

**VILLAGE OF GERMANTOWN**  
**N112 W17001 MEQUON ROAD**  
**GERMANTOWN, WI 53022**

**MEETING: GENERAL GOVERNMENT & FINANCE COMMITTEE**

**DATE AND TIME: Monday, December 17, 2018 6:00 P.M.**  
**Following Joint Review Board but not prior to 6:00 p.m.**

**LOCATION: Germantown Village Hall Board Room**  
**N112 W17001 Mequon Road**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:** Chairperson Zabel, Trustees: Miller, Kaminski, and Baum.
- III. **APPROVAL OF MINUTES:** November 19 and November 20, 2018 meetings.
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
  - A. Support Services Manager Position Description.
  - B. Associate Planner Position Description.
  - C. Resolution 88-2018, Adoption of the Comprehensive Hiring Policy, General Hiring Process for Non-Represented Positons.
  - D. Resolution 1-2019, Approving Salaries and Compensation for Exempt Employee's and Other Non-Represented Support Staff.
- VI. **OLD BUSINESS:**
  - A. Update on Fire Station 1.
- VII. **REPORTS:**
  - A. Monthly, Year to Date Financials.
    1. Revenue and Expense Report.
    2. Health and Dental Plans.
    3. TIF 6 Summary.
  - B. Impact Fees Financial Reports.
  - C. Accounts Payable –November 25, 2018, and December 10, 2018.
  - D. Monthly Code Violation Reports.
    1. Building Inspection Department – None.
    2. Planning Department.
  - E. C.I.P. Projects.

- F. Letter of Credit Summaries.
  - 1. Building Inspection Department.
  - 2. Public Works Department.
  - 3. Planning Department.
- G. Summary of all Village Contracts.

VIII. **SCHEDULE NEXT MEETING:**

IX. **ADJOURNMENT:**

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State Ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
NOVEMBER 19, 2018**

**CALL TO ORDER:** The meeting was called to order at 6:40 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Kaminski, Miller, and Baum. Also present: Administrator Kreklow, Clerk Braunschweig, Finance Director Rath.

**NEW BUSINESS:**

A. Stop Loss Insurance Coverage Renewal.

Director Rath reviewed the proposed health plan and dental plan changes for 2019. The renewal exhibit was reviewed and discussed. There will also be a change in prescription care. The balance sheet was also reviewed.

**MOTION (Baum/Miller) to recommend Stop Loss Insurance Coverage Renewal of Gerber Life / Auxiant and to include Transplant Care, Option 1. Motion carried unanimously.**

**ADJOURNMENT:** Chairman Zabel adjourned meeting at 6:50 p.m.

Respectfully Submitted,

Deanna Braunschweig  
Village Clerk

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
November 20, 2018**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Kaminski, Miller, and Baum. Also present: Administrator Kreklow, Clerk Braunschweig, Finance Director Rath.

**APPROVAL OF MINUTES:** October 16, 2018 – **MOTION (Kaminsky/Baum) to approve.**  
**Motion carried unanimously.**

**PUBLIC COMMENT:** No public comment.

**NEW BUSINESS:**

- A. Resolution 85-2018, Amendment to ICMA-RC 457 Deferred Compensation Plan, Roth 457 Selection.  
**Director Rath reported on the item. The Village of Germantown offers a plan 457 to the employees. The Roth 457 is now being offered as an additional component. MOTION (Kaminski/Miller) to recommend Resolution 85-2018, Amendment to ICMA-RC 457 Deferred Compensation Plan, Roth 457 Selection. Motion carried unanimously.**
- B. Contingency Wage Allocation.  
Administrator Kreklow reviewed the summary explanation memo, this is for one-time payments not included in the base pay. The contingency wage allocation was set aside for Fire Department and employee pay. The Village is on track for a successful year.  
The memo reviewed a lump sum of 1% for general Village employees and .34% lump sum payment for represented public works employees. Discussion ensued of payment based on merit.  
**MOTION (Zabel/Kaminski) to allocate the \$50,367 to 2019 to be used for merit based pay programs. Could be used for lump sums or for wages. Motion carried unanimously.**
- C. November 6, 2018 Election Statistics.  
Clerk Braunschweig reported on the November 6 election. The Village has a population of 20,183, with 15,231 at an estimated voting age. This is a uniquely high possible registered voter percentage. There are 13,023 registered voters. The Village saw a voter percentage turn out of 87% at the November 6<sup>th</sup> election. On Friday, November 16<sup>th</sup>, District Four had an audit held at Washington County. The results were the same as election night.

**OLD BUSINESS:**

- A. Update on Fire Station 1.  
**Administrator Kreklow reported no new activity at this point.**

**REPORTS:**

- A. **Monthly Year to Date Financials:**
1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports. Nothing significant for the budget year to date. It was noted that the recreation department expenses are higher; however, there are revenues to match the expenses.
  2. Health and Dental Plans: Director Rath reviewed the reports. Dental is doing well. The health will need a closer watch.
  3. TIF 6 Summary: The TIF is moving in the right direction. The increment will be \$76,000. There will be a Joint Review Board meeting in December.

- B. **Impact Fees Financial Reports:** The report was reviewed. Projects are planned and covering their costs.
- C. **Accounts Payable:** October 25, 2018 and November 10, 2018 payables were reviewed.
- D. **Code Violation Reports:** The reports were reviewed. There was a stop order issued on Appleton Ave.
  - 1. Building Inspection Department.
  - 2. Planning Department.
- E. **C.I.P. PROJECTS:** The reports were reviewed.
- F. **Letter of Credit Summaries:** The Letter of Credit Summaries were reviewed.
  - 1. Building Inspection Department – Reviewed.
  - 2. Public Works Department– Reviewed.
  - 3. Planning Department – None.
- G. **Summary of all Village Contracts:** No Report.

**SCHEDULE NEXT MEETING:** The next meeting will be on December 17, 2018 at 6 pm.

**ADJOURNMENT:** Chairman Zabel adjourned meeting at 6:57 p.m.

Respectfully Submitted,

Deanna Braunschweig  
Village Clerk

**GENERAL GOVERNMENT & FINANCE COMMITTEE**

**GERMANTOWN, WI**

MEETING DATE: December 17, 2018

AGENDA ITEM: New Business

ITEM TITLES: Support Services Manager

SUBMITTED BY: Steven R. Kreklow, Village Administrator

SUMMARY EXPLANATION:

The Village Board has approved a new position in the Village Administrator's office as part of the 2019 Budget, to assist with human resources, communications, general administration and special projects. I am requesting that the General Government & Finance Committee approve the attached position description and set the pay grade for the position at 16. The current minimum for pay grade 16 is \$55,605 and the maximum is \$68,405.

Attached: Ordinance\_\_\_\_ Resolution\_\_\_\_ Other X

Recommendation:

Approve the attached position description for the Support Services Manager at a pay grade 16.

Committee Action:

## Support Services Manager Position Description

|                             |                          |
|-----------------------------|--------------------------|
| <b>Position Title:</b>      | Support Services Manager |
| <b>Reports To:</b>          | Village Administrator    |
| <b>Employment Category:</b> | Full-time                |
| <b>Department:</b>          | Administration           |
| <b>Pay Grade:</b>           | 16                       |

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### Job Summary

Under the direction of the Village Administrator, the Support Services Manager provides and oversees support services for Village personnel and residents, including complex and routine administrative work in the administration of Village government with specific emphasis on human resources, communications, and general administration. This position will oversee the Village's human resources programs including policy development and implementation, recruitment and selection, and compensation.

### Essential Duties and Responsibilities

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Oversee the administration and maintenance of Village communication systems (e.g. Village website, Facebook page, newsletter, etc.).
- Provide support to citizens, civic groups, the media, and other agencies as requested.
- Attend seminars, workshops, and training sessions related to duties and responsibilities; stay abreast of new trends and innovations in the fields of human resources and public administration.
- Provide general and specialized information and assistance within area of assignment that may require the use of judgment, tact, and sensitivity and the interpretation of policies, rules, and procedures as appropriate; explains programs, policies, and activities related to specific program area of assignment; prepares responses, writes reports,

makes recommendations and reviews with Village Administrator; refers matters to appropriate Village staff and/or takes or recommends action.

- Conduct complex and sensitive administrative, operational, and management analyses, studies, and research projects including those involving Village-wide issues, programs, policies, and procedures; selects, adapts, and applies appropriate research and statistical techniques; gathers and analyzes data and information from various sources on a variety of specialized topics.
- Provide key assistance in implementing initiatives of staff committees on technology, performance measurement and sustainability.

#### Administrative Duties:

- Performs special projects for the Village Administrator and members of the management team; develop collaborative relationships with community leaders, elected officials, residents and coworkers; serve on committees as requested. Provides leadership and direction in the development of short and long-range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
- Assists Administrator in determining work procedures and expedite workflow; study and standardize procedures to improve efficiency and effectiveness of operations.
- Conducts complex and sensitive administrative, operational, and management analysis, studies, and research projects including those involving Village-wide issues, programs, policies, and procedures; select, adapt, and apply appropriate research and statistical techniques; gathers and analyzes data and information from various sources on a variety of specialized topics.
- Coordinates and further develops performance measurement and benchmarking program including keeping track of performance data, developing new measurements, analyzing data, and making recommendations based on data; benchmarking with other communities using public data and surveying other communities.
- Assists in community outreach by joining / participating in local civic organizations / service clubs.
- Serves as ombudsman in Administrator's office for outside inquiries and main point of contact for general department inquiries.
- Serves as Village staff liaison to Village committees and other groups as assigned.

- Manages Village communications including community newsletter, website, social media platforms and press releases; researches and recommends best practices for improving external communications and operational transparency.
- Provides administrative support to Village staff including technology assistance and troubleshooting; working with Village IT Staff, works to improve Village technology usage.

#### Human Resources Duties:

- Oversees management of the Village's human resource needs, prepares EEO and other reports, coordinates Village-wide employee training and development.
- Develops and implements personnel policies; trains and advises management on policies and policy interpretation; ensures compliance with applicable state and federal employment rules and regulations; investigates complaints relative to Village policies on discrimination, conflict of interest, harassment, etc.; prepares formal recommendations for the Village Administrator and/or Department Directors on employee matters.
- Working closely with Department Directors, directs the initial recruitment and selection process including posting and advertising vacancies, test selection and administration, initial screening of candidates and overview of the interview process; oversees maintenance of vacancy files and applicant tracking; manages the pre-employment screening process and new employee orientation. Serves as point for new hire activities, including screening, interviewing and testing applicants; notifying existing staff internal opportunities; obtaining temporary staff from agencies.
- Direct and oversee the labor and employee relations programs; assist with contract negotiations; advise Department Directors on contract interpretation; administer all union contracts; advise management on employee discipline matters and response to grievances; work with outside legal counsel on grievance arbitration; advise Department Directors on other employee matters relating to work performance.
- Administers compensation programs to employees; conducts salary surveys, prepares compensation reports and makes recommendations for salary adjustments; coordinates the salary appraisal process; creates and updates job descriptions and conduct classification studies as needed.
- Coordinates the creation of performance metrics for Village Staff and provides resources to Department Heads in the implementation and administration of pay for performance system.

## **REQUIRED QUALIFICATIONS, KNOWLEDGE, SKILLS & ABILITIES**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **Education and/or Experience**

- Equivalent to a Bachelor's Degree in accounting, public administration, or business administration.
- At least three (3) years of municipal management experience, preferably in local government. Master's Degree in public or business administration may substitute for one year of experience. Or any equivalent combination of education, experience and training that provides required knowledge, skills, and abilities.

### **Language Skills**

- Ability to negotiate with a variety of people with differing interests.
- Ability to relate to and communicate effectively with others.
- Ability to establish good working relationships with all levels of staff and citizenry, and provide facilitation skills in sensitive, emotional, or hostile situations.
- Ability to effectively communicate and promote both verbally and in writing. Well-developed communication skills to gain the trust and cooperation of others when it may be difficult to achieve, and ability to communicate technical concepts and abstract ideas.
- Ability to gather, analyze, interpret, and present data in clear and concise reports and make recommendations.
- Knowledge of methods of research, program analysis and report preparation.

### **Mathematical Skills**

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships. Ability to interpret basic descriptive statistical reports.
- Ability to create and analyze complex financial spreadsheets.

### **Reasoning Ability**

- Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory and/or judgmental criteria.
- Ability to work well under pressure and handle stressful situations, to organize work and set priorities, managing time and resources to meet deadlines and changing demands

within the entire operation of administrative services, perform duties with a minimum of supervision.

### **Other Qualifications**

- Thorough working knowledge of Microsoft Office software and their applications.
- Ability to effectively meet and deal with the public.
- Ability to maintain confidentiality or sensitive information.
- Knowledge of municipal organizations and their services and operations.
- Knowledge of the principles and practices of public personnel administration including recruitment and selection, test development, classification and compensation, benefits administration, civil service systems, pertinent local, state and federal laws, employment development and workplace safety.
- Ability to organize and prioritize a large number of projects at one time.
- Ability to work independently and in a team environment.

### **PHYSICAL REQUIREMENTS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.
- Requires the ability to operate, maneuver and or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- The employee must exert light physical effort in sedentary to light work, occasionally involving lifting, carrying, pushing, pulling, crouching, crawling, kneeling, stooping and or moving up to 20 pounds.

**Work Environment:**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- The noise level in the work environment is moderately quiet. Work is typically performed in an office.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.

**Selection Guidelines, Reasonable Accommodations, and Receipt:**

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, and job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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Employee Signature

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Date

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Supervisor Signature

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Date

**GENERAL GOVERNMENT & FINANCE COMMITTEE**

**GERMANTOWN, WI**

MEETING DATE: December 17, 2018

AGENDA ITEM: New Business

ITEM TITLES: Associate Planner Job Description & Pay Grade

SUBMITTED BY: Jeffrey W. Retzlaff, Director Community Development Department

SUMMARY EXPLANATION:

The Village Board has approved a new position in the Community Development Department/Planning & Zoning Division as part of the 2019 Budget. I am requesting that the General Government & Finance Committee approve the attached position description and set the pay grade for the position at 16. The current minimum for pay grade 16 is \$55,605 and the maximum is \$68,405.

NOTE: Staff is requesting some flexibility with the final position title in order to be competitive in the market and recruiting process. While only a minor consideration, given the variety of duties and responsibilities, as well as the range of qualifications for the position, a different position title may be more attractive to potential candidates than another. The ability to assign and advertise the position title as either "Associate Planner", "Deputy Planner/ Deputy Zoning Administrator", "Assistant Village Planner", "Community Development Analyst", may prove useful in recruiting and retaining the most qualified person for the position.

Attached: Ordinance\_\_\_\_ Resolution\_\_\_\_ Other X

Recommendation:

Approve the attached position description for the Associate Planner at a pay grade 16.

Committee Action:

**Village of Germantown**  
**Associate Planner Position Description**

|                             |                                                                                                                            |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------|
| <b>Position Title:</b>      | Associate Planner, Deputy Planner/Deputy Zoning Administrator,<br>Assistant Village Planner, Community Development Analyst |
| <b>Reports To:</b>          | Community Development Director<br>Village Planner & Zoning Administrator                                                   |
| <b>Employment Category:</b> | Full-time                                                                                                                  |
| <b>Department:</b>          | Community Development Department                                                                                           |
| <b>Pay Grade:</b>           | 16                                                                                                                         |

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**Job Summary**

The position performs a variety of professional office and field duties as needed to carry out the Department's community development, land use planning and zoning administration and enforcement functions and responsibilities. Duties and tasks are performed in an office setting and in the field in accordance with established policies and procedures of the Department at the direction and supervision of the Community Development Department Director (Village Planner and Zoning Administrator).

The position is responsible for providing guidance and information to and working with property owners, residents, elected and appointed officials, developers, engineers, attorneys, etc., on a daily basis. The position is responsible for reviewing and preparing reports and recommendations regarding development permit applications, site development and building plans, subdivision plats and certified survey maps (CSM's), topographic, landscaping, lighting and other related technical plans and documents. The position attends meetings of, makes presentations and provides support to the Village Board, Plan Commission, Board of Zoning Appeals, Economic Development Commission and other Village commissions and committees as needed. The position coordinates with other Village departments and staff. The position travels within the Village to conduct property inspections and field surveys. The position interprets, administers and enforces applicable Village codes and policies. The position must have knowledge of and experience with the basic concepts and principles of land use planning, economic development, zoning, and geographic information systems (GIS).

## **Essential Duties and Responsibilities**

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Reviews plans and proposals for new development, prepares documents and staff reports regarding development permit applications, including rezonings, conditional use permits, site development & building plans, zoning code variances, certified survey maps, signs, subdivision plats and certified survey maps, planned unit developments, and Village code text amendments;
- Assists with the preparation, update and ongoing administration, interpretation and enforcement of the Village's comprehensive, land use, park & open space, and other plans, as well as, the Village's general zoning, floodplain zoning, shoreland-wetland zoning, and other development codes and regulations;
- Attends meetings of and public hearings before the Village Board, Plan Commission, Board of Zoning Appeals, and other commissions and committees as necessary to present reports, recommendations and make presentations related to development proposals and all other Village planning and zoning matters;
- Performs inspections related to Village code compliance and compliance with approved site development, building plans and permits and investigates complaints regarding violations of the zoning, floodplain, and shoreland/wetland codes to ensure compliance;
- Meets with developers, contractors, engineers, attorneys, and property owners during project planning to explain zoning and planning requirements.
- Coordinates and communicates with Village staff and other federal, state and county agencies, including the Department of Natural Resources, Department of Transportation, Southeastern Wisconsin Regional Planning Commission, Washington County, State Department of Administration, Army Corp of Engineers, etc., regarding development permit applications and applicable codes, statutes and other requirements;
- Respond to information requests and inquiries in person, over the phone and online regarding the administration, interpretation and enforcement of Village policies, procedures, planning, zoning and other development codes and regulations, development permit applications and review/approval procedures;

- Assists with daily tasks related to receiving, filing, reviewing and approving development permit and plan approval applications required under the General Zoning, Floodplain Zoning, Shoreland-Wetland Zoning, and Subdivision and Platting Codes
- Assists with Village code enforcement by conducting research, preparation of case files and reports, and conducts on-site field inspections of properties and/or business operations related to code compliance, violations and enforcement;
- Assists with and responds to citizen inquiries and complaints concerning the Village's property maintenance regulations;
- Develops informational and promotional materials regarding department functions, programs, development review procedures, permit and plan approval requirements;
- Assist the Planning & Zoning Assistant as needed and directed to carry out and complete that position duties and responsibilities;
- Other duties as assigned.

## **REQUIRED QUALIFICATIONS, KNOWLEDGE, SKILLS & ABILITIES**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the type and breadth of knowledge, skill, and/or abilities required at the time of hire (or desirable/attainable within a reasonable amount of time after hire as noted). Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **Knowledge, Education & Experience**

- Equivalent to a Bachelor's degree in Urban Planning, Architecture, Public Administration, Geography/Geographic Information, Landscape Architecture, Environmental Studies, or related field is required;
- Minimum 1 to 3 years of professional experience in urban planning, community development, architecture, or zoning ordinance enforcement.
- Knowledge and understanding of the principles, practices and techniques of urban planning, economic development, zoning administration and enforcement;
- Knowledge of and ability to read and comprehend site plans, building plans, surveys, topographic maps, legal descriptions and tax parcel records;
- Knowledge of and/or experience with tax increment financing, development and maintenance of ArcGIS or other geographic information systems (GIS), Adobe Creative Suite (InDesign, Illustrator, Photoshop), permit application tracking systems, and grant writing is desirable;

- Candidates with (or ability to obtain) AICP Certification are desirable;
- Experience in a municipal government setting is desirable, but other public or private-sector experience will be considered if the candidate possesses the required knowledge, skills and abilities;
- A combination of education and experience that otherwise demonstrates a candidate has the knowledge, skills and abilities to perform the essential duties and responsibilities of the position will be considered.

### **Communication & Language Skills**

- Ability to relate to, be respectful and patient of, and communicate effectively with the general public, other Village employees and peers, elected and appointed officials in person, on the phone and in small and large public meeting settings;
- Ability to establish and maintain good and effective working relationships with all levels of Village staff and the general public;
- Ability to gather, analyze, interpret, and present data, findings, conclusions, technical concepts and abstract ideas in a clear and concise manner both verbally in writing;
- Speak and understand the English language;
- Ability to develop, prepare and deliver live and recorded, verbal and visual, computer and/or web-based presentations; ability to effectively speak to and with the general public in public meetings, workshops, etc.

### **Mathematical Skills**

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships;
- Ability to collect, document, interpret and prepare basic descriptive statistical and survey data and reports.

### **Time Management, Performance & Reasoning Abilities**

- Ability to exercise good judgment, decisiveness and creativity on a regular basis and work well under pressure and stressful situations;
- Ability to organize and prioritize multiple tasks and projects, managing time and resources to meet deadlines and changing demands and, perform duties with a minimum of supervision;

- Ability to effectively set up and conduct in-person, phone and web-based appointments and meetings with the general public, other Village employees and peers, elected and appointed officials;
- Ability and willingness to seek out and accept professional guidance, assignments, and correction as needed;
- Ability to understand and explain Village municipal codes, comprehensive and other community development plans, policies and development regulations;
- Ability to work independently and in a collaborative team environment;
- Attendance outside of normal workday hours is required. Ability to attend regular weekday evening meetings (typically 1 meeting per week) and adjust work schedule as needed.

### **Other Skills & Abilities**

- Working knowledge and experience with computer and web-based programs and apps, including: Microsoft Office Word, Excel, PowerPoint and other components; geographic information systems (GIS), permit application and code enforcement tracking systems.
- Ability to understand and keep current with applicable Federal, Wisconsin state, and Village regulations, statutes, ordinances, etc.;
- Have (or obtain within 30 days of hire) and maintain a valid Wisconsin driver's license; ability and willingness to drive Village-owned and/or a personal vehicle.

### **PHYSICAL REQUIREMENTS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.
- Requires the ability to operate, maneuver and or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.

- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- The employee must exert light physical effort in sedentary to light work, occasionally involving lifting, carrying, pushing, pulling, crouching, crawling, kneeling, stooping and or moving up to 50 pounds.

**Work Environment:**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- The noise level in the work environment is moderately quiet. Work is typically performed in an office.
- General office hours are 8am-4:30pm Monday-Friday, but evening hours may be required for meeting attendance.
- Duties are typically performed within the Community Development Department and other areas within the Village Hall; however, occasional fieldwork conducting on-site or drive-by visual inspections and taking photographs of properties, businesses and other areas throughout the Village is required.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.

**Selection Guidelines, Reasonable Accommodations, and Receipt:**

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, and job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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Applicant Signature

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Date

**VILLAGE OF GERMANTOWN  
WASHINGTON COUNTY**

**RESOLUTION NO. 88-2018**

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**ADOPTION OF THE COMPREHENSIVE HIRING POLICY,  
GENERAL HIRING PROCESS FOR NON-REPRESENTED POSITIONS**

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WHEREAS, the Village of Germantown follows the Village Municipal Code Chapters 1 & 2, General Government and Governing Body, for hiring purposes; and,

WHEREAS, hiring should have a more detailed policy document; and,

WHEREAS, a new policy document has been created and reviewed by staff; and,

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of Germantown, does hereby adopt the Attached Hiring Policy.

Introduced by: \_\_\_\_\_

Adopted: \_\_\_\_\_

Vote:                      Ayes: \_\_\_\_      Nays: \_\_\_\_

\_\_\_\_\_  
Dean M. Wolter, Village President

ATTEST:

\_\_\_\_\_  
Deanna B. Braunschweig, WCMC/CMC  
Village Clerk

## **General Hiring Process for Non-Represented Positions:**

1. When position becomes vacant (or notice of vacancy is given), Department Head reviews job description, along with department needs. If the Department Head determines that the position is still needed, and no changes are required for the job description, then the Department Head submits a written request using the Job Requisition Form to Administrative Staff for review. Some requisitions, including Department Directors and non-budgeted positions, may also require review by the committee of jurisdiction and/or the Village.
2. Approval for filling a position will be based on several factors including department budget, department needs, overall Village budget position, staffing needs, and costs. Positions will not automatically be filled as soon as vacancy occurs.
3. Once approvals are received from the Administrator (and committees, if applicable) the department head and administrator will determine if the position will be filled through an internal promotion or transfer or through an external recruitment. If the position is filled through an internal promotion or transfer, the Department Head and Administrator will determine if a competitive process will be used to consider multiple internal candidates or if an employee who is uniquely qualified will be promoted.
4. In the case of an external recruitment, the job posting ad should be posted in multiple places, using multiple methods, which will be determined by the position's needs. Job will be posted by Administrative Staff with all job application materials, questions, and resumes being submitted to Administrative Staff. Suggestions for posting would include:
  - a. Local newspaper
  - b. Trade Association websites
  - c. League of WI Municipalities website
  - d. Job listing websites
  - e. Recruiters (only in unusual circumstances)
  - f. Village website

- g. Village social media
5. Application materials will be gathered and assessed by Administrative Staff using pre-determined criteria, as established by the job description.
  6. When the application deadline closes, and/or the pre-determined first review date occurs, the applications will be presented in their assigned categories to the Department Head for review and comment. At that time, the Department Head or their designee will contact applicants to schedule interviews. Ideally, 3-5 candidates should be interviewed for each open position.
  7. Interview panels should normally be used to evaluate and rank candidates. Interview panels should be standardized as much as possible. In general:
    - a. Non-supervisory positions may require a panel of 1-3 people, with the Department Head always serving as part of the panel. Additional interviewers may include Administrative Staff, other Department Heads and front-line personnel. One interview should be sufficient for most of these types of positions. For technical positions, outside experts may be asked to assist in the interview process.
    - b. Higher skill positions or those with minimal-moderate supervisory responsibilities should be interviewed by a panel of 3 (Department Head, Administrator other Department Directors, or front-line staff). A second interview round may be scheduled with a different mix of interviewers when needed, as determined by the Administrator.
    - c. Department Head positions will be at least two rounds of interviews. The first interview will be with the Administrator and *at least* two Department Heads or Village personnel chosen at the discretion of the Administrator. The second interview will be either with the committee of jurisdiction or the entire Village Board.
  8. Interview questions and panel assignments will be made in advance of the interview process. It is imperative that these decisions are not made based on who the applicants in order to avoid appearance of favoritism. All interviewers should stay on script as

much as possible to avoid unintentional but inappropriate (or illegal) comments and questions. These scripts will be developed by Administrative Staff in collaboration with the Department Head prior to their use. Interviewers should take notes as needed on forms provided by Administrative Staff for scoring. These notes are considered work product and not part of any permanent record.

9. After each interview, interviewers should review their notes and score the candidate prior to interviewing the next person, when possible. At the end of each interviewing block, the panel should then discuss all the candidates and attempt to determine which candidate(s) should either receive an offer or come in for a follow-up interview.
10. After the panel has ranked candidates, the Department Head should select a candidate for an offer and the Department Head and the Administrator should discuss salary options, if the candidate will not be offered the entry level of the salary range. The salary range for each position will already have been determined, but because some candidates may have higher skill levels than others, not everyone will begin at the bottom of the salary range. This should be approved by the Administrator prior to making an offer to the applicant.
11. Either the Department Head or Administrative Staff will call and make the offer to the designated candidate. Once the applicant agrees to the offer, an official offer letter should be created that includes terms of employment and mailed (and emailed) to the candidate. They should then sign and return the letter to the Village. This signed letter will be put in the employee file, along with application materials and/or resumes.
12. When all interviews are complete, and a job offer has been made and accepted, each applicant should be notified that the position has been filled. In general, those who did not receive an interview can be notified by email; those who interviewed should receive a phone call, if possible. Additionally, they can be mailed letters. Timing of the rejection letters may vary, depending on process.

## **PROCEDURES FOR CONDUCTING BACKGROUND CHECKS FOR POTENTIAL AND CURRENT VILLAGE EMPLOYEES**

The procedures outlined below determine the process for conducting background checks for all external hires under the jurisdiction of the Village Administrator and Germantown Village Board.

### **I. GENERAL BACKGROUND CHECK INFORMATION**

According to Municipal Code 2.12, "The Village Board shall have the authority to authorize background investigations of applicants for employment with the Village to ascertain an applicant's suitability for employment, and may authorize the appropriate agency, department or committee to conduct such investigation. This investigation may include, but is not limited to, the review of personnel and employment references, criminal history concerning pending charges and conviction record, credit check, fingerprint records, psychological evaluation, drug screening and medical examination. For the purposes of this section, the term "employee" may include persons acting as volunteer representatives or agents of the Village.

This policy provides a framework for the process and procedures of such background investigations. Village Statutes allow for multiple methods of investigation. For all non-Public Safety employees, including Library employees, the background investigation will include a criminal check, a driving record check, a reference check which may include verification of required credentials, a pre-employment medical exam and a drug screen.

#### **Criminal Record Check**

The procedures contained herein determine the process for conducting criminal background checks for all positions under the jurisdiction of the Administrator and Germantown Village Board.

Pursuant to the Wisconsin Fair Employment Act (WFEA), Section 111.321, no person may be disqualified from employment with the Village solely, or in part, because of a prior conviction of a crime or crimes unless the crime or crimes for which the individual was convicted directly relate to the position of employment sought.

The general background check procedures as established here do **not** apply to:

- Positions in the Village Police Department;
- Positions governed by the Wisconsin Caregiver Program;
- Positions in the Village Fire Department.
- Positions in the Park & Recreation Department

Procedures for Criminal Background Checks for positions in the Police and Fire Departments are established elsewhere. Park & Recreation Department procedures are outlined in Section VII.

## **II. JOB ANNOUNCEMENT BACKGROUND CHECK NOTICE**

Every job announcement for a job title requiring a criminal background check or a qualifications check must contain an Authorization for Release of Information which informs candidates of the potential scope of the background check.

The failure of a job announcement to include a notice of a criminal background check or qualifications check shall not preclude the Village from conducting these checks.

## **III. RESPONSIBILITIES FOR CONDUCTING BACKGROUND CHECKS**

Because there are multiple components of the full pre-employment background check, different entities have responsibilities under this policy. While Village Administrative Staff will not perform criminal background checks, they will obtain the services of the Germantown Police Department, the Department of Justice or other qualified service providers in conducting and completing criminal background checks and driving record checks. The Village contracts with an outside provider to perform drug tests and medical exams.

Only Village Administrative Staff will have access to the results of these pre-employment checks including criminal record check information supplied by the Germantown Police Department and/or the Department of Justice. Administrative Staff will inform the Department Head whether a candidate passes or fails the criminal background check, reference check, medical exam or drug test. Specific information obtained during this process will remain within the Administration Office.

#### IV. REQUIREMENTS FOR A BACKGROUND CHECK

##### A. Criminal Checks

1. **Criteria:** It is Village Policy to conduct a background check, including a criminal record check, on all applicants for employment. In addition, the Park & Recreation Department, as established in Section VII, will conduct annual background checks on all employees and coach volunteers.
2. **Timing:** The criminal background check may be completed at any of the following stages of the selection process in accordance with the Wisconsin Fair Employment Act:
  - a) When an applicant has been selected for an interview, or
  - b) When finalists are determined, or
  - c) When a final candidate to whom an offer of employment or promotion is expected to be made, including offers of temporary employment, or
  - d) When an employee is considered for transfer to a position or reassignment to duties that require a criminal background check.
  - e) Before contract personnel begin providing services to the Village and before being granted access to Village property, equipment, computer systems, etc.
  - f) Before parent volunteers are allowed to coach any children's sports and activities.
3. **Frequency:** Criminal background checks for current employees shall be conducted no more than once every 12 months. Employees being considered for a transfer, detail or promotion, who have successfully completed a criminal background check, shall not be required to complete a second criminal background check in the following 12 months.
4. **Expenses:** The department requesting the background check bears all costs related to the criminal background check.
5. **Consent Form:** Prior to conducting the criminal background check, the Village will ensure that the hiring authority/Department Head requires candidates to complete and return the Authorization for Release of Information form.

6. **Conditional Job Offer:** A *conditional* job offer can be made prior to completion of the criminal background check. Where a criminal background check is required, the candidate may not begin work, be detailed, transfer or promote to another position until the background check process has been completed. If a pre-employment medical examination is required, all criminal background checks must be completed prior to the conditional job offer. The definition of medical examination includes a pre-employment drug and alcohol test and pre-employment physical.
7. **Process:** Upon completion of the Authorization for Release of Information form, Village Administrative Staff will direct the Village Police Department or the Department of Justice to conduct a criminal history check for crimes that are substantively related to the position being offered.
8. **Relation of Conviction to Position:** Upon receipt of the candidate's criminal conviction history, Village Administrative Staff shall determine the relation of the conviction to the position sought. No person shall be disqualified from employment with the Village solely or in part because of a prior conviction of a crime or crimes, unless the crime or crimes for which convicted directly relate to the position of employment sought. In determining if a conviction directly relates to the position of employment sought Village Administrative Staff shall consider the:
  - a) Nature and seriousness of the crime or crimes for which the individual was convicted;
  - b) Relationship of the crime or crimes to the purposes of regulating the position of public employment sought;
  - c) Relationship of the crime or crimes to the ability, capacity, and fitness required to perform the duties and discharge the responsibilities of the position of employment or occupation.
9. **Determination and Notification:** If after considering the factors set forth above, Village Administrative Staff determines that the candidate is qualified for the position or assignment sought, it shall notify the hiring authority and advise them that they may proceed with the hiring process. Likewise, should they conclude that the

candidate is disqualified from consideration for the position sought, they shall immediately notify the hiring authority.

Village Administrative Staff will notify the individual of their disqualification in writing within five (5) business days of the disqualification. In addition, the written notice shall notify the individual of the following:

- The grounds and reasons for the denial or disqualification;
- The earliest date the person may reapply for a position of public employment;
- That all competent evidence of rehabilitation presented will be considered upon reapplication.

In addition to the above, the written notice shall notify the disqualified individual of their rights, if any, to appeal their disqualification to the Germantown Administrative Appeals Board, if applicable.

**B. Medical Exams and Drug Testing:**

1. Pre-employment medical exams are meant solely to determine a candidate's ability to perform the position being offered. The examiner will have a copy of the job description and physical requirements when performing the exam, and will only judge related abilities,
2. At the time of the pre-employment medical exam, the applicant will be directed to take a screening test for illegal drugs. Results will be provided to Village Administration. According to the Village Policies & Procedures, applicants who refuse to provide consent for the test or tests positive for illegal drugs or alcohol will no longer be considered for employment and any conditional offer will be withdrawn.
3. Candidates for a position will only be asked to obtain these tests after a conditional job offer has been made, and both tests must be completed and passed prior to the employee's first day of work.

**C. Reference Checks:**

1. During the application process, Department heads or Administrative Staff may contact the provided references and/or past employers to verify information in the applicant's resume or job application.

2. Because some positions require specific qualifications including college diplomas, certifications, or specialized training, Administrative Staff may also ask the candidate for proof of completion and/or contact the licensing board, university, or other provider of credentials. If qualifications provided by the applicant are found to be false, candidate will no longer be eligible for the position being applied for.

**V. PROCESS FOR CONDUCTING BACKGROUND CHECKS FOR EMPLOYEES PROMOTING INTO OR ASSUMING DUTIES FOR WHICH A BACKGROUND CHECK IS REQUIRED**

- A. Process:** Prior to a current employee promoting into or assuming duties which requires a criminal and/or qualifications check, the hiring authority shall notify Village Administrative Staff and request that a check be conducted on the employee. They shall follow the procedures set forth in Section IV above.
- B. Employee Rights:** An employee who is disqualified from the position sought shall not be removed from their current position unless the check reveals information not previously known which is related to their ability to successfully perform the duties of their current job.

**VI. EMPLOYEE RESPONSIBILITY TO NOTIFY ADMINISTRATIVE STAFF (OR THEIR DEPARTMENT DIRECTOR) OF CRIMINAL CONVICTIONS**

- A. Reporting a Conviction:** For positions that require a criminal background check, it is the duty of all employees in such positions to affirmatively notify their Department Head and/or Administrative Staff of a criminal conviction that occurred any time after they assumed the position. The conviction must be reported within two weeks after it is officially entered into court records. For purposes of this policy, conviction includes any conviction which has not been expunged and for which a jail sentence could have been imposed.
- B. Criteria:** Village Staff shall follow the above procedures to determine the job relatedness of the criminal conviction to the performance of the duties of the position.

- C. **Potential Sanctions:** Intentional failure of the employee to notify Administrative Staff or their Department Head of a criminal conviction may be grounds for employment sanctions up to and including suspension and termination, regardless of when the omission is discovered. Such failure may be grounds for suspension and termination of employment regardless of whether it is determined that such conviction is of a nature that would have disqualified the employee from the position of employment in question.

## VII. **PARK AND RECREATION DEPARTMENT PROCESSES**

- A. **State Statutes:** All State Statutes and Village Ordinances that apply elsewhere in this policy will apply for positions in the Park & Recreation Department.
- B. **Department Specific Policy:** Rather than conducting background checks through the Administrative Staff, the Park & Recreation Department facilities their own background checks through the Department of Justice. All results from such checks are maintained by the Director of Park & Recreation and the Recreation Supervisor. All decisions about eligibility for a position and position related convictions will be made by the Director of Park & Recreation. The Department is responsible for paying all associated costs.
- C. **Timing:** Unlike other Village staff, the Department of Park & Recreation requires an annual background check for all department staff including seasonal staff and volunteer coaches. There are no exceptions to this requirement. Individuals will be notified prior to their annual check.

## VIII. **RETENTION AND ACCESSIBILITY OF BACKGROUND CHECK RECORDS**

Administrative Staff shall maintain records and related documents compiled by the Village on individuals in response to background checks. The Village of Germantown Records Retention policies, the Wisconsin Public Records Board, and applicable Federal and State laws shall govern the storage, use and dissemination of such records. Where the use of such records is not addressed by the foregoing standards, the use and dissemination of such records, such as their

availability to hiring authorities, shall be within the discretion of the Village Administrator. The retention period assigned to these records and the Wisconsin Public Records Board classification are identified in the General Retention Schedule for Human Resources and Related Records. Confidentiality of such records will be maintained as much as possible, until such time they are destroyed, as determined by the Wisconsin Public Records Board.

**VILLAGE OF GERMANTOWN  
WASHINGTON COUNTY**

**RESOLUTION NO. 01-2019**

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**APPROVING THE SALARIES AND COMPENSATION FOR EXEMPT EMPLOYEES AND  
OTHER NON-REPRESENTED SUPPORT STAFF – CALENDAR YEAR 2019**

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WHEREAS, the Village of Germantown employs both union and non-union personnel;  
and,

WHEREAS, it is necessary that the Village Board establish or approve compensation  
levels for exempt and non-union support staff personnel, and,

WHEREAS, the Village Board of the Village of Germantown has adopted the 2019  
Budget on November 19, 2018 which included funding to cover 2019 salaries, and,

WHEREAS, the Village Board has authorized a 1.5% increase to some non-  
represented positions on January 7, 2019 to be effective January 1, 2019, and,

NOW THEREFORE BE IT RESOLVED that the attached salary and Compensation  
Schedule for fiscal year January 1 through December 31, 2019 is approved.

Introduced by: \_\_\_\_\_

Adopted: \_\_\_\_\_

Vote:                      Ayes: \_\_\_\_\_                      Nays: \_\_\_\_\_

\_\_\_\_\_  
Dean M. Wolter, Village President

ATTEST:

\_\_\_\_\_  
Deanna B. Braunschweig, WCMC/CMC  
Village Clerk

**BUSINESS OF  
VILLAGE OF GERMANTOWN**

**THE GENERAL GOVERNMENT & FINANCE COMMITTEE  
& VILLAGE BOARD**

MEETING DATE: December 17, 2018– GGF  
January 7, 2019 - VB

PLACEMENT New Business

ITEM TITLE: 2019 Salary Resolution

SUBMITTED BY: Kim E. Rath, Finance Director

SUMMARY EXPLANATION:

The attached salary resolution proposes a 1.5% Cost of Living (COLA) increase for exempt employee's and other non-represented support staff. Also attached is a schedule for Parks and Recreation positions. The 2019 budget includes a 2% equivalent of \$86,008 assigned to the contingency line item 10-518-510-1900. The 1.5% COLA would cost approximately \$48,000. Part of the contingency is for the Public Works Union, which is approximately \$23,500. The balance remaining would be \$14,508. The Government & Finance Committee also proposes to carry forward to 2019 the 2018 contingency balance of \$50,367, this would leave \$64,875 in 2019 for salary merit, bonus, or adjustments, etc.

The COLA at 1% would be \$32,000 balance after Public Works and carry over \$80,875

These numbers are general fund only, other funds are available in the water and sewer utilities to cover their portion of the salaries.

ATTACHMENT: ORDINANCE\_\_\_\_ RESOLUTION \_\_XX OTHER \_

RECOMMENDATION:

ACTION BY Committee

**RESOLUTION # R - 18**  
**Exempt and non-represented personnel**

Effective January 1, 2019

**1.50%**

| <b>2019 SALARY AND COMPENSATION SCHEDULE</b>         |                     |             |                     |          |
|------------------------------------------------------|---------------------|-------------|---------------------|----------|
|                                                      |                     | <b>2018</b> | <b>2019</b>         |          |
| 1. Legislative                                       |                     |             |                     |          |
| a. Village President                                 |                     | \$8,000     | \$8,000             | annually |
| b. Village Trustees                                  |                     | 5,500       | 5,500               | annually |
| 2. Village Offices - General                         |                     |             |                     |          |
| a. Public Works Secretary                            |                     | \$23.14     | \$23.49             | per hour |
| b. Deputy Treasurer                                  |                     | 24.81       | \$25.18             | per hour |
| c. Deputy Clerk (Eff 3/20/19)                        |                     | 19.78       | \$20.08             | per hour |
| d. Accounts Payable Clerk                            |                     | 19.55       | \$19.84             | per hour |
| e. Utility Accounts Clerk                            |                     | 21.20       | \$21.52             | per hour |
| 3. Administrative & Related                          |                     |             |                     |          |
| a. Village Administrator                             |                     | \$117,000   | \$118,755           | annually |
| B. Support Services Manager                          |                     | -           | \$55,605            | annually |
| c. Village Clerk                                     |                     | 70,000      | \$71,050            | annually |
| d. Village Finance Director                          |                     | 81,088      | \$82,304            | annually |
| 4. Public Works                                      |                     |             |                     |          |
| a. Director of Public Works                          |                     | \$95,876    | \$97,314            | annually |
| b. Village Engineer - Effective 4/17/19              |                     | 90,000      | \$91,350            | annually |
| c. Superintendent Highways, Parks & Bld.Grounds      |                     | 68,074      | \$69,095            | annually |
| c.1 Supt. Highways, Parks & Bld.Grnds w/o Vehicle    |                     | 73,719      | \$74,825            | annually |
| d. Superintendent Water                              |                     | 68,074      | \$69,095            | annually |
| d.1 Superintendent Water -w/o Vehicle eff            |                     | 72,300      | \$73,385            | annually |
| e. Foreman - Hwy, Parks, Bldg., Grds                 |                     | 67,633      | \$68,647            | annually |
| f. Superintendent Wastewater                         |                     | 68,074      | \$69,095            | annually |
| f.1 Superintendent Wastewater w/o vehicle            |                     | 73,719      | \$74,825            | annually |
| g. Part-time Public Works Dept                       |                     |             |                     |          |
| Range - low                                          |                     | 9.14        | \$9.28              | per hour |
| Range - high                                         |                     | 12.74       | \$12.93             | per hour |
| 5th Year -- Recycling Aids                           |                     | 11.74       | \$11.92             | per hour |
| h. Summer Intern - Engineering                       | 12.18 - \$13.20     |             | \$16.00             | per hour |
| i. Land Surveyor                                     |                     | 32.21       | \$32.69             | per hour |
| j. Engineering Assistant                             |                     | 28.86       | \$29.29             | per hour |
| k. Civil Engineer - Effective 7/31/19                |                     | 68,500      | \$69,528            | per hour |
| l. Community Development Director                    |                     | 82,608      | \$83,847            | annually |
| m. Associate Planner                                 |                     |             | TBD                 |          |
| n. Building / Residential Electrical Inspector I     |                     | 28.95       | \$29.38             | per hour |
| o. Building / Residential Electrical Inspector II    |                     | TBD         | TBD                 | per hour |
| p. Commercial Electric                               |                     |             | 1/2 Inspection Fee  |          |
| q. Building Inspection Secretary                     |                     | 21.82       | \$22.15             | per hour |
| r. Planning/Zoning Assistant                         |                     | 21.81       | \$22.14             | per hour |
| 5. Public Safety                                     |                     |             |                     |          |
| a. Police Chief                                      |                     | \$101,646   | 103,171             | annually |
| b. Police Captain                                    |                     | 96,475      | 97,922              | annually |
| c. Police Lieutenant                                 | \$92,305 - \$92,512 |             | \$93,690 - \$93,900 | annually |
| d. Police Detective Sergeant - (mirrors union contr) |                     | 42.34       | \$43.42             | per hour |
| e. Communications Supervisor                         |                     | 59,092      | \$59,978            | annually |

# 2019 SALARY AND COMPENSATION SCHEDULE (cont)

|                                                                                | 2018              | 2019              |          |
|--------------------------------------------------------------------------------|-------------------|-------------------|----------|
|                                                                                |                   | 1.50%             |          |
| 5 Public Safety (cont)                                                         |                   |                   |          |
| f. Police Secretary                                                            | 23.75             | \$24.11           | per hour |
| g. Police Dept Clerk                                                           | 18.59             | \$18.87           | per hour |
|                                                                                |                   |                   |          |
| h. Fire Chief                                                                  | 83,083            | \$83,083          | annually |
| h.(1) Upon enrollment in Executive Fire Officer Program                        |                   | \$85,083          | annually |
| i. Battalion Chiefs                                                            | -                 | \$72,500          | annually |
| j. FD Part Time Secretarial -                                                  | 13.70             | \$13.91           | hourly   |
|                                                                                |                   |                   |          |
| 5a Telecommunicators                                                           |                   |                   |          |
| a. Start                                                                       | \$18.82           | \$19.10           | per hour |
| b. One Year                                                                    | 19.68             | \$19.98           | per hour |
| c. Two Year                                                                    | 20.57             | \$20.88           | per hour |
| d. Three Year                                                                  | \$21.46 - \$21.56 | \$21.78 - \$21.88 | per hour |
| e. Four Year                                                                   | \$22.31 - \$22.58 | \$22.64 - \$22.92 | per hour |
| f. Five Year/Six Year                                                          | \$23.18 - \$23.46 | \$23.53 - \$23.81 | per hour |
| g. Seven Year                                                                  | \$24.07 - \$24.38 | \$24.43 - \$24.75 | per hour |
|                                                                                |                   |                   |          |
| 6. Parks, Recreation & Senior Center                                           |                   |                   |          |
| a. Recreation Director                                                         | \$71,934          | \$73,013          | annually |
| b. Recreation Supervisor - 2                                                   | 51,869            | \$52,647          | annually |
| c. Recreation Supervisor - 1                                                   | 47,192            | \$47,900          | annually |
| d. Senior Program Coordinator -                                                | 40,240            | \$40,844          | annually |
| e. Senior Center Assistant PT                                                  | 11.47             | \$11.64           | per hour |
| f. Recreation Secretary 1                                                      | 15.43             | \$15.66           | per hour |
| g. Recreation Secretary 2                                                      | 19.47             | \$19.76           | per hour |
|                                                                                |                   |                   |          |
| 7 Board, Commissions & Election Workers                                        |                   |                   |          |
| a. Plan Commission (limit 2 mtgs./month)                                       | \$20.00           | \$20.00           | per mtg. |
| b. Police & Fire Commission Member                                             | 20.00             | \$20.00           | per mtg. |
| c. Police & Fire Commission Chairperson                                        | 25.00             | \$25.00           | per mtg. |
| d. Police & Fire Commission Secretary<br>(paid for max of 12 mtgs/year)        | 22.00             | \$22.00           | per mtg. |
|                                                                                |                   |                   |          |
| e. Board of Zoning Appeals                                                     | 20.00             | \$20.00           | per mtg. |
| f. Board of Zoning Appeals - Chairman<br>(paid for max of 12 mtgs/year)        | 25.00             | \$25.00           | per mtg. |
|                                                                                |                   |                   |          |
| g. Park & Recreation Commission Member                                         | 20.00             | \$20.00           | per mtg. |
| h. Park & Recreation Commission Chairperson<br>(paid for max of 12 mtgs./year) | 25.00             | \$25.00           | per mtg. |
|                                                                                |                   |                   |          |
| i. Library Board Member                                                        | 20.00             | \$20.00           | per mtg. |
| j. Library Board Chairperson<br>(paid for max of 12 mtgs./year)                | 25.00             | \$25.00           | per mtg. |
|                                                                                |                   |                   |          |
| k. Election Inspectors                                                         | 9.75              | \$9.75            | per hour |
| l. Chief Election Inspector                                                    | 12.00             | \$12.00           | per hour |
| m. Alternate Chief Election Inspector                                          | 11.00             | \$11.00           | per hour |
| n. Board of Review                                                             | 50.00             | \$50.00           | per day  |
| o. Historic Preservation Commission                                            | 20.00             | \$20.00           | per mtg. |
|                                                                                |                   |                   |          |
| 9. Mileage - Expense                                                           |                   |                   |          |
| Per IRS Schedule for official approved use of private auto                     |                   |                   |          |

See attached Park & Recreation Seasonal Salary Schedule

**GERMANTOWN PARK & RECREATION DEPARTMENT**  
**Seasonal Employee Pay Range Plan**

| <b>JOB POSITION</b>                                                                                                                                                                                          | <b>SALARY RANGE</b>                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| ART PROGRAM COORDINATOR<br>ART PROGRAM INSTRUCTOR (PRESCHOOL/YOUTH)                                                                                                                                          | \$12.00 - \$23.00/HR.<br>\$9.00 - \$16.25/HR.                                                                                                 |
| BASEBALL COORDINATOR<br>BASEBALL INSTRUCTOR                                                                                                                                                                  | \$9.00 - \$16.25/HR.<br>\$7.25 - \$10.00 HR.                                                                                                  |
| BASKETBALL COORDINATOR<br>BASKETBALL INSTRUCTOR<br>BASKETBALL - MEN'S LEAGUE SUPERVISOR<br>BUCKETEER BASKETBALL COORDINATOR<br>BUCKETEER BASKETBALL SITE SUPERVISOR<br>1ST/2ND GRADE BUCKETS SITE SUPERVISOR | \$12.00 - \$23.00/HR.<br>\$7.25 - \$10.00/HR.<br>\$9.00 - \$17.50/HR.<br>\$9.00 - \$16.25/HR.<br>\$9.00 - \$16.25/HR.<br>\$7.75 - \$14.00/HR. |
| BASKETBALL OFFICIAL - ADULT NON-CERTIFIED<br>BASKETBALL OFFICIAL - ADULT CERTIFIED<br>BASKETBALL - ADULT SCORER/TIMER                                                                                        | \$9.00 - \$25.00/GAME<br>\$16.50 - \$30.00/GAME<br>\$7.25 - \$10.00/GAME                                                                      |
| BASKETBALL OFFICIAL (GRADES 3-8)<br>BASKETBALL SCORER/TIMER (GRADES 3-8)                                                                                                                                     | \$7.25 - \$16.25/GAME<br>\$7.25 - \$14.00/GAME                                                                                                |
| CARE PROGRAM: KIDS KLUB, TYKE SITE<br>COORDINATOR<br>SITE SUPERVISOR<br>ASSISTANT SUPERVISOR<br>LEADER                                                                                                       | \$12.75 - \$20.00/HR.<br>\$11.50 - \$16.50/HR.<br>\$10.25 - \$15.00/HR.<br>\$8.25 - \$13.50/HR.                                               |
| DANCE PROGRAM COORDINATOR<br>DANCE ASSISTANT                                                                                                                                                                 | \$12.00 - \$23.00/HR.<br>\$7.25 - \$8.75/HR.                                                                                                  |
| DODGEBALL PROGRAM COORDINATOR<br>DODGEBALL ASSISTANT                                                                                                                                                         | \$9.00 - \$16.25/HR.<br>\$7.25 - \$10.00/HR.                                                                                                  |
| FLAG/GRIDDERS FOOTBALL COORDINATOR<br>FLAG FOOTBALL FIELD MAINTENANCE SUPERVISOR<br>FLAG FOOTBALL OFFICIAL (GRADES 1-8)                                                                                      | \$12.00 - \$23.00/HR.<br>\$7.25 - \$10.00/HR.<br>\$7.25 - \$16.25/GAME                                                                        |
| GOLF INSTRUCTOR (PEE WEE)                                                                                                                                                                                    | \$7.25 - \$16.25/HR.                                                                                                                          |
| GYMNASTICS COORDINATOR<br>GYMNASTICS ASSISTANT COORDINATOR<br>GYMNASTICS INSTRUCTOR                                                                                                                          | \$12.00 - \$23.00/HR.<br>\$8.00 - \$13.75/HR.<br>\$7.25 - \$10.00/HR.                                                                         |
| OFFICE ASSISTANT<br>OPEN GYM SUPERVISORS - WINTER<br>OPEN GYM SUPERVISORS - SUMMER                                                                                                                           | \$7.25 - \$13.75/HR.<br>\$7.25 - \$12.00/HR.<br>\$7.25 - \$12.00/HR.                                                                          |
| POMS ASSISTANTS                                                                                                                                                                                              | \$7.25 - \$16.25/HR.                                                                                                                          |
| PRESCHOOL PROGRAM INSTRUCTOR                                                                                                                                                                                 | \$9.00 - \$16.25/HR.                                                                                                                          |
| SOCCER PROGRAM COORDINATOR                                                                                                                                                                                   | \$9.00 - \$16.25/HR.                                                                                                                          |
| SOCCER REFEREE - NON-CERTIFIED<br>SOCCER REFEREE - CERTIFIED                                                                                                                                                 | \$7.25 - \$10.00/GAME<br>\$7.25 - \$16.25/GAME                                                                                                |
| SOFTBALL UMPIRE - ADULT NON-CERTIFIED (ONE/GAME)<br>SOFTBALL UMPIRE - ADULT CERTIFIED (ONE/GAME)<br>SOFTBALL SCOREKEEPER - ADULT                                                                             | \$9.00 - \$25.00/GAME<br>\$14.00 - \$30.00/GAME<br>\$7.25 - \$10.00/GAME                                                                      |
| SPORTIES FOR SHORTIES COORDINATOR<br>SPORTIES FOR SHORTIES ASSISTANT                                                                                                                                         | \$9.00 - \$16.25/HR.<br>\$7.25 - \$10.00/HR.                                                                                                  |
| TENNIS COORDINATOR<br>TENNIS SITE MANAGER<br>TENNIS INSTRUCTOR                                                                                                                                               | \$12.00 - \$23.00/HR.<br>\$7.75 - \$12.50/HR.<br>\$7.25 - \$10.00/HR.                                                                         |
| THEATER DIRECTOR<br>THEATER ASST. DIRECTOR<br>THEATER ASSISTANT                                                                                                                                              | \$9.00 - \$23.00/HR.<br>\$9.00 - \$20.00/HR.<br>\$7.25 - \$10.00/HR.                                                                          |
| TRACK COORDINATOR<br>TRACK INSTRUCTORS                                                                                                                                                                       | \$9.00 - \$23.00/HR.<br>\$7.25 - \$10.00/HR.                                                                                                  |
| VOLLEYBALL OFFICIAL - ADULT NON-CERTIFIED<br>VOLLEYBALL OFFICIAL - ADULT CERTIFIED<br>VOLLEYBALL OFFICIAL - TEEN LEAGUE<br>VOLLEYBALL COORDINATOR (YOUTH LG.)<br>VOLLEYBALL INSTRUCTOR                       | \$9.00 - \$25.00/MATCH<br>\$16.50 - \$30.00/MATCH<br>\$7.25 - \$11.25/MATCH<br>\$12.00 - \$23.00/HR.<br>\$7.25 - \$16.25/HR.                  |

\* This list may not be all inclusive of new programs, but they will be placed appropriately.

The following criteria shall be used in determining the salaries of seasonal, part-time staff.

- o Budget Restrictions
- o Job Responsibilities
- o Previous Experience
- o Education
- o Past Job Performance
- o Training/Certification

The Park and Recreation Commission may approve individual arrangements for any employee not covered by the position classifications. In these special situations, all expenses must be covered by program revenue.

Included in this category are the following positions that are paid on commission or contract basis:

- o Adaptive Programming for adult/youth with disabilities
- o Adult/Child Workshop Instructor
- o Aerobic Dance Instructors
- o Aqua-Fit Water Aerobics Instructors
- o Art Programs Instructor (ceramics, afterschool)
- o Community Band Instructors
- o Basement Rec. Room Workshop Instructor
- o Basketball Camp Director/Coaches
- o Basketball Clinic Directors
- o Belly Dancing Instructor
- o Cake Decorating Instructor
- o Cheerleading/Hip Hop Funk Instructor
- o Computer Instructors (Adults, Youth)
- o Crafts Instructor
- o Cross Country Ski Instructor
- o Dance (Adult/Youth)
- o Deck Construction Workshop Instructor
- o Disc Golf Instructor
- o Enrichment programming (languages, clutter, magic, book published, landscape)
- o Family Activities Instructors
- o Financial Planning Workshop Instructors
- o Fitness Instructor (NIA, Pilates, Zumba, Group Fitness)
- o Flag Football Camp Director/Coaches
- o Football Camp Director/Coaches
- o Golf Instructor (Adult/Pee Wee)
- o Gymboree Instructors
- o Ice skating Instructors
- o In-Line Skating Instructor/Roller Hockey Instructor
- o Judo/Tae Kwon Do/Karate Instructor
- o Knitting Instructor
- o Learn Not To Burn Coordinator
- o Lego Program Instructor
- o Mad Science Classes
- o Modeling Instructor
- o Nature Camp Directors (Winter Exploration, Nature Exploration)
- o Photography Instructor
- o Pickleball Instructor
- o Pom Pon Coordinator
- o Rock Climbing Instructors
- o Self Defense Instructors
- o Softball Clinic Director/Coaches/Umpires
- o Taekwondo Instructor
- o Track & Field Program/Camp Directors/Coaches
- o Volleyball Camp Directors/Coaches/Officials
- o Woodworking/Wood carving Instructor
- o Wrestling Camp Directors/Coaches
- o Yard Maintenance & Pruning Instructor (Landscape)
- o Yoga Instructor

11/16/2016 – Reviewed & Approved by the Park & Recreation Commission

11/15/2017 – Reviewed & Approval by the Park & Recreation Commission

| DEPARTMENT DESCRIPTION        | NOVEMBER<br>BUDGET | NOVEMBER<br>ACTUAL | %<br>VARI-<br>ANCE | FISCAL<br>YEAR-TO-DATE<br>BUDGET | ANNUAL<br>BUDGET | FISCAL<br>YEAR-TO-DATE<br>ACTUAL | %<br>VARI-<br>ANCE |
|-------------------------------|--------------------|--------------------|--------------------|----------------------------------|------------------|----------------------------------|--------------------|
| REVENUES                      |                    |                    |                    |                                  |                  |                                  |                    |
| TAXES                         | 868,544.93         | 798,825.97         | (8.0)              | 9,553,994.07                     | 10,422,539.00    | 9,606,377.62                     | (7.8)              |
| SPECIAL ASSESSMENTS           | 390.42             | 0.00               | 100.0              | 4,294.58                         | 4,685.00         | 4,685.28                         | 0.0                |
| INTERGOVERNMENTAL REVENUES    | 205,117.12         | 836,082.88         | 307.6              | 2,256,287.88                     | 2,461,405.00     | 2,433,238.95                     | (1.1)              |
| LICENSES, PERMITS & FEES      | 71,419.58          | 67,395.63          | (5.6)              | 785,614.42                       | 857,034.00       | 1,001,448.72                     | 16.8               |
| FINES, FORFEITURES & PENALTIE | 14,916.68          | 9,990.56           | (33.0)             | 164,083.32                       | 179,000.00       | 138,609.13                       | (22.5)             |
| PUBLIC CHARGES FOR SERVICES   | 140,992.18         | 120,732.73         | (14.3)             | 1,550,912.82                     | 1,691,905.00     | 1,747,475.08                     | 3.2                |
| MISCELLANEOUS REVENUES        | 6,561.46           | 20,533.90          | 212.9              | 72,175.54                        | 78,737.00        | 249,278.18                       | 216.5              |
| OTHER FINANCING SOURCES       | 11,458.34          | 0.00               | 100.0              | 126,041.66                       | 137,500.00       | 0.00                             | 100.0              |
| TOTAL REVENUES                | 1,319,400.71       | 1,853,561.67       | 40.4               | 14,513,404.29                    | 15,832,805.00    | 15,181,112.96                    | (4.1)              |
| EXPENSES                      |                    |                    |                    |                                  |                  |                                  |                    |
| VILLAGE BOARD-LEGISLATIVE     | 10,246.32          | 10,729.93          | (4.7)              | 112,708.68                       | 122,955.00       | 101,886.93                       | 17.1               |
| ADMINISTRATOR                 | 10,045.46          | 8,221.14           | 18.1               | 110,499.54                       | 120,545.00       | 100,407.87                       | 16.7               |
| CLERK                         | 26,747.51          | 35,779.35          | (33.7)             | 294,222.49                       | 320,970.00       | 254,378.90                       | 20.7               |
| TREASURER & ACCOUNTING        | 16,325.70          | 13,166.41          | 19.3               | 179,582.30                       | 195,908.00       | 171,811.90                       | 12.2               |
| ASSESSOR                      | 20,024.77          | 46,158.69          | (130.5)            | 220,272.23                       | 240,297.00       | 224,887.19                       | 6.4                |
| DATA PROCESSING               | 6,946.63           | 3,244.87           | 53.2               | 76,412.37                        | 83,359.00        | 63,776.01                        | 23.4               |
| GENERAL GOVERNMENT            | 11,317.52          | 5,459.72           | 51.7               | 124,492.48                       | 135,810.00       | 63,419.75                        | 53.3               |
| BUILDING & GROUNDS MAINTENANC | 52,701.31          | 38,601.77          | 26.7               | 579,713.69                       | 632,415.00       | 594,039.27                       | 6.0                |
| LAW ENFORCEMENT               | 402,397.97         | 360,385.67         | 10.4               | 4,426,376.03                     | 4,828,774.00     | 4,276,944.02                     | 11.4               |
| FIRE PROTECTION               | 157,210.37         | 90,608.69          | 42.3               | 1,729,312.63                     | 1,886,523.00     | 1,538,510.03                     | 18.4               |
| EMERGENCY GOVERNMENT          | 1,416.85           | 583.54             | 58.8               | 15,585.15                        | 17,002.00        | 14,293.22                        | 15.9               |
| INSPECTION                    | 25,702.07          | 17,029.59          | 33.7               | 282,721.93                       | 308,424.00       | 212,654.78                       | 31.0               |
| DPW ADMIN & ENGINEERING       | 19,538.79          | 12,239.63          | 37.3               | 214,926.21                       | 234,465.00       | 198,465.97                       | 15.3               |
| HIGHWAY DEPARTMENT            | 275,360.11         | 202,353.89         | 26.5               | 3,028,959.89                     | 3,304,320.00     | 2,342,554.74                     | 29.1               |
| SOLID WASTE RECYCLING         | 34,229.87          | 38,523.30          | (12.5)             | 376,528.13                       | 410,758.00       | 360,862.78                       | 12.1               |
| LIBRARY                       | 74,607.46          | 50,415.07          | 32.4               | 820,681.54                       | 895,289.00       | 744,506.60                       | 16.8               |
| RECREATION                    | 104,174.99         | 74,197.02          | 28.7               | 1,145,924.01                     | 1,250,099.00     | 1,193,247.23                     | 4.5                |
| PARKS                         | 44,547.63          | 21,880.66          | 50.8               | 490,023.37                       | 534,571.00       | 417,623.52                       | 21.8               |
| SENIOR CENTER                 | 10,445.37          | 8,829.29           | 15.4               | 114,898.63                       | 125,344.00       | 109,981.37                       | 12.2               |
| PLANNING & ZONING             | 19,831.23          | 12,766.17          | 35.6               | 218,142.77                       | 237,974.00       | 138,380.72                       | 41.8               |
| MUNICIPAL DEVELOPMENT         | 18,323.67          | 2,705.16           | 85.2               | 201,560.33                       | 219,884.00       | 39,583.59                        | 81.9               |
| OTHER FINANCING USES          | 0.00               | 0.00               | 0.0                | 0.00                             | 0.00             | 50,000.00                        | 100.0              |
| TOTAL EXPENSES                | 1,342,141.60       | 1,053,879.56       | 21.4               | 14,763,544.40                    | 16,105,686.00    | 13,212,216.39                    | 17.9               |
| TOTAL FUND REVENUES           | 1,319,400.71       | 1,853,561.67       | 40.4               | 14,513,404.29                    | 15,832,805.00    | 15,181,112.96                    | (4.1)              |
| TOTAL FUND EXPENSES           | 1,342,141.60       | 1,053,879.56       | 21.4               | 14,763,544.40                    | 16,105,686.00    | 13,212,216.39                    | 17.9               |
| SURPLUS (DEFICIT)             | (22,740.89)        | 799,682.11         | (3616.4)           | (250,140.11)                     | (272,881.00)     | 1,968,896.57                     | (821.5)            |

FOR FUND: SEWER UTILITY  
FOR 11 PERIODS ENDING NOVEMBER 30, 2018

| DEPARTMENT DESCRIPTION      | NOVEMBER<br>BUDGET | NOVEMBER<br>ACTUAL | %<br>VARI-<br>ANCE | FISCAL<br>YEAR-TO-DATE<br>BUDGET | ANNUAL<br>BUDGET | FISCAL<br>YEAR-TO-DATE<br>ACTUAL | %<br>VARI-<br>ANCE |
|-----------------------------|--------------------|--------------------|--------------------|----------------------------------|------------------|----------------------------------|--------------------|
| REVENUES                    |                    |                    |                    |                                  |                  |                                  |                    |
| PUBLIC CHARGES FOR SERVICES | 578,626.29         | (212,052.00)       | (136.6)            | 6,364,888.71                     | 6,943,515.00     | 4,846,444.87                     | (30.2)             |
| MISCELLANEOUS REVENUES      | 3,791.67           | 16,434.95          | 333.4              | 41,708.33                        | 45,500.00        | 109,159.77                       | 139.9              |
| TOTAL REVENUES              | 582,417.96         | (195,617.05)       | (133.5)            | 6,406,597.04                     | 6,989,015.00     | 4,955,604.64                     | (29.0)             |
| EXPENSES                    |                    |                    |                    |                                  |                  |                                  |                    |
| OPERATION                   | 424,343.18         | 426,218.00         | (0.4)              | 4,667,774.82                     | 5,092,118.00     | 4,426,298.29                     | 13.0               |
| MAINTENANCE                 | 25,759.21          | 17,598.00          | 31.6               | 283,350.79                       | 309,110.00       | 203,332.32                       | 34.2               |
| CUSTOMER ACCOUNTING         | 4,295.44           | 2,165.20           | 49.5               | 47,249.56                        | 51,545.00        | 35,546.31                        | 31.0               |
| ADMIN & GENERAL             | 39,162.29          | 26,028.36          | 33.5               | 430,784.71                       | 469,947.00       | 355,779.87                       | 24.2               |
| OTHER OPERATING EXPENSES    | 52,500.00          | 54,103.67          | (3.0)              | 577,500.00                       | 630,000.00       | 595,140.36                       | 5.5                |
| TRANSFERS                   | 0.00               | 0.00               | 0.0                | 0.00                             | 0.00             | 0.00                             | 0.0                |
| TOTAL EXPENSES              | 546,060.12         | 526,113.23         | 3.6                | 6,006,659.88                     | 6,552,720.00     | 5,616,097.15                     | 14.2               |
| TOTAL FUND REVENUES         | 582,417.96         | (195,617.05)       | (133.5)            | 6,406,597.04                     | 6,989,015.00     | 4,955,604.64                     | (29.0)             |
| TOTAL FUND EXPENSES         | 546,060.12         | 526,113.23         | 3.6                | 6,006,659.88                     | 6,552,720.00     | 5,616,097.15                     | 14.2               |
| SURPLUS (DEFICIT)           | 36,357.84          | (721,730.28)       | (2085.0)           | 399,937.16                       | 436,295.00       | (660,492.51)                     | (251.3)            |

FOR FUND: WATER UTILITY  
FOR 11 PERIODS ENDING NOVEMBER 30, 2018

| DEPARTMENT DESCRIPTION        | NOVEMBER<br>BUDGET | NOVEMBER<br>ACTUAL | %<br>VARI-<br>ANCE | FISCAL<br>YEAR-TO-DATE<br>BUDGET | ANNUAL<br>BUDGET | FISCAL<br>YEAR-TO-DATE<br>ACTUAL | %<br>VARI-<br>ANCE |
|-------------------------------|--------------------|--------------------|--------------------|----------------------------------|------------------|----------------------------------|--------------------|
| REVENUES                      |                    |                    |                    |                                  |                  |                                  |                    |
| LICENSE, PERMITS & FEES       | 2,083.34           | 0.00               | 100.0              | 22,916.66                        | 25,000.00        | 61,484.80                        | 145.9              |
| PUBLIC CHARGES FOR SERVICES   | 183,794.12         | (68,869.56)        | (137.4)            | 2,021,734.88                     | 2,205,529.00     | 1,706,993.95                     | (22.6)             |
| MISCELLANEOUS REVENUES        | 6,508.34           | 10,837.69          | 66.5               | 71,591.66                        | 78,100.00        | 92,518.57                        | 18.4               |
| TOTAL REVENUES                | 192,385.80         | (58,031.87)        | (130.1)            | 2,116,243.20                     | 2,308,629.00     | 1,860,997.32                     | (19.3)             |
| EXPENSES                      |                    |                    |                    |                                  |                  |                                  |                    |
| OTHER FINANCING USES          | 0.00               | 0.00               | 0.0                | 0.00                             | 0.00             | 0.00                             | 0.0                |
| SOURCE OF SUPPLY-OPERATION    | 4,918.92           | 5,741.07           | (16.7)             | 54,108.08                        | 59,027.00        | 52,574.76                        | 10.9               |
| SOURCE OF SUPPLY - MAINTENANC | 9,679.94           | 5,649.27           | 41.6               | 106,479.06                       | 116,159.00       | 75,961.15                        | 34.6               |
| PUMPING-OPERATION             | 25,415.77          | 26,894.94          | (5.8)              | 279,573.23                       | 304,989.00       | 256,034.42                       | 16.0               |
| PUMPING-MAINTENANCE           | 17,750.02          | 126,699.65         | (613.8)            | 195,249.98                       | 213,000.00       | 211,526.42                       | 0.6                |
| WATER TREATMENT-OPERATION     | 5,750.01           | 1,704.56           | 70.3               | 63,249.99                        | 69,000.00        | 39,912.80                        | 42.1               |
| WATER TREATMENT-MAINTENANCE   | 3,543.19           | 2,521.67           | 28.8               | 38,974.81                        | 42,518.00        | 40,546.49                        | 4.6                |
| TRANSMISSION & DISTR-OPERATIO | 11,068.62          | 8,966.66           | 18.9               | 121,754.38                       | 132,823.00       | 83,063.49                        | 37.4               |
| TRANS & DISTRIB-MAINTENANCE   | 19,760.13          | 34,206.97          | (73.1)             | 217,360.87                       | 237,121.00       | 194,113.76                       | 18.1               |
| CUSTOMER ACCOUNTS EXPENSE     | 17,950.62          | 13,047.38          | 27.3               | 197,456.38                       | 215,407.00       | 180,063.55                       | 16.4               |
| ADM & GENERAL EXP - OPERATION | 24,220.45          | 19,110.64          | 21.0               | 266,424.55                       | 290,645.00       | 256,376.16                       | 11.7               |
| OTHER OPERATING EXPENSES      | 116,218.35         | 137,175.51         | (18.0)             | 1,278,401.65                     | 1,394,620.00     | 1,338,640.96                     | 4.0                |
| TOTAL EXPENSES                | 256,276.02         | 381,718.32         | (48.9)             | 2,819,032.98                     | 3,075,309.00     | 2,728,813.96                     | 11.2               |
| TOTAL FUND REVENUES           | 192,385.80         | (58,031.87)        | (130.1)            | 2,116,243.20                     | 2,308,629.00     | 1,860,997.32                     | (19.3)             |
| TOTAL FUND EXPENSES           | 256,276.02         | 381,718.32         | (48.9)             | 2,819,032.98                     | 3,075,309.00     | 2,728,813.96                     | 11.2               |
| SURPLUS (DEFICIT)             | (63,890.22)        | (439,750.19)       | 588.2              | (702,789.78)                     | (766,680.00)     | (867,816.64)                     | 13.1               |

Germantown Health Plan Actual 2018

|                                       |                |              |              |              |              |              |              |              |              |              |              |              |              |      |
|---------------------------------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------|
| 2017 Ending balance                   | \$1,482,037.27 |              |              |              |              |              |              |              |              |              |              |              |              |      |
|                                       | January        | February     | March        | April        | May          | June         | July         | August       | September    | October      | November     | December     | Totals       |      |
| Health Plan Premium Contribution*     | 111,993.19     | 112,541.54   | 111,444.84   | 112,541.54   | 111,444.84   | 113,317.18   | 112,768.83   | 112,768.83   | 112,768.83   | 112,768.83   | 112,810.19   |              | 1,237,168.64 |      |
| Employee Contributions                | 14,695.62      | 14,920.54    | 14,818.18    | 15,274.21    | 15,167.36    | 15,338.72    | 15,338.72    | 15,403.23    | 14,325.14    | 15,242.82    | 15,484.30    |              | 166,008.84   |      |
| Interest                              |                |              |              |              |              |              |              |              |              |              | 8,525.44     |              | 8,525.44     |      |
| SubTotal Revenue                      | 126,688.81     | 127,462.08   | 126,263.02   | 127,815.75   | 126,612.20   | 128,655.90   | 128,107.55   | 128,172.06   | 127,093.97   | 128,011.65   | 136,819.93   | 0.00         | 1,411,702.92 |      |
| Administrative Expense + Stop Loss**  | 31,941.66      | 30,588.40    | 32,600.84    | 30,804.94    | 31,998.78    | 31,001.32    | 33,225.28    | 31,994.44    | 32,407.48    | 31,234.16    | 32,207.60    |              | 350,004.90   |      |
| HSA Contributions                     | 18,958.34      | 416.68       |              | 20,625.01    |              | 208.33       | 20,625.00    | 208.34       | 104.17       | 21,250.00    |              |              | 82,395.87    |      |
| Health Payment Sys AFI Fee            | 468.72         | 2,669.73     | 1,627.09     | 2,175.10     | 1,428.21     | 6,171.23     | 4,130.46     | 1,565.58     | 1,752.37     | 2,531.22     | 2,207.62     |              | 26,727.33    |      |
| Health Claims & RX Paid ***           | 26,967.61      | 146,345.96   | 61,509.39    | 95,296.91    | 72,414.50    | 81,346.57    | 199,811.54   | 18,460.28    | 119,047.25   | 99,007.28    | 88,800.67    |              | 1,009,007.96 |      |
| Sub Total Health Plan Expense         | 78,336.33      | 180,020.77   | 95,737.32    | 148,901.96   | 105,841.49   | 118,727.45   | 257,792.28   | 52,228.64    | 153,311.27   | 154,022.66   | 123,215.89   | 0.00         | 1,468,136.06 |      |
| Revenues less Expense (Current Month) | 48,352.48      | (52,558.69)  | 30,525.70    | (21,086.21)  | 20,770.71    | 9,928.45     | (129,684.73) | 75,943.42    | (26,217.30)  | (26,011.01)  | 13,604.04    | 0.00         | (56,433.14)  |      |
| Running Total (2015 + Current Year)   | 1,530,389.75   | 1,477,831.06 | 1,508,356.76 | 1,487,270.55 | 1,508,041.26 | 1,517,969.71 | 1,388,284.98 | 1,464,228.40 | 1,438,011.10 | 1,412,000.09 | 1,425,604.13 | 1,425,604.13 | 1,425,604.13 |      |
| Pending Stop Loss Reimbursement       |                |              |              |              |              |              |              |              |              |              |              |              | 1,425,604.13 |      |
|                                       |                |              |              |              |              |              |              |              |              |              |              |              |              |      |
| 2017 Claims Paid 2018 (Run-in)        | 161,932.00     |              |              |              |              |              |              |              |              |              |              |              | 0.00         |      |
|                                       |                |              |              |              |              |              |              |              |              |              |              |              |              | 0.00 |

\*Health plan premiums include department contributions plus Cobra and retiree payments  
\*\*Administrative expense includes Stop Loss Premium  
\*\*\*Reimbursements from Stop Loss Carrier included in Health Claims

|                         |            |    |
|-------------------------|------------|----|
| Stop Loss Reimbursement |            |    |
| 2018 to date            | 733,888.73 | 10 |
| 2017                    | 184,796.60 | 5  |
| 2016                    | 197,259.25 | 4  |
| 2015                    | 253,683.41 | 8  |
| 2014                    | 61,725.94  | 6  |
| 2013                    | 322,332.96 | 8  |
| 2012                    | 569,399.36 | 5  |
| 2011                    | 493,715.08 | 6  |
| 2010                    | 393,817.50 | 8  |
| 2009                    | 114,486.16 | 3  |
| 2008                    | 154,024.89 | 5  |
| 2007                    | 37,900.83  |    |
| 2006                    | 51,938.00  |    |
| 2005                    | 94,605.00  |    |

Germantown Dental Plan Actual 2018

|                                            |             |           |            |           |           |           |           |           |            |           |                    |           |                     |
|--------------------------------------------|-------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|------------|-----------|--------------------|-----------|---------------------|
| 2017 Ending balance                        | \$52,040.07 |           |            |           |           |           |           |           |            |           |                    |           |                     |
|                                            | January     | February  | March      | April     | May       | June      | July      | August    | September  | October   | November           | December  | Totals              |
| Dental Plan Premium Contribution* Interest | 8,170.53    | 8,170.53  | 8,070.31   | 8,270.75  | 8,070.31  | 8,111.87  | 8,111.87  | 8,111.87  | 8,111.87   | 8,111.87  | 8,070.31<br>193.67 |           | 89,382.09<br>193.67 |
| SubTotal Revenue                           | 8,170.53    | 8,170.53  | 8,070.31   | 8,270.75  | 8,070.31  | 8,111.87  | 8,111.87  | 8,111.87  | 8,111.87   | 8,111.87  | 8,263.98           | 0.00      | 89,575.76           |
| Administrative Expense                     | 531.10      | 536.75    | 548.05     | 553.70    | 553.70    | 565.00    | 565.00    | 570.65    | 576.30     | 576.30    | 576.30             |           | 6,152.85            |
| Claims Paid                                | 4,157.70    | 6,566.96  | 8,739.76   | 5,017.72  | 7,097.67  | 6,913.94  | 4,922.65  | 7,984.52  | 9,665.35   | 6,306.07  | 4,606.17           |           | 71,978.51           |
| Sub Total Health Plan Expense              | 4,688.80    | 7,103.71  | 9,287.81   | 5,571.42  | 7,651.37  | 7,478.94  | 5,487.65  | 8,555.17  | 10,241.65  | 6,882.37  | 5,182.47           | 0.00      | 78,131.36           |
| Revenues less Expense (current month)      | 3,481.73    | 1,066.82  | (1,217.50) | 2,699.33  | 418.94    | 632.93    | 2,624.22  | (443.30)  | (2,129.78) | 1,229.50  | 3,081.51           | 0.00      | 11,444.40           |
| Running Total (2016 + current year)        | 55,521.80   | 56,588.62 | 55,371.12  | 58,070.45 | 58,489.39 | 59,122.32 | 61,746.54 | 61,303.24 | 59,173.46  | 60,402.96 | 63,484.47          | 63,484.47 | 63,484.47           |
|                                            |             |           |            |           |           |           |           |           |            |           |                    |           |                     |
| 2017 Claims Paid 2018 (Run in)             | 3,883.30    |           |            |           |           |           |           |           |            |           |                    |           |                     |

**TIF 6 Summary**

Through December 10, 2018

To Date Revenue Less Expense

|          |                                        |                     |              |            |
|----------|----------------------------------------|---------------------|--------------|------------|
| Oct 2014 | <b>G.O. Community Development Bond</b> | <b>5,574,758.90</b> |              |            |
|          | Projects                               | (5,112,977.65)      | 5,250,007.88 | 137,030.23 |
|          | Capitalized Interest                   | (461,781.25)        | 461,781.25   |            |
|          | Total                                  | 0.00                | 5,711,789.13 |            |

**Project Costs**

|      |              |
|------|--------------|
| 2014 | 373,018.37   |
| 2015 | 87,980.17    |
| 2016 | 4,405,215.10 |
| 2017 | 293,907.13   |
| 2018 | 261,518.62   |

**Capitalized Interest Paid**

|            |
|------------|
| 169,319.79 |
| 184,712.50 |
| 107,748.96 |

**Cash on Hand**

|          |
|----------|
| 4,533.86 |
|----------|

**Total Expense 5,421,639.40**
**Increment**

|      |          |
|------|----------|
| 2016 | 1,168.00 |
| 2017 | 857.35   |
| 2018 | 3,501.74 |

**Total 5,527.09**
**Interest Earned**

|      |           |
|------|-----------|
| 2014 | 1,122.83  |
| 2015 | 12,023.16 |
| 2016 | 15,627.07 |
| 2017 | 2,873.93  |
| 2018 | 707.84    |

**Total 31,646.99**
**Crushed Stone**

|      |            |
|------|------------|
| 2016 | 9,009.00   |
| 2017 | 110,948.44 |

**Developer Fee**

|      |           |
|------|-----------|
| 2018 | 14,500.00 |
|------|-----------|

**Transfer in**

|           |           |
|-----------|-----------|
| 8/10/2018 | 50,000.00 |
|-----------|-----------|

**MLG Escrow Deposit**

|           |           |
|-----------|-----------|
| 8/31/2018 | 92,356.25 |
|-----------|-----------|

**Debt Schedule**

| Year         | Principal<br>1-Mar  | Interest<br>Rate | Interest<br>1-Mar   | Interest<br>1-Sep   | Total               |
|--------------|---------------------|------------------|---------------------|---------------------|---------------------|
|              |                     |                  |                     |                     | 0.00                |
| 2015         |                     |                  | 76,963.54           | 92,356.25           | 169,319.79          |
| 2016         |                     |                  | 92,356.25           | 92,356.25           | 184,712.50          |
| 2017         |                     |                  | 92,356.25           | 92,356.25           | 184,712.50          |
| 2018         |                     |                  | 92,356.25           | 92,356.25           | 184,712.50          |
| 2019         |                     |                  | 92,356.25           | 92,356.25           | 184,712.50          |
| 2020         | 150,000.00          | 3.00             | 92,356.25           | 90,106.25           | 332,462.50          |
| 2021         | 150,000.00          | 3.00             | 90,106.25           | 87,856.25           | 327,962.50          |
| 2022         | 280,000.00          | 3.00             | 87,856.25           | 83,656.25           | 451,512.50          |
| 2023         | 280,000.00          | 4.00             | 83,656.25           | 78,056.25           | 441,712.50          |
| 2024         | 330,000.00          | 4.00             | 78,056.25           | 71,456.25           | 479,512.50          |
| 2025         | 380,000.00          | 4.00             | 71,456.25           | 63,856.25           | 515,312.50          |
| 2026         | 380,000.00          | 4.00             | 63,856.25           | 56,256.25           | 500,112.50          |
| 2027         | 405,000.00          | 3.00             | 56,256.25           | 50,181.25           | 511,437.50          |
| 2028         | 415,000.00          | 3.00             | 50,181.25           | 43,956.25           | 509,137.50          |
| 2029         | 425,000.00          | 3.00             | 43,956.25           | 37,581.25           | 506,537.50          |
| 2030         | 435,000.00          | 3.25             | 37,581.25           | 30,512.50           | 503,093.75          |
| 2031         | 440,000.00          | 3.25             | 30,512.50           | 23,362.50           | 493,875.00          |
| 2032         | 440,000.00          | 3.50             | 23,362.50           | 15,662.50           | 479,025.00          |
| 2033         | 440,000.00          | 3.50             | 15,662.50           | 7,962.50            | 463,625.00          |
| 2034         | 455,000.00          | 3.50             | 7,962.50            |                     | 462,962.50          |
|              |                     |                  |                     |                     |                     |
| <b>Total</b> | <b>5,405,000.00</b> |                  | <b>1,279,207.29</b> | <b>1,202,243.75</b> | <b>7,886,451.04</b> |

Paid by Fund

107,748.96 76,963.54

92,356.25 Paid by Fund

92,356.25

 262,184.90 Reoffering Premium  
 (49,726.00) Underwriters Discount  
 (42,700.00) Issuance Costs

**5,574,758.90**
**Total Revenue 313,987.77**

w/o Transfer or

MLG 171,631.52

Total Revenue Less -137,030.23

Expense

Balance 4,533.86

General Fund

**MLG**

Current Balance 187,532.00

Distribution to pay 9/1/18 -92,356.25

**Subtotal 95,175.75**

| VILLAGE OF GERMANTOWN |                     |                   |                      |                         |                    |       |
|-----------------------|---------------------|-------------------|----------------------|-------------------------|--------------------|-------|
| IMPACT FEES 2018      |                     |                   |                      |                         |                    |       |
|                       | Police 21<br>Impact | Fire 22<br>Impact | Library 23<br>Impact | Park & Rec 24<br>Impact | Water 50<br>Impact | Total |

|                                        |                   |                  |                  |                   |                   |                   |
|----------------------------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|
| 2018 Beginning Balance                 | 104,730.81        | 71,539.46        | 52,436.81        | 235,542.07        | 257,607.32        | 721,856.47        |
| <b>Actual</b>                          |                   |                  |                  |                   |                   |                   |
| Revenues                               |                   |                  |                  |                   |                   |                   |
| Through November                       | 26,974.88         | 51,851.98        | 15,736.00        | 41,216.00         | 61,484.80         | 197,263.66        |
| Year to date Interest                  | 1,116.81          | 695.04           | 309.03           | 2,382.26          | 2,739.18          | 7,242.32          |
| <b>TOTAL 2018 COLLECTIONS</b>          | <b>28,091.69</b>  | <b>52,547.02</b> | <b>16,045.03</b> | <b>43,598.26</b>  | <b>64,223.98</b>  | <b>204,505.98</b> |
| CURRENT YEAR TO DATE BALANCE           | 132,822.50        | 124,086.48       | 68,481.84        | 279,140.33        | 321,831.30        | 926,362.45        |
| Less 2018 Transfers                    |                   | (30,000.00)      | (30,000.00)      | 0.00              | (52,081.67)       | (112,081.67)      |
| <b>Current Balance after Transfers</b> | <b>132,822.50</b> | <b>94,086.48</b> | <b>38,481.84</b> | <b>279,140.33</b> | <b>269,749.63</b> | <b>814,280.78</b> |
| 2019 Pending Transfers                 | (12,000.00)       | (30,000.00)      | (20,000.00)      |                   | (52,068.03)       | (114,068.03)      |

Year to Date Collections Sewer Connection Fee: 186,098.00

|                         | POLICE          | FIRE             | LIBRARY  | RECREATION | WATER    | SEWER<br>CONNECTION |
|-------------------------|-----------------|------------------|----------|------------|----------|---------------------|
| 2018 Impact Fee Amounts | \$148.00        | \$171.00         | \$281.00 | \$736.00   | \$832.00 |                     |
|                         | \$0.2809/\$1000 | \$0.63549/\$1000 |          |            |          | \$4,060.00          |
|                         | Blding Cost     | Blding Cost      |          |            |          |                     |

|                                          |                  |                  |                  |                  |                  |                   |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Rick Green 111-977                       | 148.00           | 171.00           | 281.00           | 736.00           |                  |                   |
| JB/Saxony Bldg 5 224-992 35 units        | 5,180.00         | 5,985.00         | 9,835.00         | 25,760.00        | 29,120.00        | paid 2017         |
| MacArthur School CD Smith                | 1,095.23         | 2,477.78         |                  |                  | 832.00           | 3,932.00 *        |
| County Line School CD Smith              | 1,344.39         | 3,041.46         |                  |                  | 832.00           | 3,932.00 *        |
| Discount Ramps                           | 1,825.85         | 4,130.69         |                  |                  | 4,368.00         | 21,315.00         |
| CD Smith/Kennedy Middle                  | 1,129.22         | 2,554.67         |                  |                  | 832.00           | 4,060.00          |
| Brookside Lot 34, 35, 36, 60, 52, 53, 65 | 1,036.00         | 1,197.00         | 1,967.00         | 5,152.00         |                  | 28,420.00         |
| Rainbow Child Care                       | 337.08           | 762.59           |                  |                  | 4,268.16         | 20,827.80         |
| Bielinski Homes 251-451                  | 148.00           | 171.00           | 281.00           | 736.00           | 832.00           | 4,060.00          |
| Saxony (8)                               | 1,184.00         | 1,368.00         | 2,248.00         | 5,888.00         | 6,656.00         | 32,480.00         |
| Saxony Club                              | 103.93           | 235.13           |                  |                  | 832.00           | 4,060.00          |
| Metro Cigars 321-974                     | 168.54           | 381.29           |                  |                  | 832.00           | 4,060.00          |
| Bielinski Homes 251-450, 251-449, 251-4  | 444.00           | 513.00           | 843.00           | 2,208.00         | 2,496.00         | 12,180.00         |
| J.W. Speaker                             | 1,755.63         | 3,971.81         |                  |                  | 4,559.36         | 22,248.80         |
| Riley/Briggs 074-xxx                     | 8,707.90         | 19,700.19        |                  |                  | 1,697.28         | 8,282.40          |
| Zoromski 341-                            | 148.00           | 171.00           | 281.00           | 736.00           | 832.00           | 4,060.00          |
| Ryan Comp 321-972                        | 2,219.11         | 5,020.37         |                  |                  | 2,496.00         | 12,180.00         |
|                                          |                  |                  |                  |                  |                  |                   |
|                                          |                  |                  |                  |                  |                  |                   |
|                                          |                  |                  |                  |                  |                  |                   |
|                                          |                  |                  |                  |                  |                  |                   |
| <b>TOTAL COLLECTED</b>                   | <b>26,974.88</b> | <b>51,851.98</b> | <b>15,736.00</b> | <b>41,216.00</b> | <b>61,484.80</b> | <b>186,098.00</b> |

Expenditure Date                      current                      current                      current                      current                      current \*\*\*                      No spend-down limit

\*\*\* Use for Well #11 Costs & Debt Service

Sewer Connection Fee change - increase 3.25 % yearly -  
Water Impact Fee change effective 1/2/08

\* Plans inhouse 2017

|                              |                     |
|------------------------------|---------------------|
| Sewer Connection Fee History |                     |
| 2017                         | 894,061.80          |
| 2016                         | 70,486.08           |
| 2015                         | 206,351.35          |
| 2014                         | 312,544.81          |
| 2013                         | 92,070.60           |
| 2012                         | 136,996.86          |
| 2011                         | 41,219.38           |
| 2010                         | 17,872.81           |
| 2009                         | 35,774.10           |
| 2008                         | 129,254.67          |
| 2007                         | 378,319.14          |
| 2006                         | 105,826.50          |
| 2005                         | 199,238.12          |
|                              | <b>2,620,016.22</b> |

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VILLAGE OF GERMAN TOWN  
DISTRIBUTION JOURNAL # AP-112518

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JOURNAL DATE: 11/25/18

ACCOUNTING PERIOD: 11

| ITEM         | ACCOUNT #       | ACCOUNT DESCRIPTION          | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| -----        |                 |                              |        |                 |                              |           |            |
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 01           | 10-100-130-5220 | ACCOUNTS RECEIVABLE-AMBULANC | 92857  | 11122018        | HIGHMARK BCBS REFUND         | 69.75     |            |
| 02           | 10-100-160-2200 | COPIER EXPENSES IN SUSPENSE  | 03559  | 966111          | COMPLETE OFFICE SUPPLIES     | 123.60    |            |
| 03           | 10-200-240-3300 | DOG LICENSES DUE COUNTY      | 23050  | 11122018        | WASH CTY TREAS SETTLE 2018 D | 123.50    |            |
| 04           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 19099  | 272472          | DAVID R SCHORNACK REC REFUND | 56.00     |            |
| 05           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92859  | 272466          | D JAKUBOWSKI REC REFUND      | 28.00     |            |
| 06           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92860  | 272469          | B OPALA REC REFUND           | 28.00     |            |
| 07           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92861  | 272470          | C POYTINGER REC REFUND       | 28.00     |            |
| 08           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92862  | 272471          | M RUSNAK REC REFUND          | 28.00     |            |
| 09           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92863  | 272473          | S STANG REC REFUND           | 28.00     |            |
| 10           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92864  | 272474          | B VERBLE REC REFUND          | 28.00     |            |
| 11           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92865  | 272570          | C ARNDT REC REFUND           | 42.00     |            |
| 12           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 96722  | 272468          | P NAULT REC REFUND           | 28.00     |            |
| 13           | 10-410-411-1400 | MOBILE HOME TAXES            | 07197  | 11162018        | GTOWN JT SCHL MOBILE HOME OC | 6,380.75  |            |
| 14           | 10-440-441-2300 | PET LICENSE                  | 14100  | 500447          | NATIONAL BAND & TAG CAT LICE | 61.29     |            |
| 15           | 10-440-449-4110 | ZONING FEES                  | 92858  | 11082018        | VERIDIAN HOMES RFND OVRPYMNT | 1,010.00  |            |
| 16           | 10-440-449-9100 | LICENSE PUBLICATION FEES     | 10507  | 700202-10-18    | JOURNAL SENTINEL ACCT 700202 | 29.16     |            |
| 17           | 10-460-462-2220 | AMBULANCE FEES               | 20329  | 4577            | 3 RIVERS BILLING EMS JULY    | 2,353.20  |            |
| 18           | 10-460-462-2220 | AMBULANCE FEES               | 20329  | 4677            | 3 RIVERS BILLING EMS OCT     | 3,190.24  |            |
| 19           | 10-460-462-2260 | SURVIVE ALIVE HOUSE EDUCATIO | 19912  | 11092018        | SURVIVE ALV HSE PROGRAM      | 70.00     |            |
| 20           | 10-511-530-3210 | LEGISLATIVE MONTHLY EXPENSE  | 26019  | 11132018        | A ZABEL MONTHLY EXPENSE NOV  | 80.00     |            |
| 21           | 10-511-530-4100 | LEGAL SERVICES               | 22710  | 11579           | VON BRIESEN LEGAL SVCS       | 1,419.50  |            |
| 22           | 10-511-530-4100 | LEGAL SERVICES               | 23263  | 152             | WESOLOWSKI GENERAL LEGAL     | 4,524.00  |            |
| 23           | 10-512-530-6110 | WELLNESS - EMPLOYEE REIMBURS | 25037  | OCT180812       | YMCA OF GREATER WAUK WELLNES | 17.00     |            |
| 24           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 08364  | 651548          | HENRICKSEN INTERWORKS EQT    | 195.75    |            |
| 25           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 10507  | 700202-10-18    | JOURNAL SENTINEL ACCT 700202 | 166.24    |            |
| 26           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 21480  | 0274366355      | U.S.CELLULAR ACCT 851873589  | 90.00     |            |
| 27           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 92786  | 8125868357      | SHRED-IT USA                 | 73.78     |            |
| 28           | 10-513-530-3200 | OFFICE SUPPLIES              | 07615  | 182996          | GRAPHIC EDGE CARDS BRAUNSCHW | 52.00     |            |
| 29           | 10-513-530-7800 | TRAVEL                       | 19330  | 11092018        | IN SCHNEIDER TRAVEL          | 143.34    |            |
| 30           | 10-514-530-3100 | GENERAL SUPPLIES & EXPENSES  | 10507  | 700202-10-18    | JOURNAL SENTINEL ACCT 700202 | 245.76    |            |
| 31           | 10-518-530-3200 | OFFICE SUPPLIES              | 03559  | 966111          | COMPLETE OFFICE SUPPLIES     | 11.17     |            |
| 32           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11132018        | WE ENERGIES 1447-646-032 ELE | 522.26    |            |
| 33           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11132018        | WE ENERGIES 1447-646-032 GAS | 356.41    |            |
| 34           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11132018        | WE ENERGIES 3803-261-380 GAS | 742.04    |            |
| 35           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11132018        | WE ENERGIES 5861-515-714 ELE | 322.52    |            |
| 36           | 10-518-530-7200 | TELEPHONE                    | 01791  | 11062018        | AT&T INV 860399923-8         | 105.96    |            |
| 37           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 03121  | 354217-00       | CARLIN SALES ICE MELTER      | 880.99    |            |
| 38           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 20355  | 715401701110418 | TIME WARNER ACCT 715401701   | 100.34    |            |

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VILLAGE OF GERMANTOWN  
DISTRIBUTION JOURNAL # AP-112518

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JOURNAL DATE: 11/25/18

ACCOUNTING PERIOD: 11

| ITEM         | ACCOUNT #       | ACCOUNT DESCRIPTION          | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 39           | 10-519-530-4400 | CONTRACTED SERVICES - CLEANI | 03424  | 92151           | CLEAN POWER CLEANING SVC NOV | 8,817.82  |            |
| 40           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 13207  | 51686           | MENARDS ACCT 31730252        | 33.32     |            |
| 41           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 13207  | 51687           | MENARDS ACCT 31730252        | 23.84     |            |
| 42           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 13207  | 51749           | MENARDS ACCT 31730252        | 24.24     |            |
| 43           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 13207  | 51761           | MENARDS ACCT 31730252        | 12.96     |            |
| 44           | 10-521-530-3200 | OFFICE SUPPLIES              | 17355  | 2454987         | QUILL CORP SUPPLIES          | 119.85    |            |
| 45           | 10-521-530-3200 | OFFICE SUPPLIES              | 17355  | 2600598         | QUILL CORP SUPPLIES          | 391.88    |            |
| 46           | 10-521-530-3810 | UNIFORM ALLOWANCE            | 12047  | 277918          | LARK UNIFORM OUTFITTERS P.D. | 233.80    |            |
| 47           | 10-521-530-3810 | UNIFORM ALLOWANCE            | 19822  | I1337935        | STREICHER'S HOLSTER/HOLDERS  | 155.52    |            |
| 48           | 10-521-530-3840 | CRIME PREVENTION             | 01413  | SI-360546       | ALPHACARD SYSTEMS P.D.       | 212.56    |            |
| 49           | 10-521-530-3850 | INVESTIGATIVE SUPPLIES       | 12326  | 1407764-2018103 | LEXISNEXIS RISK ACCT 1407764 | 117.50    |            |
| 50           | 10-521-530-4120 | LEGAL FEES-COURT             | 23263  | 155             | WESOLOWSKI GTWN COURT        | 6,408.00  |            |
| 51           | 10-521-530-4130 | OTHER COURT COSTS            | 03529  | 450001735700    | COMMUNITY MEM HOSP 18-18518  | 33.00     |            |
| 52           | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 03106  | 146053          | CAR WASH PARTNERS OCTOBER    | 125.00    |            |
| 53           | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   |           | 4.09       |
| 54           | 10-521-530-7300 | INSURANCE & BONDS            | 12082  | 11022018        | LAW HEALTH INS VEBE NOVEMBE  | 230.00    |            |
| 55           | 10-522-530-3100 | GENERAL SUPPLIES & EXPENSES  | 03760  | 502X03239805    | CULLIGAN ACCT 502-20050233-9 | 58.10     |            |
| 56           | 10-522-530-3100 | GENERAL SUPPLIES & EXPENSES  | 12461  | 11152018        | A LERCH TRAVEL               | 13.35     |            |
| 57           | 10-522-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 51514           | MENARDS ACCT 31730275        | 276.00    |            |
| 58           | 10-522-530-3820 | PROTECTIVE SUPPLIES & EXPENS | 16332  | SI-96159        | PIONEER PRODUCTS SUPPLIES F. | 212.84    |            |
| 59           | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES  | 01593  | 9957082778      | AIRGAS USA OXYGEN            | 320.90    |            |
| 60           | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES  | 03530  | 111318          | COMMUNITY MEM HOSP PHARMACY  | 323.15    |            |
| 61           | 10-522-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13207  | 51950           | MENARDS ACCT 31730275        | 6.86      |            |
| 62           | 10-522-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 17355  | 2409354         | QUILL CORP SUPPLIES          | 54.29     |            |
| 63           | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEAS | 02594  | 735149          | GORDIE BOUCHER FIRE TRK 176  | 522.16    |            |
| 64           | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEAS | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   |           | 93.19      |
| 65           | 10-522-530-7200 | TELEPHONE                    | 22346  | 9817508165      | VERIZON ACCT 486047526-00001 | 501.05    |            |
| 66           | 10-522-530-7210 | COMMUNICATIONS               | 20355  | 702686001110818 | TIME WARNER ACCT 702686001   | 299.00    |            |
| 67           | 10-522-530-7210 | COMMUNICATIONS               | 20355  | 714661701110618 | TIME WARNER ACCT 714661701   | 360.00    |            |
| 68           | 10-522-530-7910 | CONTRACTED SERVICES          | 18043  | 1118-864        | RW MGMNT GRP MGMNT COUNSEL   | 4,000.00  |            |
| 69           | 10-524-530-3100 | GENERAL SUPPLIES & EXPENSES  | 19135  | C011222         | SCHWAAB INC SI DATER PLANNIN | 72.75     |            |
| 70           | 10-541-530-3100 | GENERAL SUPPLIES & EXPENSES  | 19173  | 18508           | SCHULTZ-BERNSTEIN PC SUPP    | 633.73    |            |
| 71           | 10-541-530-5500 | VEHICLE REPAIR & MAINTENANCE | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   |           | 4.18       |
| 72           | 10-541-530-7400 | Software Support             | 19173  | 18508           | SCHULTZ-BERNSTEIN PC SUPP    | 329.72    |            |
| 73           | 10-542-530-3100 | GENERAL SUPPLIES & EXPENSES  | 20355  | 715401701110418 | TIME WARNER ACCT 715401701   | 100.34    |            |
| 74           | 10-542-530-3100 | GENERAL SUPPLIES & EXPENSES  | 23723  | 11132018        | WE ENERGIES 3857-873-363 ELE | 86.54     |            |
| 75           | 10-542-530-3200 | BEAUTIFICATION/OTHER SUPPLIE | 13207  | 51533           | MENARDS ACCT 31730252        | 59.97     |            |
| 76           | 10-542-530-3530 | SNOW & ICE-MATERIAL & SUPPLY | 13580  | 5401698884      | MORTON SALT 500 TON OF SALT  | 37,260.65 |            |

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|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| -----        |                 |                              |        |                 |                              |           |            |
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 77           | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   |           | 70.80      |
| 78           | 10-542-530-3610 | GARAGE & SALT SHED MAT/SUPPL | 23723  | 11132018        | WE ENERGIES 1060-857-482 ELE | 114.93    |            |
| 79           | 10-542-530-3610 | GARAGE & SALT SHED MAT/SUPPL | 23723  | 11132018        | WE ENERGIES 1060-857-482 GAS | 35.31     |            |
| 80           | 10-542-530-3610 | GARAGE & SALT SHED MAT/SUPPL | 23723  | 11132018        | WE ENERGIES 2296-678-336 ELE | 15.17     |            |
| 81           | 10-542-530-3700 | GAS & OIL                    | 23816  | 813682          | WOLF & SONS ACCT 9292-2      | 1,936.67  |            |
| 82           | 10-542-530-3700 | GAS & OIL                    | 23816  | 813771          | WOLF & SONS ACCT 9292-2      | 2,254.54  |            |
| 83           | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 03707  | 14309           | CORNWELL QUALITY TOOLS SCAN  | 5,499.99  |            |
| 84           | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 07253  | 610             | GTWN ACE HDWE SUPPLIES       | 1.79      |            |
| 85           | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13207  | 51676           | MENARDS ACCT 31730252        | 34.25     |            |
| 86           | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13249  | 262-250-472112/ | MANAGER PLUS SOFTWARE AGRMNT | 1,428.00  |            |
| 87           | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   | 324.68    |            |
| 88           | 10-542-530-7120 | STREET LIGHTING              | 06036  | WIMI645464      | FASTENAL CO STOCK            | 5.40      |            |
| 89           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11062018        | WE ENERGIES 3403-063-037 ELE | 69.96     |            |
| 90           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11062018        | WE ENERGIES 4089-987-346 ELE | 59.75     |            |
| 91           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11062018        | WE ENERGIES 5644-542-286 ELE | 88.01     |            |
| 92           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11062018        | WE ENERGIES 8877-064-543 ELE | 66.12     |            |
| 93           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11062018        | WE ENERGIES 9230-645-243 ELE | 54.71     |            |
| 94           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11092018        | WE ENERGIES 6495-591-561 ELE | 96.50     |            |
| 95           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11132018        | WE ENERGIES 1839-794-821 ELE | 56.03     |            |
| 96           | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11132018        | WE ENERGIES 3032-822-864 ELE | 95.02     |            |
| 97           | 10-551-530-5410 | EQUIPMENT MAINTENANCE-CTY SY | 07572  | IN12408654      | GORDON FLESCH LIBRARY 14D427 | 86.74     |            |
| 98           | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 03686  | 445952          | COMPUTER EXPL LEGO ROCKFIELD | 384.00    |            |
| 99           | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 03686  | 445953          | COMPUTER EXPL LEGO AMY BELLE | 448.00    |            |
| 100          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 03686  | 445954          | COMPUTER EXPL LEGO MACARTHUR | 512.00    |            |
| 101          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 03686  | 445955          | COMPUTER EXPL LEGO COUNTY LI | 704.00    |            |
| 102          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 04607  | 11152018        | H DORSEY INSTRUCTOR 11/13    | 67.20     |            |
| 103          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 04851  | 69848VV         | DUNNS COLOR T'S              | 1,209.00  |            |
| 104          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 05022  | 11162018        | RICHARD EBELING VB OFFL 11/1 | 63.75     |            |
| 105          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 07242  | 11122018        | G GERARD INSTR LEARN MAGIC   | 132.00    |            |
| 106          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 08467  | 11132018        | J HIGHT V.B. OFFICIAL 11/12  | 72.00     |            |
| 107          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 11212  | 127             | KETTLE MORaine FSC LESSONS   | 420.00    |            |
| 108          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 12114  | 11132018        | L LAUTERS POM PON PROGRAM    | 933.54    |            |
| 109          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 15626  | 11132018        | C ORGAN V/BALL OFFL 11/12    | 66.00     |            |
| 110          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 18620  | 11102018        | ROUNDY'S INC MI0339          | 89.82     |            |
| 111          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 20327  | 11132018        | J THOMPSON MUSIC FUN10/9-11/ | 359.45    |            |
| 112          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 95799  | 11132018        | N FRASER PIXIES/DUST & SPARK | 690.85    |            |
| 113          | 10-552-530-7200 | TELEPHONE                    | 21480  | 0276914359      | U.S.CELLULAR ACCT 211953645  | 113.18    |            |
| 114          | 10-552-530-7800 | TRAVEL                       | 08207  | 09272018        | P HEINEN TRAVEL              | 183.00    |            |

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|--------------------------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| GENERAL FUND                   |                 |                              |        |                 |                              |           |            |
| 115                            | 10-552-570-8200 | LAND IMPROVEMENTS            | 19664  | GW003           | SPOHN RANCH MATLS HAUPT STRA | 2,635.33  |            |
| 116                            | 10-553-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   |           | 8.59       |
| 117                            | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11062018        | WE ENERGIES 2066-279-232 ELE | 20.90     |            |
| 118                            | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11062018        | WE ENERGIES 7458-505-084 ELE | 20.90     |            |
| 119                            | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11132018        | WE ENERGIES 6615-518-320 ELE | 218.13    |            |
| 120                            | 10-554-530-3800 | SENIOR PROGRAM EXPENSE       | 06273  | 11092018        | M FIEGEL TABLE CLOTHS        | 23.23     |            |
| 121                            | 10-554-530-3800 | SENIOR PROGRAM EXPENSE       | 18620  | 11102018        | ROUNDY'S INC MI0339          | 61.97     |            |
| 122                            | 10-554-530-3800 | SENIOR PROGRAM EXPENSE       | 94966  | 11112018        | VLG GRAFTON CHOIR PERFORMANC | 50.00     |            |
| 123                            | 10-554-530-3800 | SENIOR PROGRAM EXPENSE       | 95832  | 11142018        | MEMORIES DINNER THEATR DEPOS | 80.00     |            |
| 124                            | 10-554-530-3810 | SENIOR TRIPS EXPENSE         | 06273  | 11092018        | M FIEGEL TICKETS FANTASY HSE | 150.00    |            |
| 125                            | 10-554-530-3810 | SENIOR TRIPS EXPENSE         | 06273  | 11092018        | M FIEGEL FUEL VAN RENTAL 11/ | 15.36     |            |
| 126                            | 10-554-530-3810 | SENIOR TRIPS EXPENSE         | 91992  | 11142018        | WEST BEND COLUMNS SCHOLARSHI | 300.00    |            |
| 127                            | 10-563-530-7600 | PUBLICATIONS & NOTICES       | 23051  | 201800000119    | WSH CTY REG DEEDS 1460315    | 30.00     |            |
| 128                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 1452-915-544 ELE | 287.12    |            |
| 129                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 1665-423-602 GAS | 75.02     |            |
| 130                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 1833-325-117 ELE | 74.74     |            |
| 131                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 1833-325-117 GAS | 159.41    |            |
| 132                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 1836-289-832 GAS | 78.11     |            |
| 133                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 5234-815-890 ELE | 50.57     |            |
| 134                            | 10-567-530-3950 | HISTORICAL SOCIETY           | 23723  | 11132018        | WE ENERGIES 7053-131-273 ELE | 19.25     |            |
| 135                            | 10-567-530-7950 | MUNICIPAL DEVELOP-HOTEL/MOTE | 07195  | 11082018        | GTWN HIST SOC OKTOBERFEST    | 1,729.00  |            |
| 136                            | 10-100-110-1001 | GENERAL CASH US BANK         |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 110,854.79 |
| RECREATION FACILITY FEES FUND  |                 |                              |        |                 |                              |           |            |
| 137                            | 16-567-530-3100 | FACILITY FEES EXP - VILLAGE  | 20355  | 706280901110818 | TIME WARNER ACCT 706280901   | 99.99     |            |
| 138                            | 16-100-150-1000 | DUE TO / DUE FROM GENERAL FU |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 99.99      |
| CAPITAL PROJECTS FUND          |                 |                              |        |                 |                              |           |            |
| 139                            | 40-522-570-8520 | VEHICLES                     | 16518  | 430074945       | POMP'S TIRE SVC LADDER TRK17 | 5,147.20  |            |
| 140                            | 40-552-570-8310 | LAND IMPROVEMENTS            | 01957  | 177638          | AYRES ASSOC FIREMENS PK BLDG | 2,325.00  |            |
| 141                            | 40-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 7,472.20   |
| T.I.F.#6 CAPITAL PROJECTS FUND |                 |                              |        |                 |                              |           |            |
| 142                            | 46-571-530-4100 | CONTRACTED SERVICES - LEGAL  | 23263  | 152             | WESOLOWSKI GENERAL LEGAL     | 24.00     |            |
| 143                            | 46-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 24.00      |

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| T.I.F. #7 CAPITAL PROJECT FUND |                 |                              |        |                 |                              |            |            |
| 144                            | 47-571-530-4100 | LEGAL EXPENSE                | 23263  | 152             | WESOLOWSKI GENERAL LEGAL     | 36.00      |            |
| 145                            | 47-571-530-4100 | LEGAL EXPENSE                | 23263  | 153             | WESOLOWSKI TID 7             | 732.00     |            |
| 146                            | 47-578-530-4500 | CONTRACTED SERV-CONSTRUCTION | 01171  | 11152018        | ADVANCE CONSTR PROJ 1804     | 220,637.50 |            |
| 147                            | 47-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 221,405.50 |
| T.I.F. #8 CAPITAL PROJECT FUND |                 |                              |        |                 |                              |            |            |
| 148                            | 48-571-530-4100 | CONTRACTED SERVICES - LEGAL  | 23263  | 152             | WESOLOWSKI GENERAL LEGAL     | 192.00     |            |
| 149                            | 48-571-530-4100 | CONTRACTED SERVICES - LEGAL  | 23263  | 154             | WESOLOWSKI TID 8             | 1,248.00   |            |
| 150                            | 48-578-530-4300 | CONTRACTED SERV - ENGINEERIN | 10507  | 700202-10-18    | JOURNAL SENTINEL ACCT 700202 | 185.25     |            |
| 151                            | 48-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 1,625.25   |
| WATER UTILITY                  |                 |                              |        |                 |                              |            |            |
| 152                            | 50-180-184-3911 | COMPUTER EQUIPMENT           | 19173  | 18506           | SCHULTZ-BERNSTEIN WTR DEPT E | 2,612.85   |            |
| 153                            | 50-711-530-6030 | OP SUPPLIES - MISC EXPENSE   | 20355  | 715401701110418 | TIME WARNER ACCT 715401701   | 100.34     |            |
| 154                            | 50-721-530-6220 | ELECTRICAL EXPENSE           | 23723  | 11062018        | WE ENERGIES 0213-446-452 ELE | 3,288.78   |            |
| 155                            | 50-721-530-6220 | ELECTRICAL EXPENSE           | 23723  | 11062018        | WE ENERGIES 0213-446-452 GAS | 39.28      |            |
| 156                            | 50-731-530-6400 | OP SUPPLIES SUP AND ENG      | 03760  | 502X03217702    | CULLIGAN ACCT 502-10183374-2 | 35.25      |            |
| 157                            | 50-731-530-6420 | OPERATION EXPENSE            | 14723  | 343419          | NORTHERN LAKE SVC BACTERIA   | 18.00      |            |
| 158                            | 50-731-530-6420 | OPERATION EXPENSE            | 14723  | 345021          | NORTHERN LAKE SVC ORGANICS   | 60.00      |            |
| 159                            | 50-731-530-6420 | OPERATION EXPENSE            | 14723  | 345570          | NORTHERN LAKE SVC BACTERIA   | 90.00      |            |
| 160                            | 50-731-530-6420 | OPERATION EXPENSE            | 23864  | 568858          | WI STATE LAB HYGIENE 6004858 | 25.00      |            |
| 161                            | 50-732-530-6510 | MAINT SUPPLIES STRUC & IMPR  | 09111  | INV074039       | INDELCO PLASTICS WELL #11    | 25.28      |            |
| 162                            | 50-732-530-6510 | MAINT SUPPLIES STRUC & IMPR  | 13573  | W36300-001      | MOTION & CONTROL ENT WELL #3 | 163.45     |            |
| 163                            | 50-732-530-6510 | MAINT SUPPLIES STRUC & IMPR  | 23454  | 55919           | WILLIAM/REID LTD WELL #3 PUM | 291.84     |            |
| 164                            | 50-732-530-6520 | MAINT OF WATER TREAT EQUIP   | 08021  | 315306489       | HACH CO MAINT KIT            | 235.89     |            |
| 165                            | 50-741-530-6630 | METER EXPENSE                | 12019  | 4359            | L-R METER TESTING & REPAIR   | 490.30     |            |
| 166                            | 50-741-530-6630 | METER EXPENSE                | 13244  | 28450           | METRON-FARNIER TEST METER    | 55.00      |            |
| 167                            | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS  | 13207  | 51835           | MENARDS ACCT 31730253        | 39.84      |            |
| 168                            | 50-742-530-6770 | MAINT SUPPLIES HYDRANTS      | 21391  | 720512          | USA BLUEBOOK 859536 SUPPLIES | 149.05     |            |
| 169                            | 50-751-530-9333 | MAINT SUPPLIES & EXP - TRANS | 14018  | 09282018        | FALLS AUTO PARTS ACCT 4040   |            | 18.29      |
| 170                            | 50-761-530-9220 | LEGISLATIVE EXPENSE          | 26019  | 11132018        | A ZABEL MONTHLY EXPENSE NOV  | 10.00      |            |
| 171                            | 50-110-150-1145 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 7,711.86   |
| SEWER UTILITY                  |                 |                              |        |                 |                              |            |            |
| 172                            | 60-820-530-8212 | POWER FOR PUMPING-LIFT STATI | 23723  | 11062018        | WE ENERGIES 0403-205-434 ELE | 542.76     |            |



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|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 01           | 10-100-130-5220 | ACCOUNTS RECEIVABLE-AMBULANC | 01044  | 11192018        | AARP/UHC MEDICARE REFUND     | 231.78    |            |
| 02           | 10-100-150-7000 | DUE FROM/TO VILLAGE HEALTH P | 15650  | 705302          | OPTUM RX CLAIM COST          | 5,088.61  |            |
| 03           | 10-100-150-7000 | DUE FROM/TO VILLAGE HEALTH P | 15650  | 709563          | OPTUM RX CLAIM COST          | 12,193.97 |            |
| 04           | 10-100-150-7000 | DUE FROM/TO VILLAGE HEALTH P | 15650  | 709565          | OPTUM RX CLAIM FEE           | 7.00      |            |
| 05           | 10-100-160-2200 | COPIER EXPENSES IN SUSPENSE  | 03559  | 980622          | COMPLETE OFFICE SUPPLIES     | 158.10    |            |
| 06           | 10-100-160-2200 | COPIER EXPENSES IN SUSPENSE  | 15504  | AR71003         | OFFICE COPYING EQT 9824-01   | 5.04      |            |
| 07           | 10-200-210-5310 | LIFE INSURANCE DEDUCTIONS    | 19264  | 12062018        | SECURIAN FIN LIFE SPOUSE&DEP | 134.75    |            |
| 08           | 10-200-210-5310 | LIFE INSURANCE DEDUCTIONS    | 19264  | 12062018        | SECURIAN FIN LIFE ADDL LIFE  | 508.72    |            |
| 09           | 10-200-210-5310 | LIFE INSURANCE DEDUCTIONS    | 19264  | 12062018        | SECURIAN FIN LIFE SUPPLMNTL  | 597.84    |            |
| 10           | 10-200-210-5330 | HEALTH INSURANCE DEDUCTION   | 07212  | 12052018        | VLG GTOWN HLTH EMPL SHR DEC  | 15,441.00 |            |
| 11           | 10-200-210-5332 | AFLAC DEDUCTION-TAX DEFERRED | 01249  | 136275          | AFLAC ACCT BT767 DEFERRED    | 464.02    |            |
| 12           | 10-200-210-5332 | AFLAC DEDUCTION-TAX DEFERRED | 01249  | 234602          | AFLAC ACCT BT458 DEFERRED    | 836.18    |            |
| 13           | 10-200-210-5333 | AFLAC DEDUCTION-TAXABLE      | 01249  | 136275          | AFLAC ACCT BT767 TAXABLE     | 395.96    |            |
| 14           | 10-200-210-5333 | AFLAC DEDUCTION-TAXABLE      | 01249  | 234602          | AFLAC ACCT BT458 TAXABLE     | 636.84    |            |
| 15           | 10-200-260-8000 | PARK & RECREATION DEFERRED R | 92866  | 273372          | H PRENTICE REC REFUND        | 18.00     |            |
| 16           | 10-480-489-9900 | MISCELLANEOUS REVENUES       | 05652  | 11302018        | EQUALRIGHTS CHILD LABOR PERM | 82.50     |            |
| 17           | 10-512-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH ADM DEC       | 947.88    |            |
| 18           | 10-512-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL ADM DEC      | 63.87     |            |
| 19           | 10-512-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FINLIFE INS JANUAR  | 20.09     |            |
| 20           | 10-512-530-6110 | WELLNESS - EMPLOYEE REIMBURS | 11230  | 12012018        | KETTLE MORaine YMCA WELLNESS | 68.00     |            |
| 21           | 10-512-530-6110 | WELLNESS - EMPLOYEE REIMBURS | 25036  | 8981NOV         | YMCA OF METRO MILW WELLNESS  | 17.00     |            |
| 22           | 10-512-530-7200 | TELEPHONE                    | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 8.33      |            |
| 23           | 10-512-530-7200 | TELEPHONE                    | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 20.40     |            |
| 24           | 10-512-530-7200 | TELEPHONE                    | 21480  | 0279353032      | U.S.CELLULAR ACCT 208905708  | 51.45     |            |
| 25           | 10-513-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH CLERK DEC     | 2,591.63  |            |
| 26           | 10-513-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL CLERK DEC    | 179.75    |            |
| 27           | 10-513-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 17.35     |            |
| 28           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 21480  | 0279558184      | U.S.CELLULAR ACCT 851873589  | 90.00     |            |
| 29           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 23049  | 1384            | WASH CTY CLK SUPPLIES        | 160.64    |            |
| 30           | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES  | 23049  | 1404            | WASH CTY CLK MEMORY CARD LOA | 100.00    |            |
| 31           | 10-513-530-7200 | TELEPHONE                    | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 20.83     |            |
| 32           | 10-513-530-7200 | TELEPHONE                    | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 37.50     |            |
| 33           | 10-513-530-7200 | TELEPHONE                    | 21480  | 0278667987      | U.S.CELLULAR ACCT 208827361  | 2.42      |            |
| 34           | 10-514-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH TREAS DEC     | 2,243.75  |            |
| 35           | 10-514-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL TREAS DEC    | 153.75    |            |
| 36           | 10-514-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 53.87     |            |
| 37           | 10-514-530-3200 | OFFICE SUPPLIES              | 03559  | 980622          | COMPLETE OFFICE SUPPLIES     | 59.45     |            |
| 38           | 10-514-530-7200 | TELEPHONE                    | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 18.33     |            |

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| ITEM         | ACCOUNT #       | ACCOUNT DESCRIPTION          | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 39           | 10-514-530-7200 | TELEPHONE                    | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 33.00     |            |
| 40           | 10-515-530-4400 | CONTRACTED SERVICES          | 01717  | 137579          | ASSOCIATED APPRAISAL SERVICE | 14,689.21 |            |
| 41           | 10-517-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH DATA PROC DEC | 583.37    |            |
| 42           | 10-517-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL DATA PROC DE | 39.37     |            |
| 43           | 10-517-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 11.98     |            |
| 44           | 10-517-530-7200 | TELEPHONE                    | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 7.50      |            |
| 45           | 10-517-530-7200 | TELEPHONE                    | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 13.50     |            |
| 46           | 10-518-530-3100 | GENERAL SUPPLIES AND EXPENSE | 19660  | 12556811 112818 | STANDARD COFFEE SUPPLIES     | 141.71    |            |
| 47           | 10-518-530-3200 | OFFICE SUPPLIES              | 03559  | 980622          | COMPLETE OFFICE SUPPLIES     | 15.08     |            |
| 48           | 10-518-530-3400 | POSTAGE                      | 16381  | 3307614498      | PITNEY BOWES ACCT 0012030687 | 468.00    |            |
| 49           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11202018        | WE ENERGIES 1201-246-185 GAS | 12.12     |            |
| 50           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11202018        | WE ENERGIES 2837-673-759 GAS | 358.29    |            |
| 51           | 10-518-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 12032018        | WE ENERGIES 4252-727-543 ELE | 1,939.34  |            |
| 52           | 10-518-530-7200 | TELEPHONE                    | 01789  | 262253827       | AT&T ACCT 262 253-8270 500 6 | 1,214.74  |            |
| 53           | 10-518-530-7200 | TELEPHONE                    | 01789  | 2626772177      | AT&T ACCT 262 677-2177 299 2 | 154.19    |            |
| 54           | 10-518-530-7200 | TELEPHONE                    | 01789  | 262R531234      | AT&T ACCT 282 R53-1234 123 2 | 596.87    |            |
| 55           | 10-519-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH BLDG & GRN DE | 1,955.38  |            |
| 56           | 10-519-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL BLDG&GRN DEC | 179.87    |            |
| 57           | 10-519-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 56.84     |            |
| 58           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 51811           | MENARDS ACCT 31730252        | 16.75     |            |
| 59           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 52175           | MENARDS ACCT 31730252        | 358.47    |            |
| 60           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 52600           | MENARDS ACCT 31730252        | 9.41      |            |
| 61           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 53055           | MENARDS ACCT 31730252        | 39.98     |            |
| 62           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 20355  | 702685501112818 | TIME WARNER ACCT 702685501   | 90.49     |            |
| 63           | 10-519-530-3100 | GENERAL SUPPLIES & EXPENSES  | 21525  | S1557811.001    | UNITED P&H WTR COOLER COMPRE | 330.21    |            |
| 64           | 10-519-530-4400 | CONTRACTED SERVICES - CLEANI | 10007  | 2139            | JB'S JANITORIAL SCRUB & WAX  | 1,650.00  |            |
| 65           | 10-519-530-5210 | MAINT & REPAIR -VILL HALL BL | 17771  | 228             | QUALITY IRRIGATION V.H. REPA | 385.16    |            |
| 66           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 04619  | 26685           | DOORMASTER P.D.              | 675.00    |            |
| 67           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 09217  | 703444          | IDEAL PLUMBING P.D. REPAIR   | 2,952.39  |            |
| 68           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 09217  | 703445          | IDEAL PLUMBING P D ANNEX MAI | 3,813.06  |            |
| 69           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 10007  | 2158            | JB'S JANITORIAL BURNISH FLOO | 100.00    |            |
| 70           | 10-519-530-5221 | MAINT & REPAIR - POLICE BLDG | 14214  | 12012018        | NEU'S BLDG CTR ACCT 23009    | 11.84     |            |
| 71           | 10-519-530-5222 | MAINT & REPAIR - FIRE STATIO | 10007  | 2158            | JB'S JANITORIAL BURNISH FLOO | 150.00    |            |
| 72           | 10-519-530-5222 | MAINT & REPAIR - FIRE STATIO | 13207  | 52287           | MENARDS ACCT 31730252        | 31.46     |            |
| 73           | 10-519-530-5222 | MAINT & REPAIR - FIRE STATIO | 13207  | 53266           | MENARDS ACCT 31730252        | 101.94    |            |
| 74           | 10-519-530-5222 | MAINT & REPAIR - FIRE STATIO | 14214  | 12012018        | NEU'S BLDG CTR ACCT 23009    | 28.41     |            |
| 75           | 10-519-530-5242 | MAINT & REPAIR - DPW OFFICES | 04619  | 26787           | DOORMASTER DPW GARAGE 5      | 2,530.00  |            |
| 76           | 10-519-530-5242 | MAINT & REPAIR - DPW OFFICES | 09217  | 703307          | IDEAL PLUMBING FLUSH VALVE   | 1,000.00  |            |

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| ITEM         | ACCOUNT #       | ACCOUNT DESCRIPTION          | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 77           | 10-519-530-5242 | MAINT & REPAIR - DPW OFFICES | 10007  | 2158            | JB'S JANITORIAL BURNISH FLOO | 50.00     |            |
| 78           | 10-519-530-5242 | MAINT & REPAIR - DPW OFFICES | 13334  | H26260          | MID-STATE EQT BLDG 1 GENERAT | 54.79     |            |
| 79           | 10-519-530-5242 | MAINT & REPAIR - DPW OFFICES | 14214  | 12012018        | NEU'S BLDG CTR ACCT 23009    | 174.15    |            |
| 80           | 10-519-530-5242 | MAINT & REPAIR - DPW OFFICES | 20586  | 311382          | TOTAL ENERGY SYSTEMS DPW 4   | 683.49    |            |
| 81           | 10-519-530-5251 | MAINT & REPAIR - LIBRARY BLD | 07253  | 658             | GTWN ACE HDWE SUPPLIES       | 5.59      |            |
| 82           | 10-519-530-5251 | MAINT & REPAIR - LIBRARY BLD | 07579  | 10276           | GOSCHEY MECH LIBRARY         | 551.85    |            |
| 83           | 10-519-530-5251 | MAINT & REPAIR - LIBRARY BLD | 10007  | 2158            | JB'S JANITORIAL BURNISH FLOO | 50.00     |            |
| 84           | 10-519-530-5251 | MAINT & REPAIR - LIBRARY BLD | 14018  | 11282018        | FALLS AUTO PARTS ACCT 4040   | 10.13     |            |
| 85           | 10-519-530-5254 | MAINT & REPAIR - SENIOR CTR  | 07579  | 10334           | GOSCHEY MECH SR CTR          | 948.56    |            |
| 86           | 10-519-530-7150 | HEAT, LIGHT, POWER-FIRE CO B | 23723  | 11202018        | WE ENERGIES 8432-745-632 ELE | 78.59     |            |
| 87           | 10-519-530-7150 | HEAT, LIGHT, POWER-FIRE CO B | 23723  | 11202018        | WE ENERGIES 9001-628-234 GAS | 131.94    |            |
| 88           | 10-519-570-8221 | MAJOR REPAIRS - POLICE DEPT  | 14535  | 181124          | NOFFKE ROOF P.D. GARAGE ADDN | 20,965.00 |            |
| 89           | 10-521-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH POLICE DEC    | 59,127.43 |            |
| 90           | 10-521-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL POLICE DEC   | 4,280.31  |            |
| 91           | 10-521-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 400.22    |            |
| 92           | 10-521-530-3100 | GENERAL SUPPLIES & EXPENSES  | 19168  | 12052018        | L SCHMIDT SUPPLIES           | 224.80    |            |
| 93           | 10-521-530-3200 | OFFICE SUPPLIES              | 17355  | 2855400         | QUILL CORP SUPPLIES          | 287.02    |            |
| 94           | 10-521-530-3300 | COPY MACHINE                 | 18310  | 30960807        | RICOH USA INC COPY MACH P.D. | 228.99    |            |
| 95           | 10-521-530-3300 | COPY MACHINE                 | 18310  | 30961490        | RICOH USA INC COPY MACH P.D. | 228.99    |            |
| 96           | 10-521-530-3810 | UNIFORM ALLOWANCE            | 19822  | 11340336        | STREICHER'S FLASHLIGHT/MAG C | 39.99     |            |
| 97           | 10-521-530-3820 | PROTECTIVE SUPPLIES & EXPENS | 01959  | SI-1562732      | AXON ENTERPRISE SUPPLIES     | 2,500.00  |            |
| 98           | 10-521-530-3850 | INVESIGATIVE SUPPLIES        | 09812  | 612115          | INTOXIMETERS SUPPLIES        | 140.00    |            |
| 99           | 10-521-530-3850 | INVESIGATIVE SUPPLIES        | 12326  | 1407764-2018113 | LEXISNEXIS RISK ACCT 1407764 | 120.50    |            |
| 100          | 10-521-530-3850 | INVESIGATIVE SUPPLIES        | 21722  | 103504799       | ULINE SUPPLIES               | 107.50    |            |
| 101          | 10-521-530-3860 | MEDICAL SUPPLIES             | 02562  | 83031980        | BOUND TREE MEDICAL SUPPLIES  | 554.82    |            |
| 102          | 10-521-530-5410 | OFFICE EQUIP-REPAIR & MAINT  | 03137  | QDK8487         | CDW GOVERNMENT INC ROLL CLEA | 4.23      |            |
| 103          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 02594  | 327198          | GORDIE BOUCHER SQD 16        | 344.02    |            |
| 104          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 02594  | 328586          | GORDIE BOUCHER PARTS         | 110.99    |            |
| 105          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 02594  | 328745          | GORDIE BOUCHER SQD 17        | 143.17    |            |
| 106          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 03389  | 15-0000415      | CHICAGO PARTS & SND SQDS 14& | 190.34    |            |
| 107          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 03389  | 15-0000444      | CHICAGO PARTS & SOUND SQD 19 | 94.75     |            |
| 108          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 03389  | 15-0000473      | CHICAGO PARTS & SOUND SQD 12 | 239.50    |            |
| 109          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 07183  | 139927          | GENERAL FIRE EQT SQD 22      | 507.00    |            |
| 110          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 07183  | 139994          | GENERAL FIRE EQT SQD 17      | 325.00    |            |
| 111          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 07208  | 189297          | GTOWN TIRE&AUTO SQD 16       | 677.64    |            |
| 112          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 07208  | 189506          | GTOWN TIRE&AUTO SQD 13       | 25.46     |            |
| 113          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 07208  | 189551          | GTOWN TIRE&AUTO SQD 18       | 25.46     |            |
| 114          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 07208  | 189592          | GTOWN TIRE&AUTO SQD 20       | 25.46     |            |

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| ITEM         | ACCOUNT #       | ACCOUNT DESCRIPTION          | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| -----        |                 |                              |        |                 |                              |           |            |
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 115          | 10-521-530-5500 | VEHICLE REPAIR & MAINTENANCE | 14018  | 11282018        | FALLS AUTO PARTS ACCT 4040   | 36.99     |            |
| 116          | 10-521-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11262018        | WE ENERGIES 6209-883-149 ELE | 367.00    |            |
| 117          | 10-521-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11262018        | WE ENERGIES 6209-883-149 GAS | 375.89    |            |
| 118          | 10-521-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 11262018        | WE ENERGIES 7815-126-541 GAS | 210.85    |            |
| 119          | 10-521-530-7100 | HEAT, LIGHT, & POWER         | 23723  | 12032018        | WE ENERGIES 7451-865-354 ELE | 2,065.01  |            |
| 120          | 10-521-530-7200 | TELEPHONE                    | 01789  | 2622501553      | AT&T ACCT 262 250-1553 423 0 | 19.94     |            |
| 121          | 10-521-530-7200 | TELEPHONE                    | 01789  | 2622501553      | AT&T ACCT 262 250-1553 423 0 | 19.94     |            |
| 122          | 10-521-530-7210 | COMMUNICATION                | 20355  | 702686401120218 | TIME WARNER ACCT 702686401   | 1,244.98  |            |
| 123          | 10-521-530-7210 | COMMUNICATION                | 22346  | 9819037475      | VERIZON ACCT 785963789-00001 | 881.21    |            |
| 124          | 10-521-530-7210 | COMMUNICATION                | 23644  | 113018          | WI DEPT OF JUSTICE ACCT L670 | 49.00     |            |
| 125          | 10-521-530-7700 | TRAINING                     | 11480  | 0883928         | KIESLER'S POLICE SUPPLY      | 957.30    |            |
| 126          | 10-521-530-7700 | TRAINING                     | 11480  | 0885311         | KIESLER'S POLICE SUPPLY      | 962.46    |            |
| 127          | 10-521-530-7700 | TRAINING                     | 99003  | 34151           | DANE CO CLERK TRAINING Z SHU | 150.00    |            |
| 128          | 10-521-530-7800 | TRAVEL                       | 07498  | 11252018        | J GONZALEZ TRAVEL            | 28.00     |            |
| 129          | 10-521-530-7800 | TRAVEL                       | 19168  | 12052018        | L SCHMIDT TRAVEL             | 84.09     |            |
| 130          | 10-521-530-7800 | TRAVEL                       | 20325  | 11152018        | J.THEEP TRAVEL               | 27.14     |            |
| 131          | 10-521-530-7800 | TRAVEL                       | 95854  | 11162018        | M JONES TRAVEL               | 59.98     |            |
| 132          | 10-522-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH FIRE DEC      | 5,508.37  |            |
| 133          | 10-522-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL FIRE DEC     | 417.00    |            |
| 134          | 10-522-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 107.38    |            |
| 135          | 10-522-530-3100 | GENERAL SUPPLIES & EXPENSES  | 18116  | 32410           | RECOGNITION SPEC DELAIN SIGN | 18.50     |            |
| 136          | 10-522-530-3300 | COPY MACHINE                 | 20036  | 5716362         | TIAA COMM FIN COPY MACH F.D. | 269.64    |            |
| 137          | 10-522-530-3810 | UNIFORMS                     | 05314  | 2018-4493       | EAGLE ENGRAVING INSIGNIA F.D | 17.00     |            |
| 138          | 10-522-530-3810 | UNIFORMS                     | 12047  | 279173          | LARK UNIFORM OUTFITTERS F.D. | 242.90    |            |
| 139          | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES  | 01593  | 9082493484      | AIRGAS USA HWY STOCK         | 169.81    |            |
| 140          | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES  | 02562  | 83033091        | BOUND TREE MEDICAL SUPPLIES  | 1,228.59  |            |
| 141          | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES  | 13207  | 52447           | MENARDS ACCT 31730275        | 591.84    |            |
| 142          | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES  | 19792  | 4008242837      | STERICYCLE INC SUPPLIES      | 67.05     |            |
| 143          | 10-522-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 07253  | 000625          | GTWN ACE HDWE SUPPLIES       | 11.99     |            |
| 144          | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEAS | 02037  | 735149          | BADGER TRUCK FIRE TRUCK 176  | 522.16    |            |
| 145          | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEAS | 02594  | 328802          | GORDIE BOUCHER FIRE 1756     | 159.05    |            |
| 146          | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEAS | 14018  | 11282018        | FALLS AUTO PARTS ACCT 4040   | 89.72     |            |
| 147          | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEAS | 18219  | I18-20469       | RELIANT FIRE APPARATUS PARTS | 65.24     |            |
| 148          | 10-522-530-7100 | HEAT, LIGHT, POWER-STATION   | 23723  | 11202018        | WE ENERGIES 4477-134-548 GAS | 158.06    |            |
| 149          | 10-522-530-7100 | HEAT, LIGHT, POWER-STATION   | 23723  | 11262018        | WE ENERGIES 2481-365-817 ELE | 414.92    |            |
| 150          | 10-522-530-7100 | HEAT, LIGHT, POWER-STATION   | 23723  | 12032018        | WE ENERGIES 5459-238-839 ELE | 1,715.02  |            |
| 151          | 10-522-530-7100 | HEAT, LIGHT, POWER-STATION   | 23723  | 12032018        | WE ENERGIES 5459-238-839 GAS | 586.52    |            |
| 152          | 10-522-530-7111 | HEAT, LIGHT & POWER - SVA    | 23723  | 11202018        | WE ENERGIES 3080-583-163 ELE | 82.44     |            |

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|--------------|-----------------|------------------------------|--------|------------------|------------------------------|-----------|------------|
| GENERAL FUND |                 |                              |        |                  |                              |           |            |
| 153          | 10-522-530-7111 | HEAT, LIGHT & POWER - SVA    | 23723  | 11202018         | WE ENERGIES 3080-583-163 GAS | 66.95     |            |
| 154          | 10-522-530-7200 | TELEPHONE                    | 22346  | 9818436148       | VERIZON ACCT 342038539-00001 | 598.24    |            |
| 155          | 10-522-530-7210 | COMMUNICATIONS               | 20355  | 714657801111218  | TIME WARNER ACCT 714657801   | 360.00    |            |
| 156          | 10-522-530-7300 | INSURANCE & BONDS            | 18000  | 19711114         | R & R INS POLICY #4IVP940247 | 1,032.78  |            |
| 157          | 10-523-520-2300 | HEALTH INSURANCE             | 07212  | 12052018         | VLG GTOWN HLTH EMERG GOV DEC | 72.88     |            |
| 158          | 10-523-520-2400 | DENTAL INSURANCE             | 07192  | 12052018         | VLG GTOWN DENTL EMERG GOV DE | 4.88      |            |
| 159          | 10-523-520-2500 | LIFE INSURANCE               | 19264  | 12062018         | SECURIAN FIN LIFE INS JANUAR | 1.34      |            |
| 160          | 10-524-520-2300 | HEALTH INSURANCE             | 07212  | 12052018         | VLG GTOWN HLTH INSPEC DEC    | 2,316.63  |            |
| 161          | 10-524-520-2400 | DENTAL INSURANCE             | 07192  | 12052018         | VLG GTOWN DENTL INSPEC DEC   | 158.63    |            |
| 162          | 10-524-520-2500 | LIFE INSURANCE               | 19264  | 12062018         | SECURIAN FIN LIFE INS JANUAR | 66.56     |            |
| 163          | 10-524-530-3100 | GENERAL SUPPLIES & EXPENSES  | 03559  | 972162           | COMPLETE OFFICE SUPPLIES     | 4.64      |            |
| 164          | 10-524-530-3100 | GENERAL SUPPLIES & EXPENSES  | 03559  | 973088           | COMPLETE OFFICE SUPPLIES     | 64.11     |            |
| 165          | 10-524-530-7200 | TELEPHONE                    | 20355  | 107056801112618  | TIME WARNER ACCT 107056801   | 20.83     |            |
| 166          | 10-524-530-7200 | TELEPHONE                    | 20355  | 7154021011120218 | TIME WARNER ACCT 715402101   | 37.50     |            |
| 167          | 10-524-530-7700 | TRAINING & SEMINARS          | 21480  | 0278667987       | U.S.CELLULAR ACCT 208827361  | 8.42      |            |
| 168          | 10-541-520-2300 | HEALTH INSURANCE             | 07212  | 12052018         | VLG GTOWN HLTH DPW ADM DEC   | 1,162.50  |            |
| 169          | 10-541-520-2400 | DENTAL INSURANCE             | 07192  | 12052018         | VLG GTOWN DENTL DPW ADM DEC  | 147.75    |            |
| 170          | 10-541-520-2500 | LIFE INSURANCE               | 19264  | 12062018         | SECURIAN FIN LIFE INS JANUAR | 47.39     |            |
| 171          | 10-541-530-3200 | OFFICE SUPPLIES              | 01036  | 616177           | A/E GRAPHICS EQT CHARGES     | 199.18    |            |
| 172          | 10-541-530-3300 | COPY MACHINE                 | 01036  | 615724           | A/E GRAPHICS EQT CHARGES     | 52.15     |            |
| 173          | 10-541-530-4300 | CONTRACTED SERVICE-ENGINEERI | 18783  | 125355           | RUEKERT & MIELKE GIS SVC     | 451.50    |            |
| 174          | 10-541-530-7200 | TELEPHONE                    | 20355  | 107056801112618  | TIME WARNER ACCT 107056801   | 22.50     |            |
| 175          | 10-541-530-7200 | TELEPHONE                    | 20355  | 7154021011120218 | TIME WARNER ACCT 715402101   | 40.50     |            |
| 176          | 10-541-530-7200 | TELEPHONE                    | 21480  | 0279353032       | U.S.CELLULAR ACCT 208905708  | 44.23     |            |
| 177          | 10-541-530-7700 | TRAINING & SEMINARS          | 21480  | 0278667987       | U.S.CELLULAR ACCT 208827361  | 137.70    |            |
| 178          | 10-542-520-2300 | HEALTH INSURANCE             | 07212  | 12052018         | VLG GTOWN HLTH HWY DEC       | 15,647.88 |            |
| 179          | 10-542-520-2400 | DENTAL INSURANCE             | 07192  | 12052018         | VLG GTOWN DENTL HWY DEC      | 1,116.87  |            |
| 180          | 10-542-520-2500 | LIFE INSURANCE               | 19264  | 12062018         | SECURIAN FIN LIFE INS JANUAR | 189.62    |            |
| 181          | 10-542-530-3100 | GENERAL SUPPLIES & EXPENSES  | 03559  | 964652           | COMPLETE OFFICE SUPPLIES     | 164.93    |            |
| 182          | 10-542-530-3100 | GENERAL SUPPLIES & EXPENSES  | 07572  | IN12445753       | GORDON FLESCH DPW 14E653     | 42.88     |            |
| 183          | 10-542-530-3100 | GENERAL SUPPLIES & EXPENSES  | 20355  | 702685501112818  | TIME WARNER ACCT 702685501   | 90.50     |            |
| 184          | 10-542-530-3200 | BEAUTIFICATION/OTHER SUPPLIE | 03559  | 970743           | COMPLETE OFFICE SUPPLIES     | 19.11     |            |
| 185          | 10-542-530-3505 | ASPHALT PAVING               | 06029  | 308330439-004    | FAHRNER ASPHALT SEALERS INC  | 3,400.00  |            |
| 186          | 10-542-530-3505 | ASPHALT PAVING               | 06029  | 308330439-005    | FAHRNER ASPHALT SEALERS INC  | 2,550.00  |            |
| 187          | 10-542-530-3505 | ASPHALT PAVING               | 08477  | 5796             | HILLTOP ASPHALT V.H. PKG LOT | 5,168.00  |            |
| 188          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 01593  | 9082818556       | AIRGAS USA HWY STOCK         | 544.60    |            |
| 189          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 02087  | P8075779         | BATTERIES PLS BUILDINGS      | 102.24    |            |
| 190          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 04214  | 565648           | DETROIT IND TOOL RECIP BLADE | 97.46     |            |

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| GENERAL FUND |                 |                              |        |          |                               |           |            |
| 191          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 07253  | 522      | GTWN ACE HDWE SUPPLIES        | 45.94     |            |
| 192          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 08027  | 133357   | HALQUIST STONE TRANSPORT      | 377.73    |            |
| 193          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 08027  | 442480   | HALQUIST STONE                | 410.57    |            |
| 194          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 12048  | 1198550  | LANNON STONE                  | 1,430.61  |            |
| 195          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 12048  | 1200022  | LANNON STONE BASE COURSE      | 2,219.35  |            |
| 196          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 12048  | 1200023  | LANNON STONE BASE COURSE      | 621.69    |            |
| 197          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 51760    | MENARDS ACCT 31730252         | 34.93     |            |
| 198          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 51808    | MENARDS ACCT 31730252         | 24.76     |            |
| 199          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 51875    | MENARDS ACCT 31730252         | 14.88     |            |
| 200          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 51891    | MENARDS ACCT 31730252         | 5.80      |            |
| 201          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 51905    | MENARDS ACCT 31730252         | 92.71     |            |
| 202          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 51961    | MENARDS ACCT 31730252         | 63.98     |            |
| 203          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52283    | MENARDS ACCT 31730252         | 8.27      |            |
| 204          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52289    | MENARDS ACCT 31730252         | 4.75      |            |
| 205          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52357    | MENARDS ACCT 31730252         | 23.43     |            |
| 206          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52624    | MENARDS ACCT 31730252         | 4.74      |            |
| 207          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52630    | MENARDS ACCT 31730252         | 16.39     |            |
| 208          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52631    | MENARDS ACCT 31730252         | 16.87     |            |
| 209          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52675    | MENARDS ACCT 31730252         | 16.38     |            |
| 210          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 52753    | MENARDS ACCT 31730252         | 12.06     |            |
| 211          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 53054    | MENARDS ACCT 31730252         | 83.96     |            |
| 212          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 53201    | MENARDS ACCT 31730252         | 18.53     |            |
| 213          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13207  | 53206    | MENARDS ACCT 31730252         | 40.95     |            |
| 214          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13543  | 1198551  | MORAINES DEV IMPORTED ASPHALT | 481.68    |            |
| 215          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 13543  | 1200478  | MORAINES DEV IMPORTED FILL    | 363.36    |            |
| 216          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 14214  | 12012018 | NEU'S BLDG CTR ACCT 23009     | 148.02    |            |
| 217          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 16358  | 143719   | PFAFF SOD                     | 60.00     |            |
| 218          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 19652  | 50044959 | STARK PAVEMENT                | 1,624.25  |            |
| 219          | 10-542-530-3510 | STREETS & ALLEYS-MAT & SUPP  | 19652  | 50045243 | STARK PAVEMENT                | 135.50    |            |
| 220          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 02087  | P8328518 | BATTERIES PLS                 | 88.50     |            |
| 221          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 20668  | I621121  | TAPCO STOCK                   | 2,341.34  |            |
| 222          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 20668  | I621358  | TAPCO STOCK                   | 476.10    |            |
| 223          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 20668  | I621359  | TAPCO STOCK                   | 1,660.00  |            |
| 224          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 20668  | I621360  | TAPCO STOCK                   | 1,210.00  |            |
| 225          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 20668  | I622188  | TAPCO STOCK                   | 1,040.00  |            |
| 226          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 20668  | I622189  | TAPCO STOCK                   | 58.80     |            |
| 227          | 10-542-530-3540 | STREET SIGNS & MARKINGS-MAT  | 23044  | 6208     | WASH CTY TREAS 14400.122010   | 2,747.95  |            |
| 228          | 10-542-530-3610 | GARAGE & SALT SHED MAT/SUPPL | 23723  | 11202018 | WE ENERGIES 8693-174-308 ELE  | 16.10     |            |

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| GENERAL FUND |                 |                              |        |               |                              |           |            |
| 229          | 10-542-530-3700 | GAS & OIL                    | 23816  | 513049        | WOLF & SONS ACCT 9292-2      | 1,526.83  |            |
| 230          | 10-542-530-3700 | GAS & OIL                    | 23816  | 813865        | WOLF & SONS ACCT 9292-2      | 2,690.00  |            |
| 231          | 10-542-530-3700 | GAS & OIL                    | 23816  | 813961        | WOLF & SONS ACCT 9292-2      | 2,092.35  |            |
| 232          | 10-542-530-4100 | PRIVATIZED SERVICES          | 01688  | 93826133      | ARCH CHEMICAL FTN OIL/SEAL K | 560.00    |            |
| 233          | 10-542-530-4100 | PRIVATIZED SERVICES          | 17771  | 219           | QUALITY IRRIGATION WINTERIZA | 100.00    |            |
| 234          | 10-542-530-4500 | CURB & GUTTER REPLACEMENT    | 10026  | 0093857-IN    | JACKSON CONCRETE V/H         | 573.75    |            |
| 235          | 10-542-530-4500 | CURB & GUTTER REPLACEMENT    | 10026  | 0094884-IN    | JACKSON CONCRETE SQUIRE/LEGE | 242.50    |            |
| 236          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 02188  | 0088410-IN    | BEARINGS INC                 | 29.26     |            |
| 237          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 02817  | 23922         | BURKE TRUCK & EQT HWY 478    | 418.50    |            |
| 238          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 02817  | 23922         | BURKE TRUCK & EQT HWY 479    | 870.00    |            |
| 239          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 03389  | 15-0000415    | CHICAGO PARTS & SOUND CREDIT |           | 30.00      |
| 240          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 03389  | 15-0000473    | CHICAGO PARTS & SOUND TRK 47 | 161.36    |            |
| 241          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 03389  | 15-0000526    | CHICAGO PARTS & SOUND HWY 40 | 211.36    |            |
| 242          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 03707  | 14536         | CORNWELL QUALITY TOOLS HWY S | 400.00    |            |
| 243          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 06031  | 0004-0811     | FASTENATION HWY STOCK        | 166.80    |            |
| 244          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 06036  | WIMI645689    | FASTENAL CO HWY STOCK        | 9.53      |            |
| 245          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 06036  | WIMI645720    | FASTENAL CO HWY STOCK        | 16.28     |            |
| 246          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 11200  | P04973        | KELBE BROS HWY 80            | 360.50    |            |
| 247          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3065101P      | LAKESIDE INTL GASKET         | 12.82     |            |
| 248          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3065146P      | LAKESIDE INTL GASKET         | 10.25     |            |
| 249          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066122P      | LAKESIDE INTL HWY 468        | 492.59    |            |
| 250          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066122PX1    | LAKESIDE INTL HWY 468        | 2,251.55  |            |
| 251          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066237P      | LAKESIDE INTL HWY 469        | 1,154.24  |            |
| 252          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066300P      | LAKESIDE INTL HWY 468        | 78.69     |            |
| 253          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066354P      | LAKESIDE INTL HWY 468        | 1,277.59  |            |
| 254          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066391P      | LAKESIDE INTL HWY STK        | 67.30     |            |
| 255          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066425P      | LAKESIDE INTL HWY 468        | 23.40     |            |
| 256          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066511P      | LAKESIDE INTL HWY 466        | 244.79    |            |
| 257          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | 3066776P      | LAKESIDE INTL HWY 416        | 132.00    |            |
| 258          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | CM3066122PX1  | LAKESIDE INTL CREDIT HWY 468 |           | 465.50     |
| 259          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12033  | CM3066237P    | LAKESIDE INTL CREDIT HWY 469 |           | 532.00     |
| 260          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12130  | 9306301938    | LAWSON PRODUCTS HWY STOCK    | 195.23    |            |
| 261          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 12299  | 3689          | LETTERS & SIGNS HWY STOCK    | 200.00    |            |
| 262          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13019  | 227185        | MIDWEST METAL HWY STOCK      | 30.57     |            |
| 263          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13207  | 51508         | MENARDS ACCT 31730252        | 62.88     |            |
| 264          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13207  | 52322         | MENARDS ACCT 31730252        | 19.98     |            |
| 265          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 14018  | 11282018      | FALLS AUTO PARTS ACCT 4040   | 230.51    |            |
| 266          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 16554  | IN200-1018834 | PRECISE MMM SOFTWARE MAINT   | 158.35    |            |

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| GENERAL FUND |                 |                              |        |                |                              |           |            |
| 267          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 18510  | 886716         | ROAD EQUIPMENT HWY STOCK     | 182.48    |            |
| 268          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 20275  | 75250-00       | TERMINAL SUPPLY HWY STOCK    | 118.01    |            |
| 269          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 20275  | 75250-01       | TERMINAL SUPPLY HWY STOCK    | 11.90     |            |
| 270          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 20688  | X207017421:01  | TRUCK COUNTRY OF WI HYW 475  | 123.77    |            |
| 271          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 20688  | X207017530:01  | TRUCK COUNTRY HWY 475 CREDIT |           | 16.21      |
| 272          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 23459  | IV38580        | WINTER EQT PLOW TRUCK BLADES | 3,010.92  |            |
| 273          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 23459  | IV38628        | WINTER EQUIPMENT HWY STK     | 123.81    |            |
| 274          | 10-542-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 26202  | 0172593-IN     | ZARNOTH BRUSH WORKS HWY 448A | 873.00    |            |
| 275          | 10-542-530-7120 | STREET LIGHTING              | 07596  | 9307369070     | GRAYBAR LIGHTING MATERIALS   | 2,094.78  |            |
| 276          | 10-542-530-7120 | STREET LIGHTING              | 07599  | 9953765907     | GRAINGER BAR LAMPS           | 65.84     |            |
| 277          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11202018       | WE ENERGIES 0875-989-638 ELE | 16.10     |            |
| 278          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11202018       | WE ENERGIES 3434-935-844 ELE | 128.60    |            |
| 279          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11202018       | WE ENERGIES 3452-194-270 ELE | 8,396.30  |            |
| 280          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11202018       | WE ENERGIES 4485-693-976 ELE | 18.50     |            |
| 281          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11202018       | WE ENERGIES 6657-935-214 ELE | 179.18    |            |
| 282          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 0474-077-462 ELE | 74.52     |            |
| 283          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 1006-722-962 ELE | 104.63    |            |
| 284          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 1023-266-150 ELE | 115.31    |            |
| 285          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 1225-522-762 ELE | 186.21    |            |
| 286          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 1482-970-384 ELE | 62.98     |            |
| 287          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 1644-164-537 ELE | 74.39     |            |
| 288          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 2816-356-842 ELE | 69.01     |            |
| 289          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 3845-024-172 ELE | 17.88     |            |
| 290          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 4259-114-204 ELE | 58.70     |            |
| 291          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 4635-128-982 ELE | 52.90     |            |
| 292          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 4894-582-644 ELE | 55.56     |            |
| 293          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 6447-393-013 ELE | 83.68     |            |
| 294          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 6839-228-872 ELE | 18.01     |            |
| 295          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 8230-499-231 ELE | 57.68     |            |
| 296          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 8688-223-349 ELE | 23.06     |            |
| 297          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 9426-745-216 ELE | 79.27     |            |
| 298          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 9427-946-913 ELE | 18.01     |            |
| 299          | 10-542-530-7120 | STREET LIGHTING              | 23723  | 11262018       | WE ENERGIES 9433-788-794 ELE | 28.76     |            |
| 300          | 10-542-530-7200 | TELEPHONE                    | 21480  | 0279353032     | U.S.CELLULAR ACCT 208905708  | 161.92    |            |
| 301          | 10-542-530-7700 | TRAINING & SEMINARS          | 21480  | 0278667987     | U.S.CELLULAR ACCT 208827361  | 23.28     |            |
| 302          | 10-542-530-7950 | SOLID WASTE CONTRACT         | 05937  | 128507         | EXPRESS NEWS ORDER 67246     | 163.00    |            |
| 303          | 10-542-530-7950 | SOLID WASTE CONTRACT         | 10507  | 700203-10-18   | JOURNAL SENTINEL ACCT 700203 | 133.34    |            |
| 304          | 10-542-530-7950 | SOLID WASTE CONTRACT         | 23173  | 6289189-2275-6 | WASTE MGMT ID 5-83359-33006  | 50,459.78 |            |

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| ITEM         | ACCOUNT #       | ACCOUNT DESCRIPTION         | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
|--------------|-----------------|-----------------------------|--------|-----------------|------------------------------|-----------|------------|
| -----        |                 |                             |        |                 |                              |           |            |
| GENERAL FUND |                 |                             |        |                 |                              |           |            |
| 305          | 10-546-520-2300 | HEALTH INSURANCE            | 07212  | 12052018        | VLG GTOWN HLTH RECYCL DEC    | 393.75    |            |
| 306          | 10-546-520-2400 | DENTAL INSURANCE            | 07192  | 12052018        | VLG GTOWN DENTL RECYCL DEC   | 43.25     |            |
| 307          | 10-546-520-2500 | LIFE INSURANCE              | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 7.92      |            |
| 308          | 10-546-530-4810 | CURBSIDE PICKUP             | 23173  | 6289189-2275-6  | WASTE MGMT ID 5-83359-33006  | 28,360.10 |            |
| 309          | 10-551-520-2300 | HEALTH INSURANCE            | 07212  | 12052018        | VLG GTOWN HLTH LIBRARY DEC   | 6,400.00  |            |
| 310          | 10-551-520-2400 | DENTAL INSURANCE            | 07192  | 12052018        | VLG GTOWN DENTL LIBRARY DEC  | 433.75    |            |
| 311          | 10-551-520-2500 | LIFE INSURANCE              | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 81.04     |            |
| 312          | 10-551-530-3100 | GENERAL SUPPLIES & EXPENSES | 04895  | 12052018        | DWD-UI ACCT 693003-000-9     | 1,480.00  |            |
| 313          | 10-551-530-3200 | OFFICE SUPPLIES             | 04202  | 6488747         | DEMCO SUPPLIES               | 485.24    |            |
| 314          | 10-551-530-3200 | OFFICE SUPPLIES             | 19241  | 308777          | SHOWCASES SUPPLIES           | 371.72    |            |
| 315          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034081729      | BAKER & TAYLOR BOOKS         | 1,231.49  |            |
| 316          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034100196      | BAKER & TAYLOR BOOKS         | 1,494.01  |            |
| 317          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034107474      | BAKER & TAYLOR BOOKS         | 791.93    |            |
| 318          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034121527      | BAKER & TAYLOR BOOKS         | 681.71    |            |
| 319          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034124691      | BAKER & TAYLOR BOOKS         | 115.76    |            |
| 320          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034127551      | BAKER & TAYLOR BOOKS         | 202.68    |            |
| 321          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034130999      | BAKER & TAYLOR BOOKS         | 169.04    |            |
| 322          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034135966      | BAKER & TAYLOR BOOKS         | 258.64    |            |
| 323          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034147126      | BAKER & TAYLOR BOOKS         | 623.40    |            |
| 324          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034147924      | BAKER & TAYLOR BOOKS         | 180.60    |            |
| 325          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034148427      | BAKER & TAYLOR BOOKS         | 113.62    |            |
| 326          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034151343      | BAKER & TAYLOR BOOKS         | 83.64     |            |
| 327          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034158610      | BAKER & TAYLOR BOOKS         | 129.34    |            |
| 328          | 10-551-530-3610 | BOOKS-COUNTY                | 02123  | 2034159775      | BAKER & TAYLOR BOOKS         | 1,149.81  |            |
| 329          | 10-551-530-3610 | BOOKS-COUNTY                | 03209  | 1632874         | CENTER POINT LARGE PRINT BOO | 61.50     |            |
| 330          | 10-551-530-3610 | BOOKS-COUNTY                | 03209  | 1639738         | CENTER POINT LARGE PRINT BOO | 339.53    |            |
| 331          | 10-551-530-3610 | BOOKS-COUNTY                | 03209  | 1641896         | CENTER POINT LARGE PRINT BOO | 68.24     |            |
| 332          | 10-551-530-3610 | BOOKS-COUNTY                | 09528  | 36994746        | INGRAM LIBRARY SVCS BOOKS    | 48.11     |            |
| 333          | 10-551-530-3610 | BOOKS-COUNTY                | 09528  | 37091881        | INGRAM LIBRARY SVCS BOOKS    | 35.59     |            |
| 334          | 10-551-530-3610 | BOOKS-COUNTY                | 09528  | 37294333        | INGRAM LIBRARY SVCS BOOKS    | 124.12    |            |
| 335          | 10-551-530-3610 | BOOKS-COUNTY                | 16006  | 40287-2         | PARACLETE PRESS DVD          | 10.39     |            |
| 336          | 10-551-530-3635 | PERIODICALS-COUNTY          | 14099  | R2-1017-389579  | NATL APPRAISAL GUIDES SUBSCR | 90.00     |            |
| 337          | 10-551-530-3635 | PERIODICALS-COUNTY          | 23778  | 3054491         | WT COX INFORMATION SVCS      | 275.50    |            |
| 338          | 10-551-530-3635 | PERIODICALS-COUNTY          | 23778  | 3057110 (SUPPLE | WT COX INFORMATION SVCS      | 118.75    |            |
| 339          | 10-551-530-3645 | AUDIO VISUAL-COUNTY         | 06293  | 271633          | FINDAWAY WORLD AUDIO BOOKS   | 139.48    |            |
| 340          | 10-551-530-3645 | AUDIO VISUAL-COUNTY         | 09528  | 36913591        | INGRAM LIBRARY SVCS BOOKS    | 16.49     |            |
| 341          | 10-551-530-3645 | AUDIO VISUAL-COUNTY         | 09528  | 36950321        | INGRAM LIBRARY SVCS BOOKS    | 27.49     |            |
| 342          | 10-551-530-3645 | AUDIO VISUAL-COUNTY         | 09528  | 36960444        | INGRAM LIBRARY SVCS BOOKS    | 10.32     |            |

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|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| -----        |                 |                              |        |                 |                              |           |            |
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 343          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 09528  | 37113426        | INGRAM LIBRARY SVCS BOOKS    | 18.99     |            |
| 344          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 09528  | 37316986        | INGRAM LIBRARY SVCS BOOKS    | 28.45     |            |
| 345          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 09528  | 37316987        | INGRAM LIBRARY SVCS BOOKS    | 10.43     |            |
| 346          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 09528  | 37392000        | INGRAM LIBRARY SVCS BOOKS    | 22.80     |            |
| 347          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 09528  | 37428347        | INGRAM LIBRARY SVCS BOOKS    | 16.12     |            |
| 348          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 16231  | 0543481-IN      | PENWORTHY BOOKS              | 1,987.21  |            |
| 349          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 16231  | 0546199-IN      | PENWORTHY BOOKS              | 1,919.05  |            |
| 350          | 10-551-530-3645 | AUDIO VISUAL-COUNTY          | 19072  | 11102018        | SYNCB/AMAZON60457 8781 04049 | 1,191.38  |            |
| 351          | 10-551-530-3820 | PROGRAM SUPPLIES & EXPENSE   | 11577  | 10182018        | J KOLO SUPPLIES              | 50.00     |            |
| 352          | 10-551-530-3821 | PROGRAM SUPPLIES & EXP-COUNT | 92867  | 75933           | NOAH'S ARK ANIMAL WORKSHOP   | 574.50    |            |
| 353          | 10-551-530-3821 | PROGRAM SUPPLIES & EXP-COUNT | 92868  | 11152018        | T SEIDEMANN SUPPLIES         | 148.81    |            |
| 354          | 10-551-530-3821 | PROGRAM SUPPLIES & EXP-COUNT | 92871  | 12062018        | DARE TO DREAM THTRE PROGRAM  | 1,250.00  |            |
| 355          | 10-551-530-5400 | EQUIPMENT MAINTENANCE        | 14154  | 10182018        | J NEUMANN SUPPLIES           | 47.39     |            |
| 356          | 10-551-530-5400 | EQUIPMENT MAINTENANCE        | 14154  | 11212018        | J NEUMANN SUPPLIES           | 9.50      |            |
| 357          | 10-551-530-5410 | EQUIPMENT MAINTENANCE-CTY SY | 07572  | IN12439075      | GORDON FLESCH LIBRARY 14D427 | 80.00     |            |
| 358          | 10-551-530-5410 | EQUIPMENT MAINTENANCE-CTY SY | 07573  | I00475569       | GFC LEASING 411836 LIBRARY   | 374.95    |            |
| 359          | 10-551-530-5410 | EQUIPMENT MAINTENANCE-CTY SY | 07573  | I00481305       | GFC LEASING 411836 LIBRARY   | 374.95    |            |
| 360          | 10-551-530-5410 | EQUIPMENT MAINTENANCE-CTY SY | 09518  | 83520413        | InfoUSA MARKETNG CITY DIRECT | 365.00    |            |
| 361          | 10-551-530-5410 | EQUIPMENT MAINTENANCE-CTY SY | 20355  | 702334901112018 | TIME WARNER ACCT 702334901   | 144.94    |            |
| 362          | 10-551-530-7100 | UTILITIES                    | 23723  | 12032018        | WE ENERGIES 6002-193-595 ELE | 3,070.05  |            |
| 363          | 10-551-530-7100 | UTILITIES                    | 23723  | 12032018        | WE ENERGIES 6002-193-595 GAS | 2,519.92  |            |
| 364          | 10-551-530-7710 | TRAINING - COUNTY            | 18029  | 11262018        | L RATZMANN TRAVEL            | 77.40     |            |
| 365          | 10-551-530-7710 | TRAINING - COUNTY            | 19360  | 112818          | T SMITH TRAVEL               | 327.98    |            |
| 366          | 10-551-530-7710 | TRAINING - COUNTY            | 19360  | 11282018        | T SMITH TRAINING             | 50.71     |            |
| 367          | 10-551-530-7800 | TRAVEL                       | 12655  | 11282018        | C LLOYD TRAVEL               | 16.36     |            |
| 368          | 10-552-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH REC DEC       | 7,533.37  |            |
| 369          | 10-552-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL REC DEC      | 515.25    |            |
| 370          | 10-552-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 93.56     |            |
| 371          | 10-552-530-3200 | OFFICE SUPPLIES              | 01036  | 616729          | A/E GRAPHICS EQT CHARGES     | 58.22     |            |
| 372          | 10-552-530-3200 | OFFICE SUPPLIES              | 03559  | 975018          | COMPLETE OFFICE SUPPLIES     | 22.24     |            |
| 373          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 02484  | 11192018        | BLUE SPRING FARMS INSTR RIDI | 360.00    |            |
| 374          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 04851  | 69900VV         | DUNNS 3RD/4TH GRADE GIRLS T' | 32.50     |            |
| 375          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 05652  | 11302018        | EQUALRIGHTS CHILD LABOR PERM | 15.00     |            |
| 376          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 06911  | 11192018        | FUTURA LANGUAGE PROF SUPPL/E | 2,000.00  |            |
| 377          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 11419  | 11192018        | K KLING BELLY DANCE CLASSES  | 181.30    |            |
| 378          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 13140  | 12639           | MAD SCIENCE OF MILW SLIME CA | 756.00    |            |
| 379          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 19045  | 11252018        | SAM'S CLUB 6046 0020 2927 64 | 1,209.81  |            |
| 380          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 19873  | 11192018        | SURGE MARTIAL ARTS INSTR YOG | 180.00    |            |

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|--------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| -----        |                 |                              |        |                 |                              |           |            |
| GENERAL FUND |                 |                              |        |                 |                              |           |            |
| 381          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 19873  | 12032018        | SURGE MARTIAL ARTS PROGRAMS  | 194.00    |            |
| 382          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 20327  | 12032018        | J THOMPSON MUSIC FUN 12/1    | 49.00     |            |
| 383          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 23118  | 11192018        | WENDLAND LANDSCAPE CLASSES   | 1,000.00  |            |
| 384          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 23118  | 12032018        | WENDLAND LANDSCAPE CLASSES   | 1,175.00  |            |
| 385          | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE   | 23644  | 11302018        | WI DEPT OF JUSTICE ACCT G344 | 182.00    |            |
| 386          | 10-552-530-3810 | SPRAYGROUND MAINT & EXPENSE  | 01789  | 2622501553      | AT&T ACCT 262 250-1553 423 0 | 19.94     |            |
| 387          | 10-552-530-7200 | TELEPHONE                    | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 50.00     |            |
| 388          | 10-552-530-7200 | TELEPHONE                    | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 90.00     |            |
| 389          | 10-552-530-7200 | TELEPHONE                    | 21480  | 0280907032      | U.S.CELLULAR ACCT 211988146  | 21.73     |            |
| 390          | 10-552-530-7600 | PRINTING & PUBLISHING        | 10131  | 6243            | JENNIFER CREATIVE SPRING GUI | 1,200.00  |            |
| 391          | 10-553-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH PARKS DEC     | 2,632.37  |            |
| 392          | 10-553-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL PARKS DEC    | 177.37    |            |
| 393          | 10-553-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 23.56     |            |
| 394          | 10-553-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 53133           | MENARDS ACCT 31730252        | 129.03    |            |
| 395          | 10-553-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 53074           | MENARDS ACCT 31730252        | 87.67     |            |
| 396          | 10-553-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 53076           | MENARDS ACCT 31730252 CREDIT |           | 64.85      |
| 397          | 10-553-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 53077           | MENARDS ACCT 31730252        | 124.95    |            |
| 398          | 10-553-530-3100 | GENERAL SUPPLIES & EXPENSES  | 13207  | 53285           | MENARDS ACCT 31730252        | 103.92    |            |
| 399          | 10-553-530-4100 | CONTRACTED SERVICES          | 17771  | 227             | QUALITY IRRIGATION FREIDENFL | 334.95    |            |
| 400          | 10-553-530-5200 | BUILDING & GROUND REPAIR & M | 20587  | 23507           | TOTAL LAWN CARE FERTILIZER   | 2,025.00  |            |
| 401          | 10-553-530-5290 | STREET TREE MAINTENANCE      | 03234  | 11092018        | CENTURY LANDSCAP PROJ 1813   | 18,881.31 |            |
| 402          | 10-553-530-5290 | STREET TREE MAINTENANCE      | 23036  | 48325           | WACHTEL TREE CONSULTING      | 840.00    |            |
| 403          | 10-553-530-5290 | STREET TREE MAINTENANCE      | 23036  | 48773           | WACHTEL TREE CONSULTING      | 350.00    |            |
| 404          | 10-553-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 13334  | H26467          | MID-STATE EQT LAWN MOWERS    | 288.01    |            |
| 405          | 10-553-530-5400 | EQUIPMENT REPAIR & MAINTENAN | 14018  | 11282018        | FALLS AUTO PARTS ACCT 4040   | 34.92     |            |
| 406          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11202018        | WE ENERGIES 2044-407-803 ELE | 42.23     |            |
| 407          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11202018        | WE ENERGIES 3620-779-421 ELE | 15.71     |            |
| 408          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11202018        | WE ENERGIES 4862-459-787 ELE | 54.71     |            |
| 409          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11202018        | WE ENERGIES 4667-452-159 ELE | 23.66     |            |
| 410          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11202018        | WE ENERGIES 5446-792-539 ELE | 31.10     |            |
| 411          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11202018        | WE ENERGIES 8229-506-083 ELE | 28.08     |            |
| 412          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11262018        | WE ENERGIES 1250-671-474 ELE | 233.97    |            |
| 413          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11262018        | WE ENERGIES 2021-764-663 GAS | 159.09    |            |
| 414          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11262018        | WE ENERGIES 3862-273-160 ELE | 104.37    |            |
| 415          | 10-553-530-7120 | POWER AND LIGHTING           | 23723  | 11262018        | WE ENERGIES 4650-368-035 ELE | 126.53    |            |
| 416          | 10-553-530-7200 | TELEPHONE                    | 21480  | 0279353032      | U.S.CELLULAR ACCT 208905708  | 44.23     |            |
| 417          | 10-553-530-7700 | TRAINING & SEMINARS          | 21480  | 0278667987      | U.S.CELLULAR ACCT 208827361  | 10.68     |            |
| 418          | 10-554-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH SR CTR DEC    | 566.63    |            |

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| ITEM                     | ACCOUNT #       | ACCOUNT DESCRIPTION        | VENDOR | INVOICE         | TRANSACTION DESCRIPTION      | DEBIT AMT  | CREDIT AMT |
|--------------------------|-----------------|----------------------------|--------|-----------------|------------------------------|------------|------------|
| GENERAL FUND             |                 |                            |        |                 |                              |            |            |
| 419                      | 10-554-520-2400 | DENTAL INSURANCE           | 07192  | 12052018        | VLG GTOWN DENTL SR CTR DEC   | 40.75      |            |
| 420                      | 10-554-520-2500 | LIFE INSURANCE             | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 26.69      |            |
| 421                      | 10-554-530-3200 | OFFICE SUPPLIES            | 15504  | AR71352         | OFFICE COPYING EQT 9913-01   | 32.37      |            |
| 422                      | 10-554-530-3800 | SENIOR PROGRAM EXPENSE     | 06273  | 11302018        | M FIEGEL TKTS MILW TRIP      | 50.00      |            |
| 423                      | 10-554-530-3800 | SENIOR PROGRAM EXPENSE     | 06273  | 11302018        | M FIEGEL DECORATIONS         | 61.29      |            |
| 424                      | 10-554-530-3810 | SENIOR TRIPS EXPENSE       | 13222  | 11202018        | MENO FALLS REC HO-CHUNK TRIP | 651.00     |            |
| 425                      | 10-554-530-7100 | UTILITIES                  | 23723  | 11202018        | WE ENERGIES 3009-094-332 GAS | 179.19     |            |
| 426                      | 10-554-530-7100 | UTILITIES                  | 23723  | 11202018        | WE ENERGIES 7252-274-675 ELE | 1,086.13   |            |
| 427                      | 10-554-530-7200 | TELEPHONE                  | 01789  | 2622501553      | AT&T ACCT 262 250-1553 423 0 | 19.94      |            |
| 428                      | 10-554-530-7200 | TELEPHONE                  | 20355  | 11142018        | TIME WARNER ACCT 107007801   | 19.88      |            |
| 429                      | 10-554-530-7200 | TELEPHONE                  | 20355  | 700656301112018 | TIME WARNER ACCT 700656301   | 61.42      |            |
| 430                      | 10-563-520-2300 | HEALTH INSURANCE           | 07212  | 12052018        | VLG GTOWN HLTH PLANNING DEC  | 2,420.87   |            |
| 431                      | 10-563-520-2400 | DENTAL INSURANCE           | 07192  | 12052018        | VLG GTOWN DENTL PLANNING DEC | 163.12     |            |
| 432                      | 10-563-520-2500 | LIFE INSURANCE             | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 45.86      |            |
| 433                      | 10-563-530-7200 | TELEPHONE                  | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 12.50      |            |
| 434                      | 10-563-530-7200 | TELEPHONE                  | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 22.50      |            |
| 435                      | 10-567-530-3950 | HISTORICAL SOCIETY         | 01789  | 2622501553      | AT&T ACCT 262 250-1553 423 0 | 19.94      |            |
| 436                      | 10-567-530-3950 | HISTORICAL SOCIETY         | 01789  | 2626283170      | AT&T ACCT 262 628-3170 284 2 | 191.28     |            |
| 437                      | 10-100-110-1001 | GENERAL CASH US BANK       |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 443,677.76 |
| POLICE CANINE DONATIONS  |                 |                            |        |                 |                              |            |            |
| 438                      | 18-567-530-3100 | POLICE CANINE EXPENSES     | 11214  | 219899          | KETTLE MORaine Twn&Cntry K9  | 47.89      |            |
| 439                      | 18-567-530-3100 | POLICE CANINE EXPENSES     | 11214  | 221163          | KETTLE MORaine Twn&Cntry K-9 | 47.89      |            |
| 440                      | 18-100-150-1000 | DUE FROM/TO GENERAL FUND   |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 95.78      |
| Police Asset/Forfeitures |                 |                            |        |                 |                              |            |            |
| 441                      | 19-567-530-3100 | ASSET/FORFEITURES GEN EXP  | 01959  | SI-1562732      | AXON ENTERPRISE SUPPLIES     | 368.00     |            |
| 442                      | 19-100-150-1000 | Asset Forf Due Fr Gen Fund |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 368.00     |
| CAPITAL PROJECTS FUND    |                 |                            |        |                 |                              |            |            |
| 443                      | 40-522-570-8520 | VEHICLES                   | 16518  | 430074945       | POMP'S TIRE SVC F.D.         | 29.28      |            |
| 444                      | 40-542-570-8810 | ASPHALT PAVING             | 16069  | 12042018        | PAYNE & DOLAN ROAD PROGRAM   | 298,707.73 |            |
| 445                      | 40-552-570-8310 | LAND IMPROVEMENTS          | 01957  | 178015          | AYRES FIREMENS PK BLDG PHASE | 3,875.00   |            |
| 446                      | 40-552-570-8450 | OTHER EQUIPMENT            | 09465  | 29357-INV       | INDUSTRIAL RECYCL HAUPT STRA | 415.00     |            |
| 447                      | 40-100-150-1000 | DUE FROM/TO GENERAL FUND   |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 303,027.01 |

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|--------------------------------|-----------------|------------------------------|--------|-----------------|------------------------------|-----------|------------|
| T.I.F.#6 CAPITAL PROJECTS FUND |                 |                              |        |                 |                              |           |            |
| 448                            | 46-571-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH TIF 6 DEC     | 437.50    |            |
| 449                            | 46-571-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL TIF 6 DEC    | 39.37     |            |
| 450                            | 46-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 476.87     |
| T.I.F. #7 CAPITAL PROJECT FUND |                 |                              |        |                 |                              |           |            |
| 451                            | 47-576-530-4300 | CONTRACTED SERVICE-ENGINEERI | 19319  | 140784          | R A SMITH WATER PROJ 1180180 | 2,240.00  |            |
| 452                            | 47-578-530-4300 | CONTRACTED SERVICES-ENGINEER | 19319  | 140774          | R A SMITH SANITARY SWR 11801 | 1,244.50  |            |
| 453                            | 47-578-530-4300 | CONTRACTED SERVICES-ENGINEER | 19319  | 140785          | R A SMITH SANITARY SWR 11801 | 2,406.75  |            |
| 454                            | 47-578-530-4300 | CONTRACTED SERVICES-ENGINEER | 19319  | 140786          | R A SMITH SANITARY SWR 11801 | 824.25    |            |
| 455                            | 47-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 6,715.50   |
| T.I.F. #8 CAPITAL PROJECT FUND |                 |                              |        |                 |                              |           |            |
| 456                            | 48-576-530-4300 | CONTRACTED SERV - ENGINEERIN | 06595  | 59424           | FOTH INFRASTRUCTURE TID 8    | 2,759.00  |            |
| 457                            | 48-576-530-4300 | CONTRACTED SERV - ENGINEERIN | 06595  | 59426           | FOTH INFRASTRUCTURE TID 8    | 23,383.20 |            |
| 458                            | 48-576-530-4300 | CONTRACTED SERV - ENGINEERIN | 06595  | 59642           | FOTH INFRASTRUCTURE TID 8    | 22,275.00 |            |
| 459                            | 48-576-530-4300 | CONTRACTED SERV - ENGINEERIN | 19319  | 140780          | R A SMITH WATER PROJ 1180180 | 1,858.50  |            |
| 460                            | 48-100-150-1000 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |           | 50,275.70  |
| WATER UTILITY                  |                 |                              |        |                 |                              |           |            |
| 461                            | 50-180-183-3140 | WELLS                        | 06595  | 59425           | FOTH INFRASTRUCTURE WELL 12  | 801.00    |            |
| 462                            | 50-180-183-3430 | TRANSMISSION/DISTRIBUTION MA | 13543  | 1200024         | MORaine DEV IMPORTED FILL    | 217.12    |            |
| 463                            | 50-180-183-3430 | TRANSMISSION/DISTRIBUTION MA | 13543  | 1200478         | MORaine DEV IMPORTED FILL    | 107.12    |            |
| 464                            | 50-180-183-3430 | TRANSMISSION/DISTRIBUTION MA | 20575  | 11292018        | D F TOMASINI HYDRANTS REPLAC | 13,900.65 |            |
| 465                            | 50-180-183-3480 | HYDRANTS                     | 20575  | 11292018        | D F TOMASINI HYDRANTS REPLAC | 13,900.65 |            |
| 466                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 91702  | 12032018        | WAAS BORING HYDRANT REFUND   | 75.00     |            |
| 467                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 92448  | 12032018        | VALLEY HYDRO HYDRANT REFUND  | 34.89     |            |
| 468                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 92666  | 12032018        | MTEC ENV HYDRANT REFUND      | 68.82     |            |
| 469                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 92740  | 12032018        | BLAZE LANDSCAPE HYDRANT REFU | 73.24     |            |
| 470                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 92869  | 12032018        | BK PROP MGMNT HYDRANT RFND   | 31.95     |            |
| 471                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 92870  | 12032018        | BADGER DAYLIGHTNG HYDRANT RF | 46.58     |            |
| 472                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 94628  | 12032018        | NORTHWEST CABLE HYDRANT REFN | 50.22     |            |
| 473                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 94829  | 12032018        | COREVAC HYDRANT REFUND       | 59.43     |            |
| 474                            | 50-460-471-4611 | METERED SALES-COMMERICAL CU  | 94953  | 12032018        | TURF TENDERS HYDRANT REFUND  | 48.34     |            |
| 475                            | 50-460-477-4740 | OTHER WATER REV W/JOINT METE | 91702  | 11202018        | HYDRANT PERMIT&WTR REFUND    | 2,357.89  |            |
| 476                            | 50-711-530-6030 | OP SUPPLIES - MISC EXPENSE   | 20355  | 702685501112818 | TIME WARNER ACCT 702685501   | 90.50     |            |

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| -----         |                 |                              |        |                 |                              |           |            |
| WATER UTILITY |                 |                              |        |                 |                              |           |            |
| 477           | 50-712-530-6100 | MAINT SUPL (DIGGERS) & CELL  | 21480  | 0278921515      | U.S.CELLULAR ACCT 928519239  | 30.80     |            |
| 478           | 50-712-530-6100 | MAINT SUPL (DIGGERS) & CELL  | 21480  | 0279353032      | U.S.CELLULAR ACCT 208905708  | 262.30    |            |
| 479           | 50-712-530-6110 | SUPPLIES MAINT OF STRUCT & I | 18783  | 125358          | RUEKERT & MIELKE SCADA SVC W | 1,255.05  |            |
| 480           | 50-721-530-6220 | ELECTRICAL EXPENSE           | 23723  | 12032018        | WE ENERGIES 0213-446-452 ELE | 2,522.83  |            |
| 481           | 50-721-530-6220 | ELECTRICAL EXPENSE           | 23723  | 12032018        | WE ENERGIES 0213-446-452 GAS | 196.82    |            |
| 482           | 50-721-530-6220 | ELECTRICAL EXPENSE           | 23723  | 12032018        | WE ENERGIES 4817-535-205 ELE | 3,184.45  |            |
| 483           | 50-721-530-6220 | ELECTRICAL EXPENSE           | 23723  | 12032018        | WE ENERGIES 9451-793-248 ELE | 4,675.64  |            |
| 484           | 50-721-530-6230 | FUEL OR POWER FOR PUMPING    | 23723  | 11202018        | WE ENERGIES 9033-932-436 GAS | 52.07     |            |
| 485           | 50-721-530-6230 | FUEL OR POWER FOR PUMPING    | 23723  | 12032018        | WE ENERGIES 4817-535-205 GAS | 18.91     |            |
| 486           | 50-722-530-6300 | MAINT SUPPLIES SUP & ENG     | 03015  | 11132018        | CTW CORP WELL 3              | 3,406.65  |            |
| 487           | 50-722-530-6300 | MAINT SUPPLIES SUP & ENG     | 06595  | 59423           | FOTH INFRASTRUCTURE WELL 3   | 3,115.00  |            |
| 488           | 50-722-530-6300 | MAINT SUPPLIES SUP & ENG     | 23222  | 072018_10       | WATER QUALITY INV PROJ MGR   | 162.50    |            |
| 489           | 50-722-530-6300 | MAINT SUPPLIES SUP & ENG     | 23222  | 082018_13       | WATER QUALITY INV PROJ MGR   | 195.00    |            |
| 490           | 50-722-530-6300 | MAINT SUPPLIES SUP & ENG     | 23222  | 092018_20       | WATER QUALITY INV WELL 3     | 65.00     |            |
| 491           | 50-722-530-6310 | MAINT SUPPLIES STRUC & IMP   | 03702  | 350271-00       | CRANE ENG AIR RELEASE WELL 3 | 201.50    |            |
| 492           | 50-722-530-6320 | MAINT SUPPLIES POWER PROD EQ | 13509  | 2920            | MIDWEST THERMAL SVCS ASBESTO | 40.00     |            |
| 493           | 50-731-530-6410 | CHEMICALS                    | 12995  | 17716           | MARTELLE WTR TRTMNT CHEMICAL | 3,449.88  |            |
| 494           | 50-731-530-6420 | OPERATION EXPENSE            | 14723  | 346038          | NORTHERN LAKE SVC BACTERIA   | 108.00    |            |
| 495           | 50-731-530-6420 | OPERATION EXPENSE            | 14723  | 346400          | NORTHERN LAKE SVC BACTERIA   | 90.00     |            |
| 496           | 50-732-530-6510 | MAINT SUPPLIES STRUC & IMPR  | 14214  | 12012018        | NEU'S BLDG CTR ACCT 23009    | 63.94     |            |
| 497           | 50-732-530-6510 | MAINT SUPPLIES STRUC & IMPR  | 23454  | 55937           | WILLIAM/REID LTD WELL 11 REB | 216.35    |            |
| 498           | 50-741-530-6600 | SUPPLIES SUPERVISION AND ENG | 18783  | 125356          | RUEKERT & MIELKE GIS SVCS    | 165.15    |            |
| 499           | 50-741-530-6620 | TRANSMISSION & DIST LINES EX | 23723  | 11262018        | WE ENERGIES 7611-186-967 ELE | 30.22     |            |
| 500           | 50-741-530-6630 | METER EXPENSE                | 05356  | 9000082173      | ELSTER REPAIR                | 1,695.00  |            |
| 501           | 50-741-530-6630 | METER EXPENSE                | 05356  | 9000083253      | ELSTER REPAIR                | 1,475.00  |            |
| 502           | 50-741-530-6630 | METER EXPENSE                | 13207  | 53129           | MENARDS ACCT 31730253        | 17.44     |            |
| 503           | 50-741-530-6640 | CUSTOMER INSTALLATONS EXP    | 08932  | 0050444-IN      | HYDROCORP CROSS CONNECT      | 958.00    |            |
| 504           | 50-742-530-6710 | MAINT OF STRUCTURES & IMP    | 18783  | 125354          | RUEKERT & MIELKE WTR DIST SY | 3,916.00  |            |
| 505           | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS  | 03700  | J821659         | CORE & MAIN SUPPLIES         | 1,620.00  |            |
| 506           | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS  | 06029  | 308330439-003   | FAHRNER ASPHALT SEALERS INC  | 250.00    |            |
| 507           | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS  | 06252  | 0262971         | FERGUSON WTRWKS OLD FARM MTL | 865.25    |            |
| 508           | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS  | 13543  | 1198962         | MORaine DEV IMPORTED FILL    | 189.82    |            |
| 509           | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS  | 20575  | 081418          | D F TOMASINI DFT 2057-50 WTR | 4,782.76  |            |
| 510           | 50-751-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH WATER DEC     | 9,965.17  |            |
| 511           | 50-751-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL WATER DEC    | 702.00    |            |
| 512           | 50-751-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 172.38    |            |
| 513           | 50-761-530-9210 | OFFICE SUPPLIES & CENTREX PH | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 19.58     |            |
| 514           | 50-761-530-9210 | OFFICE SUPPLIES & CENTREX PH | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 35.25     |            |

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| 515               | 50-110-150-1145 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 82,035.11  |
| SEWER UTILITY     |                 |                              |        |                 |                              |            |            |
| 516               | 60-180-184-3230 | ELECTRIC PUMPING EQUIPMENT   | 19721  | 0090997-IN      | STARNET TECH LIFT STN 6      | 9,525.96   |            |
| 517               | 60-180-184-3490 | TELEMETRY EQUIPMENT          | 18783  | 125357          | RUEKERT & MIELKE SCADA SVC W | 1,383.10   |            |
| 518               | 60-820-530-8212 | POWER FOR PUMPING-LIFT STATI | 23723  | 11202018        | WE ENERGIES 8073-429-104 ELE | 346.23     |            |
| 519               | 60-820-530-8212 | POWER FOR PUMPING-LIFT STATI | 23723  | 11262018        | WE ENERGIES 8836-601-611 ELE | 120.02     |            |
| 520               | 60-820-530-8212 | POWER FOR PUMPING-LIFT STATI | 23723  | 11262018        | WE ENERGIES 9427-041-879 ELE | 122.81     |            |
| 521               | 60-820-530-8212 | POWER FOR PUMPING-LIFT STATI | 23723  | 12032018        | WE ENERGIES 4896-665-913 ELE | 2,849.35   |            |
| 522               | 60-820-530-8271 | OTHER OPERATING SUPPLIES & E | 20355  | 702685501112818 | TIME WARNER ACCT 702685501   | 90.50      |            |
| 523               | 60-830-520-2500 | LIFE INSURANCE               | 19264  | 12062018        | SECURIAN FIN LIFE INS JANUAR | 112.54     |            |
| 524               | 60-830-530-8313 | COLLECTION SYSTEM MATERIALS  | 01593  | 9082564155      | AIRGAS USA HWY STOCK         | 122.27     |            |
| 525               | 60-830-530-8313 | COLLECTION SYSTEM MATERIALS  | 01593  | 9082818558      | AIRGAS USA HWY STOCK         | 416.66     |            |
| 526               | 60-830-530-8313 | COLLECTION SYSTEM MATERIALS  | 06029  | 308330439-003   | FAHRNER ASPHALT SEALERS INC  | 2,725.00   |            |
| 527               | 60-830-530-8313 | COLLECTION SYSTEM MATERIALS  | 10026  | 0093865-IN      | JACKSON CONCRETE OLD FARM RD | 840.00     |            |
| 528               | 60-830-530-8313 | COLLECTION SYSTEM MATERIALS  | 10026  | 0093928-IN      | JACKSON CONCRETE OLD FARM RD | 840.00     |            |
| 529               | 60-830-530-8313 | COLLECTION SYSTEM MATERIALS  | 19805  | 212934          | SUPERIOR CHEM SUPPLIES       | 2,429.28   |            |
| 530               | 60-830-530-8323 | LIFT STATIONS MATERIALS & EX | 01593  | 9082818557      | AIRGAS USA HWY STOCK         | 216.00     |            |
| 531               | 60-830-530-8323 | LIFT STATIONS MATERIALS & EX | 07599  | 9002322114      | GRAINGER MATERIALS           | 154.30     |            |
| 532               | 60-830-530-8323 | LIFT STATIONS MATERIALS & EX | 07599  | 9002457985      | GRAINGER MATERIALS           | 81.29      |            |
| 533               | 60-830-530-8323 | LIFT STATIONS MATERIALS & EX | 07599  | 9006117692      | GRAINGER BLOWER              | 83.21      |            |
| 534               | 60-830-530-8323 | LIFT STATIONS MATERIALS & EX | 13207  | 53069           | MENARDS ACCT 31730300        | 13.16      |            |
| 535               | 60-830-530-8323 | LIFT STATIONS MATERIALS & EX | 14214  | 12012018        | NEU'S BLDG CTR ACCT 23009    | 23.50      |            |
| 536               | 60-830-530-8343 | GENERAL PLANT MATERIALS & EX | 13207  | 53212           | MENARDS ACCT 31730300        | 14.57      |            |
| 537               | 60-830-530-8343 | GENERAL PLANT MATERIALS & EX | 14214  | 12012018        | NEU'S BLDG CTR ACCT 23009    | 183.01     |            |
| 538               | 60-830-530-8343 | GENERAL PLANT MATERIALS & EX | 94352  | 2018/2019 BOOTS | T BROUGHTON 2018/2019 BOOTS  | 80.00      |            |
| 539               | 60-830-530-8363 | VEHICLE MAINT-MATERIALS & EX | 03389  | 15-0000415      | CHICAGO PARTS & SOUND SWR 55 | 155.48     |            |
| 540               | 60-850-520-2300 | HEALTH INSURANCE             | 07212  | 12052018        | VLG GTOWN HLTH SEWER DEC     | 6,658.75   |            |
| 541               | 60-850-520-2400 | DENTAL INSURANCE             | 07192  | 12052018        | VLG GTOWN DENTL SWR DEC      | 570.37     |            |
| 542               | 60-850-530-8517 | TELEPHONE                    | 21480  | 0278921515      | U.S.CELLULAR ACCT 928519239  | 8.21       |            |
| 543               | 60-850-530-8517 | TELEPHONE                    | 21480  | 0279353032      | U.S.CELLULAR ACCT 208905708  | 198.84     |            |
| 544               | 60-850-530-8560 | MISCELLANEOUS GENERAL EXPENS | 20355  | 107056801112618 | TIME WARNER ACCT 107056801   | 19.59      |            |
| 545               | 60-850-530-8560 | MISCELLANEOUS GENERAL EXPENS | 20355  | 715402101120218 | TIME WARNER ACCT 715402101   | 35.25      |            |
| 546               | 60-110-150-1145 | DUE FROM/TO GENERAL FUND     |        |                 | ACCOUNTS PAYABLE OFFSET      |            | 30,419.25  |
| INTERFUND SUMMARY |                 |                              |        |                 |                              |            |            |
| 547               | 10-100-150-1800 | DUE FROM/TO POLICE CANINE    |        |                 | ACCTS PAYABLE INTERFUND OFFS | 95.78      |            |
| 548               | 10-100-150-1900 | Due FROM/TO Asset Forf Fund  |        |                 | ACCTS PAYABLE INTERFUND OFFS | 368.00     |            |
| 549               | 10-100-150-4000 | DUE FROM/TO CAPITAL PROJ FUN |        |                 | ACCTS PAYABLE INTERFUND OFFS | 303,027.01 |            |

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|---------|-----------------|---------------------------|--------|---------|------------------------------|--------------|--------------|
| 550     | 10-100-150-4600 | DUE FROM/TO TIF #6 FUND   |        |         | ACCTS PAYABLE INTERFUND OFFS | 476.87       |              |
| 551     | 10-100-150-4700 | DUE FROM/TO TIF #7 FUND   |        |         | ACCTS PAYABLE INTERFUND OFFS | 6,715.50     |              |
| 552     | 10-100-150-4800 | DUE FROM/TO TIF #8 FUND   |        |         | ACCTS PAYABLE INTERFUND OFFS | 50,275.70    |              |
| 553     | 10-100-150-5000 | DUE FROM/TO WATER UTILITY |        |         | ACCTS PAYABLE INTERFUND OFFS | 82,035.11    |              |
| 554     | 10-100-150-6000 | DUE FROM/TO SEWER UTILITY |        |         | ACCTS PAYABLE INTERFUND OFFS | 30,419.25    |              |
| 555     | 10-100-110-1001 | GENERAL CASH US BANK      |        |         | ACCTS PAYABLE INTERFUND OFFS |              | 473,413.22   |
| TOTALS: |                 |                           |        |         |                              | 1,391,612.76 | 1,391,612.76 |

| ENTRY DATE: 12/04/18 |                 |                                | JOURNAL #: GJ-11251801 |        | ACCOUNTING PERIOD: 11          |           |            |
|----------------------|-----------------|--------------------------------|------------------------|--------|--------------------------------|-----------|------------|
| ITEM                 | ACCOUNT #       | ACCOUNT DESCRIPTION            | SRCE 1                 | SRCE 2 | TRANSACTION DESCRIPTION        | DEBIT AMT | CREDIT AMT |
| 01                   | 50-742-530-6730 | MAINT OF TRANS & DIST MAINS    |                        |        | JOHNSON NURSERY P CARD         | 150.00    |            |
| 02                   | 10-511-530-3200 | OFFICE SUPPLIES                |                        |        | JIMMY JOHNS/PNS PCARD          | 143.11    |            |
| 03                   | 10-513-530-7700 | TRAINING & SEMINARS            |                        |        | LEAGUE PFC WORKSHOP PCARD      | 500.00    |            |
| 04                   | 10-513-530-5400 | EQUIPMENT REPAIR & MAINTENANCE |                        |        | SCHWAAB PCARD                  | 27.25     |            |
| 05                   | 10-511-530-7900 | EMPLOYEE RECOGNITION PROGRAM   |                        |        | SUSSEX FLORAL HEANEY PCARD     | 50.00     |            |
| 06                   | 10-513-530-3200 | OFFICE SUPPLIES                |                        |        | AMAZON TONER PCARD             | 75.89     |            |
| 07                   | 10-513-530-3100 | GENERAL SUPPLIES & EXPENSES    |                        |        | AMAZON SHIPPING LBS PCARD      | 30.99     |            |
| 08                   | 10-521-530-3400 | POSTAGE                        |                        |        | USPS PCARD                     | 24.01     |            |
| 09                   | 10-521-530-7800 | TRAVEL                         |                        |        | COMFORT INN SCHULZ             | 90.61     |            |
| 10                   | 10-521-530-7800 | TRAVEL                         |                        |        | COUNTRY INN SCHMIDT PCARD      | 82.00     |            |
| 11                   | 10-521-530-7800 | TRAVEL                         |                        |        | COUNTRY INN THEEP PCARD        | 82.00     |            |
| 12                   | 10-521-530-3100 | GENERAL SUPPLIES & EXPENSES    |                        |        | BROWNELLS CLEANING SOLUTION    | 39.14     |            |
| 13                   | 10-521-530-7800 | TRAVEL                         |                        |        | KALAHARI TRACS CONF            | 82.00     |            |
| 14                   | 10-521-530-7700 | TRAINING                       |                        |        | TRAINING GRENIER               | 85.00     |            |
| 15                   | 10-521-530-7800 | TRAVEL                         |                        |        | SUPER 8 PESCH                  | 71.81     |            |
| 16                   | 10-521-530-3700 | GAS & OIL                      |                        |        | SHELL OI                       | 10.00     |            |
| 17                   | 10-521-530-3810 | UNIFORM ALLOWANCE              |                        |        | AMAZON PCARD                   | 303.06    |            |
| 18                   | 10-521-530-7800 | TRAVEL                         |                        |        | WINGATE PESCH PCARD            | 238.00    |            |
| 19                   | 10-521-530-3810 | UNIFORM ALLOWANCE              |                        |        | COPS PLUS PCARD                | 40.53     |            |
| 20                   | 10-521-530-7800 | TRAVEL                         |                        |        | WINTERGREEN SCHREIHART PCARD   | 82.00     |            |
| 21                   | 10-521-530-7800 | TRAVEL                         |                        |        | HOLIDAY INN SNOW PCARD         | 239.98    |            |
| 22                   | 10-521-530-7700 | TRAINING                       |                        |        | NEPELRA                        | 85.00     |            |
| 23                   | 10-521-530-3810 | UNIFORM ALLOWANCE              |                        |        | AMAZON EARPIECE PCARD          | 400.00    |            |
| 24                   | 10-521-530-3810 | UNIFORM ALLOWANCE              |                        |        | COPS PLUS PCARD                | 81.06     |            |
| 25                   | 10-521-530-3810 | UNIFORM ALLOWANCE              |                        |        | AMAZON EAR PIECE PCARD         | 40.00     |            |
| 26                   | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEASE  |                        |        | AUTOZONE PCARD                 | 44.11     |            |
| 27                   | 10-522-530-3200 | OFFICE SUPPLIES                |                        |        | AMAZON TIME CLOCK RIBBON PCARD | 10.90     |            |
| 28                   | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES    |                        |        | FAXAGE                         | 29.95     |            |
| 29                   | 10-522-530-5400 | EQUIPMENT REPAIR & MAINTENANCE |                        |        | WALSCHMIDTS PCARD              | 11.69     |            |
| 30                   | 10-522-530-3140 | INSPECTION/FIRE ED SUPPLY & EX |                        |        | WALMART PCARD                  | 82.54     |            |
| 31                   | 10-522-530-3140 | INSPECTION/FIRE ED SUPPLY & EX |                        |        | WALMART PCARD                  | 165.07    |            |
| 32                   | 10-522-530-7730 | RESCUE TRAINING, SEMINAR, TRVL |                        |        | MATC FIRE OFFICER EXAMS        | 240.00    |            |
| 33                   | 10-522-530-3860 | MEDICAL SUPPLIES & EXPENSES    |                        |        | WI EMS ASSOC PCARD             | 300.00    |            |
| 34                   | 10-522-530-5500 | VEHICLE REPAIR, MAINT & LEASE  |                        |        | ADVANCE AUTO PARS PCARD        | 5.68      |            |
| 35                   | 10-541-530-7800 | TRAVEL                         |                        |        | KALAHARI RATAYCZAK PCARD       | 115.00    |            |
| 36                   | 10-541-530-7800 | TRAVEL                         |                        |        | LRATAYCZAK TRAVEL              | 18.99     |            |
| 37                   | 10-541-530-5400 | EQUIPMENT REPAIR & MAINTENANCE |                        |        | WHITLOW SECURITY KEYS PACRS    | 65.95     |            |
| 38                   | 10-541-530-3100 | GENERAL SUPPLIES & EXPENSES    |                        |        | CHEMTRONICS PCARD              | 29.85     |            |
| 39                   | 48-576-530-4300 | CONTRACTED SERV - ENGINEERING  |                        |        | E-DNR PCARD                    | 621.15    |            |
| 40                   | 10-541-530-7700 | TRAINING & SEMINARS            |                        |        | WI PAVE PCARD                  | 80.00     |            |
| 41                   | 10-542-530-4100 | PRIVATIZED SERVICES            |                        |        | AD MILW JOBS                   | 295.00    |            |
| 42                   | 60-830-530-8323 | LIFT STATIONS MATERIALS & EXP  |                        |        | PICKNSAVE                      | 4.95      |            |
| 43                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | COSTCO PCARD                   | 53.93     |            |
| 44                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | MICHAELS PCARD                 | 16.90     |            |
| 45                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | APPLE WORKS PCARD              | 16.90     |            |
| 46                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | COUSINS PCARD                  | 100.02    |            |
| 47                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | WALMART PCARD                  | 98.32     |            |
| 48                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | DOLLAR TREE PCARD              | 65.28     |            |

| ENTRY DATE: 12/04/18 |                 |                                | JOURNAL #: GJ-11251801 |        | ACCOUNTING PERIOD: 11        |           |            |
|----------------------|-----------------|--------------------------------|------------------------|--------|------------------------------|-----------|------------|
| ITEM                 | ACCOUNT #       | ACCOUNT DESCRIPTION            | SRCE 1                 | SRCE 2 | TRANSACTION DESCRIPTION      | DEBIT AMT | CREDIT AMT |
| 49                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | MICHAELS PCARD               | 113.57    |            |
| 50                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | PICK N SAVE PCARD            | 106.87    |            |
| 51                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | HOBBY LOBBY PCARD            | 80.24     |            |
| 52                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | REDBOX PCARD                 | 1.85      |            |
| 53                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | OTC PCARD                    | 662.90    |            |
| 54                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | TARGET PCARD                 | 53.82     |            |
| 55                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | CANVA PCARD                  | 10.00     |            |
| 56                   | 10-551-530-3645 | AUDIO VISUAL-COUNTY            |                        |        | TARGET PCARD                 | 153.95    |            |
| 57                   | 10-551-530-3645 | AUDIO VISUAL-COUNTY            |                        |        | WALGREENS                    | 24.28     |            |
| 58                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | STARGBUCKS GIFT CARDS        | 30.00     |            |
| 59                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | ADLDI                        | 25.76     |            |
| 60                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | COSTCO                       | 39.69     |            |
| 61                   | 10-551-530-3200 | OFFICE SUPPLIES                |                        |        | PIGGLY WIGGLY                | 23.95     |            |
| 62                   | 10-552-530-7600 | PRINTING & PUBLISHING          |                        |        | BEST VERSION MEDIA           | 202.00    |            |
| 63                   | 10-512-530-7800 | TRAVEL                         |                        |        | AFFORDABLE CAR RENTAL        | 103.00    |            |
| 64                   | 10-512-530-7800 | TRAVEL                         |                        |        | KWIK TRIP                    | 23.70     |            |
| 65                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | REVOLUTION DANCE             | 59.00     |            |
| 66                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | GOPHER SPORT                 | 1,388.86  |            |
| 67                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | FACEBOOK ADS                 | 52.71     |            |
| 68                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | BANNER                       | 119.70    |            |
| 69                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | CCI CARE                     | 100.00    |            |
| 70                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | TARGET                       | -21.99    |            |
| 71                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | MENARDS SHELIVING RETURN     | -79.98    |            |
| 72                   | 10-552-530-7800 | TRAVEL                         |                        |        | HYATT                        | 360.00    |            |
| 73                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | TEACHERS PAY TEACHGERS       | 4.00      |            |
| 74                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | HOBBY LOBBY                  | 16.50     |            |
| 75                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | TARGET UTILITY TUB RETURN    | -43.98    |            |
| 76                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | ROBERTS                      | 15.00     |            |
| 77                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | AMAZON                       | 119.61    |            |
| 78                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | ALDIS                        | 23.71     |            |
| 79                   | 10-552-530-3800 | PROGRAM SUPPLIES & EXPENSE     |                        |        | CONSTANT CONTACT             | 65.00     |            |
| 80                   | 10-554-530-3810 | SENIOR TRIPS EXPENSE           |                        |        | AFFORDABLE CAR               | 206.00    |            |
| 81                   | 10-554-530-3800 | SENIOR PROGRAM EXPENSE         |                        |        | PICK SAVE                    | 135.84    |            |
| 82                   | 10-554-530-3800 | SENIOR PROGRAM EXPENSE         |                        |        | ALDI                         | 63.18     |            |
| 83                   | 10-554-530-3800 | SENIOR PROGRAM EXPENSE         |                        |        | OFFICE MAX                   | 27.45     |            |
| 84                   | 10-554-530-5400 | EQUIPMENT REPAIR & MAINTENANCE |                        |        | BEST BUY PROJECTOR           | 939.97    |            |
| 85                   | 10-554-530-3800 | SENIOR PROGRAM EXPENSE         |                        |        | SENDIKS                      | 69.42     |            |
| 86                   | 10-554-530-3800 | SENIOR PROGRAM EXPENSE         |                        |        | SCHAUER ARTS CTR             | 382.00    |            |
| 87                   | 10-563-530-7700 | TRAINING & SEMINARS            |                        |        | AMERICAN PLANNING ASSOC      | 650.00    |            |
| 88                   | 10-563-530-3900 | PLANNING COMMISSION-OTHER EXP  |                        |        | WAUKESHA EXT WORKSHOP        | 100.00    |            |
| 89                   | 10-563-530-7700 | TRAINING & SEMINARS            |                        |        | WAUKESHA EXT WORKSHOP        | 40.00     |            |
| 90                   | 10-100-110-1001 | GENERAL CASH US BANK           |                        |        | US BANK PURCHASE CARD NOV 25 |           | 11,973.20  |
| 91                   | 10-100-150-4800 | DUE FROM/TO TIF #8 FUND        |                        |        | US BANK PURCHASE CARD NOV 25 | 621.15    |            |
| 92                   | 48-100-150-1000 | DUE FROM/TO GENERAL FUND       |                        |        | US BANK PURCHASE CARD NOV 25 |           | 621.15     |
| 93                   | 10-100-150-5000 | DUE FROM/TO WATER UTILITY      |                        |        | US BANK PURCHASE CARD NOV 25 | 150.00    |            |
| 94                   | 50-110-150-1145 | DUE FROM/TO GENERAL FUND       |                        |        | US BANK PURCHASE CARD NOV 25 |           | 150.00     |
| 95                   | 10-100-150-6000 | DUE FROM/TO SEWER UTILITY      |                        |        | US BANK PURCHASE CARD NOV 25 | 4.95      |            |
| 96                   | 60-110-150-1145 | DUE FROM/TO GENERAL FUND       |                        |        | US BANK PURCHASE CARD NOV 25 |           | 4.95       |
| TOTALS:              |                 |                                |                        |        |                              | 12,749.30 | 12,749.30  |

**Village of Germantown**  
**Department Community Development**  
 Planning & Zoning Services Division  
**Code Violations**  
**As of December 10, 2018**

| Status<br>(Open or<br>Closed) | Code<br>Violation<br>Notice# or<br>Citation# | Date<br>Issued | Comply<br>Date | Property<br>Address                 | Property<br>Owner(s) | Type of Violation                                            | Property<br>Owner<br>Action(s)                                         | Comment(s)                                                                                             | Village Staff<br>Action(s)                                                                                                                                                                                                                       |
|-------------------------------|----------------------------------------------|----------------|----------------|-------------------------------------|----------------------|--------------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OPEN                          | 2018-09-02                                   | 9-20-18        | 10-1-18        | W141 N1538<br>WOODED HILLS<br>DRIVE | ANTHONY<br>OKOSUN    | EROSION CONTROL;<br>YARD GRADE<br>ADJUSTMENT W/O<br>APPROVAL | ADDITIONAL<br>YARD<br>FILLING                                          | OWNER<br>ATTEMPTING TO<br>GET EROSION<br>CONTROL PERMIT                                                | VILLAGE<br>ENGINEER &<br>INSPECTOR<br>INVOLVED                                                                                                                                                                                                   |
| OPEN                          | 2018-10-01                                   | 10-10-18       | 10-19-18       | W210 N10738<br>APPLETON AVE         | MATT & AMY<br>SEBAN  | EROSION CONTROL;<br>BUSINESS OPERATION<br>W/O ZONING PERMIT  | NEW<br>PROPERTY<br>OWNER OF<br>FORMER<br>NURSERY;<br>MAKING<br>CHANGES | NOISE<br>COMPLAINTS<br>RECEIVED BY<br>NEARBY<br>RESIDENTS;<br>OWNER ADVISED<br>OF PERMIT REQ IN<br>MAY | STAFF WORKING<br>W/ SEBAN ATTY<br>TO RESOLVE<br>ZONING & CUP<br>ISSUES; STOP<br>WORK ORDER<br>ISSUED ON 11-13-<br>18 REGARDING<br>FILLING NEAR<br>NAVIGABLE<br>STREAM;<br>EROSION<br>CONTROL PERMIT<br>ISSUED; VILLAGE<br>ENGINEER<br>OVERSEEING |

| VILLAGE OF GERMANTOWN - Capital Projects Fund 40                                          |                  |                  |                  |          |          | Through<br>December 10, 2018 |
|-------------------------------------------------------------------------------------------|------------------|------------------|------------------|----------|----------|------------------------------|
| Item                                                                                      | Allocated        | YTD              | Balance          | Project  |          | Budget                       |
| Description                                                                               | to Project       | Expenditure      | Remaining        | Complete |          | Acct #                       |
| <b>LAW ENFORCEMENT</b>                                                                    |                  |                  |                  |          |          |                              |
| Evidence Storage Lockers                                                                  | 20,000           | 15,007           | 4,993            |          |          | 40-521-570-8410              |
| Computer Hardware                                                                         | 59,576           | 9,300            | 50,276           |          |          | 40-521-570-8430              |
| Fingerprint Imager (use reserve funds)                                                    | 23,000           | 17,137           | 5,863            |          |          | 40-521-570-8455              |
|                                                                                           |                  |                  |                  |          |          |                              |
| Radio Console Update                                                                      | 65,549           | 6,431            | 58,281           |          |          | 40-521-570-8460              |
| Portable Radios (42) - balance to be used for Maint agreement                             | 16,724           | 7,268            | 9,456            |          |          | 40-521-570-8460              |
|                                                                                           |                  |                  |                  |          |          |                              |
| <b>FIRE PROTECTION</b>                                                                    |                  |                  |                  |          |          |                              |
| Refurbish Ladder Truck                                                                    | 200,000          | 5,176            | 194,824          |          |          | 40-522-570-8520              |
|                                                                                           |                  |                  |                  |          |          |                              |
| <b>DPW ADM &amp; ENGINEERING</b>                                                          |                  |                  |                  |          |          |                              |
| New Plotter (use reserve funds)                                                           | 20,000           | 19,750           | 250              |          |          | 40-541-570-8400              |
| Sidewalk Inspection & Repair Program                                                      | 10,000           |                  | 10,000           |          |          | 40-541-570-8901              |
| Main St/Sth 145 Area Storm Drainage Study & Project - Stormwater Relay                    | 442,583          | 77,520           | 365,063          |          |          | 40-541-570-8892              |
| 2018 amount \$150,000 (carry over \$292,583)                                              |                  |                  |                  |          |          |                              |
| Drainage Issues - Flooding Mitigation                                                     | 50,000           |                  | 50,000           |          |          | 40-541-570-8902              |
| MS4 PROGRAM EVAL& IMPROVE carryover \$48,000                                              | 98,000           | 0                | 98,000           |          |          | 40-541-570-8913              |
|                                                                                           |                  |                  |                  |          |          |                              |
| <b>HIGHWAY DEPARTMENT</b>                                                                 |                  |                  |                  |          |          |                              |
| Patrol Truck Single Axle #480 2019 Western Star 4700SF                                    | 200,000          | 99,805           | 100,195          |          |          | 40-542-570-8520              |
| Patrol Truck Single Axle #481 2019 Western Star 4700SF                                    | 200,000          | 99,805           | 100,195          |          |          | 40-542-570-8520              |
| 1/4 Ton Pickup / plow #428                                                                | 40,000           | 39,044           | 956              |          |          | 40-542-570-8520              |
| 1/3 Cost Utility Locate Van (total amount \$45,000) g/w/s reserve                         | 15,000           | 9,933            | 5,067            |          |          | 40-542-570-8520              |
| Asphalt Paving (2018 Amt \$1,500,000 w/ carryover 2017 \$534,485 )                        | 2,034,485        | 1,041,544        | 992,941          |          |          | 40-542-570-8810              |
|                                                                                           |                  |                  |                  |          |          |                              |
| Traffic Signal Cabinet Equipment Upgrades County Line Rd -<br>Carry over from 2016 & 2017 | 25,000           |                  | 25,000           |          |          | 40-542-570-8850              |
| Signal Update County Line Rd - c/o from 2015)                                             | 8,812            |                  | 8,812            |          |          | 40-542-570-8850              |
| Street Impr - Video Detection - Appleton/County Line Carry over 2016                      | 40,000           |                  | 40,000           |          |          | 40-542-570-8850              |
| Patrol Truck w/ Plow - Single Axle carry over                                             | 54,063           | 39,206           | 14,857           |          |          | 40-542-570-8520              |
|                                                                                           |                  |                  |                  |          |          |                              |
| <b>RECREATION / SENIOR</b>                                                                |                  |                  |                  |          |          |                              |
| Fireman's Park Design & Pathways                                                          | 95,000           | 20,170           | 74,830           |          |          | 40-552-570-8310              |
| Spassland Park Basketball Court Standards                                                 | 30,000           |                  | 30,000           |          |          | 40-552-570-8310              |
| Spassland Park Playground (replace 1994)                                                  | 90,000           | 76,172           | 13,828           |          |          | 40-552-570-8450              |
|                                                                                           |                  |                  |                  |          |          |                              |
| Haupt Strasse - replace playground (1994) carry over frm 2017                             | 44,188           | 40,208           | 3,980            |          |          | 40-552-570-8450              |
|                                                                                           |                  |                  |                  |          |          |                              |
| Senior Center - Van Replacement - \$26,000 Cap \$17,000 Sr, Van                           | 26,000           | 43,000           |                  |          |          | 40-554-570-8520              |
|                                                                                           |                  |                  |                  |          |          |                              |
| <b>PARKS, BUILDINGS &amp; GROUNDS, RECYCLING</b>                                          |                  |                  |                  |          |          |                              |
| Impound Cold Storage Garage - PD (Impact Fee) Carry over                                  | 179,600          | 7,182            | 172,418          |          |          | 40-519-570-8221              |
|                                                                                           |                  |                  |                  |          |          |                              |
| Village Hall - Electronic Sign                                                            | 35,000           |                  | 35,000           |          |          | 40-519-570-8200              |
| Truck - 1/4 Ton Pickup w/plow & lift gate #427                                            | 40,000           | 41,396           | 0                |          |          | 40-553-570-8520              |
| Recycling - Compost Screener (used)                                                       | 60,000           | 64,850           | 0                |          |          | 40-546-570-8400              |
|                                                                                           |                  |                  |                  |          |          |                              |
| <b>Total Projects</b>                                                                     | <b>4,222,580</b> | <b>1,779,905</b> | <b>2,465,085</b> |          | <b>0</b> |                              |

#### Cash On Hand

Cash Balance - Pool 2,491,201  
Cash Balance - TD Ameritrade 106,231

\$\$\$ Available 2,597,432

#### Committed Funds -

2016 Retainages Payable 36749.74  
Transfer in from Senior Van -17,000  
19,750

\$\$\$ Available for projects 2,577,682.26

#### Account Balance After Projects

112,597.31

\$71,000 Police Department Squad Vehicle/Body Cams  
\$18,400 Brush Bucket for Loader  
\$89,400

#### Carryover

23,197



**Germantown Planning & Zoning Department**  
**LETTERS OF CREDIT (LOC)**  
 Beneficiary: Village of Germantown

| Note | Developer/Owner/Project | Project                                                     | Amount (\$) | Expire Date | Bank/Lender | Contact Name             | Address                                                              | Renewal Terms                                                                                                                                                                                                                                     | Bank Ref ID/# | Status |
|------|-------------------------|-------------------------------------------------------------|-------------|-------------|-------------|--------------------------|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------|
| 1    | Enviro-Safe Consulting  | Provision of CUP #3-11 for removal or clean-up if necessary | \$50,000    | 08/01/19    | Spring Bank | Glenn A. Michaelsen, SVP | Spring Bank, 16655 W. Wisconsin Ave., Ste. 100, Brookfield, WI 53005 | Automatic Renewal EVERY YEAR until business operations cease; LOC is financial surety that property can be cleaned up and all materials properly removed & disposed in the event the business ceases w/o proper and complete removal by the owner | LOC #5201203  | Open   |
| 2    | Patrick Brown           | Wetland Delineation/Mary Buth Lane                          | \$300       |             | Cash        | Patrick Brown            | W132 N12130 Mary Buth Lane                                           |                                                                                                                                                                                                                                                   |               | Open   |
| 3    | Dennis Ivan Hahn        | Wetland Delineation/Division Rd.                            | \$300       |             | Cash        | Ivan Hahn                | W172 N12125 Division Road                                            |                                                                                                                                                                                                                                                   |               | Open   |
| 4    | Crystal M. Hess         | Wetland Delineation/Amy Belle Road                          | \$300       |             | Cash        | Crystal Hess             | 3201 S. 147th Street                                                 |                                                                                                                                                                                                                                                   |               | Open   |
| 5    | Ashbury Woods           | Wetland Delineation/Division Road                           | \$300       |             | Cash        | Dominic Koppen           | W169 N11053 Ashbury Ln. #3                                           |                                                                                                                                                                                                                                                   |               | Open   |

- 1 Enviro Safe for clean-up: Annually Renewing in Perpetuity  
 2 Patrick Brown - Wetland Delineation; SEWRPC Delineation Report submitted 9-10-18  
 3 Dennis Ivan Hahn - Wetland Delineation  
 4 Crystal Hess - Wetland Delineation; SEWRPC field work completed August 2018  
 5 Ashbury Woods-Wetland Delineation; new SEWRPC delineation request September 2018

# Letters of Credit Report

## Village of Germantown

Department of Public Works and Finance Department

Revised: 12-11-2018

| Development                                       | Expiration Date | Dollar Amount   | Issuing Bank                            | Renewability    | Letter of Credit No |
|---------------------------------------------------|-----------------|-----------------|-----------------------------------------|-----------------|---------------------|
| Saxony Village                                    | 5/3/2018        | \$32,882.70     | MCB Investments, LLC                    | NONE            | CHECK (cash)        |
| Presbyterian Homes Senior                         | 4/28/2019       | \$2,428,472.00  | Associated Bank                         | Auto            | 00484               |
| Prairie Glenn II                                  | 7/8/2018        | \$38,740.68     | PARK BANK                               | Auto for 1 year | 8082017             |
| Rainbow Child Care                                | 8/1/2019        | \$453,951.00    | Bank of America                         | NONE            | CHECK (cash)        |
| Harvest Hills Subd.                               | 8/1/2019        | \$1,339,689.05  | Tri-City Bank                           | Auto            | 1668                |
| Zilber                                            | 8/16/2019       | \$1,297,310.00  | U.S. Bank National Assoc                | Auto            | SLCWMIL004699       |
| <b>Collateralization of funds held at US Bank</b> |                 |                 |                                         |                 |                     |
| US Bank                                           | 3/4/2019        | \$25,000,000.00 | Federal Home Loan<br>Bank of Cincinnati |                 | 527131              |

**SUMMARY OF VILLAGE CONTRACTS**
**12/17/2018**

| Contract Expiration |                                    | Service or                                | Type     | Annual Cost of             | Department Negotiating/ |
|---------------------|------------------------------------|-------------------------------------------|----------|----------------------------|-------------------------|
| Date                | Name of Company                    | Product Provided                          | license? | Contract                   | Overseeing Contract     |
| 12/31/18            | TAPCO                              | Preventative Maintenance for Controlled   | contract | 2,445.00                   | Highway                 |
| 12/31/2018          | ProPhoenix Corporation             | ProPhoenix annual main. & support         | contract | 29,280.12                  | Police                  |
| 12/31/19            | ProPhoenix Corporation             | ProPhoenix annual main. & support         | contract | 13,000.00                  | Fire                    |
| 12/31/18            | Washington Co. Sheriff's Office    | radio console maintenance                 | contract | 4,050.00                   | Police                  |
| 12/31/18            | General Communications             | maintenance contract on AUX I/O's only    | contract | 2,850.00                   | Police                  |
| 12/31/18            | Seiler                             | GPS Total Station Maintenance Plan        | contract | 2,254.00                   | Engineering             |
| 12/31/18            | Wachtell Tree Science & Service    | EAB Activities                            | contract | 15,000.00                  | Forestry                |
| 1/29/09             | AT&T                               | long distance                             | contract | varies                     | Finance                 |
| 12/31/18            | General Communications             | DPW radio maintenance contract            | contract | 1,360.00                   | DPW                     |
| 12/31/18            | Ruekert & Mielke                   | GIS (3 year contract-pay 100% upfront)    | contract | 6,500.00                   | Sewer/Water/Engineering |
| 12/31/18            | Clean Power                        | Janitorial Services(2 year/option 3rd yr) | contract | 110,000.00                 | Buildings & Grounds     |
| 12/31/19            | Harris                             | MSI Maintenance                           | license  | 18,251.69                  | Finance                 |
| 12/31/19            | Vermont Systems                    | Rec Trac Maintenance                      | license  | 4,544.80                   | Park & Rec              |
| 3/1/19              | ISDN                               | Pri Centrex                               | contract | Pricing List               | Finance                 |
| 3/21/19             | General Code                       | laserfiche maintenance                    | contract | 2,666.00                   | Police                  |
| 4/29/19             | Carlson Engineering Software       | software maintenance                      | contract | 2,900.00                   | Engineering             |
| 5/1/19              | Wisconsin DOT (Municipal Salt Bid) | road salt                                 | contract | 170,000.00                 | Highway                 |
| 5/31/19             | Emergency Services Marketing       | I Am Responding                           | contract | 810.00                     | Fire                    |
| 5/31/2019           | Trapper Jan Cegielski              | Beaver Trapping                           | contract | \$ 2,500.00                | Public Works            |
| 8/1/19              | Hydro Corp.                        | Commercial Backflow Inspection            | contract | 950/month 2yr c            | Water Utility           |
| 8/15/19             | TE Brennan Company                 | Property & liability insurance consulting | contract | 5,000.00                   | Finance                 |
| 10/31/19            | NuVantage Employee Resource        | employee assistance program               | contract | 800+ hr. fee               | Administration          |
| 12/31/19            | Washington County Humane Society   | Animal Control                            | contract | 2,245.00                   | Police                  |
| 12/31/19            | Marlin Business Bank               | Nexlog 740 Recorder                       | lease    | 19,916.32                  | Police                  |
| 2/1/20              | AT&T                               | State of Wisconsin Centrex                | contract | see pricing list           | Finance                 |
| 10/1/20             | Waste Management                   | solid waste & recycling pickup            | contract | 1,000,000.00               | DPW                     |
| 12/31/20            | Johnson Controls                   | HVAC-Library                              | contract | 2980/3069/3161             | Buildings & Grounds     |
| 9/30/21             | ITU-Absorb Tech                    | towels, floor mats, mop heads             | contract | 11,369.00                  | Buildings & Grounds     |
| 10/1/22             | GFC Leasing                        | copiers                                   | lease    | 4,384.20                   | Library                 |
| 10/15/22            | Xerox Corporation                  | Village Hall Copiers (3)                  | lease    | \$8,146 plus click charges | Clerk's Office          |
|                     |                                    |                                           |          |                            |                         |