

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, MAY 1, 2017** **5:30 p.m.**

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- II. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** April 3, 2017 Regular Meeting
- V. **REPORTS:**
- A. Police Department
 - 1. Monthly
 - B. Fire Department
 - 1. Monthly
 - C. Overtime Reports
 - 1. Police Department
 - 2. Fire Department
 - D. Policy Updates
 - 1. Police Department:
 - a. 15.02 Blood Borne Pathogens
 - 2. Fire Department: None
- VI. **UNFINISHED BUSINESS:**
- A. Parking on Williams Drive
 - B. Traffic Related Incidents On Country Aire Drive Between Mequon Rd & Fond Du Lac Ave
 - C. Consideration Of Possible Changes To Germantown Municipal Code Section 17.47(6) Relating To Noise Nuisances Or Adoption Of Additional Regulations To Address Excessive Noise Production Within Village

VII. **NEW BUSINESS:**

All license approvals to be conditional upon completion of all documentation, compliance of all code violations/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

A. **NEW:** "Class A" Intoxicating Liquor License Application for B & B Inc. of Milwaukee d/b/a Quick Pick Food Mart N128 W21760 Holy Hill Rd, Richfield WI Agent: Asif Vadsaria W151N11492 Potomac Circle, Germantown, WI (*this license is in addition to the existing Class "A" Fermented Malt Beverage license they currently hold*)

B. **RENEWALS: "Class B" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Aldo's Pizza & Pub, LLC, Dwayne Ketterer, Agent, 584 Jordan Circle, Colgate, WI, 53017, d/b/a **Aldo's Pizza & Pub**, W156 N11058 Pilgrim Road, Germantown, WI, 53022. (includes an outside dining area of approximately 30 feet in front of building to be open until 10:00 p.m.; an outside extension into the parking lot for a Classic Car Cruise Night on Tuesdays from 5:00 p.m. to 9:00 p.m. from July 1, 2017 through September 30, 2017 and from May 15, 2018 through June 30, 2018.
2. Barley Pop Brew Haus, LLC, Deborah Reinbold, Agent, 1388 Parkview Drive, Hubertus, WI, 53033, d/b/a **Barley Pop Pub & Restaurant**, N116 W16137 Main Street, Germantown, WI, 53022. (includes Brew Haus and fenced outside extension on north side of building to be open until 10:00 p.m. and outside extension July 4, 2016 from the east end of the building to the western end, all the way to the sidewalk, during the July 4th parade beginning at 11:00 a.m.).
3. BSC LLC, Eric D Schroeder, Agent, 4619 W Bluemound Ct, Milwaukee, WI, 53208, d/b/a **Big Sky Country Bar & Grill**, W204 N11498 Goldendale Rd., Germantown, WI 53022. (includes 8' x 55' outside patio on side open until 10:00 p.m.)
4. Blackstone Creek Golf Club Ltd., Troy D. Schmidt, Agent, N105 W14467 Wilson Circle, Germantown, WI 53022, d/b/a **Blackstone Creek Golf Club**, N112 W17300 Mequon Road, Germantown, WI 53022. (includes golf course property of 187 acres)
5. Bubs on Main, LLC, Scott H. Pecor, Agent, 306 W. Ravine Baye, Bayside, WI 53217, d/b/a **Bubs Irish Pub**, N116 W16218 Main Street, Germantown, WI 53022.
6. Blazin Wings, Inc., Jillian Cabanatuan, Agent, N96 W20309 County Line Rd., Germantown, WI 53022, d/b/a **Buffalo Wild Wings**, N96 W17990 County Line Road, Germantown, WI 53022 (includes attached patio with hours restricted between 10:00 p.m. and 8:00 a.m.)
7. Maple Road, LLC, Radomir Buzdum, Agent, 1027 N. 4th Street, Watertown, WI, 53098, d/b/a **Buzdum's Pub & Grill**, W188 N10515 Maple Road, Germantown, WI, 53022. (Includes an outdoor patio area).
8. ERJ Dining III, LLC, Paul S. Thompson, Agent, 6812 W. Greyhawk Court, Franklin, WI 53132, d/b/a **Chili's Grill & Bar**, N96 W18640 County Line Road, Germantown, WI 53022.

VII. **NEW BUSINESS continued:**

9. Eastern Kettle Moraine Moose Lodge #1238, Dan Frailing, Agent, 621 Barrington Ct, Apt. A, West Bend, WI 53095, d/b/a **E.K.M. Moose Lodge #1238**, W198 N10217 Appleton Avenue, Germantown, WI 53022. (includes outside pavilion 22' x 20', and open area for Lodge picnics including buildings to be open until 10:00 p.m., 480' x 525' grounds area).
10. Florian Park, Inc., Ryan Rahl, Agent, 311 Preserve Way, Colgate, WI 53017, d/b/a **Florian Park Conference & Event Center**, N111 W18611 Mequon Road, Germantown, WI 53022. (includes outside premise Willow Path, Willow Gardens, and Willow Point on south end of Willow Pond to be open until 10:00 p.m. and outdoor designated smoking area to the north of property).
11. JK GAM, LLC, Jon R. Gamroth, Agent, N104 W15303 Donges Bay Road, Germantown, WI 53022, d/b/a **Gamroth's Kuhburg Junction**, W140 N10385 Fond du Lac Avenue, Germantown, WI 53022.
12. Germantown American Legion Post #1, Inc., James A. Heimann, Agent, 2584 Country Aire, Cedarburg, WI 53012, d/b/a **Germantown American Legion Post #1**, N120 W15932 Freistadt Road, Germantown, WI 53022.
13. Northridge Automotive Enterprises, Inc., David L. Iverson, Agent, N166 W19523 Ravens Way, Jackson, WI 53037, d/b/a **Ivee's at Main**, W157 N11618 Fond du Lac Avenue, Germantown, WI 53022. (includes outside patio in front of building until 10:00 p.m.)
14. La Chimenea LLC, Ricardo Jimenez, Agent, 3625 W. Orchard Street, Milwaukee, WI 53215, d/b/a **La Chimenea**, N112 W15251 Mequon Road, Germantown, WI 53022. (includes 1100 sq. ft. outside patio to be open until 10:00 p.m.)
15. Lone Star, LLC, Karen Ann Pritzlaff, Agent, W204 N11912 Goldendale Road, Germantown, WI 53022, d/b/a **Lone Star**, W204 N11912 Goldendale Road, Germantown, WI 53022. (includes horseshoe courts, path, outside fenced area to be open until 10:00 p.m., and outside front porch area)
16. Metro Cigars, LLC, Jennifer Lynn Groh, Agent, 1671 Holy Hill Lane, Hubertus, WI 53033, d/b/a **Metro Cigars, LLC**, W182 N9606 Appleton Avenue #104, Germantown, WI 53022.
17. Old Town WI, LLC, Charles B. Hastings, Agent, 644 Hwy. K, Erin, WI, 53027, d/b/a **Old Town Beer Hall**, N116 W15841 Main Street, Germantown, WI, 53022. (includes outdoor deck open until 10:00 p.m.)
18. G-town Pub, LLC, Craig Braidigan, Agent, 2385 Scenic Hill Trail, Richfield, WI 53076, d/b/a **The Public House**, W207 W10466 Appleton Ave, Germantown, WI 53022.
19. Robin L. Bird, LLC, Robin L. Bird, Agent, W188 N13367 Maple Road, Richfield, WI 53076, d/b/a **Sports Corner Bar & Grill**, W187 N12793 Fond du Lac Avenue, Germantown, WI 53022. (includes outside volleyball courts and smoking room to be open until 10:00 p.m.)
20. Christine A. Brockman, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022, d/b/a **Tiny T's**, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022. (includes fenced outside premise on July 4, 2017)

VII. **NEW BUSINESS continued:**

21. WI Bier Stube LLC, Charles B. Hastings, Agent, 644 Hwy. K, Erin, WI, 53027, d/b/a **Von Rothenburg Bier Stube**, N116 W15863 Main Street, Germantown, WI, 53022. (includes outside fenced beer garden extended to parking lot open until 10:00 p.m.)

C. **Class "B" Fermented Malt Beverage and "Class C" Wine Licenses**

1. Zhengren Zheng, N111 W16424 Esquire Ct., Germantown, WI 53022, d/b/a **China Kitchen**, N112 W16560 Mequon Road, Germantown, WI 53022.
2. Hung Hao LLC, Hung D. Lu, Agent, N109 W12628 Coneflower Cir., Germantown, WI 53022, d/b/a **Hung Hao Restaurant**, N112 W15800 Mequon Road, Germantown, WI 53022.

D. **Class "B" Fermented Malt Beverage Licenses**

1. Marko's Pizza of Germantown, Inc., Mark Caldwell, Agent, 3041 Nostalgic Ct., Hubertus, WI 53033, d/b/a **Marko's Pizza**, W156 N9664 Pilgrim Road, Germantown, WI 53022.

E. **"Class B" (wine only) Winery License**

1. Apple Works Winery LLC, Kevin H. Behnke, Agent, W179 N12536 Fond Du Lac Ave., Germantown, WI 53022 d/b/a **Apple Works Winery/Behnke Estates**, W179 N12536 Fond Du Lac Ave., Germantown, WI 53022
(Includes an Outside Premise Extension which includes an outdoor patio area and tent.)

F. **"Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Cost Plus, Inc., Michelle A. Pawkekienicz, Agent, 2627 N. 94th Street, Wauwatosa, WI, 53226, d/b/a **Cost Plus World Market**, N96 W18970 County Line Road, Germantown, WI 53022.
2. Colgate Gas, Inc., Didar Singh, Agent, W150 N7248 Paseo Lane, Menomonee Falls, WI 53051, d/b/a **County Line BP**, N96 W21962 County Line Road, Germantown, WI 53022.
3. Kwik Trip, Inc., Bethany A. Ohde, Agent, 6639 W. Bonniwell Road, Mequon, WI 53097, d/b/a **Kwik Trip #631**, W188 N10963 Maple Road, Germantown, WI 53022.
4. Ultra Mart Foods, LLC., Patricia L. Chastain, Agent, W63 N238 Fairfield Street, Cedarburg, WI 53012, d/b/a **Pick 'n Save #6357**, N112 W16200 Mequon Road, Germantown, WI 53022.
5. Speedway, LLC, Richard Eastham, Agent, 2958 S. 90th Street, West Allis, WI 53227 d/b/a **Speedway #4465**, W178 N9653 Riversbend Lane, Germantown, WI 53022
6. Speedway, LLC, Kimberly McCambridge, Agent, N108 W16526 Carriage Ave, Germantown, WI 53022, d/b/a **Speedway #4495**, W164 N11233 Squire Drive, Germantown, WI 53022
7. Wal-Mart Stores East, LP, Shante T. Travis, Agent, N165 W20166 Hickory Lane #2, Jackson, WI 53037 d/b/a **Wal-Mart #1515**, W190 N9855 Appleton Avenue, Germantown, WI 53022.

VII. **NEW BUSINESS continued:**

8. NSM Enterprises LLC, Naseem Abbas, agent, N114 W15775 Sylvain Ct, #20, Germantown, WI 53022, d/b/a **Willow Creek BP**, W201 N10451 Appleton Avenue, Germantown, WI 53022.
- G. Discussion/Action on "The Compliance Engine" Program – Fire Dept.
- H. Request to Purchase Lexipol Subscription for Policy Management – Fire Dept.
- I. Discussion/Action on Changing the Name of the Fire Prevention Section to the Community Risk Reduction Division – Fire Dept.
- J. Purchase of Ballistic Helmets – Police Dept.
- K. Purchase of a New Police K-9 – Police Dept.

VIII. **NEXT MEETING:** Set June 2017 Meeting Date and Time

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

IV.

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
APRIL 3, 2017
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes and Trustees Baum, Campbell and Myers. Also present were Police Chief Hoell, Fire Chief Weiss, President Wolter, Trustee Miller and Communications Supervisor Schmidt.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Baum, to approve the minutes of the March 6, 2017 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- Department was approved for seatbelt grant money from Department of Transportation and will share with West Bend, Hartford & Jackson; Germantown will be acting as administrator of the grant
- May 5th there will be a NAC Night benefit at Crossway Church from 5:30 p.m. – 8:30 p.m.
- Heroin overdoses have been on the increase and attracting more media attention, Washington County is writing for a federal grant regarding heroin prevention
- Suspects in a recovered stolen vehicle complaint were identified after their pictures were featured on facebook
- Suspects from the stolen cheese incident last year have been identified

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported on the following:

- Structure fires off of Pilgrim Road and at Maple/Appleton
- Department is continuing their CPR Training and have trained 1500 so far
- Purchased new Halo Hoods which provide particle protection for firefighters
- General order is in place regarding decontamination of firefighters after exiting a building, it will become policy in the near future
- Presumptive Disability Law in Wisconsin, copy included in packet for informational purposes
- New feature in the monthly report will be called "Lives Saved"
- Next month's report will have a changed format, it will be changed from informational to a statistical report

OVERTIME REPORTS:

Police Department – Hoell advised that overtime is tracking normally and he updated the committee on the current hiring process for officers.

Fire Department – Weiss stated that overtime is tracking normally and he has nothing new to report.

POLICY UPDATES: Police Department – none.

Fire Department –

1. Safe Haven Program 204.0 Weiss explained the Safe Haven Program which was passed by the State in 2001 and allows newborn babies to be dropped off anonymously with any

firefighter, police officer, EMT or hospital employee without fear of prosecution. He stated they had a presentation to familiarize all personnel with this program and will be including it in their policy manual.

PARKING ON WILLIAMS DRIVE: Trustee Rick Miller was present and stated he had requested this item to be placed on the agenda due to a concern from a resident on Williams Drive regarding parking during special events. He stated that when events are being held at Kennedy Middle School, attendees are parking on both sides of Williams Drive, blocking mailboxes, affecting driveway access for residents, and making it difficult for emergency vehicles to navigate through that area. Miller advised they are not looking for a permanent solution at this time but would like to put up temporary No Parking signs on the south side of Williams when special events are planned at KMS.

Discussion followed with Hoell advising that the temporary signs can be set up by special order of the Chief of Police and Miller stated he could look into how notification would be made to the police department if this request is approved. Hughes questioned whether all available parking in the school lots is being utilized, Miller advised that he did check and found the school parking lots full along with vehicles parked on Crusader and Williams.

A motion was made by Myers, seconded by Baum, to carry this item over to next month's meeting so Myers can meet with the school superintendent on this matter. Motion carried unanimously. Hoell requested that he be contacted if there are any special events occurring between today's date and next month's meeting.

PURCHASE REPLACEMENT DISPATCH CONSOLE COMPUTERS: Communications Supervisor Schmidt advised that the police department has \$190,000 budgeted for the replacement of three existing radio consoles in the dispatch center. She stated that part of the upgrade includes replacing the three console computers and monitors and she would like to start the upgrade with this purchase. Schmidt stated the current computers have been locking up and requiring restarts during normal use and the monitors are dimming from constant use. Bids were received from Schultz Bernstein and from CDW-G. Schmidt recommended that the purchase is made from Schultz Bernstein for the amount of \$7,521.00 which would include all hardware, software, setup and installation, using funds budgeted in account 40-521-570-8460.

A motion was made by Baum, seconded by Myers, to forward this item to Village Board with a recommendation of approval for the purchase request as presented, for three (3) console computers/monitors for the dispatch center from Schultz Bernstein in the amount of \$7521.00. Motion carried unanimously.

TRAFFIC RELATED INCIDENT ON COUNTRY AIRE DRIVE BETWEEN MEQUON ROAD AND FOND DU LAC AVENUE: Hoell reported that the police department has no record of traffic crashes on Country Aire Drive between Mequon Road and Fond du Lac Avenue during the past two years. There were nine reported crashes at Mequon Road and Country Aire Drive, and four reported crashes at Fond du Lac Avenue and Country Aire Drive. All were intersection related.

Hoell also advised that he had made contact with a resident on Country Aire Dr. who indicated there is a lot of truck traffic on Country Aire and there is some difficulty in exiting driveways due to the truck traffic.

Hughes stated the sight lines on Country Aire are being looked at by the engineering department and this item will be discussed further at next month's meeting.

REPLACEMENT OF PORTABLE RADIOS FOR THE POLICE AND FIRE DEPARTMENTS:

Hoell advised that the police and fire departments are requesting to purchase portable radios for both departments, 42 for police and 25 for fire. The funds for this purchase are included in the 2017 capital budget, total budget for both departments is \$265,674.00 from accounts 40-521-570-8460 and 40-522-570-8460. Hoell advised that the County Radio System will be undergoing an upgrade next year and the new portables are part of the upgrade. The upgrade will include a 700 MHz overlay and new antenna for Germantown. He noted some of the reasons this purchase is being requested:

- Current radios have been in service for 7 years at police department and the model was discontinued in 2015
- Fire department's radios have been in service for 9 years
- Police department spent close to \$5000 in past 2 years for radio repairs
- New radios will allow police department direct communication with Menomonee Falls PD
- New radios will include Bluetooth cordless microphone which will eliminate the need for a cord which is a safety concern for officers
- Battery has longer lifespan
- Clarity on new radios has improved
- Officers are able to replay the last transmission on new radios
- Harris Corporation was awarded the bid for the portable radio purchase and will also be providing radios at the US Open in June. If approved, they will use the police department radios for security staff at the US Open for 1 week and in exchange will provide a 3 year warranty to the Village at no charge, a value of \$8400, and will also provide free reprogramming of the radios.

The quote from Harris for 42 police radios is \$151,095 and \$97,674 for 25 fire radios, total for both departments would be \$248,769.00.

Discussion followed with Baum making a motion to forward to Village Board this purchase request as presented for 67 radios for the police department and fire department in the amount of \$248,769.00 from Harris Corporation, to include the warranty discount and allow security staff at the US Open to use the police department's radios as requested. Motion was seconded by Myers.

There was further discussion with Weiss adding that the new radios should eliminate the dead areas in the Village where staff is unable to communicate by radio.

Motion to approve carried unanimously.

CONSIDERATION OF POSSIBLE CHANGES TO GERMANTOWN MUNICIPAL CODE SECTION 17.47(6) RELATING TO NOISE NUISANCES OR ADOPTION OF ADDITIONAL REGULATIONS TO ADDRESS EXCESSIVE NOISE PRODUCTION WITHIN THE VILLAGE:

Wolter spoke to the committee regarding this item, stating that when the Village was reviewing ordinances while considering extending hours for outside premise extensions, there was discussion of the current noise ordinances and how they are regulated and enforced. He referred to the Code of Ordinances, 17.47(6) regarding noise/sound levels in manufacturing districts; 9.07 Loud and Unnecessary Noise Prohibited; and Chapter 10 Public Nuisances Prohibited. Wolter stated that the

various ordinances make it difficult to enforce and his suggestion would be to compile these ordinances into one under Chapter 9 provisions, and include:

1. What it is
2. What the hours of it is
3. How it is regulated

which would be more straightforward and understandable. He added he would like this committee to work on compiling such an ordinance. Wolter stated he had asked Jeff Retzlaff, Village Planner and Zoning Administrator, for his input on this item from a zoning perspective and read his email to the committee. This email addressed the perplexities of the current ordinances and agreed that revisions are needed with parameters that correspond with our existing sound monitoring equipment, or enforcement would not likely be possible. He agreed that the three existing ordinances should be reevaluated and combined into one set of noise regulations under Chapter 9 with references from the Zoning Code Performance Standards Section.

Wolter asked that the committee consider the above, and suggested that they direct staff to draft an ordinance which combines the three current ordinances that deal with noise factors, with Mr. Retzlaff's help, and then look at what other communities of our size are doing for noise standards.

A motion was made by Myers, seconded by Campbell, to direct staff to work with Jeff Retzlaff and Dean Wolter and come up with wording for creating a draft ordinance which will combine the three existing ordinances dealing with noise issues and bring the draft back to the committee for review. Baum added that Planner Retzlaff, Chief Hoell and Village Attorney Sajdak should be included in these meetings. Motion to approve carried unanimously.

NEXT MEETING: Next meeting date set for Monday, May 1, 2017 at 5:30 p.m. at Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:21 p.m.

Recorded by,

Julie L. Barth
Secretary

V.C.1.

Overtime Report for Police & Fire Departments

2016 Year to date through:

9-Apr-17

Empl # Employee Name	2017				2016			
	Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept								
90 Ball, Brian	0.00	0.00	21.50	32.25	8.00	88.50	96.50	459.48
92 Bloch, Ryan	28.50	1,515.92	4.00	6.00	158.25	48.00	206.25	8,172.82
141 Borden, Ray	0.00	0.00	5.75	8.63	74.50	96.00	170.50	3,954.83
115 Case, Robert	38.25	2,034.52	12.00	18.00	237.50	6.75	244.25	12,265.69
107 Heaney, Troy	35.00	1,369.20	3.50	5.25	0.00	0.00	0.00	0.00
153 Jones, Matthew	65.25	2,552.58	3.75	5.63	0.00	0.00	0.00	0.00
101 Jones, Shawn	14.00	744.66	0.00	0.00	90.50	0.00	90.50	4,673.87
88 Laux, Kevin	5.50	292.55	24.25	36.38	58.50	55.88	114.38	3,021.23
142 Marten, Shawn	0.00	0.00	27.75	41.63	164.00	55.88	219.88	8,469.78
102 Mikulec, Dan	0.00	0.00	41.75	62.63	84.00	118.50	202.50	3,972.78
86 Moschea, Daniel	2.50	132.98	0.00	0.00	4.50	156.00	160.50	232.40
138 Olson, Toni	41.50	2,267.15	19.25	28.88	154.50	104.25	258.75	8,201.63
137 Pesch, Justin	30.50	1,193.16	6.50	9.75	240.25	14.25	254.50	9,124.70
133 Pierce, Catherin	0.00	0.00	21.50	32.25	31.50	161.63	193.13	1,196.37
96 Pierzchalski, David	6.00	319.14	57.50	86.25	323.75	45.00	368.75	16,720.07
98 Rechlicz, Justin	11.50	611.69	21.50	32.25	53.00	180.00	233.00	2,737.19
121 Schubert, Matthew	0.00	0.00	11.25	16.88	90.00	9.75	99.75	4,648.05
89 Schulz, Zachary	45.75	1,789.74	3.25	4.88	47.75	41.25	89.00	0.00
97 Spreiter, Jared	76.25	2,982.90	3.25	4.88	129.25	46.50	175.75	0.00
128 Stieve, Jeffrey	0.00	0.00	5.75	8.63	88.42	96.75	185.17	4,566.28
99 von Bereghy, Darren	25.50	1,242.36	24.50	36.75	186.50	92.25	278.75	8,820.52
Total Police		19,048.52					*	101,237.69
Annual Budget		95,000.00						95,000.00

State Aid Reimbursement 0.00 04.20.2017
Hunting/Concealed Carry Permit 0.00 04.20.2017

Total year end actual = \$1: \$ 168,155.29
* (difference from report due to personnel changes)
2016 State Aid Reimb \$11,802.75
2016 Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

"	563 Rossman, Craig	6.25	203.63	9.75	14.63	226.50	7,379.37	0.00	0.00
"	593 Smith, Steve	4.25	138.47	5.50	8.25	345.00	11,240.10	43.25	64.88
						112.75	3,673.40	7.50	11.25

Fire Dept Regular Part-time

		over 60				over 60			
		Hrs over 60 @ Reg Rate	Over 80 hrs	True OT cost		Hrs over 60 @ Reg Rate	Over 80 hrs	True OT Cost	
**	625 Goetz, Steve	0.00	0.00	124.22	3,286.84	34.5	608.58	48.75	1,289.93
**	617 Hass, Thomas	0.00	0.00	0.00	0.00	89	1,569.96	76.75	2,030.82
**	605 Rodriguez	33.00	582.12	78.47	2,076.22	1173.25	19,663.67	807.60	20,303.17
**	653 Asmondy	26.75	471.87	108.52	2,285.05	1199	20,095.24	982.98	24,154.90
					7,648.11				60,323.16

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53 2017 Cost	2016 Hours	2016 Cost
*** 629 McCullough, Jim			
*** 639 Rammel, Brian			
*** 650 Harris, Tim			
*** 653 Asmondy, Robert			
*** 658 Silvis, Pete			
*** 660 Schodron, Kevin			
*** 673 Neu, Jeremy			
total POC overtime	0.00	0.00	0.00
* Full time, hours are over and above the 20 normal overtime hours reflected in their base wages			
** Part time hours worked over and above 60 normal hours in two weeks. Some of which are paid at 1.5 times			

True OT Cost thru:
9-Apr-17 18,508.22

Last year's true OT Cost
129,824.98

Budget - included within general wages
Total Fire Dept - OT wages paid through 12.31.16 103,222.05
Total Fire Dept - OT wages paid through 12.31.15 129,824.98

V.D.1.

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: 05-01-2017

AGENDA ITEM: Policy Updates

ITEM TITLE: Policy Updates

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

Updates to the following polices:
15.02 Blood Borne Pathogens

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER____

RECOMMENDATION:

BOARD ACTION:



POLICY & PROCEDURE

GERMANTOWN POLICE DEPARTMENT

SUBJECT: **BLOOD BORNE PATHOGENS**

SCOPE: All Department Personnel
DISTRIBUTION: Policy & Procedure Manual

REFERENCE: OSHA 29 CFR 1910.1030

NUMBER: 15.01
ISSUED: 04/24/2017
EFFECTIVE: 04/24/2017
☐ RESCINDS
☐ AMENDS
WILEAG 4TH EDITION
STANDARDS: N/A

INDEX AS: AIDS
Bio-Hazard Waste
Blood Borne Pathogen
Body Fluids
Hepatitis B

PURPOSE: The purpose of this Policy & Procedure is to provide employees of the Germantown Police Department with guidelines for preventing the contraction of the AIDS virus, hepatitis B, and other blood borne pathogens.

This Policy & Procedure consists of the following numbered sections:

- I. DEFINITIONS
- II. GENERAL DISEASE PREVENTION GUIDELINES
- III. WORKPLACE CONTROLS AND PERSONAL PROTECTIVE EQUIPMENT
- IV. CUSTODY AND TRANSPORTATION OF PRISONERS
- V. DISPOSAL OF BLOODBORNE PATHOGEN COLLECTIONS
- VI. DISINFECTION
- VII. SUPPLIES
- VIII. VACCINATION, EXPOSURE, EVALUATION, AND TREATMENT

IX. RECORDKEEPING

X. TRAINING

I. DEFINITIONS

- A. BODILY FLUIDS: Blood, semen and vaginal fluids or other secretions that might contain these fluids such as saliva, vomit, urine, or feces.
- B. EXPOSURE CONTROL PLAN: A written plan developed by the Department and available to all employees that details the steps taken to eliminate or minimize exposure and evaluate the circumstances surrounding exposure incidents.
- C. PERSONAL PROTECTIVE EQUIPMENT: Specialized clothing or equipment worn by employees for protection against the hazards of infection. This does not include standard issue uniforms and work clothes without special protective qualities.
- D. UNIVERSAL PRECAUTIONS: Procedures promulgated by the Centers for Disease Control (CDC) that emphasize precautions based on the assumption that all blood and bodily fluids are potentially infectious of the AIDS (HIV) and Hepatitis B (HBV) viruses.

II. GENERAL DISEASE PREVENTION GUIDELINES

- A. The Department's exposure control plan shall provide the overall strategy for limiting exposure to HIV and HBV viruses and responding to potential exposure incidents. The plan is available for review by all employees through request of their immediate supervisor.
- B. The Department subscribes to the principles and practices for prevention of HIV and HBV exposure as detailed in the "universal precautions" prescribed by the CDC and the federal regulation of the Occupational Safety and Health Administration. Where otherwise not detailed in this policy, employees shall be guided by these practices and procedures.

III. WORKPLACE CONTROLS AND PERSONAL PROTECTIVE EQUIPMENT

- A. In order to minimize potential exposure, employees should assume that all persons are potential carries of HIV and HBV.
- B. When appropriate protective equipment is available, no member shall refuse to arrest or otherwise physically handle any person who may carry the HIV or HBV virus.
- C. Employees shall use protective gear under all appropriate circumstances unless the employee can demonstrate that in a specific instance, its use would prevent the effective delivery of health care or public safety service or would impose an increased hazard to his/her safety or safety of another co-worker.

1. All instances shall be reported by the employee and shall be investigated and appropriately documented to determine if changes can be instituted to prevent similar occurrences in the future.
- A. Disposable gloves shall be worn when handling any persons, clothing, or equipment with bodily fluids on them.
- B. Masks in combination with eye protection devices, such as goggles or glasses with solid side shields or chin-length face shields, shall be worn whenever splashes, spray, spatter, or droplets of potentially infectious material may be generated; and eye, nose, or mouth contamination can be reasonably anticipated.
- C. Gowns, aprons, lab coats, clinic jackets, or other outer garments shall be worn as determined by the degree of exposure anticipated.
- D. Plastic mouthpieces or other authorized barrier/resuscitation devices shall be used whenever an officer performs CPR or mouth-to mouth resuscitation.
- E. All sharp instruments, such as knives, scalpels and needles shall be handled with extraordinary care and should be considered contaminated items.
 1. Leather gloves or their protective equivalent shall be worn when searching persons or places or dealing in environments, such as accident scenes, where contact with sharp objects and bodily fluids are anticipated.
 2. Searches of automobiles or other places shall be conducted using a flashlight, mirror or other devices where appropriate. Subsequent to a caution frisk of outer garments, suspects shall be required to empty their pockets or purses if a known sharp object, such as a needle is present, to remove the needle from their person.
 3. Needles shall not be recapped, bent, broken, removed from a disposable syringe, or otherwise manipulated by hand.
 4. Needles, when being collected for evidence, disposal, or transportation purposes shall be placed in departmentally provided puncture-resistant, leak-proof containers that are marked as biohazards.
 5. Employees shall not smoke, eat, drink, or apply makeup around bodily fluid spills.
 6. Any evidence contaminated with bodily fluids shall be completely dried, double-bagged, and marked to identify potential or known communicable disease contamination.

IV. CUSTODY AND TRANSPORTATION OF PRISONERS

- A. Officers shall not place their fingers in or near any person's mouth.

- B. Individuals with bodily fluids on their persons shall be transported in separate vehicles from other persons. The individual may be required to wear a suitable protective covering if they are bleeding or otherwise emitting bodily fluids.
- C. Officers have an obligation to notify relevant support personnel during a transfer of custody when the suspect has bodily fluids present on their person, or has stated that they have a communicable disease.
- D. Suspects taken into custody with bodily fluids on their persons shall be directly placed in the designated holding area for processing.
- E. Officers shall document on the appropriate arrest or report form when a suspect taken into custody has bodily fluids on his/her person, or has stated that he/she has a communicable disease.

V. DISPOSAL OF BLOODBORNE PATHOGEN COLLECTIONS

- A. Supervisors and their employees are responsible for the maintenance of a clean and sanitary workplace and shall conduct periodic inspections to ensure that these conditions are maintained.
- B. All equipment and environmental work surfaces must be cleaned and decontaminated after contact with blood and other potentially infectious materials as provided in this Policy & Procedure.
- C. Any protective coverings used in laboratory, evidence custody, or enforcement operations for covering surfaces or equipment shall be removed or replaced as soon as possible following actual or possible contamination.
- D. Bins, pails, and similar receptacles used to hold actual or potentially contaminated items shall be labeled as biohazards, and shall be decontaminated as soon as feasible following contamination; as well as inspected and decontaminated on a regularly scheduled basis.
- E. Broken and potentially contaminated glassware, needles, or other sharp instruments shall not be retrieved by hand unless necessary for officer and public safety. Other mechanical means shall be used if possible and shall not be stored in a manner that requires that they be retrieved manually.
- F. Officers shall remove clothing that has been contaminated with bodily fluids as soon as practical and with as little handling as possible. Any contacted skin area shall be cleansed in the prescribed fashion.
- G. Contaminated laundry and personal protective equipment shall be bagged or containerized at the location where it is used in departmentally approved leak proof containers but shall not be sorted, rinsed, or cleaned at that location.
- H. Departmental personnel working within this Department's evidence room shall adhere to policy and procedures contained herein.

- I. Only employees specifically designated by the Chief shall discard actual or potentially contaminated waste materials. All such disposal shall conform to established federal, state, and local regulations.

VI. DISINFECTION

- A. Any unprotected skin surfaces that come into contact with bodily fluids shall be thoroughly washed as soon as possible with hot running water and soap for at least 15 seconds before rinsing and drying.
 1. Alcohol or antiseptic towelettes or disinfectant lotion may be used where soap and water are unavailable.
 2. Hands and forearms shall be washed as soon as possible after removal of latex gloves following contact with bodily fluids.
 3. Hand lotion should be applied after disinfection to prevent chapping and to seal cracks and cuts on the skin.
 4. All open cuts and abrasions shall be covered with waterproof bandages before reporting to duty.
- B. Disinfection procedures shall be initiated whenever bodily fluids are spilled or an individual with bodily fluids on his/her person is transported in a Departmental vehicle.
 1. A supervisor shall be notified and the vehicle taken to the Department's garage as soon as possible.
 2. Affected vehicles shall be immediately taken out of service until appropriately disinfected.
 3. Personnel shall remove any excess bodily fluids from the vehicle with an absorbent cloth, paying special attention to any cracks, crevices or seams that may be holding fluids.
 4. The affected areas should be disinfected using hot water and detergent or alcohol and allowed to air dry.
- C. Non-disposable equipment and areas upon which bodily fluids have been spilled shall be disinfected as follows:
 1. Any excess bodily fluids should first be wiped up with approved disposable absorbent materials.
 2. A freshly prepared solution of one part bleach to 10 parts water or a fungicidal/micro bactericidal disinfectant shall be used to clean the area or equipment.

VII. SUPPLIES

- A. Supervisors are responsible for continuously maintaining an adequate supply of disease control supplies in a convenient location for all affected personnel in their unit. This includes, but is not limited to, ensuring that:
 - 1. Personal protective equipment in appropriate sizes, quantities, and locations are available;
 - 2. Hypoallergenic gloves and other materials are available for those who are allergic to materials normally provided, and cleaning, laundering, and disposal, as well as repair or replacement of these and other items is provided; and
 - 3. First aid supplies and disinfecting materials are readily available at all times.
- B. All Departmental vehicles shall be continuously stocked with the following communicable disease control supplies:
 - 1. Personal protective equipment in appropriate size and quantity for affected personnel to include face and eye protective devices, aprons, disposable gloves and booties, leather gloves, puncture resistant and leak proof containers for needles and other sharp objects, barrier resuscitation equipment and leak proof plastic bags.
 - 2. Liquid germicidal cleaner.
 - 3. Disposable toiles (70 percent isopropyl alcohol).
 - 4. Waterproof bandages.
 - 5. Absorbent cleaning materials.
- C. Officers using supplies stored in their vehicles are responsible for ensuring that supplies are replaced as soon as possible.
- D. Officers are required to keep disposable gloves in their possession while on either motor or foot patrol.

VIII. VACCINATION, EXPOSURE, EVALUATION, AND TREATMENT

- A. All members of the Department who have been determined to be at risk for occupational exposure to the hepatitis B virus shall be provided with the opportunity to take the HBV vaccination series at no cost within 10 working days of assignment to an occupationally exposed duty. The vaccination shall be provided if desired only after the member has received required Departmental training; has not previously received the vaccination series; and only if not contraindicated for medical reasons.

- B. Any person who has unprotected physical contact with blood or other bodily fluids of another person while in the line of duty shall be considered to have been potentially exposed to HBV and /or HIV.
- C. In case of exposure, a supervisor shall be contacted who shall complete appropriate duty injury correspondence and exposure forms, and shall take appropriate steps to document the means and circumstances under which the exposure occurred.
- D. Immediately after exposure, the officer shall proceed to Community Memorial Hospital, in Menomonee Falls, for tests of evidence of infection and treatment of any injuries.
 - 1. The Germantown Police Department shall ensure continued testing of the employee for evidence of infection and provide psychological counseling as determined necessary by the health care official.
 - 2. The employee shall receive a copy of the health care provider's written opinion within 15 days of the evaluation and information on any conditions resulting from the exposure that require further evaluation or treatment.
 - 3. Unless disclosure to an appropriate Departmental official is authorized by the officer or by state law, the officer's medical evaluation, test results, and any follow-up procedures shall remain confidential.
- E. Any person responsible for potentially exposing a member of the Department to a communicable disease shall be encouraged to undergo testing to determine if the person has a communicable disease.
 - 1. The person shall be provided with a copy of the test results and a copy shall be provided to the exposed Department employee. The employee shall be informed of applicable state laws and regulation concerning the disclosure of the identity and infectious status of the source individual.
 - 2. Criminal charges shall be sought against any person who intentionally exposes a member of the Department to a communicable disease.
- F. Officers who test positive for HIV or HBV may continue working as long as they maintain acceptable performance and do not pose a safety and health threat to themselves, the public, or other members of the Department.
 - 1. The Germantown Police Department shall make all decisions concerning the employee's work status solely on the medical opinion and advice of the Departments' health care advisors.
 - 2. The Germantown Police Department may require an employee to be examined by the Department's health care officials to determine if he/she is able to perform his/her duties without hazard to him/herself or others.

- G. All members of the Department shall treat employees who have contracted a communicable disease fairly, courteously, and with dignity.

IX. RECORD KEEPING

- A. The Department shall maintain an accurate record for each employee with occupational exposure that includes information on vaccination status; the results of all examinations, tests, and follow-up procedures; the health care professional's written opinion; and any other germane information provided by the health care professional.
- B. These health care records shall be retained in a secured area with limited access for the duration of the member's employment plus 30 years and may not be disclosed or reported without the express written consent of the employee.

X. TRAINING

- A. The Department's training coordinator shall ensure that all members of the Department with occupational exposure are provided with a complete course of instruction on prevention of blood borne diseases prior to their initial assignment.
- B. All affected employees shall receive periodic refresher training and additional training whenever job tasks or procedures are modified in a manner that may alter their risk of exposure.
- C. All trainees shall have access to applicable federal and state regulations pertaining to the regulation of blood borne pathogens.
- D. The Chief of Police shall ensure that complete records are maintained on employee training to include information on the dates and content of training sessions, names and qualifications of persons conducting the training, and the names of all persons attending the training sessions.

Peter G. Hoell
Chief of Police

This Policy & Procedure cancels and supersedes any and all written directives relative to the subject matter contained herein.

Initial 04/24/2017



VII.G.

Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: May/2017

Agenda item: New Business

Item Title: Discussion/Action on "The Compliance Engine" program.

Submitted By: Gary L. Weiss, Fire Chief *GLW*

Summary Explanation: The Fire Department would like to contract with Brycer Compliance Engine) The Compliance Engine) to track our inspection of occupancies with fire protection systems.

This program is at no cost to the Village, all fees are paid by the third party contractor to The Compliance Engine.

The Compliance Engine is a web-based application from a firm called Brycer LLC that will streamlines the communication between the fire protection testing companies and the Department. It allows the Department to better aggregate, track and drive code compliance. The goal of this solution is to allow the GFD to manage all of the fire protection systems installed at buildings within the Village. These systems are tested annually by multiple third part contractor, for example Ahern's. Utilizing technology to streamline the process is a need that I identified in order to sustain the fire protection systems testing program and ensure the systems are working properly.

To move forward we are required to have an addendum to our Fire Protection Ordinance and a MOU with Brycer Compliance Engine executed.



There is a short Power Point Presentation that I want to show to further explain The Compliance Engine and the advantage to the Village.

Attachment: Ordinance _____ Resolution _____ Other _____

Requested Action:

To move forward to the entire Board of Trustee's with a Draft Ordinance



VII.H.

Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: May/2017

Agenda item: New Business

Item Title: *Request to Purchase Lexipol Subscription for Policy Management*

Submitted By: John A. Delain, Deputy Fire Chief

Summary Explanation

The GFD would like to move to using Lexipol for policy management. Lexipol provides standardized policies that are defensible in court. Lexipol, in addition keeps all policies up date with current laws and best practices and allows us to modify and add policies that meet our need. The Lexipol system also provides monthly training on the implemented policies and records that all employees have viewed and been trained on implemented policies.

Attachment: Ordinance_____ Resolution_____ Other: Price quote_____

Requested Action:

The Fire Department is requesting permission to subscribe to Lexipol for \$3,836 annually. Funds will come for our current operating budget.



PREDICTABLE IS PREVENTABLE®

WISCONSIN FIRE DEPARTMENT POLICY MANUAL & DAILY TRAINING BULLETINS

Presented to:

Germantown Fire Department

Proposal Date: March 28, 2017

Lexipol

16755 Von Karman, Ste. 250

Irvine, California 92606

949.484.4444

www.lexipol.com

Karen James

949-325-1230

kjames@lexipol.com

Proposal Valid Through: May 1, 2017



March 28, 2017

Chief Gary Weiss
Germantown Fire Department
N115W18752 Edison Dr
Germantown, Wisconsin 53022

Dear Chief Weiss,

Thank you for the opportunity to propose our Wisconsin Fire Policy Manual and integrated Daily Training Bulletin service to your department. Since 2003, our proven policy and training solutions have helped public safety agencies across the country reduce risk, avoid litigation and focus more resources on efficient, safe operations.

Lexipol's cost-effective model and easy-to-use web-based tools provide your department with:

- Policies that reflect up-to-date, applicable industry standards and best practices.
- Content specific to the laws and practices of Missouri.
- Timely updates in response to new legislation and case law.
- Policy acknowledgement tracking.
- Daily scenario-based training that reinforces your department's policies.

Vetted by a team of attorneys specializing in public safety law, our content is used by more than 2,900 public safety agencies nationwide. As a Lexipol customer, you will always have access to a current policy manual that reflects your department's values and strategic goals, and the peace of mind that comes from knowing your department is protected.

Thank you again for your interest in Lexipol.

Sincerely,

LEXIPOL, LLC

Karen James

Karen James
Senior Account Executive



PROPOSAL FOR WISCONSIN FIRE POLICY MANUAL & DAILY TRAINING BULLETINS

PRESENTED TO: GERMANTOWN FIRE DEPARTMENT

DATE: 3-28-2017

Pricing is based on number of authorized staff: 9FT + 20 POC (10 FTE)

Lexipol Subscription Service	Term	Price
Annual Subscription:		
Fire Policy Manual & Daily Training Bulletins w/ Supplemental Publication Service	Annual	\$3,836
Total Recurring Annual Subscription		\$3,836

SCOPE OF SERVICES:

Fire Policy Manual & Daily Training Bulletins Content

- Compliant with state and federal laws and regulations
- Customized to reflect your department's terminology and structure
- Scenario-based daily training ties policy to real-world applications
- Each DTB includes a test question that reinforces policy comprehension
- Firefighters can complete DTBs via computers or iOS and Android mobile devices
- DTB completion and policy acknowledgement reports available by firefighter, topic or policy

Policy Updates

- Delivered in response to new legislation, case law, regulations and evolving best practices
- Changes are presented in mark-up form and side-by-side comparison against existing policy
- Your department can accept, reject or customize each update

Web-Based Delivery Platform & Mobile App (Knowledge Management System)

Included with every subscription, this state-of-the-art web-based platform features:

- Ability to edit and customize content to reflect your department's mission and philosophy
- Efficient distribution of policies to staff
- Automated tracking and reporting of policy acknowledgement and completion of training by all staff
- Archival and easy retrieval of all versions of policy manual, should litigation require you to produce an earlier version
- Mobile app that provides in-the-field access to policy and training materials

Accreditation Tools

- Ability to integrate accreditation standards content into the agency's policies
- Tracking and reporting tools that facilitate audits and assessments

Supplemental Manual

- Electronically links department-specific procedural content to your policy manual
- Automated tools help ensure consistency between policy and procedure material
- Perfect for standard operating guidelines/procedures, general orders or field guides

Customer Assistance & Support

- Training on the Lexipol web-based delivery platform
- Dedicated Account Management and Customer Service representatives assigned to department and available via phone and email
- Lexipol Forum, an online user community of Lexipol subscribers, provides additional resources and opportunities to get questions answered and share best practices



VII.1.

Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: May/2017

Agenda item: New Business

Item Title: Discussion/Action on changing the name of the Fire Prevention Section to the Community Risk Reduction Division.

Submitted By: Gary L. Weiss, Fire Chief

Summary Explanation: The Fire Department would like to change the name of the Fire Prevention Section to the Community Risk Reduction Division. The rationale for this change is listed below:

The mission of fire prevention has changed significantly in the past 20 years, or since the ground breaking report "America Burning" in 1973 and "America Burning Revisited" in 1987.

The overall mission is now that of a division that is responsible to reduce the overall risk in the community. This is accomplished by the following programs:

Inspections	Juvenile Fire Setter Programs
Public Education	Plan Review
CPR/AED Program	Emergency Response
Learn Not To Burn Program	Smoke Detector/CO Detector Programs
Exit Drills in the Home	Fire Extinguisher Training
Review of Emergency Plans for Businesses	Etc.



A stakeholder group was assembled consisting of a Fire Officer, Firefighter, Fire inspector, and Chief Officer and a mission statement was developed that explains the Community Risk Reduction Division.

The Mission of the Community Risk Reduction Division of the Germantown Fire Department is to create a safe environment for our community through education, prevention, and enforcement of codes and ordinances through inspections to prevent injury and loss of life and property.

Attachment: Ordinance_____ Resolution_____ Other_____

Requested Action:

To officially change the name from Fire Prevention to Community Risk Reduction Division effective Monday, May 8, 2017.

VII.J.

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: 05-01-2017

AGENDA ITEM: New Business

ITEM TITLE: Purchase of Ballistic Helmets

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

Over the past several years our Department has made an effort to outfit all squads with additional equipment to enhance officer safety when responding to active shooter scenarios or other calls where a suspect is armed with a dangerous weapon. We would like to continue those efforts by equipping all squads with ballistic helmets.

Our department does have budgeted funds under account 10-521-570-8100 in the amount of \$8,000, which had been approved for the purchase of ballistic helmets.

The lowest bid came from Advantage Police Supply at \$323.00 per helmet. We are requesting to purchase 21 helmets for a total of \$6,783.00.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER____

RECOMMENDATION:

BOARD ACTION:

ADVANTAGE POLICE SUPPLY
INC.

1204 Snowdon Dr.
Oshkosh, WI 54904

Price Quote 17-0276

ADDRESS	SHIP TO	DATE	TOTAL
Germantown Police	Germantown Police	02/17/2017	\$6,783.00
Department	Department		
P.O. Box 96	P.O. Box 96		
N112 W16877 Mequon Road	N112 W16877 Mequon Road		
Germantown, WI 53022-0096	Germantown, WI 53022-0096		

ACTIVITY	QTY	RATE	AMOUNT
REVISION:Helmet:Full cut:Helmet w/ MSS- Full Cut- Black- Large Batlskin Viper A3 Helmet with MSS - Full Cut Large Black	17	323.00	5,491.00
REVISION:Helmet:Full cut:Helmet w/ MSS- Full Cut- Olive Green- Large Batlskin Viper A3 Helmet with MSS - Full Cut Large OD	4	323.00	1,292.00

ATTENTION:

As of August 15th there will be a 3.2% convenience fee
when paying with a credit card.

TOTAL

\$6,783.00

Please let us know if you have any questions or concerns.
We look forward to working with you!

THANK YOU.

Accepted By

Accepted Date

Email: jewellaps@yahoo.com

Phone: 920-235-6003

Fax: 920-233-6952

VII.K.

PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: May 1st, 2017
AGENDA ITEM: New Business
ITEM TITLE: Purchase of a New Police K9
SUBMITTED BY: Chief Peter Hoell *PH*

SUMMARY EXPLANATION:

Our current Police K9 Rambo is scheduled to retire this year. We would like to purchase a new K9 from Steinig Tal Kennel for the purchase price of \$13,000. This is a discounted price by \$1000 because we have made prior purchases from them. We also train and receive our recertification from the same kennel. The purchase will be made from our K9 account which is healthy and contains all donated funds. Please see the attached invoice.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER x

RECOMMENDATION:

To forward a positive recommendation to the Village Board to purchase a new K9.

Invoice

Invoice Number:
1361

Invoice Date:
Apr 12, 2017

Page:
1

Steinig Tal Kennel LLC
N1041 Mink Lane
Campbellsport, WI 53010
USA

Voice: (920)533-8109
Fax: (920)533-8109

Duplicate

Sold To:
Germantown PD
N112 W16877 Mequon Rd
Germantown, WI 53022-0096

Ship to:

Customer ID		Customer PO		Payment Terms	
Germantown PD				Net 30 Days	
Sales Rep ID		Shipping Method		Ship Date	Due Date
		Cust. Pickup			5/12/17
Quantity	Item	Description	Unit Price	Extension	
1.00	Police K9	Dual Purpose, Pre-training, Handler Course, Certification, 1 year maintenance training	14,000.00	14,000.00	
-1.00	Discount	Prior purchase of K9 from Facility	1,000.00	-1,000.00	

Check/Credit Memo No:

Subtotal	13,000.00
Sales Tax	
Total Invoice Amount	13,000.00
Payment/Credit Applied	
TOTAL	13,000.00

Overdue invoices are subject to late charges.

PURCHASE AGREEMENT

This agreement, made this date, April 12, 2017, is between Steinig Tal Kennel LLC, located in the state of Wisconsin (Sellers) and, Germantown Police Dept, N112 W16877 Mequon Rd, Germantown, WI. 53022-0096, hereinafter referred to as the Purchaser. The above named purchaser agrees to purchase a certified Dual Purpose Police K9.

Therefore, in consideration of the money to be paid by the Purchaser to Steinig Tal Kennel LLC, the Purchaser agrees to the following:

1. Steinig Tal Kennel Llc shall provide the Purchaser a certified Dual Purpose K9.
2. Purchaser shall pay the sum of \$13,000.00. This sum shall represent the full purchase price of the dog, with payment due upon receipt of invoice. This price includes \$1000 discount for purchasing prior K9's from our facility.
3. Steinig Tal Kennel Llc guarantees that at the time said dog is delivered to the purchaser said dog shall be in mentally sound condition and free of any diseases.
4. Steinig Tal Kennel Llc warrants that said dog will be trained as a dual purpose K9 and be certified in accordance with written standard of STK/WCTC upon the date of delivery.
5. Steinig Tal Kennel Llc Warranty: One year follow-up training from date of delivery. This training is to be held at Steinig Tal Kennel Llc or alternate training area designated by Steinig Tal Kennel Llc.
6. Steinig Tal Kennel Llc will offer recertification for 40 hours (one week) on a yearly basis for K-9 teams, along with maintenance training held on Monday thru Friday with prior text sent to verify training locale. Check for price on annual certification for future years.

Steinig Tal Kennel LLC

Seller

Date Signed

Signature

Purchaser

Date Signed

Signature