

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, June 28, 2017 at 5:30 p.m.

LOCATION: GERMANTOWN CONFERENCE ROOM A
N112 W17001 Mequon Road

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

I. ROLL CALL:

II. APPROVAL OF MINUTES: May 24, 2017

III. PUBLIC INPUT: Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

IV. CORRESPONDENCE

V. OLD BUSINESS:

1. Haupt Strasse Park Pickleball Court Project
2. Haupt Strasse Park Playground Equipment Project
3. Kinderberg Park Basketball Court Project

VI. NEW BUSINESS

1. Baseball Tomorrow Fund (BTF) Grant – Review & Recommendation
2. Summer Recreation Program Report – Sam Midlikowski, Park & Recreation Intern

VII. VILLAGE BOARD:

VIII. SCHOOL BOARD REPORT:

IX. DIRECTOR'S REPORT:

X. ANNOUNCEMENTS OF PUBLIC INTEREST:

The next Park & Recreation Commission meeting will be **July 26th @ 5:30p.m.**

XI. ADJOURNMENT:

***UPON REASONABLE NOTICE,** efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.*

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
May 24, 2017**

CALL TO ORDER: The meeting was called to order at 5:32 p.m. by Commissioner Stapelman.

- I. ROLL CALL:** Commissioners Stapelman, Leukert, Depies, and Knop, School Board Rep. Medved and Trustee Rep. Miller. Absent and excused was Chair Coulthurst. Also present were Director Schroeder, Department Intern Sam Midlikowski, Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Miller, seconded by Medved to approve the minutes from April 26, 2017 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. CORRESPONDENCE**
- V. INTRODUCTION & WELCOME TO SAM MIDLIKOWSKI – PARK & RECREATION INTERN** – Sam is finishing his Undergrad in Recreation Management. He has worked for the department in various roles, ie; Bucketeer Basketball Official, Flag Football Official, Buckets Basketball site Supervisor.
- VI. OLD BUSINESS**
 - 1. HAUPT STRASSE PARK PICKLEBALL COURT PROJECT** - The Village Board approved the commission recommendation to award the contract to Frank Armstrong Enterprises at the May 1st meeting. The contracts documents have been executed. A pre-construction meeting is being scheduled. The project is anticipated to be completed in July.
 - 2. 2017 PARK & STREET TREE PLANTING PROJECT** - On May 15th, the Village Board approved the contract with Century Landscape for \$41,947.50. A total of 110 trees will be planted including 36 trees in Spassland Park, 41 trees on Pilgrim Road, 19 trees on Mequon Road, and 14 trees along Revere Lane. WE Energies is funding \$20,000 of the total project cost. The planting will be completed in Fall.
- VII. NEW BUSINESS**
 - 1) HAUPT STRASSE PARK PLAYGROUND PROJECT – REVIEW & RECOMMENDATION ON DESIGN PROPOSALS** – Letters were sent May 3rd to the neighborhood offering residents the opportunity to review and vote on the playground designs in person at village hall, or via survey monkey on the department's Facebook page. Over 160 responses were received with the playground design submitted by MN/WI Playground receiving the most votes. The commission recommendation will go before the Village Board for approval on June 5th. The equipment will be ordered in June, and installation/site restoration completed in September.
Motion by Miller, seconded by Depies, to send forth a positive recommendation to the Village Board to approve the playground design and installation from Minnesota/Wisconsin Playground, in the amount not to exceed \$63,499.00, as well as the surfacing materials at a cost of \$6,501.00. Motion unanimously carried.

- 1) **KINDERBERG PARK BASKETBALL COURT – REVIEW & RECOMMENDATION ON COURT SURFACING BIDS** – The project site work, stone base, and asphalt paving components were bid with the 2017 village paving program for the cost of \$20,425. The village has approved a contract with Payne & Dolan for this portion of the work. The surfacing contract will include materials and labor to install 2 coats of surfacing material, 2 coats of color, and court lining. Four companies were sent project plans, with two companies responding. Bid results were as follows: Frank Armstrong Enterprises \$5,797, and Munson, Inc. \$7,987. Staff is recommending contracting with Frank Armstrong for this work.

Motion by Depies, seconded by Medved, to send forth a positive recommendation to the Village Board to award the contract to Frank Armstrong Enterprises, in an amount not to exceed \$5797.00, for materials and labor for surfacing and lining the Kinderberg Park Basketball Court. Motion unanimously carried.

- 2) **KINDERBERG PARK BASKETBALL COURT – REVIEW & RECOMMENDATION ON BASKETBALL STANDARD INSTALLATION BIDS** - Request for bid proposals were sent to three fence companies for materials and labor to install the basketball standards for the project. Bid results were as follows: Northway Fence \$2,800 and Century Fence \$4,590. Staff is recommending contracting with Northway Fence for this work.

Motion by Depies, seconded by Medved, to award the contract to Northway Fence in the amount not to exceed \$2800.00 for materials and labor to install the standards/backboards for Kinderberg Park Basketball Court Project. Motion unanimously carried.

VIII. VILLAGE BOARD REPORT: Rick stated Gehl Food is going to be expanding. A daycare will be constructed on Mequon Road, next to First Bank. Village Administrator Dave Schornack has given notice that he will be retiring. The Village Board will be interviewing Recruiting Agencies to help with the process of hiring a new Village Administrator.

IX. SCHOOL BOARD REPORT: Brian stated the Plan Commission approved the preliminary construction plans for the school district. The groundbreaking will occur in June. The construction is on schedule and on budget. The district is checking into purchasing 2 properties adjacent to MacArthur Elementary School for additional parking.

X. DIRECTOR'S REPORT:

- 2) **Haupt Strasse Park Pickleball Court Project** – The Village Board approved the commission recommendation to award the contract to Frank Armstrong Enterprises at the May 1st meeting. The contracts documents have been executed. A pre-construction meeting is being scheduled. The project is anticipated to be completed in July.

- 3) **2017 Park & Street Tree Planting Project** – On May 15th, the Village Board approved the contract with Century Landscape for \$41,947.50. A total of 110 trees will be planted including 36 trees in Spassland Park, 41 trees on Pilgrim Road, 19 trees on Mequon Road, and 14 trees along Revere Lane. WE Energies is funding \$20,000 of the total project cost. The planting will be completed in Fall.
- 4) **Haupt Strasse Park Play Equipment Project – Review & Recommendation on Design Proposals** – Letters were sent May 3rd to the neighborhood offering residents the opportunity to review and vote on the playground designs in person at village hall, or via survey monkey on the department's Facebook page. Over 160 responses were received with the playground design submitted by MN/WI Playground receiving the most votes. The commission recommendation will go before the Village Board for approval on June 5th. The equipment will be ordered in June, and installation/site restoration completed in September.
- 5) **Kinderberg Park Basketball Court Project - Review & Recommendation on Court Surfacing Bids** – The project site work, stone base, and asphalt paving components were bid with the 2017 village paving program for the cost of \$20,425. The village has approved a contract with Payne & Dolan for this portion of the work. The surfacing contract will include materials and labor to install 2 coats of surfacing material, 2 coats of color, and court lining. Four companies were sent project plans, with two companies responding. Bid results were as follows: Frank Armstrong Enterprises \$5,797, and Munson, Inc. \$7,987. Staff is recommending contracting with Frank Armstrong for this work.
- 6) **Kinderberg Park Basketball Court Project – Review & Recommendation on Basketball Standard Installation Bids** – Request for bid proposals were sent to three fence companies for materials and labor to install the basketball standards for the project. Bid results were as follows: Northway Fence \$2,800 and Century Fence \$4,590. Staff is recommending contracting with Northway Fence for this work.
- 7) **Spassland Park - WE Energies Gas Main Relay Project**– Pipe installation has been completed in Spassland Park. The contractor struck and damaged the cable for the pathway lighting system. This has in turn caused a shut-down of the entire pathway lighting system. WE Energies has been notified of this issue. Restoration of the park will begin in June.
- 8) **Kinderberg Park Projects** – The refinishing and re-painting of the splashpad amenities and surface have been completed in time for the planned opening on Memorial Day weekend. The tennis court fence work has been completed. Northway Fence will be repairing a section of the baseball diamond backstop the week of May 30th.
- 9) **Baseball Diamond & Football Field Maintenance Projects** –All maintenance projects have been completed. Work included cutting and removal of lips, ball diamond mix, and re-grading of the infields at Haupt Strasse, Kinderberg, Freistadt, and Friedenfeld Parks. Work has also been completed on the main football field at Friedenfeld Park. This project included materials and labor to top dress with sand and organic mix, aerivate, over-seed, and fertilize the entire football field.
- 10) **GHS Environmental Club Project at Schoen Laufen Park** – Staff met at the park with GHS students Abby Kroll, Brynn Flannery and Marty Thompson of Wanakia Wildlife Rehabilitation Center on May 17th. The plan is to install 6-8 squirrel nesting boxes in selected locations in the park the week of May 30th – June 2nd.

- 11) **Dheinsville Park – Bast Bell Museum Roof** – The roof replacement project is scheduled to start on Tuesday, May 30th.

Recreation Division Report May 24, 2017 Commission Meeting:

The department has 15 programs starting in May including: Tae kwon Do, Babysitters Training, Firefighters Are Your Friends, PULSE, Track Invite, Container Gardening, Garden Art, Kickboxing, Try Something new for 30 Days, Miss Julie's Music Fun, Rugby Free Trial, STEM Classes, Archery, Daytime Adult Golf Lessons, Night T-ball. Programs that were cancelled due to low enrollment: Repel Bugs the Natural Way, and Babysitter's Safety Training - May 13th class.

Upcoming events include the following:

Summer programs are slated to start the week of June 12th.

Night T-ball Coaches meeting: Was held on Thursday, May 18th. To date we have 96 Jr. T-ball participants with 16 coaches, and 112 Sr. T-ball participants with 18 coaches signed up. Night T-ball will begin on May 30th/June 1st, with 8 teams in each program consisting of 13/14 players per team.

Track Invite: Along with our 85 Track Program participants, we have another 9 registered plus the St. Boniface team who will participate in this invite held at the GHS Track on Saturday, May 20th.

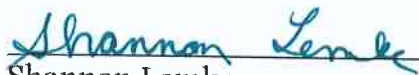
Highway Garage Field Trip: To be held on Friday, June 2nd from 10:00 – 11:00 a.m. at DPW. Kids and parents will see all the trucks and equipment that are used in the sandbox in their real form.

Safety Town Teen Volunteer Meeting: A teen volunteer meeting has been set for Monday, June 5th from 4:30 – 5:15 p.m. (returning teens) or 4:30 – 5:30 p.m. (for new volunteers) at the Germantown Village Hall. Volunteers will be given an orientation on what to do/expect.

Movies in the Park: Our first Movies in the Park event of the summer season will be held on Friday, June 9th and will feature the movie Moana. Our next movie will be on Friday, July 21st featuring the movie Sing, and will be held in conjunction with our Family Campout at Kinderberg Park. Back by popular demand we will have face painting and balloon animals provided by the clowns Cuddles & Billy.

- XI. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting will be held June 28th @ 5:30 p.m.

- XII. ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:41 p.m.



Shannon Lemke
Secretary

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Monday, July 17, 2017

AGENDA ITEM: New Business

ITEM TITLE: Baseball Tomorrow Fund Grant - 2017

SUBMITTED BY: Mark Schroeder, Park & Recreation Director

SUMMARY EXPLANATION:

The Village of Germantown was selected to receive a Baseball Tomorrow Fund (BTF) Grant in conjunction with its participation in the BTF/MLB Field Maintenance Program. This \$5,000 grant is to be used for the purchase of field maintenance equipment, services, or supplies to improve youth baseball and/or softball fields in the community. There is no requirement that the village provide matching funds to receive this grant.

One of the goals of the department is to continue to provide safe and well-maintained facilities. These monies will be used for materials and labor to upgrade the baseball diamond infields, backstops, and fencing at to be determined park locations. The village must use the grant funding in 2017.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

RECOMMENDATION:

At the June 28th, 2017 Park and Recreation Commission Meeting, a motion was made by Commissioner _____, seconded by Commissioner _____, to send forth a positive recommendation to the Village Board to accept the Baseball Tomorrow Fund (BTF) Grant in the amount of \$5,000, to be used to improve the village park system's baseball/softball facilities. Motion carried unanimously.

BASEBALL TOMORROW FUND TERMS AND CONDITIONS

By signing the application form, the applicant hereby assures and certifies that it will comply with Baseball Tomorrow Fund regulations, policies, principles and guidelines as stated in the grant application. The Applicant also assures or agrees that:

1. It possesses legal authority to apply for the grant, that a resolution and/or motion of similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application, and to provide such additional information as may be required;
2. It will comply with all national, state, and provincial mandates which prohibit discrimination on the basis of race, color, national origin, age, gender or disability;
3. It will fulfill, to the greatest extent possible, all project tasks, goals, objectives, and expenditures stated in the application;
4. It will not expend Baseball Tomorrow Fund grant funds for any other purpose other than that identified in the grant application without the prior written approval of the Baseball Tomorrow Fund.
5. It will not expend any funds other than for the purposes of the approved grant during the grant term, and it will immediately return to the Baseball Tomorrow Fund any unused funds;
6. It will provide quarterly reports to the Baseball Tomorrow Fund concerning the use of the grant funds, and a final report one month following the end of the grant period. Each report will include a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant) and a detailed financial statement attested by the responsible financial officer of the grantee or a certified public accountant. The Baseball Tomorrow Fund may withhold further grant payments from any grantee in the event that a report is not received in a timely manner, and may terminate the grant if the report is not received within thirty (30) days following the date on which it is due;
7. It will provide to the Baseball Tomorrow Fund any copies of original publications directly resulting from the grant;
8. It will show grant funds separately on its books for ease of reference and verification; although, grant funds need not be physically segregated;
9. It will keep records of receipts, vouchers, bills, canceled checks and expenditures under the grant, as well as copies of reports submitted to the Baseball Tomorrow Fund, for at least four years following completion of the grant term;
10. It will make books and records available for inspection by authorized representatives of the Baseball Tomorrow Fund at reasonable times for the purpose of making such financial audits, verifications, or program evaluations as the Baseball Tomorrow Fund deems necessary concerning the grant;
11. It will provide the Baseball Tomorrow Fund with immediate notification of any change in its tax-exempt status as soon as it occurs;
12. It will acknowledge that the grant will not be used for any organization or individual other than the grantee without the prior written approval of the Baseball Tomorrow Fund;

13. It will be solely responsible for the selection of any other organization or individual to receive a portion of the proceeds of the grant. The Baseball Tomorrow Fund will list only the grantee's name as the recipient of the grant and the grantee agrees to provide the Baseball Tomorrow Fund with progress and expenditure reports, as and when they become due, for the total grant amount paid to grantee;
14. It will represent that the grant will not cause grantee to lose its status as a public charity as described in Section 170(b)(1)(A) of the Internal Revenue Code, and it will represent that the determination letter from the Internal Revenue Service stating that that grantee is a public charity is still valid and has not been revoked;
15. It will not use the names, logos or trademarks of the Baseball Tomorrow Fund, Major League Baseball, the Major League Baseball Players Association, or any of their affiliated entities in the titles of programs or other grant-related activities or materials without prior written approval from the Baseball Tomorrow Fund;
16. It will acknowledge the support of the Baseball Tomorrow Fund for its organization and include the name of the Baseball Tomorrow Fund, in a manner approved in advance in writing, on any printed and visual materials produced as a result of the grant;
17. It will defend, indemnify and hold harmless the Baseball Tomorrow Fund, its members, employees, officers, and agents from and against any and all claims arising out of or in connection with the purpose for which grant is being made;
18. It will sign a letter of agreement provided by the Baseball Tomorrow Fund outlining the approved use of the grant funds and indemnification clause in order to receive the grant payment(s);
19. The grantee acknowledges that the foregoing conditions are in accordance with obligations imposed on the Baseball Tomorrow Fund by law to make reasonable efforts and establish adequate procedures to see that grant funds are spent solely for the purposes for which they were granted, and to obtain full and complete reports on how grant funds have been expended;
20. Changes in federal or state law, or in regulations interpreting same, may require the Baseball Tomorrow Fund to require that more detailed reports be submitted or that other steps be taken. The Baseball Tomorrow Fund will promptly inform the grantee of any such changes;
21. Any violation of the foregoing conditions will require the refund to the Baseball Tomorrow Fund of any and all amounts subject to the violation;
22. The Baseball Tomorrow Fund may discontinue, modify or withhold any payments due under the grant award or require a refund of any unexpended grant funds if, in its sole judgment, such action is necessary to comply with the requirements of any law or regulation affecting its responsibilities under the grant award;
23. The state and federal courts of the State of New York shall have exclusive and final jurisdiction over any dispute that might arise in connection with the grant, and the laws of the State of New York shall govern the interpretation of the terms of the grant.



The Baseball Tomorrow Fund

June 21, 2017

Mr. Dean Wolter
Village President
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Dear Mr. Wolter:

Congratulations! The Village of Germantown was selected to receive a Baseball Tomorrow Fund (BTF) grant in conjunction with its participation in the BTF/MLB Field Maintenance Education Program. On behalf of Major League Baseball and the Major League Baseball Players Association, the Baseball Tomorrow Fund is pleased to award a grant in the amount of \$5,000. Please note that this grant award expires and will not be disbursed if a signed letter of agreement is not provided to the Baseball Tomorrow Fund within 30 days.

Specifically, it is understood that:

1. This grant is to be used for the purchase field maintenance equipment, services or supplies to improve youth baseball and/or softball fields used by your organization.
2. The funds will be administered by the Village of Germantown, under the supervision of Mr. Mark Schroeder, Park & Recreation Director. Your organization will be responsible for all aspects of the purchases, including without limitation, oversight and administrative responsibilities. Any additional expenditures shall be the sole responsibility of the Village of Germantown, it being understood that its grant in the amount of \$5,000 defines the limit of responsibility for the Baseball Tomorrow Fund.
3. The Village of Germantown will furnish the Baseball Tomorrow Fund with a full and complete accounting of funds expended in connection with this grant on or before December 31, 2017. A link to an online report form is attached.
4. The Baseball Tomorrow Fund will pay \$5,000 within one month of receipt by the Baseball Tomorrow Fund of the executed letter of agreement, and the Village of Germantown agrees that the use of grant funds will be completed on or before

**245 Park Avenue
New York, NY 10167
(212) 931-7991
fax (212) 949-5405**



The Baseball Tomorrow Fund is a joint initiative of Major League Baseball and the Major League Baseball Players Association



The Baseball Tomorrow Fund

December 31, 2017. The Village of Germantown agrees that any unexpended grant funds will be remitted back to the Baseball Tomorrow Fund.

5. The Village of Germantown agrees to comply with all applicable guidelines, grant requirements and policies of the Baseball Tomorrow Fund, a copy of which is attached.

6. The Village of Germantown agrees to defend, indemnify and hold harmless the Baseball Tomorrow Fund, its members, employees, officers, and agents from and against any and all claims arising out of or in connection with the purchase and use of equipment, services or supplies and the use of the youth baseball and/or softball facilities.

7. The Village of Germantown agrees to allow the Baseball Tomorrow Fund use of its name and logo for the purpose of public relations and media materials concerning this grant.

The Baseball Tomorrow Fund is pleased to make this contribution to the future of baseball and softball. Please signify your agreement with the foregoing conditions by signing and returning to me all pages of this letter by e-mail to cathy.bradley@mlb.com.

Thank you for your continued support of baseball and softball. Please call me at 212-931-7991 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Cathy Bradley". The signature is written in a cursive, flowing style.

Cathy Bradley
Executive Director





The Baseball Tomorrow Fund

Attachments

Agreed:

VILLAGE OF GERMANTOWN

By:

Dean Wolter
Village President

Date:

245 Park Avenue
New York, NY 10167
(212) 931-7991
fax (212) 949-5405



The Baseball Tomorrow Fund is a joint
initiative of Major League Baseball and the
Major League Baseball Players Association



Germantown Park and Recreation Department
N112 W17001 Mequon Road
P.O. Box 337
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920
Information Line (262) 250-4711

ATTN KIDS KLUB PARENTS:

As the Kids Klub program grows we are looking for ways to make modifications to our policies and procedures to help further improve the Kids Klub program. With that being said, we have decided to make two adjustments to our registration policies. Through the use of this notice, we seek to introduce the changes we are making to our registration policies as well as to clarify existing policies. Should you have any questions please feel free to contact the Rec. Dept. Office at 250-4710.

Unregistered Fee (Change) – Effective August 28, 2017

Registrations for the Kids Klub program should be submitted to the Rec. Dept. office as far in advance as possible. Additions for the current week can be made by contacting the Rec. Dept. office at 262-250-4710.

POLICY: Last minute phone registrations will be allowed the day you are attending for before school sessions until 8:30 a.m. and after school sessions until 2:30 p.m. without any additional fee. Registrations processed after the specified times will be assessed a \$5.00 per session, per child, late fee. The late fee payment will be added to the household account and the credit card on file will be charged on the 21st of the month when bills are processed. In the event that a credit card is not on file, the balance will be added to the household account and must be paid in full prior to next registration.

Payment Options (Change) – Effective August 28, 2017

Pay Up Front: Your first option is to submit payment in the form of Cash, Check or Credit Card (Visa, Mastercard, Discover) at the point you submit your registration.

Auto Debit: We also offer an auto-debit option where payments can be linked directly to your credit card. This option is typically used when registering for future months and can also be used when registering with a monthly calendar submitted to our office as well as through our website.

Note: The department will no longer be offering the Installment Billing Option

Registration Options

Option 1: **Online Registration** – This is the most convenient and flexible option for registration and can be processed 24 hours per day through our website at www.gtownrec.com. Registrations for the upcoming week must be processed no later than Sunday at midnight. Beyond that point any additions for the current week must be made by contacting the Rec. Dept. Office during our regular business hours at 262-250-4710. **Initial monthly registrations made over the phone will be assessed a \$10.00 late fee.**

Option 2: **Calendar Registration** – To register using this option, you must pick up a monthly calendar from your Kids Klub Site, the Rec. Dept. Office or print it from our website. This registration option allows you to register for the days you know that you will need for the upcoming month and submit the form, with the payment, to your Kids Klub site or the Rec. Dept. Office by the 21st of the preceding month. **Registrations submitted after the 21st will be assessed a \$10.00 late fee.**

Registration Notes:

1. If a calendar has not been submitted and no dates, for that month, have been previously registered online there will be a \$10.00 late fee assessed when you call to register through our office.
2. If your credit card is lost, stolen, has changed or has expired, please contact the main office at (262) 250-4710.

Declined Credit Card:

In the event that a credit card is not on file, the balance will be added to the household account and must be paid off prior to next registration.

Household Account Balances:

All outstanding balances must be paid off by Nov. 1, 2017. If you are unable to pay your balance by that date call our office to set-up a payment plan. If the balance is not paid and payment plan is not set-up by Nov. 1st your household account will be inactivated and you will be prevented from using our programs until your account is current. Outstanding balances as of Nov. 1st will either be added to your property tax bill, if you own property in Germantown, or sent to collections, if you do not own property in Germantown.

Financial Assistance Program:

Financial Assistance is available for individuals that meet the department requirements. Please contact the Recreation Department for more information (262) 250-4710.