

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
August 23, 2017**

CALL TO ORDER: The meeting was called to order at 5:32 p.m. by Chair Coulthurst.

- I. **ROLL CALL:** Chair Coulthurst, Commissioners Leukert, Depies and Trustee Rep. Miller. Absent and excused was Commissioners Knop & Stapelman. Absent and unexcused was School Board Rep. Brian Medved. Also present were Director Schroeder and Secretary Lemke.
- II. **APPROVAL OF MINUTES:** *Motion by Miller, seconded by Depies to approve the minutes from July 19, 2017 as presented with the stated correction Under New Business, #1, sentence 5 should read as "The Historical Society will also purchase tent sides to attach to the side of the shelter". Motion unanimously carried.*
- III. **PUBLIC INPUT:**
- IV. **CORRESPONDENCE**
- V. **OLD BUSINESS**
 1. **HAUPT STRASSE PARK PLAYGROUND EQUIPMENT PROJECT** - The equipment delivery/installation was originally anticipated for mid-August. Due to weather challenges and communication issues, the playground company is behind with the installation schedule. A better idea on the delivery/installation schedule will be known the week of September 5th.
 2. **KINDERBERG PARK BASKETBALL COURT PROJECT** - The project site work, stone base, and asphalt paving components were awarded to Payne & Dolan as part of the 2017 village paving program. Payne & Dolan started on the roadway paving contract on July 5th, but is currently behind schedule. The pre-construction meeting for the basketball court project has been tentatively scheduled for early September. Installation of the basketball standards, and court surfacing/lining to follow. Depending on the weather, installation of the acrylic and color surface may need to be pushed back to next Spring.
- VI. **NEW BUSINESS**
 - 1) **2018 PARK & RECREATION OPERATING & CAPITAL IMPROVEMENTS FUND BUDGETS** - Staff is completing work on the 2018 Budgets. For the ***Recreation Budget***, staff is anticipating a decrease in revenues due to the loss of school district facilities for summer 2018 programs. An additional \$10,000 is being requested for facility rental costs. Operating capital projects proposed for 2018 include repairs to both the Spassland Park Tennis Courts and Haupt Strasse Park skatepark. Capital Projects proposed for 2018 include Firemen's Park Shelter Design Plans, Spassland Park Play Equipment, Spassland Park Basketball Standards, Friedenfeld Pathways and Electric Service. The 2018 ***Senior Center Budget*** includes a capital request to replace the Senior Center Van.

VII. VILLAGE BOARD REPORT: Rick stated the board is in the process of interviewing the current candidates for Village Administrator. They are looking at getting down to 4 or 5 candidates and having them come back for 1 on 1 interviews with the board members. The board will be working on the department budgets over the next couple of months. Rick stated that the Village currently has numerous road projects in progress.

Trustee Rep. Miller excused at 6:00 p.m.

VIII. SCHOOL BOARD REPORT: Absent

IX. DIRECTOR'S REPORT:

- 1) **Haupt Strasse Park Pickleball Court Project** – The grand opening/ribbon cutting was held on August 15th. Over 50 people participated in the event with many positive comments on the facility.
- 2) **Haupt Strasse Park Play Equipment Project** – The equipment delivery/installation was originally anticipated for mid-August. Due to weather challenges and communication issues, the playground company is behind with the installation schedule. A better idea on the delivery/installation schedule will be known the week of September 5th.
- 3) **Haupt Strasse Park sewer lateral** – As part of the Main Street sanitary sewer relay project, the village directed the contractor to install a 14' section of 8" pipe to serve future restroom facilities at the park.
- 4) **Kinderberg Park Basketball Court Project** – The project site work, stone base, and asphalt paving components were awarded to Payne & Dolan as part of the 2017 village paving program. Payne & Dolan started on the roadway paving contract on July 5th, but is currently behind schedule. The pre-construction meeting for the basketball court project has been tentatively scheduled for early September. Installation of the basketball standards, and court surfacing/lining to follow. Depending on the weather, installation of the acrylic and color surface may need to be pushed back to next Spring.
- 5) **2017 EAB ASH Treatment Program** – M&M Tree Care started the trunk injection treatment project on August 1st. The project has been completed with 159 ash trees treated in village parks and municipal grounds.
- 6) **Baseball Tomorrow Fund Grant** – The village has received the \$5,000 check. This \$5,000 grant is for the purchase of field maintenance equipment, services, or supplies to improve youth baseball and/or softball fields in the community. Projects must be completed in 2017.
- 7) **2018 Park & Recreation Operating & Capital Improvements Fund Budgets** – Staff is completing work on the 2018 Budgets. For the ***Recreation Budget***, staff is anticipating a decrease in revenues due to the loss of school district facilities for summer 2018 programs. An additional \$10,000 is being requested for facility rental costs. Operating capital projects proposed for 2018 include repairs to both the Spassland Park Tennis Courts and Haupt Strasse Park skatepark. Capital Projects proposed for 2018 include Firemen's Park Shelter Design Plans, Spassland Park Play Equipment, Spassland Park Basketball Standards, Friedenfeld Pathways and Electric Service. The 2018 ***Senior Center Budget*** includes a capital request to replace the Senior Center Van.
- 8) **Senior Center Office Assistant** – The 2017 Budget included monies for a second 12-15 hour/week office assistant position. Applications were accepted through August 18th, with interviews scheduled for the week of August 28th.

- 9) **School District Facility Use Requests** – The 2017-2018 Fall/Winter/Spring Facility Use Requests were approved at the July 24th School Board of Education Meeting. There were minimal adjustments to the program schedule. For the summer of 2018, there will be little to no use of school buildings for recreation programming.
- 10) **2017-2018 Fall/ Winter Recreation Guide** – The fall/winter recreation guide was mailed to the community the first week of August. Registration for village and school district residents began on Monday, August 14th.
- 11) **Oktoberfest Celebration** – The Germantown Historical Society's Hunsrucker Oktoberfest is scheduled for Saturday and Sunday, September 23rd & 24th at Dheinsville Park.
- 12) **Homestead Hollow Dog Park** – The Washington County Parks staff will be holding two public informational meetings regarding the proposed dog park. The meetings are scheduled at 6:30 p.m. on Thursday, September 7th and Wednesday, September 13th at Homestead Hollow County Park shelter #3.

Recreation Division Report –

Most of the summer programs are completed with staff gearing up for the fall season.

Registration started on August 14th for residents and school district residents and August 16th for Non-residents. Registration for school year Kid's Klub went online on August 7th.

The department has 51 programs starting in September including: Dance, Belly Dancing, Poms, Gymnastics, Fall Girls Volleyball League, Tech Camps – STREAM Sampler, Little Gridders, Pee Wee & U6 Soccer, Oodles Of Art, Preschool Play group, Music Fun, Music Fun for Babies, Family Scavenger Hunt, Explore Martial Arts, Open Volleyball, Open Basketball, Softball Pitching Clinic, Intro To Tae Kwon Do, Pickleball, Learn To Skate, Intro To Hockey, Kids Klub, Co-Rec Volleyball League, Thursday Women's Volleyball League, Restore Your Core, Yoga, PULSE, TRX, Boxenfit, Babysitter's Training, Golf Lessons, Junior Golf, Beginner Pilates Mat, Zumba, Zumba Kids, Proper Pruning and Maintenance Techniques, Scrapbooking Crop, I-pad/I-phone Tips, Tricks & Techniques, How to use the Camera in Your Smartphone, Advance Digital Photography, Jazz Crusaders, Dixielanders, Clutter Class, Safety Awareness Training, Middle School Art, Henna, Acrylic Painting, Watercolor Painting, Tai Chi and Tree Climbing.

Upcoming events include the following:

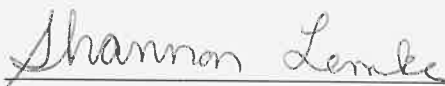
Flag Football: The Flag Football Coaches meeting was held on August 3rd. There are 4 teams in each grade level: 1st, 2nd, 4th/5th, and 6 teams in 3rd grade. We have 49 volunteer coaches.

Soccer/Gridders: Pee Wee & U6 Soccer and Little Gridders Football will be starting on September 9th. Coaches meetings are set for August 23rd and August 30th to help coaches prepare for their upcoming seasons.

Girls Volleyball Leagues: There are 4 teams in the 3rd/4th grade division and 3 in the 5th/6th grade division, games will start on September 16th.

X. ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting will be held September 20th @ 5:30 p.m.

XI. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:16 p.m.


Shannon Lemke
Secretary