

**MEETING MINUTES  
PUBLIC SAFETY COMMITTEE MEETING  
NOVEMBER 6, 2017  
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Campbell, Myers and Warren.

Also present were Police Captain Snow, Fire Chief Weiss, and Deputy Fire Chief Delain.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Campbell, to approve the minutes of the October 2, 2017 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Captain Snow reported on the following:

- Officer von Bereghy has completed the certification process for K9 handler and is actively working as the department's K9 Officer.

FIRE DEPARTMENT MONTHLY REPORT: Chief Weiss reported on the following:

- Had 162 calls for the month
- Fire Safety Fair
- Hired Administrative Assistant
- Expressed his appreciation for Captain Delain's work on the Fire Safety Fair
- Training burn was conducted off of Lovers Lane and Mary Buth

Myers advised he likes to see the letters of appreciation received by the police and fire departments. Warren asked to be notified of future training burns as he would like to observe one in person. Myers asked to be notified also, Weiss stated he would notify all committee members.

OVERTIME REPORTS:

Police Department – Snow stated overtime is tracking as expected and should improve with all 3 new officers now on solo patrol.

Fire Department – Weiss stated their overtime is tracking much lower than last year and credits that to the hiring of full time personnel and watching their budget costs.

POLICY UPDATES:

Police Department – Snow stated the department had updated policy 4.02 Disciplinary Procedures. He advised there were no changes from the current policy, it was just updated to the new format.

Fire Department – none.

UNFINISHED BUSINESS:

SPEEDING TRAFFIC CONCERNS ON HILLTOP DRIVE BETWEEN APPLETON AVE. AND MEQUON ROAD, AND ON WILLOW CREEK ROAD – POLICE DEPARTMENT:

Snow advised that there are no updates to report yet, the roadway is still under construction and not open to traffic. He added that when the roadway is open the department will have a better sense of what traffic concerns need to be addressed, and will conduct traffic posts to monitor traffic speeds.

Also discussed was use of the traffic speed board and posting of speed limit signage.

Hughes stated this item would be brought back for discussion when there is information to present.

NEW BUSINESS:

REQUEST TO REPLACE POLICE OFFICER POSITION – POLICE DEPARTMENT: Snow advised that the department was requesting to fill the vacancy created by the resignation of Officer Dieringer on September 30<sup>th</sup>.

A motion was made by Myers, seconded by Warren, to approve the request to fill the vacant police officer position. Motion carried unanimously.

UPDATING AMBULANCE BILLING RATES: Weiss advised that he reviews the billing rates twice a year and is recommending increases on some of the rates which are highlighted on the report he provided. He stated there is one rate which was not included on the report, a paramedic intercept fee of \$250.00, which will be added to the report prior to the Board meeting.

Myers requested that the amount of the rate change is included on the supporting documentation, whether it is \$25.00, \$50.00, etc. Weiss said he would also include that information. Warren asked if the rates have ever been challenged by insurance companies, Weiss replied they have not, as these rates are comparable to those charged by surrounding agencies.

A motion was made by Campbell, seconded by Myers, to forward this item to Village Board with a recommendation of approval for the rate changes as presented. Motion carried unanimously.

UPDATING VILLAGE BURNING ORDINANCE: Delain advised that the burning ordinance was last updated in May 2014, and the department is requesting to keep the terms the same except for changing the time frame for burning permits from 1 month to 1 year, with a \$25.00 fee for the year. He requested that 5.15 Burning Regulated is changed by deleting the words "Any permit issued hereunder shall be for a period not to exceed one-month in duration" and replace with "All permits shall be valid for 1-calendar year (January 1 through December 31). There shall be an annual \$25.00 non-refundable charge for a permit. This fee shall not be pro-rated."

Warren questioned what costs they hope to recoup with the \$25.00 fee, Weiss responded that there are personnel costs involved with burning permits, they need to check locations that they are not familiar with or if there are unusual circumstances.

A motion was made by Myers, seconded by Warren, to forward to Village Board the requested update of the Fire Protection Ordinance Chapter 5, Section 5.15. Motion carried 3-1 with Campbell, Myers and Warren voting aye, and Hughes voting nay.

NEXT MEETING: Hughes advised next month's Public Safety Meeting would be held on Monday, December 4, 2017 at 5:30 p.m. in the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:55 p.m.

Recorded by,



Julie L. Barth  
Secretary