VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

AMENDED

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **TUESDAY, January 8th, 2019** *****6:00 P.M.*****

LOCATION: **Germantown Village Hall Board Room**

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.

II. **ROLL CALL:** Chairman Kaminski, Trustees Hughes, Warren and Zabel

III. **APPROVAL OF MINUTES:** December 3, 2018 & December 4, 2018

IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

V. **NEW BUSINESS:**

A. Consideration of Utility Credit – N109 W17525 Virginia Avenue
B. Consideration of Utility Credit – N115 W15260 Potomac Circle
C. Letter of Credit Reductions
  - Heritage Place Joint Venture (Saxony Village)
  - Presbyterian Homes (Fairway Knoll)
  - Rainbow Child Care
D. Project Retainer Release(s)
  - Windsor Ct./Castle Dr. Watermain Relay
  - Park Ave. North Sanitary Sewer Relay
E. Street Sweeper Purchase
F. Patrol Truck Purchase
G. Senior Center - Painting
H. Senior Center – Flooring
*** G. Booster Pump Equipment Purchase

VI. **NEXT MEETING DATE:** Set February, 2019 Meeting Date and Time

VII. **ANNOUNCEMENTS:**

VIII. **ADJOURNMENT:**

***UPON REASONABLE NOTICE,** efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

SPECIAL

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

December 3, 2018
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:45 p.m.

ROLL CALL: Chm. Kaminski, Trustees Hughes, Warren and Zabel. Also present were Dir. Ratayczak.

GOLDENDALE ROAD SANITARY SEWER – PHASE 2 – BIDS: Dir. Ratayczak presented for review bids received December 3, 2018. After reading the total of each of the four bids received, Dir. Ratayczak recommended the Public Works Committee send a positive recommendation to the Village Board to award the project to Kruczek Construction in the amount of $3,123,150.00 and a 5% contingency of $156,150.00.

MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to award the Goldendale Road Sanitary Sewer – Phase 2 project to Kruczek Construction, Inc. in the amount of $3,123,000.00 plus a 5% contingency or $156,150.00 for a total project cost of $3,279,150.00.

Motion carried 3-1 (Zabel).

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:53 p.m.

Lawrence Ratayczak, Director of Public Works

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

December 4, 2018
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hughes, Warren and Zabel. Also present were Director Ratayczak, Engr. Nitschke, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Hughes, seconded by Zabel to approve the Minutes of November 7, 2018 & November 19, 2018.

Motion carried unanimously.

PUBLIC COMMENT: None

CONSIDERATION OF UTILTIY CREDIT – W175 N11037 STONEWOOD DRIVE: A written request was submitted to the Director of Public Works by Momentum Early Learning requesting consideration of a utility credit toward their third quarter, 2018 sewer and water billing. The Village's Water Utility staff investigated and found no leaks. The owner then hired S&K Plumbing which located a leaking valve attached to the lawn irrigation system. As the leak in this area was not connected to the sanitary sewer system, none of the overage water would have gone to the sanitary sewer. Dir. Ratayczak provided his calculations to the Committee.

MOTION made by Zabel, seconded by Warren authorizing staff to credit the sanitary sewer portion of $1,845.77 to the 3rd quarter 2018 sewer and water bill for the property at W175 N11037 Stonewood Drive (Momentum Early Learning).

Motion carried unanimously.

CLEANING SERVICES – VILLAGE BUILDINGS: Supt. Olszewski provided results of the proposals received for cleaning services at various municipal buildings for the term of two years. Requests for Proposals were submitted to six area vendors in which two responded. The monthly cost of services ranged from $9,170.53 to $11,089. If the Village chose to enter into a third year, Clean Power would reserve the right to raise the annual cost based on the consumer price index.

MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to contract Clean Power at a monthly rate of $9,170.53 for the term of 2 years to provide janitorial services for the following municipal buildings; Library, PD & Annex, Survive Alive, Senior Center, Fire Company, Wolf Haus and Park restrooms. Funds to be allocated from Acct. # 10-519-530-4400.

Motion carried unanimously.

ILLICIT DISCHARGE SCREENING – N122 W17177 FOND DU LAC AVENUE – DPW SITE: Engr. Nitschke explained as part of Germantown's MS4 permit, staff conducts an annual Illicit Discharge Screening for various storm water outfalls located in Germantown. During the screening, high levels of ammonia, phenols and detergents were detected downstream of the Public Works facility. The elevated levels were above WDNR permit requirements. Upon a field investigation, it was determined the source of the contaminants was from the Public Works yard and fueling station. A regenerative system was to be installed in one of the buildings but was removed as part of the budget process from 10+ years ago. A Stormwater Best Management Practice could cost $150,000 (+) to rectify discharging to the system. Per MS4 permit requirements the WisDNR was notified and were willing to work with the Village for interim and long-term cleanup efforts. Committee discussion included thinking about funding for a future DPW facility and suggested discussing it further within the first quarter of year 2019. Engr. Nitschke will provide further updates at future meetings.

TRAFFIC ANALYSIS & DESIGN – FREISTADT ROAD AT MAPLE ROAD: Engr. Nitschke reported the direction of the Public Works Committee at their November 7, 2018 meeting, staff had requested a proposal from Traffic Analysis & Design, Inc. (TADI) to analyze the Freistadt/Maple Roads intersection. The proposal was submitted to the Committee for review. Phase One of the proposal would address the traffic, crash and geometrical analysis of the intersection. Phase Two of the proposal would be to complete the submittal for Highway Safety Improvement Program (HSIP) funding application due in February 2019. The traffic study would become a part of a future traffic analysis for the Holy Hill, Goldendale and Freistadt Roads corridor. Discussion followed.

MOTION made by Hughes, seconded by Kaminski to forward to the Village Board with a positive recommendation to award a contract to Traffic Analysis & Design Inc. (TADI) to analyze the Maple/Freistadt Roads intersection for an amount not to exceed $27,542.

Motion carried 3-0
Abstention - 1 (Warren)

10-YEAR ROADWAY CAPITAL IMPROVEMENT PLAN: Engr. Nitschke provided the Committee with the final draft of the 10-year Roadway Capital Improvement Plan in order to better define immediate and long-term roadway needs. The Committee was asked to provide feedback on the Plan and to focus on the 2019 roadway improvement plan with the goal of bidding the various project locations in January-February. Engr. Nitschke's goal was to balance out how many lane miles were to be done each year. Rehabilitation projects consisted of mill and overlays, pulverization and overlays, patchwork, cross culvert work etc. Large scale reconstruction projects may include storm sewer, water main, sewer main work, full depth road removal, etc. It would not be sustainable to do reconstruction projects every year. Engr. Nitschke suggested a five-year gap for reconstruction projects. Also balanced in were rural vs. urban road settings, Paser ratings and road repairs needed within the same general vicinity.

Engr. Nitschke continued to report the most significant changes to the 2019 roadway program which in part included roads that were not completed in year 2018;

Bid #1 – Park Avenue Reconstruction from Main Street to STH 145.

> Work will include replacement of sanitary sewer, water main and storm sewer. The roadway will receive new base material, new curb & gutter, binder and surface asphalt. It is anticipated that the road will need to be widened up to five feet. Existing street trees will also be required to be removed as part of the project.

Bid #2 – 2019 Road Program

The bid will include a combination of pulverizing, milling and base repair/replacement. Curb and gutter will be replaced as needed. The road program will also include cross culvert replacement for all roadway culverts in need of repair. The 2019 Road Program will not include private driveway culvert replacement or repair and will not include any re-ditching efforts.

The base bid will include the following:

- **Deppert Road** from Freistadt Road to Creek View Lane
- **Creek View Lane** from Deppert Road to Merkel Drive
- **Merkel Drive** from Creek View Lane to Freistadt road
- **Merkel Drive** from Woodland Drive to Oakview Avenue
- **Woodland Drive** from Goldendale Road to Jamestree Road
- **Oakview Lane** from Merkel Drive to Woodland Drive
- **Rosewood Avenue** from Woodland Drive approximately 800 feet south
- **Jamestree Road** from Woodland Drive approximately 400 feet south
- **Edgewood Drive** from Hilltop Drive to terminus
- **Fox Lane** from Edgewood Drive to terminus
- **Hilltop Drive** from Mequon Road to 200 feet north of Edgewood Drive
- **Old Farm Road** from Division Road to Wagon Trail

Alternate Bid #1 will include resurfacing Lilac Lane from Schoen-Lauffen Park to Division Road utilizing partial depth milling and Glass Grid.

Engr. Nitschke went on to explain the "Glass Grid" process which was a specific interwoven road fabric designed in a grid fashion and applied between the lifts of asphalt. Glass Grid holds up well to heavy truck traffic and soil conditions.

Alternate Bid #2 will include resurfacing Holy Hill Road from STH 145 to Division Road utilizing partial depth milling and Glass Grid.

Should there still be available funds, **Alternate Bid #3** will include resurfacing Highland Road from Mary Buth Lane to Wasaukee Road utilizing partial depth milling and Glass Grid, as well as full depth pulverization on the far east end of the project area.

All alternate bids are designed to extend the life of each road segment 10-20 years. They are considered rehabilitation projects. Park Avenue is a reconstruction project and designed to provide road and utility upgrades to serve residents for 50+ years. All work is dependent on bid costs as they relate to available Roadway Capital Improvement Program funding.

Engr. Nitschke presented a visual map providing the Committee with further details on the Road Program. No Engineer's estimate was available at the time of the meeting. Staff was optimistic that all 2019 road projects as presented to the Committee could be completed with the funding available. Comments included:

- Past practice was to complete roads within a subdivision area to avoid any further damage to roads already resurfaced as part of the road program. Would staff consider doing a few side streets along Old Farm Road or put off doing Old Farm Road for one year? As Old Farm Road was an older road and heavily traveled, staff recommended reconstruction in year 2019.
- Engr. Nitschke was not proposing any significant ditching work in any of the subdivisions. Policies would need to be discussed regarding ditch work, storm water repair/maintenance, drainage concerns, etc. Addressing all concerns would require additional funding or minimize the number of roads to be reconstructed each year. As part of the current Road Program only cross culverts that need repair or replacement will be addressed. Ditches could be addressed at a later date with appropriate funding and the use of specific construction equipment as to not cause damage to a newly surfaced road.
- Dir. Ratayczak suggested a drainage study for area wide stormwater work. Stormwater work should not be part of the Road Projects Program.
- Engr. Nitschke's goal was to stretch every dollar to get a quality product that will last as long as expected and any remaining funds be placed back into future road programs.

MOTION made by Hughes, seconded by Warren approving the design and bidding of the 2019 Road Program.

Dir. Ratayczak noted Park Avenue will be a major road reconstruction to include tree removal, and land encroachments. Once plans were 75% - 95% complete, he would like to review the plans with the Committee for approval and to give Trustees the knowledge needed for any residential concerns they may receive. Engr. Nitschke will provide the Park Avenue residents project updates as the project moves forward.

Motion carried unanimously.

Engr. Nitschke continued discussion on the Roadway Capital Improvement Plan for years 2020 through 2028. The locations presented were flexible and could change depending on future development and demand. In closing the Committee liked the 10 – Year Roadway Capital Improvement Plan as it showed concept and foresight.

Further noted;

- Glass grid product may produce higher costs if contractors are not familiar with the product;
- Areas of traffic and volume should be priority;
- Residents who have been surveyed in the past on their desire for municipal utility connections and choose to connect *after* road reconstruction is complete should have a 10-year waiting period to do so.
- The 10 Year Roadway Capital Improvement Plan can be placed on the Village's website as a working document and revisited on an annual basis.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held **TUESDAY**, January 8th, 2018 at 6:00 p.m.

ANNOUNCEMENTS: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:07 p.m.

Janice Wick

Janice Wick, Recording Secretary

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 8, 2019

AGENDA ITEM: New Business A

ITEM TITLE: Consideration to Adjust 3rd Quarter Sewer & Water Invoice for N109 W17525 Virginia Avenue

SUBMITTED BY: Lawrence W Ratayczak, P.E., Director of Public Works

SUMMARY EXPLANATION:

Tender Reflections Memory Care is located at N109 W17525 Virginia Avenue. Wanda Crotty brought his concern of a high utility billing to the Village's attention by an email to the Director of Public Works and a telephone call to the Utility finance clerk. The owner is concerned with the large invoice. During continuous emails/conversations Tender Reflections furnished the Village with additional information regarding the Fire Sprinkler/testing/flushing completed by a hired contractor (work sheet attached). Pursuant to the contractors statement a total of 2,798 gallons of water was utilized with none of it going to the sanitary sewer. No such information was offered for the water used in the lawn irrigation system. Also, in 2016 the Village recommended to the owner to install a meter on the lawn irrigation system so that that water use would be invoiced as water only. The meter was never installed.

It is the Director of Public Works opinion that no credit be awarded for lawn irrigation and to award a credit of $19.34 towards the sewer charge.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X

-Emails and attachments

RECOMMENDATION:

Staff is looking to the Public Works Committee for approval to issue a credit of $19.34 to the 3rd Quarter sewer & water invoice for Tender Reflections Memory Care, N109 W17525 Virginia Avenue

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Lawrence Ratayczak

From: Wanda Crotty <wcrotty@sanctuarycaregroup.com>
Sent: Wednesday, December 5, 2018 8:20 PM
To: Lawrence Ratayczak; Wanda Crotty; Cindy Hamlin; Janice Wick; Valerie Bauer
Cc: Operations
Subject: FW: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)
Attachments: Tender Reflections Germantown backflow report 10.18.2018.pdf

Larry,

Thank you for getting back to me.

When I mentioned sprinkler system – I was referring to the fire suppression system –

We also have the irrigation system (which we had last year also) – in which the water does not go down the sewer.

I have attached last years and this year's bill – there is quite a difference.

I have also attached the backflow report from Best Defense and 2 emails from Troy (Best Defense) :

Attached is the copy of the backflow report that was tested on 10-18-18. It lists that the system is capable of flowing 398 GPM. I probably flowed water for about 1 min so that number should be pretty accurate. The drain for the system runs onto the grass, not into the sewer on the street.
I hope this helps answer your questions.

Troy Hermsen
Sales / Inspections
(262) 202-1068
(608) 223-1110
troy@bestdefense.com
www.bestdefense.com

During the fire sprinkler annual inspection I also performed an annual fire hydrant flush on your 4 private hydrants. The test requires you flush the hydrant for 1 minute. All water from this test was dumped onto the grass. Not out into the sewer. I am estimating that 600 gallons per hydrant was flowed. 2400 gallons total.

Troy Hermsen
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(262) 202-1068
(608) 223-1110
troy@bestdefense.com
www.bestdefense.com

398 gal + 2,400 gal. = 2,798 gal

Credit to Sewer Bill

2,798 gal. x $6.913/1,000 gal = $19.34

Double Check/DC Detector Performance Test

Industry Services Division
P.O. Box 7302
Madison, WI 53707-7302
Fax: (608) 267-9723
TTY: (608) 264-8777
http://www.dsps.wi.gov/SB/

Personal information you provide may be used for secondary purposes [Privacy Law, s.1504 (1)(m)].

OWNER INFORMATION Please print clearly in ballpoint pen. Additional information on back page.

Owner Name | Street Address

City | State | Zip Code | Owner's Contact Person | Telephone Number ( )

FACILITY INFORMATION

Facility Name: TENDER REFLECTIONS
Street Address: N109 W17525 VIRGINIA AVE
City: GERMANTOWN
Zip Code:
County: WASHINGTON
Assembly Location: RISER ROOM
Manufacturer: AMES
Model: COLT 200 DC
Serial Number: DL-1866

Size 4" Assembly Type ☐ DC ☐ DC Detector

INITIAL TEST

First check
☒ Closed tight
☐ Leaked
Static 1.2 PSID

Second check
☒ Closed tight
☐ Leaked
Static 2.0 PSID

FINAL TEST

☐ Closed tight
Static ________ PSID

☐ Closed tight
Static ________ PSID

DETECTOR BYPASS ASSEMBLY INITIAL TEST

First check
☐ Closed tight
☐ Leaked
Static ________ PSID

Second check
☐ Closed tight
☐ Leaked
Static ________ PSID

DETECTOR BYPASS ASSEMBLY FINAL TEST

☐ Closed tight
Static ________ PSID

☐ Closed tight
Static ________ PSID

ASSEMBLIES IN FIRE PROTECTION SYSTEMS Note: Include hose stream demand where applicable

Forward Flow Test
Designed flow rate 321 GPM Actual flow rate 398 GPM

Indicating Control Valves
☐ No. one control valve open ☐ No. two control valve open Valve supervision: ☐ Tamper switch ☐ Locked

Part (s) Replaced/Comments 1 3/4" @ 20 PSI = 398 GPM
★ - PERFORMED ANNUAL INSPECTION/TEST ON ALL HYDRANTS.

I HEREBY CERTIFY THE TEST RESULTS ARE TRUE AND THE TEST WAS CONDUCTED BY ME PERSONALLY.

Tester Name (print) TROY HERMSEN Registration No. 972325 Time of Day 2:35

Tester Signature [signature] Phone No. 262-212-1068 Date 10-18-18

SBD-10754 R03/13

White Copy – Owner, Pink Copy – Purveyor, Yellow Copy - Tester

Attached is the copy of the backflow report that was tested on 10-18-18. It lists that the system is capable of flowing 398 GPM. I probably flowed water for about 1 min so that number should be pretty accurate. The drain for the system runs onto the grass, not into the sewer on the street.
I hope this helps answer your questions.

Troy Hermsen
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Troy Hermsen
Sales / Inspections
(262) 202-1068
(608) 223-1110
troy@bestdefense.com
www.bestdefense.com

PLEASE MAKE CHECKS PAYABLE TO

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON RD.
P.O. BOX 337
GERMANTOWN, WI 53022

For billing inquiries (262) 250-4703

PRESORTED FIRST CLASS MAIL U.S. POSTAGE PAID PERMIT NO. 13

ACCOUNT NO	SERVICE FROM	SERVICE TO
0028196000-00	06/11/18	09/12/18

SERVICE ADDRESS: N109 W17525 VIRGINIA AVE

METER READINGS CURRENT	PREVIOUS	CONSUMPTION (USAGE)	NET AMOUNT
3301	2379	922	ACTUAL

BILL TO
MIDWEST ASSISTED LIVING PNRS I
DBA TENDER REFLECTIONS GTOWN
ATTN ACCOUNTS PAYABLE
5131 175TH ST
CHIPPEWA FALLS WI 54729

WATER	1,915.16
SEWER	8,099.02
FIRE PRO	130.02

TOTAL $ 10,144.20

ACCOUNT NO: 0028196000000
DUE DATE: 10/20/18
TOTAL DUE: $10,144.20
AFTER DUE DATE: $10,245.64

PLEASE MAKE CHECKS PAYABLE TO
For billing inquiries 262
ACCOUNT NO
WATER
SEWER
FIRE PRO

Wanda Crotty
Sanctuary Care Group
Business Manager/Controller
wcrotty@SanctuaryCareGroup.com

5131 175th Street
Chippewa Falls, WI 54729

Sanctuary Care Group
Respecting Mind, Body & Spirit

Office: 715-726-9330
Cell: 715-828-9778
Fax: 866-545-6881

From: Matt Owens
Sent: Sunday, December 02, 2018 4:15 PM
To: Wanda Crotty <wcrotty@sanctuarycaregroup.com>; Curt Crotty <ccrotty@sanctuarycaregroup.com>
Cc: Cindy Hamlin <CHamlin@sanctuarycaregroup.com>
Subject: RE: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)

Best Defense flushes our system.

Matt Owens
Regional Facilities Manager
Sanctuary Care Group
Serving Tender Reflections

Sanctuary Care Group
Respecting Mind, Body & Spirit

Cell: 715-551-1085

From: Wanda Crotty
Sent: Friday, November 30, 2018 9:37 PM
To: Matt Owens <MOwens@sanctuarycaregroup.com>; Wanda Crotty <wcrotty@sanctuarycaregroup.com>; Curt Crotty <ccrotty@sanctuarycaregroup.com>
Cc: Cindy Hamlin <CHamlin@sanctuarycaregroup.com>
Subject: FW: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)

Matt,
Who flushes our sprinkler system?

I am thinking I meant to say flushing fire system..

Wanda

Wanda Crotty
Sanctuary Care Group
Business Manager/Controller
wcrotty@SanctuaryCareGroup.com
5131 175th Street
Chippewa Falls, WI 54729

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Respecting Mind, Body & Spirit

Office: 715-726-9330
Cell: 715-828-9778
Fax: 866-545-6881

From: Lawrence Ratayczak <lratayczak@village.germantown.wi.us>
Sent: Thursday, November 29, 2018 5:57 PM
To: Wanda Crotty <wcrotty@sanctuarycaregroup.com>; Cindy Hamlin <CHamlin@sanctuarycaregroup.com>
Cc: Janice Wick <jwick@village.germantown.wi.us>; Valerie Bauer <vbauer@village.germantown.wi.us>
Subject: RE: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)

Wanda:

In reviewing your request for a sanitary sewer billing credit I find the need for additional information regarding the high use of water.

1) I see that in the third quarter of 2017 the water use was normal.
2) I need additional information regarding why the irrigation (sprinkler) system was flushed. The usual method to prepare the system for winter is to remove water in the system by flushing with compressed air. Please advise why flushing with water was necessary. For example was there a break in the system and it filled with dirt.

I will require additional information prior to consideration of taking to the Public Works and Highway Committee (PWHC) for credit. If I get the information needed by mid-December I can take this to the January PWHC meeting.

Regards:

Larry Ratayczak, P.E.
Director of Public Works
Village of Germantown

From: Wanda Crotty <wcrotty@sanctuarycaregroup.com>
Sent: Monday, November 19, 2018 2:47 PM
To: Lawrence Ratayczak <lratayczak@village.germantown.wi.us>; jdriver@village.germantown.wi.us; Cindy Hamlin <CHamlin@sanctuarycaregroup.com>; Wanda Crotty <wcrotty@sanctuarycaregroup.com>
Cc: Janice Wick <jwick@village.germantown.wi.us>; Tim Zimmerman <tzimmerman@village.germantown.wi.us>; Valerie

Bauer <vbauer@village.germantown.wi.us>
Subject: RE: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)

Larry,

I had contacted you back in 2016 regarding the water/sewer bill. On the Sept 2018 bill – we are asking you to review as we have that the excess water used was for flushing of the sprinkler system and did not go down the sewer and we would like and adjustment on the bill.

Can you review the bill and let us know if an adjustment can be made?

Thank You
Wanda

Wanda Crotty
Sanctuary Care Group
Business Manager/Controller
wcrotty@SanctuaryCareGroup.com
5131 175th Street
Chippewa Falls, WI 54729

Sanctuary Care Group
Respecting Mind, Body & Spirit

Office: 715-726-9330
Cell: 715-828-9778
Fax: 866-545-6881

From: Wanda <wscrotty@hotmail.com>
Sent: Monday, November 19, 2018 2:06 PM
To: Wanda Crotty <wcrotty@sanctuarycaregroup.com>
Subject: Fw: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)

Wanda Crotty
Sanctuary Care Group
Business Manager/Controller
wcrotty@SanctuaryCareGroup.com
5131 175th Street
Chippewa Falls, WI 54729

Office: 715-726-9330
Cell: 715-828-9778
Fax: 866-545-6881

The information contained herein or attached may be confidential and/or privileged. If you are not the intended recipient, use of the contents and information is prohibited. If you have received this transmission in error, please notify us at the number or email address above immediately so that arrangements for its return or deletion are made.

From: Lawrence Ratayczak <lratayczak@village.germantown.wi.us>
Sent: Thursday, November 3, 2016 5:58 PM
To: wcrotty@sanctuarycaregroup.com; Valerie Bauer
Cc: Tim Zimmerman; Jim Driver; Janice Wick
Subject: 3rd Quarter Utility billing for Midwest Assisted Living Partners (Tender Reflections)

Wanda:

Pursuant to your request regarding the possibility of a credit allowed to your 3rd Quarter utility billing I presented your request to the Public Works and Highway Committee (PWHC) at last night's meeting, November 2, 2016. The PWHC reviewed the facts as presents by me as to the possible rational for the large consumption of water. I presented the case of large amounts of water used to irrigate the newly installed seeded lawn which was required to be established prior to occupancy being granted. The PWHC voted to grant a 75% credit, or reduction, of the sewer billing and keep the water portion of the billing at 100% as billed.

Therefore, the water remains at $1,856.08, the Fire Pro remains at $130.00 and the sewer is reduced to $2,190.98. The sewer billing includes a fixed value of $132.02 for the metering portion of the flow recording.

Please contact me if you have any questions or if you should require additional information.

Regards:

Larry Ratayczak, P.E.
Village of Germantown
Director of Public Works

(262) 250-4725 Work
(414) 745-9999 Mobile
lratayczak@village.germantown.wi.us
N112 W17001 Mequon Rd.
P.O. Box 337
Germantown, WI 53022-0337

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 8, 2019 B

AGENDA ITEM: New Business

ITEM TITLE: Consideration to Adjust Sewer & Water Invoice for N115 W15260 Potomac Circle

SUBMITTED BY: Lawrence W Ratayczak, P.E., Director of Public Works

SUMMARY EXPLANATION:

The residence is located at N109 W17525 Virginia Avenue. Richard Erni brought his concern of a high utility billing to the Village's attention by a telephone call to the Water Utility Superintendent. Upon receiving the call and shortly after a Water Utility staff member visited the residence to look for any leaks in the system. The meter was replaced. Upon more investigation into the meter stones were found in the intake section of the meter. The meter was bench tested. In short, the meter tested to read higher readings at lower flows and more accurate reading at higher flows.

Based on the usage history there is no apparent time when the rocks entered the system. In this case the Public Service Commission (PSC) recommendation for how to calculate a customer refund on an over registering meter was followed (see attached PSC guidelines). The calculation is summarized on the attached CALCULATION SHEET. The water (only) refund is $43.25. This refund translates to 18,890 gallons. Using this volume to calculate the credit for the sewer overbilling would arrive at a credit for the sewer in the amount of $130.59.

It is the Director of Public Works opinion that a total credit should be awarded in the amount of $173.84.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _X__

-Attachments

RECOMMENDATION:

Staff is looking to the Public Works Committee for approval to issue a credit of $173.84 to the sewer & water invoice for, N115 W15260 Potomac Circle

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and

Lawrence Ratayczak

From: Paul Haugen
Sent: Tuesday, November 13, 2018 1:17 PM
To: Lawrence Ratayczak
Cc: Scott Weigand; Valerie Bauer
Subject: Meter billing complaint
Attachments: N115W15260 Potomac Cir..pdf; Utility Inquiry: Calculation of Refunds; REFUND CALC.xlsx

Hi Larry
Attached is a PDF with four documents in regard to a meter complaint

1. The Inspection report
2. A Certified Meter test results from Metron
3. Back billing history
4. Data log profile from the meter going back to 8/7/18 to 10/3/18

Also attached is an email from the PSC code 185.35 explanation along with a credit amount that Val put together.

What is interesting about this one is we found a rock inside the meter causing it to jet making it run high at the low flows. He has spoken with Val and with Scott Weigand about some type of refund.
We have not called him back until we had all the information. How do you want us to proceed? Can we just credit his account or does this need to go before committee.

Thanks
Paul

Paul Haugen-Water Superintendent
Germantown Water Utility
Village of Germantown
PO Box 337
N122W17177 Fond du Lac Ave.
Germantown, WI 53022
Office - 262-253-8254
phaugen@village.germantown.wi.us

GERMANTOWN WATER UTILITY
CUSTOMER COMPLAINT INSPECTION
REPORT

PROPERTY ADDRESS N115 W15260 Potomac Cir.
OWNER/OCCUPANT Richard Erni
PHONE NO 253-0155

REASON FOR INSPECTION

X High Water Usage
____ Rusty/Odor
____ Leakage
____ Other

FINDINGS

No leaks Found
Metron Flashed Forward when I first looked at it. Test meter showed no leaks
After leaving the house I found stones lodged in intake of meter.

ACTION TAKEN

90 day Data log was pulled
I veiwed configuration to determine Meter was Reading in Gallons
New Metron meter installed

ADDITIONAL COMMENTS

Mr. Erni verbally Requested that his meter be tested for accuracy.

Entered Residence/Building X Yes ____ No
Arrival time on site/entered building 1:00pm
Departure time from site/bldg. 1:30pm
Date of Inspection 10/3/18 Day of Work Wednesday
Inspectors Signature [signature]
Occupants/Witness Signature
Street Name Potomac

DATE RUN: 11/06/18
TIME RUN: 10:44:51
ID: UB340000.WOW

VILLAGE OF GERMANTOWN
UTILITY BILLING ACTIVITY

FROM DATE: 12/01/2015
TO DATE: 11/06/2018

0023301700-00 RICHARD ERNI — N115 W15260 POTOMAC CR

DATE	ACTIVITY DESCRIPTION	READ TYPE	QUANTITY	AMOUNT
12/30/15	WATER	ACT	12	42.75
12/30/15	SEWER	ACT	12	122.97
01/12/16	PAYMENT: CK CHECK			135.72-
01/22/16	PENALTY ON 12/30/15 BILLING			.91
03/31/16	WATER	ACT		15.27
03/31/16	SEWER	ACT		40.01
04/08/16	PAYMENT: CK CHECK			86.19-
06/30/16	WATER	ACT	18	56.49
06/30/16	SEWER	ACT	18	88.40
07/08/16	PAYMENT: CK CHECK			144.89-
09/30/16	WATER	ACT	50	129.77
09/30/16	SEWER	ACT	50	88.40
10/10/16	PAYMENT: CK CHECK			218.17-
12/29/16	WATER	ACT	6	29.01
12/29/16	SEWER	ACT	6	81.49
01/19/17	PAYMENT: CK CHECK			110.50-
03/31/17	WATER	ACT		15.27
03/31/17	SEWER	ACT		40.01
04/20/17	PAYMENT: CK CHECK			55.28-
06/30/17	WATER	ACT	19	58.78
06/30/17	SEWER	ACT	19	60.75
07/19/17	PAYMENT: CK CHECK			119.53-
09/29/17	WATER	ACT	25	72.52
09/29/17	SEWER	ACT	25	60.75
10/06/17	PAYMENT: CK CHECK			133.27-
12/28/17	WATER	ACT	14	47.33
12/28/17	SEWER	ACT	14	136.79
01/05/18	PAYMENT: CK CHECK			184.12-
03/29/18	WATER	ACT	12	42.75
03/29/18	SEWER	ACT	12	122.97
04/05/18	PAYMENT: 2 CHECK			167.38-
06/29/18	WATER	ACT	15	49.62
06/29/18	SEWER	ACT	15	143.71
07/10/18	PAYMENT: CK CHECK			191.67-
09/28/18	WATER	ACT	14	47.33
09/28/18	SEWER 9/13	295 ACT	14	136.79
10/09/18	PAYMENT: CK CHECK			184.12-
			BALANCE:	.00 *

262-253-0155

802340

CHECK CASHED

METER AT METRON TESTING 11-6-18 PER BRETT

RICHARD
— CAME INTO MY OFFICE ON 11-6-18. HE SAID HIS WATER METER WAS INACCURATE.

Lawrence Ratayczak

From: Brown Huss, Nikki A - PSC <Nikki.BrownHuss@wisconsin.gov>
Sent: Monday, April 02, 2018 6:34 AM
To: Paul Haugen
Subject: Utility Inquiry: Calculation of Refunds
Attachments: BACK BILLING USING RATIO.XLSX

Paul,

Thank you for contacting the Public Service Commission of Wisconsin. You requested that the Commission provide you with written instructions on how to calculate a customer's refund based on an over registering meter.

Wis. Admin. Code § PSC 185.35 states:

> Whenever a positive displacement meter is found upon test to have an average percent registration of more than 102 and whenever a compound or current type meter is found upon test to have an average percent registration of more than 103, a recalculation of bills for service shall be made for the period of inaccuracy assuming an inaccuracy equal to the average percent error in excess of 100.

In order to rebill for the overbilled usage a utility would use the ratio method to adjust billing amount. If the customer was billed $78.28 at 102.8% then the correctly billed amount should have been $76.15. The difference between the previously billed amount and the correct charges ($78.28-76.15) or $2.13 would be the amount refunded to the customer.

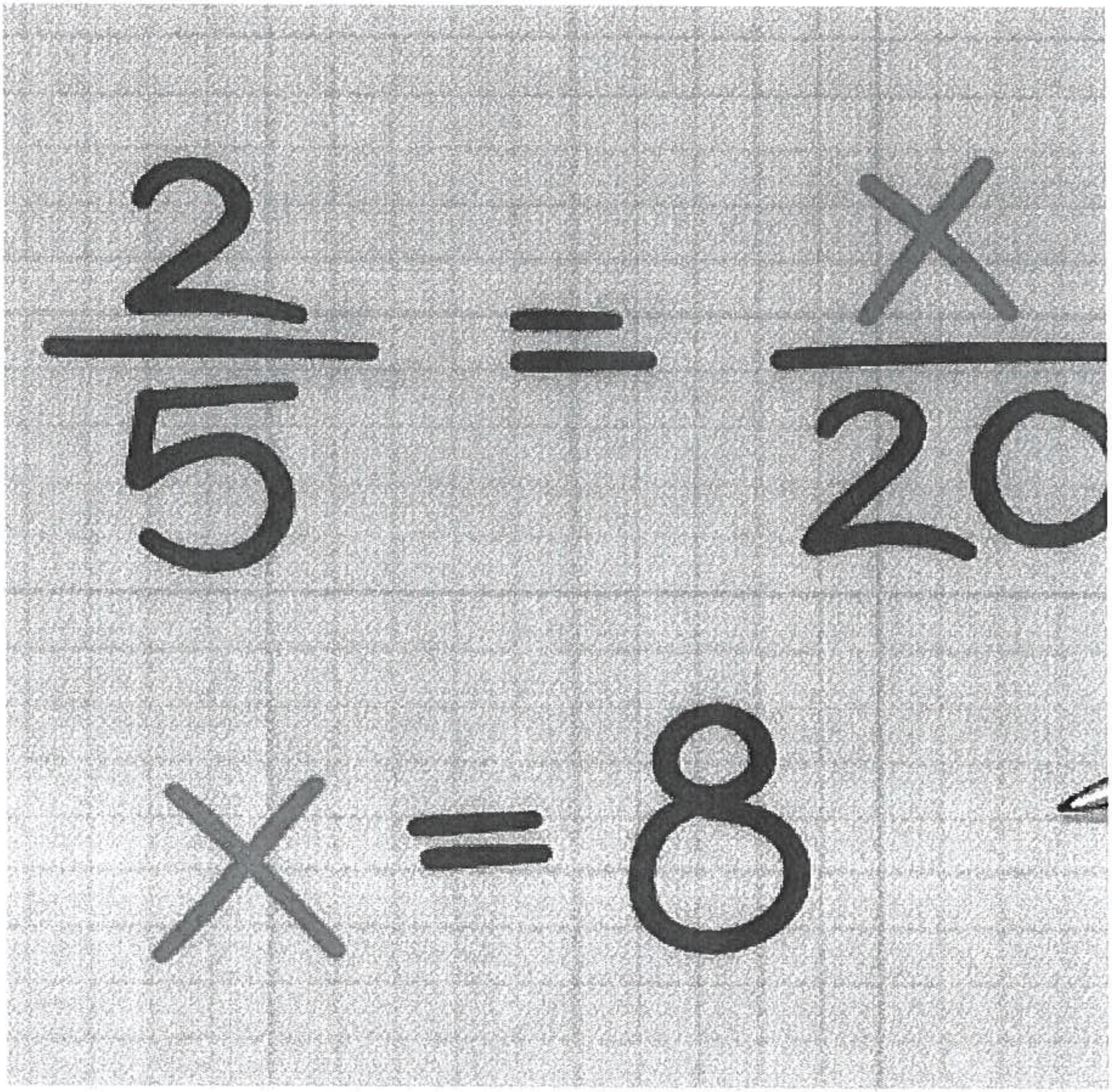
To determine what the correctly billed amount, the ratio method can be seen as the following equation:

$$\frac{\text{Previously Billed Amount}}{X} \times \frac{\text{Over registering meter \%}}{100\%}$$

I have an included an Excel spreadsheet that computes ratios as well.

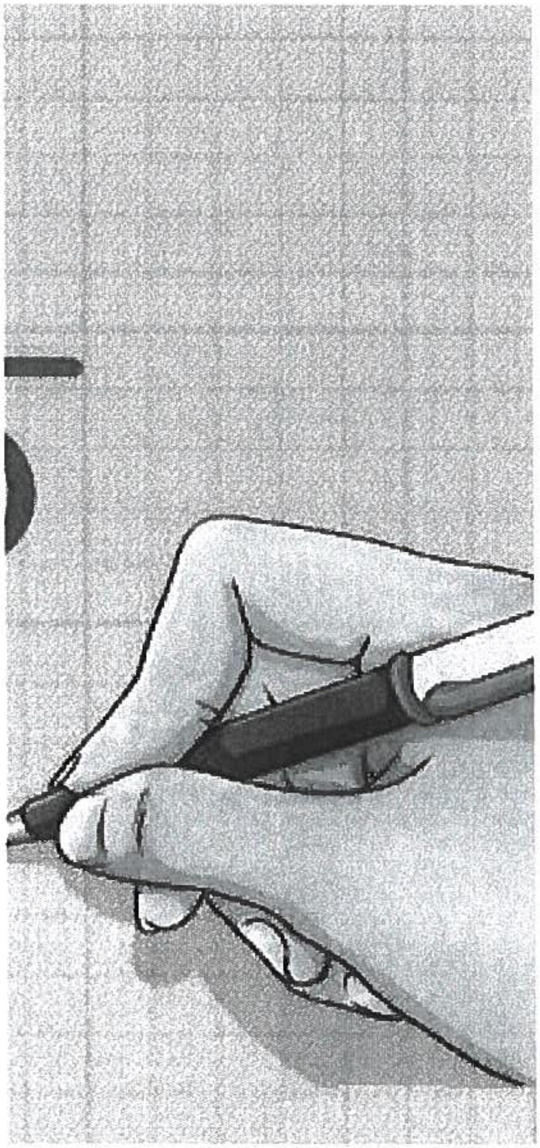
Please let me know if you have any additional questions.

Nikki Brown-Huss
Consumer Analyst
Public Service Commission of Wisconsin
(608) 267-9814
nikki.brownhuss@wisconsin.gov



Find unknown variables when given two equivalent ratios.
of problem that incorporates ratios asks you to find an unknowı
given the other number in that ratio and a second ratio that is equiva
principle of cross multiplication makes solving these problems fairly ፧
in its fractional form, then set the two ratios equal to each other and

- For example, let's say we have a small group of students coı
girls. If we were to maintain this proportion of boys to girls, h
be in a class that contained 20 girls? To solve, first, let's mak
our unknown variables: 2 boys : 5 girls = x boys : 20 girls. If ı
ratios to their fraction forms, we get 2/5 and x/20. If you cros፧
with 5x=40, and you can solve by dividing both figures by 5.



Another common type
n variable in one ratio,
ılent to the first. The
simple. Write each ratio
cross multiply to solve.

ntaining 2 boys and 5
ow many boys would
‹e two ratios, one with
we convert these
s multiply, you are left
The final solution is

Lawrence Ratayczak

From:	Paul Haugen
Sent:	Friday, November 30, 2018 7:29 AM
To:	Lawrence Ratayczak
Cc:	Scott Weigand; Valerie Bauer; Janice Wick
Subject:	RE: Meter billing complaint Potomac Cir.

Hi Larry
Sorry about this I should have looked into it closer to clarify and next time we will tell any property owners to make the formal request through you to the PWHC.

I agree there is little evidence to indicate when the inaccuracies started and what makes this somewhat confusing is this is a new home owner to the property by only about one year. So our thinking was only going back to when they first moved in which was 4th Qtr 2017. If you wanted me to get a clarification from the PSC on following the below code I would be happy to do so. That is usually a few weeks out to get a decision back. I am thinking we are interpreting the code correctly.

Per the PSC code 185.35 #3 states that if the period of inaccuracy cannot be determined we would calculate the refund based on **half the age of the meter** of when it was installed. See below for 185.35. The sewer side is not regulated by the PSC so that portion of refund would be up to you.

Thanks
Paul

PSC 185.35 Adjustment of bills. (1) Whenever a positive displacement meter is found upon test to have an average percent registration of more than 102 and whenever a compound or current type meter is found upon test to have an average percent registration of more than 103, a recalculation of bills for service shall be made for the period of inaccuracy assuming an inaccuracy equal to the average percent error in excess of 100.

(2) For the purposes of this rule, the average percent registration shall be the average percent registration for those normal test points which are within the normal test flow limits of the meter, except that the test point within the "change–over" range for compound meters shall be ignored. (For positive displacement meters the light flow test point would not be considered.)

(3) If the period of inaccuracy cannot be determined, it shall be assumed that the full amount of inaccuracy existed during the last half of the period since the meter was installed or last tested.

(4) Where a meter in service is found not to register or is found to have an average percent registration of less than 97, the utility may bill the customer for the amount the test indicates has been undercharged for the period of inaccuracy, which period shall not exceed the last 24 months the meter was in service unless otherwise authorized by the commission after investigation. No backbill shall be sanctioned if the customer has questioned the meter's accuracy and the utility has failed within a reasonable time to check it.

From: Lawrence Ratayczak <lratayczak@village.germantown.wi.us>
Sent: Thursday, November 29, 2018 6:26 PM
To: Paul Haugen <phaugen@village.germantown.wi.us>
Cc: Scott Weigand <SWeigand@village.germantown.wi.us>; Valerie Bauer <vbauer@village.germantown.wi.us>; Janice Wick <jwick@village.germantown.wi.us>
Subject: RE: Meter billing complaint

All:

In reviewing this issue for me to write up my backup to take to the December 3, 2018 PWHC meeting I realized that I am not clear what period of time we would be considering for a credit. I totally understand that a rock/stones was found lodged in the meter but in reviewing the account history I do not see a clear quarter that this high flow started. There are billing quarters in 2016, 2017 & 2018 that are similar and erratic. In the third quarter billing for 2016 there was a reading of 50 and prior quarter was 18 and quarter after was 6 (winter, I get it) but this is normal. The three billing periods in 2018 all seem normal and consistent with previous quarterly billings of previous years. The only billing that stands out is the 2016 quarter billing of 50 and I do not believe that is the quarter that I am being asked to issue a credit.

Can anyone clarify exactly what the Village is to consider for a credit. I will need this prior to taking this request to the PWHC.

This will not go to the December PWHC meeting, but if warranted I can take to the January meeting.

For future reference any request for a Utility credit request should be submitted in writing to the Director of Public Works by the property owner, this is a requirement of the PWHC members.

Thank you:

Larry Ratayczak, P.E.
Director of Public Works
Village of Germantown

From: Paul Haugen <phaugen@village.germantown.wi.us>
Sent: Tuesday, November 13, 2018 1:17 PM
To: Lawrence Ratayczak <lratayczak@village.germantown.wi.us>
Cc: Scott Weigand <SWeigand@village.germantown.wi.us>; Valerie Bauer <vbauer@village.germantown.wi.us>
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Paul Haugen-Water Superintendent
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Village of Germantown
PO Box 337
N122W17177 Fond du Lac Ave.
Germantown, WI 53022
Office - 262-253-8254
phaugen@village.germantown.wi.us

By: Val B.

PSC 185.35 CALCULATION:

$$\frac{\text{prev billed \$}}{X} \times \frac{\text{over registering meter \%}}{100\%}$$

0023301700-00 **ERNI** **N115 W15260 POTOMAC CR**

	$ BILLED	**% OVER-REG.**	**CORRECT $ TO BILL**	**REFUND**
4TH Q 17	32.06	152.31%	21.05	11.01
1ST Q 18	27.48	152.31%	18.04	9.44
2ND Q 18	34.34	152.31%	22.55	11.79
3RD Q 18	32.06	152.31%	21.05	11.01
				43.25

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 8, 2019

AGENDA ITEM: New Business C

ITEM TITLE: Letter of Credit Reduction-Saxony Village—Heritage Place Joint Venture Developer

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Installation of public water main and sanitary sewer have been completed and accepted in 2017. The work has been inspected and accepted by the Department of Public Works and the one (1) year warranty period has expired.

The Director of Public Works recommends reducing the remaining Letter of Credit to $0.00, thereby releasing the LOC.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER ____

RECOMMENDATION:

Staff recommends that the Public Works & Highway Committee follow the Director of Public Works recommendation and approve reducing the remaining Saxony Village Letter of Credit to $0.00.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 8, 2019

AGENDA ITEM: New Business C

ITEM TITLE: Letter of Credit Reduction-Presbyterian Homes (Fairway Knoll Senior Living)

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Installation of public water main and sanitary sewer have been completed and accepted in 2017. The work has been inspected and accepted by the Department of Public Works and the one (1) year warranty period has expired. Considering that there is some storm drainage work to be completed staff recommends reducing the LOC from $2,428,472.00 to $100,000.00.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _____

RECOMMENDATION:

Staff recommends that the Public Works & Highway Committee follow staff's recommendation and approve reducing the remaining Presbyterian Homes (Fairway Knoll) Letter of Credit to $100,000.00.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE:	January 8, 2019
AGENDA ITEM:	New Business C
ITEM TITLE:	Letter of Credit Reduction-Rainbow Childcare-Germantown
SUBMITTED BY:	Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Installation of public water main and sanitary sewer have been completed and accepted in 2018. The work has been inspected and accepted by the Department of Public Works and the one (1) year warranty period was initiated on November 1, 2018. Remaining work is related to asphalt pavement restoration.

Staff is recommending to reduce the current LOC from $453,951.00 to $45,395.10 (10%) for the one (1) year warranty period.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _____

RECOMMENDATION:

Staff recommends that the Public Works & Highway Committee follow staff's recommendation and approve reducing the remaining Rainbow Childcare-Germantown Letter of Credit to $45,395.10.00.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 8, 2019

AGENDA ITEM: New Business D

ITEM TITLE: Request to release Retainer for American Sewer Services, Inc

SUBMITTED BY: Lawrence W Ratayczak, P.E., Director of Public Works

SUMMARY EXPLANATION:

American Sewer Services, Inc has contracts with the Village of Germantown for Park Avenue Sanitary Sewer Relay and Windsor-Castle-Squire Water Main Relay. This work has been successfully completed and accepted by the Waste Water & Water Utilities. Currently the Village of Germantown is holding Retainage in the amount of $4,000.00 (Windsor-Castle-Squire) and $1,510.00 (Park Avenue Sanitary Sewer Relay).

Staff is recommending that the projects be final accepted and the retainage for both projects be released to American Sewer Services, Inc.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER ___

RECOMMENDATION:

Staff recommends that the Public Works Committee accept work completed and approve the release of the total amount of retainage for the two projects in the amount of $5,510.00 to American Sewer Services, Inc.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE:	Tuesday January 8th, 2019
AGENDA ITEM:	New Business E
ITEM TITLE:	Purchase Street Sweeper
SUBMITTED BY:	Jay Olszewski, Highway Superintendent

SUMMARY EXPLANATION:
Staff is presenting for Committee review the quotes obtained for furnishing a new street sweeper (Johnston Pure Vac Sweeper VT651) as per Village specifications.

Envirotech Equipment	$284,260
Will accept our current street sweeper for trade in value of $14,000	
HGAC BUY	$289,360
Source Well	$283,160****

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER __x___

RECOMMENDATION:
Staff recommends purchasing the street sweeper from Envirotech Equipment (Pewaukee). Their quote is $1,100 more than purchasing the sweeper from the purchasing co-op Source Well. Staff recommends a purchase this large be bought from a local supplier when the quotes are this close in cost. By buying local service and any possible warranty work will be performed by the supplier. Staff plans to place our current sweeper on an auction site with a minimum of $14,000. Once the borrowing has been approved and occurred staff recommends purchasing a new Johnston Pure Vac Sweeper VT651 from Envirotech Equipment and funds be allocated from Capital Highway Account 40-542-570-8450.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE:	Tuesday January 8th, 2019
AGENDA ITEM:	New Business F
ITEM TITLE:	Purchase Patrol Truck
SUBMITTED BY:	Jay Olszewski, Highway Superintendent

SUMMARY EXPLANATION:
Staff is presenting for Committee review the quotes obtained for furnishing a 2020 Western Star 4700sf patrol truck. The results are as follows:

Truck Country	$188,428
Quality Truck Care Center	$188,799
I State Truck Center	Declined

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER __x___

RECOMMENDATION:
Staff recommends that once the borrowing has been approved and occurred purchasing a new 2020 Western Star 4700 sf full furnished patrol truck from Truck County of WI in the amount not to exceed $188,428. Funds shall be allocated from Capital Highway Account 40-542-570-8450.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE:	Tuesday January 8th, 2019
AGENDA ITEM:	New Business G
ITEM TITLE:	Painting Senior Center
SUBMITTED BY:	Jay Olszewski, Highway Superintendent

SUMMARY EXPLANATION:
Staff is presenting for Committee review the quotes obtained for furnishing the labor and materials for painting the interior of the Senior Center. Staff solicited pricing form area contractors and the results are as follows. Please note that the lowest cost is over the $15,000 budget. We would recommend that we defer the exterior brick work ($10,000) and utilize a portion of those funds to help offset the overage. Lastly the figure in () reflects the cost of performing the work during non-business hours. It is our recommendation to do so; therefore, we included the cost in the figure provided. The Village could "save" the money if the work was to be performed during standard working hours.

MACORP	**$17,289.00 ($715)**
State Paining	$26,830 ($3,700)
Precise	$26,837 ($3,163)

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER __x___

RECOMMENDATION:
Staff recommends contracting with MACORP to supply labor and materials for painting of the Senior Center in the amount not to exceed $17,289. If approved funds shall be allocated from Buildings account 10-519-570-8254.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE:	Tuesday January 8th, 2019
AGENDA ITEM:	New Business H
ITEM TITLE:	Flooring Senior Center
SUBMITTED BY:	Jay Olszewski, Highway Superintendent

SUMMARY EXPLANATION:
Staff is presenting for Committee review the quotes obtained for furnishing the labor and materials for replacing flooring at the Senior Center. Staff solicited pricing form area contractors and the results are as follows. Please note that the lowest cost is over the $25,000 budget. We would recommend that we defer the exterior brick work ($10,000) and utilize a portion of those funds to help offset the overage.

Premier Flooring	$29,230.00
Carpet City	$33,872.86
Carpet Town	Missed dead line

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER __x___

RECOMMENDATION:
Staff recommends contracting with Premier Flooring to supply labor and materials for painting of the Senior Center in the amount not to exceed 29,230. If approved funds shall be allocated from Buildings account 10-519-570-8254.

COMMITTEE ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 8, 2019

AGENDA ITEM: New Business H

ITEM TITLE: Authorization to Purchase Booster Pump Equipment

SUBMITTED BY: Lawrence W Ratayczak, P.E., Director of Public Works

SUMMARY EXPLANATION:

The water supply to the Brigg & Stratton building site requires enhancement to the flow volume and the pressure. A Booster Station was approved to address these concerns. Village staff authorized the issuance of RFP's to address some of the anticipated long lead time mechanical items and from this have determined that the lead time for the main pump will not meet the required deadline. An alternative system has been located and to meet the required deadline the Village would need to place the order immediately. The system is the Monitor Simplex Booster Station. Manufactured by "Baker Water Systems Division". This pump system is located outside of the proposed building. This pump will be installed by a contractor already under contract with the Village and who will be determined by requesting bids from two of the contractors.

The estimated cost of the pump system is $135,000.00. The pump system includes high capacity/pressure pump, wiring, controls/cabinet and SCADA Control equipment. The installation of this pump eliminates the need for the same pump in the proposed Booster/Pressure Control building. Therefore, staff anticipates a reduced cost to construct the proposed pump building.

A copy of the information drawing is attached.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _XX_

- Monitor Simplex Booster Station

RECOMMENDATION:

Staff recommends the Public Works and Highway Committee approve the purchase of the Monitor Simplex Booster Station in the amount of $135,000.00.

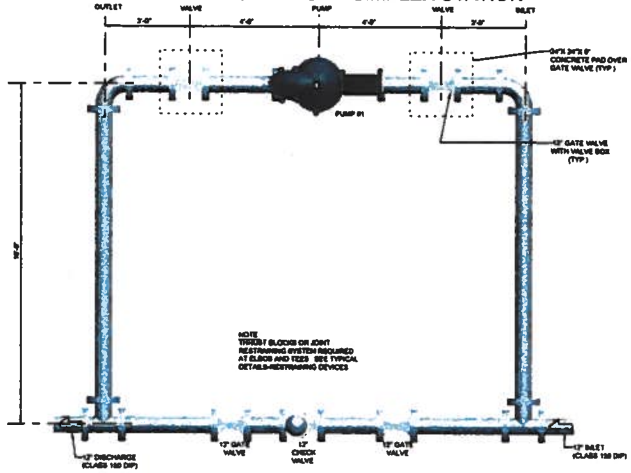
COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and

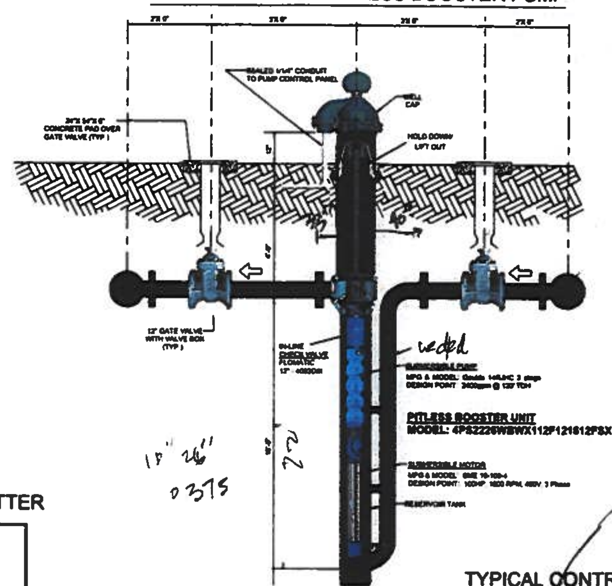
PROJECT NAME: Germantown Booster

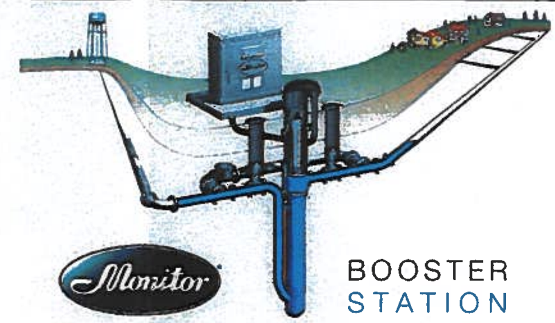
MONITOR SIMPLEX BOOSTER STATION

PLAN-BOOSTER PUMP SIMPLEX STATION

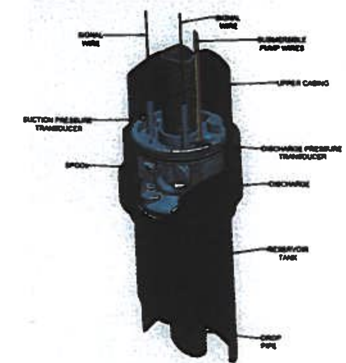


TYPICAL SECTION-PITLESS BOOSTER PUMP

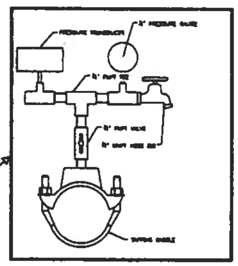




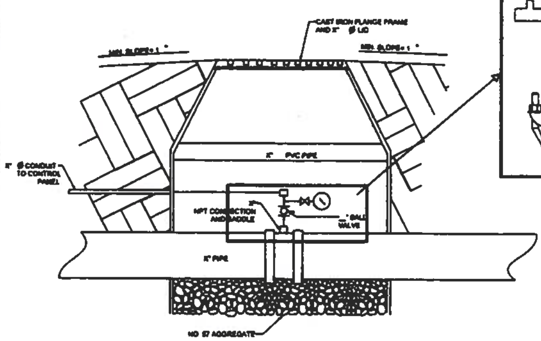
PRESSURE TRANSDUCER AT SPOOL



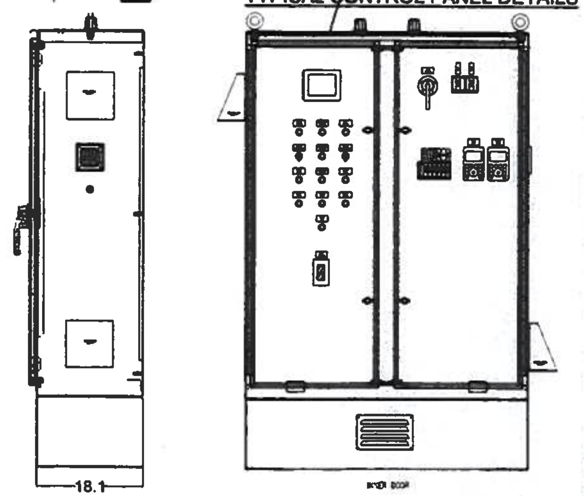
PRESSURE TRANSMITTER

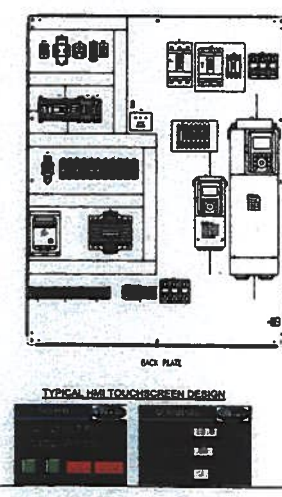


VAULT DETAIL



TYPICAL CONTROL PANEL DETAILS





Baker Water Systems Division

Municipal and Industrial Water System Products