

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, JUNE 27, 2018 at 5:30 p.m.

LOCATION: GERMANTOWN CONFERENCE ROOM A
N112 W17001 Mequon Road

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

I. ROLL CALL

II. APPROVAL OF MINUTES: May 16, 2018

III. PUBLIC INPUT: Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

IV. CORRESPONDENCE – Communication from Laura Chitwood, Accompany of Kids, regarding Rental Fee Waiver for use of the Gehl's Performing Arts Pavilion in Firemen's Park

V. OLD BUSINESS:

1. Firemen's Park Multi-Purpose Shelter Design Plans - Project Update
2. Spassland Park – Pathway Improvements Update

VI. NEW BUSINESS

1. Germantown Soccer Club Field Usage Agreement – Review & Recommendation
2. Wrenwood Subdivision Preliminary Plat – Review & Discussion
3. Spassland Park Tennis Courts – Review & Recommendation on Project Bid Proposals
4. School District/Village of Germantown Intergovernmental Agreement (IGA) – Review & Discussion
5. Accompany of Kids – Review & Approval of Request for Waiver of Rental Fee for August 9th Performance at the Gehl's Performing Arts Pavilion in Firemen's Park

VII. VILLAGE BOARD:

VIII. SCHOOL BOARD REPORT:

IX. DIRECTOR'S REPORT:

X. ANNOUNCEMENTS OF PUBLIC INTEREST:

The next Park & Recreation Commission meeting will be **July 9th @ 5:30p.m.**

XI. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
May 16, 2018**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Depies (arrived @ 6:33p.m.), School Board Rep. Borden, Stapelman, and Trustee Rep. Miller. Absent and excused were Commissioners Leukert and Knop. Guests included Art Zabel, Village Trustee, Mary Fiegel, Sr. Ctr. Coordinator and Girl Scout Troop 4363 – Maggie Wagner, Leader, and members Merideth, Bianca, Helen and Erin. Also present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Borden, seconded by Miller to approve the minutes of April 18, 2018 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. CORRESPONDENCE:**
Motion by Borden, seconded by Stapelman, to move to VI New Business, item 2. Motion unanimously carried.
- V. OLD BUSINESS**

- 1. SPASSLAND PARK PLAYGROUND PROJECT UPDATE** – At the May 7th meeting, the Village Board approved the commission recommendation to award the contract to Lee Recreation LLC. The playground equipment was ordered May 15th. The equipment will be ready for shipment in 6-8 weeks, with installation tentatively scheduled for late August.
- 2. GERMANTOWN JUNIOR WARHAWKS FIELD USAGE AGREEMENT UPDATE** - The Village Board approved the Junior Warhawks Field Use Agreement at the May 7th meeting.
- 3. GEHL FOODS PERFORMING ARTS PAVILION – REVIEW & APPROVAL OF USE POLICIES & RENTAL FEES** – Director Schroeder went over the park Policies and Procedures changes as well as the fee structure.

Motion by Borden, seconded by Miller to accept the use policy and rental fees as presented. Motion unanimously carried.

Motion by Miller, seconded by Stapelman to move out of order and take item 1 when Commissioner Depies arrives. Motion unanimously carried.

VI. NEW BUSINESS

- 1. FIREMEN'S PARK MULTI-PURPOSE SHELTER DESIGN PLANS – REVIEW & RECOMMENDATION ON CONSULTING FIRM FOR PHASE 1 DESIGN SERVICES** –

A pre-submittal meeting was held on April 12th at Firemen's Park to review the scope of the project, and to assist the consultants with preparing bid proposals. The proposal deadline was April 27th with proposals submitted by three firms, Nagel Architects & Engineers, Arc-Int Architecture, and Ayers & Associates. Park & Recreation Commissioners Brian Depies and Steve Stapelman volunteered to serve as a project selection committee to assist department staff in evaluating proposals utilizing a two-step evaluation procedure 1.) evaluation of qualifications/technical information, and 2.) evaluation of pricing proposals. Following review and discussion on May 9th, the recommendation being brought forth by the selection committee is to contract with Ayres Associates for Phase 1 Design Services for the Firemen's Park Multi-Purpose Shelter Project. The selection committee based this recommendation on the following:

- Qualifications/ Experience of assigned project team, as well as in-house resources
- Experience with similar park projects
- Design Approach and Scope of Services
- More clearly defined public input process
- Phase I Cost of Services was based on the requested "not-to-exceed" cost basis
- Phase 1 Design Services are within the 2018 CIP Budget

Motion by Depies, seconded by Borden to send forth a positive recommendation to the Village Board to approve a contract with Ayres Associates for Phase 1 Design Services for the Firemen's Park Multi-Purpose Shelter Building in an amount not to exceed \$15,500. Motion unanimously carried.

2. MACARTHUR GIRL SCOUT TROOP 4363 COMMUNITY SERVICE PROJECTS (BOCCE BALL COURT AND RAISED GARDENS) FOR THE GERMANTOWN SENIOR CENTER IN FIREMEN'S PARK – REVIEW & APPROVAL

– In January 2018, representatives from Girl Scout Troop 4363 approached department staff regarding potential ideas for community service projects. Senior Coordinator Mary Fiegel suggested two project ideas that would benefit not only the seniors, but users of Firemen's Park as well. Over the last two months, the group has been fine-tuning the scope of these projects, as well as researching potential designs and associated costs. Included in the meeting packets is additional information on these projects including project background, construction information, and budget.

The proposed scope of work would include:

- Materials and labor to construct and install a bocce ball court south of the Senior Center.
- Materials and labor to construct and install two raised bed gardens on the west and east sides of the Senior Center.

Funding for these projects will be a collaborative effort of Troop 4363 through community fundraising, with assistance from the Germantown Park & Recreation Department. Staff time, equipment, and labor may also be provided by the Village Highways/Parks staff.

Representatives from Girl Scout Troop 4363 made a presentation including the scope of the two projects, and detailed information including cost estimates for both the bocce ball court and gardens. The timeframe to complete this work is Summer of this year.

The Bocce Ball court will be located between the Senior Center parking lot and the sidewalk to the south in the grass. The court will be 10 feet wide and 70 feet long and will have curbing around the edge and a bumper to help keep the balls on the court. There will be a ramp instead of a step down to get into the court for safety reasons. The surface will be either crushed oyster shells or turf due to costs and maintenance with an estimated cost of the court is \$5,822.00. There are 2 benches proposed to be placed at the court. The flower beds will be at the entrance on the East side of the building as well as the entrance near the gift shop. The estimate for the flower beds is \$1000.00.

***Motion by Miller, seconded by Borden to approve the Girl Scout project for the bocce ball court and 2 raised planting beds as presented.
Motion unanimously carried.***

3. **SPASSLAND PARK – REVIEW & DISCUSSION REGARDING PARK PATHWAY IMPROVEMENTS** - For several years, a low area has existed along the western portion of the pathway at Spassland Park. During wet/rainy periods, a section of the pathway is covered by standing water. Residents have brought forth concerns, most recently to Trustee Zabel who requested this item be placed on the May 9th Board of Public Works Agenda for discussion and possible action. The item was referred to the Park & Recreation Department and Park & Recreation Commission to develop a solution for the standing water problem. Staff will work with engineering to review this situation in more detail. Currently there are no monies budgeted in the parks and recreation budget for this project. This item is on the agenda for information purposes.

VII. VILLAGE BOARD REPORT: Rick stated the Village Board approved Metro Cigars building a facility in the industrial park on Appleton Avenue. The feasibility study for the TID district on Holy Hill Road will be on the upcoming Village Board Agenda. Mai Fest is May 18-20.

VIII. SCHOOL BOARD REPORT: Ray stated the School Board purchased 3.45 acres across from Amy Belle School. Septic will be put in on the land. The board has come to a decision on the new Activities Director and will be announced this upcoming Monday.

IX. DIRECTOR'S REPORT:

Spassland Park Play Equipment Project - At the May 7th meeting, the Village Board approved the commission recommendation to award the contract to Lee Recreation LLC. The playground equipment was ordered May 15th. The equipment will be ready for shipment in 6-8 weeks, with installation tentatively scheduled for late August.

Germantown Junior Warhawks Field Usage Agreement - The Village Board approved the Junior Warhawks Field Use Agreement at the May 7th meeting.

Gehl Foods Performing Arts Pavilion – Review & Approval of Use Policies & Rental Fees – Following review and feedback at the April commission meeting, staff made minor modifications and additions to the rental policies. These policies have also been reviewed by the police department. They are being brought forth for final review and approval. The fees remain as proposed at the last meeting. Item B #5 was added to reference the Village's Public Grant Program.

Firemen's Park Multi-Purpose Shelter Design Plans – Review & Recommendation on Consulting Firm for Phase 1 Design Services – A pre-submittal meeting was held on April 12th at Firemen's Park to review the scope of the project, and to assist the consultants with preparing bid proposals. The proposal deadline was April 27th with proposals submitted by three firms, Nagel Architects & Engineers, Arc-Int Architecture, and Ayers & Associates. Park & Recreation Commissioners Brian Depies and Steve Stapelman volunteered to serve as a project selection committee to assist department staff in evaluating proposals utilizing a two-step evaluation procedure 1.) evaluation of qualifications/technical information, and 2.) evaluation of pricing proposals. Following review and discussion on May 9th, the recommendation being brought forth by the selection committee is to contract with Ayers Associates for Phase 1 Design Services for the Firemen's Park Multi-Purpose Shelter Project. The selection committee based this recommendation on the following:

- Qualifications/ Experience of assigned project team, as well as in-house resources
- Experience with similar park projects
- Design Approach and Scope of Services
- More clearly defined public input process
- Phase I Cost of Services was based on the requested "not-to-exceed" cost basis
- Phase 1 Design Services are within the 2018 CIP Budget

MacArthur Girl Scout Troop 4363 Community Service Projects (Bocce Ball Court and Raised Gardens) for the Germantown Senior Center in Firemen's Park – Review & Approval – In January 2018, representatives from Girl Scout Troop 4363 approached department staff regarding potential ideas for community service projects. Senior Coordinator Mary Fiegel suggested two project ideas that would benefit not only the seniors, but users of Firemen's Park as well. Over the last two months, the group has been fine-tuning the scope of these projects, as well as researching potential designs and associated costs. Included in the meeting packets is additional information on these projects including project background, construction information, and budget.

The proposed scope of work would include:

- Materials and labor to construct and install a bocce ball court south of the Senior Center.
- Materials and labor to construct and install two raised bed gardens on the west and east sides of the Senior Center.

Funding for these projects will be a collaborative effort of Troop 4363 through community fundraising, with assistance from the Germantown Park & Recreation Department. Staff time, equipment, and labor may also be provided by the Village Highways/Parks staff.

Representatives from Girl Scout Troop 4363 will be making a presentation including the scope of the two projects, and detailed information including cost estimates for both the bocce ball court and gardens. The timeframe to complete this work is Summer of this year.

Spassland Park – Review & Discussion Regarding Park Pathway Improvements – For several years, a low area has existed along the western portion of the pathway at Spassland Park. During wet/rainy periods, a section of the pathway is covered by standing water. Residents have brought forth concerns, most recently to Trustee Zabel who requested this item be placed on the May 9th Board of Public Works Agenda for discussion and possible action. The item was referred to the Park & Recreation Department and Park & Recreation Commission to develop a solution for the standing water problem. Staff will work with engineering to review this situation in more detail. Currently there are no monies budgeted in the parks and recreation budget for this project. This item is on the agenda for information purposes.

Haupt Strasse Park Play Equipment Project – Due to weather conditions, the village DPW/Parks crew has had to postpone the start of the park site work. This has pushed back the contractor's work schedule for equipment installation from the week of May 14th-18th until late May/early June.

Haupt Strasse Park Baseball/Softball Scoreboard – Final electrical work was completed with the scoreboard ready for use the week of May 7th.

Gehl's Performing Arts Pavilion in Fireman's Park – A project progress meeting was held on May 14th. The concrete work on the stage, dance floor and walkways have been completed. The electrical work, including electric service, is slated for completion the weeks of May 14th and 21st. The doors and donor bricks have been delivered to the site, with installation scheduled for the week of May 14th. Installation of the steel roof, painting, signage and railings will be completed in late May, with site restoration/landscaping to follow. A site walk through/final meeting will be held with village staff, Kiwanis Club, and Keller Inc. on June 4th. The June 13th grand opening date has been moved back to June 20th.

2018 Tree Planting Program – Staff met with Consulting Forester John Gall to review and discuss the 2018 village wide tree planting program. The Parks Division Budget includes \$24,000 for materials and labor to contract out the planting of 60 trees as in the past few years. Included in the meeting packets are aerial photo maps with tree planting locations along Mequon and Division Roads, and in Alt Bauer, Schoen Laufen, Kinderberg, and Friedenfeld Parks.

The RFP was sent to 8 tree planting companies in May, with review and contract award by the Board of Public Works & Village Board in June. Tree planting would take place in Fall.

Alt Bauer Park Pathway Project - DPW/Parks crews have completed the removal of underbrush, invasive species, as well as dead and/or dying trees within the park. The goal was to clear along the pathways providing a minimum 10' buffer on each side of the path to allow for construction of the stone pathways and access for future tree removal. Neighboring resident comments/concerns have been minimal. The village will be planting trees in the park to enhance the areas. The goal is to reforest with native plantings. Residents have the option to install plantings on private property if they want additional buffering to reduce the visual impacts from the loss of invasive buckthorne tree cover. Installation of the stone for the pathways will start as soon as conditions allow.

Dheinsville Park Wolf Haus Project – In 2015, the village replaced the skirt beam that was failing at a cost of \$20, 650. Earlier this year, a vehicle struck the Wolf Haus, and damaged this beam and one other. On May 9th, DPW staff requested authorization from the Board of Public Works in the amount of \$51,380 to make the necessary repair work. The village has already received the insurance check to make these repairs.

Recreation Division Report –

The dept. has 18 programs starting in May including: Horseback Riding, Music Fun for Babies, Middle Eastern Dance, Succulents Class, Tae kwon Do, Babysitters Training, Tree Climbing, Firefighters Are Your Friends, Watercolor Painting, Track Invite, Container Gardening, Keep Families Healthy, Learn to Sew, The Science of Slime Camp, Miss Julie's Music Fun, Rugby Free Trial, Daytime Adult Golf Lessons, Night T-ball.

Programs cancelled due to low enrollment: Repel Bugs the Natural Way, Babysitters Training May 13 class.

Upcoming events include the following:

Night T-ball Coaches Meeting: Thursday, May 17th. To date we have 91 Jr. T-ball participants with 14 coaches and 87 Sr. T-ball participants with 16 coaches signed up. Night T-ball starts May 29/31.

Track Invite: Along with our 80 Track Program participants we have another 11 signed up plus the St. Boniface team who will participate in this invite held at the GHS Track Saturday, May 20th.

Highway Garage Field Trip: Friday, June 1st, from 10:00 – 11:00 a.m. at DPW. Kids and parents will see all the trucks that are used in the sandbox in their real form.

Safety Town Teen Volunteer Meeting: Wednesday, May 30th from 4:30 – 5:15 p.m.

(returning teens) or 4:30 – 5:30 p.m. (for new volunteers). Volunteers will be given an orientation on what to do/expect.

Movies in the Park: Friday, June 8th featuring the movie Paddington 2. Our next movie will be on Friday, July 27th featuring the movie Coco and will be held in conjunction with our Family Campout at Kinderberg Park. Back by popular demand we will have face painting and balloon animals done by the clowns Cuddles & Billy.

X. ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting will be held June 20th @ 5:30 p.m. at the Germantown Senior Center.

XI. ADJOURNMENT: *Motion by Depies, seconded by Miller to adjourn. Motion unanimously carried.* The meeting was adjourned at 7:08 p.m.


Shannon Lemke
Secretary



Firemen's Park Shelter

What: Please join the Germantown Park & Recreation Commission & Department staff to discuss options for a new pavilion for Firemen's Park. Be part of the discussion and get a hands on opportunity to voice your ideas & opinions.

When: Monday, July 9th at 5:30pm

Where: Germantown Senior Center
W162N11870 Park Ave Germantown, WI 53022

Current Firemen's Park features

**GEHLS
PERFORMING ARTS
PAVILION**





scenic corridors

- ▶ Boardwalks can "Open Up" wetland education and public understanding in a community.
- ▶ Boardwalks facilitate bird watching and ecotourism.
- ▶ Boardwalks can be used with schools for science education.
- ▶ All structural lumber is MCA pressure treated and arsenic free.
- ▶ Deck Mate patented fasteners will not strip, cam-out or rust.
- ▶ Posts can be extended above deck for seat and bench construction.
- ▶ Easy to make the natural twists and turns on your walkway.
- ▶ Easy installation—only hand tools required.
- ▶ Modular construction with adjustable heights.
- ▶ 4', 5' and 6' widths x 8' long sections with various curbs or railings.
- ▶ Patented boardwalk footing available in two sizes (US Patent No. 6,421,863).

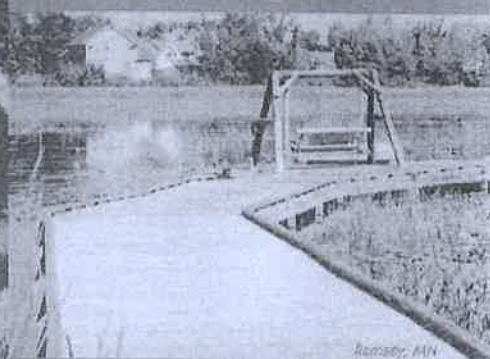


CUSTOM MANUFACTURING INC.

606 Delco Drive
P.O. Box 979
Clinton, WI 53525-0979
(608) 676-2282
Fax: (608) 676-2283
e-mail: custom@linwave.com
www.custommfginc.com

CUSTOM MANUFACTURING INC.

BOARDWALKS



Observation Towers

Boardwalks are scenic corridors
for discovering the mystery
of wetland areas.

Golf Courses

Alhambra, MN

Boardwalk Design Loads:

Design dead load on deck	10 PSF
Design live load on deck, unless otherwise noted	40 PSF
Design live point load on hand railing, unless otherwise required	900 PSF

Material Specifications:

Assumed soil bearing capacity without soil bearings	1500 PSF
All structural lumber is ACO pressure treated and arsenic free southern pine MSR 2.0E rated, with bending fiber stress of	9,400 PSI

All structural steel members meet ASTM A572 / A592 Grade 50.

All structural steel connecting hardware meet ASTM A36 and is hot dipped galvanized.

Steel pans meet A36 and are hot dipped galvanized.

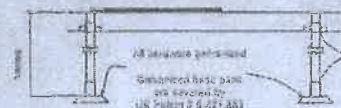
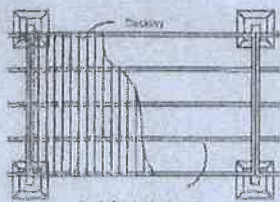
All hardware for connecting steel members is zinc coated and all hardware for connecting wood members is hot dipped galvanized.

Joist connectors are Simpson A35Z and LUS6Z.

Deck screws are deckmate square-drive by Phillips Fastener Products, Inc. with Evercoat finish.



adjustable



TYPICAL PANEL LAYOUT



Germantown Park and Recreation Department
N112 W17001 Mequon Road
P.O. Box 337
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920
Information Line (262) 250-4711

Date: June 27, 2018

To: Park and Recreation Commission

From: Mark Schroeder, Park & Recreation Director

Re: Germantown Soccer Club Field Usage Agreement

For several years, affiliate agreements have been in place between the Village of Germantown and community youth athletic organizations, including the Germantown Soccer Club. The Germantown Soccer Club (GSC) is a not for profit organization which serves over 300 youth annually. In March 2016, following review and recommendation by the Park & Recreation Commission, the Village Board approved a 3-year agreement with the GSC. This agreement will expire on June 30, 2018.

Attached for your review and recommendation is a new 3-year agreement for 2018-2020. This agreement is identical to the current agreement with the exception of change in dates. Appendix A defines the assigned field space. A per participant fee of \$10 is incorporated to help address deficiencies in field maintenance. The fees paid are deposited in the Park and Recreation Facility Fund designated for use by the Village to help maintain the spaces used by the GSC. Appendix B is included to help define the maintenance schedule.

This agreement has been reviewed by the Germantown Soccer Club, and the Village Attorney. Following review and recommendation by the Park and Recreation Commission, this agreement will be sent to the Village Board for approval on July 2, 2018.

Attachment: 2018-2020 Field Usage Agreement

FACILITY USAGE AGREEMENT

This Agreement entered into as of the date specified below by and between the **VILLAGE OF GERMANTOWN**, Washington County, Wisconsin (the "Village") and **GERMANTOWN SOCCER CLUB**, Germantown, Wisconsin (the "User").

In consideration of the mutual obligations, undertakings, promises and covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **USAGE OF FIELD:** The Village hereby agrees to allow the User to utilize six (6) fields at Friedenfeld Park, one (1) field at Dheinsville Park, two (2) fields at Kinderberg Park, and one (1) field at Haupt Strasse Park (see appendix A) for league games and practices (the "Premises").
2. **RIGHT OF USAGE:** The Village's Parks and Recreation Department shall have charge of scheduling the various sport fields located at Friedenfeld Park, Dheinsville Park, Kinderberg Park, and Haupt Strasse Park and will have priority in usage of the fields for recreation programs. The User will be allowed non-exclusive use of soccer fields for games and practices during the spring (April – June) and fall (September – October) seasons. The Village reserves the right to close the fields at any time for routine or preventative maintenance, poor or unsafe conditions and/or at other times when deemed in the best interest of the Village. The soccer fields may be utilized by the Village, in its sole discretion, for soccer practices as well as other recreational uses, including without limitation, use by other applicants, associations, or teams.
3. **REPAIRS:** User agrees that any repairs that need to be completed to the Premises resulting from User's use thereof shall be the sole responsibility of the User, provided that Village may, in its sole discretion, choose to complete any repair work on its own and invoice User for the cost thereof. Such invoice shall be paid within 60 days of its issuance.
4. **TERMS:** The term of this agreement is three (3) years and shall commence on July 1, 2018 and terminate on June 30, 2020 unless terminated or renewed in accordance with this agreement.
5. **IMPROVEMENTS:** It is understood and agreed that the Premises will be used by the User for games and related lawful uses. The User may, at its own expense, construct and install improvements and equipment on the Premises to carry out its purposes and use thereof, provided that such work and equipment shall first be approved by the Village. Approvals are required by the Park and Recreation Director, Park and Recreation Commission, Building Inspection and possibly Planning Commission and Village Board depending on project and improvements. Any permanent structures or improvements installed by User shall become property of the Village, while any non-permanent improvements shall remain property of the User.
6. **FEES:** Germantown Soccer will assess a \$10.00 fee for each participant playing in the league. The fee will be deposited in a non-reverting and non-lapsing fund to be used for preventative and routine maintenance and/or improvements at the Village's discretion.

Routine maintenance will be performed according to the schedule outlined in Appendix B and shall be agreed upon by both the Village and Germantown Soccer.

7. **SPONSORSHIP:** The Village reserves and retains all naming rights and all rights and privileges for sponsorships, advertising and promotions. In the event that this agreement relates to the scheduling of a tournament, camp or clinic, the User shall provide the Village with written notice of any event sponsors, including the name of the sponsors and other information that may be requested by the Village. Event sponsorships will be permitted unless such sponsorship conflicts with any other Village sponsorships.
8. **ASSIGNMENT AND SUBLETTING:** User may not assign this agreement or the usage of the Premises, or any part thereof, to any other organization.
9. **COMPLIANCE WITH LAW:** User shall maintain the playing facility and comply with the highest safety standards set forth by the User's governing body. Except as otherwise provided for within this Agreement and those changes undertaken at User's discretion subject to the terms herein, User shall not be required to make any alterations, additions or improvements to the premises.
10. **LIABILITY:** User, on behalf of itself and its affiliates, successors, heirs and assigns, hereby releases and holds the Village and its officers, employees, representatives and agents harmless from any and all liability of any kind or nature occasioned by any act or omission within or on the Premises. User further agrees to keep in full force and effect during the term of this agreement, a public liability insurance policy, written and issued by a responsible insurance company acceptable to the Village, insuring itself and the Village against injury to property, person, or loss of life arising out of the use and occupancy of the demised premises, with limits of at least \$100,000 property damage, \$500,000 for one person, and \$1,000,000 for any number of persons injured or killed in any one accident, and shall furnish the Village adequate and written evidence of such coverage annually.
11. **AMENDMENT AND DEFAULT:** This Agreement may be amended at any time upon the mutual written agreement of the parties. This Agreement may be terminated in the event of the default of any of the terms and conditions set forth herein provided that User has failed to correct such default following 30 days written notice by the Village to User.

Entered into this 3rd day of July, 2018

VILLAGE OF GERMANTOWN

GERMANTOWN SOCCER CLUB

Village President

Regional Director

Village Clerk

Park & Recreation Director

APPENDIX A

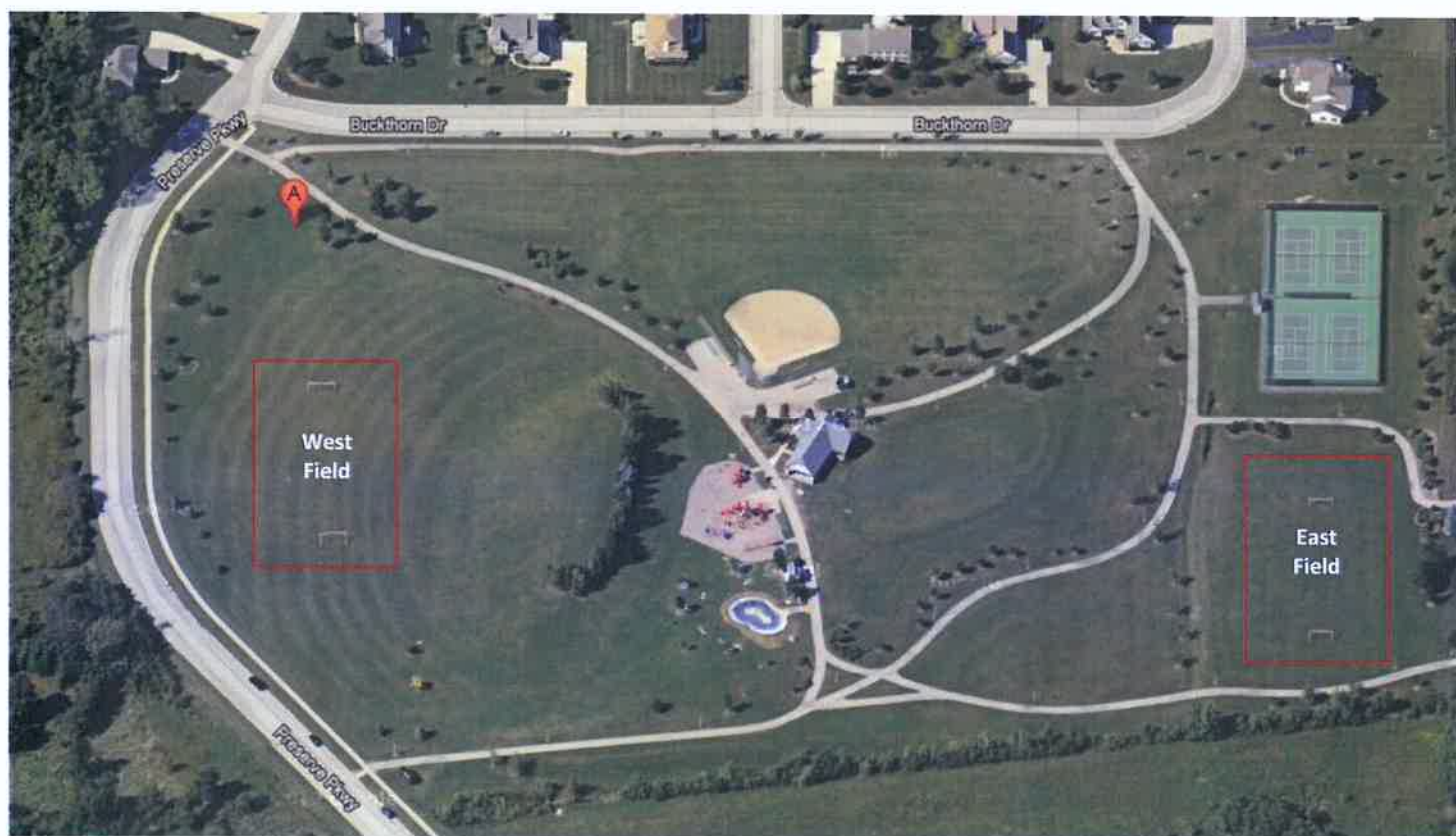
Friedenfeld Park Field Map



Dheinsville Park Field Map



Kinderberg Park Field Map



Haupt Strasse Park Field Map



APPENDIX B

Germantown Soccer

Friedenfeld Park Field Maintenance Schedule

Friedenfeld Sports Turf			
Maintenance - Germantown Soccer			
Maintenance	Recommended Frequency Per Yr	Cost Per Application	Total Cost Using Recommended Frequency
Aerating	2	\$390.00	\$780.00
Fertilizing	4	\$595.00	\$2,380.00
Broadleaf Spray	2	\$448.00	\$896.00
Total Cost:			\$4,056.00
NOTE: Coverage of Fields 1 through 6			

NOTE: Cost listed about is approximate and may need to be adjusted on an annual basis dependant on the cost of fertilizer and broadleaf spray.

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Monday, July 2, 2018

AGENDA ITEM: New Business

ITEM TITLE: Spassland Park Tennis Court Project

SUBMITTED BY: Mark Schroeder, Park & Recreation Director

SUMMARY EXPLANATION:

Monies were included in the 2018 Budget to repair the structural cracks and resurface the two tennis courts at Spassland Park. In general, outdoor courts need to be re-surfaced/color coated every 7-10 years depending on drainage, court location, weather, and type of use. The Spassland Park courts were last re-surfaced in 2007. The scope of work includes cleaning, patching, crack filling, installation of the Amor Crack Repair system, two coats of resurfacing material, two coats of color, and court lining.

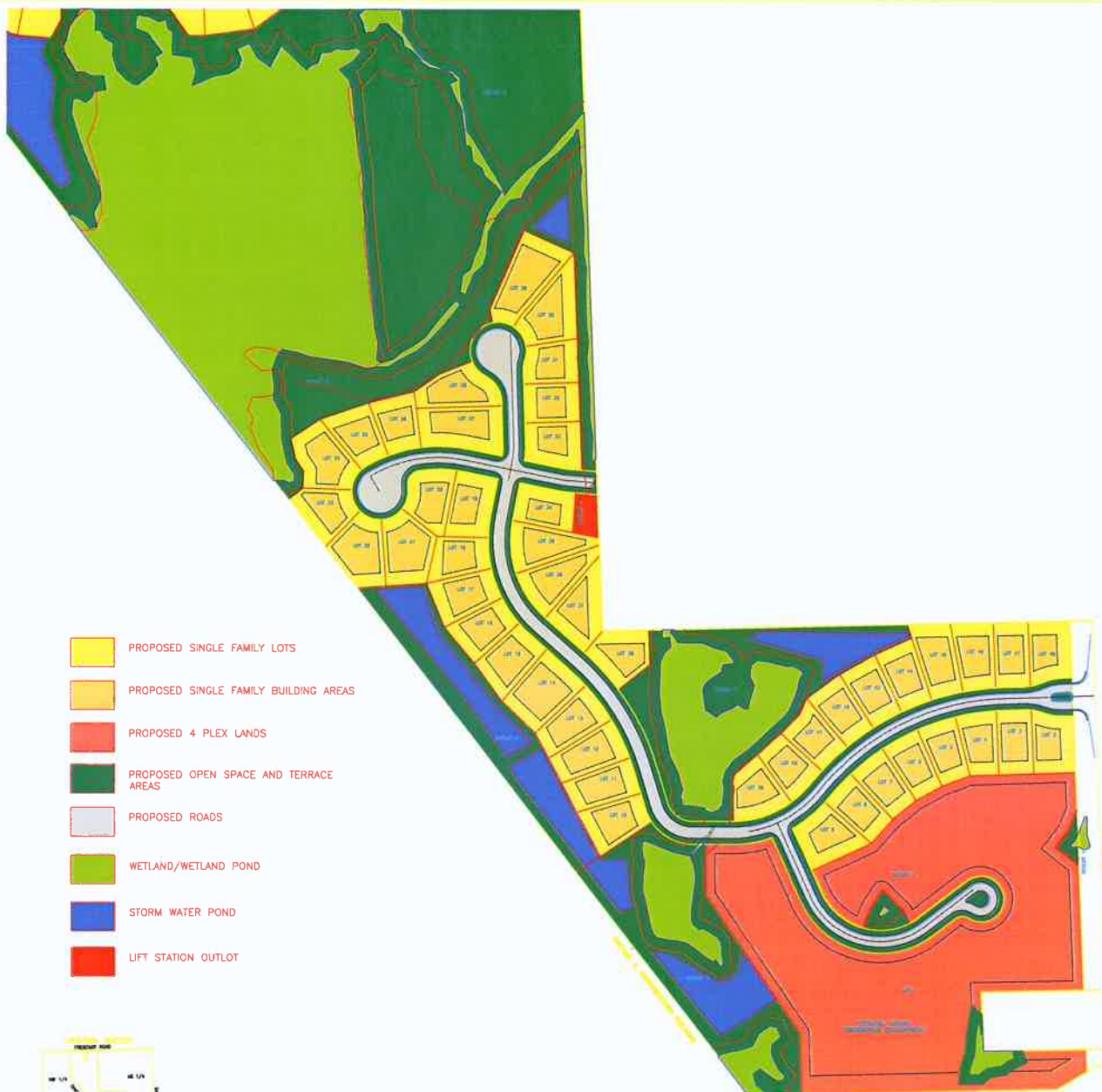
Four companies that specialize in this type of work were sent project plans, with only one company, Frank Armstrong Enterprises, Inc. submitting a bid for this project as follows:

- Frank Armstrong Enterprises \$18,507

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

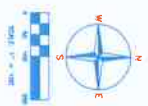
RECOMMENDATION:

At the June 27th, 2018 Park and Recreation Commission Meeting, a motion was made by Commissioner_____, seconded by Commissioner _____, to send forth a positive recommendation to the Village Board to award the contract to Frank Armstrong Enterprises, in an amount not to exceed \$18,507, for materials and labor to complete the Spassland Park Tennis Court Project. Motion carried unanimously. Monies to come from 2018 Budget Account #10-552-570-8200.



-

NO.	REVISIONS	BY	DATE	DESCRIPTION	SCALE:		MUNIC. PROJ. NO.	PIONEER PROJ. NO.
				K. K. KLUMBECK	1" = 100' HORIZ.			17-01
				DRAWN BY:	DATE:		VILLAGE OF	PIONEER SHT. NO.
				K. K. KLUMBECK			DEMYANTOWN	
				CHECKED BY:	DATE:			PIONEER FILE NO.
				K. K. KLUMBECK	FEV 27, 2016		17-01	



MUNIC. PROJ. NO. 17-01	VILLAGE OF GERMANSTOWN	PIONEER PROJ. NO. 17-01	PIONEER SMT. NO. 17-01	PIONEER FILE NO. 17-01
---------------------------	---------------------------	----------------------------	---------------------------	---------------------------

Mark Schroeder

From: Laura Chitwood <laurachitwood@yahoo.com>
Sent: Thursday, June 07, 2018 9:20 AM
To: Mark Schroeder
Subject: Reserve new Gehl's stage

Hi Mark,

I'm from Accompany of Kids, non-profit sing and dance performance organization which performs through the Milwaukee area at festivals, community events, fairs, and senior communities providing our Kids with opportunities to develop leadership and other skills through the arts. We perform two shows each year at the July 4th celebration at Fireman's Park.

The Menomonee Falls Gazebo, where we usually hold our end of season show for friends and family, is under construction this summer, leaving us searching for a place. The show is free and purely a celebration of our graduating seniors and the hard work of the group during the summer season.

We were hoping we could reserve the new Gehl's Performance Pavilion for this show on Thursday, August 9th from 5:30-dusk. We bring in our own sound equipment, so we would need power for that, but do not use lights, so wrap up the show at dusk. Our family and friends bring in lawn chairs and blankets for seating. We are hoping that a fee would not be assessed for this use.

Thank you, and I look forward to hearing from you soon!

Laura Chitwood
Accompany of Kids board member

Sent from Yahoo Mail for iPhone

June 27, 2018

Director's Report

Spassland Park Play Equipment Project - The playground equipment was ordered May 15th. The equipment will be ready for shipment in 6-8 weeks, with installation tentatively scheduled for late August.

Haupt Strasse Park Play Equipment Project - The contractor was at the park June 11th – 14th to complete the equipment installation. Due to the soil conditions found at the site, additional time and labor were needed to install "spread" footings. These additional costs will be absorbed in the project budget. Village crews began installation of the concrete sidewalk on Tuesday, June 19th. Work has been slow due to rainy weather. Completion of the site work (concrete walk, benches, installation of the safety surfacing, and restoration) is anticipated by early July.

Firemen's Park Multi-Purpose Shelter Design Plans - The Village Board approved awarding the contract with Ayres Associates for project design services at the June 4th meeting. Staff is currently working with the Village Attorney on review and approval of the professional services agreement. Included in the meeting packet is the flyer for the Public Informational Meeting with the community stakeholders scheduled for Monday, July 9th at 5:30 p.m. at the Germantown Senior Center.

Spassland Park – Park Pathway Improvements Update - As a follow up to the May meeting discussion regarding potential solutions to the standing water problem on the western pathway, staff met with Custom Manufacturing to discuss the boardwalk option. Included in the meeting packet is a proposal for a 70'x 6' boardwalk which would be installed on steel pans. The cost for materials, delivery and installation is \$7,900. Further discussion with the engineering department is needed before further options are presented.

Germantown Soccer Club Field Usage Agreement - The current agreement with the soccer club expires on June 30th. Included in the meeting packet is a new 3-year agreement which has been reviewed and discussed with representatives of the soccer club. Following review and recommendation by the Park & Recreation Commission, the agreement will be sent to the Village Board for approval on July 2nd.

Wrenwood Subdivision Preliminary Plat – Review & Discussion - Wrenwood is a planned 147.2 - acre residential development consisting of 142 single-family lots and 60 multi-family condominium units south of Freistadt Road, north of Mequon Road, and west of Country Aire Drive.

The development is comprised of two (2) clusters of residential development bisected by a large approximately 41-acre environmental corridor through the middle of the property. A total of 94 single-family lots in the north cluster will only have access to Freistadt Road. The remaining 47 single-family lots and 60-unit condominium area in the south cluster will have access to Country Aire Drive. Access

between the north and south residential areas and through the environmental corridor will only be provided by a pedestrian trail. This "central park" area will be privately owned and maintained.

This Wrenwood Development Plan has been reviewed by the Public Works Committee in February, and most recently on April 3rd. The Public Hearing was held before the Village Board on April 16th. At this meeting, the board approved the Plan Commission's recommendation to 1.) approve the proposed changes to the 2020 Land Use Plan, and 2.) approve the rezoning for the 147.2-acre property. On June 18th, the Village Board approved a resolution requesting the Southeastern Wisconsin Regional Plan Commission include this area in the sanitary sewer service area.

The Planning Department has requested the Park & Recreation Commission review the preliminary plat and submit comments. The preliminary plat does not include internal sidewalks, only pedestrian trails through the environmental corridor. More importantly, the preliminary plat does not include sidewalks/pathways along Country Aire Drive or Freistadt Road. With the addition of dedicated pedestrian improvements, both streets would provide a safer way for walkers and bikers to access Friedenfeld Park. Also sewer/water is being extended north from Mequon Road to serve the Wrenwood development, but plans do not provide for bringing this service to the park boundary line. This is an important opportunity to extend these utilities to Friedenfeld Park to server current and future park and recreation needs.

Spassland Park Tennis Courts – Review & Recommendation on Project Bids –

Monies were included in the 2018 Budget to repair the structural cracks and resurface the two tennis courts at Spassland Park. The Spassland Park courts were last re-surfaced in 2007. The scope of work includes cleaning, patching, crack filling, installation of the Amor Crack Repair system, two coats of resurfacing material, two coats of color, and court lining.

Four companies that specialize in this type of work were sent project plans, with only one company, Frank Armstrong Enterprises, Inc. submitting a bid for this project in the amount of \$18,507.

Gehl's Performing Arts Pavilion in Fireman's Park – The pavilion project was completed and the occupancy permit granted by the village on June 19th. Approximately 150 people attended the June 20th Grand Opening event followed by the 20th Anniversary Concert by the Germantown Community Band. The Village will officially accept the donation from the Kiwanis Club via resolution at a future meeting of the Village Board.

2018 Tree Planting Program – On June 18th, the Village Board awarded the 2018 tree planting contract to Century Landscape. The project will include 60-65 trees along Mequon and Division Roads, and in Alt Bauer, Schoen Laufen, Kinderberg, and Friedenfeld Parks. Tree planting would take place in Fall.

2018 EAB Ash Treatment Program – The Public Works Committee awarded the 2018 EAB Treatment Program contract to Crawford Landscape on June 6th. A Pre-Construction Meeting is scheduled for June 28th.

Dheinsville Park Wolf Haus Project –Earlier this year, a vehicle struck the Wolf Haus, and damaged two skirt beams. The cost for materials and labor to repair/replace is \$51,380. Village staff has received the authorization from the Board of Public Works and Village Board to proceed with the project. The village has already received the insurance check to make these repairs.

Senior Center Van Replacement - Monies were included in the 2018 CIP Budget to replace the 2007 Dodge Grand Caravan passenger van. This van is used on a year-round basis for the Senior Transportation Program. Volunteer drivers transport Seniors from their home to various destinations around the area, with Seniors paying a nominal fee for rides within the 20-mile service radius.

Staff sent a Request for Bid Proposals to three companies; A & J Mobility, Mobility Works, and Atlas Bus for a 2018 Dodge Grand Caravan BraunAbility Entervan XT ADA Conversion. Bid proposals were due May 30th with proposals received from A & J Mobility \$43,000 and Mobility Works \$43,045. At the June 18th meeting of the General Government & Finance Committee, a recommendation was made to the Village Board to purchase the van from A&J Mobility.

Recreation Division Report – June 27, 2018 Commission Meeting

The department has approximately 77 summer programs which started in June. Programs started the week of May 28th.

Upcoming/Past events include the following:

Family Glow Walk: The 4th Annual Walk was a great success with over 600 walkers. A fun event was enjoyed by all who attended.

Movies in the Park: The first Movies in the Park event of the summer season was held on Friday, June 8th and featured the movie Paddington 2. We had about 150 in attendance, of those about 10 stayed the whole time while the movie ran in the rain. Back by popular demand, we had face painting and balloon animals by the clowns Cuddles & Billy. Our next movie will be on Friday, July 27th featuring the movie CoCo. The movie will be held in conjunction with our Family Campout at Kinderberg Park.

Booster Night: Booster night is a program developed by Robert's Frozen Custard to raise money for youth programs and athletics. The department will receive 10% of sales from 3:00 p.m. – closing. Stop by Robert's on July 9th for some good food and treats in support of the Park & Recreation Department.

Fieldtrip to Highway Garage: We had 60 register for the event which is a record number. The Highway Department had about 12-15 vehicles out for kids to sit in, press on the horn and smile for pictures. It was a fun free event!

Band Concerts: The first summer Concert in the Park was held on Wednesday, June 13th in the new Gehl Foods Performing Arts Pavilion. We are featuring the "AWE" in concert which is the Adult Wind Ensemble playing "dance on" songs. The June 20th concert is a Community Band concert featuring 20th Anniversary music.

Griffin Chevrolet Grand Slam Event: For the eighth year in a row, Griffin Chevrolet has chosen our department's t-ball/baseball/girls softball programs to sponsor. They gave our department equipment totaling over \$500.00. On June 13th, they hosted a Grand Slam event where they provided food, t-shirts, and also presented the department with a check for \$500.00. Those who came also were entered into a drawing for a 4 pack of Brewer's tickets. For every test drive they awarded us with \$25.00.

Family Fun Carnival Night: Families can enjoy carnival games and inflatables. Event will be held on Thursday, June 27 from 4:00 – 8:00 p.m. at Firemen's Park. The event is free, if pre-registered they will receive one \$5 activities punch card upon arrival.

Pop Up Events: Our first event is on Friday, June 22nd Watch our facebook page for when/where and what we are doing.

Safety Town Teen Volunteer Meeting: Wednesday, May 30th from 4:30 – 5:15 p.m. (returning teens) or 4:30 – 5:30 p.m. (for new volunteers). Volunteers will be given an orientation on what to do/expect.

Movies in the Park: Friday, June 8th featuring the movie Paddington 2. Our next movie will be on Friday, July 27th featuring the movie Coco and will be held in conjunction with our Family Campout at Kinderberg Park. Back by popular demand we will have face painting and balloon animals done by the clowns Cuddles & Billy.