

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

June 12, 2017
Village Hall Board Room

CALL: Pro. Chm. Zabel called the meeting to order at 4:30 p.m.

ROLL CALL: Chm. Pro Tem Zabel, Chm. Kaminski (absent & excused), Trustee Members Campbell and Warren. Also present were Director Ratayczak, Engr. Laning and Secretary Wick.

PREVIOUS MINUTES: MOTION made by Warren, seconded by Campbell to approve the minutes of May 3, 2017.

Motion carried unanimously.

PUBLIC COMMENT: None

RESOLUTION TO ADOPT THE 2016 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR)(DNR): Supt. Zimmerman presented for review the 2016 Compliance Maintenance Annual Report (CMAR). The report is part of the renewal of the WPDES (Wisconsin Pollutant Discharge Elimination System) General Permit. Noted was the insertion of a new section on Energy Consumption. It was unknown if this data collected was for future solar or alternative energy resources.

MOTION made by Warren, seconded by Campbell to forward to the Village Board with a positive recommendation to approve the 2016 Compliance Maintenance Annual Report (CMAR) and adopt its results by Resolution.

Motion carried unanimously.

AUTHORIZATION TO CONTRACT – EAB ASH TREE TREATMENTS: Supt. Olszewski reported eight landscape companies were solicited and four proposals were received ranging from \$10,631.25 to \$16,706.25 to treat 251 trees by trunk injection. Supt. Olszewski stated the treatments were an alternating process in which trees are treated every other year. A certain number of trees are identified and treated in even numbered years and another batch of trees treated in odd numbered years. Trees that had been treated had sustained their health. The treatment process will take place for the life of the tree. Trees that are being treated are indicated with two green dots on the base of the trunk. Whether the dots are vertical or horizontal depicts the year the tree is being treated.

MOTION made by Warren, seconded by Campbell to forward to the Village Board with a positive recommendation to contract M&M Tree Care Service for the EAB Ash Tree treatments at a unit rate of \$5.25 per inch at an approximate total cost of \$10,631.25. Funds to be allocated from Acct. #10-553-530-5290.

Motion carried unanimously.

DISCUSSION/RECOMMENDATION – WATER SERVICE TO W140 N10828 COUNTRY AIRE DRIVE: Dir. Ratayczak reported in 2013 there was a home constructed on Country Aire Drive and at that time the homeowner was allowed to install a private well even though a municipal water main existed in front of the residence. Properties that had existed at

the time of the water main construction were granted an indefinite waiver from connection to the municipal water main. The parcel of land existing in 2003 was split in 2013 to create a parcel of land on which the new house was constructed. The new house was not covered by the deferred assessment that was granted to the original parcels. Consultation with the Village Attorney recommended that the new split property did not exist when the original assessment deferment was created therefore the new parcel should have been required to connect to the Village's municipal water system. Further research in the Building Inspection files found the newly created parcel was approved by the Village and County for the installation of a well. In closing, staff had recommended the property owner of W140 N10828 Country Aire Drive be required to connect to the municipal water system as per Village Code and State Statutes. Discussion included:

- Connection costs are borne by the property owner;
- The PSC requires the Village to install the water service to the property line and costs would be borne by the property owner;
- The water service connection to the property line could cost approximately \$3,000-\$4,000;

MOTION made by Zabel, seconded by Warren recommending the property owner at W140 N10828 Country Aire Drive be required to connect to the water main per Village Code and State Statutes.

Motion carried unanimously.

DISCUSSION/APPROVAL TO HIRE CONSULTING ENGINEER FOR INITIAL NE INTERCEPTOR STUDY:

Dir. Ratayczak and Wastewater Superintendent Tim Zimmerman reported working with Ruekert & Mielke to develop an RFP for selection of an Engineering firm to do design and drawings for the Northeast Interceptor Sewer project.

Dir. Ratayczak noted a developer who was in the process of presenting a future planned development expressed a possibility existed to construct a portion of the NE Sanitary Interceptor Sewer through their planned development as the proposed development would require sanitary sewer service from the future NE Interceptor Sewer. Dir. Ratayczak further explained the layout with the maps provided to the Committee. Pioneer Engineering was working with the developer on the utility layout and overall design and grading. As the sanitary sewer in that area needed to be fairly deep, staff felt it would be around the same depth of an interceptor sewer and the Village could potentially run the interceptor sewer through the development in alignment with Pleasant View Drive up at Freistadt Road. Pioneer Engineering had sent staff a proposal to provide the grades for the Village's interceptor sewer along with the area the interceptor sewer could service. Staff felt Pioneer Engineering's lump sum proposal of \$25,000 was a fair price to determine the invert elevations of the pipe and sewer service area. All of the particular and larger scaled items would be part of the RFP.

MOTION made by Campbell to enter into an agreement with Pioneer Engineering & Survey, LLC for evaluation of potential routes and service area of the future NE Interceptor Sanitary Sewer.

Committee discussion included:

T. Warren – Questioned if Pioneer Engr. was large enough to bid on the RFP. Supt. Zimmerman stated Pioneer Engr. would probably partner with a larger firm. Pioneer had designed several different sewer layouts for the proposed development. Staff did believe the Village would save \$25,000 as invert elevations would already be determined when going out for RFP's.

T. Warren – Questioned who would own the elevations if the Village would provide this information to other firms submitting proposals? Can others trust the elevations are correct? The Village would check the elevations if staff was going to seal the drawings. Dir. Ratayczak stated the Village would expect Pioneer Engineering to seal their calculations and elevations.

Supt. Zimmerman stated there were three routes for the interceptor sewer. If the Village could establish the best route, it would clean up the RFP tremendously and at a cost savings.

T. Warren – Asked staff to define the word “best”. It was the opinion of Dir. Ratayczak the “best” route would include the size of the service area, the best cost in construction, and the ability to maintain the sanitary sewer in the future.

Chm Pro Tem Zabel – Confirmed the potential service area was not part of the 2020 sewer service area. Dir. Ratayczak stated staff was still in discussions with Ruekert & Mielke on how to proceed with amendments to the service area.

Chm. Pro Tem Zabel – recommended the developer wait until the Village finished a design for the interceptor sewer and use those calculations when designing sanitary sewer for his development. Discussion followed on different scenarios.

Dir. Ratayczak stated there could be no development until the interceptor was up and running. By running the interceptor sewer through the potential development, the Village would pay for the oversizing of the pipe size but, the Village would not have any road replacement, traffic control, possible soil condition issues, water crossing costs, etc. that you might have on the Country Aire Drive alignment.

Chm. Pro Tem Zabel – questioned how far should the sewer service area be extended? All areas serviced by sewer had to go to Milwaukee Met and the Village is billed for it. Dir. Ratayczak stated costs to meet with the entities to amend the sewer service area were in the range of \$5,000. The design portion of the proposed interceptor will take approximately 9 months. The design budget of \$170,000 could be reduced by \$25,000 with the use of Pioneer Engineering's hydraulic grade line evaluations, potential boundaries and potential route evaluations.

Motion fails for lack of a second.

Trustee Warren – stated from a consultant perspective he did not believe the Village would save \$25,000. He did not believe firms providing an RFP would trust the work of others without verifying and confirming the data provided by another consultant. He understood the Village trying to save money by including the data in the RFP but, an outside consultant not knowing the engineering firm who provided the data will still want to verify the data is correct. Contingencies may be built into the proposal which will cost the Village money vs. saving money.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with staff's recommendation on entering into an agreement with Pioneer Engineering & Survey, LLC for the evaluation of potential routes and service area of the future NE Interceptor Sanitary Sewer.

Motion fails 2 – 1 (Zabel, Warren)

Director Ratayczak requested additional discussion on Item C – Water Service to W140 N10828 Country Aire Drive and asked if there was a time frame to which the resident must connect to municipal water. The Committee requested Dir. Ratayczak send a letter to the property owner requesting he make the required connection to the water main. The property owner would have to prove a hardship if he chose to delay his connection. Dir. Ratayczak was asked to research the time frame in which a property owner would be required to connect to the system.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held WEDNESDAY, July 5, 2017 at 5:30 p.m.

ANNOUNCEMENTS: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:30 p.m.

A handwritten signature in cursive script, appearing to read "Janice Wick".

Janice Wick, Recording Secretary