

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	PUBLIC SAFETY COMMITTEE
DATE AND TIME:	<u>MONDAY, FEBRUARY 5, 2018</u> <u>5:30 p.m.</u>
LOCATION:	VILLAGE HALL BOARD ROOM N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Campbell and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** January 15, 2018 Regular Meeting.
- V. **REPORTS:**
 - A. Police Department
 1. Monthly
 - B. Fire Department
 1. Monthly
 - C. Overtime Reports
 1. Police Department
 2. Fire Department
 - D. Policy Updates
 1. Police Department:
 - a. None
 2. Fire Department:
 - a. None
- VI. **UNFINISHED BUSINESS:**
 - A. None.
- VII. **NEW BUSINES:**
 - A. Resolution 13-2018 - Adoption of Washington County Hazard Mitigation Plan – Emergency Government.
 - B. Live Scan Fingerprint Imager – Police Department.
 - C. Evidence Locker Purchase – Police Department.

- D. Squad Car Purchases – Police Department.
- E. Operator Licenses: Sara Viduski [Recommend Approval]
- F. Change of Agent: Sandra Balistriere, Ultra Mart Foods, LLC
- G. Temporary Class “B” Fermented Malt Beverage License, Germantown Jr. Warhawks Baseball Club, Jr. War Hawks Memorial Day Tournament, May 25, 2018-May 28, 2018, Haupt Strasse Park and Firemans Park. [Recommend Approval]
- H. Temporary Class “B” Fermented Malt Beverage License, Germantown Jr. War Hawks Baseball Club, Mid Summer Slam, June 22, 2018-June 24, 2018, Haupt Strasse Park and Firemans Park. [Recommend Approval]
- I. Temporary Class “B” Fermented Malt Beverage License, St. Boniface Parish, St. Boniface School – Fish Fry, February 23, 2018.

VIII. **NEXT MEETING:** Set March 2018 Meeting Date and Time

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JANUARY 15, 2018
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes and Trustee Campbell. Trustees Myers and Warren were absent and excused. Chairman Hughes appointed Trustee Zabel to sit in so there would be a quorum present. Also present were Police Chief Hoell, Police Captain Snow, Fire Chief Weiss and Deputy Fire Chief Delain.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Campbell, seconded by Zabel, to approve the minutes of the December 4, 2017 Public Safety Meeting and December 18, 2017 Special Public Safety Committee Meeting. Motion carried with two votes. Zabel abstained from the vote.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- No vehicle thefts for the month of November
- Calls for service are comparable to 2016's numbers
- Operating motor vehicle While Intoxicated (OWI) arrests have increased
- Accident numbers are down, likely weather related
- Residential burglary suspect was identified after picture was posted on facebook
- Suspect also identified in the Twin Meadows residential burglary
- January 2nd two new officers (Farnsworth and Onela) were sworn in, Farnsworth is in Field Training and Onela has been enrolled in the Police Recruit Academy class

FIRE DEPARTMENT MONTHLY REPORT: Chief Weiss reported on the following:

- 166 calls for service, department has met the NFPA response time guidelines
- Completed 231 hours of training for the month
- Motor vehicle crash on I41 with 4 injured, 2 were transported by Flight for Life
- 2 new firefighters have started

Zabel asked why advertising for paid on call employees is not being done on the cable channel, Weiss stated he was not familiar with the advertising done on cable and would look into. He added that advertising is being done on other media outlets.

FIRE DEPARTMENT ANNUAL REPORT FOR 2017: Weiss advised a new format was being used for their reports and he then noted some of the year's accomplishments:

- ISO rating reduced to 3
- Received a grant for smoke detectors which they distributed
- Donations received from Speaker Corp. and Alcami Corp.
- Earned awards from Heart Safe Wisconsin and Southeast Regional Trauma Advisory Committee
- Hosted symposiums

- Weiss appointment to State Emergency Medical Service Advisory Commission
- Delain completed certifications for fire inspector, instructor and fire officer
- Haas accepted into a 6-day Leadership program

OVERTIME REPORTS:

Police Department – Hoell stated he has nothing to add to the report.

Fire Department – Weiss stated their overtime is still trending well, he anticipates numbers will increase slightly at end of year.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT: none.

UNFINISHED BUSINESS: none

NEW BUSINESS:

ANIMAL FANCIER LICENSE FOR JANUARY 15, 2018 – DECEMBER 31, 2018:

1. Mary Best, W181 N12556 Fond du Lac Ave. – a motion was made by Zabel, seconded by Campbell to recommend approval of the Animal Fancier License application from Mary Best.

Hoell and Weiss advised they had no objections to any of the Animal Fancier License applications. Motion carried unanimously.

2. Paul & Cynthia Smith, W140 N13629 Country Aire Drive – a motion was made by Zabel, seconded by Campbell, to recommend approval of the Animal Fancier License application from the Smith's. Motion carried unanimously.
3. Maureen Shaughnessy, W168 N11318 Western Ave. – a motion was made by Zabel, seconded by Campbell, to recommend approval of the Animal Fancier License application from Maureen Shaughnessy, motion carried unanimously.

OPERATOR LICENSES:

NEW: Jordan Hottinger, Lisa Grad, Daniel Hughes, Ryan Hughes, Susan Jesmok, Emily Lazaris, Suzanne Peyer (Recommended Approval)

A motion was made by Zabel, seconded by Campbell, to forward the applications for Hottinger, Grad, D. Hughes, R. Hughes, Jesmok, Lazaris, and Peyer to Village Board with a recommendation of approval. Motion carried unanimously.

IN-BUILDING PAGING SYSTEM FOR FIRE STATION 2: Weiss advised this purchase request for a paging system at Fire Station 2 was a budgeted item and requests for bids had been sent to four vendors. He added that two bids were received with Baycom submitting a bid of \$15691.50 and General Communications submitting a bid of \$9921.00. Weiss recommended accepting the lower bid from General Communications, stating they currently work on the fire department radio system and are very familiar with it.

A motion was made by Campbell, seconded by Zabel, to forward this purchase request to Village Board with a recommendation of approval for the purchase of the In Building Paging System for Fire Station 2 from General Communications for their bid of \$9921.00, purchase includes speaker, ramping-up decoder, all associated parts/labor. Motion carried unanimously.

NEXT MEETING: Hughes advised next month's meeting would be held on Monday, February 5, 2018 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:47 p.m.

Recorded by,

Julie L. Barth
Secretary

Overtime Report for Police & Fire Departments

2017 Year to date through:

14-Jan-18

2018						2017			
Empl #	Employee Name	Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	0.00	0.00	0.00	99.75	99.75	0.00
93	Bartelt, Adam	0.00	0.00	2.50	3.75	6.75	44.63	51.38	271.96
92	Bloch, Ryan	0.00	0.00	0.00	0.00	135.25	27.38	162.63	7,409.00
115	Case, Robert	0.00	0.00	0.00	0.00	203.75	85.50	289.25	11,497.61
118	Farnsworth, Cody	0.25	10.38	4.75	7.13	0.00	0.00	0.00	0.00
113	Gilbert-Roeder, Trent	6.00	249.03	0.00	0.00	33.00	49.50	82.50	1,329.57
107	Heaney, Troy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
153	Jones, Matthew	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101	Jones, Shawn	0.00	0.00	0.00	0.00	59.25	38.25	97.50	3,610.10
88	Laux, Kevin	0.00	0.00	1.75	2.63	40.75	116.25	157.00	2,299.52
142	Marten, Shawn	0.00	0.00	0.75	1.13	0.00	154.13	154.13	0.00
102	Mikulec, Daniel	0.00	0.00	3.50	5.25	26.00	185.25	211.25	1,467.18
119	Onela, Michael	0.00	0.00	0.00	0.00	37.00	53.50	90.50	2,087.91
138	Olson, Toni	5.00	289.35	0.00	0.00	127.75	50.25	178.00	7,184.02
137	Pesch, Justin	11.00	516.62	0.00	0.00	148.75	25.50	174.25	6,388.07
133	Pierce, Catherine	0.00	0.00	0.00	0.00	10.50	127.50	138.00	450.92
96	Pierzchalski, David	6.50	366.80	0.00	0.00	17.50	335.63	353.13	987.53
98	Rechlicz, Justin	0.00	0.00	1.25	1.88	99.25	119.25	218.50	5,600.68
121	Schubert, Matthew	0.00	0.00	8.00	12.00	0.00	48.38	48.38	0.00
89	Schulz, Zachary	8.00	353.88	0.00	0.00	140.75	20.25	161.00	5,506.14
97	Spreiter, Jared	0.00	0.00	4.00	6.00	208.25	94.50	302.75	8,943.30
99	von Bereghy, Darren	36.00	2,031.48	2.00	3.00	192.75	187.88	380.63	10,876.88
95	Whealon, Shaun	3.75	155.64	5.00	7.50	46.50	29.25	75.75	1,873.49
Total Police		3,973.17						*	77,783.87
Annual Budget		95,000.00							95,000.00

State Aid Reimbursement 0.00 01.31.2018
Hunting/Concealed Carry Permit 0.00 01.31.2018

Total year end actual = \$1: \$ 91,900.63
* (difference from report due to personnel changes)
2017 State Aid Reimb \$2,960.32
2017 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	40.00	1342.80						0.00
*	694 Mayer, Andrea	0.00	0.00						18182.09
Fire Dept Regular Part-time									
		Overtime Hrs	True OT cost					OT Hours	True OT Cost
**	563 Rossman	28.42	936.96					573.00	19,214.37
**	605 Rodriguez	6.75	168.65					295.50	7,149.49
**	617 Hass, Thomas	6.75	168.63					105.75	2,346.29
**	625 Goetz, Steve	1.12	27.98					17.25	483.06
**	653 Asmondy	32.00	799.45					235.00	5,801.01
**	698 Wolf	0.00	0.00						
		2,101.67						34,994.22	

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2018	2017 Hours	2017 Cost

***	672 Krieg, Caitlin		30.25	942.05
***	694 Mayer, Andrea		6.25	192.75
***	690 Holms, Mitchell	12.50	367.13	

	total POC overtime	12.50	367.13	36.50 1,134.80
*	Full time, hours are over and above the 20 normal overtime hours reflected in their base wages			
**	Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times			

True OT Cost thru:
14-Jan-18 3,811.60

Last year's true OT Cost
\$ 54,311.11

Budget -- included within general wages

Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11
Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05
Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 13-2018

RESOLUTION TO ADOPT THE WASHINGTON COUNTY
ALL HAZARD MITIGATION PLAN

FISCAL IMPACT: NONE

WHEREAS, the Village of Germantown recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted all hazard mitigation plan is required by FEMA as a condition of future grant funding for mitigation projects under FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Village of Germantown participated jointly in the planning process with Washington County, SEWRPC and other local units of government to prepare an All Hazard Mitigation Plan, which was made available for review and will reside permanently in the Washington County Office of Emergency Management; and

WHEREAS, the Wisconsin Emergency Management and Federal Emergency Management Agency, Region V, officials have reviewed the 2017 plan and approved it contingent upon this official adoption of the participating governing body; and

NOW THEREFORE BE IT RESOLVED that the Village of Germantown hereby adopts the 2017 Washington County All Hazards Mitigation Plan as an official plan, and do hereby endorse and agree to participate in the implementation of the Washington County All Hazard Mitigation Plan as it applies to this jurisdiction.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, Village President

ATTEST:

Deanna L. Boldrey, WCMC/CMC
Village Clerk

**Public Safety Committee
GERMANTOWN, WI**

MEETING DATE: February 5th, 2018

AGENDA ITEM: New Business

ITEM TITLE: Resolution – Adopt Hazard Mitigation Plan for Germantown,
Wisconsin

SUBMITTED BY: Chief Peter Hoell

SUMMARY EXPLANATION:

ATTACHMENT: ORDINANCE___ RESOLUTION_X___ OTHER

After a federal disaster declaration, a percentage of the total disaster funding is allocated to state wide mitigation projects under the Hazard Mitigation Grant Program (HMGP). To be eligible for HMGP grants, a local unit of government must have an approved all hazards mitigation plan in place. The state of WI, which administers this grant program for FEMA, has determined that counties must create and maintain the all hazards mitigation plan for the benefit of the local cities, villages and towns.

With the assistance of staff from the Office of Emergency Management, Planning & Parks and the Southeastern Wisconsin Regional Planning Commission (SEWRPC – who covered the other 25% of the project cost) the plan was developed over the past 2-1/2 years. A planning team was formed at the beginning of the project to guide the development of the plan and review the sections of the plan as they were created. The Local Planning Team (LPT) was made up of county and municipal officials as well as interested community members/agencies. The LPT met twice in 2015, once in 2016 and once in 2017. As my role as Emergency Government Director for the Village, I attended the planning meetings.

There are no costs to the Village of Germantown associated with this plan. Adopting the resolution simply makes Germantown eligible for disaster funding.

Attached:

Resolution – Adopt Hazard Mitigation Plan for Germantown, Wisconsin
Mitigation Press Release
Washington County Committee Report
Information on the Hazard Mitigation Grant Program

RECOMMENDATION:

For a positive recommendation to the Village Board to adopt the Washington Co. Hazard Mitigation Plan and advance the resolution to the Village Board.

COMMITTEE REPORT

To: Public Safety Committee

From: Rob Schmid – Emergency Management

Date: 11/2/17

Re: Resolution – Adopt Hazard Mitigation Plan for Washington County, Wisconsin

POLICY QUESTION:

Should Washington County adopt the Washington County Hazard Mitigation Plan?

DISCUSSION:

Hazard mitigation is a nationwide program designed to reduce overall risk to people, property and infrastructure from future hazard events, while also reducing the costs of future disaster aid programs, (see attached FEMA document for more details). Experience has shown that for every \$1 spent on mitigation, \$3-\$5 are saved on future disaster relief costs.

After a federal disaster declaration, a percentage of the total disaster funding is allocated to state wide mitigation projects under the Hazard Mitigation Grant Program (HMGP). To be eligible for HMGP grants, a local unit of government must have an approved all hazards mitigation plan in place. The state of WI, which administers this grant program for FEMA, has determined that counties must create and maintain the all hazards mitigation plan for the benefit of the local cities, villages and towns. So, while this program ultimately benefits municipalities and townships, the county is responsible for the first critical step of developing the plan. Without a plan in place, no mitigation project grant applications will be considered.

With this in mind, on June 10th, 2014, the Washington Co. Board approved a FEMA Pre Disaster Mitigation Grant to fund 75% of the costs of developing the Washington Co. Hazard Mitigation Plan. With the assistance of staff from the Office of Emergency Management, Planning & Parks and the Southeastern Wisconsin Regional Planning Commission (SEWRPC – who covered the other 25% of the project cost) the plan was developed over the past 2-1/2 years. A planning team was formed at the beginning of the project to guide the development of the plan and review the sections of the plan as they were created. The Local Planning Team (LPT) was made up of county and municipal officials as well as interested community members/agencies. The LPT met twice in 2015, once in 2016 and once in 2017. All of the meeting presentations, agendas, minutes, the draft plan itself and other related documents are available on the SEWRPC website <http://www.sewrpc.org/HMP>

As a condition of the planning process, two public meetings were held - in August of 2016 and July of 2017. There was an informational component presented and feedback from the public was solicited at both sessions.

Submit this form in WORD format to CLKagenda_dg@co.washington.wi.us
ONE CALENDAR WEEK PLUS 3 WORK DAYS prior to the Committee meeting
WITH the Committee Agenda Preparation Form.

Rev. 12/2015

The final draft of the plan (currently 700+ pages) was submitted to Wisconsin Emergency Management (WEM) and the Federal Emergency Management Agency (FEMA) on 8/22/17. In late September Washington Co. received word that our plan had been preliminarily approved by both entities (see attached letters). Final approval will be granted once the Washington County Board approves the plan. After that, adoption/approval by the cities/villages/townships will be the final step of the project.

The Washington Co. Hazard Mitigation Plan will need to be reviewed, evaluated, revised and adopted every 5 years going forward. Federal grant funds currently exist for this purpose and will be applied for if available. SEWRPC may assist in future update processes.

FISCAL EFFECT:

N/A

ATTACHMENTS:

Resolution – Adopt Hazard Mitigation Plan for Washington County, Wisconsin

FEMA - The Unified Hazard Mitigation Assistance Grant Programs

Washington County Meets Requirements FEMA Letter

Washington County Meets Requirements WEM Letter

RECOMMENDATION:

Motion to adopt the Washington Co. Hazard Mitigation Plan and advance the resolution to the Washington Co. Board.

Submit this form in WORD format to CLKagenda_dg@co.washington.wi.us
ONE CALENDAR WEEK PLUS 3 WORK DAYS prior to the Committee meeting
WITH the Committee Agenda Preparation Form.

Rev. 12/2015



ADMINISTRATION DEPARTMENT
Joshua Schoemann, County Administrator

432 E. Washington St.
West Bend, WI 53095-7986
Phone (262) 306-2200
FAX (262) 306-2201
WI 1-800-616-0446
joshua.schoemann@co.washington.wi.us

For Immediate Release – April 14, 2015

Contact:

Rob Schmid, Washington County OEM (262) 335-4399

Debora Sielski, Washington County Planning and Parks (262) 335-4445

Washington County Develops First All Hazards Mitigation Plan

Local officials are working together to help develop a plan which aims to reduce Washington County's overall risk from future hazard events such as flooding, tornados and winter storms. The plan will be funded by a FEMA grant and the Southeastern Wisconsin Regional Planning Commission and will be the first of its kind for Washington County. The plan is being coordinated in a joint effort between the County's Office of Emergency Management and the Planning and Parks Department.

"We are very excited to develop a plan that will identify goals, action items and resources designed to reduce risk in our County," said Rob Schmid, Emergency Management Coordinator for Washington County. "Every dollar spent on mitigation saves three to five dollars on future disaster relief costs."

The first step in the planning process forms a multi-discipline, multi-jurisdictional Local Planning Team including participation from numerous County departments and all 20 Washington County local jurisdictions. The group will guide the planning process and identify/prioritize hazards, risks and mitigation strategies within the plan. The first meeting is scheduled for April 16, 2015 from 2-5 p.m. in room 3011 of the Sheriff's Department.

"The response from local communities has been extremely encouraging. The local officials know best what projects/mitigation measures will most effectively address existing situations within their communities. The plan will be approved by the local jurisdictions and will allow them to be eligible for future grant opportunities that require a formally adopted plan," added Schmid.

Engaging in mitigation provides jurisdictions with a number of benefits. Benefits include reduced loss of life, property, essential services, critical facilities and economic hardship and reduced short-term and long-term recovery and reconstruction costs. The community also gains increased cooperation and communication through the planning process, and increased potential for state and federal funding for mitigation projects.

If you have questions regarding the All Hazards Mitigation Plan process, please contact the Office of Emergency Management.

###

HAZARD MITIGATION GRANT PROGRAM

What is the Hazard Mitigation Grant Program (HMGP)?

The HMGP is authorized in Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and assists state and local communities in implementing long-term hazard mitigation measures following a major disaster declaration. The State Division of Emergency Management administers the HMGP, and projects are 75 percent federally funded through the Federal Emergency Management Agency (FEMA), 12.5 percent state funded through the Wisconsin Emergency Management (WEM), and the remaining 12.5 percent is a local match requirement. The HMGP is only available after declaration of a major disaster by the President.

Program objectives are:

- To prevent future losses of lives and property due to disasters;
- To develop and implement state or local hazard mitigation plans;
- To enable mitigation measures to be implemented during immediate recovery from a disaster, and
- To provide funding for previously identified mitigation measures.

Who is eligible?

- State and local governments;
- Certain private, non-profit organizations or institutions; and
- Indian tribes or authorized tribal organizations and Alaska Native villages or organizations.

What types of projects can be funded?

The HMGP can be used to fund projects to protect either public or private property. Examples include:

- Acquisition, demolition, and relocation of structures from hazard prone areas;
- Retrofitting such as floodproofing and elevation to protect structures from future damages;
- Minor localized structural hazard control or protection projects such as detention ponds;
- Wind resistant retrofitting or construction
- Construction of residential and community safe rooms

- Development of state and local mitigation standards; and
- Development of comprehensive hazard mitigation programs with implementation as an essential component; and
- Development or updates of all-hazards mitigation plans

How do communities apply?

Eligible applicants (as identified above) must apply for the HMGP through the State Division of Emergency Management since the state is responsible for administering the program. The applicant should contact the State Hazard Mitigation Officer for specific details.

What is the deadline for applying for funds?

The State submits a letter of intent to FEMA to participate in the HMGP within 60 days of the disaster declaration. The State will solicit pre-applications statewide.

Applicants are encouraged to apply for mitigation projects as soon as possible after a disaster occurs so that opportunities to do mitigation are not lost during reconstruction. Contact the State Hazard Mitigation Officer for specific application dates.

How much money is available in the HMGP?

The 75% federal funding under the HMGP is based on 15% (20% with a State Enhanced Mitigation Plan approved by the Federal Emergency Management Agency) of the federal funds spent on FEMA Public Assistance and Individual Assistance programs for each disaster.

How are potential projects selected for funding?

Proposed projects must meet certain minimum criteria:

- Have a beneficial impact upon the designated disaster area, whether or not located in the disaster area.
- Conform with 44 CFR Part 9, Floodplain Management and Protection of Wetlands, and 44 CFR Part 10, Environmental Considerations.
- Solve a problem independently or constitute a functional portion of a solution where there is assurance that the project as a whole will be completed. Projects that merely identify or analyze hazards or problems are not eligible.
- The project must be cost-effective and substantially reduce the risk of further damages, hardship, loss, or suffering resulting from a major disaster. Wisconsin

Emergency Management, using data and information supplied by the applicant, will have to demonstrate this to FEMA by documenting that the project:

- Addresses a problem that has been repetitive, or a problem that poses a significant risk if left unsolved.
- Will not cost more than the anticipated value of the reduction in both direct damages and subsequent negative impacts to the area if future disasters were to occur. Cost-benefit analyses will be conducted on applications submitted to determine cost effectiveness of the proposed project.
- Has been determined to be the most practical, effective, and environmentally sound alternative after considering a number of options.
- Contributes, to the extent practicable, to a long-term solution to the problem it is intended to address.
- Considers long-term changes to the areas and entities it protects, and has manageable future maintenance and modification requirements.

These criteria are designed to ensure that the most cost-effective and appropriate projects are selected for funding.

To be eligible for HMGP project funds, the applicant must have a FEMA approved all hazard mitigation plan with the proposed project identified in the plan.

How can I obtain further information?

Regulations for the HMGP are published in Title 44 of the Code of Federal Regulations, Part 206, Subpart N. Additional information can be found at the following web sites:

<http://emergencymanagement.wi.gov/>
<http://www.fema.gov/hazard-mitigation-grant-program-hmgrp>

or contact the State Hazard Mitigation Officer at:

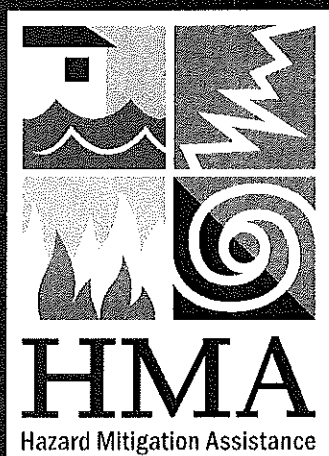
Wisconsin Division of Emergency Management
2400 Wright Street, P.O. Box 7865
Madison, WI 53707
608-242-3232 or 1-800-943-0003

H:GROUPS/HAZMIT/FORMS/HMGPINFO (8/13/13)



FEMA

The Unified Hazard Mitigation Assistance Grant Programs



Hazard Mitigation Assistance

The Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) programs present a critical opportunity to reduce the risk to individuals and property from natural hazards while simultaneously reducing reliance on Federal disaster funds.

A Common Goal

While the statutory origins of the programs differ, all share the common goal of reducing the risk of loss of life and property due to natural hazards.

Funding Disaster Recovery Efforts

The Hazard Mitigation Grant Program (HMGP) may provide funds to States, Territories, Tribal governments, local governments, and eligible private non-profits following a Presidential major disaster declaration.

The Hazard Mitigation Grant Program (HMGP)



is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act), Title 42, United States Code (U.S.C.) 5170c. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available, when authorized under a Presidential major disaster declaration, in the areas of the State requested by the Governor. The amount of HMGP funding available to the Applicant is based upon the total Federal assistance to be provided by FEMA for disaster recovery under the Presidential major disaster declaration. Tribal governments can submit a request for a major disaster declaration within their impacted areas.

The Pre-Disaster Mitigation (PDM)



program is authorized by Section 203 of the Stafford Act, 42 U.S.C. 5133. The PDM program is designed to assist States, Territories, Tribal governments, and local communities in implementing a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future disasters.

The Flood Mitigation Assistance



(FMA) program is authorized by Section 1366 of the National Flood Insurance Act of 1968, as amended (NFIA), 42 U.S.C. 4104c, with the goal of mitigating flood damaged properties to reduce or eliminate claims under the National Flood Insurance Program (NFIP).

Additional HMA resources, including the HMA Unified Guidance, may be accessed at www.fema.gov/hazard-mitigation-assistance

Program Comparisons

Cost Sharing

In general, HMA funds may be used to pay up to 75 percent of the eligible activity costs. The remaining 25 percent of eligible costs are derived from non-Federal sources.

The table below outlines the Federal and State cost share requirements.

COST SHARE REQUIREMENTS

Programs	Mitigation Activity Grant (Percent of Federal/ Non-Federal Share)
HMGP	75/25
PDM	75/25
PDM (subgrantee is small impoverished community)	90/10
PDM (Tribal Grantee is small impoverished community)	90/10
FMA (NFIP insured)	75/25
FMA (repetitive loss property with repetitive loss strategy)	90/10
FMA (severe repetitive loss property with repetitive loss strategy)	100/0

Available Funding

PDM and FMA funding depend on the amounts Congress appropriates each year.

HMGP funding is usually 15 percent of the amount of Federal assistance provided in a state following a presidentially declared disaster.

General Requirements

All mitigation projects must be cost-effective, technically feasible and effective, and meet Environmental Planning and Historic Preservation requirements in accordance with HMA Unified Guidance. In addition, all mitigation activities must adhere to all relevant statutes, regulations, and requirements including other applicable Federal, State, Tribal, and local laws, implementing regulations, and Executive Orders.

All Applicants and subapplicants must have hazard mitigation plans that meet the requirements of 44 CFR Part 201.

Eligible Applicants and Subapplicants

States, Territories, and Tribal governments are eligible HMA Applicants. Each State, Territory, and Tribal government shall designate one agency to serve as the Applicant for each HMA program. All interested subapplicants must apply to the Applicant.

The table below identifies, in general, eligible subapplicants.

ELIGIBLE SUBAPPLICANTS

Subapplicants	HMGP	PDM	FMA
State agencies	✓	✓	✓
Tribal governments	✓	✓	✓
Local governments/communities	✓	✓	✓
Private non-profit organizations (PNPs)	✓		

✓ = Subapplicant is eligible for program funding

Individuals and businesses are not eligible to apply for HMA funds, however, an eligible subapplicant may apply for funding to mitigate private structures.

Eligible Activities

The table below summarizes eligible activities that may be funded by HMA programs. Detailed descriptions of these activities can be found in the HMA Unified Guidance.

ELIGIBLE ACTIVITIES

Mitigation Activities	HMGP	PDM	FMA
Property Acquisition and Structure Demolition or Relocation	✓	✓	✓
Structure Elevation	✓	✓	✓
Mitigation Reconstruction			✓
Dry Floodproofing of Historic Residential Structures	✓	✓	✓
Dry Floodproofing of Non-Residential Structures	✓	✓	✓
Minor Localized Flood Reduction Projects	✓	✓	✓
Structural Retrofitting of Existing Buildings	✓	✓	
Non-Structural Retrofitting of Existing Buildings and Facilities	✓	✓	✓
Safe Room Construction	✓	✓	
Wind Retrofits	✓	✓	
Infrastructure Retrofit	✓	✓	
Soil Stabilization	✓	✓	
Wildfire Mitigation	✓	✓	
Post-Disaster Code Enforcement	✓		
Generators	✓	✓	
Advance Assistance	✓		
5% Initiatives	✓		
Hazard Mitigation Planning	✓	✓	✓
Management Costs	✓	✓	✓

✓ = Mitigation activity is eligible for program funding

Management Costs

For HMGP only: The Grantee may request up to 4.89 percent of the HMGP allocation for management costs. The Grantee is responsible for determining the amount, if any, of funds that will be passed through to the subgrantee(s) for their management costs.

Applicants for PDM and FMA may apply for a maximum of 10 percent of the total funds requested in their grant application budget (Federal and non-Federal shares) for management costs to support the project and planning subapplications included as part of their grant application.

Subapplicants for PDM and FMA may apply for a maximum of 5 percent of the total funds requested in a subapplication for management costs.

National Flood Insurance Program (NFIP) Participation

There are a number of ways that HMA eligibility is related to the NFIP:



SUBAPPLICANT ELIGIBILITY: All subapplicants for FMA must currently be participating in the NFIP, and not withdrawn or suspended, to be eligible to apply for grant funds. Certain non-participating political subdivisions (i.e., regional flood control districts or county governments) may apply and act as subgrantee on behalf of the NFIP-participating community in areas where the political subdivision provides zoning and building code enforcement or planning and community development professional services for that community.

PROJECT ELIGIBILITY: HMGP and PDM mitigation project subapplications for projects sited within a Special Flood Hazard Area (SFHA) are eligible only if the jurisdiction in which the project is located is participating in the NFIP. There is no NFIP participation requirement for HMGP and PDM project subapplications located outside of the SFHA.

PROPERTY ELIGIBILITY: Properties included in a project subapplication for FMA funding must be NFIP-insured at the time of the application submittal. Flood insurance must be maintained at least through completion of the mitigation activity.

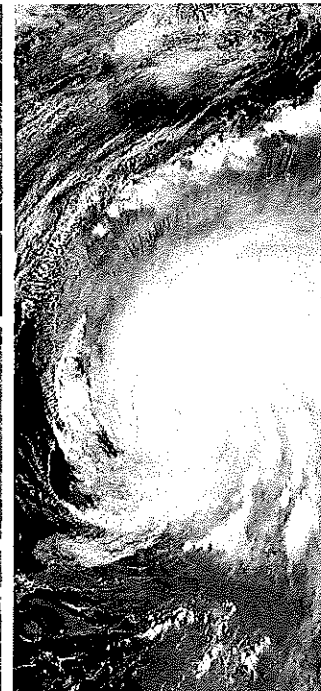
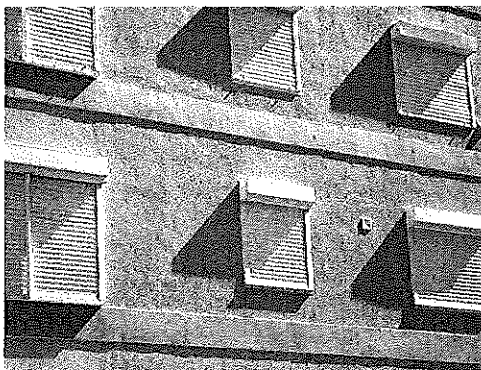
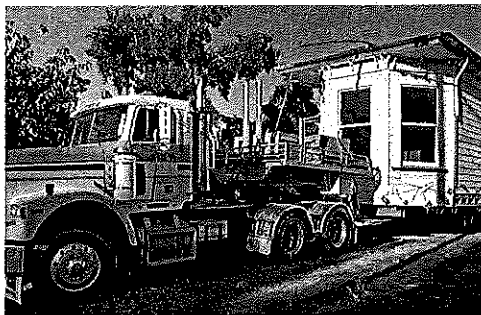
Application Process

Applications for HMGP are processed through the HMGP system (formerly known as National Emergency Management Information System (NEMIS)). Applicants use the Application Development Module of HMGP System, which enables each Applicant to create project applications and submit them to the appropriate FEMA Region within 12 months of disaster declaration.

Applications for PDM and FMA are processed through a web-based, electronic grants management system (eGrants), which encompasses the entire grant application process. The eGrants system allows Applicants and subapplicants to apply for and manage their mitigation grant application processes electronically. Applicants and subapplicants can access eGrants at <https://portal.fema.gov>.

FEMA Review and Selection

FEMA will review all subapplications for eligibility and completeness, cost-effectiveness, technical feasibility and effectiveness, and for Environmental Planning and Historical Preservation compliance. Subapplications that do not pass these reviews will not be considered for funding. FEMA will notify Applicants of the status of their subapplications and will work with Applicants on subapplications identified for further review.



Details about the HMA Grant Application process can be found in the Hazard Mitigation Assistance Unified Guidance, which is available at www.fema.gov/hazard-mitigation-assistance

Hazard Mitigation Assistance Unified Guidance

Hazard Mitigation Grant Program, Pre-Disaster Mitigation Program, and Flood Mitigation Assistance Program
July 12, 2012



Federal Emergency Management Agency
5014, 5000 N.W.
Washington, D.C. 20512

GovDelivery Notifications

Stay up-to-date on the HMA Grant Programs by subscribing to GovDelivery notifications. Have updates delivered to an e-mail address or mobile device. To learn more, visit www.fema.gov

Contact Information

HMA Helpline: 866-222-3580

Contact information for FEMA Regional Offices is provided at www.fema.gov/regional-operations

Contact information for each State Hazard Mitigation Officer (SHMO) is provided at www.fema.gov/state-hazard-mitigation-officers



FEMA

Public Safety Committee
GERMANTOWN, WI

MEETING DATE: February 5th, 2018
AGENDA ITEM: New Business
ITEM TITLE: Live Scan Fingerprint Imager
SUBMITTED BY: Lt. Todd Grenier

SUMMARY EXPLANATION:

As part of the 2018 budget we were approved to purchase a replacement live scan fingerprint imager. Our current fingerprint imager is seven years old and will no longer be eligible for maintenance coverage as of March 2018.

I have obtained two bids for a replacement fingerprint imager. The first is from our current vendor, Crossmatch for \$16,540. The second is from Morphotrak for \$17,137. Since Morphotrak would be a new vendor to us we would also need to purchase a records management interface for the system in the amount of \$5300. This brings the price of the Morphotrak system to \$22,437. I have attached both bids for your review.

After talking to several departments that have used both the Morphotrak system and the Crossmatch system they all liked the Morphotrak system better citing better technical support, system training and interface with their records management system. Therefore, I am requesting a positive recommendation for the purchase of the Morphotrak system.

The 2018 budget approved \$23,000 for this item.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER x

RECOMMENDATION:

For a positive recommendation to the Village Board.



Quote Number: 01792340
Quote Created: August 16, 2017
Quote Expiration: November 14, 2017

Account Manager: Jennifer Velez

Sales Channel: GSA

Phone: 5614937325

Fax: 5618287717

Mobile:

Email: jennifer.velez@crossmatch.com

Bill To Name: Village of Germantown Police Dept.

Ship To Name: Village of Germantown Police Dept.

Contact: Todd Grenier

Contact: Todd Grenier

Phone: (262) 253-7780

Phone: (262) 253-7780

Email: tgrenier@germantownpolice.org

Email: tgrenier@germantownpolice.org

Bill To: Germantown Police Department
N112 W16877 Mequon Rd.
Germantown, Wisconsin 53022
United States

Ship To: Germantown Police Department
N112 W16877 Mequon Rd.
Germantown, Wisconsin 53022
United States

Item	Product	Part Number	Quantity	Sales Price	Total Price	Price Basis
1	SHIPPING ASSEMBLY, L SCAN 500, LSE RUNTIME LICENSE, SILICONE PAD, US POWER CABLE	920189-01US	1	\$8,345.39	\$8,345.39	GSA Contract GS-35F-0199R
2	CMT ADVANTAGE MAINT, YR 1, HW - L SCAN 1000, L SCAN 500, DEVICE ONLY DOMESTIC	930174	1	\$1,146.86	\$1,146.86	GSA Contract GS-35F-0199R
3	WORKSTATION DESKTOP FOR USB 10 PRINT LIVESCAN	925244-003	1	\$1,890.00	\$1,890.00	Open Market
4	CMT ADVANTAGE MAINT, YR 1, HW, ALL SYSTEM PERIPHERALS INTEGRATED AND PROVIDED BY CMT, DOMESTIC	930158	1	\$272.03	\$272.03	GSA Contract GS-35F-0199R
5	DEMOGRAPHIC INTERFACE, RELOAD	850448	1	\$0.00	\$0.00	Open Market
6	SOFTWARE, RELOAD, WISCONSIN	850181-225	1	\$0.00	\$0.00	Open Market
7	SOFTWARE, LSMS CONFIGURATION, WISCONSIN CIB	850391-025	1	\$0.00	\$0.00	Open Market
8	CMT ADVANTAGE MAINT, YR 1, STANDARD CMT SW, LSMS	950083	1	\$272.03	\$272.03	GSA Contract GS-35F-0199R
9	CMT ADVANTAGE MAINT, YR 1, STANDARD CMT SW, LSMS SUBMISSION SOFTWARE	950084	1	\$90.68	\$90.68	GSA Contract GS-35F-0199R



Quote Number: 01792340
 Quote Created: August 16, 2017
 Quote Expiration: November 14, 2017

10	SHIPPING ASSEMBLY, 500P/1000PX - UNIV. CABINET	920107-005	1	\$3,557.58	\$3,557.58	GSA Contract GS-35F-0199R
11	CAMERA, EOS REBEL T5 - BLACK, CANON, W/PWR ADPTR	420753-10	1	\$1,050.00	\$1,050.00	Open Market
12	TRIPOD, FLOOR, PAN/TILT, QUICK RELEASE	420564	1	\$39.35	\$39.35	Open Market
13	KIT, FBI CERTIFIED NETWORK PRINTER, DOUBLE SIDED PRINTING	900439	1	\$1,400.00	\$1,400.00	Open Market
14	PRINTER TRAY, LOWER, 550 SHEET FEEDER, LEXMARK MS810	420737	1	\$400.00	\$400.00	Open Market
15	HARDWARE- TRADE-UP DISCOUNT, LSCAN 500 W/PAD AND DESKTOP	960046-D01US	1	\$-1,977.99	\$-1,977.99	GSA Contract GS-35F-0199R
16	FREIGHT	FREIGHT	1	\$55.00	\$55.00	Open Market

Grand Total: \$16,540.93

Optional Items

Item	Product	Part Number	Quantity	Sales Price	Total Price	Price Basis
17	CMT ADVANTAGE MAINT, SUBSEQUENT YR 1, HW - L SCAN 1000, L SCAN 500, DEVICE ONLY DOMESTIC	930174-12	1	\$1,376.23	\$1,376.23	GSA Contract GS-35F-0199R
18	CMT ADVANTAGE MAINT, SUBSEQUENT 1 YR HW, ALL SYSTEM PERIPHERALS INTEGRATED AND PROVIDED BY CMT, DOMESTIC	930158-12	1	\$272.03	\$272.03	GSA Contract GS-35F-0199R
19	CMT ADVANTAGE MAINT, SUBSEQUENT 1 YR, STANDARD CMT SW, LSMS	950083-12	1	\$272.03	\$272.03	GSA Contract GS-35F-0199R
20	CMT ADVANTAGE MAINT, SUBSEQUENT 1 YR, STANDARD CMT SW, LSMS SUBMISSION SOFTWARE	950084-12	1	\$90.68	\$90.68	GSA Contract GS-35F-0199R

Notes: GSA Contract pricing in effect; please reference GSA Contract# "GS-35F-0199R" if providing your own purchase order.

*Windows 10 PC******

Yearly maintenance after year 1 included in optional items.

IDEMIA RESTRICTED

MorphoTrak's on-going commitment to customer satisfaction and the delivery of the highest level of support in the industry is demonstrated by our placing resources **in the field** near the customer to provide on-site customer support.

Our standard warranty is 1 Year on-site for both parts and labor. Germantown Police Department report a problem, MorphoTrak will dispatch a MorphoTrak Representative from our Madison, Wisconsin office to go on-site to resolve the problem as opposed to other vendors who send a "box with a replacement part". We send a highly trained support representative to provide problem resolution. This ensures that Germantown Police Department staff members are not burdened with the added task of "parts replacement".

**MorphoTrak has
been the sole
provider of the
WDOJ AFIS System
since 1993**

Solution Description and Pricing

MorphoTrak proposes the equipment and services described in Table 1.

Tenprint/Palmprint Capture - Cabinet

Table 1. Pricing

Description	Unit Price
MorphoTrak Livescan Station Cabinet Tenprint/Palmprint, including: • MorphoTrak Livescan Station Software • FBI Appendix F Certified Tenprint/Palmprint 500PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block Technology • Computer, monitor, keyboard • Ruggedized fixed-height Cabinet with foot pedal for hands free advancement • UPS • Printer Black & White Tenprint Card, Duplexer, +1 additional Tray • RMS Interface (using b.txt or NIST format only) • Standard WDOJ Workflows and Profiles • Installation / On-site Training • Warranty: 1 Year On-site Advantage Solution warranty, 9X5, Next day on-site response and parts replacement • Freight	\$17,263
Less discount for receipt of Purchase Order by no later than 04/15/2018	(\$1,726)
TOTAL	\$15,537
Annual Maintenance (to start after 1 Year Warranty)	
Annual Maintenance On-site Advantage Solution 9X5, Next day on-site response and parts replacement	\$2,205

Standard shipping is 30 days after receipt of order, or as otherwise scheduled.

Options and Pricing

Table 2.

	Description	Unit Price	Annual Maintenance*
ESLO-CDMSUG-00	Cabinet Mugshot Capture (camera, software, mounting hardware)	\$1,600	\$240

**Public Safety Committee
GERMANTOWN, WI**

MEETING DATE: February 5th, 2018
AGENDA ITEM: New Business
ITEM TITLE: Evidence Locker Purchase
SUBMITTED BY: Lt. Todd Grenier

SUMMARY EXPLANATION:

As part of the 2018 budget we were approved to purchase pass through evidence lockers to replace our old "gym" style lockers that are currently in use. The pass through lockers offer a higher level of efficiency for our property custodian along with an increased chain of custody security.

I obtained two bids for the lockers. Both bids are for four banks of lockers consisting of 31 total lockers along with the retro-fitting of a new entrance door to the property room and installation. The first bid we received was from Storage Systems Inc. for \$24,819. The second bid was from Bernie's Equipment Company for \$19,165. I have attached both bids for your review.

I am requesting the positive recommendation to purchase the evidence lockers through Bernie's Equipment Company.

The 2018 budget approved \$20,000 for this item.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER x

RECOMMENDATION:

For a positive recommendation to the Village Board.

307 North Star Road, Holmen, WI 54636
phone 800-362-5484, fax 608-526-9354

Proposed for : GERMANTOWN POLICE DEPT
ADDRESS N112 W16877 Mequon Rd.
CITY GERMANTOWN
ATTN Lt. Todd A. Grenier
PHONE 262-253-7780
EMAIL tgrenier@germantownpolice.org

S H E P

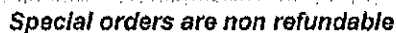
TO

MARK WITH

SHIP VIA

Comments

TOTALS



Total for Materials	\$	14,746.66
INSTALLATION	\$	2,857.14
FREIGHT	\$	661.80
SUB TOTAL	\$	18,165.60
TAX 5.50%	\$	999.11
QUOTE TOTAL	\$	19,165.00

Quote #: TG101117R

Thank you for the opportunity to quote your needs!
Tim Goodman



STORAGE SYSTEMS

MIDWEST, INC.

June 29, 2017

Proposal Number: 71313 R1

Germantown Police Department
Attention: Justin Rechlicz, Todd Grenier

Officer Rechlicz and Lieutenant Grenier,

We would like to thank you for giving Storage Systems Midwest, Inc. the opportunity to provide Germantown Police Department this budgetary proposal. These figures offer an estimated amount of evidence lockers based upon reviewed design configurations. Final numbers for this project would be provided based upon final CAD drawings, project details, and approvals.

Part Number	Item Description	U/M	Quantity	Unit Sell	Total Item Sell
Evidence Lockers	Evidence Lockers (4 bank, 1 mail slot, mesh rear door, pass-through, push lock)	Each	1	Lump sum	Option 1: \$24,819.03
Evidence Lockers	Evidence Lockers (4 bank, 1 mail slot, mesh rear door, pass-through, push lock)	Each	1	Lump sum	Option 2: \$27,429.49

Please Note:

Price does not include applicable tax amounts, permits or credit card fees.

Cash Price - Credit Card Orders will be charged a 3.5% fee.

Price is an estimated figure for budget planning purposes and is not binding.

Price includes **estimated** freight charges, assembly, and installation. Pricing may be impacted by:

- Availability to install on first shift/weekdays
- Installation site, existing/retrofitting or new wall site
- Stairs vs. elevator access to building site level
- Access to any necessary freight elevators, loading docks
- Access to any necessary dumpsters for waste removal
- Final layout and installation preferences and approved final CAD drawings

Terms:

Proposal Valid for 30 Days. Quotes can stay open throughout budget processing and can be updated accordingly.

Please let me know if you have questions.

Thank you again!

Kim Czarapata

Storage Systems Midwest
N16 W23430 Stone Ridge Drive Waukesha,
Wisconsin 53188

Phone: 262-729-0205

E-mail: kczarapata@ssmidwest.com

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Monday, February 5th, 2018

AGENDA ITEM: New Business

ITEM TITLE: Squad Purchase

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

The department is requesting authorization to purchase two 2018 Ford Interceptor SUV Patrol Vehicles to replace squad 15 and squad 19. Squad 15 is a 2010 Ford Expedition. Squad 19 is a 2014 Crown Victoria. Both squads will have over 100,000 miles at the time of changeover. The money for this purchase is in the 2018 budget under account 10-521-570-8100. The department has sent out five bid requests. It is anticipated the bids will be available at the time of the PSC meeting.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

BOARD ACTION: