

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
April 17, 2017**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Village Board President Wolter.

ROLL CALL: President Wolter, Trustees Baum, Campbell, Kaminski, Miller, Myers, Warren and Zabel. Trustee Hughes was absent and excused. Also present: Administrator Schornack, Attorney Sajdak, Public Works Director Ratayczak, Fire Chief Weiss, Chief of Police Hoell, Communications Supervisor Schmidt, and Clerk Goeckner

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT: President Wolter welcomed Scouts present from Troop 67 working on a badge. Clerk Goeckner spoke regarding the election turn out for April 4, 2017 Spring Election and thanked all Election Inspectors and Chief Inspectors for a job well done and reminded all the Village will be seeking additional Inspectors for the 2018 April and November elections. President Wolter presented the Proclamation "Parents Who Host, Lose the Most: Don't be a party to underage drinking month" to representatives from the Germantown Youth Futures, the Prevention Network of Washington County and Elevate Inc.

APPOINTMENTS

A. *Standing Committees of the Village Board*

1. General Government & Finance

Chair	Trustee	Arthur Zabel	04/18/2017 – 04/17/2018
	Trustee	Terri Kaminski	04/18/2017 – 04/17/2018
	Trustee	David Baum	04/18/2017 – 04/17/2018
	Trustee	Rick Miller	04/18/2017 – 04/17/2018

2. Public Safety

Chair	Trustee	Jeff Hughes	04/18/2017 – 04/17/2018
	Trustee	Alan Campbell	04/18/2017 – 04/17/2018
	Trustee	Robert Warren	04/18/2017 – 04/17/2018
	Trustee	Dennis Myers	04/18/2017 – 04/17/2018

3. Public Works & Highways

Chair	Trustee	Terri Kaminski	04/18/2017 – 04/17/2018
	Trustee	Alan Campbell	04/18/2017 – 04/17/2018
	Trustee	Robert Warren	04/18/2017 – 04/17/2018
	Trustee	Arthur Zabel	04/18/2017 – 04/17/2018

B. *Commissions/Boards/Committees*

1. *Administrative Appeals Review Board*

	Trustee	Terri Kaminski	04/18/2017 – 04/17/2018
	Member	Dan Campbell	04/18/2017 – 04/20/2020

2. *Board of Review*

	Member	Vacant	05/01/2017 – 04/30/2022
	Alternate Member	Kim Leukert	05/01/2017 – 04/30/2022
	Alternate Member	Ralph Simoneau	05/01/2017 – 04/30/2022

3. *Board of Zoning Appeals*

	Member	Jeffrey Schleif	05/01/2018 – 04/30/2021
	Alternate Member	Vacant	05/01/2016 – 04/30/2021

V. APPOINTMENTS continued:

4. *Building Construction Oversight Committee*

Chair/Trustee	David Baum	04/18/2017 – 04/20/2020
Trustee	Robert Warren	04/18/2017 – 04/20/2020

5. *Economic Development Committee*

Chair/Trustee	Jeffrey Hughes	04/18/2017 – 04/20/2020
Trustee	Rick Miller	04/18/2017 – 04/20/2020
Member	Lynn Grgich	04/18/2017 – 04/20/2020
Member	Vacant	04/18/2017 – 04/20/2020

6. *Ethics Board*

Member	Jeffrey Knop	05/01/2017 – 04/30/2020
Member	Rosemarie Matheus	05/01/2017 – 04/30/2020
Alternate member	Vacant	05/01/2016 – 04/30/2019
Alternate Member	Vacant	05/01/2015 – 04/30/2018

7. *Historic Preservation Commission*

Chair/ Trustee	Rick Miller	04/18/2017 – 04/20/2020
Citizen Member	Vacant	05/01/2017 – 04/30/2020
Citizen Member	Vacant	05/01/2017 – 04/30/2020

8. *Library Board*

Member	Joyce Nelson	07/01/2017 – 06/30/2020
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9. *Park & Recreation Commission*

Trustee	Rick Miller	04/18/2017 – 04/16/2018
Member	Wendy Knop	05/01/2017 – 04/30/2020

10. *Plan Commission*

Chair	Dean Wolter	04/18/2017 – 04/16/2018
Trustee	David Baum	04/18/2017 – 04/16/2018
Member	William Shadid	05/01/2017 – 04/30/2020

11. *Police & Fire Commission*

Member	Homer Jack Daniels	05/01/2017 – 04/30/2022
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12. *Senior Center Advisory Committee*

Non-Senior Club Member	Norine Janzen	05/01/2017 – 04/30/2019
Trustee	Arthur Zabel	04/18/2017 – 04/20/2020

13. *Utility Advisory Committee*

Chair/Trustee	Robert Warren	04/18/2017 – 04/17/2018
Alternate/Member	Jeff Schleif	05/01/2017 – 04/30/2020
Financial Acct. Member	Lindsay Rehlau	05/01/2017 – 04/30/2020

C. *Weed Commissioner*

Planning/Zoning Adm.	Jeff Retzlaff	04/18/2017 – 04/17/2018
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D. *Mid-Moraine Legislative Committee*

Trustee Representative	Arthur Zabel	04/16/2017 – 04/17/2018
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E. *Official Posting Places*

Village Hall - N112 W17001 Mequon Road
Public Library - N112 W16957 Mequon Road
Village Website

MOTION (Myers/Zabel) to approve all appointments as listed for items A-E. President Wolter mentioned vacancies and looking for persons to fill them, especially on Historic Preservation where Hoinacki's are retiring after 12 years on committee. **Carried.**

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/COMMITTEE REPORTS: Trustees provided information on upcoming meetings and events.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

Chris Yatchak, N116W15041 Brownstone Court, Germantown – Announced Mai Fest will be held this year in Friedenfeld Park, with opening ceremonies on May 20th at 11:30 a.m. With a special invitation to President Wolter to be the honorary Burgermeister again this year, which he accepted.

CONSENT AGENDA:

A. Approval of Minutes: February 6, 2017, March 6, 2017 and March 20, 2017 Regular Village Board Meetings

B. Accounts payable/payroll

1.	March 21, 2017	Payroll (hourly)	\$ 201,955.65
2.	March 25, 2017	Accounts Payable	\$ 326,409.87
3.	March 31, 2017	Payroll (salary)	\$ 83,273.51
4.	March 2017	Accounts Payable	\$ 25,572.49
5.	April 4, 2017	Payroll (hourly)	\$ 212,841.03
6.	April 10, 2017	Accounts Payable	\$ 555,145.40
7.	April 13, 2017	Payroll (salary)	\$ 86,900.55

C. Operator Licenses: April 18, 2017 to June 30, 2017:

Aryeonna E Bowyer, SeQuora K Brent, Jaymee K Harvey Willms, Matthew Levesley, Teresa L Schmitz, Emily A Tarlo, Rachel M Trimmer, Michael L Williams
[Recommended Approval]

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

D. Request of Allocation in the Form of a Blanket Purchase Order, Not to Exceed \$20,000 to Adaptor Inc., for the Continued Purchase of Internal/External Manhole Chimney Seals and Extensions to be Utilized for 2017 Road Projects and Other Areas, on a Time and Need Basis, with Funds to be Allocated from Acct. #60-83-530-8313 [Recommended Approval]

E. Request of Allocation in the Form of a Blanket Purchase Order, not to Exceed \$32,000, to Ferguson Waterworks for Purchase of Miscellaneous Manhole Repair Materials, with Funds to be Allocated from Acct. #60-830-530-8313 [Recommended Approval]

F. Request of Allocation in the Form of a Blanket Purchase Order, Not to Exceed \$12,800, to HD Supply Waterworks for Purchase of Ladtech HDPE Manhole Adjusting Rings and Misc. Materials, with Funds to be Allocated from Acct. #60-830-530-8313 [Recommended Approval]

G. Request to End the Practice of Selling Commercial Recycling Permits for Germantown Recycling [Recommended Approval]

H. Request to purchase a 2017 Towmaster T-40TA Trailer from Ditch Witch for an Amount not to Exceed \$24,475.00, with Funds to be Allocated from Acct. #10-542-570-8530 [Recommended Approval]

I. Request Authorization to Purchase Crack Filling Material for Village Roads from Sherwin Industries at a Cost of \$.4640 per Pound not to Exceed \$21,000 with Funds to be Allocated from Acct. #10-542-530-3505 [Recommended Approval]

CONSENT AGENDA continued:

- J. Request Authorization to Allow Staff to Contract with Washington County Highway Dept. to Paint Center Lines and Edge Lines on Village Streets, with Funds to be Allocated from Acct. #10-542-530-3540 [Recommended Approval]
- K. Request Approval of Village's Commitment of approximately 2,500 Tons of Road Salt for 2017-2018 Season as Part of WDOT Salt Bid Process [Recommended Approval]
- L. Request Authorization for Staff to Contract with Cintas for an Amount not to Exceed \$5,718.78 to Perform Fire Suppression System Flushing at Fire Station No. 2. [Recommended Approval]
- M. Request Authorization to Purchase Video Detection Equipment from TAPCO in an Amount not to Exceed \$17,413 for Traffic Signal Upgrades at Intersection of Appleton Avenue and County Line Road [Recommended Approval]
- N. Request to Award 2017 Road Improvements Project to Payne And Dolan, Inc. For an Amount of \$1,457,576.00 Plus 2.5% Contingency with Any Remaining Budgeted Funds to Be Used for Additional Road Improvements, With Funds to Be Allocated from Acct. #40-452-570-8810 [Recommended Approval]

The following items were forwarded from the Public Safety Committee with a unanimous recommendation:

- O. Request to Purchase 3 Console Computers/Monitors for Dispatch Center, Including Hardware, Software, Setup and Installation, from Schultz Bernstein, in the Amount of \$7,521 to be Allocated from Acct. #40-521-570-8460 [Recommended Approval]
- P. Request to Purchase 67 Portable Radios from Harris Corporation: 42 for the Police Department at a cost of \$151,095.00 with Funds Allocated from Acct. #40-521-570-8460 and 25 for the Fire Department at a Cost of \$97,674.00 with Funds Allocated from Acct. #50-522-570-8460, for a Total Cost of \$248,769.00. Pricing Includes Discount Offered by Harris Corporation Who Would Purchase the Police Department Radios to be Used by the US Open Security Staff for One Week in June, In Exchange for a 3-Year Warranty at No Cost, Valued at \$8,400.00. Radios will be Reprogrammed at no Charge. [Recommended Approval]

The following items were forwarded from the General Government and Finance Committee with a unanimous recommendation:

- Q. Request Authorization to Purchase Used Mini-Van/SUV for the Park & Recreation Department in an Amount Not to Exceed \$15,000 With Funding Allocated from Account 40-552-570-8520 [Recommended Approval]
- R. Request Approval to Change Pay Grade Assignment for the Deputy Fire Chief-Career to Distinguish Between that Position and the Deputy Fire Chief that is Paid On-Call [Recommended Approval]

MOTION (Myers/Miller) to approve Consent Agenda Items B-R, roll call vote, carried. Item 'A', minutes, not approved as they are not complete at this time.

UNFINISHED BUSINESS: None

PUBLIC HEARINGS – 7:00 P.M. OR LATER: None

NEW BUSINESS:

- A. Request Approval of Public Grant Application - Germantown Community Scholarship Fund, Inc. MudSplash Run for Funds

MOTION (Miller/Baum) to approve Public Grant for Germantown Community Scholarship Fund, Inc. as requested, carried.

- B. Clerk Department Request for Temporary Staff for Records Management Work

MOTION (Baum/Warren) to approve as requested. Zabel – believes with everything slowing down he thinks it can be done internally so voted against this at committee.

Roll call vote, carried. (7 in favor, 1 opposed – Zabel and 1 absent)

- C. Request Approval of Agreement Between the Village and Gehl's

DPW Director Ratayczak provided agreement with Gehl's to Trustees prior to the meeting. Agreements have been reached by email. Agreement is agreed to with Gehl's stipulation that amount is agreed to. Requesting document approval at Village Board prior to approving the project.

Cost of the project as bid is \$693,000. Gehl's will cover all but \$304,400, with Village covering that amount. Gehl's will be increasing their capacity as needed for their flow changes on product lines. At committee vote was unanimous to award bid to Kruczek Construction and bring both items to Village Board for discussion and approval.

MOTION (Zabel/Warren) to approve the contract with Gehl's. Discussion: #5 of agreement and payments, project start date in relation to July 4th parade. **Carried.**

- D. Request to Award Contract for Main Street Sanitary Sewer Relay

DPW Director Ratayczak reviewed map provided in documents regarding location of pipes, pipe size. Contractor Kruczek Construction with a bid amount of \$693,000 discussed at meeting. Reputable contractor, verified by references contacted. Recommend award of bid to Kruczek Construction with bid amount of \$693,000 and an additional contingency of 10% or \$69,300 for approval. Discussion. **MOTION (Zabel/Myers) to accept bid as presented by staff, with a contingency we don't sign this agreement until we have the agreement with Gehl's signed first.** Discussion of additional capacity, which lift it goes through and venting smells. **Roll call vote, carried.**

ADJOURNMENT

There being no further business, the meeting adjourned at 7:30 p.m.



Barbara K. D. Goeckner MMC/WCPC
Village Clerk