir. Ratayczak clarified the water main project was to replace an existing water main system which has encountered some failures and, with the Saxony Village project would allow the abandonment of ductile iron main south of there and be replaced with PVC pipe.

MOTION made by Miller, seconded by Kaminski to forward to the Village Board with a positive recommendation to award the Windsor Ct., Castle Dr., Squire Dr. Water Main Relay project to American Sewer Services for a total project amount of \$256,177.40, and to include a 10% contingency (\$25,618.00) on the project for a total approved project amount of \$281,795.40. Funds to be allocated from Acct. #50-180-183-3430.

Motion: Aye – 2 Nay – 2 (Warren, Zabel)

REQUEST TO RELEASE RETAINER TO ALL-WAYS CONTRACTORS, INC. FOR CATIE VISTA STORM RELAY (SYLVAN CIRCLE);

MOTION made by Zabel, seconded by Miller authorizing the release of the contract retainer in the amount of \$5,174.95 to All-Ways Contractors, Inc. which was held during the one year warranty period for the Catie Vista Storm Relay (Sylvan Circle) project.

Motion carried unanimously.

FINALIZED LIST OF 2017 STREET PROJECTS – DISCUSSION AND POSSIBLE ACTION: Engr. Laning presented for review the final proposed list of roads as part of the 2017 Road Improvements Project. The following updates were noted:

- The potential of Woodland Drive was removed due to sanitary sewer and water utilities needed at this location;
- The Burr Oak, Broadleaf, Sumac, areas were also removed due to pending sewer utility work and water main relay work in the surrounding area; Even if this utility work would be completed in a time, it would not be the best option to pave on top of fresh trenches;
- Concord Road was added; As this location had the potential for water main installation, Engr. Laning suggested putting in binder only until utilities were completed;
- Park Hill Lane included;
- Century Lane & Lovers Lane were added. If bids were higher than budgeted, these two roads would be the first to be removed;
- Chm. Kaminski maintained when you have water main on each end of a road i.e. Concord Road, you should install water main to make the connection prior to spending money on the road resurfacing. Discussion followed on areas that did not have municipal water within the Concord Road area.
- Engr. Laning proposed the binder because if water main was installed, inherently there would be some damage to the road surface even if the water main was in the ditch area. It was not the intent to put binder down and dig through the binder to install water main. Concord Road was the one spot Engr. Laning advocated putting water main in the ditch area vs. the road.
- Trustee Miller questioned whether the Village would consider resurfacing the southbound lanes on Pilgrim Road at Mequon Road. He understood this portion of roadway was State jurisdiction and not included in the State's resurfacing program this year. Chm. Kaminski understood the need for repair in that area but did not think it was affordable in this year's budget. Engr. Laning stated he would research the cost to mill and overlay that location and base patch as necessary. He could include this area in the bid documents and return his findings to the Committee.
- Bidding is scheduled for March, 2017.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to proceed with the recommended lists of streets for the purpose of bidding and eventual construction of the Village's 2017 Road Improvements Project.

Motion carried unanimously.

VILLAGE LABOR AND EQUIPMENT RATES – 2017:

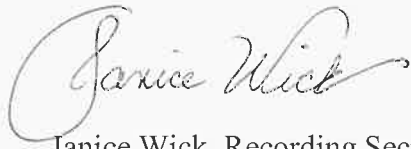
MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to approve the proposed 2017 Village Labor and Equipment Rates as presented by staff.

Motion carried unanimously.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Tuesday, March 7, 2017 at 5:30 p.m.

ANNOUNCEMENTS: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:30 p.m.

A handwritten signature in cursive script that reads "Janice Wick". The signature is written in dark ink and is positioned above the printed name.

Janice Wick, Recording Secretary