

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:

PUBLIC SAFETY COMMITTEE

DATE AND TIME:

MONDAY, December 4, 2017

5:30 p.m.

LOCATION:

VILLAGE HALL BOARD ROOM
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Campbell and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** November 6, 2017 Regular Meeting
- V. **REPORTS:**
 - A. Police Department
 1. Monthly
 - B. Fire Department
 1. Monthly
 - C. Overtime Reports
 1. Police Department
 2. Fire Department
- VI. **UNFINISHED BUSINESS:**
 - A. None.
- VII. **NEW BUSINESS:**
 - A. Animal Fancier License for January 1, 2018 – December 31, 2018
Phil Secker, W167 N10532 Bridle Path
- VIII. **NEXT MEETING:** Set January 2018 Meeting Date and Time
- IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
NOVEMBER 6, 2017
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Campbell, Myers and Warren.

Also present were Police Captain Snow, Fire Chief Weiss, and Deputy Fire Chief Delain.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Campbell, to approve the minutes of the October 2, 2017 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Captain Snow reported on the following:

- Officer von Bereghy has completed the certification process for K9 handler and is actively working as the department's K9 Officer.

FIRE DEPARTMENT MONTHLY REPORT: Chief Weiss reported on the following:

- Had 162 calls for the month
- Fire Safety Fair
- Hired Administrative Assistant
- Expressed his appreciation for Captain Delain's work on the Fire Safety Fair
- Training burn was conducted off of Lovers Lane and Mary Buth

Myers advised he likes to see the letters of appreciation received by the police and fire departments. Warren asked to be notified of future training burns as he would like to observe one in person. Myers asked to be notified also, Weiss stated he would notify all committee members.

OVERTIME REPORTS:

Police Department – Snow stated overtime is tracking as expected and should improve with all 3 new officers now on solo patrol.

Fire Department – Weiss stated their overtime is tracking much lower than last year and credits that to the hiring of full time personnel and watching their budget costs.

POLICY UPDATES:

Police Department – Snow stated the department had updated policy 4.02 Disciplinary Procedures. He advised there were no changes from the current policy, it was just updated to the new format.

Fire Department – none.

UNFINISHED BUSINESS:

SPEEDING TRAFFIC CONCERNS ON HILLTOP DRIVE BETWEEN APPLETON AVE. AND MEQUON ROAD, AND ON WILLOW CREEK ROAD – POLICE DEPARTMENT:

Snow advised that there are no updates to report yet, the roadway is still under construction and not open to traffic. He added that when the roadway is open the department will have a better sense of what traffic concerns need to be addressed, and will conduct traffic posts to monitor traffic speeds.

Also discussed was use of the traffic speed board and posting of speed limit signage.

Hughes stated this item would be brought back for discussion when there is information to present.

NEW BUSINESS:

REQUEST TO REPLACE POLICE OFFICER POSITION – POLICE DEPARTMENT: Snow advised that the department was requesting to fill the vacancy created by the resignation of Officer Dieringer on September 30th.

A motion was made by Myers, seconded by Warren, to approve the request to fill the vacant police officer position. Motion carried unanimously.

UPDATING AMBULANCE BILLING RATES: Weiss advised that he reviews the billing rates twice a year and is recommending increases on some of the rates which are highlighted on the report he provided. He stated there is one rate which was not included on the report, a paramedic intercept fee of \$250.00, which will be added to the report prior to the Board meeting.

Myers requested that the amount of the rate change is included on the supporting documentation, whether it is \$25.00, \$50.00, etc. Weiss said he would also include that information. Warren asked if the rates have ever been challenged by insurance companies, Weiss replied they have not, as these rates are comparable to those charged by surrounding agencies.

A motion was made by Campbell, seconded by Myers, to forward this item to Village Board with a recommendation of approval for the rate changes as presented. Motion carried unanimously.

UPDATING VILLAGE BURNING ORDINANCE: Delain advised that the burning ordinance was last updated in May 2014, and the department is requesting to keep the terms the same except for changing the time frame for burning permits from 1 month to 1 year, with a \$25.00 fee for the year. He requested that 5.15 Burning Regulated is changed by deleting the words “Any permit issued hereunder shall be for a period not to exceed one-month in duration” and replace with “All permits shall be valid for 1-calendar year (January 1 through December 31). There shall be an annual \$25.00 non-refundable charge for a permit. This fee shall not be pro-rated.”

Warren questioned what costs they hope to recoup with the \$25.00 fee, Weiss responded that there are personnel costs involved with burning permits, they need to check locations that they are not familiar with or if there are unusual circumstances.

A motion was made by Myers, seconded by Warren, to forward to Village Board the requested update of the Fire Protection Ordinance Chapter 5, Section 5.15. Motion carried 3-1 with Campbell, Myers and Warren voting aye, and Hughes voting nay.

NEXT MEETING: Hughes advised next month's Public Safety Meeting would be held on Monday, December 4, 2017 at 5:30 p.m. in the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:55 p.m.

Recorded by,

Julie L. Barth
Secretary

Overtime Report for Police & Fire Departments

2017 Year to date through:

19-Nov-17

2017						2016			
Empl #	Employee Name	Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	61.00	91.50	8.00	88.50	96.50	459.48
93	Bartelt, Adam	6.75	271.96	18.50	27.75	0.00	0.00	0.00	0.00
92	Bloch, Ryan	132.25	7,244.66	15.75	23.63	158.25	48.00	206.25	8,172.82
141	Borden, Ray	8.75	492.06	52.50	78.75	74.50	96.00	170.50	3,954.83
115	Case, Robert	201.75	11,051.87	45.50	68.25	0.00	0.00	0.00	0.00
94	Dieringer, Brandon	0.00	0.00	24.75	37.13	0.00	0.00	0.00	0.00
113	Gilbert-Roeder	23.75	956.89	33.00	49.50	0.00	0.00	0.00	0.00
107	Heaney, Troy	125.50	5,389.60	14.75	22.13	0.00	0.00	0.00	0.00
153	Jones, Matthew	166.25	7,139.61	25.50	38.25	0.00	0.00	0.00	0.00
101	Jones, Shawn	56.50	3,442.55	19.00	28.50	90.50	0.00	90.50	4,673.87
88	Laux, Kevin	40.75	2,232.29	69.25	103.88	58.50	55.88	114.38	3,021.23
142	Marten, Shawn	0.00	0.00	102.75	154.13	164.00	55.88	219.88	8,469.78
102	Mikulec, Dan	26.00	1,424.28	115.00	172.50	84.00	118.50	202.50	3,972.78
86	Moschea, Daniel	20.00	1,095.60	28.17	42.25	4.50	156.00	160.50	232.40
138	Olson, Toni	119.75	6,734.14	29.25	43.88	154.50	104.25	258.75	8,201.63
137	Pesch, Justin	133.25	5,722.42	17.00	25.50	240.25	14.25	254.50	9,124.70
133	Pierce, Catherin	10.50	450.92	74.25	111.38	31.50	161.63	193.13	1,196.37
96	Pierzchalski, David	17.50	958.65	192.75	289.13	323.75	45.00	368.75	16,720.07
98	Rechlicz, Justin	99.25	5,436.92	77.50	116.25	53.00	180.00	233.00	2,737.19
121	Schubert, Matthew	0.00	0.00	26.25	39.38	90.00	9.75	99.75	4,648.05
89	Schulz, Zachary	136.25	5,330.10	13.50	20.25	47.75	41.25	89.00	0.00
97	Spreiter, Jared	204.75	8,792.99	60.50	90.75	129.25	46.50	175.75	0.00
128	Stieve, Jeffrey	0.00	0.00	5.75	8.63	88.42	96.75	185.17	4,566.28
99	von Bereghy, Darren	161.75	8,860.67	115.25	172.88	186.50	92.25	278.75	8,820.52
95	Whealon, Shawn	39.50	1,591.46	2.00	3.00	0.00	0.00	0.00	0.00
Total Police			84,619.59					*	88,972.00
Annual Budget			95,000.00						95,000.00

State Aid Reimbursement
Hunting/Concealed Carry Permit

2,960.32 11.27.17
0.00 11.27.17

Total year end actual = \$1 \$ 168,155.29

* (difference from report due to personnel changes)

2016 State Aid Reimb \$11,802.75
2016 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

						226.50	7,379.37	0.00	0.00
*	563 Rossman, Craig	165.00	5,539.05	32.75	49.13	345.00	11,240.10	43.25	64.88
*	593 Smith, Steve	118.50	3,978.05	15.50	23.25	112.75	3,673.40	7.50	11.25
Fire Dept Regular Part-time									
		over 60				over 60			
		Hrs over 60	@ Reg Rate	Over 80 hrs	True OT cost	Hrs over 60	@ Reg Rate	Over 80 hrs	True OT Cost
**	625 Goetz, Steve	0.00	0.00	16.14	427.09	34.5	608.58	48.75	1,289.93
**	617 Hass, Thomas	0.00	0.00	87.73	2,321.31	89	1,569.96	76.75	2,030.82
**	605 Rodriguez	33.00	582.12	242.35	6,412.49	1173.25	19,663.67	807.60	20,303.17
**	653 Asmondy	26.75	471.87	223.69	5,332.58	1199	20,095.24	982.98	24,154.90
					14,493.47				

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2017 Cost	2016 Hours	2016 Cost

***	672 Krieg, Caitlin	18.00	564.26	

total POC overtime	18.00	564.26	0.00	0.00
* Full time, hours are over and above the 20 normal overtime hours reflected in their base wages				
** Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times				

True OT Cost thru:
19-Nov-17 49,835.73

Last year's true OT Cost
129,824.98

Budget -- included within general wages
Total Fire Dept - OT wages paid through 12.31.16 103,222.05
Total Fire Dept - OT wages paid through 12.31.15 129,824.98
Total Fire Dept - OT wages paid through 12.31.14 207,125.76

VILLAGE OF GERMANTOWN
Office of the Village Clerk
N112 W17001 Mequon Road, P.O. Box 337
Germantown, WI 53022-0337
Phone: (262) 250-4740 Fax: (262) 253-8255

APPLICATION FOR ANIMAL FANCIER'S ESTABLISHMENT
Chapter 12.16 of the Municipal Code
Annual Fee: \$25.00

Name: Phil Secker

Address: W167 N10532 Bridle Path

City/State/Zip Code: Germantown WI 53022

E-Mail Address: _____

Phone Number: _____ Date of Birth: _____

Zoning of Property: _____ ** See Zoning Limitations. Before going any further, if you do not reside in an approved zoning district, you do not qualify for this permit.**

Please Note: Animal Fancier's License will not be issued unless all of the individual cat or dog licenses are paid and issued prior to December 31st.

Purpose of requesting an animal fancier's permit:

to keep our 6 dogs on our property

Listing of each animal:

NAME DOG / CAT:	MALE/ FEMALE	COLOR	BREED	RABIES TAG NO. & EXPIRATION DATE:
<u>Bella</u>	<u>F</u>	<u>BLACK/TAN</u>	<u>ELKHART</u>	<u>120587 12-17-18</u>
<u>Gracie</u>	<u>F</u>	<u>TRICOLOR</u>	<u>Beagle</u>	<u>120588 12-17-18</u>
<u>Sage</u>	<u>F</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>120530 10-18-18</u>
<u>OSCAR</u>	<u>M</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>150542 11-18-18</u>
<u>Hanna</u>	<u>F</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>150541 11-18-18</u>
<u>Buddy</u>	<u>M</u>	<u>BLACK/TAN</u>	<u>Beagle</u>	<u>150678 11-30-18</u>

If there are more animals, attach a separate sheet or use the back of this form giving required information. Also, attach a copy of the plot plan showing dog runs, etc., if applicable.

Name of Veterinarian: Besty Miller

Address: 3336 County Rd K

City/State/Zip Code: Hartford WI

Phone Number: 262-673-5355

Phil Secker
Signature of Owner

11-20-2017
Date