VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GENERAL GOVERNMENT & FINANCE COMMITTEE**

DATE AND TIME: ***Tuesday, December 19, 2017 6:00 P.M.***

LOCATION: **Germantown Village Hall Board Room**
N112 W17001 Mequon Road

I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

II. **ROLL CALL:** Chairperson Zabel, Trustees: Miller, Kaminski, and Baum.

III. **APPROVAL OF MINUTES:** November 21, 2017 regular meeting.

IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

V. **UNFINISHED BUSINESS:** None

VI. **OLD BUSINESS:**
- A. Associated Appraisal – Discussion and Approval of $30,000 Charge for Electronic Property Records Compliance/Data Conversion.

VII. **NEW BUSINESS:**
- A. Resolution 27-2017, Budget Amendment for TID 7 Chart of Accounts – (pending approval of TID 7).
- B. Associated Appraisal Revaluation Assessment Services Agreement.
- C. Resolution 01-2018, Approving the Salaries and Compensation for Exempt Employee's and Other Non-Represented Support Staff.
- D. Purchase and Installation of Volleyball Floor Sleeves at County Line School Gym.
- E. Change Deputy Clerk Title to Deputy Clerk / Management Analyst.

VIII. **REPORTS:**
- A. Monthly, Year to Date Financials
  1. Revenue and Expense Report – All Funds
  2. Health and Dental Plans
  3. TIF 6 Summary

VIII. **REPORTS (Continued):**

B. Impact Fees Financial Reports
C. Accounts Payable – November 25, 2017 and December 10, 2017
D. Monthly Code Violation Reports
  1. Building Inspection Department - None
  2. Planning Department
E. C.I.P. Projects
F. Letter of Credit Summaries
  1. Building Inspection Department
  2. Public Works Department
  3. Planning Department
G. Summary of all Village Contracts

IX. The General Government & Finance Committee may enter into closed session per Wis. Stats. §19.85 (1) (c) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

X. **SCHEDULE NEXT MEETING:**

XI. **ADJOURNMENT:**

UPON REASONABLE NOTICE, *efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State Ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
November 21, 2017

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Baum, Miller and Kaminski. Also present: Administrator Kreklow, Finance Director Rath, Attorney Sajdak, Public Works Director Ratayczak and Deputy Clerk Strebe

APPROVAL OF MINUTES: October 24, 2017 – **MOTION (Baum/Miller) to approve, carried.**

PUBLIC COMMENT: No public comment.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Associated Appraisal-Discussion and Approval of $30,000 Charge for Electronic Property Records Compliance/Data Conversion.
Discussion related to property records compliance issues with Department of Revenue, requirement of Assessor contract, request for further breakdown of Assessor hours and details related to invoice. Administrator Kreklow noted Assessor did not have further breakdown of invoice but stated hours exceeded the invoice amount. **MOTON (Kaminski/Baum) to schedule meeting with Assessor to go over invoice, carried.** Staff directed to contact Department of Revenue to verify compliance status of records. Attorney Sajdak indicated he was impressed with technical skills of Assessor at Board of Review.

B. NuVantage Employee Assistance Program Contract Renewal 11/01/17-10/31/18.
Finance Director Rath, noted e-mails had been sent to previous Administrator, as a result, annual contract renewal is a little later than usual, annual fee remains the same but a $2.00 increase per session fee, four sessions/participant. **MOTION (Baum/Miller) to approve as presented, carried.**

C. Administrator Review of Ehler's & Associates Service Agreement.
Administrator Kreklow noted publication input/alert of approval process for modification to Ehler"s contract related to creation of TID #7. Ehler's provides Village ongoing financial assistance and direction. Feasibility analysis done for proposed TID #7 creation approved at meeting with staff and Village Board president; later presented at Village Board meeting. Viewed as change order to contract; policies and procedures of Village Code indicates such direction should have been presented to General Government and Finance Board for preliminary approval with final approval at Village Board. Public input by Mr. Wing, believes Municipal Code was unintentionally broke; creates mistrust with public; suggests public acknowledgement. Discussion related to requirements/clarification of change order, scope of service/contract, review/modification of Village policies, procedures and Municipal Code, Developers Agreements review, change of Administrators possible reason for oversight. Mr. Wing noted goal is transparent government; controversial TID creation, solidifies public opinion, creates public resistance; rezoning was fast tracked, eroding public trust.

REPORTS:

A. **Monthly Year to Date Financials:**

1. Revenue and Expense Report: Reports submitted by Finance Director, Rath; report does not include shared revenue and utility payment. Revenue increase is result of increase quantity of building inspection fees; expenses as expected.

REPORTS-continued:

2. Health and Dental Plans: Finance Director, Rath noted expecting increase in health plan claims typical at end of year. Cost savings with third party dental administrator, Delta Dental.
3. TIF 6 Summary: Finance Director, Rath; some projects to be completed; may need to borrow money from other funds short-term to make debt interest payment; new construction in 2018 won't impact until 2019. DPW Director, Ratayczak noted Discount Ramps to begin construction; MLG indicating another company also close to beginning construction.

B. **Impact Fees Financial Reports:** Reported by Finance Director, Rath; Police garage project needs to have costs to retain impact fee; Fire Department, Library and Recreation projects assigned costs.

C. **Accounts Payable:** October 25, 2017 and November 10, 2017 payables reviewed.

D. **Code Violation Reports:**
1. Building Inspection Department - None
2. Planning Department

E. **C.I.P. PROJECTS:** Presented by Finance Director Rath; road projects complete, invoices expected; playground equipment installation will be carry-over to 2018; resolution for project carry-over. Blackstone funds result of loan pre-payment savings; can be used for C.I.P., and sale of fixed assets.

F. **Letter of Credit Summaries:**
1. Building Inspection Department
2. Public Works Department–Filed
3. Planning Department

G. **Summary of all Village Contracts:** Report reviewed; updates/changes noted.

NEXT MEETING: December 19th, 6:00 p.m.

ADJOURNMENT: Chairman Zabel adjourned meeting at 6:56 p.m.

Respectfully Submitted,

Kathy Strebe

Kathy Strebe
Deputy Clerk

Associated Appraisal Consultants, Inc.
Appleton ■ Hurley ■ Lake Geneva

October 26, 2017

Dean M. Wolter
President, Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

Dear Mr. Wolter,

Beginning with the 2013 assessment year, municipalities were required to maintain electronic assessment data. All municipalities were required to have created an electronic version of the 2013 assessment data and maintain that electronic data for future assessment years. Electronic assessment data includes all assessment data, such as parcel attributes, sketches, and photographs. The Village of Germantown property record cards that were provided did not meet this mandate.

Using the Wisconsin Department of Revenue guidelines I have compiled a brief list of issues discovered in the process of reviewing and converting your existing property records and data from the obsolete CAMA software provided to us by your former assessor, Accurate Appraisal. Any deficiencies deemed to be digital compliance related were organized into the following three main categories: Parcel Attributes, Sketches and Photographs.

Based on the missing or incorrect data from the property records provided and in accordance with our Electronic Property Records Compliance agreement, dated January 27, 2017 we have corrected the following:

- Multiple property addresses and ownership information needed to be cleaned up. Main issues were incorrect ownership via sales transfers that were not updated by prior assessor, misspelled hand keyed mistakes on property addresses. We imported current information from Washington County and WIDOR to correct as needed.

- Sales validation provided to the WIDOR via the PAD system for 2015 and 2016 did not match what was indicated in GVS and required further investigation if sale was arms-length and useable for valuation/ratio purposes.

- Taxation district (school, fire, sanitary etc.) discrepancies were corrected. Many parcels were not identified correctly as being in or out of a district.

- (500) Parcels had missing 2016 building permit data from the digital records provided.

1314 W. College Ave. ■ P.O. Box 2111 ■ Appleton, WI 54912-2111 ■ (920) 749-1995 ■ Fax: (920) 731-4158 ■ www.apraz.com

- (36) Parcels had land and or building valuation totals in GVS that did not match Washington County 2016 totals used for property tax bills.

- (2,107) Parcels had missing zoning information.

- (105) Commercial parcels had conflicting building occupancy and data components that were inconsistent with the designed building type.

- (349) Outbuildings had missing sizes (width and length etc.).

- Multiple parcels had a missing primary building heat type.

- (1,189) Parcels had missing primary building sketches.

- (127) Parcels had missing primary building photographs.

- (250) Parcels had missing attributes, sketches and photographs for all mobile homes located in the mobile home parks. No prior records were provided.

When missing data was not found in the existing property cards and or the existing data had alarming discrepancies we collected and verified the data by way of an onsite field inspection. After rectifying the digital compliance issues found in the existing property records we believe the records now comply with all requirements set forth by the Wisconsin Department of Revenue.

Please let me know if you have any questions or concerns relating to the information provided.

Respectfully,

Mark Brown
President

APPENDIX A
Electronic Property Records Compliance
(2017) TERMS

Municipality shall pay Assessor a one-time fee not to exceed **Thirty Thousand Dollars ($30,000.00)**, payment shall be made on a monthly basis for services and expenses incurred during the previous month. Monthly invoices shall reflect actual work completed, less 5 percent retained by Municipality until a complete set of electronic property records is provided to Municipality. These records shall be in full compliance with all requirements set forth by the Wisconsin Department of Revenue for electronic assessment data compliance. Assessor shall complete all of the following during the 2017 calendar year as necessary:

1. Assessor shall review all existing electronic assessment records in Municipality's possession. All required electronic data that is found to be missing will be added, such that all electronic records are made whole.

2. Assessor shall create digital photographs for all major buildings either by scanning in an existing photograph from the property record, using Google maps, or by visiting those improved properties without a photograph to take a digital photograph of the exterior.

3. Assessor shall create digital sketches of dwellings and commercial buildings either by scanning in the existing sketch or using a CAD (Computer Automated Design) program.

4. When missing data cannot be found in existing property cards, or when discrepancies are found in the existing data, such data will be collected and verified by way of a field inspection.

5. Computerized assessment records shall be stored in a CAMA (Computer Assisted Mass Appraisal) software program that is capable of sharing data with the Wisconsin Department of Revenue.

6. Electronic assessment data shall be made available to the municipality in two formats: (1) in the format native to the CAMA software, and (2) in a non-proprietary format such as a comma delimited text file for basic data and a .jpg format for digital photographs.

7. All records prepared or maintained in connection with assessments in the municipality shall at all times remain the property of Municipality.

SIGNATURES

Mark A. Brown President Associated Appraisal Consultants, Inc.	1/27/2017 Date
Dean M. Wolter, Village President Village of Germantown-Washington County	2-2-17 Date

Associated Appraisal Consultants, Inc.
Appleton ■ Hurley ■ Lake Geneva

Real Estate

1314 West College Avenue
Appleton, WI 54912

Invoice

Billing Date	Invoice #
11/1/2017	130575

Bill To
Village of Germantown N112W17001 Mequon Road Germantown, WI 53022

RECEIVED
OCT 30 2017
OFFICE OF THE FINANCE DEPT.
VILLAGE OF GERMANTOWN

Terms
Due upon receipt

Professional services per agreement which include filing reports with the Wisconsin Department of Revenue, filing Real Estate Transfer Returns, preparing and mailing personal property assessment blotters, reviewing land splits, reviewing assessments of newly constructed buildings or remodeling where building permits have been taken out, demolitions of property, holding informational meetings with taxpayers prior to Board of Review, assisting in entering and preparing an assessment of roll for the Board of Review, and attending the Board of Review.	
1. Professional Services - November 2017	7,083.33
2. Data Conversion - Electronic Compliance (See additional description letter with invoice)	30,000.00

VENDOR # 01919
ACCT. #
DISC. $ 10515530 4400
APPROVAL

Please include your Invoice Number with your payment to ensure proper credit.

Total $37,083.33

Phone #	Fax #	Web Site
(920) 749-1995		www.apraz.com

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 27-2017

ESTABLISHING A CHART OF ACCOUNTS FOR TAX INCREMENTAL DISTRICT NO. 7

WHEREAS, the Village Board of the Village of Germantown has adopted the 2017 Budget on November 21, 2017, and,

WHEREAS, the Village Board includes Tax Incremental Districts in the Budget, and,

WHEREAS, the Village may be creating a new district, Tax Incremental District No. 7, and would need a chart of accounts established to account for any revenues or expenditures in 2017 and future years, and,

NOW THEREFORE BE IT RESOLVED, that the attached Chart of Accounts for a Tax Incremental District No. 7 be established and included in the Village of Germantown Budget.

Introduced by: ______________________________

Adopted: ______________________________

Vote: Ayes: ______ Nays: ______

____
Dean M. Wolter, Village President

ATTEST:

____
Deanna L. Boldrey, WCMC/CMC
Village Clerk

FUND: T.I.F. #7 CAPITAL PROJECT FUND

ACCOUNT #	DESCRIPTION	TYPE	DR/CR BALANCE
CASH & INVESTMENTS			
CASH & INVESTMENTS			
47-100-110-3000	TIF #7 TEMP INVEST - POOL	A	D
ACCOUNTS RECEIVABLE			
47-100-130-1000	ACCOUNTS RECEIVABLE - CURRENT	A	D
DUE FROM OTHER FUNDS			
47-100-150-1000	DUE FROM/TO GENERAL FUND	A	D
47-100-150-3000	DUE TO/FROM DEBT SERVICE	A	D
47-100-150-8000	DUE FROM TAX AGENCY FUND	A	D
LIABILITIES			
ACCOUNTS PAYABLE & ACCRUALS			
47-200-210-1000	ACCOUNTS PAYABLE	L	C
47-200-210-1100	RETAINAGES PAYABLE	L	C
DEFERRED REVENUES			
47-200-260-1000	DEFERRED TAXES	L	C
FUND EQUITY			
DESIGNATED			
47-340-342-2300	DESIGNATED CAPITAL PROJECTS	C	C
TAXES			
TAXES			
47-410-411-1150	TAXES - T.I.F. #7 INCREMENT	R	C
47-410-411-3400	AGRICULTURAL USE VALUE PENALTY	R	C
MISCELLANEOUS REVENUES			
INTEREST REVENUE			
47-480-481-1100	INTEREST ON INVESTMENTS	R	C
OTHER REVENUE			
47-480-489-9800	MISCELLANEOUS REVENUE	R	C
OTHER FINANCING SOURCES			
PROCEEDS OF LONG TERM DEBT			
47-490-491-1200	GENERAL OBLIGATION NOTES	R	C
47-490-491-1300	PREMIUM ON ISSUANCE	R	C
PROJECT ADMIN & GENERAL EXP			
SALARIES & WAGES			
47-571-510-1100	SALARIES & WAGES	E	D
FRINGE BENEFITS			
47-571-520-2100	SOCIAL SECURITY	E	D
47-571-520-2200	STATE RETIREMENT	E	D

FUND: T.I.F. #7 CAPITAL PROJECT FUND

ACCOUNT #	DESCRIPTION	TYPE	DR/CR BALANCE
PROJECT ADMIN & GENERAL EXP			
FRINGE BENEFITS			
47-571-520-2300	HEALTH INSURANCE	E	D
47-571-520-2400	DENTAL INSURANCE	E	D
OPERATING SUPPLIES & EXPENSES			
47-571-530-3100	GENERAL EXPENSES	E	D
47-571-530-4100	LEGAL EXPENSE	E	D
47-571-530-4200	CONTRACTED SERVICES - AUDITING	E	D
47-571-530-4300	CONTRACTED SERVICE-ENGINEERING	E	D
47-571-530-4950	BOND ISSUANCE COSTS	E	D
STREET IMPROVEMENTS			
OPERATING SUPPLIES & EXPENSES			
47-574-530-3100	GENERAL EXPENSES	E	D
47-574-530-4300	CONTRACTED SERVICE-ENGINEERING	E	D
47-574-530-4500	CONTRACTED SERVICE-CONSTRUCTN	E	D
WATER MAINS & IMPROVEMENTS			
OPERATING SUPPLIES & EXPENSES			
47-576-530-3100	GENERAL EXPENSES	E	D
47-576-530-4300	CONTRACTED SERVICE-ENGINEERING	E	D
47-576-530-4500	CONTRACTED SERVICE-CONSTRUCTN	E	D
47-576-530-4900	CONTRACTED SERVICES - OTHER	E	D
SANITARY SEWER MAINS & IMPRV			
OPERATING SUPPLIES & EXPENSES			
47-578-530-3100	GENERAL EXPENSES	E	D
47-578-530-4300	CONTRACTED SERV-ENGINEERING	E	D
47-578-530-4500	CONTRACTED SERV-CONSTRUCTN	E	D
47-578-530-4900	CONTRACTED SERV - OTHER	E	D
OTHER FINANCING USES			
FISCAL AGENT FEES			
47-590-591-6200	PAYMENT TO ESCROW AGENT	E	D
TRANSFERS TO OTHER FUNDS			
47-590-592-9310	TRANSFER TO DEBT SERV-PRIN	E	D
47-590-592-9320	TRANSFER TO DEBT SERV-INTEREST	E	D
47-590-592-9330	TRANSFER TO DEBT SERV-FEES	E	D

TOTAL NUMBER OF ACCOUNTS: 40

Village of Germantown
Business of
General Government & Finance Committee
&/or The Village Board

MEETING DATE:	GGF – December 19, 2017 VB – January 15, 2018
PLACEMENT:	New Business – Revaluation Old Business – Data Conversion/Electronic Compliance
ITEM TITLE:	Associated Appraisal: 2018 – 2019 Revaluation Assessment Services Agreement Discussion & Approval of $30,000 charge for Electronic Property Records Compliance/Data Conversion
SUBMITTED BY:	Kim Rath, Finance Director

SUMMARY EXPLANATION:

Attached is an agreement for Revaluation Assessment Services prepared by Associated Appraisal Consultants. The revaluation is slated to be effective for 2019, some preliminary work will be done towards the end of 2018. The full amount is $285,000 - $137,500 payable in 2018 commensurate on monthly invoices reflecting the percentage worked, the balance of $147,500 will be paid in 2019, also commensurate on work completed.

There is also the outstanding issue of the $30,000 fee submitted by Associated to cover its costs for electronic records compliance and data conversion. The committee has asked that Mark Brown of Associated be present to discuss the invoice in more detail and to answer other questions by the committee. Mr. Brown is unable to attend the December 19 meeting due to a prior commitment but would be able to attend the Village Board meeting January 15th, 2018.

ATTACHED: ORDINANCE____ RESOLUTION ____ OTHER _

Agreement for Revaluation Assessment Services – Associated Appraisal

Associated Appraisal Consultants Inc Invoice #130575 $37,083.33
Letter Dated 10/26/17 – Details of charges
Appendix A – Electronic Property Records Compliance (2017) Terms

RECOMMENDATION

COMMITTEE ACTION

AGREEMENT FOR REVALUATION ASSESSMENT SERVICES

Prepared for the

Village of Germantown

Washington County

By

Associated Appraisal Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva

Real Estate

1314 W. College Avenue | P.O. Box 2111
Appleton, WI 54912-2111
Phone (920) 749-1995/Fax (920) 731-4158

Lake Geneva Office
Walworth County
P.O. Box 1114
Lake Geneva, WI 53147-1114

Ironwood, Michigan Office
N10257 Lake Road
Ironwood, MI 49938

Hurley Office
Iron County
P.O. Box 342
Hurley, WI 54534-0342

SECTION I
GENERAL AGREEMENTS

This agreement is by and between the VILLAGE OF GERMANTOWN, Washington County, State of Wisconsin, a Wisconsin municipal corporation with its principal office located at N112 W17001 Mequon Road, Germantown, WI 53022, hereinafter referred to as "Municipality."

AND

ASSOCIATED APPRAISAL CONSULTANTS, INC., a Wisconsin Corporation with its principal office located at 1314 W. College Avenue, Appleton, WI 54914, hereinafter referred to as "Assessor."

In consideration of the promises and agreements hereinafter set forth, and in consideration of the execution of those promises, both parties agree to the following:

1. **SCOPE OF SERVICE:**
Assessor shall perform a revaluation of all taxable real estate in the Municipality, pursuant to Wisconsin Statutes 70.05(5), for the assessment year of **2019**, for which service the Municipality agrees to pay Assessor the sum of compensation outlined in Section V of this agreement. All services rendered shall be completed in full accordance and compliance with Wisconsin Statutes, the Wisconsin Property Assessment Manual and all rules and regulations officially adopted and promulgated by the Wisconsin Department of Revenue as of the date of this agreement.

2. **ASSIGNMENT OF CONTRACT**:
Assessor will not assign, subcontract or transfer this agreement or any part of this agreement without written approval from the Municipality.

3. **PERSONNEL:**
Assessor shall provide certified, experienced and competent employees of good character to perform all work necessary during the various phases of the revaluation program. All field staff members shall carry a photo identification tag and drive a vehicle clearly marked with our company name. If the Municipality shall at any time during the program consider the services of any employee to be unsatisfactory, Assessor shall immediately remove such employee upon written request.

4. **INSURANCE AND INDEMNITY:**
Assessor shall maintain during the term of this contract full insurance coverage to protect and hold harmless the Municipality. Insurance shall include: (a) worker's compensation in compliance with state laws, (b) comprehensive general and public liability covering operation, (c) comprehensive automobile liability and property damage with coverage to include owned, hired, and non-hired motor vehicles used by Assessor, and (d) proper and sufficient insurance to cover loss of records withdrawn from the Municipality by Assessor for its use as well as records in process under this agreement. Assessor shall not be responsible for loss of records destroyed by fire, theft, or Act of God while kept in the office supplied by the Municipality.

<u>Limits of liability shall not be less than:</u>
General Liability:

General Aggregate	$ 2,000,000
Products/Completed Operations	$ 1,000,000
Each Occurrence	$ 1,000,000

Personal & Advertising	$ 1,000,000
Fire Damage	$ 100,000
Medical Expense	$ 10,000
Worker's Compensation:	
Bodily Injury by Disease-Each Employee	$ 100,000
Bodily Injury by Disease-Policy Limit	$ 500,000
Bodily Injury by Accident-Each Accident	$ 100,000
Comprehensive Auto Liability:	
Combined Single Limit of Liability:	$ 1,000,000

A certificate from the insurance carrier attesting to coverage shall be provided to the Municipality. The insurance provider will be authorized to transact business in the State of Wisconsin.

Liability for bodily injury, disability, and/or death of employees or any person or for damage to property caused in any way, directly or indirectly, by the operations of the Assessor within the Municipality shall be assumed by that Assessor and the Assessor shall indemnify and hold harmless the Municipality against all claims, actions, proceedings, damages, and liabilities, including reasonable attorney's fees, arising from or connected with the Assessor's activities in connection with the services provided to the Municipality, including but not limited to, any acts or omissions of the Assessor, the Assessor's employees, agents, representatives and any other person doing business with Assessor. This paragraph is not to conflict with Sec. 893.89(4), Wis. Stats.

The Municipality agrees to defend and indemnify and save harmless the Assessor, its officers, agents and employees against all claims, demands, payments, suits, actions, recovery and judgments of every kind and description arising out of any valuation disputes, brought or recovered against, whether based in contract, negligence or otherwise. Neither party shall be liable to the other for consequential, indirect or incidental damages, including but not limited to, loss of tax revenue or claims related to valuation of property, whether based in contract, negligence, strict liability or otherwise.

5. **ROLE OF ASSESSOR:**
As Assessor is a corporation, the person designated as responsible for the assessment shall take and subscribe to an oath or affirmation supporting the Constitution of the United States and to the State of Wisconsin and to faithfully perform the duties of Assessor. The oath shall conform to Section 19.01, Wis. Stats. and be filed with the Municipal Clerk prior to commencing duties. Assessor shall assume the appointed office of Village Assessor as per Wisconsin Statutes 70.05(1) for the duration of this contract and shall perform all statutory duties appertaining to such office. As such, and except for those claims and liabilities based upon intentional or grossly negligent acts of Assessor, Municipality shall hold harmless Assessor from all claims and liabilities relating to the assessment or taxation of property, including but not limited to claims made under Statutes 74.35, 74.37 and circuit court claims, unless otherwise specified in this agreement.

6. **PUBLIC RELATIONS:**
During the revaluation, Assessor shall carry on a suitable program of public information in a manner dictated by experience to be most effective and productive, and of such nature that will allow the Municipality to actively participate. This program shall include a general mailing to all property owners with information regarding the revaluation process. If necessary, the program shall include the furnishing of speakers, holding press conferences and preparing press releases.

Upon written request, Assessor agrees to meet with the governing body of the Municipality to discuss areas of work such as public relations, procedures, progress, valuations and concerns.

7. **DURATION:**
Assessor shall complete all work on or before October 30th of the year in which the revaluation services are contracted for. If unforeseen circumstances delay the completion of work, an extension will be granted upon agreement.

8. **PUBLIC REQUESTS:**
Assessor shall timely respond to all open records requests received by Assessor. In so doing, Assessor shall comply with the confidentiality provisions of the Wisconsin Statutes, including but not limited to Wis. Stat. § 70.35(3) regarding the personal property return, Wis. Stat. § 70.47(7)(af) regarding income and expense information, and Wis. Stat. § 77.265 regarding the real estate transfer return. Assessor shall timely communicate to Municipality any open records inquiries or issues raised by a property owner directly to Assessor which may require additional follow-up by the Municipality. Assessors shall also otherwise cooperate with Municipality in responding to open records requests.

9. **AVAILABILITY:**
Assessor shall maintain a local or toll-free telephone service to receive calls from the Municipality or property owners five days a week from 8:00 a.m. to 4:30 p.m. excluding holidays. The Assessor shall maintain an internet option for communication that is available twenty-four hours per day. The Assessor shall timely respond to all inquiries within four working days or sooner. The Assessor shall copy the municipal clerk on those issues that have been raised to the clerk or board and subsequently passed on to the Assessor.

10. **COMPLETION OF ASSESSMENT ROLL AND REPORTS.** Assessor shall be responsible for the proper completion of the assessment roll in accordance with current statutes and the *Wisconsin Property Assessment Manual*. Roll transmittal and reception must be made and maintained in accordance with Chapter 5 of the Wisconsin Property Assessment Manual, as amended each year, and follow any County or Municipality prescribed business formats as provided under Wis. Stat. § 70.09(3)(c). Assessor shall provide final assessment figures for each property to Municipality, and the roll shall be totaled to exact balance. Assessor shall timely prepare and submit all reports required of the Assessor by the Wisconsin Department of Revenue including: Municipal Assessment Report (MAR), the Tax Incremental District Assessment Report (TAR), The Annual Assessment Report (AAR) and the Exempt Computer Report (ECR). Assessor shall follow the Uniform Standards of Professional Appraisal Practice (USPAP) as required by the Wisconsin Property Assessment Manual. Assessor shall prepare and submit the Agricultural Land Conversion Charge form to the County as required. Postage is at the Municipality's expense.

SECTION II
DATA COLLECTION & APPRAISAL

1. **FIELD APPRAISAL**:
Assessor shall physically visit and inspect 100% of the taxable improved properties. Assessor shall make a careful inspection of all buildings and improvements located on such properties and shall carefully measure, list and compute the full market value for all improvements using professionally acceptable appraisal practices. All inspections will be conducted between the hours of 8:00 AM and 7:00 PM, Monday through Friday, Saturday if necessary, excluding legal holidays. Assessor and Municipality will work with the building inspector to obtain PDF's of the

floor plan or blue prints for all new residential and commercial structures. Assessor will make a reasonable attempt to inspect the interiors of all dwellings and primary commercial buildings. Assessor will mail letters asking property owners to schedule appointments for interior inspections.

2. **PROPERTY RECORDS**:
(a) Assessor shall create a complete digital database of all parcels within the municipality, including information on each property's ownership, class, land size and use, and improvement information. The database shall be created using CAMA software and shall include digital photographs and sketches of primary improvements.
(b) Property records shall be updated utilizing CAMA software, showing the property information used as a basis for the revaluation, including the measurements of all primary building improvements. Assessment records shall include all data and material obtained and/or used for the valuation of properties.
(c) All records prepared or maintained about assessments in the Municipality shall always be and remain the sole property of the Municipality.
(d) Within 30 days after completion of the revaluation program, Assessor shall turn over all assessment records to the Municipality, including property record cards, maps, and a computer file back-up of the electronic database.
(e) If the municipality requires a conversion of the electronic assessment records to a neutral file format, such as a text file format or a tab delimited format, the municipality agrees to pay the actual cost of such conversion.

3. **DWELLING DATA:**
When appraising single-family and multi-family dwellings, Assessor shall document and consider the physical characteristics and condition of the dwelling. Such characteristics shall include the type of dwelling, story height, square footage, basement area, wall construction, siding type, roof, floors, interior finish, heating system, fireplaces, plumbing fixtures, number of rooms, age, physical condition, general quality of construction, and attachments such as garages, decks and porches. Sales data and rental information will be documented and considered when applicable. All information collected will be recorded as a permanent part of the property records.

4. **VACANT LANDS:**
Assessor shall inspect all vacant parcels of land where access may be practicably obtained. Any vacant lands not physically inspected will be viewed by way of recent aerial photography. Sales data for vacant lands will be collected and compiled based on neighborhoods or geographic locations within the municipality. Land values will be derived from vacant and improved sales and will consider all factors that may affect resale value, such as location, size, shape, topography, zoning, utilities, current use and other factors. In developing land values, all forms, maps and land valuation tables shall be left with the Municipality. All maps such as plat maps, zoning maps or other maps needed to accurately value land will be supplied by Municipality or obtained at the Municipality's expense.

5. **APPROACH TO VALUE:**
Assessor shall assess all taxable real estate per market value, as established by professionally acceptable appraisal practices, except where otherwise provided by law. Assessor shall consider the sales comparison approach, the cost approach and the income approach in the valuation of all property.

(a) **Sales Comparison Approach**. Assessor will collect, compile and analyze all available sales data for the municipality to become familiar with the prevailing market conditions and activity. A detailed analysis of sales data will be prepared, including a picture book of recent residential and agricultural sales. Vacant land sales will also be compiled and analyzed. In valuing property by the sales comparison approach, subject properties will be appraised through a detailed comparison to similar properties that have recently sold, making careful consideration of similarities and differences between the subject and comparable sale properties.

(b) **Cost Approach**. The cost approach to value will be considered for all taxable improved property. Replacement costs for residential and agricultural improvements will be calculated per Volume II of the *Wisconsin Property Assessment Manual*. Replacement costs for commercial improvements will be calculated using Marshall & Swift valuation service. All accrued depreciation, including physical deterioration, functional obsolescence, and economic obsolescence will be accurately documented and deducted from current replacement costs.

(c) **Income Approach**. Consideration of the income approach to value will be made when the income or potential income generated by the real estate is deemed likely to affect the property's resale value. Data to be analyzed will include economic rents, typical vacancy rates and typical operation expense ratios. In the valuation of property by the income approach, adequate records will be prepared, showing a reconstruction of income and expenses, as well as all calculations used to arrive at market value, including formulas and capitalization rates as appropriate to the type of property being appraised.

6. PERSONAL PROPERTY ASSESSMENTS. Assessor shall prepare and distribute annual personal property statements to all businesses; postage is at Municipality's expense. By May 1st Assessor shall review statements and follow up with unfiled or incorrect statements. Assessor shall determine the appropriate assessment. The Assessor shall exercise particular care so that personal property as a class on the assessment roll bears the same relation to statutory value as real property as a class. Assessor shall maintain the Personal Property Roll in a format compliant with Chapter 5 of the Wisconsin Property Assessment Manual, as amended each year, and adhere to any county or Municipality business requirements as prescribed under Wis. Stat. §70.09(3)(c).

SECTION III
NOTIFICATION & DEFENSE OF ASSESSMENTS

1. **ASSESSMENT NOTICES**:
A notice of assessment shall be mailed for each taxable parcel of property whose assessed value has changed from the previous year. Assessor shall be responsible for the preparation and timely mailing of all assessment notices by First Class Mail. The cost of postage shall be borne by the Municipality. If Municipality requires Assessor to send letters by certified mail, Municipality shall be responsible for the postage costs of certified mail.

2. **OPEN BOOK:**
At the completion of the revaluation work and following statutory requirements, the Assessor shall hold informal hearings referred to as the Open Book, prior to the Board of Review. During the Open Book, interested property owners may view the assessment roll and discuss their individual appraisals. Assessor shall take the phone calls to schedule appointments for the open book conference. Assessor shall provide necessary staff to accommodate the projected attendance. Assessor shall work with the Municipality to determine the date when the Open Book will take place. The Municipality will provide an appropriate area to conduct the Open

Book. Unless otherwise specified in this agreement, the informal hearings will be held for as many days as needed.

3. **BOARD OF REVIEW**:
Assessor shall furnish a representative for as many days as needed to provide sworn oral testimony at the Board of Review in support of all assessed values being formally challenged. Municipality shall comply with state statutes and Department of Revenue training requirements about Board of Review hearings. Municipality agrees that all Board of Review appeals must be made in a formal manner, by filing a completed Form of Objection with the Clerk at least 48 hours before the opening of the Board of Review. In the event of any appeal beyond the Board of Review to the Department of Revenue or to the Courts, Assessor shall provide a representative to furnish testimony in defense of the values established by the revaluation for all such cases within the first 90 days after adjournment of the Board of Review for up to eight employee hours.

SECTION IV
ITEMS TO BE PROVIDED BY MUNICIPALITY

1. **MEETING SPACE**:
Municipality shall furnish a suitable space in which to hold the Open Book conference and the Board of Review at no cost to Assessor.

2. **ACCESS TO RECORDS:**
Municipality shall allow access and make available to Assessor municipal records such as, but not limited to, previous assessment records and rolls, sewer and water layouts, building permits, tax records, zoning ordinances, condominium declarations and documentation pertaining to future land use planning.

3. **MAPS:**
Municipality shall provide at no cost to Assessor any plat maps, zoning maps, cadastral maps, or other maps currently in the possession of the municipality. If such maps necessary for our work are not in the possession of the municipality, Assessor shall obtain them from the County surveyor, Register of Deeds, or other sources at the Municipality's expense.

4. **POSTAGE COSTS:**
Municipality shall be responsible for the cost of postal services associated with the revaluation program. This cost includes, but is not limited to, a general informational mailing, written requests to view property, notices of assessment, and mailing of documents such as maps and assessment rolls. If Municipality requires Assessor to send letters by certified mail, Municipality shall be responsible for the postage costs of certified mail.

SECTION V
COMPENSATION & TERMS OF PAYMENT

1. **COMPENSATION**:
Payment shall be made monthly for services and expenses incurred during the previous month. Monthly invoices shall reflect the percentage of work completed, less 5 percent retained by the Municipality until completion of the revaluation and final adjournment of the Board of Review. All payments shall be made to: Associated Appraisal Consultants, Inc., P.O. Box 2111, Appleton, Wisconsin, 54912-2111, within thirty (30) days from the date of billing. Additional

terms and conditions apply as described in Appendix A that is attached hereto and incorporated herein by reference.

2. **COST OF SERVICES**:
Assessor shall perform all the services stated in the above agreement for the assessment year of **2019**, per to the terms specified herein for the sum of: **Two Hundred Eighty-Five Thousand Dollars ($285,000.00).** Payment terms are further described in Appendix A.

(a) This agreement runs simultaneous with the 2017-2019 Agreement for Maintenance Assessment Services dated and signed by the Assessor on January 27, 2017 and the Municipality on February 2, 2017. The Municipality shall continue to pay the Assessor **Eighty-Five Thousand Dollars ($85,000.00)** for each of the 2018 and 2019 assessment years. Compensation will continue to be paid in monthly installments throughout the 2018 and 2019 assessment years.

(b) Municipality shall not be billed for supplies, mileage or any other additional travel expenses, unless otherwise specified in this agreement and/or addenda.

(c) Additional compensation that may be due to the Assessor as a result of services requested by the Municipality that are beyond the scope of this agreement will be invoiced in the month subsequent to the month in which the services were provided.

3. **SIGNATURES:**

Mark Brown
President
Associated Appraisal Consultants, Inc.

November 15th, 2017
Date

Dean M. Wolter, Village President
Village of Germantown – Washington County

Date

APPENDIX A

2019 REVALUATION PAYMENT AGREEMENT

This Appendix A is attached to and incorporated into the agreement for revaluation assessment services made by the **Village of Germantown, Washington County, State of Wisconsin**, hereinafter referred to as "Municipality."

AND

ASSOCIATED APPRAISAL CONSULTANTS, INC., a Wisconsin Corporation with its principal office located at 1314 W. College Avenue, Appleton, WI 54914, hereinafter referred to as "Assessor."

In consideration of the promises and agreements hereinafter set forth, and in consideration of the execution of those promises, both parties agree to the following:

1. **2019 REVALUATION:**

    a. Assessor shall begin the 2019 Revaluation work no earlier than July 31, 2018 invoicing up to a not to exceed amount of One hundred thirty-seven thousand five hundred dollars (**$137,500.00**) for the calendar year of 2018. Monthly invoices shall reflect the percentage of work completed, less 5 percent retained by the Municipality until completion of the revaluation and final adjournment of the 2019 Board of Review.

    b. The remaining balance of the 2019 Revaluation in the amount of One hundred forty-seven thousand five hundred dollars (**$147,500.00**) or more shall be paid in full during the calendar year of 2019. Monthly invoices shall reflect the percentage of work completed, less 5 percent retained by the Municipality until completion of the revaluation and final adjournment of the 2019 Board of Review.

2. **SIGNATURES:**

Mark Brown President Associated Appraisal Consultants, Inc.	November 15th, 2017 Date
Dean M. Wolter, Village President Village of Germantown – Washington County	Date

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 01-2018

APPROVING THE SALARIES AND COMPENSATION FOR EXEMPT EMPLOYEES AND OTHER NON-REPRESENTED SUPPORT STAFF – CALENDAR YEAR 2018

WHEREAS, the Village of Germantown employs both union and non-union personnel; and,

WHEREAS, it is necessary that the Village Board establish or approve compensation levels for exempt and non-union support staff personnel, and,

WHEREAS, the Village Board of the Village of Germantown has adopted the 2018 Budget on November 20, 2017 which included funding to cover 2018 salaries, and,

WHEREAS, the Village Board has authorized a __1.5% __ increase to some non-represented positions on January 15, 2018 to be effective January 1, 2018, and,

WHEREAS, the budget process allowed a $3,000 flat rate increase to the Police Department Command Staff, other than the position of Police Chief, to also be effective on January 1, 2018, and

NOW THEREFORE BE IT RESOLVED that the attached salary and Compensation Schedule for fiscal year January 1 through December 31, 2018 is approved.

Introduced by: ______________________________

Adopted: ______________________________

Vote: Ayes: ______ Nays: ______

____
Dean M. Wolter, Village President

ATTEST:

____
Deanna L. Boldrey, WCMC/CMC
Village Clerk

RESOLUTION # R - 17 Effective January 1, 2018 **DRAFT**

2018 SALARY AND COMPENSATION SCHEDULE

		2017	2018 (1.50%)	
1.	Legislative			
a.	Village President	$8,000	$8,000	annually
b.	Village Trustees	5,500	5,500	annually
2.	Village Offices - General			
a.	Public Works Secretary	$22.80	$23.14	per hour
b.	Deputy Treasurer	24.44	$24.81	per hour
c.	Deputy Clerk	$19.91 - 23.91	$20.21- $24.10	per hour
d.	Accounts Payable Clerk	19.26	$19.55	per hour
e.	Utility Accounts Clerk	20.89	$21.20	per hour
3.	Administrative & Related			
a.	Village Administrator - Eff 9/29/18	$117,000	$118,755	annually
b.	Village Clerk - New Hire 12/08/17	$68,000 - $69,000	$68,000 - $70,000	annually
c.	Village Finance Director -	78,412	$79,588	annually
4.	Public Works			
a.	Director of Public Works	$93,228	$94,626	annually
b.	Village Engineer -	87,720	$89,036	annually
c.	Superintendent Highways, Parks & Bld.Ground:	67,068	$68,074	annually
c.1	Supt. Highways, Parks & Bld.Grnds w/o Vehicle	71,398	$72,469	annually
d.	Superintendent Water	67,068	$68,074	annually
d.1	Superintnedent Water -	66,000	$66,990	annually
d.2	Superintnedent Water -w/o Vehicle eff 3/24/18	70,000	$71,050	annually
e.	Foreman - Hwy, Parks, Bldg., Grds	65,648	$66,633	annually
f.	Superintendent Wastewater	67,068	$68,074	annually
f.1	Superintendent Wastewater w/o vehicle	71,398	$72,469	annually
g.	Part-time Public Works Dept			
	Range - low	9.00	$9.14	per hour
	Range - high	12.55	$12.74	per hour
	5th Year -- Recycling Aids	11.57	$11.74	per hour
h.	Summer Intern - Engineering	12.00	$12.18	per hour
	Summer Intern - Engineering - Returning	13.00	$13.20	
i.	Land Surveyor	$26.72 - $31.73	$27.12 - $32.21	per hour
j.	Engineering Assistant	$23.95 - $28.43	$24.31 - $28.86	per hour
k.	Civil Engineer - New Hire & Pay Grade	$26.34 - $32.40	$26.74 - $32.87	per hour
l.	Community Development Director	79,663	$80,858	annually
m.	Building / Residential Electrical Inspector II	28.52	$28.95	per hour
n.	Building / Residential Electrical Inspector I	TBD	TBD	per hour
o.	Commercial Electric		1/2 Inspection Fee	
p.	Building Inspection Secretary	21.50	$21.82	per hour
q.	Planning/Zoning Assisstant	21.49	$21.81	per hour
5.	Public Safety			
a.	Police Chief	$100,144	$101,646	annually
b.	Police Captain	92,094	$96,475	annually
c.	Police Lieutenant	$87,985 - $88,189	$92,305 - $92,512	annually
d.	Police Detective Sergeant	41.11	$42.34	per hour
e.	Communications Supervisor	58,219	$59,092	annually

2018 SALARY AND COMPENSATION SCHEDULE (cont)		2017	2018	
			1.50%	
5	Public Safety (cont)			
f.	Police Secretary	23.40	$23.75	per hour
g.	Police Dept Clerk	18.32	$18.59	per hour
h.	Fire Chief	89,699	$91,044	annually
i.1	Deputy Fire Chief -	69,698	$70,743	annually
j.1	P.T. Deputy Fire Chief	3,904	$4,200	annually
j.2	During Weekend Staffing	7,800	$0.00	annually
k.	FD Part Time Secretarial - EFF 10/16/18	13.50	$13.70	hourly
				annually
5a	Telecommunicators			
a.	Start	$18.54	$18.82	per hour
b.	One Year	19.39	$19.68	per hour
c.	Two Year	20.27	$20.57	per hour
d.	Three Year	$21.14 - $21.24	$21.46 - $21.56	per hour
e.	Four Year	$21.98 - $22.25	$22.31 - $22.58	per hour
f.	Five Year/Six Year	$22.84 - $23.11	$23.18 - $23.46	per hour
g.	Seven Year	$23.71 - $24.02	$24.07 - $24.38	per hour
6.	Parks, Recreation & Senior Center			
a.	Recreation Director	$70,871	$71,934	annually
b.	Recreation Supervisor - 2	51,102	$51,869	annually
c.	Recreation Supervisor - 1	46,495	$47,192	annually
d.	Senior Program Coordinator -	39,645	$40,240	annually
e.	Recreation / Senior Center Assistant PT	11.30	$11.47	per hour
f.	Recreation Secretary 1	15.20	$15.43	per hour
g.	Recreation Secretary 2	19.18	$19.47	per hour
7	Board, Commissions & Election Workers			
a.	Plan Commission (limit 2 mtgs./month)	$20.00	$20.00	per mtg.
b.	Police & Fire Commission Member	20.00	$20.00	per mtg.
c.	Police & Fire Commission Chairperson	25.00	$25.00	per mtg.
d.	Police & Fire Commission Secretary	22.00	$22.00	per mtg.
	(paid for max of 12 mtgs./year)			
e.	Board of Zoning Appeals	20.00	$20.00	per mtg.
f.	Board of Zoning Appeals - Chairman	25.00	$25.00	per mtg.
	(paid for max of 12 mtgs./year)			
g.	Park & Recreation Commission Member	20.00	$20.00	per mtg.
h.	Park & Recreation Commission Chairperson	25.00	$25.00	per mtg.
	(paid for max of 12 mtgs./year)			
i.	Library Board Member	20.00	$20.00	per mtg.
j.	Library Board Chairperson	25.00	$25.00	per mtg.
	(paid for max of 12 mtgs./year)			
k.	Election Inspectors	9.75	$9.75	per hour
l.	Chief Election Inspector	12.00	$12.00	per hour
m.	Alternate Chief Election Inspector	11.00	$11.00	per hour
n.	Board of Review	50.00	$50.00	per day
o.	Historic Preservation Commission	20.00	$20.00	per mtg.

9. Mileage - Expense

Per IRS Schedule for official approved use of private auto

See attached Park & Recreation Seasonal Salary Schedule

GERMANTOWN PARK & RECREATION DEPARTMENT
Seasonal Employee Pay Range Plan

JOB POSITION	SALARY RANGE
ART PROGRAM COORDINATOR ART PROGRAM INSTRUCTOR (PRESCHOOL/YOUTH)	$12.00 - $23.00/HR. $9.00 - $16.25/HR.
BASEBALL COORDINATOR BASEBALL INSTRUCTOR	$9.00 - $16.25/HR. $7.25 - $10.00 HR.
BASKETBALL COORDINATOR BASKETBALL INSTRUCTOR BASKETBALL - MEN'S LEAGUE SUPERVISOR BUCKETEER BASKETBALL COORDINATOR BUCKETEER BASKETBALL SITE SUPERVISOR 1ST/2ND GRADE BUCKETS SITE SUPERVISOR	$12.00 - $23.00/HR. $7.25 - $10.00/HR. $9.00 - $17.50/HR $9.00 - $16.25/HR. $9.00 - $16.25/HR. $7.75 - $14.00/HR.
BASKETBALL OFFICIAL - ADULT NON-CERTIFIED BASKETBALL OFFICIAL - ADULT CERTIFIED BASKETBALL - ADULT SCORER/TIMER	$9.00 - $25.00/GAME $16.50 - $30.00/GAME $7.25 - $10.00/GAME
BASKETBALL OFFICIAL (GRADES 3-8) BASKETBALL SCORER/TIMER (GRADES 3-8)	$7.25 - $16.25/GAME $7.25 - $14.00/GAME
CARE PROGRAM: KIDS KLUB, TYKE SITE COORDINATOR SITE SUPERVISOR ASSISTANT SUPERVISOR LEADER	 $12.75 - $20.00/HR. $11.50 - $16.50/HR $10.25 - $15.00/HR $8.25 - $13.50/HR
DANCE PROGRAM COORDINATOR DANCE ASSISTANT	$12.00 - $23.00/HR. $7.25 - $8.75/HR.
DODGEBALL PROGRAM COORDINATOR DODGEBALL ASSISTANT	$9.00 – $16.25/HR. $7.25 - $10.00/HR.
FLAG/GRIDDERS FOOTBALL COORDINATOR FLAG FOOTBALL FIELD MAINTENANCE SUPERVISOR FLAG FOOTBALL OFFICIAL (GRADES 1-6)	$12.00 - $23.00/HR. $7.25 - $10.00/HR. $7.25 - $16.25/GAME
GOLF INSTRUCTOR (PEE WEE)	$7.25 - $16.25/HR.
GYMNASTICS COORDINATOR GYMNASTICS ASSISTANT COORDINATOR GYMNASTICS INSTRUCTOR	$12.00 - $23.00/HR $8.00 - $13.75/HR. $7.25 - $10.00/HR.
OFFICE ASSISTANT OPEN GYM SUPERVISORS - WINTER OPEN GYM SUPERVISORS - SUMMER	$7.25 - $13.75/HR. $7.25 - $12.00/HR. $7.25 - $12.00/HR.
POMS ASSISTANTS	$7.25 - $16.25/HR.
PRESCHOOL PROGRAM INSTRUCTOR	$9.00 - $16.25/HR.
SOCCER PROGRAM COORDINATOR	$9.00 - $16.25/HR.
SOCCER REFEREE - NON-CERTIFIED SOCCER REFEREE - CERTIFIED	$7.25 - $10.00/GAME $7.25 - $16.25/GAME
SOFTBALL UMPIRE - ADULT NON-CERTIFIED (ONE/GAME) SOFTBALL UMPIRE - ADULT CERTIFIED (ONE/GAME) SOFTBALL SCOREKEEPER - ADULT	$9.00 - $25.00/GAME $14.00 - $30.00/GAME $7.25 - $10.00/GAME
SPORTIES FOR SHORTIES COORDINATOR SPORTIES FOR SHORTIES ASSISTANT	$9.00 – $16.25/HR. $7.25 - $10.00/HR.
TENNIS COORDINATOR TENNIS SITE MANAGER TENNIS INSTRUCTOR	$12.00 - $23.00/HR. $7.75 - $12.50/HR. $7.25 - $10.00/HR.
THEATER DIRECTOR THEATER ASST. DIRECTOR THEATER ASSISTANT	$9.00 - $23.00/HR. $9.00 - $20.00/HR. $7.25 - $10.00/HR.
TRACK COORDINATOR TRACK INSTRUCTORS	$9.00 - $23.00/HR. $7.25 - $10.00/HR.
VOLLEYBALL OFFICIAL - ADULT NON-CERTIFIED VOLLEYBALL OFFICIAL - ADULT CERTIFIED VOLLEYBALL OFFICIAL - TEEN LEAGUE VOLLEYBALL COORDINATOR (YOUTH LG.) VOLLEYBALL INSTRUCTOR	$9.00 - $25.00/MATCH $16.50 - $30.00/MATCH $7.25 -$11.25/MATCH $12.00 - $23.00/HR. $7.25 - $16.25/HR.

*** This list may not be all inclusive of new programs, but they will be placed appropriately.**

The following criteria shall be used in determining the salaries of seasonal, part-time staff.

- Budget Restrictions
- Job Responsibilities
- Previous Experience
- Education
- Past Job Performance
- Training/Certification

The Park and Recreation Commission may approve individual arrangements for any employee not covered by the position classifications. In these special situations, all expenses must be covered by program revenue.

Included in this category are the following positions that are paid on commission or contract basis:

- Adaptive Programming for adult/youth with disabilities
- Adult/Child Workshop Instructor
- Aerobic Dance Instructors
- Aqua-Fit Water Aerobics Instructors
- Art Programs Instructor (ceramics, afterschool)
- Community Band Instructors
- Basement Rec. Room Workshop Instructor
- Basketball Camp Director/Coaches
- Basketball Clinic Directors
- Belly Dancing Instructor
- Cake Decorating Instructor
- Cheerleading/Hip Hop Funk Instructor
- Computer Instructors (Adults, Youth)
- Crafts Instructor
- Cross Country Ski Instructor
- Dance (Adult/Youth)
- Deck Construction Workshop Instructor
- Disc Golf Instructor
- Enrichment programming (languages, clutter, magic, book published, landscape)
- Family Activities Instructors
- Financial Planning Workshop Instructors
- Fitness Instructor (NIA, Pilates, Zumba, Group Fitness)
- Flag Football Camp Director/Coaches
- Football Camp Director/Coaches
- Golf Instructor (Adult/Pee Wee)
- Gymboree Instructors
- Ice skating Instructors
- In-Line Skating Instructor/Roller Hockey Instructor
- Judo/Tae Kwon Do/Karate Instructor
- Knitting Instructor
- Learn Not To Burn Coordinator
- Lego Program Instructor
- Mad Science Classes
- Modeling Instructor
- Nature Camp Directors (Winter Exploration, Nature Exploration)
- Photography Instructor
- Pickleball Instructor
- Pom Pon Coordinator
- Rock Climbing Instructors
- Self Defense Instructors
- Softball Clinic Director/Coaches/Umpires
- Taekwondo Instructor
- Track & Field Program/Camp Directors/Coaches
- Volleyball Camp Directors/Coaches/Officials
- Woodworking/Wood carving Instructor
- Wrestling Camp Directors/Coaches
- Yard Maintenance & Pruning Instructor (Landscape)
- Yoga Instructor

11/16/2016 – Reviewed & Approved by the Park & Recreation Commission
11/15/2017 – Reviewed & Approval by the Park & Recreation Commission

BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI

MEETING DATE: Tuesday, December 19, 2017

AGENDA ITEM: New Business

ITEM TITLE: Recreation Facility Fund – Use of School District Line Item to Purchase & Install Volleyball Floor Sleeves at County Line School Gym

SUBMITTED BY: Mark Schroeder, Park & Recreation Director

SUMMARY EXPLANATION:
School District and Park & Recreation staff have engaged in discussions regarding installation of volleyball floor sleeves for the new gymnasium at County Line School. The school district currently owns volleyball equipment (standards & nets) that are not being used that would be moved to County Line School. The volleyball systems would serve students in the physical education program, as well as participants in the Park & Recreation Department's Youth Volleyball League Program.

Attached is the cost proposal of $3,585 from Weimer's Specialized Installation & Repair Service, Inc. for materials and labor to install six (6) volleyball floor sleeves and cover plates. This project would be funded through monies in the Germantown School District line item of the Recreation Facility Fee Fund. Installation would be coordinated with the building construction contractor.

ATTACHMENT: ORDINANCE______ RESOLUTION______ OTHER______

RECOMMENDATION:
Staff recommends that the General Government & Finance Committee approve the expenditure of $3,585, from the Recreation Facility Fee Fund, Account #16-567-530-3200 for the purchase and installation of new volleyball floor sleeves and cover plates for the new gymnasium at County Line School.

As of November 1, 2017, the balance in the Germantown School District line item of the Recreation Facility Fee Fund is approximately $68,000.

Weimer's Specialized Installation & Repair Service, Inc.
7044 Sconfinato Drive
Hartford, WI 53027

Web Site	www.weimersinc.com

Phone/ Fax No.-
2626732940

E-mail
MPWEIMER@LIVE.COM

Proposal

Date	Proposal No.-
11/21/2017	7711

Name / Address:
Germantown Park & Recreation Attn: Mark Schroeder PO Box 337 N112 W17001 Mequon Road Germantown, WI 53022-0337

Project Name / Job Location	
Volleyball Floor Sleeves	
Project P.O. No. -	

Specifications and estimates submitted:	Total
The purchase, shipping, and installation of six (6) each volleyball floor sockets and six (6) each coverplates. All lines MUST be located by others before install will/can occur. Weimer's will not be responsible or be held for any mistaken installation that may occur due to location of any end lines, court lines, etc. measured mistakenly by others. Please UPDATE our New INFO: E-mail: weimersinc@live.com ~ Phone/Fax # 262-673-2940 Checkout our website: www.weimersinc.com	3,585.00

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Total $3,585.00

Payments to be made within 30 days of completion.
Note: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL:
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature ______________________

Acceptance Signature and Date: ______________________

We look forward to working with you on this project! ______________________

Village of Germantown
Business of General Government & Finance Committee and/or the Village Board

Meeting Date:	GGF-December 19, 2017 VB-January5, 2018
Placement:	New Business
Item Title:	Request to change title of Deputy Clerk To Deputy Clerk/Management Analyst
Submitted By:	Steven R. Kreklow, Village Administrator

Summary Explanation:

To ensure the efficient utilization of Village staff time and to provide additional staff resources, I am requesting the title of the Deputy Clerk position be changed to Deputy Clerk/Management Analyst and the following responsibilities be added to the related job description:

- Complete public policy and public administration research projects as required;
- Support and coordinate development and administration of Village performance measures;
- Review Village policies and procedures and develop recommendations for revisions and updates;
- Provide support for annual budget analysis, capital improvements planning, and long-range financial forecasting as required;
- Assist with preparing communications and documents distributed to the Board of Trustees, Committees and the public.
- Other project management and research projects as necessary.

Due to the cyclical nature of some of the responsibilities in the Office of the Village Clerk, the two Deputy Clerk positions have some capacity to assist with other projects. In addition to providing staff resources to assist with these important projects, broadening the activities of the positions will allow those individuals to develop skill in other areas, aiding the recruitment and retention of staff.

No change in the rate of pay for the positions is being requested.

Attached: Ordinance_____ Resolution_____ Other__X__

Current Deputy Clerk Job Description

Recommendation:

Direct staff to change the title of Deputy Clerk to Deputy Clerk/Management Analyst and add the job responsibilities listed above to the job description.

Committee Action:

Village of Germantown
Position Description

Job Title: Deputy Clerk

Department: Village Clerk's Office

Reports To: Village Clerk

Compensation Plan: Paygrade; 10

FLSA Status: Non-Exempt

Dates Modified: October 1995, 2006, November 2013

Selection: Village Clerk

GENERAL STATEMENT OF DUTIES:

Provides a variety of routine and complex clerical and administrative tasks associated with the administration of the Village, performing all required duties of the Village Clerk in her/his absence and assisting in the overall operating of the office.

DISTINGUISHING FEATURES OF THE CLASS:

The employee in this class must execute office functions and procedures in the Village Clerk's office as governed by State Statutes and local ordinances. The work involves contact with other municipal officials and the general public. The employee in this position works under the general direction of the Village Clerk but is expected to initiate and follow through on routine projects. The employee in this position must be able to coordinate work on several projects and at times work under pressure. The Village Clerk is available for guidance on difficult and non-recurring problems.

This employee performs a variety of responsible clerical tasks that requires strict accuracy, organization skills and attention to detail. Exceptional customer service traits are highly desired.

SUPERVISION RECEIVED:

Works under the general supervision of the Village Clerk

SUPERVISION EXERCISED:

None.

EXAMPLES OF DUTIES PERFORMED:

Performs all required duties of the Village Clerk in her/his absence.

Assists the Village Clerk in her/his duties and in the operation of the office.

Assembles and distributes Village Board and other Board/Commissions/Committee packets, including the photocopying and assembly of all supporting documents and accompanying materials, to the appropriate people, in a timely manner and in compliance with the Open Meetings Law.

Assures proper set up of meeting rooms before and after meetings.

Attends regular and special Village Board, Committee of the Whole, and other meetings as required; performs an accurate recording of the proceedings, drafts preliminary minutes for review by the Village Clerk, types and distributes final minutes.

Types and distributes calendar of meetings in Village Hall, provides meeting information to outside organizations.

Posts notices of Village meetings at official bulletin boards, on Village website and on cable access channel in accordance with statutory and Village posting requirements.

Reviews publication invoices and verifies affidavits of publication of legal notices.

Sends renewal information. Accepts applications, obtains approvals, prepares documents, collects fees and maintains all files and records for all licenses and permits, including but not limited to: intoxicating liquor, fermented malt beverages, direct sellers, cigarette, coin-operating machines, fireworks, animal fanciers, kennels, dances, entertainment, in accordance with applicable Village ordinances and regulations.

Prepares required reports for Department of Revenue.

Assists the Village Clerk with all election duties, including but not limited to: registration of voters, updating and maintaining of registration records, assisting voters with and processing of absentee ballots, setting up polling places, attending to the needs of poll workers, tracks required training for all poll workers, compose training materials for poll workers, forms, reports, letters, memos and other documents as required, maintains and provides statistical data related to elections.

Coordinates Nursing Home and other absentee voting. Perform all post-election follow-up including completion of all Government Accountability Board election reports.

Perform and oversee all Statewide Voter Registration System (SVRS) record maintenances as directed by the Government Accountability Board.

Provides public records/information to citizens, civic groups, the media and other agencies as requested.

Answers questions from the general public regarding government officials, procedures, municipal regulations, meeting schedules, licenses, etc.

Notarizes licenses and other official documents.

Types correspondence and reports for Village Clerk and Village Administrator, as required.

Coordinates outside services for technology.

Attends seminars and workshops related to Deputy Village Clerk's duties and responsibilities.

Performs related duties as directed by the Village Clerk.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:

Working knowledge of the clerical and business office procedures, terminology, and equipment; working knowledge of state and municipal regulations and procedures.

Skill in operation of listed tools and equipment, skill in minute taking by shorthand or other applicable method.

Skill in diplomacy and interpersonal communications. Ability to follow complex oral and written directions and to work independently without supervision; ability to display initiative; ability to comprehend and accurately record the proceedings of meetings; ability to deal with confidential matters and maintain confidentiality; ability to establish and maintain effective working relations with employees, other departments, officials, agencies and the public; ability to handle stressful situations and/or with frequent interruptions; and ability to make mature and sound judgments.

DESIRED EXPERIENCE AND TRAINING:

High School graduation or GED equivalent, supplemented by vocational/technical courses in office practices or secretarial science.

At least five years' experience working in an office environment.

SPECIAL REQUIREMENTS:

U. S. Citizen.

Eighteen (18) years of age or older at date of appointment.

Wisconsin Driver's License, valid without record of suspension or revocation in any state – possess, or ability to obtain by date of appointment, and maintain throughout employment.

Notary public certification – possess, or ability to obtain within six (6) months of date of appointment.

Must be bondable.

Wisconsin Certified Municipal Clerk (WCMC) designation – possess, or ability to obtain within 5 years of date of appointment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee is routinely required to walk, stand and sit as needed. The employee may on occasion be required to lift and/or move objects weighing up to 30 pounds and is required to stoop, bend or crouch. The employee is routinely required to give verbal instructions, speak on the phone, hear and understand conversation in an office environment, and perform work at a computer terminal. The employee is required to operate a motor vehicle. Specific vision abilities required by this job include close vision and the ability to adjust focus.

TOOLS AND EQUIPMENT USED:

Including but not limited to: typewriter; personal computer including word processing and database software, such as Microsoft Office products; 10 key calculator; copy machine; fax machine; Dictaphone; overhead projector; mark sense voting equipment; tape recorder.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee has contact with the public. The employee is routinely required to work with others to accomplish joint projects and to work alone on his/her own tasks. The incumbent must maintain a level of alertness commensurate with being responsible for the health and welfare of others.

This work environment has a moderate noise level.

Prepared by the Village Clerk: November 2013
Reviewed and Approved by General Government & Finance Committee: November 19, 2013
Reviewed and Approved by the Village Board:

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2017

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TAXES	861,521.10	806,078.36	(6.4)	10,338,253.00	9,513,165.41	(7.9)
SPECIAL ASSESSMENTS	390.42	0.00	100.0	4,685.00	4,685.28	0.0
INTERGOVERNMENTAL REVENUES	190,395.63	784,338.95	311.9	2,284,747.00	2,298,994.91	0.6
LICENSES, PERMITS & FEES	58,515.08	149,410.92	155.3	702,180.00	837,052.02	19.2
FINES, FORFEITURES & PENALTIES	14,916.68	2,038.76	(86.3)	179,000.00	126,780.74	(29.1)
PUBLIC CHARGES FOR SERVICES	139,864.92	138,373.11	(1.0)	1,678,378.00	1,666,960.03	(0.6)
MISCELLANEOUS REVENUES	6,527.03	4,535.66	(30.5)	78,324.00	206,599.71	163.7
OTHER FINANCING SOURCES	13,620.92	0.00	100.0	163,451.00	0.00	100.0
TOTAL REVENUES	1,285,751.78	1,884,775.76	46.5	15,429,018.00	14,654,238.10	(5.0)
EXPENSES						
VILLAGE BOARD-LEGISLATIVE	11,997.56	10,257.46	14.5	143,970.00	157,208.95	(9.1)
ADMINISTRATOR	9,058.80	10,035.22	(10.7)	108,705.00	136,079.81	(25.1)
CLERK	26,263.52	6,144.63	76.6	315,162.00	218,260.94	30.7
TREASURER & ACCOUNTING	16,066.70	12,628.30	21.4	192,800.00	167,449.49	13.1
ASSESSOR	9,818.19	7,100.29	27.6	117,818.00	95,575.76	18.8
DATA PROCESSING	6,871.60	6,740.02	1.9	82,459.00	60,210.50	26.9
GENERAL GOVERNMENT	8,594.11	5,087.40	40.8	103,129.00	57,027.82	44.7
BUILDING & GROUNDS MAINTENANCE	53,268.31	39,651.33	25.5	639,219.00	522,450.59	18.2
LAW ENFORCEMENT	407,751.76	338,961.15	16.8	4,893,020.00	4,291,993.33	12.2
FIRE PROTECTION	157,465.70	92,100.97	41.5	1,889,587.00	1,496,410.09	20.8
EMERGENCY GOVERNMENT	1,420.66	583.00	58.9	17,048.00	15,208.37	10.7
INSPECTION	19,201.30	16,935.20	11.8	230,415.00	197,744.11	14.1
DPW ADMIN & ENGINEERING	27,658.79	22,589.60	18.3	331,905.00	298,244.46	10.1
HIGHWAY DEPARTMENT	265,734.38	246,846.13	7.1	3,188,811.00	2,333,400.04	26.8
SOLID WASTE RECYCLING	33,241.87	33,895.81	(1.9)	398,902.00	326,365.06	18.1
LIBRARY	68,779.92	66,948.87	2.6	825,358.00	657,465.74	20.3
RECREATION	103,001.90	81,381.31	20.9	1,236,022.00	1,141,770.80	7.6
PARKS	45,671.69	78,206.74	(71.2)	548,060.00	515,516.15	5.9
SENIOR CENTER	10,959.20	8,591.68	21.6	131,510.00	105,656.57	19.6
PLANNING & ZONING	18,578.60	13,128.42	29.3	222,943.00	141,829.83	36.3
MUNICIPAL DEVELOPMENT	10,684.51	10,566.18	1.1	128,214.00	49,132.27	61.6
OTHER FINANCING USES	1,403.58	0.00	100.0	16,843.00	16,243.00	3.5
TOTAL EXPENSES	1,313,492.65	1,108,379.71	15.6	15,761,900.00	13,001,243.68	17.5
TOTAL FUND REVENUES	1,285,751.78	1,884,775.76	46.5	15,429,018.00	14,654,238.10	(5.0)
TOTAL FUND EXPENSES	1,313,492.65	1,108,379.71	15.6	15,761,900.00	13,001,243.68	17.5
SURPLUS (DEFICIT)	(27,740.87)	776,396.05	(2898.7)	(332,882.00)	1,652,994.42	(596.5)

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATER UTILITY
FOR 11 PERIODS ENDING NOVEMBER 30, 2017

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
LICENSE, PERMITS & FEES	4,021.34	12,272.00	205.1	48,256.00	144,651.52	199.7
PUBLIC CHARGES FOR SERVICES	192,188.70	(65,102.59)	(133.8)	2,306,264.00	1,651,505.75	(28.3)
MISCELLANEOUS REVENUES	6,144.19	4,147.39	(32.4)	73,730.00	89,604.03	21.5
TOTAL REVENUES	202,354.23	(48,683.20)	(124.0)	2,428,250.00	1,885,761.30	(22.3)
EXPENSES						
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.0
SOURCE OF SUPPLY-OPERATION	4,922.42	4,836.00	1.7	59,069.00	43,128.26	26.9
SOURCE OF SUPPLY - MAINTENANCE	3,644.52	6,699.12	(83.8)	43,734.00	51,880.97	(18.6)
PUMPING-OPERATION	24,070.78	19,848.16	17.5	288,849.00	248,057.17	14.1
PUMPING-MAINTENANCE	4,416.69	410.27	90.7	53,000.00	12,886.62	75.6
WATER TREATMENT-OPERATION	6,500.01	1,898.41	70.7	78,000.00	47,955.18	38.5
WATER TREATMENT-MAINTENANCE	3,980.77	2,996.10	24.7	47,769.00	31,386.70	34.2
TRANSMISSION & DISTR-OPERATION	8,129.37	12,457.36	(53.2)	97,552.00	73,872.99	24.2
TRANS & DISTRIB-MAINTENANCE	18,448.38	16,551.61	10.2	221,380.00	75,369.13	65.9
CUSTOMER ACCOUNTS EXPENSE	16,130.71	15,425.07	4.3	193,568.00	167,668.31	13.3
ADM & GENERAL EXP - OPERATION	23,781.20	18,932.99	20.3	285,374.00	272,176.05	4.6
OTHER OPERATING EXPENSES	113,867.02	132,986.04	(16.7)	1,366,404.00	1,278,583.84	6.4
TOTAL EXPENSES	227,891.87	233,041.13	(2.2)	2,734,699.00	2,302,965.22	15.7
TOTAL FUND REVENUES	202,354.23	(48,683.20)	(124.0)	2,428,250.00	1,885,761.30	(22.3)
TOTAL FUND EXPENSES	227,891.87	233,041.13	(2.2)	2,734,699.00	2,302,965.22	15.7
SURPLUS (DEFICIT)	(25,537.64)	(281,724.33)	1003.1	(306,449.00)	(417,203.92)	36.1

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SEWER UTILITY
FOR 11 PERIODS ENDING NOVEMBER 30, 2017

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
PUBLIC CHARGES FOR SERVICES	575,303.28	(124,903.16)	(121.7)	6,903,639.00	5,661,072.08	(17.9)
MISCELLANEOUS REVENUES	4,625.01	1,398.68	(69.7)	55,500.00	237,214.51	327.4
TOTAL REVENUES	579,928.29	(123,504.48)	(121.2)	6,959,139.00	5,898,286.59	(15.2)
EXPENSES						
OPERATION	412,572.13	405,104.72	1.8	4,950,865.00	4,482,937.15	9.4
MAINTENANCE	25,603.21	15,130.03	40.9	307,238.00	244,051.37	20.5
CUSTOMER ACCOUNTING	3,071.52	2,391.46	22.1	36,858.00	31,809.14	13.6
ADMIN & GENERAL	38,069.29	28,925.52	24.0	456,831.00	378,035.31	17.2
OTHER OPERATING EXPENSES	60,666.67	52,385.08	13.6	728,000.00	576,235.88	20.8
TRANSFERS	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	539,982.82	503,936.81	6.6	6,479,792.00	5,713,068.85	11.8
TOTAL FUND REVENUES	579,928.29	(123,504.48)	(121.2)	6,959,139.00	5,898,286.59	(15.2)
TOTAL FUND EXPENSES	539,982.82	503,936.81	6.6	6,479,792.00	5,713,068.85	11.8
SURPLUS (DEFICIT)	39,945.47	(627,441.29)	(1670.7)	479,347.00	185,217.74	(61.3)

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL PROJECTS FUND
FOR 11 PERIODS ENDING NOVEMBER 30, 2017

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TAXES	0.00	0.00	0.0	0.00	0.00	0.0
SPECIAL ASSESSMENTS	0.00	0.00	0.0	0.00	0.00	0.0
INTERGOVERNMENTAL REVENUES	3,881.50	0.00	100.0	46,578.00	46,587.00	0.0
MISCELLANEOUS REVENUES	1,666.67	12,569.96	654.1	20,000.00	66,616.53	233.0
OTHER FINANCING SOURCES	243,750.00	0.00	100.0	2,925,000.00	2,849,899.55	(2.5)
TOTAL REVENUES	249,298.17	12,569.96	(94.9)	2,991,578.00	2,963,103.08	(0.9)
EXPENSES						
VILLAGE BOARD - LEGISLATIVE	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATOR	0.00	0.00	0.0	0.00	0.00	0.0
VILLAGE CLERK	0.00	0.00	0.0	0.00	0.00	0.0
TREASURER/ACCOUNTING	0.00	0.00	0.0	0.00	0.00	0.0
DATA PROCESSING	0.00	0.00	0.0	0.00	0.00	0.0
GENERAL GOVERNMENT	0.00	0.00	0.0	0.00	0.00	0.0
BUILDING & GROUNDS MAINTENANCE	15,000.00	0.00	100.0	180,000.00	0.00	100.0
LAW ENFORCEMENT	37,769.65	0.00	100.0	453,236.00	333,694.87	26.3
FIRE PROTECTION	31,927.09	0.00	100.0	383,125.00	386,762.12	(0.9)
EMERGENCY GOVERNMENT	0.00	0.00	0.0	0.00	0.00	0.0
DPW ADMIN & ENGINEERING	37,852.92	49,741.20	(31.4)	454,235.00	53,536.58	88.2
HIGHWAY DEPARTMENT	178,797.34	10,770.66	93.9	2,145,568.00	271,115.04	87.3
SOLID WASTE RECYCLING	0.00	0.00	0.0	0.00	0.00	0.0
LIBRARY	0.00	0.00	0.0	0.00	0.00	0.0
RECREATION	16,726.58	7,057.00	57.8	200,719.00	54,152.75	73.0
PARKS	3,333.34	0.00	100.0	40,000.00	40,268.08	(0.6)
SENIOR CENTER	0.00	0.00	0.0	0.00	0.00	0.0
PLANNING AND ZONING	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.0
CAPITAL OUTLAY	3,500.00	0.00	100.0	42,000.00	54,800.50	(30.4)
OTHER FINANCING USES	3,240.25	0.00	100.0	38,883.00	386,959.88	(895.1)
TOTAL EXPENSES	328,147.17	67,568.86	79.4	3,937,766.00	1,581,289.82	59.8
TOTAL FUND REVENUES	249,298.17	12,569.96	(94.9)	2,991,578.00	2,963,103.08	(0.9)
TOTAL FUND EXPENSES	328,147.17	67,568.86	79.4	3,937,766.00	1,581,289.82	59.8
SURPLUS (DEFICIT)	(78,849.00)	(54,998.90)	(30.2)	(946,188.00)	1,381,813.26	(246.0)

Germantown Dental Plan Actual 2017

2016 Ending balance **$34,258.91**

	January	February	March	April	May	June	July	August	September	October	November	December		Totals
Dental Plan Premium Contribution*	9,394.50	7,415.72	8,405.11	8,405.11	8,405.11	8,405.11	8,405.11	8,363.55	8,363.55	8,363.55	8,363.55			92,289.97
Interest											158.36			158.36
SubTotal Revenue	9,394.50	7,415.72	8,405.11	8,405.11	8,405.11	8,405.11	8,405.11	8,363.55	8,363.55	8,363.55	8,521.91	0.00		92,448.33
Administrative Expense	553.70	548.05	536.75	536.75	548.05	1,253.05	542.40	576.30	570.65	463.30	536.75			6,665.75
Claims Paid	3,056.40	7,349.55	4,800.02	6,274.19	6,114.91	4,892.20	8,322.91	3,975.92	10,438.69	5,890.29	5,718.09			66,833.17
Sub Total Health Plan Expense	3,610.10	7,897.60	5,336.77	6,810.94	6,662.96	6,145.25	8,865.31	4,552.22	11,009.34	6,353.59	6,254.84	0.00		73,498.92
Revenues less Expense (current month)	5,784.40	(481.88)	3,068.34	1,594.17	1,742.15	2,259.86	(460.20)	3,811.33	(2,645.79)	2,009.96	2,267.07	0.00		18,949.41
Running Total (2016 + current year)	**40,043.31**	**39,561.43**	**42,629.77**	**44,223.94**	**45,966.09**	**48,225.95**	**47,765.75**	**51,577.08**	**48,931.29**	**50,941.25**	**53,208.32**	**53,208.32**		**53,208.32**

2016 Claims Paid 2017 (Run in) *8,750.36*

Germantown Health Plan Actual 2017

2016 Ending balance **$1,442,966.99**

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Health Plan Premium Contribution*	140,386.02	87,982.45	114,184.23	114,184.23	114,184.23	114,184.23	114,184.23	114,381.47	113,956.94	113,956.94	113,956.94		1,255,541.91
Employee Contributions	15,729.35	15,750.85	15,638.10	15,321.93	15,413.18	15,413.18	15,239.05	15,001.43	15,853.74	15,279.32	14,989.89		169,630.02
Interest											10,594.59		10,594.59
SubTotal Revenue	156,115.37	103,733.30	129,822.33	129,506.16	129,597.41	129,597.41	129,423.28	129,382.90	129,810.68	129,236.26	139,541.42	0.00	1,435,766.52
Administrative Expense + Stop Loss**	31,615.99	30,818.27	30,566.02	29,022.71	29,765.26	30,337.68	30,537.26	30,763.22	30,938.44	31,827.96	27,860.60		334,053.41
HSA Contributions	15,242.50	0.00	70.00	15,000.00	0.00		14,675.00	946.57	0.00	16,470.85	0.00		62,404.92
Health Payment Sys AFI Fee	202.17	1,316.34	804.86	2,356.33	4,481.71	1,048.07	1,882.58	962.03	1,258.65	2,973.68	1,044.71		18,331.13
Health Claims & RX Paid ***	11,255.44	52,652.48	42,992.32	142,037.87	253,826.63	(22,173.15)	101,692.80	47,133.05	68,942.91	149,090.24	-4,105.67		843,344.92
Sub Total Health Plan Expense	58,316.10	84,787.09	74,433.20	188,416.91	288,073.60	9,212.60	148,787.64	79,804.87	101,140.00	200,362.73	24,799.64	0.00	1,258,134.38
Revenues less Expense (Current Month)	97,799.27	18,946.21	55,389.13	(58,910.75)	(158,476.19)	120,384.81	(19,364.36)	49,578.03	28,670.68	(71,126.47)	114,741.78	0.00	177,632.14
Running Total (2015 + Current Year)	**1,540,766.26**	**1,559,712.47**	**1,615,101.60**	**1,556,190.85**	**1,397,714.66**	**1,518,099.47**	**1,498,735.11**	**1,548,313.14**	**1,576,983.82**	**1,505,857.35**	**1,620,599.13**	**1,620,599.13**	**1,620,599.13**
Pending Stop Loss Reimbursement													**1,620,599.13**
2016 Claims Paid 2017 (Run-in)	*49,255.49*												*0.00*
													0.00

*Health plan premiums include department contributions plus Cobra and retiree payments
**Administrative expense includes Stop Loss Premium
***Reimbursements from Stop Loss Carrier included in Health Claims

Stop Loss Reimbursement

2017 (to date)	211,277.00
2016	196,849.25
2015	253,683.41
2014	61,725.94
2013	322,332.96
2012	569,399.36
2011	493,715.08
2010	393,817.50
2009	114,486.16
2008	154,024.89
2007	37,900.83
2006	51,938.00
2005	94,605.00

TIF 6 Summary **Through December 10, 2017**

			To Date Revenue Less Expense	
Oct 2014	G.O. Community Development Bond	5,574,758.90		
	Projects	(5,112,977.65)	4,963,881.43	(149,096.22)
	Capitalized Interest	(461,781.25)	461,781.25	0.00
	Total	0.00		(149,096.22)
				149,096.22

Project Costs

2014	373,018.37
2015	87,980.17
2016	4,404,851.74
2017	251,425.55
Total Expense	**5,117,275.84**

Capitalized Interest Paid	**Cash on Hand**	Balance for 2018
169,319.79	215,100.45	103,732.86
184,712.50		
107,748.96		

Debt Schedule

Year	Principal 1-Mar	Interest Rate	Interest 1-Mar	Interest 1-Sep	Total		
					0.00		
2015			76,963.54	92,356.25	169,319.79		
2016			92,356.25	92,356.25	184,712.50		Paid by Fund
2017			92,356.25	92,356.25	184,712.50	107,748.96	76,963.54
2018			92,356.25	92,356.25	184,712.50		
2019			92,356.25	92,356.25	184,712.50		
2020	150,000.00	3.00	92,356.25	90,106.25	332,462.50		
2021	150,000.00	3.00	90,106.25	87,856.25	327,962.50		
2022	280,000.00	3.00	87,856.25	83,656.25	451,512.50		
2023	280,000.00	4.00	83,656.25	78,056.25	441,712.50		
2024	330,000.00	4.00	78,056.25	71,456.25	479,512.50		
2025	380,000.00	4.00	71,456.25	63,856.25	515,312.50		
2026	380,000.00	4.00	63,856.25	56,256.25	500,112.50		
2027	405,000.00	3.00	56,256.25	50,181.25	511,437.50		
2028	415,000.00	3.00	50,181.25	43,956.25	509,137.50		
2029	425,000.00	3.00	43,956.25	37,581.25	506,537.50		
2030	435,000.00	3.25	37,581.25	30,512.50	503,093.75		
2031	440,000.00	3.25	30,512.50	23,362.50	493,875.00		
2032	440,000.00	3.50	23,362.50	15,662.50	479,025.00		
2033	440,000.00	3.50	15,662.50	7,962.50	463,625.00		
2034	455,000.00	3.50	7,962.50		462,962.50		
Total	**5,405,000.00**		**1,279,207.29**	**1,202,243.75**	**7,886,451.04**		

Increment

2016	1,168.00
2017	857.35
2018	
Total	**2,025.35**

Interest Earned

2014	1,122.83
2015	12,023.16
2016	15,627.07
2017	2,638.56
Total	**31,411.62**

Crushed Stone

2016	9,009.00
2017	110,948.44
Total Revenue	**153,394.41**

Contracts/Retainage Pending **111,367.59**

262,184.90	Reoffering Premium
(49,726.00)	Underwriters Discount
(42,700.00)	Issuance Costs
5,574,758.90	

VILLAGE OF GERMANTOWN IMPACT FEES 2017	Police 21 Impact	Fire 22 Impact	Library 23 Impact	Park & Rec 24 Impact	Water 50 Impact	Total
2017 Beginning Balance	63,913.65	16,569.23	8,402.45	148,722.92	163,633.03	401,241.28
Actual						
Revenues						
Through November 2017	40,011.01	63,159.44	46,927.00	122,912.00	144,651.52	417,660.97
Year to date Interest	590.94	146.40	151.88	1,522.68	2,153.57	4,565.47
TOTAL 2017 COLLECTIONS	**40,601.95**	**63,305.84**	**47,078.88**	**124,434.68**	**146,805.09**	**422,226.44**
CURRENT YEAR TO DATE BALANCE	**104,515.60**	**79,875.07**	**55,481.33**	**273,157.60**	**310,438.12**	**823,467.72**
Less 2017 Transfers	(60,000.00)	(9,000.00)	(3,000.00)	(60,000.00)	(52,094.97)	(184,094.97)
Current Balance after Transfers	**44,515.60**	**70,875.07**	**52,481.33**	**213,157.60**	**258,343.15**	**639,372.75**
2018 Pending Transfers	(30,000.00)	(30,000.00)	(30,000.00)	0.00	(52,081.67)	

Year to Date Collections Sewer Connection Fee:	**756,441.80**

	POLICE	FIRE	LIBRARY	RECREATION	WATER	SEWER CONNECTION
2017 Impact Fee Amounts	**$148.00**	**$171.00**	**$281.00**	**$736.00**	**$832.00**	
	$0.2809/$1000	$0.63549/$1000				**$3,932.00**
	Blding Cost	Blding Cost				
Satisloh 254-987					6,805.76	5,568.88
Wago 201-965					3,893.76	
Hilltop Highlands #88	148.00	171.00	281.00	736.00		3,932.00
Brookside Meadows Lot 51	148.00	171.00	281.00	736.00		3,932.00
Demlang L47 Blackstone	148.00	171.00	281.00	736.00	832.00	3,932.00
J Douglas Homes 163-999	148.00	171.00	281.00	736.00	832.00	
Brookside MHP L41, 42, 47, 48, 49, 50	888.00	1,026.00	1,686.00	4,416.00		23,592.00
JBJ Saxony 224992	5,180.00	5,985.00	9,835.00	25,760.00	29,120.00	137,620.00
Roskopf 163-989	148.00	171.00	281.00	736.00	0.00	0.00
ACS/WI Stamping 252-980	519.67	1,175.66				
J. Boehlke 243-995	148.00	171.00	281.00	736.00	832.00	
Xtreme Stainless 291-955					474.24	2,102.16
Brookside 55, 57, 67, 68, 69, 71, 72	1,036.00	1,197.00	1,967.00	5,152.00		27,524.00
Halen Homes 351-963	148.00	171.00	281.00	736.00	832.00	3,932.00
Drott/Kempke 112-405	148.00	171.00	281.00	736.00		
Fairway Knoll 214-988 (92)	13,616.00	15,732.00	25,852.00	67,712.00	76,544.00	361,744.00
Fairway Knoll 13.68 Rec's	3,792.15	8,579.12			11,381.76	53,789.76
Joe Weyer 351-961	148.00	171.00	281.00	736.00	832.00	3,932.00
Complete Office 213-988	337.08	762.59				
Brookside Lot 44, 70, 73	444.00	513.00	843.00	2,208.00		11,796.00
Pressley 131-959	148.00	171.00	281.00	736.00		
Brookside Lot 74, 75, 76, 77, 78, 79, 80	1,036.00	1,197.00	1,967.00	5,152.00		27,524.00
43, 56, 81, 82, 83, 84, 85	1,036.00	1,197.00	1,967.00	5,152.00		27,524.00
Germantown High School	10,646.11	24,085.07			12,272.00	57,997.00
TOTAL COLLECTED 2017	**40,011.01**	**63,159.44**	**46,927.00**	**122,912.00**	**144,651.52**	**756,441.80**
Exependiture Date	**2017** *Pending Construction*	**current**	**current**	**current**	**current *****	**No spend-down limit**

***** Use for Well #11 Costs & Debt Service**

Sewer Connection Fee change - increase 3.25 % yearly -
Water Impact Fee change effective 1/2/08

Sewer Connection Fee History	
2016	70,486.08
2015	206,351.35
2014	312,544.81
2013	92,070.60
2012	136,996.86
2011	41,219.38
2010	17,872.81
2009	35,774.10
2008	129,254.67
2007	378,319.14
2006	105,826.50
2005	199,238.12
	1,655,468.34

DATE: 11/22/17
TIME: 12:35:51
ID: AP213000.WOW

VILLAGE OF GERMANTOWN
DISTRIBUTION JOURNAL # AP-112517

KJ 11/22/17

F-YR: 17

JOURNAL DATE: 11/25/17 ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
01	10-100-130-5220	ACCOUNTS RECEIVABLE-AMBULANC	91990	11162017	L KNOX REFUND	5.40	
02	10-100-130-5220	ACCOUNTS RECEIVABLE-AMBULANC	94375	11222017	SECURE HORIZONS-UHC-DIRECT	184.19	
03	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	18783	118161	RUEKERT & MIELKE GIS DATA MA	500.00	
04	10-100-150-7000	DUE FROM/TO VILLAGE HEALTH P	15650	608695	OPTUM RX CLAIM COST	5,252.90	
05	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	03559	187567	COMPLETE OFFICE SUPPLIES	92.70	
06	10-200-210-1000	ACCOUNTS PAYABLE	06029	11142017	FAHRNER ASPHALT 2016 SEAT CO	19,299.11	
07	10-200-210-5332	AFLAC DEDUCTION-TAX DEFERRED	01249	008572	AFLAC ACCT BT767 DEFERRED	444.69	
08	10-200-210-5332	AFLAC DEDUCTION-TAX DEFERRED	01249	112442	AFLAC ACCT BT458 DEFERRED	865.82	
09	10-200-210-5333	AFLAC DEDUCTION-TAXABLE	01249	008572	AFLAC ACCT BT767 TAXABLE	358.26	
10	10-200-210-5333	AFLAC DEDUCTION-TAXABLE	01249	112442	AFLAC ACCT BT458 TAXABLE	736.86	
11	10-200-230-1785	DEPOSIT - MCB INVEST/SAXONY	91984	11142017	MCB INV CR REDUCTN SAXONY VL	155,151.11	
12	10-200-240-3300	DOG LICENSES DUE COUNTY	23050	11142017	WASH CTY TREAS 2017 DOG LIC	369.50	
13	10-200-260-8000	PARK & RECREATION DEFERRED R	91985	246801	M GROSEL REC REFUND	46.00	
14	10-200-260-8000	PARK & RECREATION DEFERRED R	91986	246838	D FOSCATO REC REFUND	99.00	
15	10-200-260-8000	PARK & RECREATION DEFERRED R	91987	247023	K ADAMS REC REFUND	90.00	
16	10-200-260-8000	PARK & RECREATION DEFERRED R	91988	247022	C SEBIE REC REFUND	30.00	
17	10-200-260-8000	PARK & RECREATION DEFERRED R	91989	247407	M PARMENTER REC REFUND	30.00	
18	10-200-260-8000	PARK & RECREATION DEFERRED R	91993	247192	K BRANDNER REC REFUND	63.75	
19	10-410-411-1400	MOBILE HOME TAXES	07197	11172017	GTOWN JT SCHL MOBILE HOME OC	5,478.85	
20	10-511-530-3210	LEGISLATIVE MONTHLY EXPENSE	26019	11142017	A ZABEL MONTHLY EXPENSE NOV	80.00	
21	10-511-530-4100	LEGAL SERVICES	22710	11173	VON BRIESEN LEGAL SVCS	318.50	
22	10-512-530-6110	WELLNESS - EMPLOYEE REIMBURS	25037	OCT170807	YMCA OF GREATER WAUK WELLNES	17.00	
23	10-512-530-7800	TRAVEL	11646	11102017	S KREKLOW TRAVEL	82.39	
24	10-513-570-8100	MISCELLANEOUS EQUIPMENT	19173	18396	SCHULTZ-BERNSTEIN PC SUPPORT	130.00	
25	10-513-570-8100	MISCELLANEOUS EQUIPMENT	19173	18397	SCHULTZ-BERNSTEIN PC SUPPORT	130.00	
26	10-513-570-8100	MISCELLANEOUS EQUIPMENT	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	130.00	
27	10-514-530-3100	GENERAL SUPPLIES & EXPENSES	04336	186545	DIAMOND BUS CHECKS - GEN FUN	249.56	
28	10-514-530-3200	OFFICE SUPPLIES	03559	188669	COMPLETE OFFICE SUPPLIES	40.80	
29	10-517-530-7400	HARDWARE, SUPPORT & SERVICE	19173	18396	SCHULTZ-BERNSTEIN PC SUPPORT	477.50	
30	10-517-530-7400	HARDWARE, SUPPORT & SERVICE	19173	18397	SCHULTZ-BERNSTEIN PC SUPPORT	607.50	
31	10-517-530-7400	HARDWARE, SUPPORT & SERVICE	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	1,160.00	
32	10-518-530-3200	OFFICE SUPPLIES	03559	187567	COMPLETE OFFICE SUPPLIES	12.72	
33	10-518-530-7100	HEAT, LIGHT, & POWER	23723	11142017	WE ENERGIES 1447-646-032 ELE	615.47	
34	10-518-530-7100	HEAT, LIGHT, & POWER	23723	11142017	WE ENERGIES 1447-646-032 GAS	324.36	
35	10-518-530-7100	HEAT, LIGHT, & POWER	23723	11142017	WE ENERGIES 3803-261-380 GAS	748.39	
36	10-518-530-7100	HEAT, LIGHT, & POWER	23723	11142017	WE ENERGIES 5861-515-714 ELE	425.48	
37	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	02146	2356523	BATZNER PEST CONTROL	300.00	
38	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	20355	715401701110417	TIME WARNER ACCT 715401701	98.75	

JOURNAL DATE: 11/25/17 ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
39	10-519-530-3200	OFFICE SUPPLIES	13207	26549	MENARDS ACCT 31730252	31.96	
40	10-519-530-3500	CUSTODIAL SUPPLIES	14035	S2252407.001	NASSCO CLEANING SUPPLIES	2,159.29	
41	10-519-530-3500	CUSTODIAL SUPPLIES	14035	S2252569.001	NASSCO CREDIT		83.15
42	10-519-530-4400	CONTRACTED SERVICES - CLEANI	03424	77423	CLEAN POWER CLEANING SVC NOV	8,628.00	
43	10-519-530-5210	MAINT & REPAIR -VILL HALL BL	17771	156	QUALITY IRRIGATION VLG HALL	200.00	
44	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	07579	9734	GOSCHEY MECH SERVER RM P.D.	469.00	
45	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	13207	26239	MENARDS ACCT 31730252	21.36	
46	10-519-530-5400	EQUIPMENT REPAIR & MAINTENAN	13205	41081	MEQUON VACUUM RICCAR	459.00	
47	10-519-530-5400	EQUIPMENT REPAIR & MAINTENAN	13205	K737699	MEQUON VACUUM REPAIR RICCAR	68.70	
48	10-519-530-5400	EQUIPMENT REPAIR & MAINTENAN	13205	K737700	MEQUON VACUUM TUNE UP RICCAR	44.90	
49	10-519-570-8251	MAJOR REPAIRS - LIBRARY	02087	P81870-01	BATTERIES PLS P.D. ANNEX	3,464.37	
50	10-521-530-3200	OFFICE SUPPLIES	17355	2245964	QUILL CORP SUPPLIES	101.99	
51	10-521-530-3200	OFFICE SUPPLIES	17355	2266378	QUILL CORP SUPPLIES	169.99	
52	10-521-530-3200	OFFICE SUPPLIES	17355	2324416	QUILL CORP SUPPLIES	136.22	
53	10-521-530-3810	UNIFORM ALLOWANCE	12047	254778	LARK UNIFORM OUTFITTERS P.D.	239.85	
54	10-521-530-3820	PROTECTIVE SUPPLIES & EXPENS	02786	0152328-IN	BLDRS HARDWARE P.D. FRAME	928.00	
55	10-521-530-4110	LEGAL COUNSEL-PERSONNEL	22710	11173	VON BRIESEN LEGAL SVCS	245.00	
56	10-521-530-4130	OTHER COURT COSTS	19041	200035971500	ST JOSEPH'S COMM HOSP17-0168	33.00	
57	10-521-530-5200	BUILDING & GROUNDS MAINTENAN	02786	0152328-IN	BLDRS HARDWARE P.D. DOOR	1,000.00	
58	10-521-530-5410	OFFICE EQUIP-REPAIR & MAINT	08084	229595	H&S PROTECTION CABLE & READE	618.00	
59	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	03106	131321	CAR WASH PARTNERS OCTOBER	125.00	
60	10-521-530-7200	TELEPHONE	01789	414Z456338	AT&T ACCT 414 Z45-6338 852 5	96.73	
61	10-521-530-7300	INSURANCE & BONDS	12082	11032017	LAW HEALTH INS VEBA NOVEMBER	210.00	
62	10-521-530-7450	COMPUTER SOFTWARE SUPPORT	08084	229595	H&S PROTECTION SOFTWARE SUPP	731.00	
63	10-521-530-7450	COMPUTER SOFTWARE SUPPORT	19173	18396	SCHULTZ-BERNSTEIN PC SUPPORT	455.00	
64	10-521-530-7450	COMPUTER SOFTWARE SUPPORT	19173	18397	SCHULTZ-BERNSTEIN PC SUPPORT	1,560.00	
65	10-521-530-7450	COMPUTER SOFTWARE SUPPORT	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	1,170.00	
66	10-522-530-3140	INSPECTION/FIRE ED SUPPLY &	02102	615178	BARTZ DISPLAYS INC F.D.	49.64	
67	10-522-530-3200	OFFICE SUPPLIES	04362	21698	DIGITAL EDGE NOTECARDS/BOOK	40.00	
68	10-522-530-3300	COPY MACHINE	05849	4832008	EVERBANK COMM FIN COPY MACH	238.86	
69	10-522-530-3810	UNIFORMS	19623	4461	SPARKS CONSTR TSHIRTS F.D.	292.00	
70	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	01593	9948696634	AIRGAS USA OXYGEN	147.00	
71	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	02562	82683608	BOUND TREE MEDICAL SUPPLIES	659.12	
72	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	19805	176633	SUPERIOR CHEM SUPPLIES	93.75	
73	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	195.00	
74	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	07183	136162	GENERAL FIRE EQT F.D.	237.75	
75	10-522-530-7200	TELEPHONE	22346	9795447526	VERIZON ACCT 486047526-00001	418.65	
76	10-522-530-7210	COMMUNICATIONS	20355	11082017	TIME WARNER ACCT 064655601	13.27	

JOURNAL DATE: 11/25/17 ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
77	10-522-530-7210	COMMUNICATIONS	20355	702686001110817	TIME WARNER ACCT 702686001	299.00	
78	10-522-530-7210	COMMUNICATIONS	20355	714657801111217	TIME WARNER ACCT 714657801	360.00	
79	10-522-530-7210	COMMUNICATIONS	20355	714661701110617	TIME WARNER ACCT 714661701	360.00	
80	10-522-530-7720	FIRE TRAINING, SEMINAR, & TR	91870	08142017	J DETTMERING CFO CANDIDATE F	375.00	
81	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	13352	54119	MATC 1426773 WELNAK EXAM FEE	125.00	
82	10-524-530-7800	TRAVEL	07870	11132017	M GUTTMANN TRAVEL	89.88	
83	10-541-530-3200	OFFICE SUPPLIES	02087	P132475	BATTERIES PLS	26.95	
84	10-541-530-3200	OFFICE SUPPLIES	03559	188669	COMPLETE OFFICE SUPPLIES	90.97	
85	10-541-530-4300	CONTRACTED SERVICE-ENGINEERI	18783	118161	RUEKERT & MIELKE GIS DATA MA	62.50	
86	10-541-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18397	SCHULTZ-BERNSTEIN PC SUPPORT	97.50	
87	10-541-570-8200	DOT DONGES BAY PAYBACK	23747	11142017	WI DEPT TRANS PROJ 2712-00-0	9,038.73	
88	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	20355	715401701110417	TIME WARNER ACCT 715401701	98.75	
89	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	23723	11142017	WE ENERGIES 3857-873-363 ELE	80.93	
90	10-542-530-3200	BEAUTIFICATION/OTHER SUPPLIE	13207	26409	MENARDS ACCT 31730252	15.11	
91	10-542-530-3200	BEAUTIFICATION/OTHER SUPPLIE	13207	26535	MENARDS ACCT 31730252	85.95	
92	10-542-530-3200	BEAUTIFICATION/OTHER SUPPLIE	13207	26544	MENARDS ACCT 31730252	66.74	
93	10-542-530-3505	ASPHALT PAVING	08477	5709	HILLTOP ASPHALT BEECH DRIVE	2,765.00	
94	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	04452	171 0 64901	DIGGERS HOTLINE ID 64901	153.89	
95	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	06426	PSI151205	FIRST AYD CORP HOT ROD GLOVE	96.83	
96	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	12048	1171836	LANNON STONE CREDIT		2,492.10
97	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13543	1173759	MORAINE DEV IMPORTED FILL	103.00	
98	10-542-530-3530	SNOW & ICE-MATERIAL & SUPPLY	03689	109302	COMPASS MINERALS SALT	17,538.12	
99	10-542-530-3530	SNOW & ICE-MATERIAL & SUPPLY	03689	111599	COMPASS MINERALS SALT	1,363.38	
100	10-542-530-3540	STREET SIGNS & MARKINGS-MAT	02087	P114549	BATTERIES PLS	98.97	
101	10-542-530-3540	STREET SIGNS & MARKINGS-MAT	23044	5947	WASH CTY HWY COMM14400.12201	27,114.02	
102	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	11142017	WE ENERGIES 1060-857-482 ELE	113.48	
103	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	11142017	WE ENERGIES 1060-857-482 GAS	29.35	
104	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	11142017	WE ENERGIES 2296-678-336 ELE	15.17	
105	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	11142017	WE ENERGIES 7889-059-471 GAS	82.12	
106	10-542-530-3700	GAS & OIL	23816	712165	WOLF & SONS ACCT 9292-2	1,806.11	
107	10-542-530-4100	PRIVATIZED SERVICES	18783	118161	RUEKERT & MIELKE GIS DATA MA	1,003.00	
108	10-542-530-4100	PRIVATIZED SERVICES	18783	119373	RUEKERT & MIELKE GIS DATA MA	75.50	
109	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	01770	435894	AUTO BRAKE CLUTCH HWY STOCK	438.00	
110	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06321	16992	BOB FISH GMC HWY 422	35.68	
111	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	10004	W33335	JFTCO PARTS FOR CASE LOADER	3,420.00	
112	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12033	3040924	LAKESIDE INTL HWY EQT 469	1,210.42	
113	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12033	CM3055322P	LAKESIDE INTL CREDIT		63.84
114	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12130	9305354235	LAWSON PRODUCTS HWY STOCK	32.29	

JOURNAL DATE: 11/25/17 ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
115	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12510	T24077	J.LOCHEN CO KIT COUPLER	488.15	
116	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13019	220477	MIDWEST METAL HWY STOCK	136.48	
117	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	26459	MENARDS ACCT 31730252	51.64	
118	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13249	262250472112/14	MANAGER PLUS SOFTWARE AGRMNT	1,428.00	
119	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	16518	430061872	POMP'S TIRE SVC REPAIR FORKL	65.00	
120	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	16554	IN200-1014697	PRECISE MMM SOFTWARE MAINT	260.00	
121	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18394	SCHULTZ-BERNSTEIN PC SUPPORT	564.45	
122	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	130.00	
123	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	19797	1442	STERN ENT SKID STEER BOX PL	2,950.00	
124	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	20688	R207007072:01	TRUCK COUNTRY WINDSHIELD	338.00	
125	10-542-530-5420	EQUIPMENT RENTAL	09544	07-7006430	INTERSTATE BILLING ACCT 6906	82.50	
126	10-542-530-7120	STREET LIGHTING	07596	9300937749	GRAYBAR LIGHTING MATERIALS	42.96	
127	10-542-530-7120	STREET LIGHTING	23723	11072017	WE ENERGIES 3403-063-037 ELE	228.04	
128	10-542-530-7120	STREET LIGHTING	23723	11072017	WE ENERGIES 4089-987-346 ELE	106.21	
129	10-542-530-7120	STREET LIGHTING	23723	11072017	WE ENERGIES 8877-064-543 ELE	162.55	
130	10-542-530-7120	STREET LIGHTING	23723	11072017	WE ENERGIES 9230-645-243 ELE	55.25	
131	10-542-530-7120	STREET LIGHTING	23723	11142017	WE ENERGIES 1839-794-821 ELE	51.61	
132	10-542-530-7120	STREET LIGHTING	23723	11142017	WE ENERGIES 3032-822-864 ELE	87.53	
133	10-542-530-7120	STREET LIGHTING	23723	11142017	WE ENERGIES 5644-542-286 ELE	66.90	
134	10-542-530-7120	STREET LIGHTING	23723	11142017	WE ENERGIES 6495-591-561 ELE	98.49	
135	10-542-570-8100	MISCELLANEOUS EQUIPMENT	08477	5709	HILLTOP ASPHALT BEECH DRIVE	4,820.00	
136	10-542-570-8100	MISCELLANEOUS EQUIPMENT	19173	18397	SCHULTZ-BERNSTEIN PC SUPPORT	65.00	
137	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	03686	438220	COMPUTER EXPL MOVING W/LEGOS	476.00	
138	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	03686	438221	COMPUTER EXPL MOVING W/LEGOS	420.00	
139	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	03686	438222	COMPUTER EXPL BRICKS & MORE	532.00	
140	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	03686	438223	COMPUTER EXPL MOVING W/LEGOS	504.00	
141	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04348	W29849890101	DISCOUNT SCHOOL SUPPLY	108.82	
142	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04851	65897VV	DUNNS BUCKETEERS T'S	1,279.25	
143	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05022	11142017	RICHARD EBELING VB OFFL 11/1	42.00	
144	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	11212	119	KETTLE MORAINE FSC SESSION 2	160.00	
145	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	12114	11202017	L LAUTERS FALL YOUTH POMS	806.59	
146	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13085	11102017	J MASON V.B. OFFICIAL 10/26	61.50	
147	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13140	11503	MAD SCIENCE OF MILW CAMP	507.00	
148	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18032	11132017	K RANDERWALA ACRYLIC PAINTIN	645.00	
149	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18307	11142017	B RINNEMAKI V/B OFFL 11/13	46.00	
150	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	19912	11102017	SURVIVE ALIVE HOUSE PROGRAM	60.00	
151	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	20327	11152017	J THOMPSON MUSIC FUN	435.48	
152	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23078	11142017	R WATTS V/B OFFL 11/13	79.50	

JOURNAL DATE: 11/25/17 ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
153	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23118	11202017	WENDLAND LANDSCP PATIO PLANT	450.00	
154	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	95799	11202017	N FRASER PIXIES/DUST & SPARK	752.60	
155	10-552-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18396	SCHULTZ-BERNSTEIN PC SUPPORT	97.50	
156	10-552-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18401	SCHULTZ-BERNSTEIN COMPUTERS	1,356.85	
157	10-552-530-7200	TELEPHONE	21480	0218236859	U.S.CELLULAR ACCT 211953645	146.24	
158	10-552-530-7600	PRINTING & PUBLISHING	10131	6137	JENNIFER CREATIVE 2018 GUIDE	1,200.00	
159	10-552-530-7700	TRAINING & SEMINARS	23823	111017	WPRA PATTI HEINEN TRAINING	325.00	
160	10-552-530-7700	TRAINING & SEMINARS	23823	11102017	WPRA KATIE RODGER TRAINING	325.00	
161	10-552-530-7800	TRAVEL	08207	11102017	P HEINEN TRAVEL	121.00	
162	10-552-530-7800	TRAVEL	18527	11102017	K RODGER TRAVEL	215.05	
163	10-552-530-7800	TRAVEL	19128	11102017	M SCHROEDER TRAVEL	80.00	
164	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	17771	156	QUALITY IRRIGATION WINTERIZA	427.76	
165	10-553-530-5290	STREET TREE MAINTENANCE	03234	10262017	CENTURY LANDSCAPING PROJ #17	40,922.81	
166	10-553-530-5290	STREET TREE MAINTENANCE	23036	35761	WACHTEL TREE CONSULTATION SV	2,660.00	
167	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	05290	235111	EGELHOFF BLADES LAWN MOWERS	357.12	
168	10-553-530-7120	POWER AND LIGHTING	23723	11072017	WE ENERGIES 2066-279-232 ELE	21.14	
169	10-553-530-7120	POWER AND LIGHTING	23723	11072017	WE ENERGIES 7458-505-084 ELE	21.14	
170	10-553-530-7120	POWER AND LIGHTING	23723	11142017	WE ENERGIES 6615-518-320 ELE	204.65	
171	10-554-530-3800	SENIOR PROGRAM EXPENSE	06273	11162017	M FIEGEL SUPPLIES SR CTR	60.63	
172	10-554-530-3800	SENIOR PROGRAM EXPENSE	06321	9510	BOB FISH CHRISTMAS HOUSE TRI	159.00	
173	10-554-530-3800	SENIOR PROGRAM EXPENSE	91991	11162017	G CROSS 12/28 ENTERTAIN BRUN	150.00	
174	10-554-530-3810	SENIOR TRIPS EXPENSE	91992	11162017	WEST BEND COLUMNS TICKETS	260.00	
175	10-554-530-5400	EQUIPMENT REPAIR & MAINTENAN	04131	56881046	DE LAGE LANDEN ACCT 731034	63.25	
176	10-554-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18396	SCHULTZ-BERNSTEIN PC SUPPORT	65.00	
177	10-554-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18398	SCHULTZ-BERNSTEIN PC SUPPORT	378.85	
178	10-554-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	130.00	
179	10-563-530-7700	TRAINING & SEMINARS	01534	051191-17101	APA MEMBERSHIP	485.00	
180	10-567-530-3950	HISTORICAL SOCIETY	23723	11142017	WE ENERGIES 1452-915-544 ELE	179.58	
181	10-567-530-3950	HISTORICAL SOCIETY	23723	11142017	WE ENERGIES 1665-423-602 GAS	57.73	
182	10-567-530-3950	HISTORICAL SOCIETY	23723	11142017	WE ENERGIES 1833-325-117 ELE	51.08	
183	10-567-530-3950	HISTORICAL SOCIETY	23723	11142017	WE ENERGIES 1833-325-117 GAS	36.89	
184	10-567-530-3950	HISTORICAL SOCIETY	23723	11142017	WE ENERGIES 1836-289-832 GAS	38.77	
185	10-567-530-3950	HISTORICAL SOCIETY	23723	11142017	WE ENERGIES 7053-131-273 ELE	28.71	
186	10-567-530-3950	HISTORICAL SOCIETY	23723	11152017	WE ENERGIES 5234-815-890 ELE	99.97	
187	10-100-110-1001	GENERAL CASH US BANK			ACCOUNTS PAYABLE OFFSET		357,296.43

RECREATION FACILITY FEES FUND

JOURNAL DATE: 11/25/17 ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
RECREATION FACILITY FEES FUND							
188	16-567-530-3100	FACILITY FEES EXP - VILLAGE	20355	706280901110817	TIME WARNER ACCT 706280901	99.99	
189	16-100-150-1000	DUE TO / DUE FROM GENERAL FU			ACCOUNTS PAYABLE OFFSET		99.99
CAPITAL PROJECTS FUND							
190	40-541-570-8892	STORMWATER RELAY	06252	0234031	FERGUSON WTRWKS HAPPY HOLLOW	6,069.62	
191	40-541-570-8892	STORMWATER RELAY	06252	0234032	FERGUSON WTRWKS HAPPY HOLLOW	3,840.32	
192	40-541-570-8892	STORMWATER RELAY	06252	0234032-1	FERGUSON WTRWKS HAPPY HOLLOW	13,183.80	
193	40-541-570-8892	STORMWATER RELAY	06252	0236346	FERGUSON WATERWKS MATERIALS	51.20	
194	40-541-570-8892	STORMWATER RELAY	06252	0236357	FERGUSON WATERWKS MATERIALS	303.49	
195	40-541-570-8892	STORMWATER RELAY	12048	1173615	LANNON STONE DITCHING PROJ	2,949.75	
196	40-541-570-8892	STORMWATER RELAY	13207	26178	MENARDS ACCT 31730252	26.94	
197	40-542-570-8850	STREET IMPROVEMENTS	13207	26475	MENARDS ACCT 31730252	41.20	
198	40-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		26,466.32
T.I.F.#6 CAPITAL PROJECTS FUND							
199	46-571-530-4300	CONTRACTED SERVICES-ENGINEER	18783	119677	RUEKERT & MIELKE GIS DATA MA	539.48	
200	46-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		539.48
WATER UTILITY							
201	50-711-530-6030	OP SUPPLIES - MISC EXPENSE	20355	715401701110417	TIME WARNER ACCT 715401701	98.75	
202	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	04452	171 0 64901	DIGGERS HOTLINE ID 64901	153.90	
203	50-712-530-6110	SUPPLIES MAINT OF STRUCT & I	18783	119373	RUEKERT & MIELKE GIS DATA MA	1,090.95	
204	50-712-530-6110	SUPPLIES MAINT OF STRUCT & I	18783	121037	RUEKERT & MIELKE SCADA SVC	211.25	
205	50-712-530-6110	SUPPLIES MAINT OF STRUCT & I	18783	121038	RUEKERT & MIELKE SCADA SVC	2,175.68	
206	50-721-530-6220	ELECTRICAL EXPENSE	23723	11072017	WE ENERGIES 0213-446-452 ELE	511.76	
207	50-721-530-6220	ELECTRICAL EXPENSE	23723	11072017	WE ENERGIES 0213-446-452 GAS	10.13	
208	50-722-530-6310	MAINT SUPPLIES STRUC & IMP	16732	1674	PRO VIEW OUTDOOR BROAD LEAF	360.00	
209	50-731-530-6420	OPERATION EXPENSE	14723	324763	NORTHERN LAKE SVC BACTERIA	90.00	
210	50-731-530-6420	OPERATION EXPENSE	14723	324869	NORTHERN LAKE SVC BACTERIA	18.00	
211	50-731-530-6420	OPERATION EXPENSE	23864	523830	WI STATE LAB HYGIENE 6004858	25.00	
212	50-732-530-6510	MAINT SUPPLIES STRUC & IMPR	07599	9608956158	GRAINGER DRYER MAINT KITS	280.18	
213	50-732-530-6510	MAINT SUPPLIES STRUC & IMPR	21391	411262	USA BLUEBOOK 859536 FAN	22.12	
214	50-741-530-6600	SUPPLIES SUPERVISION AND ENG	18783	119677	RUEKERT & MIELKE GIS DATA MA	1,643.68	
215	50-741-530-6600	SUPPLIES SUPERVISION AND ENG	18783	121035	RUEKERT & MIELKE GIS SVCS	1,000.00	
216	50-741-530-6600	SUPPLIES SUPERVISION AND ENG	19173	18400	SCHULTZ-BERNSTEIN PC SUPPORT	130.00	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
WATER UTILITY							
217	50-742-530-6730	MAINT OF TRANS & DIST MAINS	03700	I045642	CORE & MAIN STOCK	1,914.75	
218	50-742-530-6730	MAINT OF TRANS & DIST MAINS	06252	0236382	FERGUSON WATERWKS MATERIALS	302.10	
219	50-742-530-6750	MAINT SUPPLIES SERVICES	12350	L39738	LINCOLN CONTR DOUBLE LED LIG	1,111.04	
220	50-742-530-6750	MAINT SUPPLIES SERVICES	20575	10182017	DF TOMASINI DFT2007-60 PILGR	5,718.50	
221	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	03559	183409	COMPLETE OFFICE SUPPLIES	1.58	
222	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	03559	184475	COMPLETE OFFICE CREDIT		2.31
223	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	03559	188669	COMPLETE OFFICE SUPPLIES	32.36	
224	50-761-530-9210	OFFICE SUPPLIES & CENTREX PH	04336	186545	DIAMOND BUS CHECKS - GEN FUN	249.57	
225	50-761-530-9220	LEGISLATIVE EXPENSE	26019	11142017	A ZABEL MONTHLY EXPENSE NOV	10.00	
226	50-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		17,158.99
SEWER UTILITY							
227	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	11072017	WE ENERGIES 0403-205-434 ELE	403.42	
228	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	11072017	WE ENERGIES 0890-433-824 ELE	116.97	
229	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	11072017	WE ENERGIES 3225-601-948 GAS	23.24	
230	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	11072017	WE ENERGIES 3856-019-016 ELE	268.54	
231	60-820-530-8271	OTHER OPERATING SUPPLIES & E	20355	715401701110417	TIME WARNER ACCT 715401701	98.75	
232	60-830-530-8313	COLLECTION SYSTEM MATERIALS	22410	28971	VISU-SEWER MAIN ST SHORT LIN	1,500.00	
233	60-830-530-8323	LIFT STATIONS MATERIALS & EX	10004	C 106076	JFTCO INC BATTERY	265.89	
234	60-840-530-8404	OTHER SUPPLIES & EXPENSES	03559	188669	COMPLETE OFFICE SUPPLIES	32.36	
235	60-850-530-8510	OFFICE SUPPLIES & EXPENSES	04336	186545	DIAMOND BUS CHECKS - GEN FUN	249.56	
236	60-850-530-8512	LEGISLATIVE MONTHLY EXPENSE	26019	11142017	A ZABEL MONTHLY EXPENSE NOV	10.00	
237	60-850-530-8520	OUTSIDE SERVICES-GENERAL	18783	119677	RUEKERT & MIELKE GIS DATA MA	729.79	
238	60-850-530-8520	OUTSIDE SERVICES-GENERAL	18783	121037	RUEKERT & MIELKE SCADA SVC	211.25	
239	60-850-530-8524	OUTSIDE SERVICES-DIGGERS HOT	04452	171 0 64901	DIGGERS HOTLINE ID 64901	153.89	
240	60-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		4,063.66
INTERFUND SUMMARY							
241	10-100-150-1600	DUE FROM/TO FACILTY FEE FD			ACCTS PAYABLE INTERFUND OFFS	99.99	
242	10-100-150-4000	DUE FROM/TO CAPITAL PROJ FUN			ACCTS PAYABLE INTERFUND OFFS	26,466.32	
243	10-100-150-4600	DUE FROM/TO TIF #6 FUND			ACCTS PAYABLE INTERFUND OFFS	539.48	
244	10-100-150-5000	DUE FROM/TO WATER UTILITY			ACCTS PAYABLE INTERFUND OFFS	17,158.99	
245	10-100-150-6000	DUE FROM/TO SEWER UTILITY			ACCTS PAYABLE INTERFUND OFFS	4,063.66	
246	10-100-110-1001	GENERAL CASH US BANK			ACCTS PAYABLE INTERFUND OFFS		48,328.44
					TOTALS:	456,594.71	456,594.71

VILLAGE OF GERMANTOWN
DISTRIBUTION JOURNAL # AP-121017

K 12/7/17

JOURNAL DATE: 12/10/17 ACCOUNTING PERIOD: 12

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
01	10-100-150-7000	DUE FROM/TO VILLAGE HEALTH P	15650	611939	OPTUM RX CLAIM COST	6,389.79	
02	10-100-150-7000	DUE FROM/TO VILLAGE HEALTH P	15650	611940	OPTUM RX CLAIM FEE	3.50	
03	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	03559	203007	COMPLETE OFFICE SUPPLIES	80.14	
04	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	15504	AR41424	OFFICE COPYING EQT 9822-01	120.98	
05	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	15504	AR41425	OFFICE COPYING EQT 9823-01	9.66	
06	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	15504	AR41426	OFFICE COPYING EQT 9824-01	13.01	
07	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	15504	AR41427	OFFICE COPYING EQT 9825-01	50.62	
08	10-200-210-5310	LIFE INSURANCE DEDUCTIONS	19264	12072017	SECURIAN FIN LIFE SPOUSE&DEP	120.75	
09	10-200-210-5310	LIFE INSURANCE DEDUCTIONS	19264	12072017	SECURIAN FIN LIFE INS ADDL L	505.51	
10	10-200-210-5310	LIFE INSURANCE DEDUCTIONS	19264	12072017	SECURIAN FIN LIFE SUPPLEMENT	565.26	
11	10-200-210-5330	HEALTH INSURANCE DEDUCTION	07212	12012017	VLG GTOWN HLTH EMPLY SHARE D	15,000.84	
12	10-200-210-5330	HEALTH INSURANCE DEDUCTION	07212	12012017	VLG GTOWN HLTH EMPL SHR CRED		213.97
13	10-200-260-8000	PARK & RECREATION DEFERRED R	91999	248076	K TYLICKI REC REFUND	62.25	
14	10-200-260-8000	PARK & RECREATION DEFERRED R	92000	248147	L KOGLIN REC REFUND	30.00	
15	10-200-260-8000	PARK & RECREATION DEFERRED R	95888	247970	H IVANOV REC REFUND	30.00	
16	10-460-462-2220	AMBULANCE FEES	20329	4293	3 RIVERS BILLING NOVEMBER EM	2,669.02	
17	10-460-462-2220	AMBULANCE FEES	96714	209-17-989	TOWN OF LISBON FIRE DEPT EMS	200.00	
18	10-480-489-9900	MISCELLANEOUS REVENUES	05652	11302017	EQUALRIGHTS CHILD LABOR PERM	75.00	
19	10-512-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH ADM DECEMBER	975.00	
20	10-512-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL ADM DECEMBER	63.87	
21	10-512-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	24.71	
22	10-512-530-6110	WELLNESS - EMPLOYEE REIMBURS	11230	12012017	KETTLE MORAINE YMCA WELLNESS	51.00	
23	10-512-530-6110	WELLNESS - EMPLOYEE REIMBURS	25036	8204NOV	YMCA OF METRO MILW WELLNESS	17.00	
24	10-512-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	8.33	
25	10-512-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	15.00	
26	10-513-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH CLERK DECEMBE	2,675.00	
27	10-513-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL CLERK DECEMB	179.75	
28	10-513-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	12.14	
29	10-513-530-3100	GENERAL SUPPLIES & EXPENSES	06715	00002672-00	FROEDTERT HEALTH DOT SCREEN	127.00	
30	10-513-530-3200	OFFICE SUPPLIES	05450	11282017	US BANK ADOBE ACROBAT CLERKS	13.72	
31	10-513-530-3200	OFFICE SUPPLIES	05450	11282017	US BANK MS OFFICE 11/13	42.24	
32	10-513-530-3200	OFFICE SUPPLIES	05450	11282017	US BANK ADOBE ACROBAT CLERKS	13.72	
33	10-513-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	20.83	
34	10-513-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	37.50	
35	10-513-530-7200	TELEPHONE	21480	0220110462	U.S.CELLULAR ACCT 928519239	1.25	
36	10-513-530-7200	TELEPHONE	21480	0220631575	U.S.CELLULAR ACCT 851873589	95.00	
37	10-514-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH TREAS DECEMBE	2,312.50	
38	10-514-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL TREAS DECEMB	153.75	

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GENERAL FUND							
39	10-514-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	56.05	
40	10-514-530-3100	GENERAL SUPPLIES & EXPENSES	02097	11282017	R BARAN REIMBURSE OVERDRAFT	35.00	
41	10-514-530-3200	OFFICE SUPPLIES	03559	198626	COMPLETE OFFICE SUPPLIES	40.80	
42	10-514-530-3200	OFFICE SUPPLIES	03559	198631	COMPLETE OFFICE TONER	67.54	
43	10-514-530-4200	ACCOUNTING & AUDITING	02141	BT1180456	BAKER TILLY VIRCHOW AUDIT	2,968.00	
44	10-514-530-5400	EQUIPMENT REPAIR & MAINTENAN	07615	71370	GRAPHIC EDGE TAX ENV RETURNS	637.00	
45	10-514-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	18.33	
46	10-514-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	33.00	
47	10-514-530-7800	TRAVEL	05450	11282017	US BANK INN ON WOODLAKE RATH	114.87	
48	10-515-530-4400	CONTRACTED SERVICES	01717	131078	ASSOCIATED APPRAISAL SERVICE	7,083.33	
49	10-517-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH DATA PROC DEC	600.00	
50	10-517-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL DATA PROC DE	39.37	
51	10-517-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	11.39	
52	10-517-530-3200	OFFICE SUPPLIES & FORMS	03559	198631	COMPLETE OFFICE TONER	33.77	
53	10-517-530-3200	OFFICE SUPPLIES & FORMS	07615	71370	GRAPHIC EDGE TAX BILL STUFFE	720.00	
54	10-517-530-5400	EQUIPMENT REPAIR & MAINTENAN	07615	71370	GRAPHIC EDGE TAX ENVELOPES	795.00	
55	10-517-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	7.50	
56	10-517-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	13.50	
57	10-518-530-3200	OFFICE SUPPLIES	03559	198626	COMPLETE OFFICE SUPPLIES	104.67	
58	10-518-530-3200	OFFICE SUPPLIES	03559	203007	COMPLETE OFFICE SUPPLIES	26.79	
59	10-518-530-3200	OFFICE SUPPLIES	07615	71370	GRAPHIC EDGE WINDOW ENVELOPE	258.00	
60	10-518-530-3400	POSTAGE	16381	3304935506	PITNEY BOWES ACCT 0012030687	468.00	
61	10-518-530-7100	HEAT, LIGHT, & POWER	23723	11212017	WE ENERGIES 1201-246-185 GAS	12.19	
62	10-518-530-7100	HEAT, LIGHT, & POWER	23723	11212017	WE ENERGIES 2837-673-759 GAS	401.81	
63	10-518-530-7100	HEAT, LIGHT, & POWER	23723	12042017	WE ENERGIES 4252-727-543 ELE	1,932.57	
64	10-518-530-7200	TELEPHONE	01789	2622538270	AT&T ACCT 262 253-8270 500 6	1,149.70	
65	10-518-530-7200	TELEPHONE	01789	26267721771	AT&T ACCT 262 677-2177 299 2	65.21	
66	10-518-530-7200	TELEPHONE	01789	262R5312341	AT&T ACCT 262 R53-1234 123 2	1,168.96	
67	10-518-530-7200	TELEPHONE	01791	11222017	AT&T INV 860531174-1	1.98	
68	10-519-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH BLDG&GRN DEC	2,502.12	
69	10-519-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL BLDG&GRN DEC	199.38	
70	10-519-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	45.36	
71	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	03121	336634-00	CARLIN SALES CORP SALT	699.72	
72	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	20355	702685501112817	TIME WARNER ACCT 702685501	90.49	
73	10-519-530-5210	MAINT & REPAIR -VILL HALL BL	05450	11282017	US BANK HEARTSMART 11/14	89.00	
74	10-519-530-5210	MAINT & REPAIR -VILL HALL BL	14214	12012017	NEU'S BLDG CTR ACCT 23009	16.68	
75	10-519-530-5215	MAINT & REPAIR - WOLF/BAST	05450	11282017	US BANK GALCO IND ELEC 11/10	37.26	
76	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	10007	1977	JB'S JANITORIAL BURNISH FLOO	100.00	

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GENERAL FUND							
77	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	26914	MENARDS ACCT 31730252	53.96	
78	10-519-530-5222	MAINT & REPAIR - FIRE STATIO	04619	25014	DOORMASTER FIRE STATION 1	1,026.00	
79	10-519-530-5222	MAINT & REPAIR - FIRE STATIO	10007	1977	JB'S JANITORIAL BURNISH FLOO	150.00	
80	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	07572	IN12098883	GORDON FLESCH 14E653 DPW	7.26	
81	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	10007	1977	JB'S JANITORIAL BURNISH FLOO	50.00	
82	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	13207	26926	MENARDS ACCT 31730252	31.95	
83	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	14214	12012017	NEU'S BLDG CTR ACCT 23009	293.02	
84	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	10007	1977	JB'S JANITORIAL BURNISH FLOO	50.00	
85	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	13207	26894	MENARDS ACCT 31730252	26.97	
86	10-519-530-5254	MAINT & REPAIR - SENIOR CTR	13207	27243	MENARDS ACCT 31730252	3.99	
87	10-519-530-7150	HEAT, LIGHT, POWER-FIRE CO B	23723	11212017	WE ENERGIES 8432-745-632 ELE	80.66	
88	10-519-530-7150	HEAT, LIGHT, POWER-FIRE CO B	23723	11212017	WE ENERGIES 9001-628-234 GAS	113.56	
89	10-519-570-8201	MAJOR REPAIRS - VILLAGE HALL	12340	0153661-IN	LIESENER SOILS	140.00	
90	10-519-570-8201	MAJOR REPAIRS - VILLAGE HALL	12340	0153764-IN	LIESENER SOILS	168.00	
91	10-519-570-8201	MAJOR REPAIRS - VILLAGE HALL	12340	0154521-IN	LIESENER SOILS VILLAGE HALL	336.00	
92	10-519-570-8222	MAJOR REPAIRS - FIRE STATION	14535	171135	NOFFKE ROOFING F.D. PARK AVE	806.00	
93	10-519-570-8222	MAJOR REPAIRS - FIRE STATION	14535	171178	NOFFKE ROOFING DPW BLDG	1,013.00	
94	10-521-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH POLICE DECEMB	53,423.80	
95	10-521-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL POLICE DECEM	3,676.74	
96	10-521-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	407.69	
97	10-521-530-3200	OFFICE SUPPLIES	05450	11282017	US BANK MS OFFICE 11/13	21.11	
98	10-521-530-3200	OFFICE SUPPLIES	05606	246834	ENVIRONMTL INNOVATIONS TONER	69.00	
99	10-521-530-3200	OFFICE SUPPLIES	17355	2628856	QUILL CORP SUPPLIES	319.76	
100	10-521-530-3300	COPY MACHINE	18310	23759155	RICOH USA INC COPY MACHINE P	228.99	
101	10-521-530-3300	COPY MACHINE	18310	23759156	RICOH USA INC COPY MACHINE P	228.99	
102	10-521-530-3700	GAS & OIL	08232	686153	HERBST OIL GASOLINE	15,920.14	
103	10-521-530-3810	UNIFORM ALLOWANCE	07043	008726439	GALLS TACTICAL BOOTS	135.98	
104	10-521-530-3810	UNIFORM ALLOWANCE	12047	254802	LARK UNIFORM OUTFITTERS P.D.	139.40	
105	10-521-530-3810	UNIFORM ALLOWANCE	12047	255326	LARK UNIFORM OUTFITTERS P.D.	187.80	
106	10-521-530-3810	UNIFORM ALLOWANCE	12047	255621	LARK UNIFORM OUTFITTERS P.D.	5.95	
107	10-521-530-3810	UNIFORM ALLOWANCE	12047	255708	LARK UNIFORM OUTFITTERS P.D.	104.99	
108	10-521-530-3810	UNIFORM ALLOWANCE	12047	255819	LARK UNIFORM OUTFITTERS P.D.	62.95	
109	10-521-530-3810	UNIFORM ALLOWANCE	12047	255850	LARK UNIFORM OUTFITTERS P.D.	65.85	
110	10-521-530-3810	UNIFORM ALLOWANCE	12047	255905	LARK UNIFORM OUTFITTERS P.D.	943.60	
111	10-521-530-3840	CRIME PREVENTION	05450	11282017	US BANK WM SUPERCENTER 10/30	61.33	
112	10-521-530-3850	INVESIGATIVE SUPPLIES	19731	0003649-IN	STOPSTICK REPAIR TO SCOUT II	80.00	
113	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	02594	292197	GORDIE BOUCHER SQD 14	154.64	
114	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	02594	292977	GORDIE BOUCHER SQD 19	426.45	

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GENERAL FUND							
115	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	02594	293327	GORDIE BOUCHER SQD 12	27.22	
116	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	02594	CM290598	GORDIE BOUCHER CREDIT		50.00
117	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	03106	133082	CAR WASH PARTNERS NOVEMBER	125.00	
118	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	184209	GTOWN TIRE&AUTO SQD 17	25.46	
119	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	184217	GTOWN TIRE&AUTO SQD 20	25.46	
120	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	14018	11282017	FALLS AUTO PARTS ACCT 4040	11.90	
121	10-521-530-7100	HEAT, LIGHT, & POWER	23723	11272017	WE ENERGIES 6209-883-149 ELE	499.91	
122	10-521-530-7100	HEAT, LIGHT, & POWER	23723	11272017	WE ENERGIES 6209-883-149 GAS	310.82	
123	10-521-530-7100	HEAT, LIGHT, & POWER	23723	11272017	WE ENERGIES 7815-126-541 GAS	212.65	
124	10-521-530-7100	HEAT, LIGHT, & POWER	23723	12042017	WE ENERGIES 7451-865-354 ELE	2,457.85	
125	10-521-530-7200	TELEPHONE	01789	414Z456338	AT&T ACCT 414 Z45-6338 852 5	96.73	
126	10-521-530-7200	TELEPHONE	01789	26225015531	AT&T ACCT 262 250-1553 423 0	19.00	
127	10-521-530-7200	TELEPHONE	01789	26225015531	AT&T ACCT 262 250-1553 423 0	19.00	
128	10-521-530-7210	COMMUNICATION	20355	702686401120217	TIME WARNER ACCT 702686401	1,244.98	
129	10-521-530-7210	COMMUNICATION	22346	9796895762	VERIZON ACCT 785963789-00001	1,144.45	
130	10-521-530-7210	COMMUNICATION	23644	11302017	WI DEPT OF JUSTICE ACCT L670	21.00	
131	10-521-530-7450	COMPUTER SOFTWARE SUPPORT	08084	229657	H&S PROTECTION SOFTWARE UPDA	534.00	
132	10-521-530-7800	TRAVEL	05450	11282017	US BANK KALAHARI CREDIT		57.00
133	10-521-530-7920	POLICE RECRUIT TESTING	08933	617358	HUMBER, MUNDIE TESTING	450.00	
134	10-522-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH FIRE DECEMBER	7,762.50	
135	10-522-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL FIRE DECEMBE	474.50	
136	10-522-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	139.32	
137	10-522-530-3100	GENERAL SUPPLIES & EXPENSES	04374	505-0000023481	DEPT OF ADMIN LOCAL EXAM	175.00	
138	10-522-530-3140	INSPECTION/FIRE ED SUPPLY &	05450	11282017	US BANK OTC BRANDS 10/26 CAN	339.77	
139	10-522-530-3190	MEALS-TRAINING & EMERGENCIES	96770	74153	FIREHOUSE SUBS MEALS F.D.	129.84	
140	10-522-530-3200	OFFICE SUPPLIES	03559	195062	COMPLETE OFFICE SUPPLIES	30.16	
141	10-522-530-3810	UNIFORMS	02562	82684903	BOUND TREE MEDICAL SUPPLIES	718.20	
142	10-522-530-3810	UNIFORMS	02562	82697448	BOUND TREE MEDICAL SUPPLIES	103.68	
143	10-522-530-3810	UNIFORMS	19623	4466	SPARKS CONSTRUCTION SHIRTS	93.00	
144	10-522-530-3810	UNIFORMS	19623	4467	SPARKS CONSTRUCTION SHIRTS	110.00	
145	10-522-530-3810	UNIFORMS	19623	4468	SPARKS CONSTRUCTION SHIRTS	184.00	
146	10-522-530-3820	PROTECTIVE SUPPLIES & EXPENS	05450	11282017	US BANK VEST GUY 11/8 VEST	189.90	
147	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	01362	2017-10321	ALADTEC WMS SUBSCRIPTION	2,095.00	
148	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	03530	NO#1110	COMMUNITY MEM HOSP PHARMACY	72.00	
149	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	05450	11282017	US BANK FAXAGE FD	29.95	
150	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	19792	4007491701	STERICYCLE INC SUPPLIES	112.40	
151	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	03347	0F36583994	CINTAS FIRE DEPT PARK AVE	311.75	
152	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	07599	9615889780	GRAINGER FIRE 1752	20.24	

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153	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	27101	MENARDS ACCT 31730275	14.23	
154	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	05421	001758	EMERGENCY LIGHTING SOL F.D.	431.40	
155	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	05450	11282017	US BANK SELECT TECH 11/16	52.55	
156	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	12033	3057149P	LAKESIDE INTL FIRE 1752	36.26	
157	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	14018	11282017	FALLS AUTO PARTS ACCT 4040	141.65	
158	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	16518	430062248	POMP'S TIRE SVC FIRE 1752	240.00	
159	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	11212017	WE ENERGIES 4477-134-548 GAS	199.81	
160	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	11282017	WE ENERGIES 2481-365-817 ELE	643.16	
161	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	12042017	WE ENERGIES 5459-238-839 ELE	1,685.78	
162	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	12042017	WE ENERGIES 5459-238-839 GAS	417.76	
163	10-522-530-7111	HEAT, LIGHT & POWER - SVA	23723	11282017	WE ENERGIES 3080-583-163 ELE	88.86	
164	10-522-530-7111	HEAT, LIGHT & POWER - SVA	23723	11282017	WE ENERGIES 3080-583-163 GAS	77.25	
165	10-522-530-7210	COMMUNICATIONS	22346	9796330613	VERIZON ACCT 342038539-00001	598.00	
166	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	03137	KWM4592	CDW GOVNMT APPLE IPAD	966.28	
167	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	05450	11282017	US BANK CTR PUB SAFETY 11/1	175.00	
168	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	05450	11282017	US BANK CTR PUB SAFETY 11/1	175.00	
169	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	05450	11282017	US BANK CTR PUB SAFETY 11/1	175.00	
170	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	05450	11282017	US BANK CTR PUB SAFETY LEADE	175.00	
171	10-523-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH EMERG GOV DEC	75.00	
172	10-523-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL EMERG GOV DE	4.88	
173	10-523-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	1.32	
174	10-524-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH INSPEC DEC	2,387.50	
175	10-524-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL INSPEC DEC	158.63	
176	10-524-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	52.19	
177	10-524-530-3100	GENERAL SUPPLIES & EXPENSES	03204	10312017	CENTRAL REPRO INSPECTION SHE	190.10	
178	10-524-530-3100	GENERAL SUPPLIES & EXPENSES	05450	11282017	US BANK MS OFFICE 11/13	21.12	
179	10-524-530-3100	GENERAL SUPPLIES & EXPENSES	05450	11282017	US BANK TIGER DIRECT MONITOR	262.70	
180	10-524-530-3100	GENERAL SUPPLIES & EXPENSES	05450	11282017	US BANK PAYPAL MONITOR STAND	33.99	
181	10-524-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	20.83	
182	10-524-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	37.50	
183	10-524-530-7200	TELEPHONE	21480	0219715043	U.S.CELLULAR ACCT 208827361	9.55	
184	10-541-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH DOW ADM DEC	1,196.88	
185	10-541-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL DPW ADM DEC	147.75	
186	10-541-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	80.60	
187	10-541-530-3100	GENERAL SUPPLIES & EXPENSES	01036	602486	A/E GRAPHICS EQT CHARGES	119.93	
188	10-541-530-3200	OFFICE SUPPLIES	05450	11282017	US BANK MS OFFICE 11/13	21.12	
189	10-541-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	22.50	
190	10-541-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	40.50	

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GENERAL FUND							
191	10-541-530-7200	TELEPHONE	21480	0219715043	U.S.CELLULAR ACCT 208827361	151.80	
192	10-542-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH HWY DECEMBER	15,690.75	
193	10-542-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL HWY DECEMBER	1,215.12	
194	10-542-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	201.92	
195	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	07572	IN12098883	GORDON FLESCH 14E653 DPW	7.26	
196	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	20355	702685501112817	TIME WARNER ACCT 702685501	90.50	
197	10-542-530-3505	ASPHALT PAVING	06029	11282017	FAHRNER ASPHALT SEALERS INC	260,892.07	
198	10-542-530-3505	ASPHALT PAVING	08477	5722	HILLTOP ASPHALT WHITE HORSE	1,320.00	
199	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	04452	171 1 64901	DIGGERS HOTLINE ID 64901	98.17	
200	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	06036	WIMI641132	FASTENAL CO HWY STOCK	68.93	
201	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	12340	0152931-IN	LIESENER SOILS HERITAGE DITC	504.00	
202	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	14214	12012017	NEU'S BLDG CTR ACCT 23009	1,340.73	
203	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	19652	42384	STARK PAVEMENT	136.30	
204	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	12340	0152931-IN	LIESENER SOILS HERITAGE DITC	168.00	
205	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	12340	0152980-IN	LIESENER SOILS	168.00	
206	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	12340	0153038-IN	LIESENER SOILS	168.00	
207	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	12340	0153174-IN	LIESENER SOILS	322.00	
208	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	12340	0153246-IN	LIESENER SOILS	168.00	
209	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13543	1174326	MORAINE DEV IMPORTED FILL	480.37	
210	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	14208	248473	NEENAH FOUNDRY STOCK	844.00	
211	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	02087	P160522	BATTERIES PLS DPW GARAGE #3	914.50	
212	10-542-530-3700	GAS & OIL	08094	961974-00	HALRON LUBRICANTS HWY OIL	750.71	
213	10-542-530-3700	GAS & OIL	08094	961994-00	HALRON LUBRICANTS HWY OIL	2,855.50	
214	10-542-530-3700	GAS & OIL	08094	962640-00	HALRON LUBRICANTS CREDIT		60.00
215	10-542-530-3700	GAS & OIL	08094	962800-00	HALRON LUBRICANTS CREDIT		79.80
216	10-542-530-3700	GAS & OIL	23816	712203	WOLF & SONS ACCT 9292-2	1,326.16	
217	10-542-530-3700	GAS & OIL	23816	712244	WOLF & SONS ACCT 9292-2	1,431.46	
218	10-542-530-3700	GAS & OIL	23816	712296	WOLF & SONS ACCT 9292-2	1,181.72	
219	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	01770	437149	AUTO BRAKE CLUTCH HWY STOCK	108.42	
220	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	01770	437437	AUTO BRAKE CLUTCH HWY STOCK	36.14	
221	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	02037	713185	BADGER TRUCK HWY 414	182.62	
222	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	05450	11282017	US BANK PAY PAL OPEN DOOR10/	56.55	
223	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	05450	11282017	US BANK AMAZON.COM WRENCH	166.98	
224	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	05450	11282017	US BANK SABIC POLYMERSHAPES	472.70	
225	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	05450	11282017	US BANK AMAZON.COM 11/17 KIT	543.34	
226	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	05450	11282017	US BANK AMAZON MKTPLC 11/18	260.62	
227	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06031	0003-8983	FASTENATION HWY STOCK	74.95	
228	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06031	0003-9154	FASTENATION HWY STOCK	47.88	

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GENERAL FUND							
229	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06565	CM001-0008241	FORCE AMERICA CREDIT		655.20
230	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06565	IN001-1189976	FORCE AMERICA ASSY DISPLAY	655.20	
231	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06565	IN001-1193022	FORCE AMERICA HWY STOCK	1,169.48	
232	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	08955	00380396	HYQUIP HWY 473	85.46	
233	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	10004	W 31369	JFTCO INC PARTS HWY EQT 15	3,420.00	
234	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12033	1235949P	LAKESIDE INTL HWY 465	569.14	
235	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12033	3040973	LAKESIDE INTL REPAIR	540.98	
236	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	12033	3057022P	LAKESIDE INTERNATL HWY STOCK	230.20	
237	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13019	220677	MIDWEST METAL HWY 468	16.97	
238	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	26607	MENARDS ACCT 31730252	72.31	
239	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	26668	MENARDS ACCT 31730252	73.33	
240	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	27063	MENARDS ACCT 31730252	26.16	
241	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	14018	11282017	FALLS AUTO PARTS ACCT 4040	323.61	
242	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	14213	11302017	NEU'S SUPPLY LINE ACCT 23009	54.00	
243	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	14214	12012017	NEU'S BLDG CTR ACCT 23009	256.37	
244	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	16518	430062248	POMP'S TIRE SVC HWY 468	94.00	
245	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	16518	430062500	POMP'S TIRE SVC TRUCK 408	240.00	
246	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	19258	4680	SERWE IMPLEMENT HWY STOCK	133.11	
247	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	20275	67718-00	TERMINAL SUPPLY HWY STOCK	145.61	
248	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	20275	67718-01	TERMINAL SUPPLY HWY STOCK	15.00	
249	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	20275	69488-00	TERMINAL SUPPLY HWY STOCK	204.30	
250	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	96772	42200	R & J TRANSPORT MOVED LOADER	225.00	
251	10-542-530-5420	EQUIPMENT RENTAL	01506	R02327	AMERICAN STATE EQT EXCAVATOR	2,200.00	
252	10-542-530-7120	STREET LIGHTING	07596	9301099116	GRAYBARLIGHT FIXTURES	1,044.16	
253	10-542-530-7120	STREET LIGHTING	14214	12012017	NEU'S BLDG CTR ACCT 23009	11.75	
254	10-542-530-7120	STREET LIGHTING	23723	11212017	WE ENERGIES 0875-989-638 ELE	15.71	
255	10-542-530-7120	STREET LIGHTING	23723	11212017	WE ENERGIES 3452-194-270 ELE	8,587.72	
256	10-542-530-7120	STREET LIGHTING	23723	11212017	WE ENERGIES 4485-693-976 ELE	18.66	
257	10-542-530-7120	STREET LIGHTING	23723	11212017	WE ENERGIES 8693-174-308 ELE	15.84	
258	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 0474-077-462 ELE	116.86	
259	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 1006-722-962 ELE	97.09	
260	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 1023-266-150 ELE	119.30	
261	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 1482-970-384 ELE	73.42	
262	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 1644-164-537 ELE	81.35	
263	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 2816-356-842 ELE	64.95	
264	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 4259-114-204 ELE	59.29	
265	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 4635-128-982 ELE	53.25	
266	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 4894-582-644 ELE	55.94	

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GENERAL FUND							
267	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 6447-393-013 ELE	127.21	
268	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 6839-228-872 ELE	18.01	
269	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 8230-499-231 ELE	64.27	
270	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 8688-223-349 ELE	26.76	
271	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 9426-745-216 ELE	80.25	
272	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 9427-946-913 ELE	17.88	
273	10-542-530-7120	STREET LIGHTING	23723	11272017	WE ENERGIES 9433-788-794 ELE	31.86	
274	10-542-530-7120	STREET LIGHTING	23723	11282017	WE ENERGIES 3845-024-172 ELE	82.83	
275	10-542-530-7120	STREET LIGHTING	23723	11282017	WE ENERGIES 6657-935-214 ELE	111.04	
276	10-542-530-7120	STREET LIGHTING	23723	12012017	WE ENERGIES 1225-522-762 ELE	169.17	
277	10-542-530-7200	TELEPHONE	21480	0219715043	U.S.CELLULAR ACCT 208827361	17.60	
278	10-542-530-7200	TELEPHONE	21480	0220571867	U.S.CELLULAR ACCT 208905708	132.69	
279	10-542-530-7950	SOLID WASTE CONTRACT	23173	6149850-2275-3	WASTE MGMT ID 5-83359-33006	49,422.70	
280	10-542-570-8100	MISCELLANEOUS EQUIPMENT	12340	0154987-IN	LIESENER SOILS	168.00	
281	10-542-570-8100	MISCELLANEOUS EQUIPMENT	12340	0155056-IN	LIESENER SOILS	336.00	
282	10-542-570-8100	MISCELLANEOUS EQUIPMENT	12340	0155118-IN	LIESENER SOILS	336.00	
283	10-542-570-8100	MISCELLANEOUS EQUIPMENT	12510	U2460	J.LOCHEN CO HWY EQT 89 LOADE	2,300.00	
284	10-546-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH RECYCL DEC	401.12	
285	10-546-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL RECYCL DEC	43.13	
286	10-546-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	7.54	
287	10-546-530-3100	GENERAL SUPPLIES & EXPENSES	15675	1039626	OSI ENVIRONMENTAL USED OIL	85.00	
288	10-546-530-4810	CURBSIDE PICKUP	23173	6149850-2275-3	WASTE MGMT ID 5-83359-33006	27,565.12	
289	10-551-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH LIBRARY DEC	5,675.00	
290	10-551-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL LIBRARY DEC	376.25	
291	10-551-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	60.12	
292	10-551-530-3100	GENERAL SUPPLIES & EXPENSES	08456	11112017	S HILDEBRAND SUPPLIES	22.09	
293	10-551-530-3110	SUPPLIES & EXP-STORYTIME PRO	07573	I00410373	GFC LEASING 411836 LIBRARY	365.35	
294	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033278300	BAKER & TAYLOR BOOKS	290.43	
295	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033280243	BAKER & TAYLOR BOOKS	248.34	
296	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033297432	BAKER & TAYLOR BOOKS	498.64	
297	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033300507	BAKER & TAYLOR BOOKS	661.04	
298	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033303507	BAKER & TAYLOR BOOKS	263.30	
299	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033317903	BAKER & TAYLOR BOOKS	378.25	
300	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033325522	BAKER & TAYLOR BOOKS	365.43	
301	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033325545	BAKER & TAYLOR BOOKS	124.17	
302	10-551-530-3610	BOOKS-CO.SYSTEM	02123	2033325573	BAKER & TAYLOR BOOKS	156.49	
303	10-551-530-3610	BOOKS-CO.SYSTEM	03142	CAL3031831	CAVENDISH SQUARE BOOKS	195.54	
304	10-551-530-3610	BOOKS-CO.SYSTEM	03209	1525156	CENTER POINT LARGE PRINT BOO	113.60	

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GENERAL FUND							
305	10-551-530-3610	BOOKS-CO.SYSTEM	07044	62102635	GALE/CENGAGE BOOKS	66.92	
306	10-551-530-3610	BOOKS-CO.SYSTEM	07044	62103318	GALE/CENGAGE BOOKS	331.89	
307	10-551-530-3610	BOOKS-CO.SYSTEM	07044	62103906	GALE/CENGAGE BOOKS	47.23	
308	10-551-530-3610	BOOKS-CO.SYSTEM	07044	62195654	GALE/CENGAGE BOOKS	334.29	
309	10-551-530-3610	BOOKS-CO.SYSTEM	09528	30916831	INGRAM LIBRARY SVCS BOOKS	497.80	
310	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31039579	INGRAM LIBRARY SVCS BOOKS	527.60	
311	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31052769	INGRAM LIBRARY SVCS BOOKS	33.05	
312	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31146940	INGRAM LIBRARY SVCS BOOKS	231.10	
313	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31290601	INGRAM LIBRARY SVCS BOOKS	66.90	
314	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31402056	INGRAM LIBRARY SVCS BOOKS	15.49	
315	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31499726	INGRAM LIBRARY SVCS BOOKS	252.79	
316	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31528867	INGRAM LIBRARY SVCS BOOKS	20.78	
317	10-551-530-3610	BOOKS-CO.SYSTEM	09528	31691003	INGRAM LIBRARY SVCS BOOKS	33.45	
318	10-551-530-3625	BOOK PROCESSING-COUNTY SYSTE	04202	6250317	DEMCO SUPPLIES	100.19	
319	10-551-530-3625	BOOK PROCESSING-COUNTY SYSTE	04202	6252408	DEMCO SUPPLIES	285.39	
320	10-551-530-3625	BOOK PROCESSING-COUNTY SYSTE	04202	73200734	DEMCO SUPPLIES	2,056.51	
321	10-551-530-3625	BOOK PROCESSING-COUNTY SYSTE	04202	P0045722	DEMCO SUPPLIES	2,963.21	
322	10-551-530-3625	BOOK PROCESSING-COUNTY SYSTE	13545	414006	MONARCH LIBRARY SYSTEM	27.79	
323	10-551-530-3630	PERIODICALS	91998	11302017	FORBES MAGAZINE SUBSCR	61.95	
324	10-551-530-3665	COMPUTER SERVICE - COUNTY	05354	6550	ELM USA YELLOW/GREEN PADS	69.95	
325	10-551-530-3665	COMPUTER SERVICE - COUNTY	19072	11102017	SYNCB/AMAZON60457 8781 04049	720.80	
326	10-551-530-3665	COMPUTER SERVICE - COUNTY	19241	303035	SHOWCASES SUPPLIES	318.60	
327	10-551-530-3665	COMPUTER SERVICE - COUNTY	19241	303054	SHOWCASES SUPPLIES	122.04	
328	10-551-530-3665	COMPUTER SERVICE - COUNTY	20355	702334901112017	TIME WARNER ACCT 702334901	144.94	
329	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	01088	PLS16963345	ALLIANCE ENTERTAINMENT CD'S	685.65	
330	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	01637	1511	APPLE BOOKS	3,501.76	
331	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	03559	187755	COMPLETE OFFICE SUPPLIES	1,354.61	
332	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	06293	231151AB	FINDAWAY WORLD AUDIO BOOKS	2,018.36	
333	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	07540	938657	GREY HOUSE PUBL BOOK	245.50	
334	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	07572	IN12090640	GORDON FLESCH 14D427 LIBRARY	49.76	
335	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	08591	3168149	HUMAN RELATIONS MEDIA DVDS	344.89	
336	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09517	1647459-B1	INFORMATION TODAY SUBSCRIPTI	433.03	
337	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31108776	INGRAM LIBRARY SVCS BOOKS	237.90	
338	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31290600	INGRAM LIBRARY SVCS BOOKS	187.47	
339	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31316379	INGRAM LIBRARY SVCS BOOKS	37.99	
340	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31354303	INGRAM LIBRARY SVCS BOOKS	85.99	
341	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31354304	INGRAM LIBRARY SVCS BOOKS	374.97	
342	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31392657	INGRAM LIBRARY SVCS BOOKS	157.94	

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GENERAL FUND							
343	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31536875	INGRAM LIBRARY SVCS BOOKS	52.20	
344	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	09528	31691002	INGRAM LIBRARY SVCS BOOKS	19.25	
345	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	12655	11122017	C LLOYD DVD CARS 3	40.92	
346	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	15624	686712864-01	ORIENTAL TRADING CO SUPPLIES	368.21	
347	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	18217	75619016	RECORDED BOOKS CDS	227.44	
348	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	18217	75623950	RECORDED BOOKS CD	37.10	
349	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	18217	75623951	RECORDED BOOKS CDS	651.44	
350	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	18217	75625309	RECORDED BOOKS CDS	433.40	
351	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	18217	75628179	RECORDED BOOKS CDS	103.91	
352	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	18217	75629461	RECORDED BOOKS CDS	148.50	
353	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	19360	11022017	T SMITH FACEBOOK ADVERTISING	75.00	
354	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	19360	111517	T SMITH SUPPLIES	552.53	
355	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	19360	11152017	T SMITH SUPPLIES	253.57	
356	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	20331	SINV07099815	GREAT COURSES BOOKS	444.50	
357	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	91996	11152017	G SPRUNGER SUPPLIES	22.16	
358	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	91997	11152017	S SIEBERS SUPPLIES	76.24	
359	10-551-530-5410	EQUIPMENT MAINT-COUNTY SYSTE	95961	11152017	B KUDRONOWICZ SUPPLIES	16.28	
360	10-551-530-7100	UTILITIES	23723	12042017	WE ENERGIES 6002-193-595 ELE	2,897.47	
361	10-551-530-7100	UTILITIES	23723	12042017	WE ENERGIES 6002-193-595 GAS	2,268.55	
362	10-551-530-7250	OUTREACH - COUNTY	05937	116338	EXPRESS NEWS ORDER 60463	164.00	
363	10-551-530-7250	OUTREACH - COUNTY	05937	116517	EXPRESS NEWS ORDER 116517	128.00	
364	10-551-530-7250	OUTREACH - COUNTY	11577	11152017	J KOLO YOUTH SERVICES COURSE	247.50	
365	10-551-530-7700	TRAINING & SEMINARS	18029	11032017	L RATZMANN TRAVEL/TRAINING	48.15	
366	10-552-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH REC DECEMBER	7,762.50	
367	10-552-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL REC DECEMBER	556.00	
368	10-552-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	87.92	
369	10-552-530-3100	GENERAL SUPPLIES & EXPENSES	92664	12042017	SEPRC 2017 MEMBERSHIP DUES	30.00	
370	10-552-530-3200	OFFICE SUPPLIES	03559	196847	COMPLETE OFFICE SUPPLIES	25.78	
371	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	02484	GTRD	BLUE SPRING FARMS LESSONS	450.00	
372	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04014	103	DANCE REVOLUTION OUTREACH	396.56	
373	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04851	66043VV	DUNNS BASKETBALL COACHES T'S	114.50	
374	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK HOBBY LOBBY 10/26	9.58	
375	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK ROBERT'S 10/26	30.00	
376	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK AMAZON.COM SCISSORS	37.52	
377	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK FACEBOOK ADS 10/31	6.21	
378	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK PAYPAL FARM FRESH	25.00	
379	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK SENDIK'S 11/1	21.96	
380	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK AMAZON MKTPLC 11/3GL	20.80	

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TEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
ENERAL FUND							
81	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK DOLLAR TREE 11/8	5.00	
82	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK HOBBY LOBBY 11/14	17.60	
83	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK ARC 11/16	140.00	
84	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK TARGET 11/21	95.99	
85	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05450	11282017	US BANK CONSTANT CONTACT	65.00	
86	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13085	12012017	J MASON V.B. OFFICIAL 11/30	61.50	
87	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13222	10312017	MENO FALLS REC CLASSES	151.36	
88	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13222	11292017	MENO FALLS REC TAI CHI	38.15	
89	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	15720	12072017	J OSIECZANEK BUCKETS COACHES	40.00	
90	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18032	12052017	K RANDERWALA FOLK ART PAINT	142.00	
91	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18363	30366	RITEWAY BUS CHICAGO SHOPPING	1,240.00	
92	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	19045	11252017	SAM'S CLUB 6046 0020 2012 75	1,693.70	
93	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	19873	11272017	SURGE MARTIAL ARTS PROGRAMS	576.00	
94	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23078	12052017	R WATTS V/B OFFL 12/4	26.50	
95	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23118	11272017	WENDLAND LANDSCAPE CLASS	210.00	
96	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23321	11292017	K WENDT VOLLEYBALL OFFL 11/9	18.00	
97	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	91994	56859	MEDTECH WRISTBANDS	218.85	
98	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	95579	12052017	R COOK PICKLEBALL INSTR	132.00	
99	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	95900	12042017	J BRODY BASKETBALL OFFL 11/3	75.00	
00	10-552-530-3810	SPRAYGROUND MAINT & EXPENSE	01789	26225015531	AT&T ACCT 262 250-1553 423 0	19.00	
01	10-552-530-5400	EQUIPMENT REPAIR & MAINTENAN	05450	11282017	US BANK REGISTER.COM DOMAIN	329.90	
02	10-552-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	50.00	
03	10-552-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	90.00	
04	10-552-530-7200	TELEPHONE	21480	0222076818	U.S.CELLULAR ACCT 211988146	47.77	
05	10-552-530-7600	PRINTING & PUBLISHING	05450	11282017	US BANK BEST VERSION MEDIA	202.00	
06	10-552-530-7800	TRAVEL	05450	11282017	US BANK KALAHARI RESORTS 11/	109.00	
07	10-552-530-7800	TRAVEL	05450	11282017	US BANK KALAHARI RESORTS 11/	218.00	
08	10-553-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH PARKS DECEMBE	2,370.00	
09	10-553-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL PARKS DECEMB	155.25	
10	10-553-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	23.48	
11	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	08580	72369	HOUR GLASS & TRIM KINDERBERG	423.48	
12	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	20587	20674	TOTAL LAWN CARE FRIEDENFELD	3,155.00	
13	10-553-530-4100	CONTRACTED SERVICES	10007	1982	JB'S JANITORIAL SCRUB & WAX	750.00	
14	10-553-530-5290	STREET TREE MAINTENANCE	23036	36325	WACHTEL TREE EMERALD ASH	1,680.00	
15	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	06036	WIMI641131	FASTENAL CO MACLEAN	2.67	
16	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	14018	11282017	FALLS AUTO PARTS ACCT 4040	13.76	
17	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	16518	430062210	POMP'S TIRE SVC PARKS MCCLEA	449.44	
18	10-553-530-7120	POWER AND LIGHTING	23723	11212017	WE ENERGIES 3620-779-421 ELE	15.71	

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GENERAL FUND

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
419	10-553-530-7120	POWER AND LIGHTING	23723	11212017	WE ENERGIES 4667-452-159 ELE	29.56	
420	10-553-530-7120	POWER AND LIGHTING	23723	11212017	WE ENERGIES 4862-459-787 ELE	60.49	
421	10-553-530-7120	POWER AND LIGHTING	23723	11212017	WE ENERGIES 5446-792-539 ELE	28.61	
422	10-553-530-7120	POWER AND LIGHTING	23723	11212017	WE ENERGIES 8229-506-083 ELE	49.08	
423	10-553-530-7120	POWER AND LIGHTING	23723	11272017	WE ENERGIES 0626-324-338 ELE	17.88	
424	10-553-530-7120	POWER AND LIGHTING	23723	11272017	WE ENERGIES 2021-764-663 GAS	156.15	
425	10-553-530-7120	POWER AND LIGHTING	23723	11272017	WE ENERGIES 3862-273-160 ELE	60.11	
426	10-553-530-7120	POWER AND LIGHTING	23723	11272017	WE ENERGIES 4650-368-035 ELE	111.88	
427	10-553-530-7120	POWER AND LIGHTING	23723	12012017	WE ENERGIES 1250-671-474 ELE	210.58	
428	10-553-530-7200	TELEPHONE	21480	0219715043	U.S.CELLULAR ACCT 208827361	6.65	
429	10-553-530-7200	TELEPHONE	21480	0220571867	U.S.CELLULAR ACCT 208905708	117.69	
430	10-554-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH SR CTR DEC	587.50	
431	10-554-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL SR CTR DECEM	40.75	
432	10-554-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	26.10	
433	10-554-530-3800	SENIOR PROGRAM EXPENSE	06273	12012017	M FIEGEL SUPPLIES SR CTR	55.90	
434	10-554-530-3800	SENIOR PROGRAM EXPENSE	19045	11252017	SAM'S CLUB 6046 0020 2012 75	159.02	
435	10-554-530-3800	SENIOR PROGRAM EXPENSE	94966	12012017	VLG GRAFTON CHOIR PERFORMANC	40.00	
436	10-554-530-3810	SENIOR TRIPS EXPENSE	05450	11282017	US BANK SCHAUER ARTS CTR 11/	450.00	
437	10-554-530-5400	EQUIPMENT REPAIR & MAINTENAN	01772	113173	AUDIO VISUAL SR CTR REPAIR	267.50	
438	10-554-530-5400	EQUIPMENT REPAIR & MAINTENAN	15504	AR41428	OFFICE COPYING EQT 9913-01	26.33	
439	10-554-530-5500	VEHICLE REPAIR & MAINTENANCE	14018	11282017	FALLS AUTO PARTS ACCT 4040	8.58	
440	10-554-530-7100	UTILITIES	23723	11212017	WE ENERGIES 3009-094-332 GAS	225.74	
441	10-554-530-7100	UTILITIES	23723	11212017	WE ENERGIES 7252-274-675 ELE	1,056.60	
442	10-554-530-7200	TELEPHONE	01789	26225015531	AT&T ACCT 262 250-1553 423 0	19.00	
443	10-554-530-7200	TELEPHONE	20355	700656301112017	TIME WARNER ACCT 700656301	61.42	
444	10-554-530-7200	TELEPHONE	21480	0222076818	U.S.CELLULAR ACCT 211988146	3.80	
445	10-563-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH PLANNING DEC	2,535.00	
446	10-563-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL PLANNING DEC	166.12	
447	10-563-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	56.63	
448	10-563-530-7200	TELEPHONE	20355	107056801112617	TIME WARNER ACCT 107056801	12.50	
449	10-563-530-7200	TELEPHONE	20355	715402101120217	TIME WARNER ACCT 715402101	22.50	
450	10-563-530-7700	TRAINING & SEMINARS	05450	11282017	US BANK AMERIDCAN PLANNING	666.00	
451	10-563-530-7700	TRAINING & SEMINARS	05450	11282017	US BANK AMERIDCAN PLANNING	25.00	
452	10-567-530-3950	HISTORICAL SOCIETY	01789	26225015531	AT&T ACCT 262 250-1553 423 0	19.00	
453	10-567-530-3950	HISTORICAL SOCIETY	01789	26262831701	AT&T ACCT 262 628-3170 284 2	148.41	
454	10-567-530-7950	MUNICIPAL DEVELOP-HOTEL/MOTE	07193	11292017	GTWN CHMBR COMMERC 5K RUN/WA	1,000.00	
455	10-100-110-1001	GENERAL CASH US BANK			ACCOUNTS PAYABLE OFFSET		635,229.99

RECREATION FACILITY FEES FUND

JOURNAL DATE: 12/10/17 ACCOUNTING PERIOD: 12

TEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
ECREATION FACILITY FEES FUND							
56	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	20587	21625	TOTAL LAWN CARE FRIEDENFELD	2,250.00	
57	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	20587	21641	TOTAL LAWN CARE FRIEDENFELD	2,350.00	
58	16-100-150-1000	DUE TO / DUE FROM GENERAL FU			ACCOUNTS PAYABLE OFFSET		4,600.00
OLICE CANINE DONATIONS							
59	18-567-530-3100	POLICE CANINE EXPENSES	05450	11282017	US BANK LEEBURG 11/7 K9 DECO	50.00	
60	18-567-530-3100	POLICE CANINE EXPENSES	05450	11282017	US BANK RAYALLEN.COM 11/20	194.98	
61	18-567-530-3100	POLICE CANINE EXPENSES	96752	198638	KETTLE MORAINE TOWN & COUNTR	45.00	
62	18-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		289.98
APITAL PROJECTS FUND							
63	40-541-570-8892	STORMWATER RELAY	12048	1174860	LANNON STONE FOREST	686.43	
64	40-541-570-8892	STORMWATER RELAY	12340	0149963-IN	LIESENER SOILS	140.00	
65	40-541-570-8892	STORMWATER RELAY	12340	0152746-IN	LIESENER SOILS	336.00	
66	40-541-570-8892	STORMWATER RELAY	12340	0152762-IN	LIESENER SOILS	168.00	
67	40-541-570-8892	STORMWATER RELAY	12340	0155289-IN	LIESENER SOILS	168.00	
68	40-541-570-8892	STORMWATER RELAY	12340	0156215-IN	LIESENER SOILS	504.00	
69	40-541-570-8892	STORMWATER RELAY	12340	0156262-IN	LIESENER SOILS	504.00	
70	40-541-570-8892	STORMWATER RELAY	12340	0156300-IN	LIESENER SOILS	984.00	
71	40-541-570-8892	STORMWATER RELAY	12340	0156353-IN	LIESENER SOILS	504.00	
72	40-541-570-8892	STORMWATER RELAY	12340	0156475-IN	LIESENER SOILS	168.00	
73	40-541-570-8892	STORMWATER RELAY	12340	0156716-IN	LIESENER SOILS FOREST	168.00	
74	40-541-570-8892	STORMWATER RELAY	12340	0156738-IN	LIESENER SOILS FOREST HEIGHT	2,128.00	
75	40-541-570-8892	STORMWATER RELAY	13207	27481	MENARDS ACCT 31730252	77.77	
76	40-541-570-8892	STORMWATER RELAY	13207	27536	MENARDS ACCT 31730252	35.88	
77	40-541-570-8892	STORMWATER RELAY	13207	27631	MENARDS ACCT 31730252	10.74	
78	40-541-570-8892	STORMWATER RELAY	13207	27636	MENARDS ACCT 31730252	23.98	
79	40-541-570-8892	STORMWATER RELAY	13207	27640	MENARDS ACCT 31730252	23.96	
80	40-541-570-8892	STORMWATER RELAY	14214	12012017	NEU'S BLDG CTR ACCT 23009	131.51	
81	40-542-570-8810	ASPHALT PAVING	16069	12052017	PAYNE & DOLAN PROJ 1701 ROAD	841,261.60	
82	40-542-570-8810	ASPHALT PAVING	94952	32539	WI UTILITY EXPOSURE PROJ 180	2,740.00	
83	40-542-570-8850	STREET IMPROVEMENTS	14214	12012017	NEU'S BLDG CTR ACCT 23009	46.80	
84	40-552-570-8310	LAND IMPROVEMENTS	16069	12052017	PAYNE & DOLAN PROJ 1701 ROAD	27,158.68	
85	40-552-570-8520	VEHICLES	05897	12072017	EWALD AUTOMOTIVE 2013 DODGE	14,314.50	
86	40-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		892,283.85

.I.F.#6 CAPITAL PROJECTS FUND

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
T.I.F.#6 CAPITAL PROJECTS FUND							
487	46-571-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH TIF 6 DECEMBE	540.00	
488	46-571-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL TIF 6 DECEMB	45.13	
489	46-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		585.13
WATER UTILITY							
490	50-180-183-3480	HYDRANTS	06252	0236499	FERGUSON WATERWKS STOCK	1,048.00	
491	50-460-471-4611	METERED SALES-COMMERICIAL CU	06037	12042017	FAHRNER ASPHALT SEALERS HYDR	48.76	
492	50-460-471-4611	METERED SALES-COMMERICIAL CU	14251	11282017	NEW BERLIN GRADING REFUND	459.50	
493	50-460-471-4611	METERED SALES-COMMERICIAL CU	92448	12042017	VALLEY HYDRO EXCAVATN HYDRAN	62.47	
494	50-460-471-4611	METERED SALES-COMMERICIAL CU	92665	12042017	WI UTILITY EXP HYDRANT REFUN	3.90	
495	50-460-471-4611	METERED SALES-COMMERICIAL CU	92666	12042017	MTEC ENV HYDRANT REFUND	24.57	
496	50-460-471-4611	METERED SALES-COMMERICIAL CU	92667	12042017	ALL STATE POWER HYDRANT REFU	55.53	
497	50-460-471-4611	METERED SALES-COMMERICIAL CU	94628	12042017	NORTHWEST CABLE HYDRANT REFU	42.02	
498	50-460-471-4611	METERED SALES-COMMERICIAL CU	94953	12042017	TURF TENDERS HYDRANT REFUND	31.05	
499	50-711-530-6030	OP SUPPLIES - MISC EXPENSE	06107	5-994-54391	FED EX ACCT 1365-1296-0	27.79	
500	50-711-530-6030	OP SUPPLIES - MISC EXPENSE	06107	6-002-13316	FED EX ACCT 1365-1296-0	51.61	
501	50-711-530-6030	OP SUPPLIES - MISC EXPENSE	20355	702685501112817	TIME WARNER ACCT 702685501	90.50	
502	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	04452	171 1 64901	DIGGERS HOTLINE ID 64901	98.17	
503	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	21480	0219715043	U.S.CELLULAR ACCT 208827361	9.87	
504	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	21480	0220110462	U.S.CELLULAR ACCT 928519239	19.05	
505	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	21480	0220571867	U.S.CELLULAR ACCT 208905708	483.04	
506	50-712-530-6170	SUPPLIES MAINT WATER SOURCE	03663	12012017	COMDATA CORP ACCT RF049	65.21	
507	50-712-530-6170	SUPPLIES MAINT WATER SOURCE	14214	12012017	NEU'S BLDG CTR ACCT 23009	303.18	
508	50-721-530-6200	OPERATION SUPERVISION AND EN	04256	12052017	DNR HAUGEN CERT RENEW #21712	45.00	
509	50-721-530-6200	OPERATION SUPERVISION AND EN	05450	11282017	US BANK WI AWWA 11/2 TRAININ	238.00	
510	50-721-530-6200	OPERATION SUPERVISION AND EN	14214	12012017	NEU'S BLDG CTR ACCT 23009	36.39	
511	50-721-530-6210	FUEL FOR POWER PRODUCTION	23723	11212017	WE ENERGIES 9033-932-436 GAS	84.19	
512	50-721-530-6210	FUEL FOR POWER PRODUCTION	23723	12042017	WE ENERGIES 4817-535-205 GAS	16.52	
513	50-721-530-6220	ELECTRICAL EXPENSE	23723	11282017	WE ENERGIES 9451-793-248 ELE	4,125.69	
514	50-721-530-6220	ELECTRICAL EXPENSE	23723	12042017	WE ENERGIES 0213-446-452 ELE	564.93	
515	50-721-530-6220	ELECTRICAL EXPENSE	23723	12042017	WE ENERGIES 0213-446-452 GAS	89.07	
516	50-721-530-6220	ELECTRICAL EXPENSE	23723	12042017	WE ENERGIES 4817-535-205 ELE	3,140.32	
517	50-722-530-6320	MAINT SUPPLIES POWER PROD EQ	14018	11282017	FALLS AUTO PARTS ACCT 4040	37.30	
518	50-731-530-6400	OP SUPPLIES SUP AND ENG	14723	326038	NORTHERN LAKE SVC BACTERIA	18.00	
519	50-731-530-6400	OP SUPPLIES SUP AND ENG	23864	528641	WI STATE LAB HYGIENE 6004858	25.00	
520	50-731-530-6420	OPERATION EXPENSE	14723	325289	NORTHERN LAKE SVC BACTERIA	90.00	
521	50-731-530-6420	OPERATION EXPENSE	14723	325659	NORTHERN LAKE SVC BACTERIA	90.00	

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VILLAGE OF GERMANTOWN
DISTRIBUTION JOURNAL # AP-121017

JOURNAL DATE: 12/10/17 ACCOUNTING PERIOD: 12

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
WATER UTILITY							
22	50-731-530-6420	OPERATION EXPENSE	14723	325846	NORTHERN LAKE SVC BACTERIA	18.00	
23	50-732-530-6510	MAINT SUPPLIES STRUC & IMPR	21391	423284	USA BLUEBOOK 859536 FANS	48.26	
24	50-741-530-6620	TRANSMISSION & DIST LINES EX	23723	11212017	WE ENERGIES 8073-429-104 ELE	228.04	
25	50-741-530-6620	TRANSMISSION & DIST LINES EX	23723	11272017	WE ENERGIES 7611-186-967 ELE	71.40	
26	50-742-530-6730	MAINT OF TRANS & DIST MAINS	06252	0237311	FERGUSON WATERWKS MATERIALS	690.60	
27	50-742-530-6730	MAINT OF TRANS & DIST MAINS	13543	1174326	MORAINE DEV IMPORTED FILL	87.34	
28	50-742-530-6730	MAINT OF TRANS & DIST MAINS	14214	12012017	NEU'S BLDG CTR ACCT 23009	14.07	
29	50-742-530-6750	MAINT SUPPLIES SERVICES	12340	0156716-IN	LIESENER SOILS WTR DEPT	56.00	
30	50-742-530-6750	MAINT SUPPLIES SERVICES	14214	12012017	NEU'S BLDG CTR ACCT 23009	138.04	
31	50-742-530-6770	MAINT SUPPLIES HYDRANTS	05450	11282017	US BANK STRIPE.COM REPAIR	803.00	
32	50-742-530-6770	MAINT SUPPLIES HYDRANTS	05450	11282017	US BANK AMAZON.COM 11/24 REE	31.59	
33	50-742-530-6770	MAINT SUPPLIES HYDRANTS	13019	220807	MIDWEST METAL STEEL TUBE	263.85	
34	50-742-530-6770	MAINT SUPPLIES HYDRANTS	14213	11302017	NEU'S SUPPLY LINE ACCT 23009	8.46	
35	50-742-530-6770	MAINT SUPPLIES HYDRANTS	21391	426262	USA BLUEBOOK 859536 SUPPLIES	1,878.63	
36	50-751-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH WATER DECEMBE	9,268.13	
37	50-751-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL WATER DECEMB	697.12	
38	50-751-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	113.18	
39	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	05606	247124	ENVIRONMTL INNOVATIONS INK	106.94	
40	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	07599	9619378657	GRAINGER THERMOSTATS	98.61	
41	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	19953	18804	SYNERGY SALES ELECTRONIC KEY	135.00	
42	50-751-530-9333	MAINT SUPPLIES & EXP - TRANS	14018	11282017	FALLS AUTO PARTS ACCT 4040	28.23	
43	50-751-530-9333	MAINT SUPPLIES & EXP - TRANS	14214	12012017	NEU'S BLDG CTR ACCT 23009	15.66	
44	50-761-530-9210	OFFICE SUPPLIES & CENTREX PH	03559	198631	COMPLETE OFFICE TONER	33.77	
45	50-761-530-9210	OFFICE SUPPLIES & CENTREX PH	07572	IN12098883	GORDON FLESCH 14E653 DPW	7.25	
46	50-761-530-9210	OFFICE SUPPLIES & CENTREX PH	20355	107056801112617	TIME WARNER ACCT 107056801	19.58	
47	50-761-530-9210	OFFICE SUPPLIES & CENTREX PH	20355	715402101120217	TIME WARNER ACCT 715402101	35.25	
48	50-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		26,420.63
SEWER UTILITY							
49	60-180-185-3730	TRANSPORTATION EQUIPMENT	01770	437116	AUTO BRAKE CLUTCH SEWER 555	79.30	
50	60-180-185-3730	TRANSPORTATION EQUIPMENT	01770	437125	AUTO BRAKE CLUTCH SEWER 555	6.65	
51	60-180-185-3730	TRANSPORTATION EQUIPMENT	01770	437237	AUTO BRAKE CLUTCH SEWER 555	21.67	
52	60-180-185-3730	TRANSPORTATION EQUIPMENT	06321	17599	BOB FISH GMC SEWER 555	247.61	
53	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	11272017	WE ENERGIES 8836-601-611 ELE	221.35	
54	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	11272017	WE ENERGIES 9427-041-879 ELE	144.69	
55	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	12042017	WE ENERGIES 4896-665-913 ELE	2,203.63	
56	60-820-530-8271	OTHER OPERATING SUPPLIES & E	20355	702685501112817	TIME WARNER ACCT 702685501	90.50	

JOURNAL DATE: 12/10/17 ACCOUNTING PERIOD: 12

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
SEWER UTILITY							
557	60-830-520-2500	LIFE INSURANCE	19264	12072017	SECURIAN FIN LIFE INS JANUAR	85.37	
558	60-830-530-8313	COLLECTION SYSTEM MATERIALS	01037	30312	ADAPTOR INC SEALS	906.68	
559	60-830-530-8313	COLLECTION SYSTEM MATERIALS	05515	113017-5A	ENVIROTECH EQT VAC-CON REPAI	2,858.90	
560	60-830-530-8313	COLLECTION SYSTEM MATERIALS	06252	0236936	FERGUSON WATERWKS MATERIALS	145.10	
561	60-830-530-8323	LIFT STATIONS MATERIALS & EX	04215	508205361	DIVERSEY LIFT STATIONS	1,536.00	
562	60-830-530-8323	LIFT STATIONS MATERIALS & EX	14214	12012017	NEU'S BLDG CTR ACCT 23009	14.86	
563	60-830-530-8343	GENERAL PLANT MATERIALS & EX	14214	12012017	NEU'S BLDG CTR ACCT 23009	328.71	
564	60-830-530-8363	VEHICLE MAINT-MATERIALS & EX	01008	849	A-1 AUTO GLASS TRUCK 510	310.00	
565	60-830-530-8363	VEHICLE MAINT-MATERIALS & EX	05515	120117-12A	ENVIROTECH EQT VACUUM BREAKE	290.30	
566	60-830-530-8363	VEHICLE MAINT-MATERIALS & EX	06321	17597	BOB FISH GMC SEWER 555	121.88	
567	60-850-520-2300	HEALTH INSURANCE	07212	12012017	VLG GTOWN HLTH SEWER DECEMBE	7,367.00	
568	60-850-520-2400	DENTAL INSURANCE	07192	12012017	VLG GTOWN DENTL SEWER DECEMB	606.25	
569	60-850-530-8510	OFFICE SUPPLIES & EXPENSES	03559	198631	COMPLETE OFFICE TONER	33.78	
570	60-850-530-8510	OFFICE SUPPLIES & EXPENSES	07572	IN12098883	GORDON FLESCH 14E653 DPW	7.25	
571	60-850-530-8517	TELEPHONE	21480	0219715043	U.S.CELLULAR ACCT 208827361	8.65	
572	60-850-530-8517	TELEPHONE	21480	0220110462	U.S.CELLULAR ACCT 928519239	8.00	
573	60-850-530-8517	TELEPHONE	21480	0220571867	U.S.CELLULAR ACCT 208905708	279.32	
574	60-850-530-8524	OUTSIDE SERVICES-DIGGERS HOT	04452	171 1 64901	DIGGERS HOTLINE ID 64901	98.18	
575	60-850-530-8560	MISCELLANEOUS GENERAL EXPENS	20355	107056801112617	TIME WARNER ACCT 107056801	19.59	
576	60-850-530-8560	MISCELLANEOUS GENERAL EXPENS	20355	715402101120217	TIME WARNER ACCT 715402101	35.25	
577	60-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		18,076.47
INTERFUND SUMMARY							
578	10-100-150-1600	DUE FROM/TO FACILTY FEE FD			ACCTS PAYABLE INTERFUND OFFS	4,600.00	
579	10-100-150-1800	DUE FROM/TO POLICE CANINE			ACCTS PAYABLE INTERFUND OFFS	289.98	
580	10-100-150-4000	DUE FROM/TO CAPITAL PROJ FUN			ACCTS PAYABLE INTERFUND OFFS	892,283.85	
581	10-100-150-4600	DUE FROM/TO TIF #6 FUND			ACCTS PAYABLE INTERFUND OFFS	585.13	
582	10-100-150-5000	DUE FROM/TO WATER UTILITY			ACCTS PAYABLE INTERFUND OFFS	26,420.63	
583	10-100-150-6000	DUE FROM/TO SEWER UTILITY			ACCTS PAYABLE INTERFUND OFFS	18,076.47	
584	10-100-110-1001	GENERAL CASH US BANK			ACCTS PAYABLE INTERFUND OFFS		942,256.06
					TOTALS:	2,520,858.08	2,520,858.08

VILLAGE OF GERMANTOWN - Capital Projects Fund 40		2017				Through December 10, 2017
Item Description	Allocated to Project	YTD Expendiuture	Balance Remaining	Project Complete		Budget Acct #
LAW ENFORCEMENT						
Replace Roll Call Room Furniture & Interview Room	3,536	1,810	0	x		40-521-570-8410
ProPhoenix Enhancement - Citizen & Court Interface	17,000	17,000	0	x		40-521-570-8440
Replace 9-1-1 System	70,700	59,785	10,915			40-521-570-8460
Radio Console Update	194,000	103,824	90,176			40-521-570-8460
Portable Radios (42) - balance to be used for Maint agreement	168,000	151,276	16,724			40-521-570-8460
FIRE PROTECTION						
Ambualnce Re-Chassis (2)	270,000	270,082		x		40-522-570-8520
Portable Radios (25)	96,125	97,375		x		40-522-570-8460
DPW ADM & ENGINEERING						
Ditch Enclosures - Happy Hollow	104,235	56,171	48,064			40-541-570-8892
Main St/Sth 145 Area Storm Drainage Study & Project - Stormwater Relay	250,000	2,128	247,872			40-541-570-8892
Drainage Issues - Flooding Mitigation	50,000		50,000			40-541-570-8902
MS4 PROGRAM EVALUATION & IMPROVEMENTS	50,000	2,000	48,000			40-541-570-8913
HIGHWAY DEPARTMENT						
Tracked Skid Loader w/ attachments	75,000	75,085		x		40-542-570-8450
Patrol Truck w/ Plow	200,000	145,937	54,063			40-542-570-8520
Trailer (40,000 lb)	25,000	24,550		x		40-542-570-8530
Street Improvement - Video Detection - Appleton/County Line	40,000		40,000			40-542-570-8850
Asphalt Paving (w/ carryover 2016 $252,915)	1,752,915	850,751	902,164			40-542-570-8810
Signal Update County Line Rd - c/o from 2015 & 2016	52,653	18,841	33,812			40-542-570-8850
RECREATION						
Haupt Strasse Tennis Courts Carry over from 2016 (pickleball)	30,719	33,923		x		40-552-570-8310
Kinderberg Park Basketball Court (reimburse w/Impact Fees)	60,000	47,388	12,612			40-552-570-8310
Haupt Strasse - replace playground (1994)	95,000		95,000			40-552-570-8450
Mini Van - replace 2000 Pontiac -	15,000	14,315	686			40-552-570-8520
PARKS, BUILDINGS & GROUNDS						
Impound Cold Storage Garage - PD (Impact Fee)	180,000		180,000			40-519-570-8221
Parks - 3/4 Ton Pickup	40,000	40,268		x		40-553-570-8520
Total Projects	3,839,883	2,012,509	1,830,087		0	

Cash On Hand	
Cash Balance - Pool	1,899,839
Cash Balance - TD Ameritrade	95,636
$$$ Available	1,995,474
Committed Funds -	
2016 Retainages Payable	196,017
Premium on issuance 2017 G.O. Note	
Transfer in from Police Impact	-90,000
Transfer in from Park & Rec Impact	-60,000
	46,017
$$$ Available for projects	**1,949,458**

Letters of Credit Report
Village of Germantown

Department of Public Works and Finance Department

Revised: 12-6-2017

Development	Expiration Date	Dollar Amount	Issuing Bank	Renewability	Letter of Credit No
Gatewood Place Sub.	8/3/2018	$11,303.00	American	Auto	0816-560
Saxony Village	5/3/2018	$32,882.70	MCB Investments, LLC	NONE	CHECK (cash)
Presbyterian Homes Senior	4/28/2018	$2,428,472.00	Associated Bank	Auto	00484
Prairie Glenn II	7/8/2018	$1,295,942.68	PARK BANK	Auto for 1 year	8082017
Collateralization of funds held at US Bank US Bank	2/28/2018	$20,000,000.00	Federal Home Loan Bank of Cincinnati		522484

Project(s) to WATCH:
None

Note:
Gatewood Place adjusted for one year warranty period
Midwwest Assisted Living LOC, 1 year warranty period complete, LOC released 8/9/17
CARRIAGE HILLS GERMANTOWN: Approved release LOC by PWHC on Feb. 2, 2016
US BANK__New Letter of Credit #519490 to replace LOC #522184 // New LOC (per Kim Rath)
Continental 246: incorrectly removed from list on June 2015 LOC Report replaced on LOC Report 2/4/2016
Asset Development Paid G.O. Note in Full ($272,644.60) on April 19, 2016 /// PER KIM RATH email
Saxony Village Development submitted LOC in form of company check on 5/3/2017
Presbytereian Homes Senior Living: LOC issued May 2, 2017; expires 4/29/18 with auto renewal

SUMMARY OF VILLAGE CONTRACTS **12/19/2017**

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract
12-31-2017	General Communications	maintenance contract on AUX I/O's only	contract	2,850.00	Police
12-31-2017	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	29,280.12	Police
12-31-2017	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	10,349.72	Fire
12-31-2017	Seiler	GPS Total Station Maintenance Plan	contract	2,254.00	Engineering
12-31-2017	Wachtell Tree Science & Service	EAB Activities	conract	15,000.00	Forestry
12-31-2017	Washington Co. Sheriff's Office	radio console maintenance	contract	4,050.00	Police
02-28-2018	Johnson Controls	HVAC-Library	contract	2,727/2,809/2,893	Buildings & Grounds
03-21-2018	General Code	laserfiche maintenance	contract	2,666.00	Police
04-29-2018	Carlson Engineering Software	software maintenance	contract	2,900.00	Engineering
05-31-2018	Emergency Services Marketing	I Am Responding	contract	810.00	Fire
05-01-2018	Wisconsin DOT (Municipal Salt Bid)	road salt	contract	170,000.00	Highway
08-15-2018	TE Brennan Company	Property & liability insurance consulting	contract	5,626.68	Finance
09-30-2018	ITU-Absorb Tech	towels, floor mats, mop heads	contract	4,993.53	Buildings & Grounds
10-31-2018	NuVantage Employee Resource	employee assistance program	contract	800+ hr. fee	Administration
12-31-2018	AT&T	long distance	contract	varies	Finance
12-31-2018	General Communications	DPW radio maintenance contract	contract	1,360.00	DPW
12-31-2018	Ruekert & Mielke	GIS (3 year contract-pay 100% upfront)	contract	6,500.00	Sewer/Water/Engineering
12-31-2018	Clean Power	Janitorial Services(2 year/option 3rd yr)	contract	110,000.00	Buildings & Grounds
12-31-2018	Harris	MSI Maintenance	license	17,225.53	Finance
12-31-2018	Washington County Humane Society	Animal Control	contract	1,944.00	Police
12-31-2018	Vermont Systems	Rec Trac Maintenance	license	4,544.80	Park & Rec
03-01-2019	ISDN	Pri Centrex	contract	see pricing list	Finance
12-31-2019	Marlin Business Bank	Nexlog 740 Recorder	lease	19,916.32	Police
10-01-2020	Waste Management	solid waste & recycling pickup	contract	1,000,000.00	DPW
08-01-2018	Hydro Corp.	Commercial Backflow Inspection	contract	950/month 2yr c	Water Utility
02-01-2021	AT&T	State of Wisconsin Centrex	contract	see pricing list	Finance
09-13-2020	GFC Leasing	copiers	lease	4,384.20	Library