

**VILLAGE OF GERMANTOWN**  
N112 W17001 MEQUON ROAD  
GERMANTOWN, WI 53022

MEETING: **PARK & RECREATION COMMISSION**

DATE AND TIME: **WEDNESDAY, MAY 16, 2018 at 5:30 p.m.**

LOCATION: **GERMANTOWN CONFERENCE ROOM A**  
**N112 W17001 Mequon Road**

**CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

- I. **ROLL CALL**
- II. **APPROVAL OF MINUTES:** April 18, 2018
- III. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- IV. **CORRESPONDENCE**
- V. **OLD BUSINESS:**
  1. Spassland Park Playground Project Update
  2. Germantown Junior Warhawks Field Usage Agreement Update
  3. Gehl Foods Performing Arts Pavilion – Review & Approval of Use Policies & Rental Fees
- VI. **NEW BUSINESS**
  1. Firemen's Park Multi-Purpose Shelter Design Plans – Review & Recommendation on Consulting Firm for Phase 1 Design Services
  2. MacArthur Girl Scout Troop 4363 Community Service Projects (Bocce Ball Court and Raised Gardens) for the Germantown Senior Center in Firemen's Park – Review & Approval
  3. Spassland Park – Review & Discussion Regarding Park Pathway Improvements
- VII. **VILLAGE BOARD:**
- VIII. **SCHOOL BOARD REPORT:**
- IX. **DIRECTOR'S REPORT:**
- X. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **June 20<sup>th</sup> @ 5:30p.m.**
- XI. **ADJOURNMENT:**

***UPON REASONABLE NOTICE***, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN  
PARK & RECREATION COMMISSION MINUTES  
CONFERENCE ROOM A  
April 18, 2018**

**CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Leukert (arrived 5:38p.m.), Depies (arrived @ 5:44p.m.), Knop, School Board Rep. Borden, Stapelman, and Trustee Rep. Miller (arrived @ 5:41p.m.). Guests included Jeff Demichiel from Junior Warhawks. Also present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Stapelman, seconded by Knop to approve the minutes of March 21, 2018 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. CORRESPONDENCE:**
- Communication from Junior Warhawks Baseball/Softball – Affiliate Agreement
  - Communication from Village Planning Department on Preliminary Plat for the Harvest Hills Subdivision

*Motion by Stapelman, seconded by Borden to move to item VI, #2. Motion carried unanimously.*

**V. OLD BUSINESS**

**1. FIREMEN'S PARK DESIGN PLANS – UPDATE ON REQUEST FOR PROPOSALS, PROJECT TIMELINE & PARK FACILITY DESIGN FIRMS –**

At the March commission meeting, approval was given for staff to send the Request for Proposals (RFP) for providing design services for a multi-purpose shelter building, and related site improvements for Firemen's Park. This RFP Project scope of work would include producing conceptual drawings and probable construction costs for the multi-purpose shelter building. In addition, design plans would take into consideration pathway locations, electrical service for special event vendors, and security lighting to connect all park amenities.

The RFP was sent to 5 engineering/architectural firms, with 3 firms attending the April 12<sup>th</sup> Pre-Submittal Meeting. The proposal deadline is April 27<sup>th</sup>. The project selection committee will review the submitted proposals in early May, with review and recommendation on the selected firm by the Park & Recreation Commission at the May 16<sup>th</sup> meeting.

**2. GERMANTOWN PARK & RECREATION PROGRAM BEHAVIOR POLICY - REVIEW & APPROVAL –** Director Schroeder stated that Brian Sajdak, Village Attorney, reviewed the proposed policy.

*Motion by Miller, seconded by Knop to approve the Behavior Expectations adoption with the stated correction to remove the "B" from in front of the "R" under Expectations. Motion unanimously carried.*

3. **2017 PARK AND RECREATION DEPARTMENT ANNUAL REPORT –**  
Director Schroeder went over the Annual Report giving a brief overview.

## **VI. NEW BUSINESS**

1. **SPASSLAND PARK PLAYGROUND EQUIPMENT PROJECT – REVIEW & RECOMMENDATION ON PLAYGROUND DESIGN PROPOSALS** - Six companies responded to the project RFP with a total of 11 designs received. At the March Park & Recreation Commission meeting, the commission selected 4 designs proposals for review/vote by the community. A total of 284 votes were cast (266 online & 18 in person), with the top choice being Proposal 1 from Lee Recreation LLC (Playworld Systems). Final review and recommendation on the selected project design was made by the Park & Recreation Commission at the April 18<sup>th</sup> meeting, with final approval and award of contract by the Village Board at the May 7<sup>th</sup> meeting.

***Motion by Depies, seconded by Miller to send forth a positive recommendation to the Village Board to approve the playground design and installation from Lee Recreation LLC, in an amount not to exceed \$69,480.00, as well as the surfacing materials at a cost of \$5,520.00. Motion unanimously carried.***

2. **GERMANTOWN JUNIOR WARHAWKS FIELD USAGE AGREEMENT – REVIEW & RECOMMENDATION** – Jeff Demichiel stated that the Germantown Jaguars and Germantown Diamond Club have merged together. They have approximately 300 players and currently the group pays \$15.00 a player per the agreement. Junior Warhawks also has costs for using the Germantown School District fields and Germantown Little League facilities. Jeff stated that the group would like to go to a flat rate of \$3000.00 a year for the next two years. Department of Public Works does the field prep weekdays and the group do their own prep on the weekends.

***Motion by Borden, seconded by Stapelman to forward onto the Village Board with positive recommendation the Junior Warhawks Field Usage Agreement, including the two-year agreement along with the \$3000.00 annual fee for the continued use of Freistadt Field at Firemen's Park, Kinderberg Park Baseball Diamond, Haupt Strauss Baseball Diamond and Friedenfeld Park Baseball Diamond. Motion unanimously carried.***

3. **HARVEST HILLS SUBDIVISION PRELIMINARY PLAT – REVIEW & DISCUSSION** – Director Schroeder and Trustee Miller stated that approximately 42 single family lots are being proposed. The majority of the lots will be located to the Northeast of Friedenfeld Park. There will be a few lots located near Friedenfeld Park, however there is wetland in that area. There is concern from current property owners regarding runoff who are opposed to the project. The Commission would like to see a connecting trail be installed in the public right-away by the developer to ensure public access to roadways and to Friedenfeld Park.

1. **GEHL FOODS PERFORMING ARTS PAVILION – REVIEW & DISCUSSION ON USE POLICIES & RENTAL FEES** – Director Schroeder stated that the pavilion is almost complete. The department has received a call from Crossway Church who would like to hold a concert as well as a community wide church service. The group is inquiring what the fees would be and/or would they be waived. Director Schroeder did research on some area communities that currently have bands shells for pricing. Policies have also been added regarding PA systems, music, electrical capacity, safety and security. Depies stated that in Section II, Item A, #1 of the Park Rental Policies should read “Parks hours are 6:00am to 9:00pm. All activities must stop and facilities must be cleaned and secured by 9:00pm. “The only exemption from this policy is the Gehls Performing Arts Pavilion in Firemen’s Park as indicated previously in Section I, Item A. #11 b and Haupt Strasse Park’s softball field where park hours can be extended to 10:30pm and whereas all activities must stop and facilities must be cleaned and secured by 10:30pm.”

- VII. VILLAGE BOARD REPORT:** Rick stated Eric Nitschke has been hired as the new Village Engineer. The Police and Fire Commission have decided to hire a firm to search for a new Fire Chief. The firm will also look at the structure and staffing of the current department. Village Board has a new trustee to District 2, Daniel Wing. Dan was previously a trustee a few years ago. The Village Board approved a new subdivision of 142 single family lots and 60 condos (2 & 4 unit buildings). The subdivision (Wrenwood) will be on the West side of Country Aire (near the railroad tracks). There is approximately 42 acres in the center that is unable to be developed due to wetlands. The Park & Recreation Department may want to check to see if any of that area would be able to be a park or walking paths.
- Zilber Development attended the Village Board meeting and stated they have an interested party in building a 700,000 sq. ft. facility in the vicinity of I-41 (East side) and the North side of Holy Hill Road. The Village Board approved a feasibility study to see if a TID district can be done.
- MAI Fest will be May 18-20 at Friedenfeld Park. The tent will be located in the front parking lot.

- VIII. SCHOOL BOARD REPORT:** Ray stated Kindergarten numbers are down for 2018-19. The district is doing a “Preferred Educational” partnership with Concordia University for the teachers to receive additional credits and that will also help us use their facility in the future for education for our students. The board is looking at staffing proposals for the new PAC and Fieldhouse. There are 58 candidates for the new Athletic Director, in which the Board is looking for someone with experience running a “Fieldhouse”. The board is also looking into the possibility of adding a Dean of Students to the middle school and high school. A few teaching positions have been approved for the Tech Ed area. The building committee does monthly tours of the construction. There will be open houses once the construction is completed. The swim club partnership with Menomonee Falls is still going. Kennedy Middle School would like to do a greenhouse. County Line PTA is doing a “Liz Perry” memorial garden. Rockfield Elementary is looking at doing a nature play area. The IGA (Intergovernmental Agreement) with the Recreation Department is being reviewed. All students in 5 -12 grades will have a Chromebook to take home for use.

Depies excused at 7:22 p.m.

## **IX. DIRECTOR'S REPORT:**

**Haupt Strasse Park Play Equipment Project** – Staff met with representatives of MN/WI Playground on April 10<sup>th</sup>. The contractor has tentatively scheduled the installation of the playground equipment for the week of May 14<sup>th</sup>-18<sup>th</sup>. Due to the wet/snowy conditions, the village DPW/Parks crew will likely have to push back the start of the site preparation work which will impact the contractor installation schedule.

**Spassland Park Play Equipment Project** - Six companies responded to the project RFP with a total of 11 designs received. At the March Park & Recreation Commission meeting, the commission selected 4 designs proposals for review/vote by the community. A total of 284 votes were cast (266 online & 18 in person), with the top choice being Proposal 1 from Lee Recreation LLC (Playworld Systems). Final review and recommendation on the selected project design will be made by the Park & Recreation Commission at the April 18<sup>th</sup> meeting, with final approval and award of contract by the Village Board at the May 7<sup>th</sup> meeting.

**Firemen's Park Shelter Design Plans** – At the March commission meeting, approval was given for staff to send the Request for Proposals (RFP) for providing design services for a multi-purpose shelter building, and related site improvements for Firemen's Park. This RFP Project scope of work would include producing conceptual drawings and probable construction costs for the multi-purpose shelter building. In addition, design plans would take into consideration pathway locations, electrical service for special event vendors, and security lighting to connect all park amenities. The RFP was sent to 5 engineering/architectural firms, with 3 firms attending the April 12<sup>th</sup> Pre-Submittal Meeting. The proposal deadline is April 27<sup>th</sup>. The project selection committee will review the submitted proposals in early May, with review and recommendation on the selected firm by the Park & Recreation Commission at the May 16<sup>th</sup> meeting.

**Gehl's Performing Arts Pavilion in Fireman's Park** – The installation of pre-cast concrete panels, and steel beams/trusses have been completed. Installation of the metal roof is anticipated in the next 2 weeks. The stone base has been installed for the stage, concrete walkways, and the dance floor area in front of the pavilion. Installation of concrete for noted areas is scheduled in the next two weeks, along with installation of electrical service. All donor bricks and cast bronze plaques have been ordered. With good weather the week of April 9-13<sup>th</sup>, the contractor was able to grade the site, with the village assisting with hauling the topsoil at a savings for the project. A decision was made to leave the haul route in place, with Keller Inc. coordinating the installation of additional stone base to make this a permanent service drive to the north side of the pavilion. The village has included the paving of the drive in the village paving program for additional anticipated cost savings. The weather has impacted the overall project schedule with anticipated completion in mid-May, site restoration/landscaping to follow. The monthly update meeting will be held with village staff, Kiwanis Club, and Keller Inc. on April 23<sup>rd</sup>. A tentative grand opening date of June 13<sup>th</sup> is being planned.

**Behavior Policy** – The Behavior Policy outlining behavior expectations, including a progressive action plan form has been reviewed and approved by the village attorney. This item is on the agenda for approval by the commission.

**Intergovernmental Agreement (IGA) with Germantown School District** – The current agreement expires on August 31, 2018. Village Administrator Steve Kreklow and Director Schroeder met with Superintendent Jeff Holmes and Director of Business & Auxiliary Services Ric Ericksen on April 12<sup>th</sup> to begin discussion. This item was placed on the April 16<sup>th</sup> School Building Committee Agenda for discussion. It is anticipated that review and discussion will continue at the May 21<sup>st</sup> School Building Committee Meeting.

**Arbor Day Tree Planting** - The 2018 Arbor Day Tree Planting event, sponsored by Wendland Nursery, will be held at St. Boniface School on Friday, April 27<sup>th</sup> at approximately 3:30 p.m. Kid's Klub students will be part of the activities.

**Alt Bauer Park Pathway Project** - DPW/Parks crews have continued work in the park with the removal of underbrush, invasive species, as well as dead and/or dying trees. The goal is to clear along the pathways providing a minimum 10' buffer on each side of the path to allow for construction of the stone pathways and access for future tree removal. DPW/Parks staff have contacted residents whose properties border park areas where the work is being done. While feedback was positive from neighbors along the western border of the park, there have been some negative comments from 3-4 residents along the north side of the park. Staff has been in communication with Trustee Bob Warren throughout the process. In a couple locations, the village is considering the planting of trees in the park to help provide some buffering and reduce the visual impacts from the loss of invasive tree cover.

**Senior Advisory Committee** – A Senior Advisory Committee meeting will be held on April 19<sup>th</sup>. Items of discussion include the 2017 Annual Report, Update of Senior Programs, Trips, & Activities, and the Senior Van Replacement Project.

**Community Garden** - All 20 garden plots have been rented for the season. The Garden Work Day is scheduled for Saturday, May 12<sup>th</sup>.

**Farmers' Market** - The market will officially open on Saturday, May 5<sup>th</sup>. A total of 16 vendors have registered to date.

#### **Recreation Division Report -**

The department has 26 programs starting in April including: Stay Home Alone, Zumba, Repel Bugs the Natural Way, Gymnastics – Spring 2, Tae Kwon Do, Oodles of Art, Babysitters Training, Yoga, Track & Field Program, Time for Two, Pee Wee & U6 Soccer, Explore Martial Arts, Afterschool – Mad Science Classes, Miss Julie's Music for Families/Babies, PULSE, Kids Sports Football, Folk-Art Painting, Tree Climbing, Afterschool Legos Classes, Horseback Riding, Art of Spinning Lace, TRX, Super Moss with Succulents, Henna Tattoo class.

Programs cancelled due to low enrollment: Beginning Guitar, STEM Sampler class.

#### **Upcoming events include the following:**

**Family Glow Walk:** Friday, May 4<sup>th</sup> at Kinderberg Park starting at 8:00 p.m. We will have glowing giveaways at stations and fun activities to do in between walking. Volunteers Needed – let us know if you can help!

**Soccer/Gridders:** Pee Wee & U6 Soccer will be starting on April 28<sup>th</sup> (original start date was postponed due to snow), the coaches meeting was held on April 10<sup>th</sup> to help coaches prepare for their upcoming season. We have 6 teams for pee wee soccer and 6 teams for U6 soccer.

**Lock-In:** Germantown Youth Futures Lock-will be held on Friday, April 27<sup>th</sup> for youth in grades 5-9 at Kennedy Middle School. Events held that night included: Inflatable's (Wipe Out Meltdown, human spheres), inflatable football toss, climbing wall, selfie station, carnival games (such as soda ring toss), minute to win it games, dodgeball and basketball tournament, silly string tag, concessions, band hero and Wii games, movies, and hair art/glitter/henna tattoos. Volunteer chaperones are needed; there are two shifts to select from 5:30 – 8:00 p.m. or 7:30 – 10:00 p.m. let Patti know if you can volunteer.

**Summer Registration:** Began on April 9<sup>th</sup> for Residents, April 11<sup>th</sup> for Non-residents.

**X. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting will be held May 16th @ 5:30 p.m.

**XI. ADJOURNMENT:** *Motion by Depies, seconded by Miller to adjourn. Motion unanimously carried.* The meeting was adjourned at 7:26 p.m.

  
Shannon Lemke  
Secretary



Germantown Park and Recreation Department  
N112 W17001 Mequon Road  
P.O. Box 337  
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920  
Information Line (262) 250-4711

## **PARK RENTAL POLICIES**

The main use of Germantown Park and Recreation facilities is for activities, sponsored and conducted by the Park and Recreation Department. These facilities or portions thereof, when not in use in regularly scheduled Department activities, may be used by others on a first come, first reserved basis.

### **I. GENERAL INFORMATION**

Verbal permission by any staff member of the Park and Recreation Department for the use of facilities, equipment or exceptions to any of these listed rules will not absolve the renter of his/her responsibilities as outlined in this policy.

The Village of Germantown, or any of its officers, agencies, or employees, will not be responsible for injuries or loss of, or damage to personal property occurring as a result of your activity being conducted on Village property.

Violation of any segment of this policy and/or Village codes will be just cause for the denial of future reservations of park facilities and the forfeiture of deposits made. Rowdy behavior or disturbances of the residential neighborhood adjacent to the park facility will be just cause for immediate cancellation of the activity by Department officials or the Police Department.

### **A. RESERVATION OF FACILITIES**

1. Germantown Park and Recreation programs have first priority of use.
2. Summer facilities are open May 1<sup>st</sup> to October 31<sup>st</sup>.
3. Summer reservations start the first Monday in February for Village of Germantown Residents. Germantown School District Residents & Non-Residents may reserve a park shelter/facility starting the 3<sup>rd</sup> Monday in February.
4. Winter reservations at Kinderberg Park start the first Monday in May.
  - a. Kinderberg Park Winter reservations run from November 1<sup>st</sup> through April 30<sup>th</sup>.
5. Reservations are for a six (6) hour block of time, with additional hours available for five (\$5) dollars each hour.
6. Renters can only put one facility and date on hold at a time.
7. A facility can be placed on hold for one (1) week from the date placed.

8. Please note the facilities will not be available for rental on the following holidays: Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Good Friday and Easter.
9. Reservations can be taken over the phone, in person or on-line.
  - a. On-line reservations can be taken anytime at [www.village.germantown.wi.us](http://www.village.germantown.wi.us).
9. Persons renting facilities must be 21 years of age or older.
10. Athletic Fields
  - a. All athletic field reservations are to be made through the Department office.
  - b. The Department gives priority to Village sponsored programs over outside user groups. Athletic field reservations do not include equipment.
  - c. Preparation includes game preparation of the field for the first game of the day or evening. Additional field preparation is available through special arrangement with the Department. Only park maintenance personnel are authorized to line the grass portions of the fields or use motorized equipment to drag the infields unless special arrangement is made through the Department.
  - d. The Department will not make decisions on cancellations. Reserving parties are responsible to verify field conditions and take all steps in the cancellation/postponement of games or practice.

#### 11. Gehls Performing Arts Pavilion in Firemen's Park

- a. Any concerts or events with a Public Address (PA) System, or other amplifying equipment must adhere to Germantown ordinances regarding disturbing the peace. Any complaints will be handled by the Germantown Police Department and renters of the pavilion must follow their instruction. The Village of Germantown will not refund if your event is silenced by the Village and may refuse to re-rent based on noise complaints.
- b. Music cannot begin prior to 9:00 a.m. and must end by 9:00 p.m. during the months of June, July, & August and 7:00 p.m. from September to May. Exceptions must be approved by the Park & Recreation Department & Germantown Police Department 30 days in advance.
- c. Music will not contain profane language. Volume of music will adhere to Village ordinances.
- d. Adequate electrical capacity as well as all amplifying equipment & lighting to support the demands of the event shall be the responsibility of the rental group.
- e. All necessary precautions shall be taken to protect the existing electrical service from overload & damage.
- f. Event sponsors are responsible for providing safety and security to all attendees working with the Germantown Police Department to review a safety & security plan for the event.

- g. The Park & Recreation Department & the Germantown Police Department may establish temporary rules & regulations to insure the best interests of the community are considered.

## **B. FEES, REFUNDS AND SERVICE CHARGES**

1. Fees are based on rental of facilities, as is, and does not include special preparations, set-ups, or use of equipment which does not ordinarily belong to that facility.
2. A 50% service charge is assessed for cancellations made up to two (2) weeks prior to the rental date; otherwise the entire rental fee is forfeited.
  - a. Inclement weather/rain is not a valid reason for a refund.
3. Rental groups will be held accountable if the facility is not cleaned up after the event, or if it is determined that there is any damage to the facilities the renter may be charged for additional expenditures, penalties and possible fines.

Some examples where charges may occur:

- a. Keys or padlocks are lost,
  - b. There is damage to the facility, equipment, or grounds,
  - c. Litter is left in or around the facility,
  - d. The facility needs additional cleaning.
4. Germantown youth related community organizations such as: Scouts, Germantown Kickers, Germantown Hawks, Germantown Little League, Germantown Junior Warhawks, School Groups or by the discretion of the Park & Recreation Director, may use the Kinderberg shelter at no fee Monday thru Thursday. Friday, Saturday and Sunday use at the Kinderberg shelter or any other park facility shall require a payment of \$10.00 per hour for a maximum usage time of three hours, unless specified in other agreements.
  5. The Village recognizes the importance of providing Village support for community fundraising events and gatherings, which in turn support and promote the public purposes of improving the quality of life, economic growth, tourism, recreation, fine arts & charitable aid etc. To further this purpose, the Village offers the Public Grant Program which offers an annual fee waiver grant to eligible organizations and individuals. Please contact the Village Clerk's office at (262)250-4740 for further information.
  6. A resident is defined as any individual or business located within the boundaries of the Village of Germantown. If you are reserving a park on behalf of a business/organization, residency is defined by the location of the business/organization, not the person reserving the shelter/facility, even if they are a Germantown resident.

## **C. HOURS OF USE**

1. Parks hours are 6:00am to 9:00pm. All activities must stop and facilities must be cleaned and secured by 9:00pm.

2. With permission from the Park and Recreation Commission, a park facility rental time may be extended. Requests must be made two (2) months in advance of rental.

#### **D. SALE OF REFRESHMENTS**

1. If any types of refreshments are to be sold, appropriate Village licenses and permits must be secured, with copies attached to the signed facility agreement. The sale of refreshments shall follow the conditions of the beverage license obtained.
2. Beer, wine and wine coolers are permitted in designated picnic areas. Alcohol is prohibited in Wiedenbach Park.

### **II. GENERAL CONDITIONS OF USE**

#### **A. FACILITIES**

1. Parks hours are 6:00am to 9:00pm. All activities must stop and facilities must be cleaned and secured by 9:00pm. The only exemption from this policy is the Gehls Performing Arts Pavilion in Firemen's Park as indicated previously in Section I, Item A. #11 b and Haupt Strasse Park's softball field where park hours can be extended to 10:30pm and whereas all activities must stop and facilities must be cleaned and secured by 10:30pm.
2. Facilities for rent are at the following Parks: Dheinsville, Firemen's, Haupt Strasse, Kinderberg, Schoen Laufen, and Spassland.
  - a. Dheinsville, Firemen's, Haupt Strasse, Schoen Laufen, and Spassland Parks are open air shelters.
  - b. Kinderberg Park has an open air shelter with an indoor multi-purpose room.
  - c. Firemen's Park has the Gehl Performing Arts Pavilion (see Section I, A. #11)
3. All facilities have electricity except Schoen Laufen.
  - a. In the event that the electricity is not on, renters need to contact the Police Dept.
4. Rentals include the facility only. The public still has access to other park amenities, fields, restrooms, play areas, etc...
5. Kinderberg Park - Renters must take their receipt to the Police Department to pick-up a key for the multi-purpose room. The same key that accesses the multi-purpose room is used to unlock the restrooms inside the facility. The restroom doors to the outside of the facility are on a timed lock. It is important you lock the inside restroom and multi-purpose room doors after your event and the key returned to the Police Department. Do not lock or unlock the outside restroom doors - they are on a timed lock!

**Note: The indoor multi-purpose room air conditioning is set for 75 degrees. This temperature can be maintained ONLY if users keep all the doors shut. Please do not prop open the doors or open the windows. Thank you.**

## **B. DRIVING AND PARKING OF VEHICLES**

1. Driving or parking of vehicles on turf areas is prohibited. Event sponsors are responsible for any damage done to turf areas.
2. At Kinderberg and Firemen's Parks pathway access to the facility is temporary only and vehicles must be removed during the duration of the event.

## **C. AMPLIFIED MUSIC OR SOUND SYSTEM**

1. Public address systems are not allowed in the parks.
2. The volume of radios, speakers, etc., must be kept at a moderate level.

## **D. PETS**

1. Dogs are allowed in all village parks; however they must be on a leash. Violators may be fined.

## **E. FIRES**

1. Open fires are prohibited. You may only use fire in grills designed for such purpose and need to dispose of embers properly.

## **F. DECORATIONS**

1. Decorating is permitted, using tape only and must be removed at the conclusion of the event. All decorations must conform to state and municipal fire codes.

## **G. INSURANCE**

1. If, in the opinion of the Park and Recreation Department, the activity requested implies any form of hazard, risk, or liability, the renter shall be required to furnish proof of public liability and property damage insurance in specifically determined amounts which will indemnify the Village of Germantown. Such insurance must name the Village of Germantown as "Additional Insured" and have a rider on endorsement, requiring ten days' notice to the office of Park and Recreation in the event of cancellation of the policy or policies for any reason.

## **H. OTHER RESPONSIBILITIES**

1. Any materials or equipment belonging to the renter must be removed from the facility and grounds at the conclusion of the rental unless written permission has been granted.
2. Items such as soda, beer, food, etc., purchased from dealers, may not be delivered to rented facilities prior to the reserved date and time specified on the agreement form. Deliveries of any items must not be done unless someone is there to receive said items.
3. Individuals or groups renting Park and Recreation facilities will be held responsible for the conduct of the people admitted to their activity.

### III. SPECIFIC CONDITIONS OF USE

#### A. BUILDINGS & FACILITIES

1. Renter will be held responsible for leaving the facility in as good condition as it was found. Please observe these rules:
  - a. Do not staple, nail or tack anything to the interior or exterior of building.
  - b. Do not pour cooking grease down sink or floor drains.
  - c. Do not overload electrical outlets.
  - d. Use fire extinguishers only in an emergency.
  - e. Remove all decorations and tape.
  - f. Tables and chairs should be wiped off and returned to their proper places.
  - g. All kitchen facilities cleaned, including refrigerator, sink and counter tops.
  - h. Sweep floors.

#### IV. ADMINISTRATION OF POLICY

- A. The Park and Recreation Commission recognizes that there are exceptions to all rules, thus, under special circumstances, reserves the right to modify and alter these policies by a majority vote of said Commission.

#### V. ALL OTHER PARK RULES AND REGULATIONS NOT LISTED ARE DESCRIBED IN CHAPTER 21 OF THE MUNICIPAL CODE.

##### **POLICE DEPARTMENT USE:**

The keys for Kinderberg Park **shelter & Firemen's Park Gehls Performing Arts Pavilion** must be picked up and **returned** to the Germantown Police Department on the day of your rental. A copy of your receipt must be presented when picking up the keys. Take this sheet with you to the Police Department.

Date: \_\_\_\_\_

Key Issued to: \_\_\_\_\_  
*Signature (Renter)*

\_\_\_\_\_ *Print (Renter)*

Time Out: \_\_\_\_\_ am / pm

Time In: \_\_\_\_\_ am / pm

*Initials (Police)* \_\_\_\_\_



Germantown Park & Recreation  
N112 W 17001 Mequon Road  
Germantown, WI 53022

PHONE: (262) 250-4710  
FAX: (262) 255-2920  
www.village.germantown.wi.us

## 2018 RENTALS FEES

| Maximum Six (6) Hour Block of Time - \$5 Each Additional Hour |                |                |                                           |                                                                                                                     |  |
|---------------------------------------------------------------|----------------|----------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------|--|
| Shelter/Facility                                              | Res. Fee       | Non-Res. Fee   | # of People                               | Amenities                                                                                                           |  |
| Dheinsville Park Shelter                                      | \$50           | \$90           | 80 people                                 | 8 Picnic Tables<br>Electricity<br>Permanent Restrooms                                                               |  |
| Firemen's Park Shelter                                        | \$110          | \$165          | 300 people                                | 40 Picnic Tables<br>Electricity<br>Permanent Restrooms                                                              |  |
| Firemen's Park<br>Gehl Performing Arts Pavilion               | \$100<br>\$200 | \$150<br>\$300 | Less than 200<br>Greater than 200         | Electricity<br>Backstage Access<br>10 Picnic Tables<br>Lawn Seating<br>Port-a-John                                  |  |
| Haupt Strasse Park Shelter                                    | \$50           | \$90           | 100 people                                | 12 Picnic Tables<br>Electricity<br>Port-a-John                                                                      |  |
| Kinderberg Park Shelter/<br>Multi-Purpose Room                | \$125          | \$185          | 150 people (Summer)<br>50 People (Winter) | 10 Picnic Tables (Outdoor Shelter)<br>6 Tables/40 Chairs (Multi-Purpose Room)<br>Permanent Restrooms<br>Electricity |  |
| Schoen Laufen Park Shelter                                    | \$50           | \$65           | 50 People                                 | 6 Picnic Tables<br>No Electricity<br>Port-a-John                                                                    |  |
| Spassland Park Shelter                                        | \$110          | \$165          | 100 People                                | 10 Picnic Tables<br>Electricity<br>Permanent Restrooms                                                              |  |

| FIELD / COURT           | No Prep. & No Lights/Hr. |              | Prep. & No Lights/Hr. |              | Prep. & Lights/Hr. |              | Tournament/Day |              |
|-------------------------|--------------------------|--------------|-----------------------|--------------|--------------------|--------------|----------------|--------------|
|                         | Res. Fee                 | Non-Res. Fee | Res. Fee              | Non-Res. Fee | Res. Fee           | Non-Res. Fee | Res. Fee       | Non-Res. Fee |
| Baseball/Softball Field | \$10                     | \$15         | \$35                  | \$45         | \$60               | \$70         | \$150          | \$225        |
| Soccer/Football Field   | \$10                     | \$15         | \$25                  | \$35         | --                 | --           | \$150          | \$225        |
| Tennis/Basketball Court | \$5                      | \$10         | --                    | --           | --                 | --           | --             | --           |
| Volleyball Court        | \$5                      | \$10         | --                    | --           | --                 | --           | --             | --           |



Germantown Park and Recreation Department  
N112 W17001 Mequon Road  
P.O. Box 337  
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920  
Information Line (262) 250-4711

Meeting Date: May 16, 2018

To: Park & Recreation Commission

From: Mark Schroeder, Park & Recreation Director

Re: Firemen's Park Multi-Purpose Shelter Design Plans – Review & Recommendation on Consulting Firm for Phase 1 Design Services

---

**BACKGROUND INFORMATION:**

Monies were identified in the Village of Germantown Capital Outlay Plan (2017-2019) to replace the existing Firemen's Park shelter with a multi-purpose building. Firemen's Park is home to several well attended programs and special events including the 4<sup>th</sup> of July, Taste of Germantown, Germantown Community Band Concerts, Family Carnival, as well as 50 plus park rentals each year by the general public.

In March 2018 following review/approval by the Park & Recreation Commission, a request for proposals (RFP) was sent to five consulting firms. The Design Project would consist of producing conceptual drawings and probable construction costs for a multi-purpose shelter building. In addition, design plans should also take into consideration pathway locations, electrical service for special event vendors, and security lighting to link all park amenities with the goal of achieving maximum and efficient use of the park for all programs and special events.

The planning process would also include public input from community officials and project stakeholders. Deliverables would include site layout plans, schematic design plans, building elevations, and cost estimates/budget that are based on the to be determined design program for the facility.

A pre-submittal meeting was held on April 12<sup>th</sup> at Firemen's Park to review the scope of the project, and to assist the consultants with preparing bid proposals. The proposal deadline was April 27<sup>th</sup> with proposals submitted by three firms, Nagel Architects & Engineers, Arc-Int Architecture, and Ayers & Associates.

Park & Recreation Commissioners Brian Depies and Steve Stapelman volunteered to serve as a project selection committee to assist department staff in evaluating proposals utilizing a two-step evaluation procedure 1.) evaluation of qualifications/technical information, and 2.) evaluation of pricing proposals.

Following review and discussion on May 9<sup>th</sup>, the recommendation being brought forth by the selection committee is to contract with Ayers Associates for Phase 1 Design Services for the Firemen's Park Multi-Purpose Shelter Project. The selection committee based this recommendation on the following:

- Qualifications/ Experience of assigned project team, as well as in-house resources
- Experience with similar park projects
- Design Approach and Scope of Services
- More clearly defined public input process
- Phase I Cost of Services was based on the requested "not-to-exceed" cost basis
- Phase 1 Design Services are within the 2018 CIP Budget

RECOMMENDATION:

At the May 16<sup>th</sup>, 2018 Park & Recreation Commission Meeting, motion made by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, to send forth a positive recommendation to the Village Board to approve a contract with Ayres Associates for Phase 1 Design Services for the Firemen's Park Multi-Purpose Shelter Building in an amount not to exceed \$15,500. Motion \_\_\_\_\_. Monies to come from 2018 CIP Budget Account #40-552-570-8310.

## Firm Information

### Ayres Park Services

Master Planning



Park Planning & Design



Restroom/Shelter Design



Recreation Trails



Athletic Fields



Facility Condition Analysis



Playground Assessments



Landscape Design



Aquatic Facility Design



Community Sensitive Design



Grant Writing & Funding



Public Process



Partnership Assistance



Planting Plans



Stormwater Management

Ayres Associates is a multispecialty architectural/engineering firm that has assisted public and private clients since 1959, offering services in landscape architecture, architecture, environmental science, surveying, grants, planning, geospatial mapping, and GIS, as well as transportation, traffic, civil, structural, water resources, and river engineering. Our superb project managers build long-term relationships with clients while reliably solving problems, stretching dollars, and navigating regulations.

Ayres Associates was founded by Owen Ayres, a structural engineer who instituted many of the practices our company follows today. He believed in working with clients as a partner, in offering smart, creative solutions to their needs, and in conducting business with the utmost integrity. He believed in providing employees not only a challenging work environment but also the opportunity to advance and invest in their own company.

Our clients are served by more than 290 employees through our 13 offices in Wisconsin, Florida, Colorado, Wyoming, and Arizona. Ayres can deliver consultant services for your entire project cycle, from early planning through construction.

The Ayres staff brings a reputation for leadership in planning and design of urban spaces, parks, campuses, and other open spaces, as well as providing expertise in ecology and bike/pedestrian facilities.

#### Project Manager/Main Contact:

Blake Theisen, PLA  
 TheisenB@AyresAssociates.com  
 608.441.3569



Firemen's Park, Multi-purpose Building  
 Village of Germantown

# Approach

Our approach to park planning and design is built on the fundamental belief that successful parks are about the 3Es – entertainment, education, and environment. We apply the following principles to maximize the 3Es.

**See the big picture.** We look beyond the immediate park planning project to see the larger patterns of sustainability, connectivity, and opportunity that give a park system utility and meaning. Because of the diversity of our staff, we are able to produce plans that work on all levels and integrate seamlessly into the existing planning framework.

**Plan for implementation.** A park system's implementation begins with developing the partnerships that forge alliances and create a sense of investment in the outcome. Creating strong partnerships and identifying catalytic start-up projects are vital steps in realizing plan objectives.

**Protect the environment.** Parks are excellent laboratories for exploring sustainable and low-impact development practices, including preserving and restoring unique environmental resources, stormwater management, landscape restoration, and recycling. Such practices implemented in a park setting and displayed for the public to see result in awareness and education.

**Design for ease of maintenance.** Ongoing maintenance of parks and open spaces requires significant resources. As a result, designing and managing public spaces intelligently can yield dramatic dividends. Through ongoing coordination

with park maintenance staff, managers, and others, Ayres designs and recommends strategies to minimize future costs while maximizing ecological value and recreational advantage.

**Plan for flexibility and multiple uses.** Developing flexible spaces can increase adaptability and responsiveness to recreational needs with minimal disruption to the core infrastructure.

**Communicate effectively.** Ayres works collaboratively and in the trenches with staff to evolve meaningful plan alternatives and final plan recommendations. Communicating the vision and opportunity afforded by a plan requires verbal, written, and graphic communication to ensure project understanding and inspire imagination.

We will use 3-D design software for this project to help convey our design intent and produce easy-to-read graphics. This effort pays dividends when interfacing with members of the public, elected officials, and stakeholders. See examples below. Our plans are only useful to you if they can be built, and we realize that budget is always an important piece of the equation. Over years of work experience, we have developed relationships with local contractors and will tap into those resources during the cost estimation task.

The design team will provide you with regular updates on progress and hold bi-weekly check-in meetings to make sure that everyone is working toward the same goal.



3D rendering samples from Wanick Park

# Scope of Services

## PHASE I

### Step 1: Define the Process

Immediately following the notice to proceed, Ayres will meet with key representatives from the Village. The agenda will include project schedule, goals and issues, parameters, communication protocol, stakeholder involvement, and committee structure.

Following the workshop, the team will begin gathering available resources (previous studies, site surveys, building backgrounds).

#### Tasks:

- Kickoff meeting with administrative team
- Retrieval of existing site information and other pertinent information
- Definition of goals and parameters

### Step 2: Develop Conceptual Design

Our team will evaluate the information gathered from stakeholders and the kickoff meeting to provide a conceptual design. At this point in the process, we develop conceptual alternatives for discussion and review them before focusing on a single design solution. These options are reviewed, modified, and presented to participants in the planning process. During a final workshop, the Village and our team will finalize a preferred design solution.

#### Tasks:

- Develop pre-schematic design options
- Develop site and floor plans concept drawings and 3-D images of the shelter
- Develop supporting narratives
- Review options with study team, administrators, committees, etc
- Hold two design meetings with the stakeholders to review the project

### Step 3: Public Input Meeting Deliverables

We understand the importance of listening to your community stakeholders and managing their expectations. We will work with the Village to provide information for them to present to the public at an input meeting.

### Step 4: Final Schematic Plans

We will incorporate any comments from the stakeholders as a result of the public input meeting and then provide updated plans, elevations, 3-D images and cost estimate to the Village.

## PHASE II (Sample of Projected Services)

### Step 5: Design and Development

We believe that meeting regularly through the design process provides for a successful project while minimizing design changes during construction.

#### Tasks:

- Submit plans for owners review at 75% and 95% completion
- Develop construction documents suitable for bidding and building plan approval

### Step 6: Bidding and Construction

We will assist the Village through the bidding process. We believe that a presence on the project through construction provides the best results and a smooth transition as well as familiarity with those responsible for construction document compliance.

#### Tasks:

- Prepare and distribute documents to bidders and maintain bidders list
- Respond to bidder requests for information
- Conduct pre-construction meeting to establish project procedures and coordinate work effort
- Review contractor shop drawings, product information, and color samples
- Respond to contractor questions
- Conduct site visits
- Review project closeout materials



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N112 W17001 Mequon Road  
P.O. Box 337  
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920  
Information Line (262) 250-4711

Meeting Date: May 16, 2018

To: Park & Recreation Commission

From: Mark Schroeder, Park & Recreation Director

Re: Girl Scout Troop 4363 Community Service Projects at Firemen's Park

---

In January 2018, representatives from Girl Scout Troop 4363 approached department staff regarding potential ideas for community service projects. Senior Coordinator Mary Fiegel suggested two project ideas that would benefit not only the seniors, but users of Firemen's Park as well. Over the last two months, the group has been fine-tuning the scope of these projects, as well as researching potential designs and associated costs.

The proposed scope of work would include:

- Materials and labor to construct and install a bocce ball court south of the Senior Center.
- Materials and labor to construct and install two raised bed gardens on the west and east sides of the Senior Center.

Funding for these projects will be a collaborative effort of Troop 4363 through community fundraising, with assistance from the Germantown Park & Recreation Department. Staff time, equipment, and labor may also be provided by the Village Highways/Parks staff.

Representatives from Girl Scout Troop 4363 will be making a presentation including the scope of the two projects, and detailed information including cost estimates for both the bocce ball court and gardens. The timeframe to complete this work is Summer of this year.

**Requested Action:**

We are requesting the Germantown Park and Recreation Commission approve the construction of a Bocce Ball Court in Fireman's Park south of the Senior Center Parking Lot and approve the construction of 2 planting beds near 2 entrances of the Senior Center.

**Background:**

4 girls from the Kennedy Middle School 7<sup>th</sup> Grade Cadette Girl Scout Troop 4363 are seeking approval for construction of a Bocce Ball Court and 2 planting beds near the Senior Center in Fireman's Park as their Silver Award Project. The Silver Award Project is similar to the Boy Scouts Eagle projects. The Silver Award project is required to benefit the community, requires a minimum of 50 hours of work for each girl scout, and it must be sustainable.

**Bocce Ball Court**

The Bocce Ball Court is proposed to be located between the existing Senior Center Parking Lot and the sidewalk to the south in the grassy terrace area (see attached). The Court will be 10 feet wide by 70 feet long. The proposal includes 2 benches on either end of the court. The proposed benches will be similar to the attached picture. The Bocce Ball Court will have a border of concrete curb as shown in the picture for longevity and ease of maintenance. The Court surface will be crushed oyster shells which is very easy to maintain and requires little grooming before play. A removable score board will also be constructed similar to the attached picture.

**Planting Beds**

The Senior Center is looking to enhance the entrance on the East side of the building by building a raised flower bed since this entrance will look out to the new Band Shell. The second raised bed garden will be located off the entrance near the gift shop. This bed will be planted with garden herbs and vegetables and some flowers. The beds will enhance the entrances at those locations and provide activities and vegetables for the Seniors visiting the center. We are currently looking at materials for their construction, but it has been suggested to use a brick to match the building or a wood color that would also match the woodwork on the building.

**Construction**

The construction of the Bocce Ball Court and the Planting Beds will occur over the 2018 summer months. The exact schedule will be determined by final fundraising for the project. However, it is anticipated both would be operational by mid to late August.

**Budget**

Attached you will find approximate costs for the project. The Senior Center has received permission from Washington County to use a portion of those funds for the project. The Park and Recreation has agreed to purchase the benches if fundraising for the remainder of the project falls short of its goal. As part of the Silver Award, the girls will be developing a proposal to partner with Community Businesses to fundraise for the project. As part of this, we plan to include a plaque of all the donors on the Bocce Court or the benches. They will be seeking monetary donations and in-kind donations (materials, labor, etc).

### Conclusion

Both projects will provide recreational activities that the Seniors can participate in. The Senior Center has indicated they have more Seniors wanting to join the Bocce Ball league currently in place. In addition, many requests for making the entrances more inviting have been made for the Senior Center Building. Both projects will provide a great opportunity for intergenerational interaction between the Girl Scouts and the Senior Citizens during construction and planting as well as future opportunities (i.e. a grandparents/grandkids Bocce Ball tournament). We are very excited to bring this opportunity to the Community.



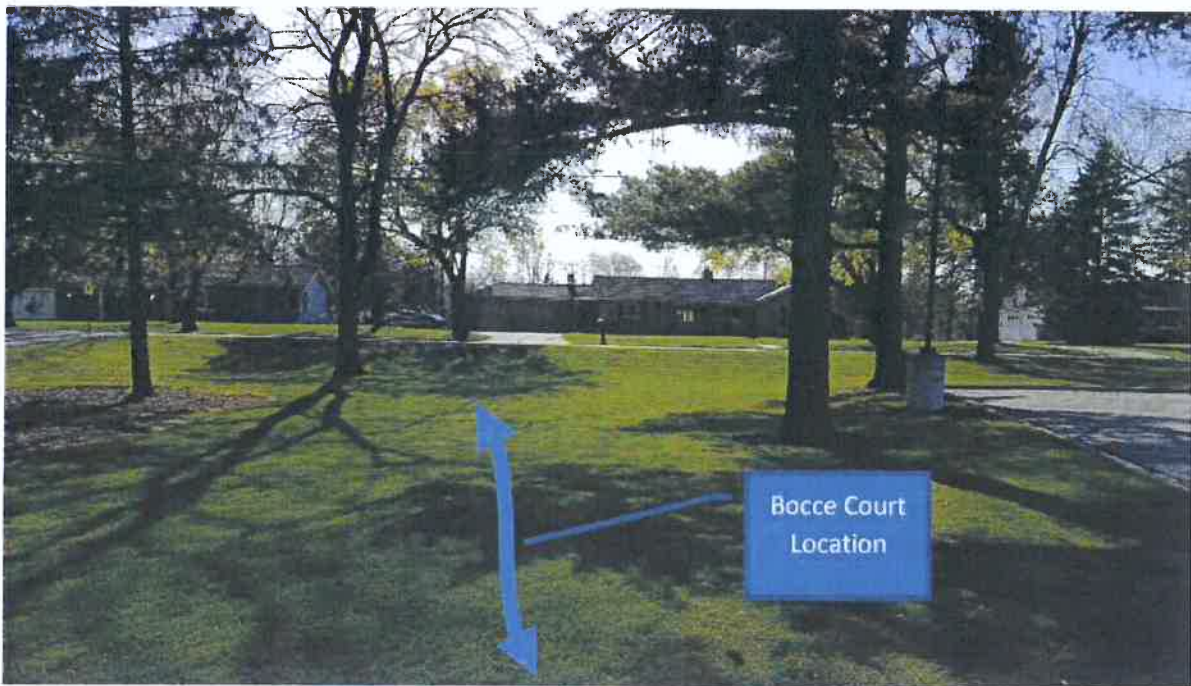
## Bocce Ball Court



Court location looking east



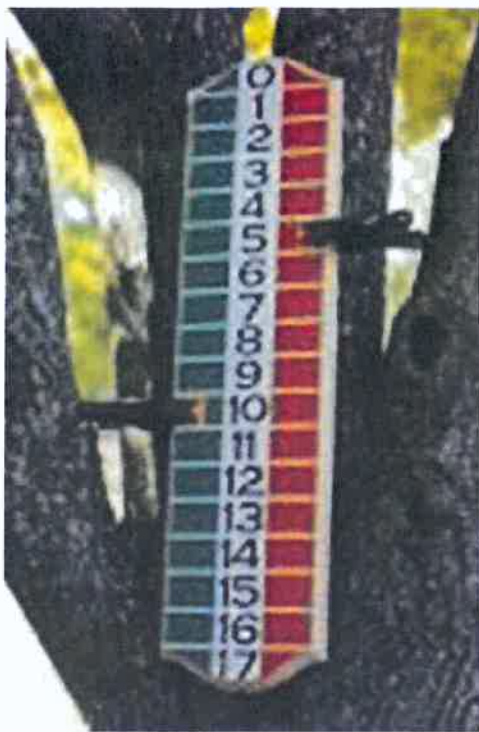
Court location looking south from Senior Center Parking Lot



Court location looking west



Sample of concrete Bocce Court



Bocce Ball Score Board

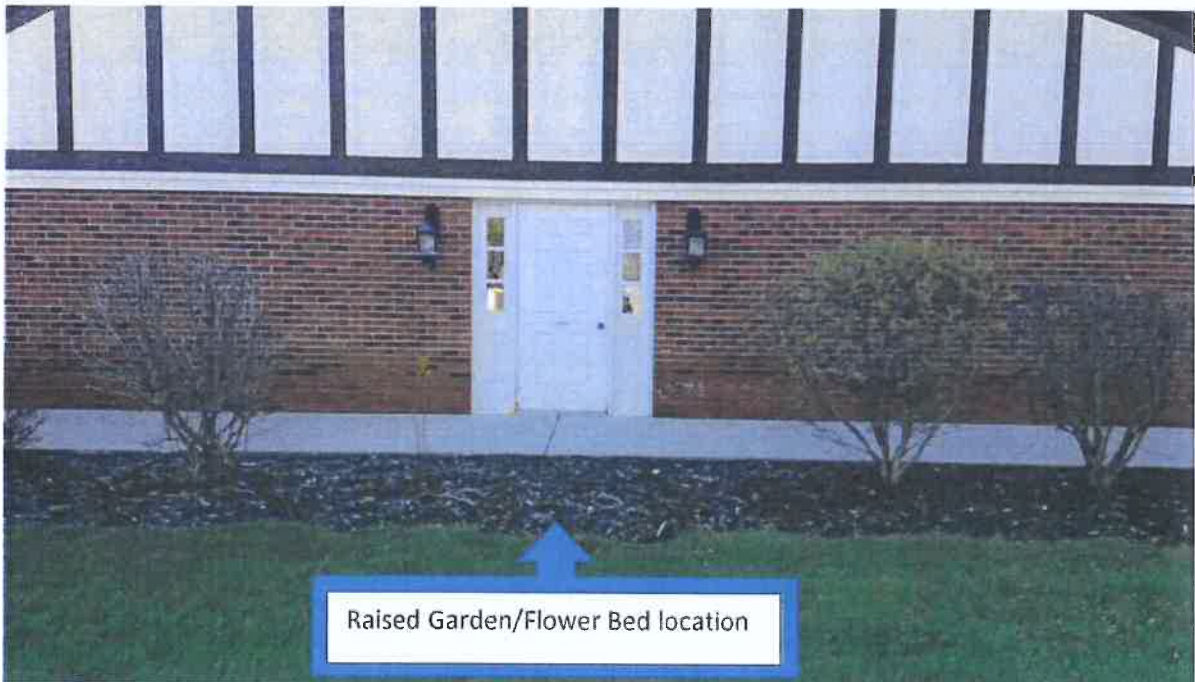


Bocce Ball Score Board

### Raised Garden Beds



East Entrance to the Senior Center (facing the new Pavilion)



West Entrance to the Senior Center (Gift Shop summer entrance)



Multi-level Flower Bed



Multi-level Flower Bed (Stone)



Garden/Flower Bed

Bocce Court Estimate  
10'x70' Concrete Curb

| Item                                  | Unit | Quantity | Cost/Unit | Cost       |
|---------------------------------------|------|----------|-----------|------------|
| Concrete Curb                         | LF   | 160      | \$14.00   | \$2,240.00 |
| Concrete Pad/ramp at entrances        | SF   | 120      | \$12.00   | \$1,440.00 |
| 2" crushed oyster shells              | Bag  | 130      | \$10.00   | \$1,300.00 |
| 1"x6" AC2 Cedar Tone Pressure Treated | 12'  | 12       | \$17.00   | \$204.00   |
| 4" Clear Stone                        | TON  | 12       | \$14.00   | \$168.00   |
| 1" crushed stone                      | TON  | 5        | \$14.00   | \$70.00    |
| Benches                               | EA   | 2        | \$200.00  | \$400.00   |

Total Estimated Cost

\$5,822.00

Flower Beds - Timber

\$1,000

**BUSINESS OF THE PUBLIC WORKS AND HIGHWAY COMMITTEE  
GERMANTOWN, WI**

MEETING DATE: May 9, 2018

AGENDA ITEM: New Business

ITEM TITLE: Discussion and possible action regarding improvements to the Spassland  
Park Trail

SUBMITTED BY: Eric Nitschke, P.E., Village Engineer

SUMMARY EXPLANATION:

At the request of Trustee Zabel, staff investigated a low area in the paved trail on the west side of Spassland Park. Residents have raised concerns regarding standing water in the trail during wet periods. The drainage from the majority of the park travels from east to west over the trail and into the wetlands on the west side of the park. While fill may be placed to raise the trail, it will be difficult to prevent additional ponding just to the east of the trail. Mark Schroeder, Germantown Park and Recreation Director, was apprised of Trustee Zabel's request, and an alternate solution to bridge the low spot in the trail with a short boardwalk was discussed.

ATTACHMENT: ORDINANCE\_\_\_\_\_ RESOLUTION\_\_\_\_\_ OTHER X

Committee Agenda Item Request Form  
Aerial photo of Spassland Park  
Surface Water Data Viewer Map of wetlands along the trail

RECOMMENDATION:

Staff recommends that fill not be installed, due to the existing drainage pattern in the park,. Staff further recommends forwarding the request to the Park and Recreation Department to address.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

## COMMITTEE AGENDA ITEM

### REQUEST FORM

I, Trustee ART ZABEL hereby request that the following item(s) be placed on the next agenda of the PUBLIC WORKS Committee, for consideration and action:

ITEM REQUESTED:

PATHWAY AT WEST END OF SPASSLANDS  
PARK

DISCUSSION/REASON:

RAISING ELEVATION OF PATHWAY & PARK  
LANDS TO DRAIN WATER FROM PATHWAY

Dated this 30 day of April, 2018

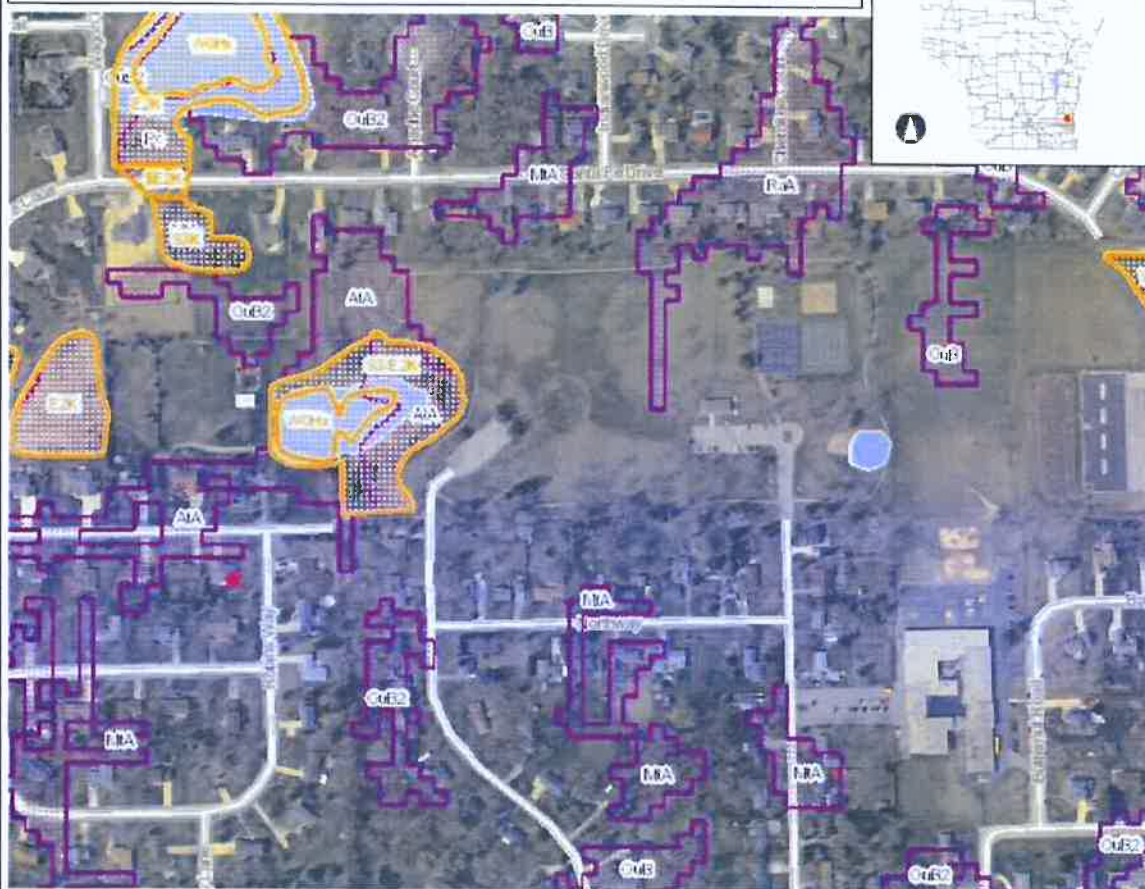
Art Zobel  
Signature of Trustee

Received: Monday, April 30  
By: EW  
Revised: 4/25/00





## Surface Water Data Viewer Map



### Legend

#### Wetland Identifications and Confirmations

##### Wetland Class Points

- Dammed pond
- Excavated pond
- Filled excavated pond
- Filled/drain wetland
- Wetland too small to delineate

##### Filled Points

##### Wetland Class Areas

- Wetland
- Upland

##### Filled Areas

##### NRCS Wetspots

##### Wetland Indicators

##### Municipality

##### State Boundaries

##### County Boundaries

##### Major Roads

##### Interstate Highway

##### State Highway

##### US Highway

##### County and Local Roads

##### County HWY

##### Local Road

##### Railroads

##### Tribal Lands

##### Rivers and Streams

##### Intermittent Streams

##### Lakes and Open water

##### Index to

##### EN\_Image\_Basemap\_Leaf

##### Off

### Notes

0.1 0 0.06 0.1 Miles

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1: 3,960

DISCLAIMER: The information presented on this map has been obtained from various sources, and is of varying age, accuracy, and resolution. These maps are not intended to be used for navigation, nor are they intended to be used as a source of information about legal and regulatory requirements. The user assumes all responsibility for the accuracy and reliability of the information presented on this map. For more information, see the USGS website: <http://nhd.usgs.gov/legal>

# FALL 2018 TREE PLANTING LOCATIONS (60 trees) – Village of Germantown



2018 Planting – Meguon Road near Stonewood Dr (10)



2018 Planting – Library (1)



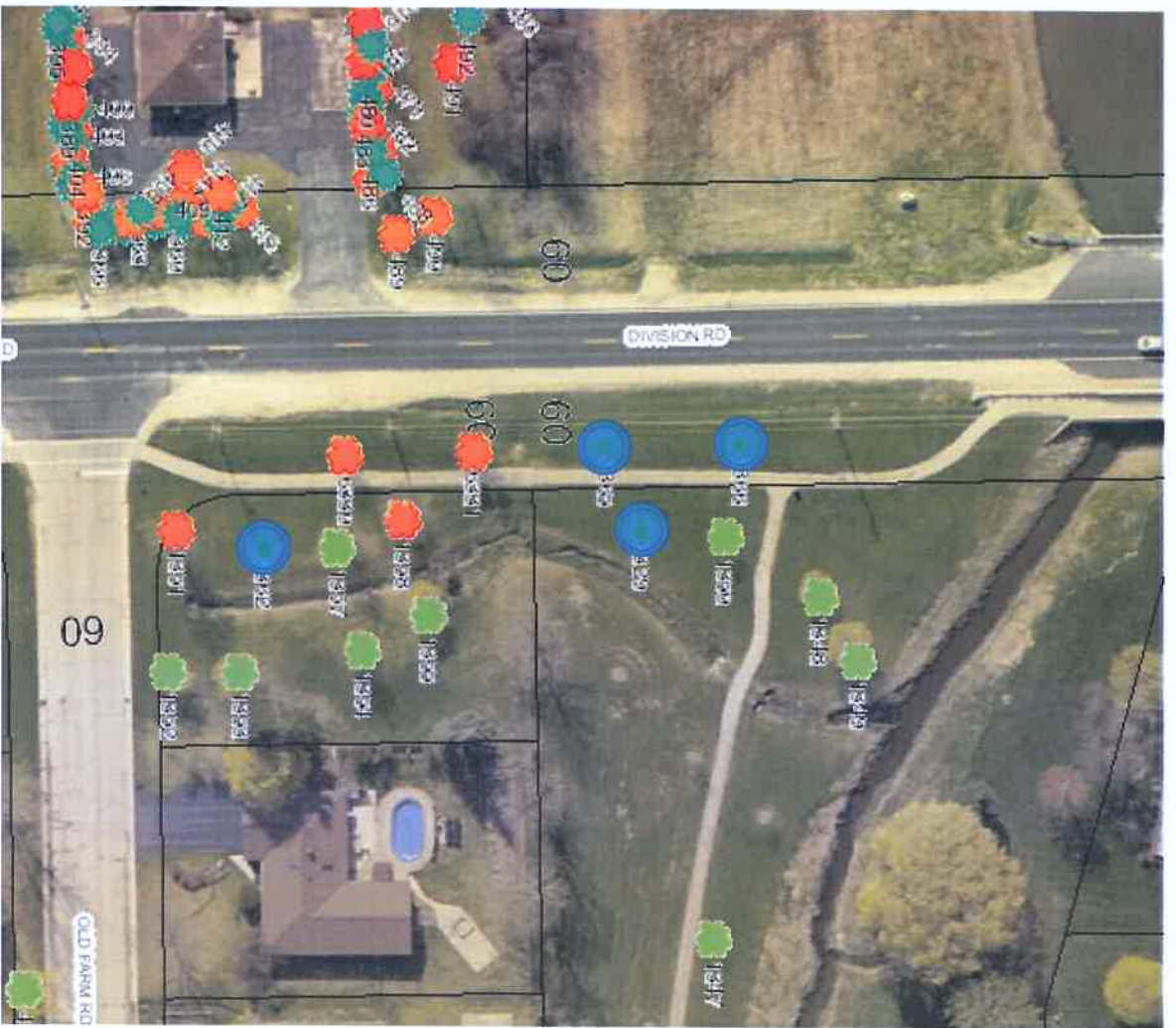
2018 Planting – Meguon Road near Legend (7)



2018 Planting – Waterway (East) (7)



2018 Planting – Waterway (West) (2)



2018 Planting – Division Road north of Old Farm (4)





2018 Planting - Friedenfeld Park (9)





2018 Planting – Kinderberg Park (8)