

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 18, 2017**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter

ROLL CALL: President Wolter, Trustees Baum, Campbell, Miller, Myers, Warren, and Zabel. Trustee Kaminski and Hughes were absent and excused. Also present, Attorney Sajdak, Fire Chief Weiss, Public Works Director/Interim Administrator Ratayczak, CDD Planner Retzlaff, and Deputy Clerk Strebe

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT: Logan from Troup 67 here to work on merit badge. Village Board extended offer to Steven Kreklow as Administrator: first day October 2nd. Participated in Germantown Historical Society event on Saturday, unveiled tribute to Irene Blau at Christ Church near Dheinsville Park. Oktoberfest in Dheinsville Park, September 23rd and 24th.

CITIZEN APPOINTMENT:

Historic Preservation Commission

Member
04/20/20

Mark Kauth

09/19/17-

MOTION (Baum/Zabel) to approve, carried.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC

INTEREST/DEPARTMENT AND COMMITTEE REPORTS: Trustees provided information on upcoming meeting dates and times. Fire Chief Weiss noted Annual Fire Safety Fair on October 7th at Fire Station 2.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

CONSENT AGENDA:

A. Approval of Minutes: August 21, 2017 Regular Village Board meeting and August 23rd, August 28th, September 6th and September 11th Special Village Board Meetings.

B. Accounts payable/payroll

1.	August 22, 2017	Payroll (hourly)	\$ 239,360.73
2.	August 25, 2017	Accounts Payable	\$ 451,429.81
3.	August 31, 2017	Payroll (salary)	\$ 83,982.17
4.	August 2017	Accounts Payable	\$ 165,770.35
5.	September 5, 2017	Payroll (hourly)	\$ 245,460.19
6.	September 10, 2017	Accounts Payable	\$ 621,513.45
7.	September 15, 2017	Payroll (salary)	\$ 81,926.05
8.	September 19, 2017	Payroll (hourly)	\$ 29,985.48

C. Operator Licenses: September 19, 2017 to June 30, 2018: [Recommended Approval]

NEW: Karen L Klever, Joseph P. Krajcik, Rebecca N. Leibiger, Bernadine E. Matthews, Sally K Wallschlaeger

CONSENT AGENDA-continued:

The following items were forwarded from the **General Government and Finance Committee** with a unanimous recommendation:

- D. T.E. Brennan Company Annual Retainer [Recommended Approval]
- E. Resolution-Budget Amendment-Allocate Contingency Funds to Departments to Cover Wage Increase [Recommended Approval]

The following items were forwarded from **Public Works & Highways Committee** with a unanimous recommendation:

- F. Authorization to Pay Invoice – Well #11 PLC Repair [Recommended Approval]
- G. Authorization to Pay Invoice – Starnet Technologies [Recommended Approval]

MOTION (Miller/Warren) to approve consent agenda items A–G, roll call vote, 7 ayes, 0 opposed, carried.

UNFINISHED BUSINESS: None

PUBLIC HEARING: *The purpose of said hearing(s) is to hear any and all parties, their attorney or agents, for or against the application(s) filed by the petitioner(s)*

- A. Infinity Custom Builders, Agent for Janae Magnuson and Leslie Anderson, Property Owners, for a Conditional Use Permit (CUP) for the construction and use of a Mother-In-Law Suite pursuant to Section 17.08(51a) of the Village Zoning Code, on the property located at W148 N13468 Pleasant View Drive-Tax Key: GTNV111-985 Presented by CDD Planner_Retzlaff. Seeking Conditional Use Permit to construction Mother-In-Law Suite. Property is 10.1 acres, zoned agricultural. Complies with all zoning criteria. Plan Commission recommendation to approve subject to four conditions.

No one spoke for or against Conditional Use Permit public hearing.

NEW BUSINESS:

- A. Conditional Use Permit for Construction and Use of a “Mother-in-Law Suite” Located at W148 N13468 Pleasant View Dr. **MOTION (Baum/Miller) to approve as presented, carried.**
Motion (Zabel/Myers) to go out of order, taking item H then I, carried.
- B. Old Farm Subdivision Sign Installation and Maintenance Agreement.
MOTION (Baum/Miller) to approve maintenance agreement. Discussion regarding whose name will be inserted on Maintenance Agreement, deferred maintenance issues and size. Trustee Myers stated original sign, deeded October 4, 1976. **1 opposed (Warren), carried.**
- C. Utilizing Funds from the Sale of Tender 91 to Purchase 2-Thermal Imaging Cameras.
MOTION (Baum/Warren) to approve purchase of 1 thermal imaging camera; roll call vote, all ayes.
- D. Hire Part-Time Fire Department Administrative Assistant.
Presented by Chief Weiss. Money in 2017 budget. Stated justification for part-time position. Trustee Zabel noted adding position requires amending budget; requires 2/3 vote of full body. **MOTION (Baum/Warren) to approve part-time, 20-hour/week position for Fire Department Administrative Assistant at \$13.50. Roll call vote, 6 ayes, 1 opposed (Zabel), carried.**

NEW BUSINESS-continued:

- E. New "Class A" Fermented Malt Beverage and Intoxicating Liquor License for Wal-Mart Stores East, LP, W190 N9855 Appleton Ave., Germantown WI 53022. **MOTION (Myers/Warren) to approve as presented, carried.**
- F. Public Grant Application-Germantown American Legion Post 1 Inc, N120 W15932 Freistadt Rd. R.O. Box, Germantown WI 53022, for September 9, 2017 POW MIA Silent March Parade Permit fee of \$15.00. **MOTION (Baum/Zabel) to approve as presented, carried.**
- G. Public Grant Application-Germantown Kiwanis Community Foundation Inc., PO Box 531, Germantown WI 53022, for Permit Fee(s) Associated with Construction of the Gehl Foods Performing Arts Pavilion in Fireman's Park.
President Wolter asked CDD Planner, Retzlaff for estimate of permits at new construction rate of .28/sq.ft. plus electrical permit, estimate between \$500/\$600. Trustee Zabel noted PUBLIC grant language indicates building fees not eligible to receive grant funds. Village Attorney concurs. Trustee Baum questioned if allowed to waive permit construction/permit fees. Village Attorney noted equal protection. **MOTION (Baum/Zabel) approve as presented, 1 aye (Trustee Campbell), 5 opposed, Trustee Myers abstained, failed.**
- H. Request of Germantown Kiwanis Community Foundation Inc., to Commence Construction of the Gehl Foods Performing Arts Pavilion in Fireman's Park.
John Krause, Kiwanis volunteer, provided project information. Project talks started in 2008 / 2009. Contracted with Keller Inc to act as General on construction project; contacts made with subcontractors for construction of pavilion. Keller Inc. estimated project cost of \$397,000; fundraiser amount over \$300,000, commitments for additional amount needed. Timeline to start October. Discussion on differing Attorney interpretations of current State Statutes and pending legislation with regards to project requirement to go out for bid and possible concerns for Village liability. **MOTION (Zabel/Baum) to grant commencement of construction on Gehl Performing Arts Pavilion.** Further discussion regarding Developers Agreement and proof of funding. **Carried, Trustee Myers abstained.**
MOTION (Baum/Miller) to move to item G, carried.
- I. Discussion and Action on Building and Construction Permit Fees for Current School District Projects.
CDD Planner presented information, outlining permit fee process. Germantown on low end for both fee schedule rates compared to surrounding municipalities. Work cooperatively to reduce staff time; package multiple inspections into single visit. Implement three policy directives to simplify process of calculating building construction permit fees. Net effect of implementing calculation rates and policies likely to decrease building construction permit fees; other building permit fees and impact fees not affected. Discussion of different rates and methods, reasons and effects of implementing, fair treatment to all, interagency agreement between School District and Village. Trustee Baum suggested use of levels depending on amount of renovation and attach rate amount to each level. CDD Planner Retzlaff stated reasonable framework to consider for future. **MOTION (Zabel/Miller) to accept CDD Planner's recommendation of three methods of calculating building fees for School district and come back to General Government and Finance with updated plan based on three levels as noted by Trustee Baum.** Further discussion on intergovernmental agreement, impact fees, fee rate increase.

NEW BUSINESS-continued:

MOTION (Zabel/Baum), to amend motion to lock in .28 sq.ft. and \$10/\$1,000 amount for building construction fees for School District, carried. MOTION as amended, 6 ayes, 1 opposed (Wolter), carried.

- J. Ordinance No. 14-17, An Ordinance to Amend Certain Sections of Subchapter I of Chapter 1 of the Germantown Municipal Code Relating to the Appointment, Employment and Duties of Certain Village Officials.

Motion (Zabel/Myers) to approve. Village Attorney noted, agenda item is not material in packet; should be tabled and brought to October 2nd Village Board meeting. **MOTION (Baum/Zabel) to table, carried.**

Next regular Village Board meeting, Monday, October 2nd at 7:00 p.m.

ADJOURNMENT: There being no further business, meeting adjourned at 9:49 p.m.

A handwritten signature in cursive script, reading "Kathleen M. Strebe", written over a horizontal line.

Kathleen M. Strebe
Deputy Clerk