

POLICE AND FIRE COMMISSION MEETING MINUTES
Police Department Annex Room
September 11, 2018

CALL TO ORDER: Chair Scott Scheife called the meeting to order at 5:30 p.m.

ROLL CALL: Present were: Chair Scott Scheife, Larry Owen, Jack Daniels, Sam Schneider, and Alan Campbell. Administrator Kreklow, Interim Fire Chief Delain and Jeff Roemer were also in attendance.

APPROVAL OF PREVIOUS MINUTES: May 10, 2018 and August 6, 2018.

MOTION (Campbell/Daniels) to approve May 10, 2018 and August 6, 2018 Minutes. Clerk Boldrey requested the March 22nd Minutes. Motion Carried Unanimously.

DISCUSSION OF HIRING NEW FULL TIME FIRE FIGHTER:

This item will be on the September 17th, Public Safety Agenda and then on the October 1st, Village Board Agenda. There was an eligibility list for a Firefighter MPO. The request at Public Safety and Village Board is for a Fire Fighter Paramedic. Discussion ensued of a new list due to the change to Firefighter Paramedic. This could be an in house person or completely new person. There are two qualified paramedics. The additional person has been on leave but will be returning. He is on the list. This would allow for one on each shift. An application would have to be made to the state to be known as paramedic. **MOTION(Owen/Schneider) to approve of reposting for the position. Motion Carried Unanimously.**

BATTALION CHIEF JOB DESCRIPTION:

Interim Fire Chief lead discussion to fill two battalion chief positions rather than the deputy chief position. A job description was distributed. If the Interim Fire Chief would not be placed in the Fire Chief roll, he would become a battalion chief rather than deputy chief. The Police and Fire Commission would like more time to review the job description. These positions would not be hired until next year. **MOTION (Owen/Campbell) to take more time to review the Job Description and bring back to the next meeting for discussion. Amendment MOTION (Owen/Campbell) to include meeting the first week of October to review the Battalion Chief job description and interview for the firefighter position.** Discussion ensued of timing of posting of the Battalion Chief positions in relation to the budget process. The Battalion Chief positions will be presented to the Village Board as part of the 2019 budget. Jeff Roemer suggested to start the hiring process to establish an eligibility list. The hiring of the additional Firefighter Paramedic item will be on the September 17th Public Safety Agenda and then the October 1st Village Board Agenda. **Motion as Amended Carried Unanimously.**

BATTALION CHIEF HIRING AND PROMOTIONAL PROCESS:

MOTION (Schneider/Owen) to take items out of order and proceed with closed session. Motion Carried Unanimously.

DISCUSSION OF INTERIM FIRE CHIEF AND EXTENSION OF APPOINTMENT.

MOTION (SCHNEIDER/CAMPBELL) TO CONVENE INTO CLOSED SESSION AT 6 P.M. PER WIS. STATS. §19.85 (1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY AND MAY CONVENE INTO OPEN SESSION TO TAKE SUCH ACTION AS IT DEEMS APPROPRIATE

THE POLICE AND FIRE COMMISSION MEMBERS, ADMINISTRATOR KREKLOW, JEFF ROEMER, AND JOHN DELAIN WERE INCLUDED IN CLOSED SESSION AS NEEDED. ROLL CALL VOTE CARRIED, DANIELS VOTED NO.

SET THE NEXT MEETING DATE AND TIME: Discussion of October 2nd or October 3rd with each checking their calendar.

ADJOURNMENT: The meeting was adjourned at 6:58 p.m.

Respectfully Submitted,

Deanna Boldrey
Village Clerk