

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GENERAL GOVERNMENT & FINANCE COMMITTEE**

DATE AND TIME: **Tuesday, February 28, 2017 6:00 p.m.**

LOCATION: **Germantown Village Hall Board Room
N112 W17001 Mequon Road**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:** Chairperson Zabel, Trustees Campbell, Kaminski and Warren.
- III. **APPROVAL OF MINUTES:** January 17, 2017 Regular Meeting and February 6, 2017 Special Meeting.
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **UNFINISHED BUSINESS:**
 - A. None
- VI. **NEW BUSINESS:**
 - A. 2017 Payment to Economic Development Washington County
 - B. 2017 Weights & Measures Resolution
 - C. Non-Represented Employee Compensation Increases for 2017
 - D. Payment to Accurate Appraisal
 - E. Budget Resolution – Approving Amendments to the 2017 Budget – Capital Account & General Fund Carry Over
 - F. Budget Resolution – Authorizing the Charge-off of Uncollected 2015 Delinquent Personal Property Taxes
 - G. Public Officials Bonds/Insurance Resolution
 - H. Blackdot (Agent for T-Mobile) Request to Re-Negotiate Tower Agreement. The Village Board May Enter Into Closed Session Per WI. §19.85 (1) (e) For The Purpose Of Deliberating Or Negotiating The Purchase Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, When Competitive Or Bargaining Reasons Require A Closed Session And Then May Re-Enter Open Session To Take Such Action As It Deems Appropriate.

VI. **NEW BUSINESS continued:**

- I. To Receive Information And Discuss Staff Departures In The Position Of Deputy Clerk Involving Strategic Individual Compensation, Performance And Person Issues Involving Those Departures, Pursuant To Wis. Stat. §19.85 (1)(c) Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility, (e) For The Purpose Of Deliberating Or Negotiating The Purchase Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, When Competitive Or Bargaining Reasons Require A Closed Session And (f) Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Persons Except Where Par. (b) Applies Which, If Discussed In Public, Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data, Or Involved In Such Problems Or Investigations And Then May Re-Enter Open Session To Take Such Action As It Deems Appropriate

VII. **REPORTS:**

- A. Monthly, Year to Date Financials
 1. Revenue and Expense Report – All Funds
 2. Health and Dental Plans
 3. TIF 6 Summary
- B. Impact Fees Financial Reports
- C. Accounts Payable
- D. Monthly Code Violation Reports
 1. Building Inspection Department - None
 2. Planning Department
- E. C.I.P. Projects
- F. Letter of Credit Summaries
 1. Building Inspection Department
 2. Public Works Department
 3. Planning Department
- G. Summary of all Village Contracts

VIII. **SCHEDULE NEXT MEETING:**

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per *State ex. Rel. Badke v. Greendale Village Board*, even though the Village Board will not take formal action at this meeting.

III

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
January 17, 2017**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Members Campbell, Kaminski were present. Trustee Warren is absent and excused. Also, present: Village Administrator Schornack, Finance Director Rath, CDD Planner Retzlaff and Deputy Clerk Raymond.

APPROVAL OF MINUTES: *MOTION(Kaminski/Campbell) to approve the minutes from the December 19, 2016 meeting, motion carried. Approved.*

PUBLIC COMMENT: None

UNFINISHED BUSINESS:
None

NEW BUSINESS:

GERMANTOWN ZONING DATA & MAPPING MAINTENANCE; Memorandum of Understanding (MOU) between the Washington County Geographic Information Services Division & the Village of Germantown Community Development Department – CDD Planner Retzlaff -In process of setting up new web based zoning information portal. Provides information on zoning beyond limited general zoning district. Need assistance to create zoning district layers. Washington County agreed to provide service needed. Memo of Understanding required by the County. Village Attorney reviewed and it recommended for approval. Zoning hub will allow information to be shared. Gives people the ability to query the system. Services from Washington county are GIS based. Spoke with county about creating special zoning districts. Price is lower than other consultants. Has been informed by the Zoning Hub Consultant, they are continuously working to expand the service. Sounds like a great deal. To have this for \$75 hour & easy for the residents to use. It has a lot of nice features. Estimated 15-20 hours of county time beyond Planning Department staff hours. **MOTION(Kaminski/Zabel) to send a positive recommendation to Village Board to enter into Memorandum of Understanding with Washington Couty, carried. 2 in favor, 1 opposed(Zabel) Item will be placed under New Business of next Village Board meeting.** Would like to have zoning hub online by Spring 2017. Consulting budget has been carried over from year to year in anticipation of zoning hub. Will not affect the land use plan budget.

2017 CAPITAL PROJECTS REVIEW – Asked all committees to review their capital budgets and submit their final numbers. Finance Director Rath - Department Directors have not submitted anything new. Numbers will remain the same. Administrator Schornack – We are about a month early, no reason not to review it earlier. The sooner the better to seek borrowing. Estimated borrowing cost of 2.8 million. How does borrowing total amount affects Village? Amount borrowed has increased significantly over past couple of years. Will keep rate we've been exceeding for few years at current rate. Borrowing within our means. Tax levy will increase to cover them. Cannot be absorbed by the General fund anymore. 911 system hasn't been completed yet. Roads project as has a carryover. A lot of projects will be complete in 2018. Some storm water monies may be allocated in the next few months. Reduced carryover for asphalt paving and seal coating. Will be getting some funds back, impact fees will be paying for the garage. Willing to send to Village Board as is. There will be dollars left over due to chipper being \$20,000 less than budgeted. **MOTION(Kaminski/Campbell) to forward Capital Funding to Village Board for approval, carried. 2 in favor, 1 opposed(Zabel) Item will be placed under New Business of next Village Board meeting.**

REPORTS:

Monthly Year to Date Financials: Report isn't all of December, has January 10th payables, does not have 1st payroll of January. Was last two weeks of December. Conversion will stay open until February 10th.

Revenue and Expense Report – All Funds: Revenue sources that come in late Hotel and Motel fees, AT&T and Time Warner. Rolled over hotel/motel taxes that were not used. Assessor contract has not been paid, but is a payable under the correct year. Will do a detailed December report.

Health and Dental Plans: Ended and started well. With 2017 budget, reduced share Germantown pays for it. Started Delta Dental for 2017, should save some money.

TIF 6 Summary: Projects are complete, have not received invoices yet. Anticipating funds coming in for the crushed stone. Should cover \$76,000 needed. Construction cost will be tight in 2018.

Impact Fees Financial Reports: The committee reviewed and placed them on file.

Accounts Payable: Gone through salt very fast in three weeks. Have not received anything from Superintendent Olszewski about running out of salt.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: The committee reviewed and placed them on file.

C.I.P. PROJECTS: The committee reviewed and placed them on file.

Letter of Credit Summaries: Building Inspection Department, Public Works

Department and Planning Department: Correction on letters of credit from Department of Public Works and Finance, collateralization of funds renewed to December 1st to \$20 million dollars, then goes back down to 5 million after tax season.

Summary of all Village Contracts: Village Administrator Schornack stated Accurate appraisal is still on the Village Contracts. Have about half of dozen contracts to get through, most are done.

NEXT MEETING: February 28, 2017 at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:43 p.m.

Respectfully Submitted,

Tanya Raymond
Deputy Clerk

**VILLAGE OF GERMANTOWN
SPECIAL MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
February 6, 2017**

CALL TO ORDER: The meeting was called to order at 6:30 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Members Campbell, Kaminski were present. Trustee Warren is absent. Also, present: Village Administrator Schornack and Village Clerk Goeckner.

NEW BUSINESS:

A. Clerk's Office – Deputy Clerk Position

MOTION (Campbell/Kaminski) to approve as presented, carried.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:32 p.m.

Respectfully Submitted,

Barbara K. D. Goeckner WCPC/MMC
Village Clerk

**BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI**

MEETING DATE: February 28, 2017

AGENDA ITEM: New Business

ITEM TITLE: 2017 Payment to Economic Development Washington County

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:

Attached is an invoice from Economic Development Washington County in the amount of \$10,000 for the Village's 2017 contribution. Funds have been budgeted in Municipal Development for this payment.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X

- Copy of invoice for 2017 payment to Economic Development Washington County

RECOMMENDATION:

To approve Economic Development Washington County's request for a contribution for 2017 in the amount of \$10,000.

ECONOMIC DEVELOPMENT
WASHINGTON COUNTY
2151 N MAIN ST
WEST BEND, WI 530901031
2623355769

INVOICE



Invoice # 039
Invoice Date 01/16/17
Amount Due: \$10,000.00

Bill To:

Village of Germantown
N112W17001 Mequon Rd
Germantown, WI 53022
UNITED STATES

Due Date
02/15/17

Item	Description	Quantity	Price	Amount
	2017 Investment in Economic Development Washington County	1	\$10,000.00	\$10,000.00

Subtotal: \$10,000.00
Sales Tax: **\$0.00**
Total: \$10,000.00
Payments: **\$0.00**
Amount Due: **\$10,000.00**

To pay online, go to <https://app.bill.com/p/econdevwc>

VI B

BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE GERMANTOWN, WI

MEETING DATE: February 28, 2017

AGENDA ITEM: New Business Item

ITEM TITLE: 2017 Weights & Measures Resolution

SUBMITTED BY: Jeffrey W. Retzlaff, Director, Community Development Department

SUMMARY EXPLANATION:

Pursuant to a Memorandum of Agreement (MOA) between the Village and the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) regarding DATCP's duties as the "sealer" of weights & measures devices, the Village Board is required to establish an annual fee schedule for all types of weights & measures devices used within the Village.

The ORIGINAL July 1, 2010 MOA is an annual, self-renewing agreement wherein DATCP informs the Village what their costs will be for their services. For 2017, DATCP's cost will be \$5,600 (no change from 2016). The Village is obligated to pay this cost pursuant to the Agreement. In turn, the Village adds a small administrative fee (\$1,000 was budgeted for 2017 and all previous years) in an effort to recover the costs incurred for administration of the program by Community Development-Inspection Services staff. The total of DATCP's cost and the Village's administration fee (\$6,600 for 2017) is then divided by the number and type of devices for which a license was issued last year in order to determine the specific fee by type of device (different devices require a greater amount of inspection time as determined by DATCP and, in turn, are charged a higher fee).

Approval of this resolution occurs every year and the proposed fees for 2017 are the same as those charged in 2016 (the number and type of devices used by businesses in the Village changes very little from year to year).

A resolution establishing the "Weights & Measures Device 2017 Fee Schedule" has been prepared and is required to be adopted by the Board.

ATTACHMENTS:

- ◆ Draft Resolution w/ the 2017 Weights & Measures Device Fee Schedule

RESOLUTION NO. R_____

**ESTABLISHING A 2017 FEE SCHEDULE FOR WEIGHTS & MEASURES DEVICES
REQUIRED UNDER SECTION 12.26 OF THE MUNICIPAL CODE**

WHEREAS, The Village of Germantown and the Wisconsin Department of Agriculture, trade and Consumer Protection (DATCP) entered into a self-renewing Memorandum of Agreement (dated July 1, 2010) where both agencies agree that DATCP will furnish the services and perform the duties of sealers of weights and measures on an annual basis from July 1 to June 30 required under Chapter 98.04, and, that the Village will pay DATCP an amount necessary to cover the cost of such services no later than May 1 of the current fiscal year; and

WHEREAS, the amount of such services agreed to as set forth in the Memorandum of Agreement for the Year 2017 is \$5,600; and

WHEREAS, the Village of Germantown charges administrative fees totaling \$1,000 per year that are prorated per device to cover costs incurred by the Village's Community Development Department associated with the processing, review and administration of the Village's weights & measures license regulations set forth in Section 12.26; and

WHEREAS, it is required under Section 12.26(7) that the Village Board establish a schedule of fees for each type of weighing and measuring device used for the purpose of computing a charge or payment for service rendered on the basis of weight or measure within the Village of Germantown; and

WHEREAS, on February 28, 2017, the Village's General Government & Finance Committee did review and recommend approval of the proposed Weights & Measures Fee Table set forth in Exhibit 1 attached hereto; and

NOW, THEREFORE, BE IT RESOLVED that the Weights & Measures Device Fee Schedule attached hereto as Exhibit 1 is hereby established for licenses issued in 2017.

Introduced by: _____

Adopted: _____

Vote: _____ Ayes: ____ Nays: ____

ATTEST:

Barbara K.D. Goeckner
Village Clerk

Dean Wolter
Village President

EXHIBIT 1.**WEIGHTS & MEASURES DEVICE
2017 FEE SCHEDULE**

Device Type	Inspection Time (hrs) Per Device	# of Devices	Total Time (hrs)	% of Time	Total Cost	Fee (\$) Per Device
Vehicle Scales	1.5	4	6	4.57%	\$ 301.37	\$ 75.34
Small Capacity Scales 0-30#	0.3	42	12.6	9.59%	\$ 632.88	\$ 15.07
Large Capacity Scales 31-1000 #	0.7	5	3.5	2.66%	\$ 175.80	\$ 35.16
Point of Sale Scanner Combos	0.4	61	24.4	18.57%	\$ 1,225.57	\$ 20.09
Liquid Measuring Devices (LMDs)	0.3	283	84.9	64.61%	\$ 4,264.38	\$ 15.07
Totals		395	131.4	100.00%	\$ 6,600.00	
Late Fee (per license)	\$100.00					

VI
C.

**BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI**

MEETING DATE: February 28, 2017

AGENDA ITEM: New Business

ITEM TITLE: Non-Represented Employee Compensation Increases for 2017

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:

The Village Board included funding in the 2017 budget to facilitate wage increases for most of its employees. The amount held in the General Government contingency line is directed towards non-represented regular employees (other than Library personnel) and the Department of Public Works union employees.

The CPI-U yearend percentage maximum that can be used for union employee increases is .68%. Any Public Works union increase will be determined in base wage negotiations.

The Village Board has done the following in the recent past regarding raises for non-represented employees:

- In 2014, employees received a 2.0% increase across the board
- In 2015, employees received a 1.5% increase and .5% was divided among what were referred to as "high achievers"
- In 2016, employees received a 1.5% increase and .5% was divided among employees based on their 2016 employee performance evaluations

Some options the General Government and Finance Committee may want to consider:

- Allocate 1.5% across the board to all general non-represented employees and divide the remaining balance per the outcome of individual performance evaluations.
- Allow Police management a 2 to 3% increase to keep their wages equivalent to the Police union increases. In 2016, the Police union was allowed a 3% increase in wages with employees paying an additional 1.5% to WRS. The Police management WRS contribution mirrors the Police union.

Allow an additional increase to the Community Development Director and Finance Director that divides \$7,000 between them to give a positional increase that helps get the positions closer to the 2015 Germantown Salary Survey mean salary for these positions.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

As desired

VI
D

**BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI**

MEETING DATE: February 28, 2017

AGENDA ITEM: New Business

ITEM TITLE: Payment to Accurate Appraisal

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:

The Committee may want to have a discussion on the payment to Accurate Appraisal regarding their contract for appraisal work in 2016. No payment has been made to Accurate Appraisal for 2016 and staff is not advocating any payment at this time. Staff has been waiting on the Department of Revenue for an answer to our question whether or not everything is in order. We have not been informed that everything is in order. The purpose of this agenda item is to allow for any discussion that the Committee may want to have on this matter.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

As desired

VI
E.

VILLAGE OF GERMANTOWN WASHINGTON COUNTY

RESOLUTION NO. - 17

**Budget Resolution
APPROVING AMENDMENTS TO THE 2017 BUDGET
Capital Account and General Fund Carry Over**

WHEREAS, the Village Board of the Village of Germantown approved the appropriation of funds for operations for the year 2017, and,

WHEREAS, funds for various Capital Projects and General Fund expenditures were included in the 2016 Budget and have not been fully expensed, and;

WHEREAS, several projects are still ongoing, or will have its excess funds attributed to another capital project, as detailed in the attached listing, totaling \$332,882 for General Fund and \$801,758 for Capital Fund 40, and,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown that the 2017 Budget be amended according to the attached list, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to publish a copy of this Resolution as a Class I Notice in accordance with Section 65.90 (a) Wisconsin Statutes.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, President

ATTEST:

Barbara K.D. Goeckner, MMC/WCPC
Village Clerk

Budget Amendment Resolution
Carry Over Projects & Equipment Purchases - 2016 to 2017

Capital Projects Fund

Account	Department	Description	Purpose	Amount	2017 Original Budget	Amended
40-521-570-8460	Police	Pho-Phoenix Enhancement	Citizen & Court Interface	17,000	362,000	379,000
40-521-570-8440	Police	Baycomm	9-1-1 Replace System	70,700	0	70,700
40-521-570-8410	Police	Furniture	Final purchases for completion	3,536	0	3,536
40-522-570-8520	Fire	Braun NW	Re-chassis Ambulance (2nd one)	270,000	0	270,000
40-541-570-8892	Engineering	Stormwater Relay	Misc Projects	104,235	250,000	354,235
40-542-570-8810	Public Works	Roads	Asphalt Paving	252,915	1,500,000	1,752,915
40-542-570-8850	Public Works	County Line (2015 & 2015)	Traffic Signal & Cabinet Upgrades	52,653	40,000	92,653
40-552-570-8310	Recreation	Haupt Strasse Tennis Court	Tennis Court (balance of Alt Bauer Park projects (Tennis Court and Playground)	30,719	60,000	90,719
				801,758		

Use of Existing Capital Funds to Offset 2017 Projects & Equipment

Account	Department	Description	Purpose	Amount
40-542-530-8450	Public Works	Public Works Equipment	Skid Loader	75,000
40-542-570-8530	Public Works	Other Public Works Machinery	Trailer (40,000 lb)	25,000
40-553-570-8520	Parks	Trucks	New 3/4 Ton Pickup	40,000
40-552-530-8520	Recreation	Vehicles	Mini van	15,000
				155,000

General Fund

Account	Department	Description	Purpose	Amount	Original Budget	Amended
10-511-570-8100	Legislative	Capital Equipment	Global Sight & Sound Board Room	20,000	0	20,000
10-513-570-8100	Clerk	Capital Equipment	Agenda Management	2,000	32,000	34,000
10-519-570-8222	Bld & Grounds	Capital Equipment	Fire Station 1 bathroom remodel/water line	39,902	20,000	59,902
10-519-570-8251	Bld & Grounds	Capital Equipment	Library LED Light Conversion	6,120	10,000	16,120
10-553-570-8100	Parks	Capital Equipment	18 Trailer - Miller Bradford - delivery 2017	8,095	51,000	59,095
10-542-570-8100	Highway	Capital Equipment	Burke Truck - Plow - Deliver 2017	9,300	60,000	69,300
10-563-530-4400	Community Development	Planning - Contracted Services	Contracted Services	46,495	15,000	61,495
10-551-+++ +++++	Library	County Carry over	Various Accounts	23,927		23,927
10-567-530-7950	Municipal Development	Hotel Motel Tax		52,335	47,179	99,514
10-541-570-8200	Engineering	DOT Donges Bay Payack	DOT Donges Bay Payack	108,465	0	108,465
				\$108,464.76 per year	Approved 2015 - 2/yr term	
15-100-110-1200	Honor Guard	Police Honor Guard Fund	Transfer Honor Guard Fundraising Amount to Fund #15	16,243		
				332,882		
				224,417		
				Total without Donges Bay		

Approved GGF
Approved VB

VII
F.

**Business of the Village Board
and/or
General Government & Finance Committee
Germantown, WI**

MEETING DATE: February 28, 2017 General Government & Finance Comm
March 6, 2017 Village Board

PLACEMENT: New Business

ITEM TITLE: Resolution to Charge off 2015 Delinquent Personal Property

SUBMITTED BY: Kim Rath, Finance Director

SUMMARY EXPLANATION:

Attached is a listing of delinquent 2015 Personal Property Taxes. The amounts applicable to other taxing authorities have been charged back. The Village's share is \$1,205.86. The majority of the accounts are either out of business or no longer in the Village. Other accounts that are still deemed collectible will be pursued by Waukesha County collections or pursued internally.

For taxes assessed as of January 1, 2011 a taxation district may **only** charge-back personal property taxes if the taxes are owed by an entity that had ceased operations, or filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll. The Village will need to work closely with our Assessing firm to monitor habitually unpaid accounts to determine whether they should be either removed from the tax roll all together or pursued more aggressively through collections or the court system. Our inability to charge back accounts that are appropriately taxed, yet not paid, will be costly to the Village.

ATTACHMENT: ORDINANCE___ RESOLUTION_XX___ OTHER___

RECOMMENDATION:: Approval

VILLAGE OF GERMANTOWN – WASHINGTON COUNTY

RESOLUTION NO. - 17

**RESOLUTION AUTHORIZING THE CHARGE OFF OF UNCOLLECTED
2015 DELINQUENT PERSONAL PROPERTY TAXES**

WHEREAS, Personal Property Taxes are settled in full with the taxing jurisdictions during the February settlement and various 2015 personal property taxes due to the Village of Germantown remain unpaid and are deemed uncollectible, and,

WHEREAS, for taxes assessed as of January 1, 2011, a taxation district may only charge back personal property taxes if the taxes are owed by an entity that has ceased operations, or filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll, the Village Finance Director has, in accordance with the provisions of Section 74.42 (1) Wisconsin Statutes, charged back to each taxing jurisdiction its proportional share of the uncollected personal property taxes, and,

WHEREAS, other delinquent accounts have been sent to Waukesha County for further collection efforts or are being pursued internally, and,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown, Washington County, Wisconsin, that the following uncollected 2015 personal property taxes will be removed from the general ledger: Please see the attached listing of accounts which totals \$4,340.85, of which the Village share is **\$1,205.86**

Introduced by: _____

Date Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, Village President

ATTEST:

Barbara K.D.Goeckner, MMC/WCPC
Village Clerk

Village of Germantown

CHARGE OFF OF DELINQUENT 2015 PERSONAL PROPERTY TAXES - 03/06/17

0.009 0.143 0.278 0.152

0.501 0.069

Due From State Due From County Due From Village Due From School Due From MATC TOTAL CONDITION

PA13401000	ALLEN HOLMES LLC	7.91	121.34	236.36	426.50	58.63	850.74	3
PA19403079	ALLIED UTILITY EQUIPMENT	0.75	11.47	22.33	40.30	5.54	80.39	3
PB21200196	CITY WIDE INSULATION	0.22	3.35	6.51	11.75	1.62	23.45	3
PR88810019	DONALDSON OIL CO	3.43	52.55	102.36	184.71	25.39	368.44	3
PF20402080	FINANCIAL EQUIPMENT CO	0.50	7.59	14.77	26.67	4.08	53.61	1
PS33300797	GILBERT BROTHERS HARDWAR	2.04	31.29	60.95	109.98	15.12	219.38	3
PG28100109	GREEN DIRECTIONS	0.33	5.02	9.76	17.63	2.43	35.17	3
PL66600900	LEGACY SALON & DAY SPA	1.74	26.75	52.11	94.03	12.93	187.56	3
PO28100109	MEG O'MARRO ATTORNEY	0.08	1.20	2.32	4.20	0.58	8.38	1
PP88808472	PRO-COAT	19.60	300.48	585.32	1,056.18	145.20	2,106.78	3
PS22400881	SAUER INSURANCE	0.13	1.91	3.72	6.71	0.92	13.39	3
PS28105002	SOUTHEAST REIMBURSEMENT	0.09	1.43	2.80	5.04	0.69	10.05	3
PS23357504	SYDNEY LANDSCAPING	0.93	14.33	27.93	50.37	6.92	100.48	3
PT23204093	TURF-KING	2.64	40.37	78.62	141.89	19.51	283.03	3

County & State Portion

669.47

40.39	619.08	1,205.86	2,175.96	299.56	4,340.85	
-------	--------	----------	----------	--------	----------	--

Charge back conditions:

- 1) Entity ceased operations
- 2) Filed petition for bankruptcy
- 3) Removed from next assessment roll

Accounts Sent to Waukesha County Collections or being pursued internally

P122400107	CHAN & DUKE LEE	108.77
PE999024	ENGINEERING RESOURCE CTR	83.74
P123400494	JOHNSON MANAGEMENT	1,520.63
P135450006	JR CARPENTRY	197.61
PF224100109	PREFERRED FITNESS	1,214.15
PS88812501	SPRINT UNITED	293.07
PS999108005	SUPERIOR METAL	122.25
PT35300111	TRIPATH IMAGING	3,920.46

Collection or Payment Plan

7,460.68

Grand Total

11,801.53

DIRECTORS

David Behforado
Village Trustee
Village of Shorewood Hills

David De Angelis
Village Manager
Village of Elm Grove

Ronald Hayward
Village President
Village of West Milwaukee

Kathleen Morse
Clerk/Treasurer
City of Rice Lake

Mark Rohloff
City Manager
City of Oshkosh

Zachary Vruwink
Mayor
City of Wisconsin Rapids

Jerry Deschane
Executive Director
League of Wisconsin
Municipalities

OFFICER

Dennis Tweedale
Chief Executive Officer
League of Wisconsin
Municipalities Mutual
Insurance

402 Gammon Place
Suite 225
Madison, Wisconsin 53719

p 608.833.9595
f 608.833.8088

dennis@lwmmi.org
www.lwmmi.org

PUBLIC OFFICIAL BONDS

- **BACKGROUND**
- **ISSUES**
- **POSSIBLE SOLUTIONS**

MID-MORaine MUNICIPAL ASSOCIATION

WEDNESDAY, JANUARY 25, 2017

WEST BEND, WISCONSIN

**PRESENTED BY:
DENNIS TWEEDALE, CEO
LEAGUE OF WISCONSIN
MUNICIPALITIES MUTUAL INSURANCE**

LWMMI

League of Wisconsin Municipalities Mutual Insurance

WHO MUST FILE A PUBLIC OFFICIAL BOND?

Municipal Judge Bond Statute – 755.03

Public Official Bond Statutes – Town

60.31(2)

- Clerk
- Deputy Clerk
- Treasurer
- Deputy Treasurer
- Elected Assessor
- Constable
- Bond amount to be set by Town Board
- Blanket bond permitted

Public Official Bond Statutes – Village

- 61.22 – Bond amount fixed by Village Board when otherwise not prescribed / blanket bond permitted
- 61.25 – Clerk
- 61.26 – Treasurer
- 61.261 – Deputy Treasurer
- 61.28 – Marshal
- 61.29 – Constable

Public Official Bond Statutes – City

- 62.09 (4)(b) – Treasurer, Comptroller, Chief of Police & “such others as the statutes or the council may direct” / Bond sum determined by City Council / Blanket bond permitted
- 62.09(11)(i) – Discussion on Deputy Clerk

Treasurer’s Tax Collection Bond

70.67 Options

- Personal bond / surety – Minimum \$500,000
- Bond from surety company – Maximum \$250,000
- Municipal ordinance – Amount of tax collected for County

WHAT IS A PUBLIC OFFICIAL BOND?

Chapter 19.01(2) Oaths and Bonds

(2) FORM OF BOND. (a) Every official bond required of any public officer shall be in substantially the following form:

We, the undersigned, jointly and severally, undertake and agree that, who has been elected (or appointed) to the office of, will faithfully discharge the duties of the office according to law, and will pay to the parties entitled to receive the same, such damages, not exceeding in the aggregate dollars, as may be suffered by them in consequence of the failure of to discharge the duties of the office.

Dated,(Year)

....(Principal....,

....(Surety)....,

(See Attachment A)

WHERE ARE BONDS FILED?

Official bonds executed by city officers must be filed in the office of the city clerk. If the city clerk is required by the common council to file a bond, the clerk must file the bond in the office of the city treasurer.

Similarly, official bonds executed by village officers must be filed in the office of the village clerk, except the village clerk is required to file the bond in the office of the village treasurer.

WHEN MUST A BOND BE FILED?

Public official bonds are usually made a prerequisite to the assumption of office. Failure of a municipal official to execute a required bond within the time prescribed by law creates a vacancy in that office.

The official bonds of city officers must be approved by the mayor, and when so approved must be filed within ten days after the officer has been notified of his or her election or appointment.

The official bonds of village officials must be approved by the village president. The village clerk, treasurer, and constable are required to file an official bond at the same time they take their

oath of office, which must be done within five days after receiving notice of election or appointment to office.

The only time limit for the filing of bonds by other municipal officials who are not required to take an official oath appears to be in sec. 19.01(5), which provides that every official required to file a bond shall do so before entering upon the duties of the office.

Local officials should bear in mind that a new bond is required for each term of office. Thus, incumbents who are reelected or reappointed must renew their bonds within the prescribed time periods. Also, bonds continue in force until the officer's successor is duly qualified and installed.

WHY ARE MUNICIPAL BONDS REQUIRED?

Easy answer – “BOSS TWEED”.

(See Attachment B)

PROBLEMS

1. Bond Application – (See Attachment C)
Applicant agrees to indemnify Bonding Company for any loss.
2. Wisconsin Statute 19.015 – **Actions by the state, municipality or district.**
Whenever the state or any county, town, city, village, school district or technical college district is entitled to recover any damages, money, penalty or forfeiture on any official bond, the attorney general, county chairperson, town chairperson, mayor, village president, school board president or technical college district board chairperson, respectively, shall prosecute or cause to be prosecuted all necessary actions in the name of the state, or the municipality, against the officer giving the bond and the sureties for the recovery of the damages, money, penalty or forfeiture.
3. Wisconsin Statute 895.46 – **State and political subdivisions thereof to judgements taken against officers.**
(1) (a) If the defendant in any action or special proceeding is a public officer or employee and is proceeded against in an official capacity or is proceeded against as an individual because of acts committed while carrying out duties as an officer or employee and the jury or the court finds that the defendant was acting within the scope of employment, judgement as to damages and costs entered against the officer employee in excess of any insurance applicable to the officer employee shall be paid by the state or political subdivision which the defendant is an officer or employee. Agents of department of the state shall be covered by this section while acting within the scope of their agency. Regardless of the results the litigation the governmental unit, if it does not provide legal counsel to the defendant officer or employee, shall pay reasonable attorney fees and costs of defending the action, unless it is found by the court or jury that the defendant officer or employee did act within the scope of employment. The duty of a governmental unit to provide or pay for the provision of legal representation does not apply to the extent that applicable insurance provides that representation.
4. Standard Employee Dishonesty Insurance excludes “Bonded” positions and Tax Collector / Treasurer.

SOLUTIONS

1. High limits on Employee Dishonesty Insurance Policy with exclusions for Bonded Positions and Treasurer / Tax Collector removed – (See Attachment D)
2. Broad Public Official Liability Policy to cover intentional acts.
3. Change the Statute! – A big thanks to Senator Duey Stroebel, R – Saukville, Senate District 20 and State Representative Robert Brooks, R – Saukville, 60th Assembly District who authored a Preliminary Draft to amend the Statutes – (See Attachment E)

COPY

Wisconsin



Effective Date: May 1st, 2012

Western Surety Company

OFFICIAL BOND AND OATH

Bond No. 61326205

WE, THE UNDERSIGNED, JOINTLY AND SEVERALLY, UNDERTAKE AND AGREE

That, Darlene Hendrickson

who has been ☒ appointed ☐ elected to the office of Deputy Treasurer in the
Village of Belleville, State of Wisconsin, will faithfully discharge the duties
 of his said office according to law and will pay to the parties entitled to receive the same, such damages, not exceeding in
 the aggregate Fifteen Thousand and 00/100 DOLLARS (\$ 15,000.00),
 as may be suffered by them in consequence of his failure so to discharge such duties, for the term ending
Indefinite

Dated this 11th day of April 2012
Darlene Hendrickson
 Principal
 WESTERN SURETY COMPANY

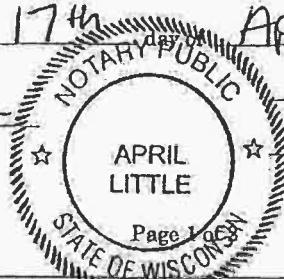
 By Paul T. Bruflat
 Paul T. Bruflat, Senior Vice President
I hereby approve the sufficiency of the Surety named in the above bond this 17th day of
April 2012
April Little
 Title Clerk/Treasurer

OATH OF OFFICE

STATE OF WISCONSIN

County of Dane ss

I, the undersigned, who have been ☒ elected ☐ appointed to the office of Deputy Clerk/Treasurer
 but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United
 States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of
 my ability. So help me God.

Subscribed and sworn to before me this 17th day of April 2012My commission expires
November 24 2012
Darlene Hendrickson
 Principal

April Little
April Little, Notary Public

The Tweed Ring

William "Boss" Tweed began his rise to influence in the late 1840s as a volunteer fireman in New York City. From this inauspicious beginning, Tweed managed to build a power base in his ward. He served as an alderman in 1852-53 and then was elected to a term in the U.S. House of Representatives, 1853-55. State and local affairs were his prime concern and he remained active in Tammany Hall, the organizational force of the Democratic Party in New York. Tweed emerged as the focal point of patronage decisions, giving him immense power.

Boss Tweed gathered a small group of men who controlled New York City's finances. They dispensed jobs and contracts in return for political support and bribes. Historians have never been able to tabulate the full extent to which the city's resources were drained. The amount was no less than \$30 million and may have been as much as \$200 million.

On January 1, 1869, Boss Tweed's man, John T. Hoffman, was inaugurated governor New York state. In New York City itself, Tweed reigned supreme. He controlled the district attorney, the police, the courts, and most of the newspapers. Although a Democrat, he defused criticism from Republican by putting scores of them on the payroll.

The inner circle of the Tweed Ring were Mayor A. Oakey Hall, city comptroller Richard B. "Slippery Dick" Connolly, city chamberlain Peter Barr "Bismarck" Sweeny, and William M. Tweed himself, president of the Board of Supervisors.

The Tweed Ring and Tammany Hall were not necessarily two sides of the same coin. Despite some overlapping membership, there was a constant battle between these forces. Tweed won an important victory in the state legislature in 1870 when a new city charter was approved. This change vastly increased the power of Tweed's small group as they submitted billings for city work that was never performed, concocted phony legal agreements and a variety of kickback schemes to line their pockets. Popular support of the Ring was maintained with charity and other gifts to the voters.

The tide began to turn against the ring by the efforts of the following:

The *New York Times* did a superb job of investigative journalism, laying out for the public many of the Ring's corrupt practices

Thomas Nast, the most prominent cartoonist of his era, targeted Tweed and his cronies, using a format understandable to recent immigrants and those who could not read

Good government groups ("goo-goos") sponsored reform political candidates who unseated corrupt officeholders

Samuel J. Tilden, a noted attorney and later a presidential candidate, managed to win a conviction of Tweed.

Tweed was tried, convicted of forgery and larceny, then sentenced to a 12-year prison term. He was released after serving only one year, but was quickly arrested on another corruption charge. He escaped, fled to Cuba and eventually Spain; he was extradited back to the United States in 1876 and died later in a New York City jail cell on Ludlow Street.

APPLICATION
PUBLIC OFFICIAL BOND

1. Name of Applicant _____
Address: _____
2. Bond Amount \$ _____ Effective Date _____
3. To whom payable _____
(Exact Name of City, Village, Township, County Board or other political body)
4. Position of Applicant _____
5. Were you elected or appointed? _____
6. Term of office begins _____ Ends _____

IF BOND AMOUNT EXCEEDS \$25,000 PLEASE DATE, SIGN AND HAVE WITNESSED BELOW

In consideration of the execution by the Ohio Casualty Group of the bond herein applied for, I agree to pay the company's usual premium in advance while such bond or any continuation thereof remains in force; and I further agree to indemnify and keep indemnified the Company and hold and save it harmless from any and all liability, loss, cost, charges or expenses of whatever kind or nature, including reasonable attorney fees, which the Company shall at any time sustain or incur by reason or in consequence of having executed this bond or any continuation or renewal hereof; and to pay over, reimburse, and make good to the Company all sums of money which the Company shall pay on account of the execution of said bond any continuation or renewal thereof; and I hereby waive any homestead or other exemption to which I may be entitled under the laws of any state of the United States of America.

Dated this _____ day of _____, _____.

(Signature of Applicant) (Seal)

WITNESS:

(Signature of Witness)

Submitted by Producer/Agency: _____ Location _____

POLICY NUMBER: BD1 - 1835285



GOVERNMENT CRIME POLICY DECLARATIONS

In Return For The Payment Of The Premium, And Subject To All The Terms And Conditions Of This Policy, We Agree With You To Provide The Insurance As Stated In This Policy.

Coverage Is Written:

☒ Primary
 ☐ Excess
 ☐ CoIndemnity
 ☐ Concurrent

Company Name Area: The Hanover Insurance Company
Producer Name Area: R & R INSURANCE SERV INC
Named Insured:
(Also list any Employee Benefit Plan(s) Included as Insureds)
Mailing Address:
Policy Period
From: January 1, 2014
To: Until Cancelled 12:01 A.M. at your mailing address shown above.

Insuring Agreements	Limit of Insurance Per Occurrence	Deductible Amount Per Occurrence
1. Employee Theft - Per Loss	\$ 250,000.00	\$ 2,500.00
2. Employee Theft - Per Employee Coverage	Not Covered	Not Covered
3. Forgery Or Alteration	\$ 250,000.00	\$ 2,500.00
4. Inside The Premises - Theft of Money And Securities	Not Covered	Not Covered
5. Inside The Premises - Robbery Or Safe Burglary Of Other Property	Not Covered	Not Covered
6. Outside The Premises	Not Covered	Not Covered
7. Computer Fraud	\$ 250,000.00	\$ 2,500.00
8. Funds Transfer Fraud	\$ 250,000.00	\$ 2,500.00
9. Money Orders And Counterfeit Money	Not Covered	Not Covered
If "Not Covered" is inserted above opposite any specified Insuring Agreement, such Insuring Agreement and any other reference thereto in this policy is deleted.		



State of Wisconsin
2017 - 2018 LEGISLATURE

LRB-0602/P1
MES:jld

PRELIMINARY DRAFT - NOT READY FOR INTRODUCTION

1 **AN ACT to amend** 61.25 (intro.), 61.26 (1), 61.28 (1), 61.29 (1) (a), 62.09 (4) (a) and
2 62.09 (4) (b) of the statutes; **relating to:** changing the requirement that certain
3 city and village officials must execute and file an official bond.

Analysis by the Legislative Reference Bureau

Under this bill, with regard to a city treasurer, comptroller, chief of police, and other officials as the common council may direct, such officers are required to execute and file an official bond only if the common council directs them to do so. Similarly under the bill, a village clerk, treasurer, marshal, and constable are required to execute and file an official bond only if the village board directs them to do so. Under current law, these city and village officials are required to execute and file an official bond.

For further information see the **state and local** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

4 **SECTION 1.** 61.25 (intro.) of the statutes is amended to read:
5 **61.25 Clerk.** (intro.) The If required to do so by the village board, the village
6 clerk shall execute and file an official bond. It shall be the village clerk's duty:

1 **SECTION 2.** 61.26 (1) of the statutes is amended to read:

2 61.26 (1) ~~Execute~~ If required to do so by the village board, execute and file an
3 official bond which may be furnished by a surety company as provided by s. 632.17
4 (2).

5 **SECTION 3.** 61.28 (1) of the statutes is amended to read:

6 61.28 (1) ~~The~~ If required to do so by the village board, the village marshal shall
7 execute and file an official bond. The marshal shall possess the powers, enjoy the
8 privileges and be subject to the liabilities conferred and imposed by law upon
9 constables, and be taken as included in all writs and papers addressed to constables.
10 The marshal shall obey all lawful written orders of the village board. The marshal
11 is entitled to the same fees prescribed for sheriffs in s. 814.70 for similar services,
12 unless a higher fee is applicable under s. 814.705 (1) (c); for other service rendered
13 the village, compensation as the board fixes.

14 **SECTION 4.** 61.29 (1) (a) of the statutes is amended to read:

15 61.29 (1) (a) ~~Execute~~ If required to do so by the village board, execute and file
16 an official bond.

17 **SECTION 5.** 62.09 (4) (a) of the statutes is amended to read:

18 62.09 (4) (a) ~~Every~~ The council may require every person elected or appointed
19 to any office shall take and file the official oath within 10 days after notice of election
20 or appointment, except that, if so directed by the council, elected assessors shall take
21 and file the official oath within 5 days before June 1.

22 **SECTION 6.** 62.09 (4) (b) of the statutes is amended to read:

23 62.09 (4) (b) ~~The~~ If the council requires them to do so, the treasurer,
24 comptroller, chief of police and such others as the statutes or the council may direct,
25 shall execute and file an official bond in such sum as the council may determine, with

1 2 or more sureties or such bond may be furnished by a surety company as provided
2 by s. 632.17 (2), or the council may provide a schedule or blanket bond that includes
3 any or all of these officials. The council may at any time require new and additional
4 bonds of an officer. All official bonds must be approved by the mayor, and when so
5 approved shall be filed within 10 days after the officer executing the same shall have
6 been notified of election or appointment. Official bonds filed with the city clerk shall
7 be recorded in a book kept for that purpose.

8 **SECTION 7. Initial applicability.**

9 (1) This act first applies to an individual who is elected or appointed to an office
10 on the effective date of this subsection.

11 **(END)**

VILLAGE OF GERMANTOWN
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 12 PERIODS ENDING DECEMBER 31, 2016

DEPARTMENT DESCRIPTION	DECEMBER		VARI- ANCE	FISCAL		FISCAL YEAR BUDGET	FISCAL		VARI- ANCE
	BUDGET	ACTUAL		ANCE	ANCE		YEAR-TO-DATE ACTUAL	ANCE	
REVENUES									
TAXES	848,111.10	816,283.03	(3.7)			10,177,333.00	10,198,547.28	0.2	
SPECIAL ASSESSMENTS	390.42	0.00	100.0			4,685.00	4,685.28	0.0	
INTERGOVERNMENTAL REVENUES	188,778.37	4,800.50	(97.4)			2,265,340.00	2,270,554.60	0.2	
LICENSES, PERMITS & FEES	68,494.23	56,363.41	(17.7)			821,930.00	639,386.50	(22.2)	
FINES, FORFEITURES & PENALTIES	18,083.34	28,552.26	57.8			217,000.00	152,228.82	(29.8)	
PUBLIC CHARGES FOR SERVICES	131,978.11	176,863.60	34.0			1,583,736.00	1,736,260.99	9.6	
MISCELLANEOUS REVENUES	5,376.02	(68.31)	(101.2)			64,512.00	124,385.36	92.8	
OTHER FINANCING SOURCES	0.00	0.00	0.0			0.00	0.00	0.0	
TOTAL REVENUES	1,261,211.59	1,082,794.49	(14.1)			15,134,536.00	15,126,048.83	0.0	
EXPENSES									
VILLAGE BOARD-LEGISLATIVE	11,999.90	20,533.78	(71.1)			143,998.00	148,614.60	(3.2)	
ADMINISTRATOR	9,155.62	8,659.39	5.4			109,867.00	105,264.98	4.1	
CLERK	28,740.53	28,746.13	0.0			344,886.00	360,434.09	(4.5)	
TREASURER & ACCOUNTING	15,971.29	22,087.91	(38.2)			191,655.00	190,235.23	0.7	
ASSESSOR	8,777.85	44,500.00	(406.9)			105,334.00	61,834.39	41.2	
DATA PROCESSING	6,847.78	8,640.19	(26.1)			82,173.00	68,343.54	16.8	
GENERAL GOVERNMENT	8,341.70	12,944.02	(55.1)			100,100.00	72,029.93	28.0	
BUILDING & GROUNDS MAINTENANCE	49,706.47	59,911.74	(20.5)			536,477.00	519,305.52	12.9	
LAW ENFORCEMENT	403,303.01	475,060.74	(17.7)			4,839,635.00	4,776,556.35	1.3	
FIRE PROTECTION	160,571.20	303,672.63	(89.1)			1,926,853.00	1,746,114.80	9.3	
EMERGENCY GOVERNMENT	1,422.93	602.70	57.6			17,075.00	16,122.38	5.5	
INSPECTION	20,894.63	20,601.01	1.4			250,735.00	205,378.87	18.0	
DPW ADMIN & ENGINEERING	28,351.39	27,123.06	4.3			340,216.00	312,409.86	8.1	
HIGHWAY DEPARTMENT	248,448.77	630,536.37	(153.7)			2,981,384.00	2,882,783.10	3.3	
SOLID WASTE RECYCLING	32,744.28	64,290.07	(96.3)			392,931.00	388,240.92	1.1	
LIBRARY	71,000.14	85,786.14	(20.8)			852,001.00	797,203.27	6.4	
RECREATION	99,655.85	101,238.54	(1.5)			1,195,869.00	1,215,457.04	(1.6)	
SENIOR CENTER	40,585.29	94,207.47	(132.1)			487,023.00	511,304.28	(4.9)	
PLANNING & ZONING	9,883.45	11,425.37	(15.6)			118,601.00	98,299.80	17.1	
MUNICIPAL DEVELOPMENT	17,396.36	19,419.42	(11.6)			208,756.00	160,011.87	23.3	
OTHER FINANCING USES	9,517.76	9,109.59	4.2			114,213.00	61,451.16	46.1	
	8,050.00	0.00	100.0			96,600.00	96,000.00	0.6	
TOTAL EXPENSES	1,291,366.20	2,049,096.27	(58.6)			15,496,382.00	14,793,395.98	4.5	
TOTAL FUND REVENUES	1,261,211.59	1,082,794.49	(14.1)			15,134,536.00	15,126,048.83	0.0	
TOTAL FUND EXPENSES	1,291,366.20	2,049,096.27	(58.6)			15,496,382.00	14,793,395.98	4.5	
SURPLUS (DEFICIT)	(30,154.61)	(966,301.78)	3104.4			(361,846.00)	332,652.85	(191.9)	

III
 A.1.

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND									
FOR 1 PERIODS ENDING									
JANUARY 31, 2017									
DEPARTMENT DESCRIPTION	JANUARY		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE		VARI- ANCE		
	BUDGET	ACTUAL			ACTUAL				
REVENUES									
TAXES	861,521.07	795,328.59	(7.6)	10,338,253.00	795,328.59	(92.3)			
SPECIAL ASSESSMENTS	390.41	0.00	100.0	4,685.00	0.00	100.0			
INTERGOVERNMENTAL REVENUES	190,395.54	249,303.27	30.9	2,284,747.00	249,303.27	(89.0)			
LICENSES, PERMITS & FEES	58,514.94	20,782.95	(64.4)	702,180.00	20,782.95	(97.0)			
FINES, FORFEITURES & PENALTIES	14,916.65	(1,473.50)	(109.8)	179,000.00	(1,473.50)	(100.8)			
PUBLIC CHARGES FOR SERVICES	139,864.76	136,575.29	(2.3)	1,678,378.00	136,575.29	(91.8)			
MISCELLANEOUS REVENUES	6,526.97	30,097.27	361.1	78,324.00	30,097.27	(61.5)			
OTHER FINANCING SOURCES	13,620.91	0.00	100.0	163,451.00	0.00	100.0			
TOTAL REVENUES	1,285,751.25	1,230,613.87	(4.2)	15,429,018.00	1,230,613.87	(92.0)			
EXPENSES									
VILLAGE BOARD-LEGISLATIVE	10,330.76	11,775.83	(13.9)	123,970.00	11,775.83	90.5			
ADMINISTRATOR	8,965.52	8,015.32	10.5	107,587.00	8,015.32	92.5			
CLERK	26,002.26	15,027.06	42.2	312,028.00	15,027.06	95.1			
TREASURER & ACCOUNTING	15,747.19	9,881.34	37.2	188,967.00	9,881.34	94.7			
ASSESSOR	9,818.14	0.00	100.0	117,818.00	0.00	100.0			
DATA PROCESSING	6,755.13	18,591.06	(175.2)	81,062.00	18,591.06	77.0			
GENERAL GOVERNMENT	13,249.11	4,792.75	63.8	158,990.00	4,792.75	96.9			
BUILDING & GROUNDS MAINTENANCE	49,331.47	24,106.08	51.1	591,979.00	24,106.08	95.9			
LAW ENFORCEMENT	405,910.36	337,968.19	16.7	4,870,926.00	337,968.19	93.0			
FIRE PROTECTION	157,234.20	54,588.17	65.2	1,886,812.00	54,588.17	97.1			
EMERGENCY GOVERNMENT	1,413.14	574.89	59.3	16,958.00	574.89	96.6			
INSPECTION	18,973.53	10,479.89	44.7	227,683.00	10,479.89	95.3			
DPW ADMIN & ENGINEERING	18,492.61	18,417.37	0.4	221,912.00	18,417.37	91.7			
HIGHWAY DEPARTMENT	264,333.61	109,458.72	58.5	3,172,005.00	109,458.72	96.5			
SOLID WASTE RECYCLING	33,210.11	1,743.23	94.7	398,522.00	1,743.23	99.5			
LIBRARY	66,785.79	29,759.09	55.4	801,431.00	29,759.09	96.2			
RECREATION	102,671.08	48,960.22	52.3	1,232,054.00	48,960.22	96.0			
PARKS	44,895.69	23,168.10	48.3	538,749.00	23,168.10	95.6			
SENIOR CENTER	10,894.27	5,052.89	53.6	130,732.00	5,052.89	96.1			
PLANNING & ZONING	14,362.81	9,962.65	30.6	172,354.00	9,962.65	94.2			
MUNICIPAL DEVELOPMENT	6,323.23	1,231.67	80.5	75,879.00	1,231.67	98.3			
OTHER FINANCING USES	50.00	0.00	100.0	600.00	0.00	100.0			
TOTAL EXPENSES	1,285,750.01	743,554.52	42.1	15,429,018.00	743,554.52	95.1			
TOTAL FUND REVENUES	1,285,751.25	1,230,613.87	(4.2)	15,429,018.00	1,230,613.87	(92.0)			
TOTAL FUND EXPENSES	1,285,750.01	743,554.52	42.1	15,429,018.00	743,554.52	95.1			
SURPLUS (DEFICIT)	1.24	487,059.35	8879.8	0.00	487,059.35	100.0			

VILLAGE OF GERMANTOWN
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SEWER UTILITY									
FOR 12 PERIODS ENDING DECEMBER 31, 2016									
DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE			
REVENUES									
PUBLIC CHARGES FOR SERVICES	544,209.63	1,924,185.70	253.5	6,530,515.00	6,942,915.49	6.3			
MISCELLANEOUS REVENUES	1,708.34	828,533.27	8399.3	20,500.00	858,294.00	4086.8			
TOTAL REVENUES	545,917.97	2,752,718.97	404.2	6,551,015.00	7,801,209.49	19.0			
EXPENSES									
OPERATION	406,355.97	484,018.71	(19.1)	4,876,271.00	4,817,150.98	1.2			
MAINTENANCE	25,436.38	146,247.92	(474.9)	305,236.00	409,329.00	(34.1)			
CUSTOMER ACCOUNTING	3,139.61	3,585.95	(14.2)	37,675.00	34,854.15	7.4			
ADMIN & GENERAL	39,750.48	40,349.06	(1.5)	477,005.00	409,293.65	14.1			
OTHER OPERATING EXPENSES	59,583.34	59,779.75	(0.3)	715,000.00	717,357.00	(0.3)			
TRANSFERS	0.00	0.00	0.0	0.00	0.00	0.0			
TOTAL EXPENSES	534,265.78	733,981.39	(37.3)	6,411,187.00	6,387,984.78	0.3			
TOTAL FUND REVENUES	545,917.97	2,752,718.97	404.2	6,551,015.00	7,801,209.49	19.0			
TOTAL FUND EXPENSES	534,265.78	733,981.39	(37.3)	6,411,187.00	6,387,984.78	0.3			
SURPLUS (DEFICIT)	11,652.19	2,018,737.58	7224.9	139,828.00	1,413,224.71	910.6			

DATE: 02/21/2017
 TIME: 12:58:39
 ID: GL480000.WOW

VILLAGE OF GERMANTOWN
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
 F-YR: 17

FOR FUND: SEWER UTILITY									
FOR 1 PERIODS ENDING JANUARY 31, 2017									
DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE			
REVENUES									
PUBLIC CHARGES FOR SERVICES	575,303.22	7,342.20	(98.7)	6,903,639.00	7,342.20	(99.8)			
MISCELLANEOUS REVENUES	4,624.99	6,188.29	33.8	55,500.00	6,188.29	(88.8)			
TOTAL REVENUES	579,928.21	13,530.49	(97.6)	6,959,139.00	13,530.49	(99.8)			
EXPENSES									
OPERATION	412,572.05	4,921.99	98.8	4,950,865.00	4,921.99	99.9			
MAINTENANCE	25,603.11	8,836.11	65.4	307,238.00	8,836.11	97.1			
CUSTOMER ACCOUNTING	3,071.48	5,249.14	(70.8)	36,858.00	5,249.14	85.7			
ADMIN & GENERAL	38,069.21	24,856.22	34.7	456,831.00	24,856.22	94.5			
OTHER OPERATING EXPENSES	60,666.66	0.00	100.0	728,000.00	0.00	100.0			
TRANSFERS	0.00	0.00	0.0	0.00	0.00	0.0			
TOTAL EXPENSES	539,982.51	43,863.46	91.8	6,479,792.00	43,863.46	99.3			
TOTAL FUND REVENUES	579,928.21	13,530.49	(97.6)	6,959,139.00	13,530.49	(99.8)			
TOTAL FUND EXPENSES	539,982.51	43,863.46	91.8	6,479,792.00	43,863.46	99.3			
SURPLUS (DEFICIT)	39,945.70	(30,332.97)	(175.9)	479,347.00	(30,332.97)	(106.3)			

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATER UTILITY
FOR 12 PERIODS ENDING DECEMBER 31, 2016

DEPARTMENT DESCRIPTION	DECEMBER		VARI- ANCE	FISCAL		YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET			
REVENUES							
LICENSE, PERMITS & FEES	1,666.67	0.00	100.0	20,000.00	3,752.32	(81.2)	
PUBLIC CHARGES FOR SERVICES	203,409.86	600,712.39	195.3	2,440,918.00	2,291,232.84	(6.1)	
MISCELLANEOUS REVENUES	5,858.35	1,091,301.24	8528.1	70,300.00	1,176,322.78	1573.2	
TOTAL REVENUES	210,934.88	1,692,013.63	702.1	2,531,218.00	3,471,307.94	37.1	
EXPENSES							
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.0	
SOURCE OF SUPPLY-OPERATION	4,915.42	9,419.24	(91.6)	58,985.00	50,985.88	13.5	
PUMPING-OPERATION	4,517.52	5,057.21	(11.9)	54,210.00	33,796.56	37.6	
PUMPING-MAINTENANCE	24,215.55	44,110.43	(82.1)	290,586.00	299,275.38	(2.9)	
WATER TREATMENT-OPERATION	8,666.68	1,351.74	84.4	104,000.00	17,473.60	83.1	
WATER TREATMENT-MAINTENANCE	6,500.01	4,181.67	35.6	78,000.00	45,651.85	41.4	
TRANSMISSION & DISTR-OPERATION	3,594.43	5,733.85	(59.5)	43,133.00	33,773.62	21.6	
TRANS & DISTRIB-MAINTENANCE	7,082.46	8,297.03	(17.1)	84,989.00	85,967.36	(1.1)	
CUSTOMER ACCOUNTS EXPENSE	18,191.71	11,750.26	35.4	218,300.00	109,985.86	49.6	
ADM & GENERAL EXP - OPERATION	16,911.80	19,498.71	(15.2)	202,941.00	190,158.00	6.2	
OTHER OPERATING EXPENSES	24,226.87	22,921.85	5.3	290,722.00	266,331.94	8.3	
	113,819.52	42,540.12	62.6	1,365,834.00	1,286,318.80	5.8	
TOTAL EXPENSES	232,641.97	174,862.11	24.8	2,791,700.00	2,419,718.85	13.3	
TOTAL FUND REVENUES	210,934.88	1,692,013.63	702.1	2,531,218.00	3,471,307.94	37.1	
TOTAL FUND EXPENSES	232,641.97	174,862.11	24.8	2,791,700.00	2,419,718.85	13.3	
SURPLUS (DEFICIT)	(21,707.09)	1,517,151.52	(7089.1)	(260,482.00)	1,051,589.09	(503.7)	

VILLAGE OF GERMANTOWN
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATER UTILITY
 FOR 1 PERIODS ENDING JANUARY 31, 2017

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES						
LICENSE, PERMITS & FEES	4,021.33	10,699.52	166.0	48,256.00	10,699.52	(77.8)
PUBLIC CHARGES FOR SERVICES	192,188.64	1,274.67	(99.3)	2,306,264.00	1,274.67	(99.9)
MISCELLANEOUS REVENUES	6,144.15	6,048.96	(1.5)	73,730.00	6,048.96	(91.7)
TOTAL REVENUES	202,354.12	18,023.15	(91.0)	2,428,250.00	18,023.15	(99.2)
EXPENSES						
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.0
SOURCE OF SUPPLY-OPERATION	4,922.41	2,517.11	48.8	59,069.00	2,517.11	95.7
SOURCE OF SUPPLY - MAINTENANCE	3,644.48	682.37	81.2	43,734.00	682.37	98.4
PUMPING-OPERATION	24,070.71	6,215.17	74.1	288,849.00	6,215.17	97.8
PUMPING-MAINTENANCE	4,416.65	0.00	100.0	53,000.00	0.00	100.0
WATER TREATMENT-OPERATION	6,499.99	2,789.48	57.0	78,000.00	2,789.48	96.4
WATER TREATMENT-MAINTENANCE	3,980.73	1,764.78	55.6	47,769.00	1,764.78	96.3
TRANSMISSION & DISTR-OPERATION	8,129.30	685.89	91.5	97,552.00	685.89	99.2
TRANS & DISTRIB-MAINTENANCE	18,448.28	82.70	99.5	221,380.00	82.70	99.9
CUSTOMER ACCOUNTS EXPENSE	16,130.62	15,381.41	4.6	193,568.00	15,381.41	92.0
ADM & GENERAL EXP - OPERATION	23,781.14	17,254.62	27.4	285,374.00	17,254.62	93.9
OTHER OPERATING EXPENSES	113,866.99	42,791.67	62.4	1,366,404.00	42,791.67	96.8
TOTAL EXPENSES	227,891.30	90,165.20	60.4	2,734,699.00	90,165.20	96.7
TOTAL FUND REVENUES	202,354.12	18,023.15	(91.0)	2,428,250.00	18,023.15	(99.2)
TOTAL FUND EXPENSES	227,891.30	90,165.20	60.4	2,734,699.00	90,165.20	96.7
SURPLUS (DEFICIT)	(25,537.18)	(72,142.05)	182.4	(306,449.00)	(72,142.05)	(76.4)

Germantown Health Plan Actual 2016

2015 Ending balance

\$961,184.20

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
--	---------	----------	-------	-------	-----	------	------	--------	-----------	---------	----------	----------	--------

Health Plan Premium Contribution* 136,089.32 136,089.32 136,089.32 136,089.32 135,313.68 136,864.96 136,089.32 136,864.96 135,313.68 136,089.32 136,864.96 149,778.13 1,647,536.29

Employee Contributions 15,130.51 16,026.13 15,578.32 15,444.65 15,060.03 15,390.00 15,375.49 15,729.43 15,729.43 15,729.43 15,729.43 15,729.43 186,652.28

Interest 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13 6,901.13

SubTotal Revenue 151,219.83 152,115.45 151,667.64 151,533.97 150,373.71 152,254.96 151,464.81 152,594.39 151,043.11 151,818.75 152,594.39 172,408.69 1,841,089.70

Administrative Expense + Stop Loss** 36,416.75 33,463.48 33,872.70 32,606.82 32,720.54 33,437.45 32,945.79 33,657.09 34,753.11 38,826.80 34,704.20 34,084.20 411,488.93

HSA Contributions 14,375.00 0.00 104.17 13,958.34 1,398.39 1,836.23 933.84 2,350.16 1,197.63 1,159.54 3,100.98 1,531.41 59,062.54

Health Payment Sys AFI Fee 550.21 1,833.73 1,240.51 1,316.26 79,406.24 99,957.47 48,224.89 93,948.69 84,106.28 77,804.88 121,173.57 18,287.73 844,913.98

Health Claims & RX Paid *** 14,273.30 72,829.40 60,606.39 74,295.14 113,525.17 135,543.66 96,817.02 130,372.62 120,057.02 132,974.56 158,978.75 53,903.34 1,333,914.34

Sub Total Health Plan Expense 65,615.26 108,126.61 95,823.77 122,176.56 113,525.17 135,543.66 96,817.02 130,372.62 120,057.02 132,974.56 158,978.75 53,903.34 1,333,914.34

Revenues less Expense (Current Month) 85,604.57 43,988.84 55,843.87 29,357.41 36,848.54 16,711.30 54,647.79 22,221.77 30,986.09 18,844.19 (6,384.36) 118,505.35 507,175.36

Running Total (2014 + Current Year) 1,046,786.77 1,090,777.61 1,146,621.48 1,175,978.89 1,212,827.43 1,229,538.73 1,284,186.52 1,306,408.29 1,337,394.38 1,356,238.57 1,349,854.21 1,468,359.56 1,468,359.56

Pending Stop Loss Reimbursement 1,468,359.56

2015 Claims Paid 2016 (Run-in) 171,065.00

0.00

0.00

Stop Loss Reimbursement

2015 253,683.41

2014 61,725.94

2013 322,332.96

2012 569,399.36

2011 493,715.08

2010 393,817.50

2009 114,486.16

2008 154,024.89

2007 37,900.83

2006 51,938.00

2005 94,605.00

*Health plan premiums include department contributions plus Cobra and retiree payments

**Administrative expense includes Stop Loss Premium

***Reimbursements from Stop Loss Carrier included in Health Claims

Germantown Health Plan Actual 2017

2016 Ending balance

\$1,441,180.24

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
--	---------	----------	-------	-------	-----	------	------	--------	-----------	---------	----------	----------	--------

Health Plan Premium Contribution*

140,386.02

140,386.02

Employee Contributions

15,729.35

15,729.35

Interest

0.00

0.00

SubTotal Revenue

156,115.37

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

156,115.37

Administrative Expense + Stop Loss**

31,615.99

31,615.99

HSA Contributions

202.17

202.17

Health Payment Sys AFI Fee

15,242.50

15,242.50

Health Claims & RX Paid ***

11,255.44

11,255.44

Sub Total Health Plan Expense

58,316.10

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

58,316.10

Revenues less Expense (Current Month)

97,799.27

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

97,799.27

Running Total (2015 + Current Year)

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

1,538,979.51

Pending Stop Loss Reimbursement

47,532.64

1,538,979.51

2016 Claims Paid 2017 (Run-in)

47,532.64

0.00

0.00

*Health plan premiums include department contributions plus Cobra and retiree payments

**Administrative expense includes Stop Loss Premium

***Reimbursements from Stop Loss Carrier included in Health Claims

Stop Loss Reimbursement

2016	196,849.25
2015	253,683.41
2014	61,725.94
2013	322,332.96
2012	569,399.36
2011	493,715.08
2010	393,817.50
2009	114,486.16
2008	154,024.89
2007	37,900.83
2006	51,938.00
2005	94,605.00

Germantown Dental Plan Actual 2016

2015 Ending balance

\$22,239.66

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Dental Plan Premium Contribution*	9,016.91	9,016.91	9,016.91	9,016.91	8,906.41	9,127.41	8,998.25	9,127.41	8,906.41	9,017.61	9,127.41	9,582.30	108,860.85
Interest												155.18	155.18
SubTotal Revenue	9,016.91	9,016.91	9,016.91	9,016.91	8,906.41	9,127.41	8,998.25	9,127.41	8,906.41	9,017.61	9,127.41	9,737.48	109,016.03
Administrative Expense	255.00	240.00	245.00	255.00	242.50	250.00	237.50	247.50	257.50	247.50	250.00	250.00	2,977.50
Claims Paid	832.00	7,362.80	10,613.02	6,870.20	7,527.70	6,936.40	8,124.65	8,825.80	3,846.20	8,972.80	8,252.84	15,683.06	93,847.27
Sub Total Health Plan Expense	1,087.00	7,602.80	10,858.02	7,125.20	7,770.20	7,186.40	8,362.15	9,073.10	4,103.70	9,220.30	8,502.84	15,933.06	96,824.77
Revenues less Expense (current month)	7,929.91	1,414.11	(1,841.11)	1,891.71	1,136.21	1,941.01	636.10	54.31	4,802.71	(202.69)	624.57	(6,195.58)	12,191.26
Running Total (2015 + current year)	30,169.57	31,583.68	29,742.57	31,634.28	32,770.49	34,711.50	35,347.60	35,401.91	40,204.62	40,001.93	40,626.50	34,430.92	34,430.92
2015 Claims Paid 2016 (Run in)	8,265.05												

Germantown Dental Plan Actual 2017

2016 Ending balance

\$34,430.92

Dental Plan Premium Contribution*
Interest

9,394.50

9,394.50
0.00

SubTotal Revenue

9,394.50

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

9,394.50

Administrative Expense
Claims Paid

553.70
3,056.40

553.70
3,056.40

Sub Total Health Plan Expense

3,610.10

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

3,610.10

Revenues less Expense (current month)

5,784.40

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

5,784.40

Running Total (2016 + current year)

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

40,215.32

2016 Claims Paid 2017 (Run in)

8,750.36

TIF 6 Summary

Through January 2017

Oct 2014

G.O. Community Development Bond
Projects
Capitalized Interest
Total

5,574,758.90
(5,112,977.65)
(461,781.25)
0.00

To Date Revenue Less Expense

(284,315.01)
(107,748.96)
(392,063.97)

Project Costs

2014 373,018.37
2015 87,980.17
2016 4,404,851.74
2017 3,031.79

Capitalized Interest Paid

169,319.79
184,712.50
107,748.96

392,063.97

Total Expense
4,868,882.08

Increment

2016 1,168.00
2017 857.00

Total
2,025.00

Interest Earned

2014 1,122.83
2015 12,023.16
2016 15,627.07
2017 412.38

Total
29,185.44

Crushed Stone

2016 9,009.00

Total Revenue
40,219.44

Contracts Pending
215,155.78

Debt Schedule

Year	Principal 1-Mar	Interest Rate	Interest 1-Mar	Interest 1-Sep	Total
2015			76,963.54	92,356.25	169,319.79
2016			92,356.25	92,356.25	184,712.50
2017			92,356.25	92,356.25	184,712.50
2018			92,356.25	92,356.25	184,712.50
2019			92,356.25	92,356.25	184,712.50
2020	150,000.00	3.00	92,356.25	90,106.25	332,462.50
2021	150,000.00	3.00	90,106.25	87,856.25	327,962.50
2022	280,000.00	3.00	87,856.25	83,656.25	451,512.50
2023	280,000.00	4.00	83,656.25	78,056.25	441,712.50
2024	330,000.00	4.00	78,056.25	71,456.25	479,512.50
2025	380,000.00	4.00	71,456.25	63,856.25	515,312.50
2026	380,000.00	4.00	63,856.25	56,256.25	500,112.50
2027	405,000.00	3.00	56,256.25	50,181.25	511,437.50
2028	415,000.00	3.00	50,181.25	43,956.25	509,137.50
2029	425,000.00	3.00	43,956.25	37,581.25	506,537.50
2030	435,000.00	3.25	37,581.25	30,512.50	503,093.75
2031	440,000.00	3.25	30,512.50	23,362.50	493,875.00
2032	440,000.00	3.50	23,362.50	15,662.50	479,025.00
2033	440,000.00	3.50	15,662.50	7,962.50	463,625.00
2034	455,000.00	3.50	7,962.50		462,962.50
Total	5,405,000.00		1,279,207.29	1,202,243.75	7,886,451.04

262,184.90 Reoffering Premium
(49,726.00) Underwriters Discount
(42,700.00) Issuance Costs

pending additional stone sales

\$77,000

5,574,758.90

TIF 6
4.3

VII B.

**VILLAGE OF GERMANTOWN
IMPACT FEES 2017**

	Police 21 Impact	Fire 22 Impact	Library 23 Impact	Park & Rec 24 Impact	Water 50 Impact	Total
--	---------------------	-------------------	----------------------	-------------------------	--------------------	-------

2017 Beginning Balance	63,913.65	16,569.23	8,402.45	148,722.92	163,633.03	401,241.28
-------------------------------	------------------	------------------	-----------------	-------------------	-------------------	-------------------

Actual

Revenues						
Through January 2017	148.00	171.00	281.00	736.00	10,699.52	12,035.52
Year to date Interest						0.00
TOTAL 2016 COLLECTIONS	148.00	171.00	281.00	736.00	10,699.52	12,035.52

CURRENT YEAR TO DATE BALANCE	64,061.65	16,740.23	8,683.45	149,458.92	174,332.55	413,276.80
Less 2017 Transfers	(60,000.00)	(9,000.00)	(3,000.00)	(60,000.00)	(52,094.97)	(184,094.97)
Current Balance after Transfers	4,061.65	7,740.23	5,683.45	89,458.92	122,237.58	229,181.83
2018 Pending Transfers	0.00	0.00	0.00	0.00	0.00	

Year to Date Collections Sewer Connection Fee:	9,500.88
---	-----------------

	POLICE	FIRE	LIBRARY	RECREATION	WATER	SEWER CONNECTION
2017 Impact Fee Amounts	\$148.00	\$171.00	\$281.00	\$736.00	\$832.00	
	\$0.2809/\$1000	\$0.63549/\$1000				\$3,932.00
	Blding Cost	Blding Cost				

Satisloh 254-987					6,805.76	5,568.88
Wago 201-965					3,893.76	
Hilltop Highlands #88	148.00	171.00	281.00	736.00		3,932.00
TOTAL COLLECTED 2016	148.00	171.00	281.00	736.00	10,699.52	9,500.88

Expenditure Date	2017	current	current	2017	current ***	No spend-down limit
	Pending Construction			Pending Construction		

*** Use for Well #11 Costs & Debt Service

**Sewer Connection Fee change - increase 3.25 % yearly -
Water Impact Fee change effective 1/2/08**

Sewer Connection Fee History

2016	70,486.08
2015	206,351.35
2014	312,544.81
2013	92,070.60
2012	136,996.86
2011	41,219.38
2010	17,872.81
2009	35,774.10
2008	129,254.67
2007	378,319.14
2006	105,826.50
2005	199,238.12
	1,655,468.34

Village of Germantown

Department Community Development

Planning & Zoning Services Division

Code Violations

As of February 25, 2017

Status (Open or Closed)	Code Violation Notice#	Date Issued	Comply Date	Property Address	Property Owner(s)	Type of Violation	Property Owner Action(s)	Comment(s)	Village Staff Action(s)
OPEN	1389	5-28-14	6-18-14	W124 N13025 WASAUKEE RD	PAUL MARKIEWICZ	JUNKED VEHICLES	IN PROCESS SOME VEHICLES REMOVED	OWNER COOPERATING AGAIN; STAFF SITE VISIT 9-23-16 REVEALS MANY VEHICLES REMOVED	CONTINUE MONITORING; 2-8- 16 SITE VISIT REVEALS NO CHANGE; WILL NEED TO CONTACT OWNER
OPEN	2015-5-1	5-21-15	6-20-15	N112 W21212 MEQUON ROAD	FANNIE MAE- BANK FORE- CLOSURE; ASSURANT FIELD ASSET SERVICES IS PROPERTY LIASON	PROPERTY MAINTENANCE; DILAPIDATED BUILDING; PUBLIC NUISANCE	BANK TO RAZE BUILDINGS & RESTORE SITE	SR. OPERATIONS MGR. INDICATES 3 BIDS FOR WORK AWAITING ACTION BY FANNIE MAE	NEW CONTACT AS OF 12-10-16; VILLAGE NEEDS TO CONSIDER RAZING STRUCTURE AND SPECIAL ASSESS COST
OPEN	2015-7-1	7-2-15	8-17-15	N98 W15754 SCHOOL ROAD	SYLVIA KSIOSZK	PROPERTY MAINT; DETERIORATING PAINT&FASCIA BOARDS	ACTION PENDING	STAFF TALKED W/ ESTATE PERSONAL REP ROBERT (SON) ON 3-18-16; CONFIRMED VIA W-COURTS.GOV	ESTATE REMAINS IN PROBATE; NO RESOLUTION AS OF 2-15-17
OPEN	2016-02-02	2-24-16	3-31-16	W159 N11047 LEGEND AVE	FORECLOSUR E; WELLS FARGO BANK NA	PROPERTY MAINT; FIRE DAMAGE TO ONE SIDE OF DUPLEX CONDO		NO RESPONSE TO VIOLATION NOTICE;	ONGOING ISSUE W/ NOT BEING ABLE TO CONTACT OUT- OF-STATE BANK OWNER; NO CHANGE AS OF 2- 15-17

CLOSED	2016-05-01	5-16-16	5-31-16	W220 N9626 AMY BELLE ROAD	BEG ENTERPRISES TWO LLC	PROPERTY MAINT & JUNKED VEHICLES			CITATION ISSUED 10-28-16; COURT DATE 12-22-16; OWNER PLEADED NOT GUILTY; DID NOT APPEAR & DEFAULTED; FINE PAYMENT PENDING
CLOSED	2016-06-02	6-23-16	7-1-16	W182 N9806 APPLETON AVE	QUIZNOS	ILLEGAL TEMPORARY SIGNAGE			CITATION ISSUED; COURT DATE 12- 22-16; OPERATOR DEFAULTED & FINE PAID
OPEN	CITATION #C9809XQ XW9 (NO CODE VIOLATION NOTICE)	10-26-16	N/A	W188 N10515 MAPLE ROAD (BUZDUMS BAR)	BORO BUZDUM	ILLEGAL TEMPORARY SIGNAGE			OWNER PLEADED NOT GUILTY; PRE- TRIAL CONF SET FOR 3-22-17
OPEN	2016-07-01	7-18-16	8-5-16	W161 N11035 MEADOW DRIVE	LORI STECKER	STORAGE CONTAINER/POD KEPT ON DRIVEWAY > 1 YR; ACCESSORY BLDG W/O PERMIT & VIOLATES ACCESSORY BLDG RESTRICTIONS	CONTAINER STILL IN PLACE AS OF 10-28-16		CITATION ISSUED 10-7-16; CONTAINER STILL IN DRIVEWAY AS OF 2-15-17; PRE- TRIAL CONF SET FOR 2-22-17
OPEN	2016-10-01	10-14-16	10-31-16	W140 N10455 FOND DU LAC AVE	WEISMANN AUTO	ILLEGAL TEMPORARY SIGN IN FDL AVE RIGHT-OF-WAY		OWNER NOT RESPONSIVE TO FOLLOW-UP REQUESTS	CITATION ISSUED 2-21-17
OPEN	2016-10-02	10-18-16	10-31-16	N104 W16417 DONGES BAY ROAD	JERROLD MANNING	PROPERTY MAINTENANCE; JUNKED VEHICLES		NO RESPONSE FROM OWNER	CITATION ISSUED 2-21-17
OPEN	2017-02-01	2-21-17	3-24-17	W146 N11045 FOND DU LAC AVE	KEVIN KLATY	PROPERTY MAINTENANCE; JUNKED VEHICLES			

VII
E.

VILLAGE OF GERMANTOWN - Capital Projects Fund 40		2017				Through January 31, 2017
Item	Allocated	YTD	Balance	Project		Budget
Description	to Project	Expenditure	Remaining	Complete	Balance	Acct #
LAW ENFORCEMENT						
Replace Roll Call Room Furniture & Interview Room	3,536	1,810	1,726			40-521-570-8410
ProPhoenix Enhancement - Citizen & Court Interface	17,000		17,000			40-521-570-8440
Replace 9-1-1 System	70,700	13,800	56,900			40-521-570-8460
Radio Console Update	194,000		194,000			40-521-570-8460
Portable Radios (42)	168,000		168,000			40-521-570-8460
FIRE PROTECTION						
Ambulance Re-Chassis (2)	270,000	127,551	142,449			40-522-570-8520
Portable Radios (25)	96,125		96,125			40-522-570-8520
DPW ADM & ENGINEERING						
Ditch Enclosures -	104,235		104,235			40-541-570-8892
Main St/Sth 145 Area Storm Drainage Study & Project - Stormwater Relay	250,000		250,000			40-541-570-8892
Drainage Issues - Flooding Mitigation	50,000		50,000			40-541-570-8902
MS4 PROGRAM EVALUATION & IMPROVEMENTS	50,000		50,000			40-541-570-8912
HIGHWAY DEPARTMENT						
Tracked Skid Loader w/ attachments	75,000		75,000			40-542-570-8450
Patrol Truck w/ Plow	200,000		200,000			40-542-570-8520
Trailer (40,000 lb)	25,000		25,000			40-542-570-8530
Street Improvement - Video Detection - Appleton/County Line	40,000		40,000			40-542-570-8850
Asphalt Paving (w/ carryover 2016 \$252,915)	1,752,915		1,752,915			40-542-570-8810
Signal Update County Line Rd - c/o from 2015 & 2016	52,653		52,653			40-542-570-8850
RECREATION						
Haupt Strasse Tennis Courts Carry over from 2016	30,719	0	30,719			40-552-570-8310
Kinderberg Park Basketball Court (reimburse w/Impact Fees)	60,000		60,000			40-552-570-8310
Haupt Strasse - replace playground (1994)	95,000		95,000			40-552-570-8450
Mini Van - replace 2000 Pontiac -	15,000		15,000			40-552-570-8520
PARKS, BUILDINGS & GROUNDS						
Impound Cold Storage Garage - PD (Impact Fee)	180,000		180,000			40-519-570-8221
Parks - 3/4 Ton Pickup	40,000		40,000			40-553-570-8520
Total Projects	3,839,883	143,161	3,696,722		0	0

Cash On Hand

Cash Balance - Pool	1,311,535
Cash Balance - TD Ameritrade	104,915
Pending 2017 Debt Service	2,830,000

\$\$\$ Available 4,246,450

Committed Funds -

Wilderness Park	10,000	
2016 Retainages Payable	126,017	
Blackstone Spec Assmt	406,925	Use for Debt Service Offset
Gatewood Sidewalk	5,000	
	<u>547,942</u>	

\$\$\$ Available for projects **3,698,508**

Project Balance **-3,696,722**

\$ (26,214)

Carryover

INSPECTION SERVICES

2/24/2017 9:46 AM

Letters of Credit Report Village of Germantown

Department of Public Works and Finance Department

Revised: 2-23-2017

Development	Expiration Date	Dollar Amount	Issuing Bank	Renewability	Letter of Credit No
Midwest Assisted Living	8/1/2017	\$8,275.00	Park	NONE	07232015A
Gatewood Place Sub.	8/3/2018	\$11,303.00	American	Auto	0816-560
Collateralization of funds held at US Bank			Federal Home Loan Bank of Cincinnati		519490
US Bank	12/1/2016	\$5,000,000.00			

Project(s) to WATCH:

None

Note:

Gatewood Place adjusted for one year warranty period
Midwest Assisted Living LOC reduced for 1 year warranty period
CARRIAGE HILLS GERMANTOWN: Approved release LOC by PWHC on Feb. 2, 2016
US BANK New Letter of Credit #519490 to replace LOC #518967 // New decreased value LOC required due to payments made (per Kim Rath)
Continental 246: incorrectly removed from list on June 2015 LOC Report replaced on LOC Report 2/4/2016
Asset Development Paid G.O. Note in Full (\$272,644.60) on April 19, 2016 // PER KIM RATH email



Germantown Planning & Zoning Department
LETTERS OF CREDIT (LOC)
Beneficiary: Village of Germantown

Note	Developer/Owner/Project	Project	Amount (\$)	Expiry Date	Bank/Lender	Contact Name	Address	Renewal Terms	Bank Ref ID #	Status
1	Enviro Safe Consulting	Provision of CLIP #3-11 for removal or clean-up if necessary	\$50,000	08/01/17	Spring Bank	Blenn A. Michaelson, SVP	Spring Bank, 16555 W. Wisconsin Ave., Ste. 100, Brookfield, WI 53005	Automatic Renewal EVERY YEAR until business operations cease. LOC is financial surety that property can be cleaned up and all materials properly removed & disposed in the event the business ceases w/ a proper and complete removal by the owner	LOC #5201203	Open
2	Thomas Raskopf	Wetland Delineation/Freistadt Road	\$300		Cash	Thomas Raskopf	W200 N2107 Josephine Dr., Richfield			Open
3	Patrick Brown	Wetland Delineation/Mary Bath Lane	\$300		Cash	Patrick Brown	W132 N12130 Mary Bath Lane			Open
UPDATED AS OF: December 15, 2016										
1 Enviro Safe for clean-up: Annually Renewing in Perpetuity										
2 Thomas Raskopf - Wetland Delineation										
3 Patrick Brown - Wetland Delineation										

TH 11.3

SUMMARY OF VILLAGE CONTRACTS

2-24-17

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/Overseeing Contract
03-06-2017	MLG	Business Park brokerage services	contract	10%	Administration
04-29-2017	Carlson Engineering Software	software maintenance	contract	2,900.00	Engineering
05-01-2017	Wisconsin DOT (Municipal Salt Bid)	road salt	contract	170,000.00	Highway
05-31-2017	Emergency Services Marketing	I Am Responding	contract	650.00	Fire
08-15-2017	TE Brennan Company	Property & liability insurance consulting	contract	5,626.68	Finance
09-13-2017	GFC Leasing	copiers	lease	5,700.00	Library
10-31-2017	NuVantage Employee Resource	employee assistance program	contract	800+ hr. fee	Administration
12-31-2017	Clean Power	Janitorial Services(2 year/option 3rd yr)	contract	110,000.00	Buildings & Grounds
12-31-2017	Vermot Systems	Rec Trac Maintenance	license	4,412.00	Park & Rec
12-31-2017	Harris	MSI Maintenance	license	14,826.30	Finance
12-31-2017	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	29,280.12	Police
12-31-2017	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	10,349.72	Fire
12-31-2017	General Communications	maintenance contract on AUX I/O's only	contract	2,850.00	Police
12-31-2017	Washington County Humane Society	Animal Control	contract	3,309.00	Police
02-28-2018	Johnson Controls	HVAC-Library	contract	2,727/2,809/2,893	Buildings & Grounds
03-21-2018	General Code	laserfiche maintenance	contract	2,666.00	Police
09-30-2018	ITU-Absorb Tech	towels, floor mats, mop heads	contract	4,993.53	Buildings & Grounds
12-31-2018	AT&T	long distance	contract	varies	Finance
12-31-2018	Ruekert & Mielke	GIS (3 year contract-pay 100% upfront)	contract	6,500.00	Sewer/Water/Engineering
12-31-2018	General Communications	DPW radio maintenance contract	contract	1,360.00	DPW
03-01-2019	ISDN	Pri Centrex	contract	see pricing list	Finance
12-31-2019	Marlin Business Bank	Nexlog 740 Recorder	lease	19,916.32	Police
10-01-2020	Waste Management	solid waste & recycling pickup	contract	1,000,000.00	DPW
02-01-2021	AT&T	State of Wisconsin Centrex	contract	see pricing list	Finance

12-31-2016	Cintas	fire alarm inspections	contract	7,652 est.	Buildings & Grounds
12-31-2016	Seiler	GPS Total Station Maintenance Plan	contract	1,170.00	Engineering
12-31-2016	Wachtell Tree Science & Service	EAB Activities	contract	15,000.00	Forestry
12-31-2016	Baycom	911 service agreement	contract	1,231.71/mo. until system is replaced	
12-31-2016	Washington Co. Sheriff's Office	radio console maintenance	contract	4,050.00	Police