

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, May 7, 2018** **5:30 p.m.**

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Wing and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** April 2, 2018 Regular Meeting.
- V. **REPORTS:**
- A. Police Department.
 - 1. Monthly.
 - B. Fire Department.
 - 1. Monthly.
 - C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
 - D. Policy Updates.
 - 1. Police Department:
 - a. None.
 - 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
- A. None.
- VII. **NEW BUSINESS:**
- A. Hiring Communication Officer – Police Department.
 - B. Police Department Building Project.
 - C. Refurbishment of Ladder Truck 1771 – Fire Department.
 - D. Deutschstadt Heritage Foundation Inc. Picnic License, Temporary Class “B” Fermented Malt Beverage and Wine for MaiFest May 18 – May 20, Freidenfeld Park, Tent on Country Aire Dr.
 - E. Ordinance 11-2018 Amend Sections 9.041, 9.042, and 9.043, Municipal Code Relating to the Use, Possession and Sale of Nicotine and Vapor Products.

VII. **NEW BUSINESS continued:**

- F. Operator's Licenses: Naseem Abbas, Victoria Ahrens, Andrew Aldred, Frank Arena, Judy Arnold, Theresa Bach, Kayla Billmann, Jeffrey Bird, Erin Bird, Brian Boettcher, Andrew Brawn, William Brockman IV, David Burns, Jewelia Cook, Mellissa Czerwinski, Ann Davis, Bridget DeLeon, Kevin Dobson, Susan Drexler, Richard Eastham, Jonathan Engelmann, Mary Erickson, Dawn Fouche', Shawn Frank, Julie Friede, Sherry Gagliano, Kim Gamroth, Kayla Gleixner, Lisa Grad, Amanda Greenwood, Judith Greve, Paul Groh, Susan Goecks, Joseph Gutenkunst, Yvonne Hall, Kathryn Hanson, Susan Hanson, Charles Hargan, Denise Harthun, Anita Hauner, Jennifer Heisdorf, Jayme Hoff, Eric Hoffman, Chelsea Humphreys, David Iverson II, Jeffrey Jacobs, Bruce Javens, Susan Jesmok, Jodi Kanzenbach, Jeetendra Khinot, Dawn Kirchner, Karen Klever, Steve Koenig, Nicholas Koeppler, Kimberly Kohler, Ronald Kohls, Wayne Kohls-Guenther, Joseph Krajcik, Janice Krueger, Erik Lange, Emily Lazaris, Rebecca Leibiger, Matthew Levesley, Cassidy Liederbach, Alexander Lindenberg, Tayla Lofton, Adam Maciejczak, Daniel Marchewka, Paul McLeod, Janet Miller-Parkison, Jennifer Murray, Michael Nardelli, Heather Nellesen, Chad Nickerson, Ruth Numrich, William Numrich, Susan Oechsner, Nancy Oinas, Rick Perry, Suzanne Peyer, Justin Pischke, Michael Polski, Ashley Rahl, Cedric Reed, Cheryl Rhoades, Kevin Riley, Susan Roxbury, Wendy Sarwas, Ashley Satterlee, Shane Schallert, Teresa Schmitz, Ingolf Sam Schneider, James Schramm, Eric Schroeder, Caleb Siden, Cynthia Singsheim, Tara Smith, Pareshkumar Soni, Cassandra Tabbert, Carlton Tatreau, Michelle Thomas, Joel Timmerman Jr., Joel Timmerman III, Rebecca Ulik, Roberta Van Asten, Asif Vadsaria, Tamara Waterhouse, Tyrus Welch, Ashley Welnicke, Amy Westra, Jarrid Willoughby, Michael Willavage, Stephanie Wolf, Sheri Ziehlsdorf [Recommend Approval].

License Renewals: All premise license recommendations / approvals to be conditional upon completion of all documentation, compliance of all code violations/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

G. **RENEWALS: "Class B" Fermented Malt Beverage and Intoxicating Liquor Licenses:**

1. Aldo's Pizza & Pub, LLC, Dwayne Ketterer, Agent, 584 Jordan Circle, Colgate, d/b/a **Aldo's Pizza & Pub**, W156 N11058 Pilgrim Rd. (includes an outside dining area of approximately 30 feet in front of building to be open until 10:00 p.m.)
2. Barley Pop Brew Haus, LLC, Deborah Reinbold, Agent, 1388 Parkview Dr, Hubertus, d/b/a **Barley Pop Pub & Restaurant**, N116 W16137 Main Street. (includes Brew Haus and fenced outside extension on north side of building to be open until 10:00 p.m. and outside extension July 4, 2018 from the east end of the building to the western end, all the way to the sidewalk, during the July 4th parade beginning at 11:00 a.m.).
3. Blackstone Creek Golf Club Ltd., Troy D. Schmidt, Agent, N105 W14467 Wilson Circle, d/b/a **Blackstone Creek Golf Club**, N112 W17300 Mequon Road. (includes golf course property of 156 acres)
4. BSC LLC, Eric D Schroeder, Agent, 4619 W Bluemound Ct, Milwaukee, d/b/a **Big Sky Country**, W204 N11498 Goldendale Rd. (includes 8' x 55' outside patio on side open until 10:00 p.m.)
5. Bubs on Main, LLC, Scott H. Pecor, Agent, 306 W. Ravine Baye, Bayside, d/b/a **Bubs Irish Pub**, N116 W16218 Main St.

VII. **NEW BUSINESS continued:**

6. Blazin Wings, Inc., Jillian Cabanatuan, Agent, N96 W20309 County Line Rd., d/b/a **Buffalo Wild Wings**, N96 W17990 County Line Rd. (includes attached patio with hours restricted between 10:00 p.m. and 8:00 a.m.)
7. Maple Road, LLC, Boro Buzdum, Agent, 1804 Barton Ave., West Bend, d/b/a **Buzdum's Pub & Grill**, W188 N10515 Maple Rd. (Includes an outdoor patio area).
8. ERJ Dining III, LLC, Paul S. Thompson, Agent, 7188 W Fox Haven Court, Franklin, WI 53132, d/b/a **Chili's Grill & Bar**, N96 W18640 County Line Rd.
9. Eastern Kettle Moraine Moose Lodge 1238, Dan Walk, Agent, W211 N11863 Hilltop, d/b/a **E.K.M. Moose Lodge 1238**, W198 N10217 Appleton Ave., Germantown, WI 53022. (includes outside pavilion 22' x 20', and open area for Lodge picnics including buildings to be open until 10:00 p.m., 480' x 525' grounds area).
10. Florian Park, Inc., Ryan Rahl, Agent, 311 Preserve Way, Colgate, WI 53017, d/b/a **Florian Park Conference & Event Center**, N111 W18611 Mequon Rd, Germantown, WI 53022. (includes outside premise Willow Path, Willow Gardens, and Willow Point on south end of Willow Pond to be open until 10:00 p.m. and outdoor designated smoking area to the north of property).
11. KJ's Bar & Grill, Gerald Louis Wagner, Agent, N112 W21209 Mequon Rd., dba **KJ's Bar & Grill**, N112 W21209 Mequon Rd.
12. Germantown American Legion Post #1, Inc., James A. Heimann, Agent, 2584 Country Aire, Cedarburg, d/b/a **Germantown American Legion Post #1**, N120 W15932 Freistadt Rd.
13. JK GAM, LLC, Jon R. Gamroth, Agent, N104 W15303 Donges Bay Rd, d/b/a **Gamroth's Kuhburg Junction**, W140 N10385 Fond du Lac Ave.
14. Northridge Automotive Enterprises, Inc., David L. Iverson, Agent, N166 W19523 Ravens Way, Jackson, d/b/a **Ivee's at Main**, W157 N11618 Fond du Lac Ave. (includes outside patio in front of building until 10:00 p.m.)
15. La Chimenea LLC, Hector Jimenez, Agent, 2056 S 37th St., Milwaukee, d/b/a **La Chimenea**, N112 W15251 Mequon Rd. (includes 1100 sq. ft. outside patio to be open until 10:00 p.m.)
16. Lone Star, LLC, Karen Ann Pritzlaff, Agent, W204 N11912 Goldendale Rd., d/b/a **Lone Star**, W204 N11912 Goldendale Rd. (includes horseshoe courts, path, outside fenced area to be open until 10:00 p.m., and outside front porch area)
17. Marko's Pizza II Inc., Ken Ubert, Agent, 3943 Rosie Court, Colgate, d/b/a **Marko's Pizza II**, W156 N9664 Pilgrim Rd.
18. Metro Cigars, LLC, Jennifer Lynn Groh, Agent, 1671 Holy Hill Lane, Hubertus, d/b/a **Metro Cigars, LLC**, W182 N9606 Appleton Avenue #104.
19. Old Town WI, LLC, Brian A. Meyer, Agent, N26 W30227 Maple Ave., d/b/a **Old Town Beer Hall**, N116 W15841 Main Street. (includes outdoor deck open until 10:00 p.m.)
20. G-town Pub, LLC, Craig Braidigan, Agent, 2385 Scenic Hill Trail, Richfield, d/b/a **The Public House**, W207 N10466 Appleton Ave.
21. Robin L. Bird, LLC, Robin L. Bird, Agent, W188 N13367 Maple Rd, Richfield, d/b/a **Sports Corner Bar & Grill**, W187 N12793 Fond du Lac Avenue. (includes outside volleyball courts and smoking room to be open until 10:00 p.m.)
22. Christine A. Brockman, W157 N11638 Fond du Lac Avenue, d/b/a **Tiny T's**, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022. (includes fenced outside premise on July 4, 2018 & August 18, 2018)
23. WI Bier Stube LLC, Brian A. Meyer, Agent, N26 W30227 Maple Ave., d/b/a **Von Rothenburg Bier Stube**, N116 W15863 Main Street. (includes outside fenced beer garden extended to parking lot open until 10:00 p.m.)

VII. **NEW BUSINESS continued:**

H. **Class “B” Fermented Malt Beverage and “Class C” Wine Licenses**

1. Zhengren Zheng, N111 W16424 Esquire Ct., d/b/a **China Kitchen**, N112 W16560 Mequon Rd.
2. Hung Hao LLC, Hung D. Lu, Agent, N109 W12628 Coneflower Cir., d/b/a **Hung Hao Restaurant**, N112 W15800 Mequon Rd.
3. **ST1X Golf Entertainment**, W164 N11271 Squire Dr., Agent, Robert Stafford 13985 N. Pine Bluff Rd., Mequon; Owners, Daniel Hughes and Ryan Hughes of N108 W6905 Berkshire St., Cedarburg.

I. **“Class B” (wine only) Winery License and Class “B” Fermented Malt Beverage**

1. Apple Works Winery LLC, Kevin H. Behnke, Agent, W179 N12536 Fond Du Lac Ave., d/b/a **Apple Works Winery/Behnke Estates**, W179 N12536 Fond Du Lac Ave. (Includes an Outside Premise Extension which includes an outdoor patio area and tent.)

J. **“Class A” Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. **Aldi Inc.**, Michelle Kind, Agent, 5230 State Rd. 167, Hubertus, d/b/a **Aldi #67**, N96 W18838 County Line Rd.
2. Cost Plus, Inc., Heather Lazar, Agent, 443 E Dover St., Milwaukee, d/b/a **Cost Plus World Market**, N96 W18970 County Line Rd.
3. Colgate Gas, Inc., Didar Singh, Agent, W150 N7248 Paseo Lane, Menomonee Falls, d/b/a **County Line BP**, N96 W21962 County Line Rd.
4. Kwik Trip, Inc., Bethany A. Ohde, Agent, 6639 W. Bonniwell Rd., Mequon, d/b/a **Kwik Trip #631**, W188 N10963 Maple Rd.
5. Ultra Mart Foods, LLC., Jared Beilke, Agent, N89W15640 Cleveland Ave, Menomonee Falls, Cedarburg, d/b/a **Pick 'n Save #6357**, N112 W16200 Mequon Rd.
6. B&B Inc of Milwaukee, Asif Vadsaria, Agent, W151 N11492 Potomac Cir., dba **Quick Pick Food Mart**, N128 W21760 Holy Hill Rd.
7. Sendik’s Germantown LLC, Theodore Balistreri, Agent, 5566 N. Diversey Blvd., Whitefish Bay, d/b/a **Sendik’s Food Market**, N112 W15800 Mequon Rd.
8. Speedway, LLC, Richard Eastham, Agent, 2958 S. 90th St, West Allis, d/b/a **Speedway #4465**, W178 N9653 Riversbend Lane.
9. Speedway, LLC, Dawn Reith, Agent, N75 W222586 Cherry Hill Rd., Sussex, d/b/a **Speedway #4495**, W164 N11233 Squire Dr.
10. Walgreen Co., Vickie Matt, Agent, 1411 Deer Trail Ct., Hubertus, d/b/a **Walgreens #05427**, W156 N11261 Pilgrim Rd.
11. Wal-Mart Stores East, LP, Shante T. Travis, Agent, 3115 Lilly Rd., Brookfield; d/b/a **Wal-Mart #1515**, W190 N9855 Appleton Ave. (Includes outside parking lot specifically designated for online grocery pick up.)
12. NSM Enterprises LLC, Naseem Abbas, Agent, N114 W15775 Sylvan Ct, #2, d/b/a **Willow Creek BP**, W201 N10451 Appleton Ave.

VIII. **NEXT MEETING:** Set June 2018 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
APRIL 2, 2018
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Campbell, Trustee Myers and Trustee Warren.

Also present were Police Captain Snow and Deputy Fire Chief Delain.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Myers, to approve the minutes of the March 5, 2018 Public Safety Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Captain Snow reported on the following:

- Staffing update – P.O. Farnsworth is nearly finished with his field training and P.O. Onela is still in school

POLICE DEPARTMENT ANNUAL REPORT: Snow advised the annual report had been completed by Communications Supervisor Schmidt and he would answer any questions the committee may have. Myers appreciated the quality of the report, Hughes noted there were no major spikes or dips in the numbers.

FIRE DEPARTMENT MONTHLY REPORT: Deputy Fire Chief Delain reported on the following:

- There has been good feedback regarding their recruitment ad on facebook and they are continuing with the recruitment process
- Training updates for staff
- 143 calls for service for February

OVERTIME REPORTS:

Police Department – Snow stated there is nothing new to report and overtime is tracking normally.

Fire Department – Delain stated their overtime numbers are looking good, nothing unusual.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - Snow advised the police department was updating the following policies as it moves forward in the accreditation process:

- 5.01 Use of Force
- 6.32 Honor Guard
- 12.01 Weapons and Ammunition

Fire Department – none

UNFINISHED BUSINESS: none

NEW BUSINESS:

SQUAD EQUIPMENT AND CHANGEOVER – POLICE DEPARTMENT: Snow advised the department was requesting approval for the changeover and purchase of equipment for the squads which were approved in the 2018 budget. He received 2 quotes from General Fire of different amounts due to one of the old squads being an Expedition resulting in higher changeover costs to the new Explorer. The prices quotes are \$13,554.50 and \$10,937.20, for a total of \$24,491.70.

A motion was made by Myers, seconded by Campbell, to forward this purchase request to Village Board with a recommendation of approval for the squad equipment and changeover costs in the amount of \$24,491.70 through General Fire. Motion carried unanimously.

CHANGE OF AGENT, HEATHER LAZAR OF COST PLUS WORLD MARKET: a motion was made by Myers, seconded by Campbell, to forward this Change of Agent for Heather Lazar to Village Board with a recommendation of approval. Snow and Delain indicated there were no objections from police and fire departments. Motion carried unanimously.

APPLICATION FOR FIREWORKS USER PERMIT, JULY 4TH AT FIREMAN'S PARK – LYNN GRGICH, KIWANIS, OPERATOR: WOLVERINE FIREWORKS DISPLAY: a motion was made by Myers, seconded by Warren, to forward this application to Village Board with a recommendation of approval for the fireworks user permit application for July 4th at Fireman's Park to Lynn Grgich of Kiwanis. Snow and Delain indicated there were no objections from police and fire departments. Motion carried unanimously.

OPERATOR LICENSES: Katelyn Dory, Joshua Stoltenberg (Recommend Approval). A motion was made by Myers, seconded by Campbell, to forward the applications for Operator License for K. Dory and J. Stoltenberg to Village Board with a recommendation of approval. Snow and Delain advised they had no objections for these license applications. Motion carried unanimously.

NEW CLASS B FERMENTED MALT BEVERAGE APPLICATION FOR APPLE WORKS WINERY LLC, W179 N12536 FOND DU LAC AVE., KEVIN BEHNKE, MAY 1, 2018 – JUNE 30, 2018: A motion was made by Warren, seconded by Myers to forward this application to Village Board with a recommendation of approval.

Discussion followed with Village Attorney Sajdak advising there have been discussions regarding this application with the winery owner since last August. He stated there are statutory issues they are attempting to overcome to allow owner to sell both wine and beer. He went on to explain the intricacies of the statutes and the steps taken to work matters out regarding whether or not a Class B Premises is eligible to hold a winery license. Sajdak stated that despite changes that have occurred over time with licensing issues, he still believes that the statute requires the separation of the Class B Premises from other operations on site. He noted that this applicant already has a winery permit through the state which encompasses the property as a whole, but the permit form is not broken down in an effective manner.

Sajdak referred to a map showing the committee how the applicant's property conducts manufacturing in a different area from the sales area, so the premises are separate, but the permit would be for the whole property. He added that the application for the Class B permit includes those manufacturing premises also – same description was used for this application and the state permit. Sajdak stated that while he was not entirely comfortable with the winery permit on the same premises as the sales location, he was willing to look past that fact due to the Department of Revenue's guidance in this situation, provided that the premises description for the Class B includes only the smaller sales building that is on site.

Hughes questioned whether this license would include the outside patio to the west, Sajdak responded it would and the owner advised the outdoor patio and tent are included on the permit.

After further discussion, Sajdak requested that the motion to approve include the limitation of the Class B Premises to be only the sales building and the surrounding tent and patio area. Committee members agreed and the motion to forward this item to Village Board with a recommendation of approval for the New Class B Fermented Malt Beverage Application for Apple Works Winery LLC, would include that it be limited to the sales building and surrounding tent and patio area. Motion carried unanimously.

NEXT MEETING: Hughes advised next month's meeting would be held on Monday, May 7, 2018 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:49 p.m.

Recorded by,

Julie L. Barth
Secretary

Overtime Report for Police & Fire Departments

2017 Year to date through:

22-Apr-18

		2018				2017			
Empl #	Employee Name	Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	10.75	16.13	0.00	99.75	99.75	0.00
93	Bartelt, Adam	13.25	549.94	25.75	38.63	6.75	44.63	51.38	271.96
92	Bloch, Ryan	37.25	2,102.02	4.50	6.75	135.25	27.38	162.63	7,409.00
115	Case, Robert	31.25	1,808.44	5.00	7.50	203.75	85.50	289.25	11,497.61
118	Farnsworth, Cody	0.25	10.38	30.25	45.38	0.00	0.00	0.00	0.00
113	Gilbert-Roeder, Trent	21.00	871.61	22.50	33.75	33.00	49.50	82.50	1,329.57
107	Heaney, Troy	0.00	0.00	11.25	16.88	0.00	0.00	0.00	0.00
153	Jones, Matthew	5.00	234.83	0.00	0.00	0.00	0.00	0.00	0.00
101	Jones, Shawn	10.00	627.60	10.00	15.00	59.25	38.25	97.50	3,610.10
88	Laux, Kevin	3.00	169.29	26.75	40.13	40.75	116.25	157.00	2,299.52
142	Marten, Shawn	0.00	0.00	58.50	87.75	0.00	154.13	154.13	0.00
102	Mikulec, Daniel	8.25	465.55	18.00	27.00	26.00	185.25	211.25	1,467.18
119	Onela, Michael	0.00	0.00	0.00	0.00	37.00	53.50	90.50	2,087.91
138	Olson, Toni	53.50	3,096.05	6.50	9.75	127.75	50.25	178.00	7,184.02
137	Pesch, Justin	41.00	1,925.57	4.75	7.13	148.75	25.50	174.25	6,388.07
133	Pierce, Catherine	0.00	0.00	23.75	35.63	10.50	127.50	138.00	450.92
96	Pierzchalski, David	42.75	2,412.38	10.50	15.75	17.50	335.63	353.13	987.53
98	Rechlicz, Justin	4.25	239.83	26.00	39.00	99.25	119.25	218.50	5,600.68
121	Schubert, Matthew	0.00	0.00	28.25	42.38	0.00	48.38	48.38	0.00
89	Schulz, Zachary	19.75	873.64	16.25	24.38	140.75	20.25	161.00	5,506.14
97	Spreiter, Jared	0.00	0.00	59.50	89.25	208.25	94.50	302.75	8,943.30
99	von Bereghy, Darren	102.00	5,755.86	28.00	42.00	192.75	187.88	380.63	10,876.88
95	Whealon, Shaun	20.50	850.85	27.25	40.88	46.50	29.25	75.75	1,873.49
Total Police			21,993.81					*	77,783.87
Annual Budget			95,000.00						95,000.00

State Aid Reimbursement 0.00 05.04.2018
Hunting/Concealed Carry Permit 0.00 05.04.2018

Total year end actual = \$1: \$ 91,900.63
* (difference from report due to personnel changes)
2017 State Aid Reimb \$2,960.32
2017 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	80.00	2685.60						0.00
*	694 Mayer, Andrea	16.25	24.38						18182.09
Fire Dept Regular Part-time									
		Overtime Hrs	True OT cost					OT Hours	True OT Cost
**	563 Rossman	91.17	3,005.87					573.00	19,214.37
**	605 Rodriguez	135.52	3,385.76					295.50	7,149.49
**	617 Hass, Thomas	36.02	899.98					105.75	2,346.29
**	625 Goetz, Steve	50.37	1,258.40					17.25	483.06
**	653 Asmondy	121.94	3,046.33					235.00	5,801.01
**	698 Wolf	50.75	1,267.88						
									34,994.22

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2018	2017 Hours	2017 Cost

***	672 Krieg, Caitlin		30.25	942.05
***	694 Mayer, Andrea		6.25	192.75
***	690 Holms, Mitchell	12.50	367.13	

total POC overtime				
	12.50	367.13	36.50	1,134.80
*	Full time, hours are over and above the 20 normal overtime hours reflected in their base wages			
**	Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times			

True OT Cost thru:
22-Apr-18 19,357.89

Last year's true OT Cost
\$ 54,311.11

Budget -- included within general wages

Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11
Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05
Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

**Public Safety Committee
GERMANTOWN, WI**

MEETING DATE: May 7th, 2018
AGENDA ITEM: New Business
ITEM TITLE: Hiring for a Communication Officer Vacancy
SUBMITTED BY: Chief Peter Hoell 

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER__ X__

SUMMARY EXPLANATION:

After 24 years of service, Communications Officer Joyce Schweitzer will be retiring on April 30th, 2018.

The Germantown Police Department currently has eight fulltime Communications Officers. A staff of eight is the least and most effective level to provide the minimal staffing of two officers on 2nd and one officer on 1st and 3rd shifts. Communications Officers are not only Police, Fire and Emergency Medical dispatchers who answer 911 and non-emergency calls; they are the front-line customer service representatives of our department that allow our building to remain open 24/7/365. They are assigned numerous clerical and procedural functions that must be completed accurately and timely. Starting pay for a new Communication Officer is Hourly Pay: \$18.82.

Attached: Employee Vacancy Justification Worksheet, Communication Officer Job Description and the Departments Organizational Chart.

RECOMMENDATION:

We are requesting permission to replace the Communications Officer position.

EMPLOYEE VACANCY JUSTIFICATION WORKSHEET

All positions left vacant by retirement, quitting, or termination need to complete the following worksheet before the vacant position may be advertised or filled. This worksheet shall not pertain to temporary, seasonal, and sworn public safety employees.

Vacancy Justification Worksheet

Position to be filled: **Communications Officer**

Department: **Police Department**

Pay: **Hourly Pay: \$18.82**

How long were the previous personnel in position: **24 Years**

Deferred for a period of time? Yes ☐ No: ☒

Why: **After 24 years of service, Communications Officer Joyce Schweitzer will be retiring on April 30th, 2018. The Germantown Police, Dept. currently has eight fulltime Communications Officers. A staff of eight is the least and most effective level to provide the minimal staffing of two officers on 2nd and one officer on 1st and 3rd shifts. Communications Officers are not only Police, Fire and Emergency Medical dispatchers who answer 911 and non-emergency calls; they are the front-line customer service representatives of our department that allow our building to remain open 24/7/365. They are assigned numerous clerical and procedural functions that must be completed accurately and timely.**

Transferred or shared with existing staff: Yes ☐ No: ☒

Why: **Same as above.**

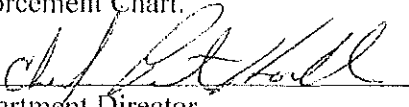
Consolidated with another position? Yes ☐ No: ☒

Why: **No other position to consolidate with.**

Privatized/Contractual?: Yes ☐ No: ☒

Why: **Same as above**

** Attach current job description and department organizational chart and Full-time Law Enforcement Chart.


Department Director
Signature/approval

4-4-18
Date

S.A. Yu
Village Administrator
Signature/Approval

4.6.2018
Date

ORGANIZATIONAL RELATIONSHIP	Reports to the Supervisor	the Communications Supervisor
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Communications Officers are responsible for performing a variety of administrative, clerical, and technical tasks in receiving and dispatching both routine and emergency information; maintaining official records, typing reports as needed, and assisting in the administration of standard operating procedures of the telecommunications center and customer service counter.

1. Proper routing of incoming calls, giving pertinent information over the telephone, obtaining the necessary details in an emergency and promptly dispatching the appropriate number of public safety personnel to the scene.
2. Monitor the safety and well-being of all public safety personnel. Maintain ongoing contact with responding personnel and keep them informed of all relevant information. Notify supervisory personnel of any changing condition or emergency that may require reassignment of staff, additional officers or need to protect the public safety.
3. Maintain an accurate record in the CAD system of all activities that occur on assigned shift, including tracking equipment and response of public safety personnel.
4. Disseminate motor vehicle, driver license, and criminal history information to authorized personnel in accordance with department policy and procedure.
5. Monitor other public safety agency radio transmissions and relay pertinent information to affected personnel as may be necessary. Summon mutual aid agency response as directed by command staff.
6. Monitor the teletype for messages related to the immediate area, record or warrant checks and verifications, CIBR responses and other TIME system information.
7. Properly maintain all telephones, radios, recorders, computers or other office equipment. Report needed repairs or

deficiencies in equipment immediately to a supervisor.

8. Maintain dispatch documents and records that may include but are not limited to entering into the computer citations, overnight parking permits, home watch requests, firearms discharge permits, bicycle licenses, burning permits, and accident reports.
9. Monitor all alarm panels, booking room and building security cameras.
10. Collect all bail, bond, fines, fees and balance register or petty cash funds as required.
11. Assist in the completion of recording of complaints, accidents, and other similar forms; type and file related records.
12. Review daily logs, communicate all relevant information to relief personnel prior to the conclusion of duty shift.
13. Perform all other related duties, tasks or job responsibilities as may be assigned by a supervisor.

DESIRED SKILLS, KNOWLEDGE AND ABILITIES

Knowledge of radio protocol and FCC regulations, TIME System access to NCIC and CIB files, teletype interface with other law enforcement agencies, use of telephone and two-way radio communications systems, computer dictation and transcription equipment, use of other general office equipment, local street addresses and geography. Working knowledge of state statutes, traffic laws, local ordinances and standard operating procedures related to the police and fire departments.

Ability to establish and maintain an effective working relationship with coworkers, other public safety agencies, public officials and the general public.

Ability to function in a stressful environment and interpret or prioritize incoming and outgoing information received via the radio, telephone, and other verbal or written communications.

Ability to effectively react to multiple tasks, monitor several conversations at once and provide the appropriate response.

Ability to communicate effectively, speak and understand the English language.

Ability to type accurately and use proper grammar, punctuation and spelling.

Ability to read and understand various maps, manuals, statutes, ordinances or regulations of the public safety departments.

Ability to operate switchboard, CAD, personal computer and general office equipment.

Ability to successfully complete and maintain required TIME System certifications.

Ability to research and/or obtain pertinent information using a variety of available resource or reference guides.

Ability to work without direct supervision. Accept responsibility for making appropriate judgments and effectively prioritizing work assignments while applying generally accepted practices, policies or procedures of the department.

Ability to use independent judgment while performing dispatch and clerical assignments with speed and accuracy.

PHYSICAL ABILITY

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the position. Reasonable accommodations may be made to enable persons with disabilities to perform the essential functions of the position.

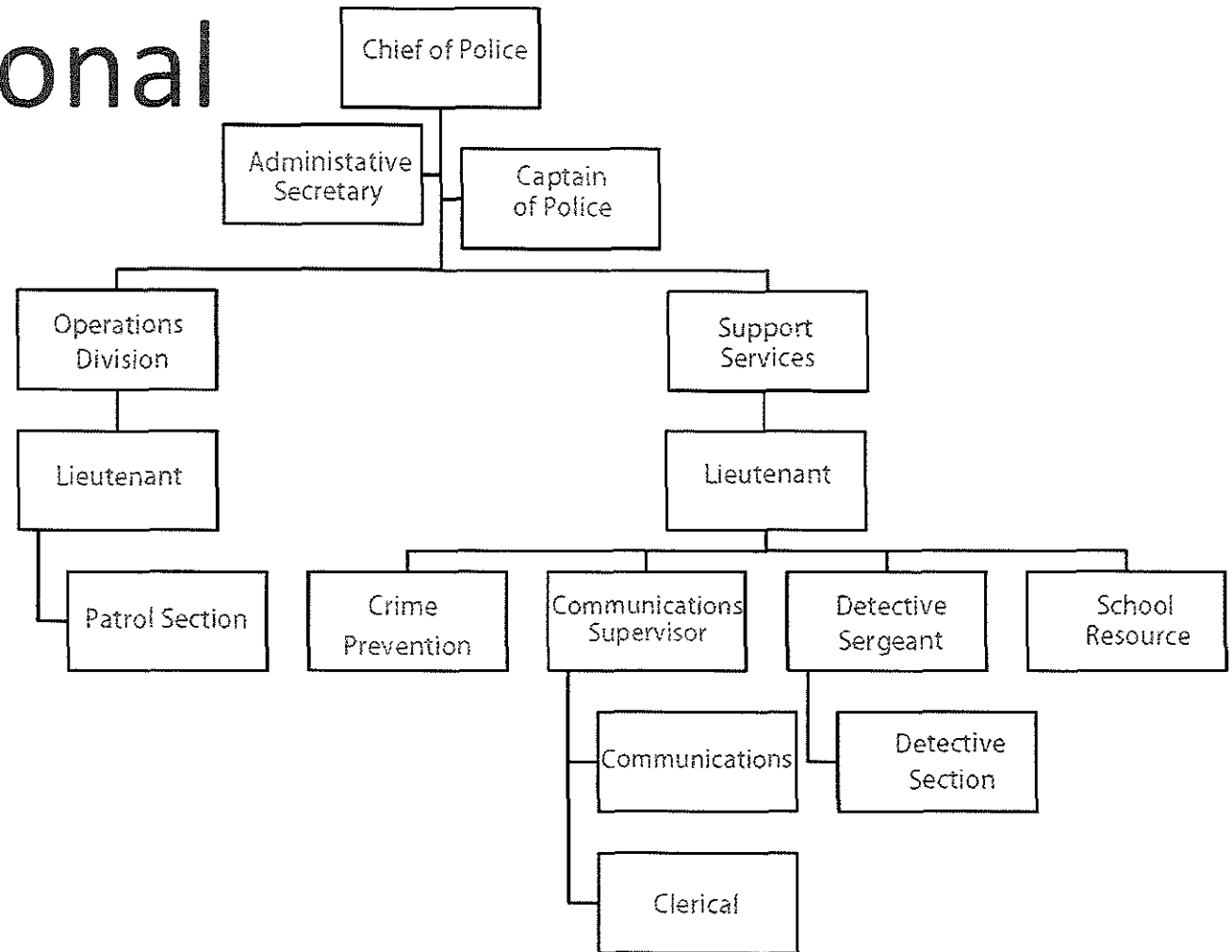
While performing the essential functions of the position, Communications Officers may be required to regularly sit, use hands and fingers, talk and hear, handle or feel objects or controls, and reach with arms. The employee is required to hear and respond to conversations with or without the aid of a hearing device.

Communications Officers must occasionally lift and/or move objects weighing up to 25 pounds. Specific vision requirements include close vision, distance vision, color vision, peripheral vision and the ability to adjust and focus. The employee is occasionally required to climb, balance, stoop, kneel, bend or crouch.

WORK ENVIRONMENT

Communications Officers perform daily tasks in an indoor business environment of usually moderate noise level.

Organizational Chart



**Public Safety Committee
GERMANTOWN, WI**

MEETING DATE: May 7th, 2018
AGENDA ITEM: New Business
ITEM TITLE: Police Department Building Project
SUBMITTED BY: Chief Peter Hoell 

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER__ X__

SUMMARY EXPLANATION:

There was an open house on October 10th, 1982, for the current Police Department building and the old Library, now known as the Police Department Annex. The new facility became operational on July 30th, 1982. This took place almost 36 years ago. The first public discussions with the Village Board to expand the Police Department took place in 1994. Other than cosmetic changes, updates and a garage over the years, there are currently no working plans to expand the Police Department. The purpose of this agenda item is to start that discussion and to develop a plan.

Attached:

- Memo from Chief Hoell highlighting some talking points on the need for a Police Department expansion.
- Minutes from the Public Safety Committee dating back to 1994.
- Copy of an Appropriations Request Form to Senator Herb Kohls Officer for fiscal year 2009.
- Copies from the October 10th, 1982 Open House handout.

RECOMMENDATION:

We are requesting the Public Safety Committee start discussions on developing a plan to work on a Police Department Building Project.

GERMANTOWN POLICE DEPARTMENT

MEMORANDUM

TO: Public Safety Committee

FROM: Peter G. Hoell
Chief of Police

DATE: April 18, 2018

SUBJECT: POLICE DEPARTMENT BUILDING PROJECT

HISTORY

1982	On October 10, 1982, both the Germantown Police Department and the Duerrwaechter Memorial Library celebrated their open house on the campus of Mequon Road and Western Avenue.
1994	The Public Safety Committee discussed an expansion project for the police department, but no action was taken.
1995	The Village retained the services of HNTB to conduct a Needs Assessment Study of all municipal facilities. The study recommended building a new library and that upon completion, the police department should expand its building by connecting both existing structures. HNTB estimated the cost of the police department expansion at \$750,000. 23 years later, the buildings have yet to be connected. According to the Public Safety Committee notes, the police department building expansion, indoor range and communications center projects would be moved from 1995 to 1996.
1998	Large garage addition proposal submitted.
1999	A request was made to budget \$725,000 for the building expansion to be completed in 2003. The amount was reduced first to \$450,000 and then to \$350,000 at the final budget meeting.
2000	Large garage construction started with a \$270,000 budget.
2001	Fischer, Fischer, Theis Inc. hired for \$4,400 to design the police department building.
2002	Fischer, Fischer, Theis Inc. worked with the \$350,000 budget, they submitted and received final approval from the Planning Commission for the architectural design plans. The Village Board split the amount of which \$167,500 was allocated for the 2003 remodel of the interior of the old library, the other \$167,000 was set aside to connect the two buildings in 2006. The Village Board then decided at the final budget hearing to withdraw all funding since the limited budgeted money created a design that fell short of their expectations for the long term use of the police department facilities.
2002	The Duerrwaechter Memorial Library moves into its new building located between Village Hall and the Police Department.
2003	The Village Board approved \$750,000 in the capital budget to connect the police department in 2004.
2004	Police department staff consisting of detectives, crime prevention and eventually K9 move into the old library.
2004-2005	The Public Safety Committee gave direction to hire Plunkett Raysich for \$9,200 to design a connection and remodel both buildings based on space needs to accommodate the police department until 2025. The total project, to include connection of both buildings and a total

	remodel, came in at \$3,200,000 for a construction date of 2006.
2005-2006	The police department secured a Homeland Security grant to install building upgrades. Items chosen for the upgrade could be reused for a new construction project. Installed was a key fob system, lobby security drawer, fencing, cameras/monitors and some windows.
2006	The Village Board tabled the PD building project until 2007.
2007-2008	The Village Board hired Zimmermann Architectural Studios for approximately \$12,000 to create the third conceptual design to connect and remodel both PD buildings. The cost of the project was approximately \$6,000,000. The Village Board tabled the project with no further direction.

After 24 years of discussion, planning, and three conceptual designs, there still is no plan in place to either connect both buildings or build a new facility.

CHALLENGES

There are safety concerns with operating out of two buildings, mainly visibility of open spaces outside the police department. There is a blind spot to the parking lot when leaving the main building's front doors. PD staff traffic is heavy between both buildings, especially during the dayshift with more support services staff working. People have brought weapons and have had physical confrontations with PD staff both inside and outside of the building.

Environmentally, operating out of two buildings is problematic. The constant cross traffic on days that are rainy, snowy, cold and windy makes transferring paperwork, evidence and other important items fall victim to the weather elements. The outside cross traffic also heightens our staff's danger to slips and falls on icy and/or wet conditions.

The original design of the building was for a smaller, predominately male force. The women's locker room is over capacity, the men's locker room is at capacity. There is also a mix of small and large lockers, the larger lockers are needed for the amount of equipment assigned to officers.

Due to lack of space, officers store their jackets and equipment bags in the large garage where they can become soiled by dirt and grime from inside the garage.

There is a lack of a secure hallway from booking/jail which creates a substantial safety risk when moving prisoners from booking to the front for release. The prisoner has easy access to employee areas including the break room, locker rooms, roll call and dispatch. It would be preferred to have a secure hallway leading from the secure areas to an exit.

The lack of interview room space, with access from the secure areas also creates a hazard. As it stand now, an in-custody suspect would have to be moved through employee areas to gain access to interview rooms. Also, our soft interview room (the crying room) is too close to dispatch and things said in dispatch or roll call are easily heard in the interview room. The hard interview space that we have is the intoximeter room or in booking. Neither of these areas are conducive to extended, in-custody interviews. There are interruptions from people walking through the areas, and there is no separation from other suspects.

Another building feature that is needed is an area dedicated to unified tactics training, DAAT room. We currently are using the old children's reading room and pull out mats to make it safer. A weapons-free area with mats and a controllable entrance is needed. At present, when DAAT exercises are conducted, due to the limited space and other hazards created by being in a classroom, the training is very limited in scope. There are also large, long windows in the training room that limit our physical hands-on training.

The Annex windows, with the exception of one, are old/original crank out windows at ground level.

The interior of the facilities has had cosmetic changes, however because of the age of the building it is common to have backups and plumbing issues in restrooms and kitchen area. The exterior has had some cosmetic changes, again there is much more to be done simply because of the building's age.

There is limited storage, certain areas turn into a basic "catch all." The garage is not large enough to facilitate all department-owned squads and vehicles.

Existing facility built prior to American's with Disabilities Act, more can be done to facilitate that segment of

our population with special needs.

We do not have one centralized area for the First Line Supervisors. We have 4 lieutenants in one room, 1 in an interview room and 1 in the Annex.

We have records located in various parts of both buildings. Our confidential records room is an interview room. Our main files are in dispatch and old records in the basement.

ASSETS

Most of the PD furniture is new and could be moved to a new or remodeled facility.

The Communications Center is modern and in good shape. There is a problem with traffic flow due to the configuration and size of the building through dispatch.

There will be a new vehicle evidence processing garage built this year.

The Annex conference room does allow for some limited community meetings.

The training room does allow for classroom training space and the ability to host trainings.

The Department of Public Works is working hard and doing their best to keep two old buildings looking reasonably professional.

New LED lighting has been recently installed.

The interior paint and ceilings are in reasonably good shape.

Flooring is recently new or newer.

The Annex has been remodeled to better define office space and noise control.

We have installed a fairly robust camera system.

The current landscaping is well maintained and attractive.

landowners would need to be presented to the Committee.

After discussion, Hargan made a motion recommending approval to the Village Board for reissuing the resolution for the existing snowmobile trail. Motion seconded by Ewert and carried unanimously.

X SEVEN YEAR CAPITAL IMPROVEMENTS PLAN: General discussion followed with the committee reviewing a 7-year plan presented by the police department. Discussed was squad usage, building expansion, mobile data units, and the pistol range. Kubacki advised that the numbers are tentative and prices may be lower than anticipated.

REVIEW OF PROPOSED IN-LINE SKATING ORDINANCE: An ordinance dealing with in-line skating was obtained from the City of Green Bay and a copy was presented to Committee Members. Brady questioned section 29.45(b) which states "Every person using in-line skates upon a roadway shall ride single file on all public roadways" and stated that parents skating with children may want to hold hands. Discussion followed with Evans advising that officer discretion would be a factor when enforcing this ordinance. A motion was made by Kempinski, seconded by Ewert, to recommend approval and forward the proposed in-line skating ordinance to the village attorney and Village Board. Motion carried unanimously.

APPLICATION FOR FEDERAL FUNDS FOR POLICE OFFICERS THROUGH VIOLENT CRIME CONTROL AND LAW ENFORCEMENT ACT OF 1994: Evans advised this application for federal funds is part of the Clinton Crime Bill and allows applications to be made by law enforcement agencies for personnel. He advised this bill would pay \$25,000 toward each officer's annual salary for 3 years and then the costs are the responsibility of the municipality.

After discussion, a motion was made by Kempinski, seconded by Brady, to approve the application process for federal funding for police officers through the Violent Crime Control and Law Enforcement Act of 1994 with a positive recommendation to the Village Board. Further discussion followed with the Committee asking how many officers would be requested by the Village of Germantown. Evans and Blum advised they would prefer to request two officers. Kempinski amended the motion to include the application process for two officers. Amended motion seconded by Brady and carried unanimously.

REVISION TO SECTION 9.02 OF THE MUNICIPAL CODE RELATING TO CALIBER OF WEAPON: Evans advised that south of Freistadt Road in the Village of Germantown, village ordinance currently allows shotgun only. He advised he would like to see these restrictions apply to the entire Germantown area and presented to the Committee a copy of the changes he was requesting. After review and discussion, Kempinski made a motion to recommend approval of the revisions to section 9.02 of the municipal code relating to caliber of weapon pending approval by the village

MEETING MINUTES
PUBLIC SAFETY COMMITTEE
May 9, 1995
Police Department Squad Room

CALL: The meeting was called to order at 6:35 P.M. by Chairman Brzezinski.

ROLL CALL: Chairman Brzezinski, Trustee Members Ewert and Lalk. Trustee Kempinski arrived at 7:20 P.M. Also present were Chief Blum and Fire Chief Pollpeter. President Hargan arrived at 7:25 P.M. and Village Clerk Wilms arrived at 7:30 P.M.

PROPOSED ORDINANCE - REPEALING AND RECREATING SECTION 9.02 OF THE MUNICIPAL CODE - FIREARMS AND OTHER DANGEROUS WEAPONS REGULATED: Blum advised this item was placed on the agenda due to changes in the penalty section. Brzezinski mentioned that there were still concerns among the citizens regarding illegal shooting in the area of Amy Belle and Mequon Road.

Discussion followed with numerous citizens present who expressed their concerns with shooting in the village, especially in closed areas where special permits are required. Blum reiterated that illegal shooting needs to be reported to the D.N.R. and that Warden Lee had attended the last meeting and distributed business cards to those present. Some of those citizens present stated they still had concerns for their personal safety on their own property during the hunting season. One male citizen who was present suggested that the neighbors form an association to address these concerns. Blum stated that Officer Jeff Smith of the Germantown Police Department could assist the residents in implementing a type of neighborhood watch system and could set up a meeting to discuss this.

A notepad was passed among the residents for name, address and phone number which Blum advised he would forward to Officer Smith. Lalk recommended this item be tabled for two months and then put back on the agenda under old business.

*ARCHITECTURAL DESIGN COMMITTEE - POLICE DEPARTMENT UPDATE: Blum advised this item was placed on the agenda for informational purposes as he wanted to keep the committee updated on the progress of discussions held with the architects. He stated that garage space, storage and additional office space are needed. Brzezinski advised this issue would be carried over on old business for monthly updates.

Brzezinski advised that he felt a security camera for the front lot of the police department was important.

PROPOSED ORDINANCE - EMERGENCY INGRESS/EGRESS FIRE DEPARTMENT VEHICLES: Pollpeter brought to the committee's attention some properties in the Village of Germantown which have limited access to the buildings due to low maintenance of driveways with overgrowth and overhanging limbs. He provided photographs to illustrate his concerns. Pollpeter proposed

remaining structure. Motion carried unanimously.

ENFORCEMENT OF FALSE ALARM ORDINANCE: Evans told the Committee this item was placed on the agenda for informational purposes. He advised that the first year of alarm permits in the village had concluded and there were still some who had not purchased permits, even after letters had been sent. He stated that the police department would be moving forward on this issue and law enforcement action would be taken.

Discussion followed with Evans recommending that the Riemer property be exempt from this ordinance as there are village owned items on the property along with negatives and prints for the police department that are processed by Village Color Lab. Wetterau made a motion to waive the alarm permit fee for the Riemer property. Motion was seconded by Kempinski and carried unanimously.

VICIOUS DOG COMPLAINT: Blum advised the Committee this item was placed on the agenda for information purposes. He stated there had been a complaint from a citizen regarding a neighbor's dog which was accused of biting a child. Blum stated that village ordinance states that a dog can be declared vicious by the Chief of Police and at this time further investigation was pending regarding the dog.

COUNTY LINE ROAD - SPEED LIMIT: Brzezinski stated that the Waukesha County portion of the roadway is now marked at 35 mph and questioned when the Washington County signs would go up. Blum advised he had not received information that Washington County had approved lowering of the speed limit and Brzezinski requested that Kubacki check to see if the Village had received a letter indicating that the speed limit reduction had been approved.

Discussion followed with Evans advising that he had been told in the past that Waukesha County had jurisdiction over signs on County Line Road west of 175, as they had put up the No Parking signs by Lohmans. Brzezinski requested that Chief Blum check with Washington County and Waukesha County for the status of these signs and what has actually been signed thus far.

* 7 YEAR CAPITAL IMPROVEMENTS PLAN: Kubacki advised that additional information provided by Blum was added to the plan. He further advised that the \$32,000 for crew cab truck for the fire department in 2000 could be deleted. Kubacki also advised that the pistol range, communications center and building expansion for the police department would be moved from 1995 to 1996. Kubacki also stated that work on the impact fees needs to be finished. Kempinski questioned the emergency warning system in 1996 and whether the \$30,000 is enough. Pollpeter advised that new technology will affect what type of system is eventually decided on, along with costs.

FIRE DEPARTMENT MONTHLY REPORT: No discussion.

GERMANTOWN POLICE DEPARTMENT

MEMORANDUM

TO: Public Safety Committee

FROM: Craig O. Evans
Captain of Police

DATE: February 4, 1999

SUBJECT: PROPOSAL REVIEW POLICE DEPARTMENT GARAGE EXPANSION

The Germantown Police Department is submitting the attached proposal for review and approval by the Committee. The proposal involves a request for architectural service for design and construction of a garage addition to the Germantown Police Department. The 1999 village budget contains \$270,000.00 in account 570-8210 designated to complete this project.

**PUBLIC SAFETY COMMITTEE MEETING MINUTES
FEBRUARY 9, 1999**

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placed in the Town of Germantown's jurisdiction, and they could assume responsibility for the sign once it is in place. Van Male recommended this information be included in the letter to the Town of Germantown. Motion carried unanimously.

TEMPORARY CLASS B PICNIC LICENSE - GERMANTOWN/MENOMONEE FALLS SUNRISE ROTARY CLUB, FIREMEN'S PARK, SHRIMP BOIL JUNE 10th: A motion was made by Vento, seconded by Johnson, to recommend approval to the Village Board for a Temporary Class B Picnic License for the Germantown/Menomonee Falls Sunrise Rotary Club Shrimp Boil to be held in Firemen's Park on June 10, 1999. Motion carried unanimously.

* REQUEST FOR PROPOSALS - FIRE STATION NO. 2 & POLICE DEPARTMENT GARAGE: Brandenburg referred to the Request for Proposals (RFP) for architectural services for the design and construction of Fire Station No. 2 and the Police Department garage. He stated that an advertisement would be placed in the *Western Builder* requesting interested parties contact the Village of Germantown to submit a proposal. He briefly outlined the process to the committee and stated at this time he was looking for approval from the committee for the RFP and advertisement to begin the process.

Discussion followed regarding the possibility of a design/build plan, exploring what options are available, and inclusion of the training tower. Stone questioned the cost of placing the ad, Brandenburg stated he was not sure, but believed the price to be several hundred dollars. He stated the *Western Builder* is circulated monthly in Wisconsin and Michigan.

A motion was made by Kempinski, seconded by Vento, to approve the RFP status for Fire Station No. 2 and the Police Department garage, and for placement of an advertisement in *Western Builder*. Motion carried unanimously.

NEW CLASS B FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSE - SOME PLACE CHEAP, N132 W17225 ROCKFIELD ROAD - WILLIAM JOHN OR KEROLYNN FRANCIS LUKES OR THOMAS JAMES KAHELSKI: Wilms explained that last year a liquor license was issued to Mary Moran with the condition that Mr. William John, owner of the property, could not participate or interfere in the operation of the establishment. She stated that Mr. John would like to get his establishment up and running and has forwarded an application for a Class B Fermented Malt Beverage and Intoxicating Liquor license. Applications were also received from Mr. Kahelski and Ms. Lukes. Wilms advised that the police department was recommending denial of Mr. John's application, but had no objections to the other two. She further advised that the applicants would need to obtain a Wisconsin Seller's Permit number and a Federal ID number, and complete the Responsible Beverage Service Class if not yet done. Wilms stated that Ms. Moran may hold the license until June 30th which would result in a Reserve Class B license being the only available license.

PUBLIC SAFETY COMMITTEE MEETING MINUTES
JANUARY 16, 2001

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P.M. A roll call vote was taken, motion carried unanimously.

RECONVENE INTO OPEN SESSION at 7:52 P.M.

BARTENDER LICENSE - RECOMMENDATION TO VILLAGE BOARD: A motion was made by Kempinski, seconded by Brzezinski, to recommend approval to the Village Board for the bartender license application received by Sarah M. Eibl. Motion failed 1-3 with Kempinski voting aye, and Brzezinski, Brady and Ewert voting nay.

ANY OTHER BUSINESS: There was a brief discussion regarding the benefits and drawbacks relating to the inclusion of announcements and citizen input on agendas.

✕ Van Male requested that next month's Public Safety Meeting be held at the police department to allow committee members an opportunity to tour the new garage facilities.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:05 P.M.

Recorded by,

Julie L. Barth
Secretary

indicated he would look within the fire department budget for the \$5,701.94 and would be prepared to discuss this at the next Village Board meeting.

A motion was made by Kempinski, seconded by Johnson, to forward this item to Village Board with a recommendation that the fire department come up with the \$5,701.94 from their budget to be paid to the state, and with the understanding that the department will not re-enroll in this program and the state will be responsible for the tank inspections. Motion carried unanimously.

FIRE DEPARTMENT MONTHLY REPORT: No discussion.

SURVIVE ALIVE HOUSE - UPDATE: Pollpeter advised the site has been excavated and footings will be going in on Thursday.

* REQUEST FOR PROPOSALS - EXPANSION OF THE POLICE DEPARTMENT: Van Male informed the committee that this was placed on the agenda as an advisory item, and next month's agenda would include a look at selections and ideas. He stated \$15,000 had been budgeted for consultant fees.

POLICE DEPARTMENT MONTHLY REPORT: No discussion.

ADJOURNMENT: There being no further discussion, the meeting was adjourned at 7:58 P.M.

Recorded by,

Julie L. Barth
Secretary

**PUBLIC SAFETY COMMITTEE MEETING MINUTES
SEPTEMBER 11, 2001**

PAGE 2

✱ EXPANSION OF THE POLICE DEPARTMENT: Van Male informed the committee that eight firms had responded to the request for proposals for architectural services to design the expansion of the police department, and four had come in under the \$15,000 limit. He added that they all were professional organizations with municipal experience, and would be satisfied with any of them.

Discussion followed with a motion by Kempinski, seconded by Brzezinski, to select Fisher, Fisher, Theis, Inc. for architectural services to design the expansion of the police department, for an amount not to exceed \$4,400.00. Motion carried unanimously.

FIRE DEPARTMENT MONTHLY REPORT: Pollpeter advised the Survive Alive House was progressing and the basement had been poured. He added the training tower was working out well, and that recent press coverage had resulted in additional funds being received.

POLICE DEPARTMENT MONTHLY REPORT: Johnson requested that Chief Van Male give a brief presentation at next month's meeting on the subject of Emergency Government issues.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:25 p.m.

Recorded by,

Julie L. Barth
Secretary

Village of Germantown

**Police Department Expansion
Summary of RFP's
Submitted: August 31, 2001**

*Fisher, Fisher, Theis, Inc.	\$4,400
Bonestro, Rosene, Anderlik & Assoc.	\$10,500
Plunkett Raysich Architects	\$13,500
Durrant	\$13,900
Stubenrauch Architects, Inc.	\$20,500
Wm. R. Henry Assoc.	\$21,722
A/E Services (William A. Rutter)	\$25,100
Zimmerman Design Group	\$58,500

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING**

APRIL 9, 2002
VILLAGE HALL BOARD ROOM

CALL TO ORDER: The meeting was called to order at 7:00 P.M. by Chairman Brzezinski.

ROLL CALL: Chairman Brzezinski and Trustee Member Ewert. Brzezinski appointed President Hargan as member Pro-Tem. Trustee Johnson was absent and excused. Also present were Police Chief Van Male, Police Captain Evans, Fire Chief Pollpeter, Deputy Fire Chiefs Hoffmeier and Maury, Lt. Tickner, President Hargan, Village Clerk Wilms. Trustee Kempinski arrived at 7:05 P.M. and Hargan was excused.

PREVIOUS MINUTES: A motion was made by Ewert, seconded by Hargan, to approve the minutes of the March 12, 2002 Public Safety Meeting. Motion carried unanimously.

ANY OTHER BUSINESS: Brzezinski advised he would be addressing a non-agenda item regarding traffic concerns. Melissa Rajchel of W160 N9682 Colonial Drive was present and expressed concern regarding speeding vehicles in her subdivision. She requested more enforcement and additional speed limit signs in the area. Van Male advised the speed board could be used to monitor speeds, and he would look into increased patrol and review the signage request.

FIRE DEPARTMENT MONTHLY & ANNUAL REPORT: Pollpeter indicated there were 43 rescue calls and 14 fire calls for the month of March.

POLICE DEPARTMENT MONTHLY & ANNUAL REPORT: Van Male expressed his thanks to the Communications Supervisor and staff for their work on the annual report.

SURVIVE ALIVE HOUSE: Pollpeter stated the project is progressing with water/sewer in, heating and air conditioning currently going in, and a possible completion date in July or August. He added that donations are going well, and a raffle was going to be held for a motorcycle donated by Harley Davidson.

ESR VEHICLE (SPORT UTILITY VEHICLE) - FIRE DEPARTMENT: Pollpeter referred to the report prepared by the finance director, and Tickner discussed financing options with the committee. Discussion followed regarding leasing vs. purchasing, and a motion was made by Kempinski, seconded by Ewert, to forward to Village Board a positive recommendation for purchase of this vehicle under the scenario of making payments until January 2003 and then looking at a buyout. Brzezinski added that the Board should look into what impact fees may be available for this purchase. Motion carried unanimously.

*POLICE DEPARTMENT EXPANSION UPDATE: Van Male informed the committee this item was placed on the agenda as an update to the police department expansion plans. He presented diagrams which depicted the project and stated it would consist of two phases. He

added this year would include the project drawing, seeking Plan Commission approval, and then moving forward with the construction phase if approved in 2003. Discussion followed regarding the connection between the buildings, plans for building usage, and finances available for the project. Kempinski advised that when this item comes back before the committee, he would like to see a breakdown of how the money will be spent and how the space will be utilized.

NEW CLASS B FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSE - BORO BUZDUM & DENNIS GIANNOPOULO, D/B/A DIAMONDS PUB & GRILL, W188 N10515 MAPLE RD: Wilms advised that First Base has changed lessees and an application for partnership was received by the above. She added that the police department was not prepared to make a recommendation at this time due to pending background check information that had not yet been received. Wilms indicated there were questions regarding outside premise which was not included on the current application, and also needed from the applicant were a Wisconsin Seller's Permit Number, Federal ID number, letter from the property owner giving permission to apply for the license, and prorated fees if required.

Discussion followed with the applicants present who briefed the committee on their plans for the establishment. They indicated a lease had been signed and would provide a copy to the Village Clerk. Wilms advised this application could be brought before a Special Public Safety Committee Meeting the following Tuesday before the Village Board Meeting. Brzezinski requested Wilms to set the Special Public Safety Meeting for Tuesday.

ACT 102 FUND PURCHASES: Pollpeter stated the Fire Department wished to purchase a washer and dryer in the amount of \$2299.85 for Station No. 2 through the Act 102 Fund, as has been done in the past with purchases of EMS supplies. A motion was made by Ewert, seconded by Kempinski, to recommend approval for the purchase of a washer and dryer through Act 102.

Discussion followed with Pollpeter asking the committee if they wanted to see all expenditures that grant monies are used for. Brzezinski advised they would like to see this information, and Hargan suggested the fire department could provide this information in their monthly report. Motion carried unanimously.

CAPITAL PURCHASES - RADIO EQUIPMENT UPGRADE (FIRE DEPT.), EMERGENCY GENERATOR FIRE STATION NO. 2, BUILDING TO HOUSE EMERGENCY RADIO EQUIPMENT: Pollpeter advised the radio upgrade at \$93,000 was being requested due to radio communications difficulties, and the fact that the current system does not meet NFPA 1720 requirements. He added they were able to secure radio frequencies for repeater with the assistance of General Communications. Pollpeter stated that the request for Station No. 2 emergency generator at \$15,000 and the communications building were included in this capital purchases request. Van Male clarified the need for the communications building for \$34,000 which would cover site preparation, road access to site, slab, HVAC system, electricity, relocation of existing transformers, fencing around building, and security alarm system.

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, -WI 53022

MEETING: PLAN COMMISSION
DATE AND TIME: Monday June 24, 2002,
7:00 p.m.
LOCATION: Village Hall Board Room

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wisconsin Statutes, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Hargan, Trustee Representative Kempinski, Engineer Nickodem, Commissioners Ralph Simoneau, Fred Bonney, Brian Fisher and Gerald Grosenick.
- III. **PREVIOUS MINUTES:**
 - A. Reconsideration of the May 13, 2002 Minutes.
 - B. Approval of the June 10, 2002 Minutes.
- IV. **NEW BUSINESS:**
 - (A) **Germantown Fire Department** - N115 W18752 Edison Drive. Site and Architectural approval for a 144 SF communication hut.
 - * (B) **Germantown Police Department** - N112 W16877 Mequon Road. Site and Architectural approval for 989 SF building addition used for office and training.
 - C. **Germantown Friedenfeld Park** - East of Country Aire Drive, North of Mequon Road. Located in the SW 1/4 of Section 24. Site and Architectural approval for a 544 SF concession stand and press box.
 - D. **Meadow Creek Crossing** - Located NE 1/4 and SE 1/4, Section 33, West side of Division Road. Preliminary Plat approval for a residential development consisting of 110 single-family lots. Recommendation to Village Board.
 - E. **Jewel Osco** - N112 W15800 Mequon Road. Site approval for an outdoor display and product sales until October 1, 2002.
 - F. **Rossetto's Auto Center** - W215 N11251 Appleton Avenue. Conditional Use Permit to allow auto sales and service and an auto repair shop in the B-3 Zoning District. Recommendation to Village Board.

1. Project Title BUILDING EXPANSION	2. Department POLICE
--	-------------------------

3. Project Description: EXPAND & REMODEL EXISTING FACILITIES

4. Total Estimated Project Cost \$750,000	5. Project Funding	6. Project Priority (1-3) 1
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7. Schedule for 7-Year Period						
2004	2005	2006	2007	2008	2009	2010
\$750,000						

8. Project Justification

The Village retained the services of HNTB in 1995 to conduct a Needs Assessment Study of all municipal facilities. The study recommended building a new library and that upon completion the police department should expand its building by connecting both existing structures. HNTB estimated the cost of the police department expansion at \$725,000.

After a decision was made to move forward with the new library project, I submitted a request (1999 CIP) for the building expansion in the amount of \$725,000 for construction in the year 2003. During our initial budget meeting, the Village Board elected to reduce the building cost to \$450,000. At the final budget hearing, the Village Board decreased funding to \$350,000.

In May 2002, the firm of Fischer, Fischer Theis, Inc., working within the \$350,000 budget constraints, submitted and received final approval from the Planning Commission for the architectural design plans. At the Capital Improvement Plan meeting held in June, the Village Board decided to split the funds. The amount of \$167,500 was allocated for 2003 to remodel the interior of the old library and \$167,500 was set aside in 2006 to connect the buildings. During a discussion of the project at the final budget hearing (Nov. 2002), the Village Board voted to withdraw all funding in 2003 for the expansion. Several members related that the limited money budgeted created a design that fell short of their expectations for the long-term use of the police department facilities.

The Village Board indicated that the building expansion should be brought back for consideration in 2004. Construction costs have gone up steadily since we received the estimate of \$725,000 from HNTB nine years ago. Therefore, I ask that you approve \$750,000 to complete the police department expansion in 2004.

Germantown Police Department

Additions and Alterations

Preliminary Cost Estimate

for 2006 construction

		Cost per Sq Ft	Cost	Totals
New Construction Cost				
Connector	5,000 sq ft	\$175		\$875,000
Remodeled Construction				
High impact with a cost per sq ft of:	\$110			
Medium impact with a cost per sq ft of:	\$80			
Low impact with a cost per sq ft of:	\$25			
Finishes upgrading at cost per sq ft of:	\$15			
Old Library				
High impact: Evidence Processing	350 sq ft	\$110	\$38,500	
Medium impact: Lt. offices, conference and interview rooms	700 sq ft	\$80	\$56,000	
Low impact: Meeting & training	2,700 sq ft	\$25	\$67,500	
Finishes upgrading	5,000 sq ft	\$15	<u>\$75,000</u>	\$237,000
Police Station First Floor				
High Impact : new partitions, ceilings, flooring, electrical	3,900 sq ft	\$110	\$429,000	
Low impact: Break room	500 sq ft	\$25	\$12,500	
Finishes upgrading	1,500 sq ft	\$15	<u>\$22,500</u>	\$464,000
Police Station Basement				
High impact: Locker rooms wet area. Includes ADA upgrading	540 sq ft	\$110	\$59,400	
Medium impact: Workout room & locker room dry area includes the cost of lockers	1,560 sq ft	\$80	<u>\$124,800</u>	\$184,200
Additional cost for two phases of construction				\$75,000

Additional Owner Costs

Temporary move costs

Computers & CCTV monitors

Upgrade dispatch equipment. Two new + two old modules

Appropriations Request Form

Office of Senator Herb Kohl Fiscal Year 2009

- 1. Provide the exact name and location of the potential funding recipient, along with the name, title, address, phone number and e-mail of a contact at the organization. Please also provide additional contacts closely associated with the project who can readily answer questions about your request.**

Village of Germantown Police Department, Germantown, Wisconsin

Peter G. Hoell
Chief of Police
P.O. Box 96
Germantown, WI 53022
(262)253-7788
phoell@germantownpolice.org

David Schornack
Village Administrator
P.O. Box 337
Germantown, WI 53022-0337
(262)253-7775
dschornack@village.germantown.wi.us

- 2. Describe the organization's main activities, and whether it is a public, private or non-profit entity.**

The Village of Germantown Police Department is a municipal police agency committed to the enforcement of all Federal, State and local laws. We are a public entity that attributes our success to diligent and dedicated employees and their willingness to partner with members of the community to provide excellence in police service.

- 3. Please provide a description of the project goals and their importance to the community. What region(s) or group(s) will be served? Please include additional information that will assist Senator Kohl in articulating the federal significance of the project.**

The Village of Germantown Police Department is currently housed in two adjacent unattached buildings. One building is a 8,920 sf single floor structure that houses the departments support services division along with a conference room and a small training facility. This building was previously the community library and was annexed by our department back in 2000. This building was originally built in 1982. The second building is the original police department that was built in 1982. This building is a 14,256 sf single story building with a partial basement. This building houses all of the day-to-day police patrol and administrative operations. In the basement is a space that currently is used as a property storage room but was originally intended to be a shooting range for officer training. Due to the growth of the community and budget constraints by village government we were never able to complete the shooting range project.

When these two buildings were originally constructed the need for heightened security wasn't as much of an issue as it is today. The buildings weren't constructed with bullet resistant glass, closed circuit camera systems, security fencing, or electronic card readers for secure access to non-public areas. In recent years we have been slowly adding some of these security features at the expense of having a modern secure police facility.

Our project goal is to remodel and attach the two buildings. In doing so we intend to install modern security features which would include the above mentioned upgrades. We also intend to complete the indoor shooting range and expand our training facility.

With the completed range and expanded training facility we intend to host regional law enforcement officer training. We will offer our facility up to any area law enforcement agency, State and Federal in Wisconsin and Northern Illinois that wants to do continuing officer in-service education as mandated by the Wisconsin State Training and Standards Bureau or Authority Governing Federal Law Enforcement training. With better trained police officers we will not only make the citizens of Germantown safer and more secure but also the citizens of the communities in Wisconsin and the region that utilize our training facility.

The facility will also be used to conduct our ongoing citizen's police academy in which community members have an opportunity to participate in an eleven week course where they are exposed to various law enforcement topics and areas of interest. After successful completion of the course students will have the opportunity to ride-along with Village of Germantown police officers to experience and witness how the job is performed.

An additional need for the building project is to house our new communications. Washington County government has approved the purchase and secured funding for a county wide radio system. Each agency in the county, Germantown included will receive a new communications center. Our current facility is not large enough to house all of the new equipment. To maintain our NIMS compliance and promote county wide interoperability the Germantown Police Department along with Washington County government recognize the importance of shared communications.

The building attachment and security upgrades are not only for our employees to feel safe and secure in their place of employment, but also for any member of the community that needs a place of refuge in a crisis. We feel that it is important for the citizens of Germantown to know that their police facility can be this point of refuge when the need arises.

4. Please provide a projected time frame for the use of the requested Federal funds. How will the outcome or success of the project be measured? For example, consider improvements on health status, educational achievement, environmental quality or job creation. If employment is a primary goal, can you estimate how many jobs will be created?

If awarded the Federal appropriation for FY 2009 our intention would be to begin construction in the fall of 2008 with completion by the fall of 2009.

Success of our project will be measured through the use of pre and post project surveys using a random sampling of community members. In the pre-project survey we will inquire as to the citizens overall sense of security in Germantown along with their views on the effectiveness of the police department. We will also inquire on what the community members would suggest as how to improve the effectiveness and efficiency of the police department. Area law enforcement agencies will be surveyed on what kinds of training they would like to see either hosted or to host themselves at the completed training facility.

Prior to our post-project survey we will educate the community on the proposed building project through the use of open public information forums. Citizens will be informed as to what the project goals are along with the cost of the project.

In the post-project survey citizens will be asked if the completed project met the goals set forth. They will also be asked if they feel a greater sense of security and confidence in the police department because of the increased training of local law enforcement personnel.

5. Please provide information on the specific activities that will take place using these Federal funds. If the funding will be used for construction, please provide additional useful details about the facility.

The majority of the project cost will be for construction and needed building upgrades. At the completion of the project the two buildings will be connected and the existing space will be remodeled and upgraded to current standards. The total square footage for the completed project will be 39,486 sf.

The projected cost for the shooting range equipment including installation is \$245,000. Estimates for completion of the regional training facility are approximately \$500,000.

6. Please provide information on the total project cost and the amount of Federal funding requested in FY2009. Include a brief budget for the use of the requested Federal funding and a justification for each major item.

The total project cost as compiled by Zimmerman Architectural Studios dated March 5, 2008 is 6.84 million dollars. Attached is an itemized cost analysis and budget for our project.

7. Has the applicant sought or secured competitive Federal grants for this specific project? Has the applicant identified current or future competitive Federal opportunities?

The Village of Germantown Police Department has sought but was unsuccessful in its attempts to secure competitive Federal grants. We have attempted funding, but were found to be ineligible for both Community Development Block Grants for Public Facilities and Rural Development Grants.

8. Are state, local, or private funds contributing to this specific project? If so, please provide the source and the approximate level of support. If a match is required by the appropriate appropriations subcommittee, will match funds be available.

The Village of Germantown is willing to provide a 25 percent match to the project, or 1.71 million dollars. We will also continue to pursue federal and state grant funding along with private community donations.

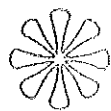
Match funds will be committed to the project from the Village of Germantown.

9. Have funds through the Federal appropriations process been previously pursued for this or another project administered by the applicant?

The Village of Germantown Police Department did receive appropriations money with the assistance of Congressman Sensenbrenner's office in FY 2006 in the amount of \$150,000 for the purchase of Pupilometer devices. The devices are used to determine if driver's are under the influence of alcohol, drugs or a combination of both. The Pupilometer can also be used to determine if a driver is operating fatigued.

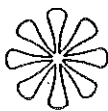
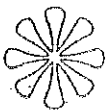
10. Has the applicant contacted other members of Congress regarding this request? If so, please specify whom the applicant contacted?

We have contacted Senator Feingold's office and spoke to Jean Bruce regarding potential grant funding.



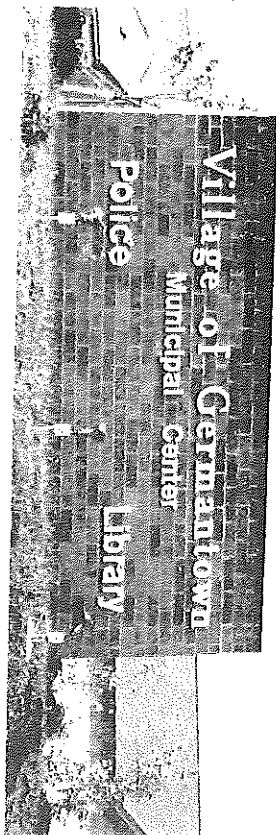
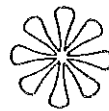
OPEN HOUSE

OCTOBER 10, 1982



OPEN HOUSE

OCTOBER 10, 1982



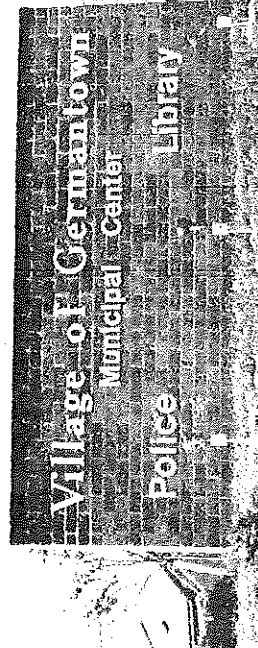
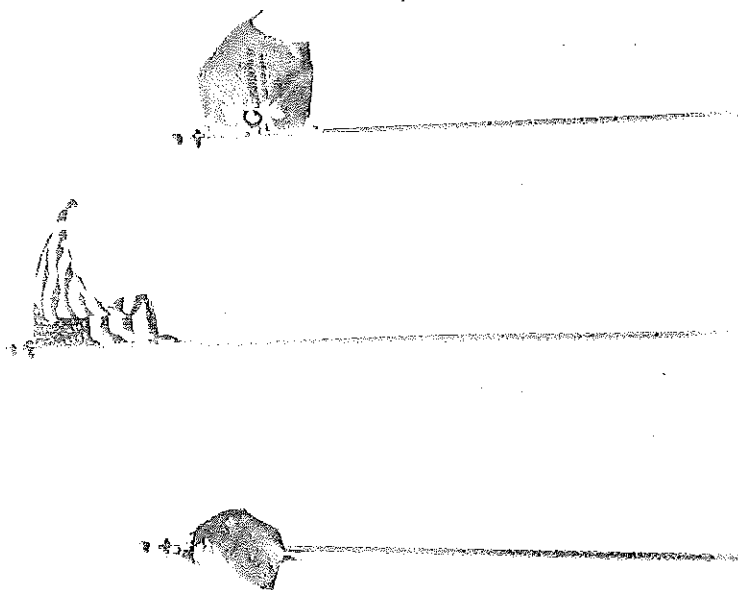
GERMANTOWN POLICE DEPARTMENT

N112 W16877 Mequon Road

Germantown, WI 53022

Police: 251-1710

Fire: 251-2345



DUERRWAECHTER MEMORIAL LIBRARY

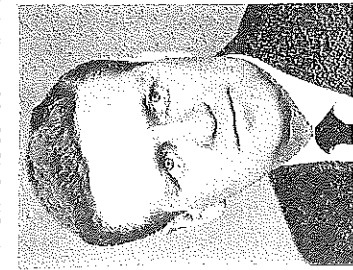
N112 W16879 Mequon Road

Germantown, WI 53022

251-5730

HISTORY OF THE GERMANTOWN POLICE DEPARTMENT

Prior to 1964, the Village of Germantown comprised approximately one and one half square miles and was located in the Town of Germantown, which is located in the southeast corner of Washington County. Prior to



Frank Riemer — 1965

1964, the City of Milwaukee annexed fifteen acres in the Town of Germantown. Due to the fear of the Milwaukee land grab, village officials and residents decided to incorporate with the Town of Germantown, increasing the village's size to approximately thirty-two square miles, and a population of 5,100. Approximately four square miles remained in the Town of Germantown, in an area that was more commonly known as Rockfield.

In June of 1965, former Detective of Glendale, Frank J. Riemer, was hired as the Chief of Police for the Germantown Police Department. Before the creation of the new department, the community was served by a part-time department. Between August and October 1 of that year, four other individuals were hired as patrolmen; John Andresek, Clyde Dhein, Donald Piotrowski and Arthur Seeger.

The police department began formal operations on October 1, 1965. Employed by the police department at that time was Marilyn Price, who had been employed by the Village of Germantown as a clerk-typist at the Village Hall. Operations of the police department covered two shifts; 8:00 a.m. to 4:00 p.m. and 4:00 p.m. to midnight. After midnight, the police and patrol duties were covered by the Washington County Sheriff's Department. However, officers from the newly formed Germantown Police Department were subject to call.

Mrs. Price was responsible for the dispatching and telephone answering at the Germantown Police Department station, which was located at W161 N11629 Church Street. The building had formally been used as the Village Hall.

Sometime during the months of October and/or November of 1965, telephones and radio communication equipment was installed in the home of Dan Price, at W156 N10072 Pilgrim Road. Mr. Price was responsible for all hours after 5:00 p.m. weekdays and also handled three shifts on the weekends. Mr. Price answered the police, rescue squad and fire department calls and dispatched both the police and fire department units. This arrangement continued until March of 1968, when full time dispatchers manned the telephones and radios at the Germantown Police Department.

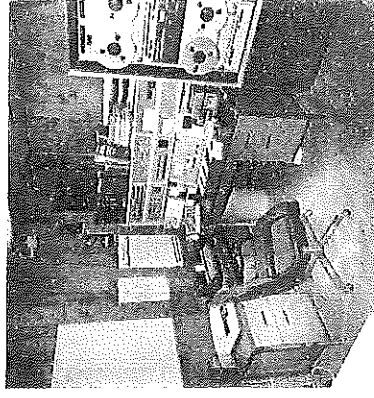
In March of 1967, three additional men were added to the department. The department provided twenty-four hour coverage with the operation of a third shift. At that time the police force consisted of one chief, one detective, three sergeants, seven patrolmen and one policewoman, who also doubled as a dispatcher, three full-time dispatchers and four part-time dispatchers, serving a community of approximately thirty four square miles, with a population of approximately 11,000. Two additional men were authorized to be hired in 1977.

On March 21, 1981, at approximately 12:40 a.m., Ptm. Robert Backes was killed in the line of duty. Officer Backes had observed a vehicle, running on a flat tire, who he stopped, in an attempt to assist the driver. After the vehicle was stopped, the driver, who was intoxicated, engaged in a scuffle with Officer Backes. Both Officer Backes and the driver fell down onto the roadway, and as a result, a passing vehicle struck both of them. Officer Backes was pronounced dead at the scene and the subject died several days later, while at the hospital. Fond memories of Bob will constantly remain with all members of the Germantown Police Department.

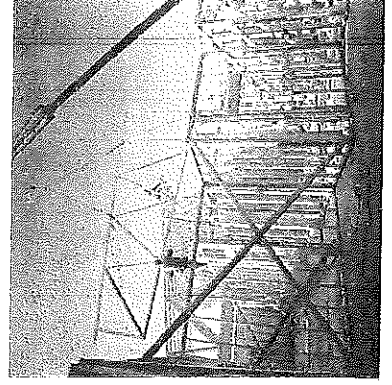
On October 26, 1981, Anita L. Gates was hired by the Germantown Police Department and earned the distinction of becoming the first female patrol officer in the history of the department.



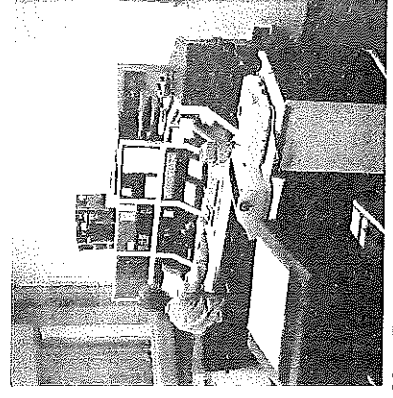
The Chief's Old Office



The Old Dispatchers Desk



Holding Up The Cop Shop



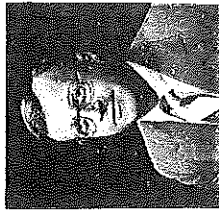
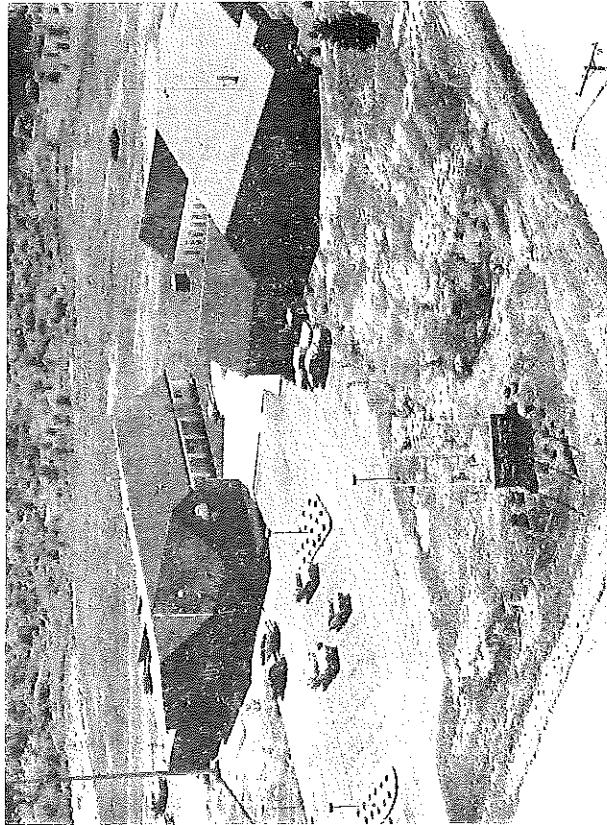
New Dispatch Area



German to wn...village on the grow!

N122 W17177 FOND DU LAC AVENUE • P.O. BOX 337 • GERMAN TOWN, WISCONSIN 53022

PHONES: 251-1211 • 677-2177



October 10, 1982

Citizens of Germantown:

Welcome to the dedication of your new police building.

This truly is a day of pride for all Germantown residents. It was your approval of the referendum that set the construction of this building into motion. So, you really are a very integral part of today's dedication.

I envision that this new police building will serve us for many years to come. With the projected growth of our Village, we now have room to expand without sacrificing service to the community. This complex is a symbol of our dedication to serve our growing population.

There were many people who played vital roles in the actual construction of this building, and I wish to thank all of them on behalf of the Village. To name all of them would be impossible, but I would like to make special mention of Jerome O'Connor, our Administrator, Frank Riemer, our Police Chief who suffered through many years in cramped quarters, and Joseph Nigbor our Building Inspector. These men were involved with the many day-to-day decisions that made this building a reality. I want to thank them for a job well done. I also want to thank the police department staff, the Building Committee, the Architect, Miller Wagner Coenen, Inc. and the many contractors who cooperated so well to complete this beautiful complex in a timely manner.

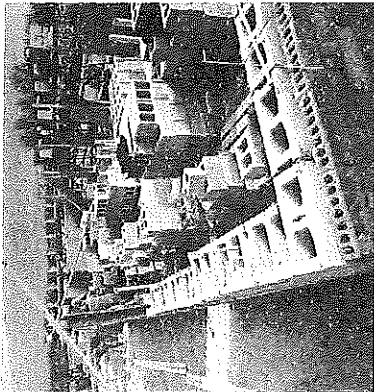
I hope you enjoy today's open house and will find this new building a source of community pride for many years.

Sincerely yours,

Robert R. Packee
Village President

VILLAGE BOARD

Robert R. Packee, President
James J. Brzezinski
Allen J. Kazmierczak
Dennis A. Moselle
Arthur D. Optenberg
Marshall D. Paust
Marietta B. Werth
William H. Wetterau
James G. Wilda
Jerome A. O'Connor



PUBLIC SAFETY COMMITTEE

Allen J. Kazmierczak
Marietta Werth
William H. Wetterau

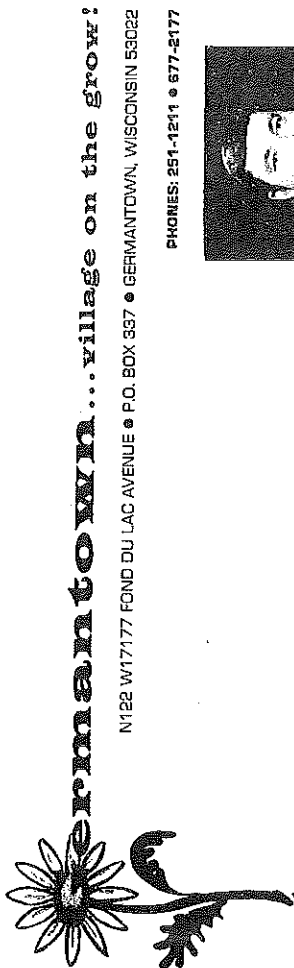
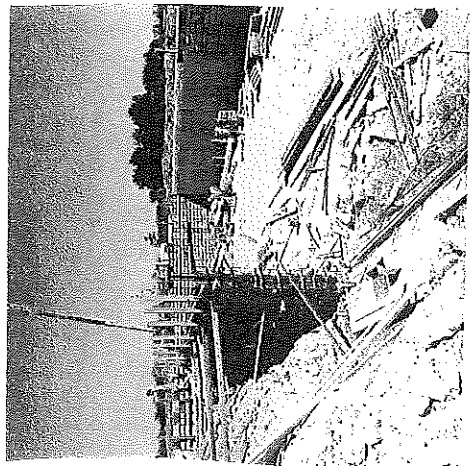
POLICE AND FIRE COMMISSION

Robert A. Armbruster
George H. Hampel, Jr.
Karl C. Kannenberg
Bill H. Klabunde
Dennis J. Wyrobeck

BUILDING COMMITTEE

Created August 6, 1979

James J. Brzezinski
Michael J. Gelhausen
William E. Josten
Allen J. Kazmierczak
Howard J. Luebke
Elaine R. McKinney
Carl I. Nickel
Frederick L. Obst
Jerome A. O'Connor
Robert R. Packee
Frank J. Riemer
Arthur S. Seeger
William H. Wetterau



...village on the grow!

N122 W17177 FOND DU LAC AVENUE • P.O. BOX 337 • GERMANTOWN, WISCONSIN 53022

PHONES: 251-1211 • 677-2177



October 10, 1982

To The Germantown Community:

During this decade the Village has seen many changes. In 1970 the population was 6975 and today it is estimated at around 11,000. This growth has reflected changing and expanding needs of police service.

The Police Department outgrew the building on Church Street and today we dedicate a new and expanded facility that will serve the community for years to come. The Village has an efficient building, which is adequately equipped at a reasonable cost.

Design concepts were used to give the building a neighborhood character and an interior layout that provides for maximum efficiency in day to day police operations. I think we have what could be a model police station.

I enjoyed working with the Village Board, Building Committee, Police Department officials and citizens of Germantown on this project.

Congratulations to the community for a project well done.

Sincerely yours,

Jerome A. O'Connor
Administrator

MILLER WAGNER COENEN
Architect

CONDURA CONSTRUCTION COMPANY
General Contractor

CONDITIONED AIR DESIGN
Heating & Air Conditioning

CREMER ENGINEERING COMPANY
Telephone

D & B DECORATING
Drapery — Library

JOE DEBELAK PLUMBING COMPANY
Plumbing — Police

DER ELECTRIC
Communications Equipment

DREXEL COMPANY
Carpeting

HILGENDORF ELECTRIC
Electrical — Police

M & M OFFICE FURNITURE
Furniture — Library

PETREY DRAPERY SERVICE
Drapery — Police

STEINER ELECTRIC
Electrical — Library

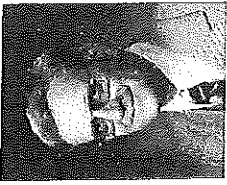
SUPERIOR PLUMBING COMPANY
Plumbing — Library

TOWER ERECTORS
Communications Tower

TRI COUNTY OFFICE FURNITURE
Furniture — Police



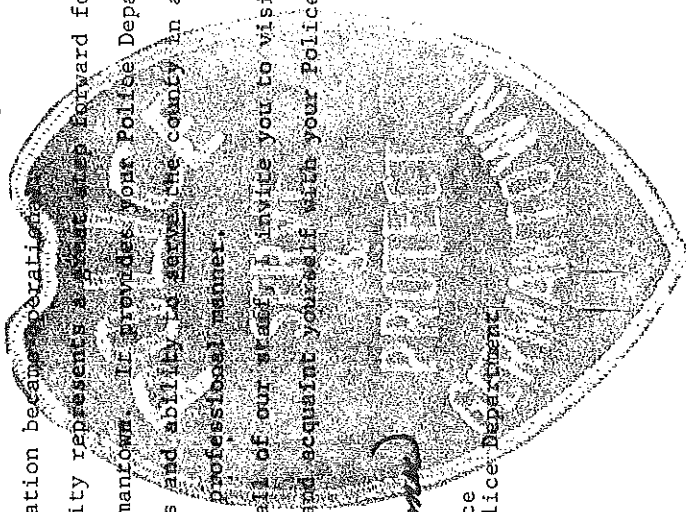
Germanantown...village on the grow!
GERMANTOWN, WISCONSIN 53022
PHONE: 251-1710



TO THE CITIZENS OF GERMANTOWN

A new era in the proud history of the Germantown Police Department began on July 30, 1982 at 3:15 p.m., when our new police station became operational. The new facility represents a great step forward for the people of Germantown. It provides your Police Department with the means and ability to serve the community in an efficient and professional manner. On behalf of all of our staff, I invite you to visit our new building and acquaint yourself with your Police.

Frank Riemer
FRANK RIEMER
Chief of Police
Germantown Police Department

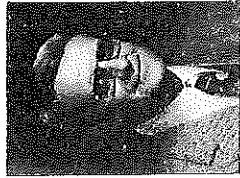


POLICE DEPARTMENT

FRANK RIEMER
CHIEF



Germantown Police Department Staff



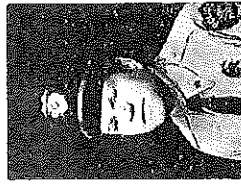
Frank Riemer
Chief



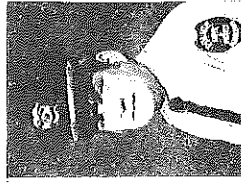
Walter Berg
Sergeant



Arthur Seeger
Sergeant



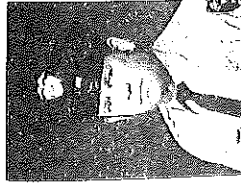
George Fitzwilliams
Sergeant



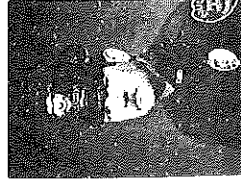
Ronald Rehorr
Sergeant



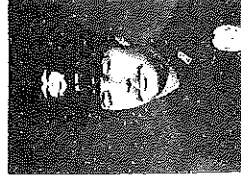
Donald Piotrowski
Detective



Richard Petri
Acting Detective



John Culver
Patrolman



Donald Olander
Patrolman



Michael Eggers
Patrolman



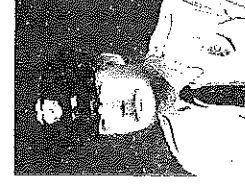
Daniel Ryan
Patrolman



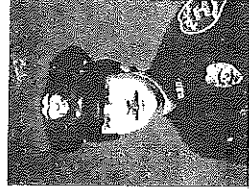
Jeffrey Smith
Patrolman



Anita Gates
Patrolwoman



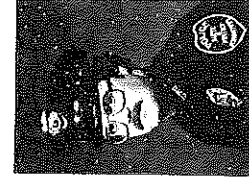
Arthur Guse
Patrolman



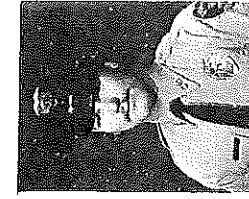
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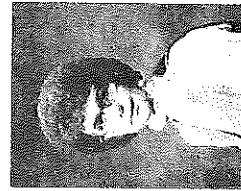
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Patrolman



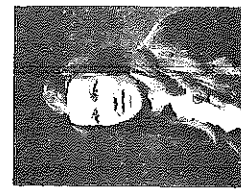
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Patrolman



Mark Messer
Patrolman



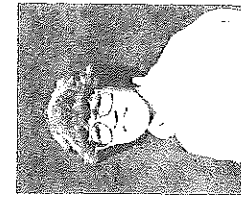
Marilyn Price
Special Officer
Secretary



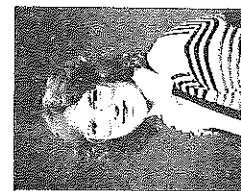
Virginia Elliott
Dispatcher



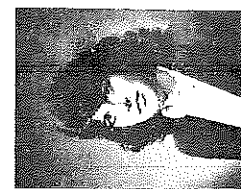
Catherine Foy
Dispatcher



Alice Lorenz
Dispatcher



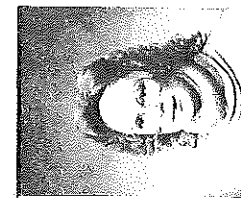
Marlene Yogerst
Dispatcher



Rosemary Hacker
Part-time
Dispatcher



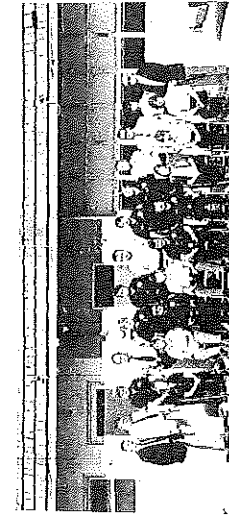
Robert Kaines
Part-time
Dispatcher

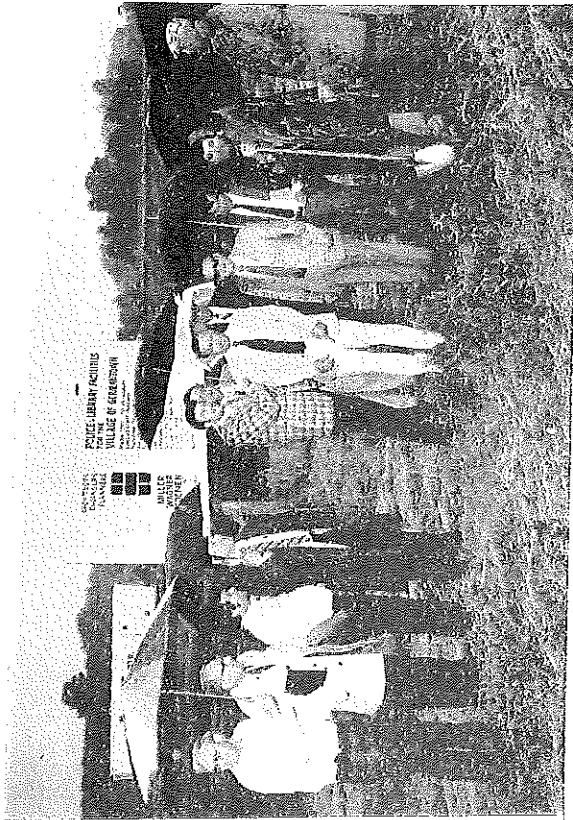


Jane Pollpeter
Part-time
Dispatcher

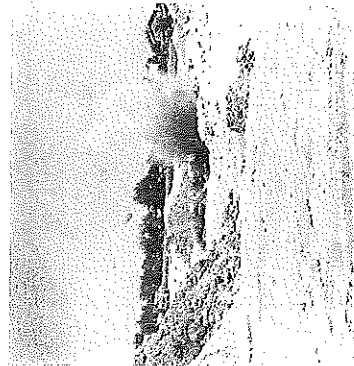


Jean Pritchard
Part-time
Dispatcher

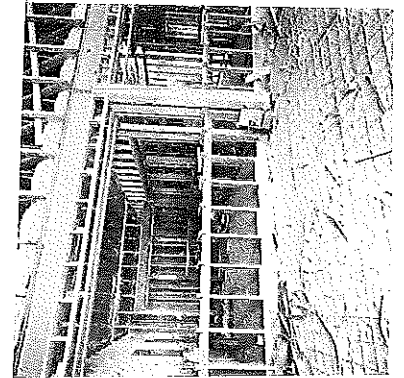




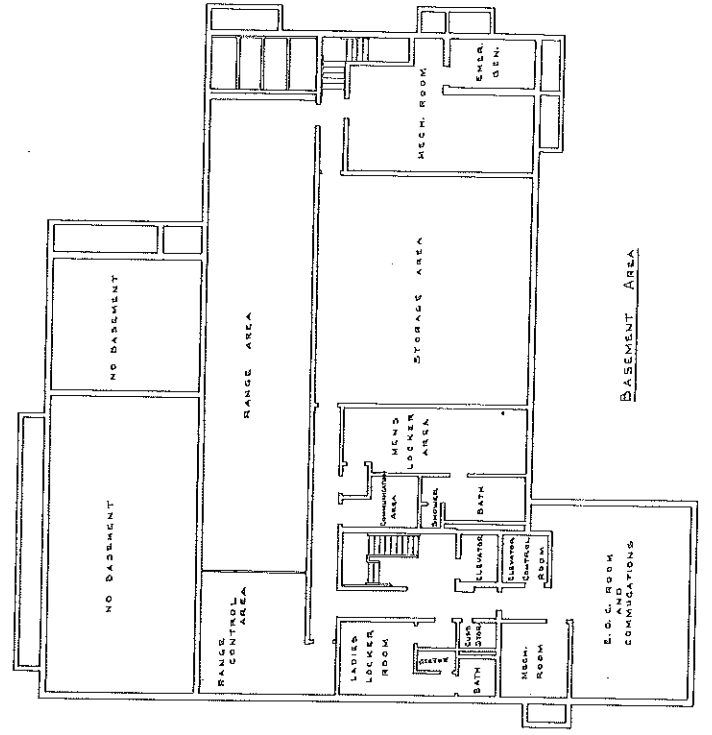
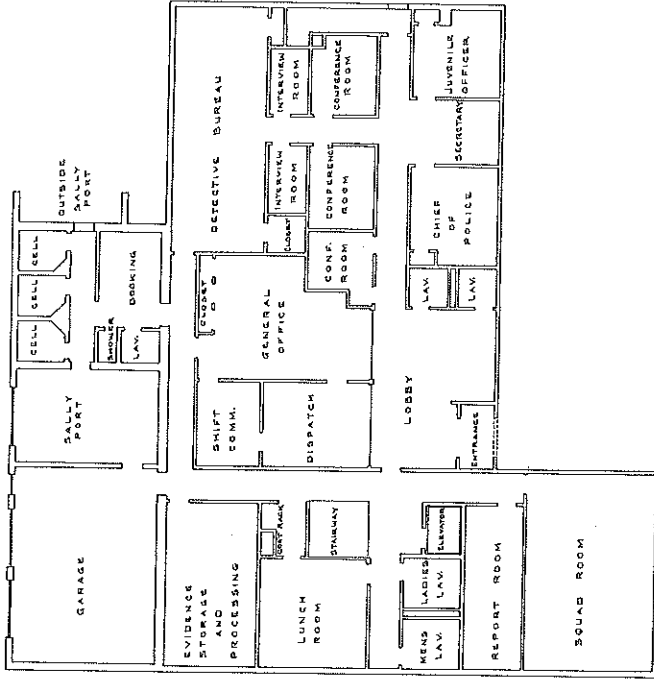
Pouring Rain Didn't Dampen the Spirits at the Ground Breaking Ceremony



Blasting thru
Germantown's
Rocky Terrain



The Beautiful New
Dispatchers Area
Under Construction



Village of Germantown
Community Dedication/Open House
Duerrwaechter Memorial Library/Germantown Police Station
October 10, 1982

— PROGRAM —

1:30 - 2:00 P.M. DEDICATION

2:00 - 4:00 P.M. OPEN HOUSE

— Jerome A. O'Connor, Village Administrator
Master of Ceremonies

— Flag Raising Ceremony —
(Corner of Western Avenue & Mequon Road)

— Robert R. Packee, Village President
Dedication Address

— Unveiling of Plaque

— Introduction of Building Committee,
Past Chairman and Trustees

— Frank J. Riemer, Police Chief
"What is it like to have a new Police Station?"

— Michael J. Gelhausen, Librarian
"What does a Library mean to a community?"



Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: May /2018

Agenda item: New Business

Item Title: *Refurbishment of Ladder Truck 1771*

Submitted By: John A. Delain, Interim Fire Chief

Summary Explanation

For 2018 GFD budgeted \$200,000.00 for refurbishment of Ladder Truck 1771. Ladder 1771 is currently 18 years old and needs to be refurbished to last many more years. Attached is a job scope / price quote for the required work for this vehicle. The Quoted price from Pierce Mfg. (OEM) is \$193,639.00, funding will come from account 40-522-570-8520.

Attachment: Ordinance_____ Resolution_____ Other: Price quote

Requested Action:

Recommend approval to spend up to \$200,000.00 to refurb. this vehicle incase other repairs are needed while truck is under refurbishment.

Germantown Fire Department

Germantown, WI

Proposal for Refurbishment of:

**One (1) – 2001 Pierce Dash 2000 Aerial
“11508TR”**

Date March 15, 2018

Quote is good for 90 days

Prepared by: Alan Boushley



PIERCE MANUFACTURING, INC.

MIDWEST REGIONAL SERVICE CENTER

816 COMMERCIAL AVENUE * WEYAUWEGA, WI 54983 * (920) 867-2142

Pierce Manufacturing, Inc. is pleased to submit to the **Germantown Fire Department** a proposal for the refurbishment of your **2001 Pierce Dash 2000 aerial 11508TR**. The following paragraphs will describe in detail the apparatus additions and modifications proposed.

QUALIFICATIONS

PIERCE MANUFACTURING was incorporated in 1917. Since then we have been building bodies with one philosophy, "**BUILD THE FINEST**". Our skilled craftsmen take pride in their work, which is reflected, in the final product. We have been building fire apparatus since the early "forties" giving Pierce Manufacturing over 50 years of experience in the fire apparatus market. Our plant is located in Appleton, Wisconsin with over 474,000 total square feet of floor space situated on approximately 93 acres of land. A multi-million dollar inventory of parts is available to keep your unit in service long after it has left the factory.

The Pierce Refurbishment Center has achieved the very same reputation for fire apparatus repair and refurbishing. Located just 30 miles west of Appleton in Weyauwega, Wisconsin, the Pierce Refurbishment Center facility is dedicated exclusively to the refurbishing and repairs of all makes and models of fire apparatus and emergency vehicles. Pierce Manufacturing has produced fire apparatus for over 55 years and has been refurbishing apparatus for more than 35 years.

The 40,000 square foot Refurbishment Center has 16 well-equipped bays staffed by 52 certified, highly skilled mechanics. Fabrication and refinishing is done at the main manufacturing facilities to assure our customers the same fine quality that new Pierce apparatus is famous for.

ISO COMPLIANCE

The manufacturer will operate a Quality Management System under the requirements of ISO 9001. These standards sponsored by the "International Organization for Standardization (ISO)" specify the quality systems that will be established by the manufacturer for design, manufacture, installation and service. A copy of the certificate of compliance will be included with the bid.

SINGLE SOURCE MANUFACTURER

Pierce Manufacturing is a single source apparatus manufacturer. The definition of single source is a manufacturer that designs and manufactures their products using an integrated approach, including the chassis, cab and body being fabricated and assembled on the bidders premises. The warranties relative to the chassis and body design (excluding component warranties such as engine, transmission, axles, pump, etc.) will be from a single source manufacturer and not split between manufacturer (i.e. body and chassis).

WARRANTY

A separate warranty page detailing the warranty coverage will be provided with the proposal.

WELDING REQUIREMENTS

Pierce Manufacturing follows American Welding Society D1.1-96 standards for structural steel welding. All aluminum welding will be done to American Welding Society and ANSI D1.2-96 requirements for structural welding of aluminum. Flux core arc welding will use alloy rods, type 7000, American Welding Society standards A5.20-E70T1.

PAYMENT TERMS

Payment is to be made to Pierce Manufacturing, in full, within 30 days after completion and final acceptance.

SHIPPING PRECAUTIONS

The following shipping precautions must be completed before transportation of the fire department's apparatus to Pierce Manufacturing for refurbishment or repair. ***Failure to complete the listed items below may result in additional costs to the fire department.***

1. All water tanks, foam tanks, pumps, all inlets and discharge plumbing, all drains, and any other plumbing are to be completely drained prior to being driven or flat-bedded.
2. Strip down all loose equipment unless arranged with Pierce prior to shipping in order to make the repair process easier and to eliminate the potential for lost equipment while the unit is being refurbished or repaired.
3. All loose or potentially loose items should be taped or strapped to ensure they do not come loose during transit.

INCOMING EMERGENCY PARKING BRAKE TEST

The following inspection will be performed by a qualified Pierce technician to insure this apparatus is safe to drive and perform work on. Should any defects be found that are not already addressed in the proposed work, an itemized list of the defects, along with the costs to repair any additional items, will be provided to the fire department for review. ***Repair of any defects will be "open", pending approval and additional costs. No additional work will be performed without prior approval from the fire department.***

INCOMING BATTERY LOAD TEST

All truck starting system batteries and battery cables will be visually inspected for cracks, acid leaks, corrosion and overall condition. Along with the visual inspection a load test will be performed to verify the batteries cold cranking amps, voltage and shorted cells. Should any defects be found that are not already addressed in the proposed work, an itemized list of the defects, along with the costs to repair any additional items, will be provided to the fire department for review. ***Repair of any defects will be "open", pending approval and additional costs. No additional work will be performed without prior approval from the fire department.***

SCOPE of WORK

Paint and refurbish ladder.

AERIAL INSPECTION and OVERHAUL

Prior to disassembly, Underwriters Laboratories (UL), a third party testing company, will perform an operational test and inspection of the aerial device. The test results will be evaluated and forwarded to the fire department. If any defects are found, that are not already detailed in these specifications for repair or replacement, or it is determined that any of the major components require reconstruction or replacement rather than rebuilding or resealing as detailed in these specifications, the fire department will be advised immediately. A parts and labor estimate for the repair of the defects will be submitted for approval prior to proceeding.

The aerial device will be disassembled for repairs. The ladder sections will then be removed from the turntable and separated.

While the aerial device is disassembled, the ladder sections will be disassembled, media blasted before repainting. At this time the complete aerial device will undergo a 3rd party UL visually inspection to include nondestructive magnetic particle testing of all welds. Any discontinuities will be corrected and repaired prior to repaint.

All welding of aerial components, including the aerial ladder sections, turntable, and outriggers, will be in compliance with the American Welding Society standards. All welding personnel will be certified, as qualified under AWS welding codes.

Cylinders

All hydraulic cylinders will be removed from the outriggers and aerial device to include the extension cylinders, lift cylinders and all outrigger cylinders. The cylinders will be disassembled and rebuilt to include re-chroming the rods and honing the cylinder walls if scored or pitted. New seals will also be installed. Defective head glands will be replaced. Holding valves will be tested for proper operation. If new holding valves and / or cylinder rods due to bent rods are required a labor and material cost will be forward to the fire department for approval.

Hydraulic hoses

All hydraulic hoses will be replaced with new, this is to include the aerial device, turntable and outriggers. Fittings for the aerial device and outriggers will be inspected and replaced with new only if necessary.

All hose assemblies will be assembled and crimped by the hose manufactures certified technician.

All manufacturing employees responsible for the installation of hydraulic components will be properly trained. Training will include: proper handling, installation, torque requirements, cleanliness and quality control procedures for hydraulic components.

Hoses used in the aerial hydraulic system will be of a premium quality hose with a high abrasion resistant cover. All pressure hoses will have a working pressure of 3000 psi. with a burst pressure rating of 9,000 psi., and one-half the required SAE bend radius.

Hydraulic pump

A new hydraulic pump and hot-shift PTO will be provided and installed.

The hydraulic system will be supplied by a variable displacement, load and pressure compensating piston pump. The pump will meet the demands of all three (3) simultaneous aerial functions. The pump will provide proper flow for a single aerial function with the engine at idle speed. A switch will be provided on the control console to increase the engine speed for multiple function operation.

The hydraulic system will be protected from possible hydraulic pump malfunctions by a relief valve, which will route the excess oil into the oil tank, when the pressure in the hydraulic system exceeds 3,150 pounds per square inch.

An amber indicator light will be installed, on the cab instrument panel, to notify the operator that the power takeoff is engaged.

An interlock will be provided that allows operation of the aerial power takeoff, only after the chassis spring brake has been set and the chassis transmission has either been placed in the neutral position or the transmission is in drive position with the driveline to the rear axle disengaged.

Oil tank and filters

The hydraulic oil tank will be drained, cleaned, new filters and hydraulic oil installed.

The hydraulic oil will be a premium Multi-Vis product having a leading edge additive package, provide oxidation stability, be extremely shear stable and maximum anti-wear properties. All oil delivered to the manufacturing site will have a minimum ISO cleanliness level of 18/15/13.

Each aerial will be evaluated as to the region and climate where it will be used to determine the optimum viscosity and proper oil grade. Oil viscosity will be based on an optimum range of 80 to 1000 SUS during normal aerial use. Before shipment of the unit, an oil sample will be taken and analyzed to confirm the oil is within the allowable ISO grade tolerance.

The aerial hydraulic system will have a minimum oil cleanliness level of ISO 18/15/13 based on the ISO 4406:1999 cleanliness standard.

High pressure filter

The pressure filter will be rated for 6,000 psi working pressure and generously sized for efficiency and capacity. A 90 psi bypass spring will be included to protect the element and hydraulic system during lower than normal system operating temperatures.

The 5Q filter element will be constructed of a micro glass medium, which has the highest capture efficiency, dirt holding capacity and life expectancy over other media such as cellulose and synthetic. The nominal rating will be 5 micron and have an efficiency rating of 99.3 % for 5 micron sized particles. The element will have a dirt holding capacity of not less than 35 grams.

Return filter

The return filter will be rated for 800 psi working pressure and generously sized for efficiency and capacity. A 25 psi bypass spring will be included to protect the element

and hydraulic system during lower than normal system operating temperatures. The 5Q filter element will be constructed of a micro glass medium, which has the highest capture efficiency, dirt holding capacity and life expectancy over other media such as cellulose and synthetic. The nominal rating will be 5 microns and have an efficiency rating of 99.6% for 5 micron sized particles. The element will have a dirt holding capacity of not less than 40 grams.

Electrical system

All electrical wiring for the aerial device, turntable, console and outriggers will be replaced.

The aerial electrical system will be designed and manufactured in such a way that the power and signal protection and control compartments will contain circuit protection devices and power control devices. The power and signal protection and control components will be protected against corrosion, excessive heat, excessive vibration, physical damage, and water spray.

The aerial electrical system will be designed and manufactured to allow the following:

- All of the serviceable components will be readily accessible.
- Circuit protection devices will be utilized to protect each circuit.
- All circuit protection devices will be sized to prevent wire and component damage when subjected to extreme current overload.
- General protection circuit breakers will be Type-I automatic reset (continuously resetting) or Type-II (manual resetting) and conform to SAE requirements. When required, automotive type fuses conforming to SAE requirements will be utilized to protect electronic equipment.
- Power control relays and solenoids, when utilized, will have a direct current (dc) rating of 125% of the maximum current for which the circuit is protected.
- Toggle switches will be utilized that are certified for the outside conditions that fire apparatus experience.
- All wiring will be protected through conduit or loom.
- All wiring harnesses will be properly supported to eliminate harness damage through rubbing.

One (1) new Gore Track tube on the right side of the ladder sections.

Hydraulic swivel

The aerial will be equipped with a new high pressure hydraulic swivel which will connect the hydraulic lines from the hydraulic pump and reservoir, through the rotation point, to the aerial control bank. The hydraulic swivel will allow for 360-degree continuous rotation of the aerial.

Electric swivel

The aerial will be equipped with an electric swivel to allow 360-degree rotation of the aerial while maintaining connections in all electrical circuits through the rotation point. A

minimum of 28 collector rings that are capable of supplying 30-amp continuous service will be provided. All collector rings will be enclosed and protected against condensation and corrosion.

Emergency power unit

A new extended run Emergency Power Unit (EPU) will be installed. The pump will be capable of running for 30 minutes for limited aerial functions to stow the unit in case of a main pump or truck system failure. A momentary switch will be located at the stabilizer and aerial control locations to activate the emergency pump.

Rotation gear

The rotation gear will be inspected for defects, proper tolerance, and proper operation: repairs will be open, subject to approval by the fire department.

The turntable will be bolted to the bearing using new, SAE Grade 8, .875" diameter bolts. To secure the bearing to the torque box, using new, Grade 8, .875" diameter bolts will be used. All bearing bolts will be checked by UL Underwriters Laboratory for proper torque values.

Vapor Sealant

VpCI-329 Multi-metal corrosion inhibitor will be applied to all ladder sections. VpCI-329 is a vapor sealant that is applied to the interior of the aerial ladder sections to aid in preventing corrosion from forming on the inside of all sections.

Steel cables

All extension/retraction cables will be replaced with new.

The reeling of the cable will be such as to provide synchronized, simultaneous movement of all sections to full extension. The extension/retraction cables will be: 7-flex galvanized wire rope with stainless steel threaded ends.

All cable sheaves will be inspected and replaced only if necessary.

Pins and bushings

All pins and bushings for the aerial ladder device will be inspected for tolerance as required by OEM specification. New pins and/or bushing will be provided only if required.

Wear pads

All extension wear pads on the aerial ladder will be replaced with new.

Wear pads that are made of polymer material will be used between the telescoping sections for maximum weight distribution, strength and smoothness of operation.

Waterway

The waterway system will be hydrostatically tested and the waterway pipes inspected for corrosion. New seals will be installed throughout the waterway including the victaulics, chickens, and dresser coupling seals. The waterway seals will be of type-B PolyPak design, composed of nitroxile seal and a nitrile wiper, which together offer maximum stability and extrusion resistance on the waterway.

The waterway seals will have automatic centering guides constructed of synthetic thermalpolymer. The guides will provide positive centering of the extendible sections within each other and the base section to insure longer service life and smoother operation.

The waterway pipe fittings will be inspected for corrosion after disassembly. *The Fire Department will be notified if repair or replacement of any waterway fittings is recommended.*

Aerial device paint

All aerial device structural components above the rotation point that are not chrome plated or stainless steel will be repainted.

The ladder sections and all painted surfaces on the turntable and hydraulic cylinders will be repainted.

All areas to be repainted will be sanded to remove any metal flakes and smooth any rough surfaces.

All ladder surfaces to be painted will be phosphatized to remove metal impurities, aid paint adhesion and inhibit rust.

The components will be primed with an epoxy primer and finished painted with a durable, high gloss polyurethane paint.

All buy out components, such as monitor, nozzle, gauges, etc. will be supplied as received from the vendor and not repainted.

All the hydraulic hoses, wiring and non-ferrous metals will be masked off before painting.

The aerial sections, basket, turntable, and console will be repainted #10 White.

Graphics

Graphics removed from the ladder to repaint will be installed after repaint.

Graphics that are painted will be replaced with vinyl graphics.

The graphics font will match the lettering from the Chief business card.

Sign Boards

Ladder sign board will be removed and replaced.

RUNG COVERS

Rung cover will be removed and replaced.

Each rung will be covered with a secure, heavy-duty, fiberglass pultrusion that incorporates an aggressive, no-slip coating.

The rung covers will be glued to each rung, and will be easily replaceable should the rung cover become damaged.

The 3.00" center portion of each rung cover, as well as the outside 3.00" edge at each side will be luminescent. The remainder of the rung cover shall be black.

Under no circumstances will the rung covers be fastened to the rungs using screws or rivets.

The rung covers will have a 10-year, limited warranty.

AERIAL TRACK and TIP LIGHTING

The four (4) Collins aerial lighting will be removed and replaced; two (2) tracking, two (2) in front of the platform.

There will be four (4) Whelen Micro Pioneer, Model MPP**S, 12 volt DC LED floodlight(s) with a pedestal mount located two (2) tracking on the base ladder section, two (2) in front of the platform .

The light housing will be White.

LIGHTING, PLATFORM

The two (2) rear mount 120volt 500watt Extenda-lights will be removed and replaced.

There will be two (2) Whelen, Model PFP2AP1, 120 volt AC LED floodlight(s).

There will be a Whelen, Model 86930CA1, pull up pole with light switch included with each light head.

The light housing will be white.

The light(s) will be installed at the rear of the aerial platform in the current location as the original lights.

Light(s) will be switched with current switching.

The pole(s) will include a switch to be connected to the Do Not Move Truck Indicator. This indicator will be activated if the parking brake is released and the light poles are not in a stowed position.

STEP PUMPHOUSE

The driver side slide out pumphouse platform step will be removed and disassembled.

Two (2) new locking slides will be installed.

Mounting brackets will be sandblasted, primed and painted matching the original color.

Slide out platform step will be installed and test for proper operation

STOKES STORAGE BRACKETS

There will be aluminum bracket at the base section of the aerial ladder on passenger side. The brackets will be located adjacent to the aerial boom panel. The brackets will be D/A finished and include locking pins to secure the basket. *Stokes basket is not included in pricing.*

MUX DISTRIBUTION BOX

Remove and replace the current Mux distribution under the driver side battery box.

The distribution box will be replaced with an aluminum box. Material will be .125 aluminum and paint job color.

All internal components will be transferred into the new Mux distribution box.

MUX SCREENS

Remove and replace the three (3) aerial Command zone 1 screens with three (3) colored screens.

Refurbishment Cost: \$ 193,639.00

ORDINANCE NO. 11 -2018

AN ORDINANCE TO AMEND SECTIONS 9.041, 9.042, AND 9.043
OF THE GERMANTOWN MUNICIPAL CODE RELATING TO THE
USE, POSSESSION AND SALE OF NICOTINE AND VAPOR PRODUCTS

WHEREAS, the Village Board previously adopted Chapter 9 of the Municipal Code which includes certain regulations related to the use of cigarettes and tobacco products within the Village; and

WHEREAS, there has been a proliferation of alternative nicotine and vapor products that possess the same health concerns as cigarettes and other tobacco products, but which do not meet the definitions of those terms; and

WHEREAS, the Village Board wishes to regulate the use, possession and sale of nicotine and vapor products within the Village; and

WHEREAS, the regulation of use, possession and sale of nicotine and vapor products promotes the health safety and welfare of the Community;

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

SECTION I

Section 9.041 of the Germantown Municipal Code is hereby amended to read as follows (NOTE: additions are underlined, deleted text is ~~struck through~~):

9.041 USE OF CIGARETTES, ~~AND TOBACCO,~~ NICOTINE AND VAPOR
PRODUCTS.

(1) **DEFINITIONS.** The terms used herein shall be defined as follows:

- (a) Cigarette. The meaning given in §139.30(1), Wis. Stats.
- (b) Law Enforcement Officer. The meaning given in §30.50(4s), Wis. Stats.
- (c) Tobacco Products. The meaning given in §139.75(12), Wis. Stats.
- (d) Smoking. The meaning given in §101.123(1)(h), Wis. Stats.
- (e) Nicotine Products. The meaning given in §134.66(1)(f), Wis. Stats.
- (f) Vapor Products. Shall mean noncombustible products, that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or

size, that can be used to produce a vapor in a solution or other form including but not limited to an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. "Vapor products" shall include any vapor cartridge, solution, or other container, that may or may not contain nicotine, that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. "Vapor products" do not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

- (2) **PROHIBITED.** Except as provided in subsection (3) below, no person under 18 years of age may do any of the following:
- (a) Buy or attempt to buy any cigarette, Tobacco, Nicotine or Vapor Products ~~or tobacco product~~.
 - (b) Falsely represent his or her age for the purpose of receiving any cigarette, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~.
 - (c) Possess any cigarette, Tobacco, Nicotine or Vapor Products ~~or tobacco product~~.
- (3) **EXCEPTIONS.** A person under 18 years of age may purchase cigarettes, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~ for the sole purpose of resale in the course of employment during his or her working hours if employed by a retailer licensed under §134.65(1), Wis. Stats.
- (4) **ENFORCEMENT.** A law enforcement officer shall seize any cigarette, Tobacco, Nicotine or Vapor Products ~~or tobacco product~~ involved in any violation of subsection (2) above committed in his presence.
- (5) **AUTHORITY.** This section is adopted pursuant to § 254.92(4) ~~938.983~~, Wis. Stats.

SECTION II

Section 9.042 of the Germantown Municipal Code is hereby amended to read as follows (NOTE: additions are underlined, deleted text is ~~struck through~~):

9.042 RESTRICTIONS ON SALE OR GIFT OF CIGARETTES, ~~OR~~ TOBACCO, NICOTINE OR VAPOR PRODUCTS

- (1) **DEFINITIONS.** The definitions set forth in §134.66(1), Wis. Stats., and Sec. 9.041(1) are hereby adopted by reference and made a part hereof.
- (2) **RESTRICTIONS.**
- (a) ~~{Age Restriction; Liability.}~~ No retailer may sell or give cigarettes, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~ to any person under the age of 18, except as provided in § ~~938.983(3)~~ 254.92(2)(a),

Wis. Stats. A vending machine operator is not liable under this paragraph for the purchase of cigarettes, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~ from his vending machine by a person under the age of 18 if the vending machine operator was unaware of the purchase.

(b) Posting of Signs and Notices.

1. A retailer shall post a sign in areas within his premises where cigarettes, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~ are sold to consumers stating that the sale of any cigarette, Tobacco, Nicotine or Vapor Products ~~or tobacco product~~ to a person under the age of 18 is unlawful under this section and ~~§938.983~~§254.92, Wis. Stats.
2. A vending machine operator shall attach a notice in a conspicuous place on the front of his vending machines stating that the purchase of any cigarette, Tobacco, Nicotine or Vapor Products ~~or tobacco product~~ by a person under the age of 18 is unlawful under this section and §938.983§254.92, Wis. Stats., ~~and that the purchaser is subject to a forfeiture not to exceed \$25.00.~~

(c) Location and Control of Vending Machines.

1. Except as provided in paragraph (d) below, no retailer may keep a vending machine in any public place that is open to persons under the age of 18 unless all of the following apply:
 - a. The vending machine is in a place where it is ordinarily in the immediate vicinity, plain view and control of an employee.
 - b. The vending machine is in a place where it is inaccessible to the public when the premises are closed.
2. The person who ultimately controls, governs or directs the activities within the premises where the vending machine is located shall ensure that an employee of the retailer remains in the immediate vicinity, plain view and control of the vending machine whenever the premises are open.

(d) Location of Vending Machines to Proximity of Schools.

1. No person may place a vending machine within 500 feet of a school.
2. Except as provided in subparagraph 3., below, a vending machine operator shall remove all of his vending machines which are located within 500 feet of a school by September 1, 1989.
3. Notwithstanding subparagraph 2., above, if a written agreement binding on a vending machine operator governs the location of his vending machine which is located within 500 feet of a school, the vending machine owner shall remove the vending machine on the

date that the written agreement expires or would be extended or renewed.

- (e) ~~{Providing to Persons Under 18. }~~ No manufacturer, distributor, jobber, sub-jobber or retailer, or their employees or agents, may provide cigarettes, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~ for nominal or no consideration to any person under the age of 18.
- (f) ~~{Stamp Required. }~~ No retailer may sell cigarettes in a form other than as a package or container on which a stamp is affixed under §139.32(1), Wis. Stats.

- (3) **DEFENSE OF RETAILER.** Proof of all of the following facts by a retailer who sells cigarettes, Tobacco, Nicotine or Vapor Products ~~or tobacco products~~ to a person under the age of 18 is a defense to any prosecution for a violation of subsection (2) above:

- (a) That the purchaser falsely represented that he or she had attained the age of 18 and presented an identification card.
- (b) That the appearance of the purchaser was such that an ordinary and prudent person would believe that the purchaser had attained the age of 18.
- (c) That the sale was made in good faith, in reasonable reliance on the identification card and appearance of the purchaser and in the belief that the purchaser had attained the age of 18.

- (4) **PENALTIES.**

- (a) 1. In this subsection, "violation" means a violation of subsection (2)(a), (c), (d), (e), or (f) above.
- 2. A person who commits a violation is subject to a forfeiture of:
 - a. Not more than \$500.00 if the person has not committed a previous violation within 12 months of the violation; or
 - b. Not less than \$200.00 nor more than \$500.00 if the person has committed a previous violation within 12 months of the violation.
- 3. A court shall suspend any license or permit issued under §134.65, 139.34 or 139.79, Wis. Stats., to a person for:
 - a. Not more than 3 days if the court finds that the person committed a violation within 12 months after committing one previous violation; or
 - b. Not less than 3 days nor more than 10 days if the court finds that the person committed a violation within 12 months after committing 2 other violations; or

- c. Not less than 15 days nor more than 30 days if the court finds that the person committed the violation within 12 months after committing 3 or more other violations.
- 4. The court shall promptly mail notice of a suspension under subparagraph 3., above, to the Department of Revenue and to the clerk of each municipality which has issued a license or permit to the person.
- (b) Whoever violates subsection (2)(b) above, shall forfeit not more than \$25.00.
- (5) **AUTHORITY.** This section is adopted pursuant to §134.66, Wis. Stats.

SECTION III

Section 9.043 of the Germantown Municipal Code is hereby amended to read as follows (NOTE: additions are underlined, deleted text is ~~struck through~~):

9.043 USE OF TOBACCO, NICOTINE OR VAPOR PRODUCTS ON SCHOOL PREMISES.

- (1) **PROHIBITED.** Pursuant to §120.12(20), Wis. Stats., no person shall use any Tobacco, Nicotine or Vapor Products ~~tobacco product~~ on any property of the Germantown School District.
- (2) **DEFINITIONS.** For the purpose of this section, the following definitions shall be used:
 - (a) Use Any Tobacco Product Tobacco, Nicotine or Vapor Products. Smoke or possess a lighted cigar, cigarette or pipe, or place any Tobacco, Nicotine or Vapor Products ~~tobacco product~~ in one's mouth.
 - (b) Property of the Germantown School District . All buildings and grounds and school buses within the Village owned, leased or rented by the Germantown School District, including any vehicle located on School District grounds.
 - (c) The definitions set forth in Sec. 9.041(1) are hereby adopted by reference and made a part hereof.
- (3) **PENALTY.** Any person who shall violate subsection (1) above shall be subject to a penalty as provided in section 25.04 of this Code.

SECTION IV

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION V:

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

SECTION VI:

This ordinance shall take effect and be in full force on upon its passage and the day after publication except that Section II shall first become effective on January 1, 2019.

Introduced by Trustee:

Adopted:

Vote: Ayes:

Nays:

Absent:

Dean Wolter, Village President

ATTEST:

Deanna Boldrey

Approved as to form:

Brian C. Sajdak, Village Attorney