

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, MARCH 20, 2019 at 5:30 p.m.

**LOCATION: GERMANTOWN CONFERENCE ROOM A
N112 W17001 Mequon Road**

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

- I. **ROLL CALL:**
- II. **APPROVAL OF MINUTES:** February 20, 2019
- III. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- IV. **CORRESPONDENCE:**
- V. **OLD BUSINESS:**
 1. School District/Village of Germantown Intergovernmental Agreement (IGA)
 2. Firemen's Park Shelter Project - Phase 1 Contract w/Ayres Associates
 3. Dheinsville Park Pavilion Project Update
 4. Weidenbach Park Playground Project – Review of Playground Designs
- VI. **NEW BUSINESS:**
 1. 2019 Summer Recreation Program Fees & Charges– Review & Approval
 2. Kid's Klub Summer Registration Flyer
 3. Park & Recreation Commission Member Terms
 4. 2018 Park & Recreation Department Annual Report
- VII. **VILLAGE BOARD:**
- VIII. **SCHOOL BOARD REPORT:**
- IX. **DIRECTOR'S REPORT:**
- X. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **April 17th @ 5:30p.m.**
- XI. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
February 20, 2019**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Leukert, Knop, Stapelman, School Board Rep. Borden and Trustee Rep. Miller. Absent and excused was Commissioner Depies. Guests included Jeff Dhein, Germantown Historical Society. Also, present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Miller, seconded by Borden to approve the minutes of January 16, 2019 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. CORRESPONDENCE:**

COMMUNICATION FROM VILLAGE PLANNING DEPARTMENT ON PRELIMINARY PLAT FOR WOODLAND PONDS ESTATES SUBDIVISION –
See Agenda Item New Business VI., #4

COMMUNICATION FROM VILLAGE PLANNING DEPARTMENT ON PRELIMINARY PLAT FOR HERITAGE PARK NORTH SUBDIVISION –
See Agenda Item New Business VI., #5

V. OLD BUSINESS:

- 1. 2019 PARK & RECREATION DEPARTMENT CAPITAL IMPROVEMENTS FUND BUDGET –** The 2019 CIP Budget included the following capital project requests 1.) \$750,000 – Firemen’s Park Shelter, 2.) \$60,000 – Weidenbach Park Playground, and 3.) \$50,000 - Friedenfeld Park Pathways. The CIP Budget was reviewed on January 22nd by the General Government & Finance Committee, with the Village Board approving the budget on February 4th. The Firemen’s Park shelter budget was re-allocated to provide up to \$150,000 of the \$750,000 total towards the Dheinsville Park shelter project. The Village Board is hopeful the Village Tourism Commission will contribute monies for a portion of these project costs.
- 2. SCHOOL DISTRICT/VILLAGE OF GERMANTOWN INTERFOVERNMENTAL AGREEMENT (IGA) –** Director Schroeder went over the changes to the new IGA. The agreement is now a 2-year term starting May 15, 2019 through Summer of 2021. Some of the other changes include the timeline for the usage request and a fee schedule increase timeline. Excluded facilities such as the Germantown High School tennis courts, cannot not be charged a fee as they were constructed with grant money through a Federal program. The “Facility Fee” fund that was established by the Village for improvements and/or repairs to school facilities due to our use, will no longer exist.
- 3. WEIDENBACH PARK PLAYGROUND PROJECT – UPDATE ON PROJECT RFP AND SCHEDULE -** Included in the meeting packets is an updated Request for Bid Proposal and Project Timeline. The RFP was emailed to five playground equipment vendors on February 9th with a proposal deadline of March 11th. The project timeline incorporates an opportunity for public review and comment. The bid review and approval process will take in place in March/April with equipment ordered in May, with installation/site restoration completed in September.

VI. NEW BUSINESS:

- 1. FIREMEN'S PARK SHELTER PROJECT – PHASE 1 PROFESSIONAL SERVICES CONTRACT WITH AYRES ASSOCIATES – REVIEW & RECOMMENDATION** – At the February 4, 2019 meeting, the Germantown Village Board approved monies in the 2019 CIP Budget to complete Phase 1 of the project. Phase 1 will consist of materials and labor to install sewer, water, and electrical service, pedestrian lighting, pathways, and re-location of the existing basketball court. Monies were also included for consultant services for developing plans, specifications and contract documents suitable for bidding purposes, as well as construction inspection services. The Commission reviewed the cost proposal from Ayres Associates. The geotechnical work (soil borings), and possibly the site survey will be performed as a separate component of this project. The Ayres Associates contract recommendation will go before Village Board for final review and approval.

Motion by Miller, seconded by Stapelman to send forth a positive recommendation to the Village Board to approve a contract with Ayres Associates for professional services for Phase 1 of the Firemen's Park Multi-Purpose Shelter Building Project in an amount not to exceed \$18,205.00. Motion unanimously carried.

Director Schroeder stated that Himalayan Consultants, LLC has submitted a proposal to conduct land surveying services at Firemen's Park to include Utility coordination (i.e. Diggers Hotline), topographic field survey, collect field data (spot elevations, hot-lining) and DAD services.

Motion by Knop, seconded by Leukert to direct staff to contract with Himalayan Consultants for a site survey for Phase 1, Firemen's Park in the amount not to exceed \$2,150.00. Motion unanimously carried.

Director Schroeder stated that CGC, Inc. submitted a proposal for site borings at Firemen's Park. They will drill 4 SPT borings, 2 at the building site and 2 along the utility corridor.

Motion by Miller, seconded by Knop to direct staff to contract with CGC for site boring for Phase 1, Firemen's Park in the amount not to exceed \$2650.00. Motion unanimously carried.

- 2. DHEINSVILLE PARK PAVILION PROJECT UPDATE** – At the February 4, 2019 meeting, the Germantown Village Board re-allocated monies in the 2019 CIP Budget in an amount up to \$150,000 for this project. These monies will match the \$150,000 the Germantown Historical Society has in private contributions. This item went before the Germantown Plan Commission on February 11th for Site Plan re-approval. The Commission reviewed the village planner report. Jeff Dhein, President of the Germantown Historical Society, is working with Walters Buildings to update the shelter specifications. One of the conditions of site plan re-approval is the shelter design is subject to oversight by the Village's Building Construction Oversight Committee per Village Code. With public funding used for a portion of project construction budget, this project must be bid according to state bidding laws. The village Building Inspector has also indicated that submission of state-approved plans will be required prior to the issuance of a building permit.

Jeff Dhein met with John Delain regarding the “fire lane,” fire chief felt this is not needed and will inform Jeff Retzlaff.

Mark mentioned meeting w/village attorney and that project must follow public laws. Administrator Kreklow and Director Schroeder met last week with Public Works Director Ratayczak. Larry will be contacting Harwood Engineering to review the Walter’s Buildings specifications, and the possible creation of “generic specifications” that can be incorporated in the bid documents.

Mark suggested that the Germantown Historical Society make final recommendations on the design/materials to be used for the west wall enclosure, and any updates to existing shelter design so this can be presented to the Building Construction Oversight Committee.

- 3. 2019 SUMMER RECREATION PROGRAMS – UPDATE ON PROGRAM LOCATIONS & SCHEDULE –** Recreation staff continue to work on the schedule and program locations for the summer. In addition to working on the facility use request information for the Germantown School District, staff has had positive discussions with St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, and Washington County (Homestead Hollow Park). The proposed schedule and program fee recommendations will be presented at the March commission meeting.

4. WOODLAND PONDS ESTATED SUBDIVISION PRELIMINARY PLAT – REVIEW & DISCUSSION –

In July 2018, approval was granted for re-zoning of land to create a Planned Development District for purposes of developing a 17-lot, 29.7-acre single-family residential development north of Elm Lane and west of Wasaukee Road. The project would be developed in two phases. Woodland Ponds consisting of 12 lots would be Phase 1. Per the February 5, 2019 letter from the village planning department, the commission is requested to review and comment on the enclosed Preliminary Plat.

The Commission affirmed the direction that the developer provide 1.) a pedestrian trail linking the north and south development areas through Outlot 3 from the Forest Hill Road cul-de-sac to the Harvest Hills cul-de-sac (Taylor Trail), and 2.) the developer install/improve pedestrian access/connectivity (paved) along the Elm Lane public right-of-way to maintain connectivity from the area of planned improvements to the current section of Elm Lane to the west. This pedestrian access will insure public access to Friedenfeld Park by future residents of the Woolland Ponds Estates Subdivision as well as existing and future residents of the area.

- 5. HERITAGE PARK NORTH SUBDIVISION PRELIMINARY PLAT – REVIEW & DISCUSSION –** In August 2018, approval was granted for re-zoning and concept plan for Heritage Park North, an approximately 32.95-acre residential subdivision consisting of 35 single-family lot east of Division Road and north of Revere Lane. Per the February 5, 2019 letter from the village planning department, the commission is requested to review and comment on the enclosed Preliminary Plat.

The Commission affirmed the directions that the developer shall work with Village staff and the Plan Commission to plan for and install a paved sidepath/trail along the east side of Division Road for pedestrian access/connectivity to the existing village sidepath/trail system. This sidepath will provide for a safer connection for residents in the surrounding neighborhoods and community, as well as for the future of the Heritage Park North subdivision.

6. VILLAGE OF GERMANTOWN 2050 COMPREHENSIVE PLAN –

In October 2018, the Village advertised a Request for Qualifications seeking a consultant to assist with updating the current 2020 Comprehensive Plan. Three consulting firms submitted qualification statements, with firms interviewed by the Plan Commission on December 10th. At the January 22nd meeting, the Village Board accepted the Plan Commission recommendation to approve GRAEF, and to authorize staff to enter into a contract for consultant services. The 2050 Comprehensive Plan is expected to take approximately 12-15 months to complete. Planning staff is currently finalizing the meeting schedule with GRAEF. The anticipated date of the project “kick-off” meeting was originally scheduled for February 25th, but will be rescheduled. Chairman Coulthurst and Director Schroeder have agreed to serve as Steering Committee members.

7. WASHINGTON COUNTY BIKEWAY & TRAIL NETWORK PLAN -

Washington County has been working with Toole Design Group and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to assist with the development of the Bikeway and Trail Network Plan. To help guide and oversee the development of the plan, the Washington County Board authorized the creation of the Bike and Pedestrian Advisory Committee. The committee is comprised of representatives from all towns and municipalities in the County, as well as key stakeholders with an interest in bicycle and pedestrian issues. A Public Open House to comment on the preliminary draft of the plan was held on Wednesday, February 13th from 5:00 to 7:00 p.m. at the Washington County Public Agency Center in West Bend. The draft plan document can be found at <http://www.co.washington.wi.us/departments.iml?Detail=1208> Staff and members of the commission are planning to attend the open house.

VII. VILLAGE BOARD REPORT: Miller stated that bike trails are coming to Germantown. Village staff is beginning to work on the 2050 Comprehensive Plan. The Village Board approved funding for firemen’s park in the amount of \$750,000.00 with \$150,000.00 going to the Dheinsville shelter project. The Village Board is hopeful that the Tourism Commission will contribute \$50,000 to both the Dheinsville and Firemen’s Shelter projects. UW-extension held a presentation regarding the demographics in Washington County.

VIII. SCHOOL BOARD REPORT: Borden stated that there is another school tour on Thursday, February 21st at 4:00 p.m. starting at Amy Belle Elementary. The district has received their occupancy permits from the Village. “The Sound of Music” will be performing in the new PAC. The “Friends of Kinderberg Park” group have started a petition to keep the open “green space” by Kinderberg Park and not allow home development.

IX. DIRECTOR'S REPORT:

2019 Park & Recreation Department Capital Improvements Fund Budget - The 2019 CIP Budget included the following capital project requests 1.) \$750,000 – Firemen's Park Shelter, 2.) \$60,000 – Weidenbach Park Playground, and 3.) \$50,000 - Friedenfeld Park Pathways. The CIP Budget was reviewed on January 22nd by the General Government & Finance Committee, with the Village Board approving the budget on February 4th. The Firemen's Park shelter budget was re-allocated to provide up to \$150,000 of the \$750,000 total towards the Dheinsville Park shelter project. The Village Board is hopeful the Village Tourism Commission will contribute monies for a portion of these project costs.

School District/Village of Germantown Intergovernmental Agreement (IGA) – At the January 14th meeting, the School District Building Committee made a motion that was later approved by the Board of Education to move forward with facility charges of 75% of the fee structure for Recreation Department programs, with the exception of the Kid's Klub program, which would be 50% for the first year, and 75% for the second year. All other programs, except Kid's Klub will be 75% immediately. Fees would be effective starting with the Summer 2019 programs. The agreement was signed and delivered to the Village Administrator on February 1st. Included in the meeting packets is a copy of the agreement. This item now goes before the Village Board for review and approval.

Weidenbach Park Playground Project – Update on Project RFP & Schedule - Included in the meeting packets is an updated Request for Bid Proposal and Project Timeline. The RFP was emailed to five playground equipment vendors on February 9th with a proposal deadline of March 11th. The project timeline incorporates an opportunity for public review and comment. The bid review and approval process will take in place in March/April with equipment ordered in May, with installation/site restoration completed in September.

Firemen's Park Shelter Project - Phase 1 Professional Services Contract with Ayres Associates – Review & Recommendation – At the February 4, 2019 meeting, the Germantown Village Board approved monies in the 2019 CIP Budget to complete Phase 1 of the project. Phase 1 will consist of materials and labor to install sewer, water, and electrical service, pedestrian lighting, pathways, and re-location of the existing basketball court. Monies were also included for consultant services for developing plans, specifications and contract documents suitable for bidding purposes, as well as construction inspection services. Attached for your review and recommendation is a cost proposal from Ayres Associates. The geotechnical work (soil borings), and possibly the site survey will be performed as a separate component of this project. The Ayres Associates contract recommendation will go before the General Government & Finance Committee and Village Board for final review and approval.

Dheinsville Park Pavilion Project Update – At the February 4, 2019 meeting, the Germantown Village Board re-allocated monies in the 2019 CIP Budget in an amount up to \$150,000 for this project. These monies will match the \$150,000 the Germantown Historical Society has in private contributions. This item went before the Germantown Plan Commission on February 11th for Site Plan re-approval. Attached for your information is the village planner report. Jeff Dhein, President of the Germantown Historical Society, is working with Walters Buildings to update the shelter specifications. One of the conditions of site plan re-approval is the shelter design is subject to oversight by the Village's Building Construction Oversight Committee per Village Code. With public funding used for a portion of project construction budget, this project must be bid according to state bidding laws. The village Building Inspector has also indicated that submission of state-approved plans will be required prior to the issuance of a building permit.

2019 Summer Recreation Programs – Update on Program Locations & Schedule –

Recreation staff continue to work on the schedule and program locations for the summer. In addition to working on the facility use request information for the Germantown School District, staff has had positive discussions with St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, and Washington County (Homestead Hollow Park). The proposed schedule and program fee recommendations will be presented at the March commission meeting.

Woodland Ponds Estates Subdivision Preliminary Plat – Review & Discussion –

In July 2018, approval was granted for re-zoning of land to create a Planned Development District for purposes of developing a 17-lot, 29.7-acre single-family residential development north of Elm Lane and west of Wasaukee Road. The project would be developed in two phases. Woodland Ponds consisting of 8 lots would be Phase 1. Per the February 5, 2019 letter from the village planning department, the commission is requested to review and comment on the enclosed Preliminary Plat. Staff is working with the planning staff to obtain additional information and maps/exhibits for this project.

Heritage Park North Subdivision Preliminary Plat – Review & Discussion –

In August 2018, approval was granted for re-zoning and concept plan for Heritage Park North, an approximately 32.95-acre residential subdivision consisting of 33 single-family lot east of Division Road and north of Revere Lane. Per the February 5, 2019 letter from the village planning department, the commission is requested to review and comment on the enclosed Preliminary Plat. Staff is working with the planning staff to obtain additional information and maps/exhibits for this project.

Village of Germantown 2050 Comprehensive Plan Update –

In October 2018, the Village advertised a Request for Qualifications seeking a consultant to assist with updating the current 2020 Comprehensive Plan. Three consulting firms submitted qualification statements, with firms interviewed by the Plan Commission on December 10th. At the January 22nd meeting, the Village Board accepted the Plan Commission recommendation to approve GRAEF, and to authorize staff to enter into a contract for consultant services. The 2050 Comprehensive Plan is expected to take approximately 12-15 months to complete. Planning staff is currently finalizing the meeting schedule with GRAEF, with the anticipated date of the project “kick-off” meeting on February 25th. Chairman Coulthurst and Director Schroeder have agreed to serve as Steering Committee members.

Washington County Bikeway & Trail Network Plan Update –

Washington County has been working with Toole Design Group and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to assist with the development of the Bikeway and Trail Network Plan. To help guide and oversee the development of the plan, the Washington County Board authorized the creation of the Bike and Pedestrian Advisory Committee.

The committee is comprised of representatives from all towns and municipalities in the County, as well as key stakeholders with an interest in bicycle and pedestrian issues. A Public Open House to comment on the preliminary draft of the plan is scheduled for Wednesday, February 13th from 5:00 to 7:00 p.m. at the Washington County Public Agency Center in West Bend. The draft plan document can be found at <http://www.co.washington.wi.us/departments.iml?Detail=1208> Staff and members of the commission are planning to attend the open house.

Senior Center Flooring & Painting Project Updates – Monies were included in the 2019 Budget for materials and labor for painting the interior of the center, along with replacing the flooring in several rooms, hallways, and entrances. At the January 22nd Village Board meeting approval was given to contract with MACORP and Premier Flooring for these projects. The painting is scheduled to start on February 18th, with the flooring project to follow. Work will be scheduled at times that least impact senior and community programming.

Fire Station #1 Building Upgrades – In 2018, the Germantown Fire Department vacated use of Fire Station 1 (Firemen's Park) for department operations. Since that time, village staff has been discussing future uses for the building. Currently DPW is using the bays for storage of village vehicles and equipment, but the administrative areas are not being utilized. On February 8th, village staff and Administrator Kreklow met on site to discuss utilizing these spaces for potential community recreation program use. From this meeting, the following list of improvements were decided upon with minimal investment needed to allow the department to begin using the facility in Spring/Summer 2019. Work to include: removal of existing outdated furniture, re-painting of the walls, replacement of the ceiling tiles and installing new energy efficient lighting, replacement of damaged floor files, and purchase of tables, chairs, shelving, etc.

Recreation Division Report –

The department had 34 programs starting in February including: Irish Dance, Old Family Photos & the Digital Age, Afterschool Spanish, Youth & Little Tykes Martial Arts, Tae Kwon Do, Well Women Workshop, PULSE, Music Fun, Music Fun for Families, Kids Cuisine, Don't Be Bullied, EZ defense for Women, Mad Science Jr Scientists, Mad Science Funky Forensics, Oodles of Art, Acrylic Painting, Henna class, Learn to Sew, Yoga, TRX, Guided Meditation, Adult Golf, Money Saving Travel Tips, Girls Softball Hitting Clinic, Ukulele Madness, Sweetheart Party for Tots, Scrapbooking Crop, Time for Two, Valentine's Music Party for Tots, Firefighters Are Your Friends, Babysitters Training, Afterschool Tech Camps, and Snowman/Snow Creature Building Contest. Classes cancelled due to low enrollment: Music Fun for Babies, Beginning Guitar, Pitch Clinic (due to school weather related cancellations we could not make it work to get it in), Cupcake Floral Bouquet, Horseback Riding, Spring into Spring Workshop.

Upcoming events include the following:

Easter Egg Hunt: Saturday, April 13th at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the Sr. Center at 10:00 a.m. to help hide eggs, hunt is at 11:00 a.m., by 11:30 a.m. we should be cleaned up.

X. ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting will be held at 5:30 p.m. on March 20, 2019.

XI. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:29 p.m.


Shannon Lemke
Park & Recreation Secretary

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Monday, March 18, 2019

AGENDA ITEM: New Business

ITEM TITLE: Firemen's Park Shelter Project – Review & Approval on Professional Services Contract with Ayres Associates for Phase 1 Improvements

SUBMITTED BY: Mark Schroeder, Park & Recreation Director

SUMMARY EXPLANATION:

In June 2018, the Village Board approved the recommendation of the Park & Recreation Commission to contract with Ayres Associates for project conceptual design services. In November 2018, following several meetings with project stakeholders and the Germantown Park & Recreation Commission, Ayres presented a project report consisting of conceptual renderings, recommended shelter location, and probable construction costs for the shelter building, utilities, and related site amenities such as pathways, electrical service, and pedestrian lighting.

At the February 4, 2019 meeting, the Germantown Village Board approved monies in the 2019 CIP Budget to complete Phase 1 of the project. Phase 1 will consist of materials and labor to install sewer, water, and electrical service, pedestrian lighting, pathways, and re-location of the existing basketball court. Monies were also earmarked for consultant services for developing plans and specifications (site, grading, sewer/water/lighting) and contract documents suitable for bidding purposes, as well as construction inspection services.

This item was tabled on March 4th. Staff is recommending to contract with Ayres Associates for project design and preparation of construction documents ready for public bidding for a total of \$14,055. The village engineering department will handle construction administration and inspection services for the project.

ATTACHMENT: ORDINANCE_____ RESOLUTION__X__ OTHER_____

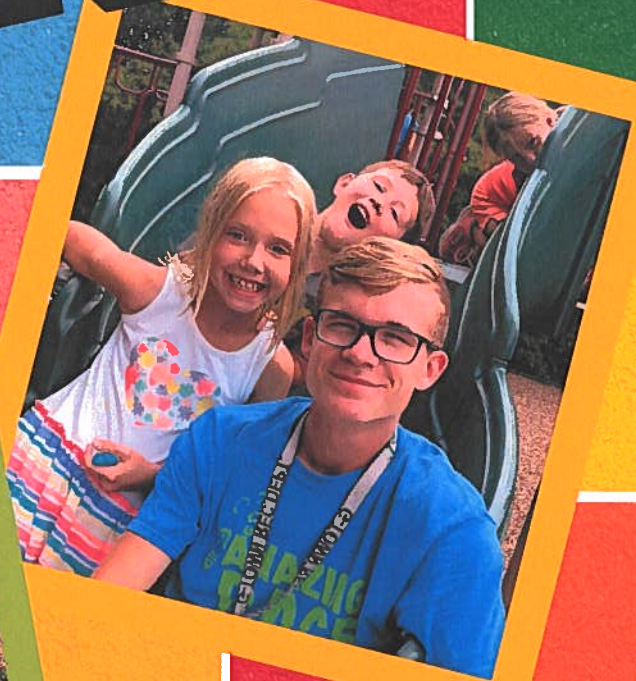
RECOMMENDATION:

At the February 20th, 2019 Park & Recreation Commission Meeting, motion made by Commissioner Miller, seconded by Commissioner Stapelman, to send forth a positive recommendation to the Village Board to approve a contract with Ayres Associates for Phase 1 Professional Services for the Firemen's Park Multi-Purpose Shelter Building Project in an amount not to exceed \$18,205. Motion carried unanimously. Monies to come from 2019 CIP Budget Account #40-552-570-8310.

WEIDENBACH PARK PLAY EQUIPMENT BID PROPOSALS

<u>Vendor Name</u>	<u>Equipment Cost including Install</u>	<u>Wood Fiber Cost</u>	<u>Play Events</u>	<u>Design</u>
Northland Recreation (Little Tykes)				
Option 1	\$54,652	\$5,347 232 Cu Yd	20	Slides-2, Climbers-5, Biba game system, Revolution Spinner Slides off 64" deck, don't see inclusive swing seat
Option 2	\$54,652	\$5,347 232 Cu Yd	19	Slides-2, Climbers-4, Hamock, Biba mobile game system Slides off 56 and 64" decks
Boland Recreation (Miracle)				
Option 1 224387	\$52,700	\$7,300 243 Cu Yd	15	Slides-1, Climbers-5, Avalanche Slide - ADA, Jax Climber Ten Spin, Biba mobile game system
Option 2 224388	\$51,920	\$7,080 236 Cu Yd	18	Slides-2, Climbers-6, Ninja design, 10 Spin, Generation Swing double slides off 48" deck
MN/WI Playground (Game Time)				
Option 1 9553	\$54,296	\$5,704 189 Cu Yd	21	Slides-4, Climbers-4, Zip and Spiral Slides off 72 & 96" decks, Expression Swing Seat
Option 2 9554	\$54,322	\$5,678 196 Cu Yd	20	Slides-3, Climbers-6, Zip and Spiral Slides off 96" deck, Primetime Connection, Expression Swing Seat,
Lee Recreation (BCI Burke)				
Option 1 116172	\$55,930	\$4,070 185 Cu Yd	21	Slides-3, Climbers-8, Konnection Swing, slides - 48", 72" decks
Option 2 116175	56,260	\$3,740 170 Cu Yd	19	Slides-2, Climbers-4, Rock-It climbers, Volta Spinner Double Slides off 48" and 72" decks
Option 3 116180	56,150	\$3,850 175 Cu Yd	18	Slides-3, Climbers-6, Orb Rocker, Verve V Climber Double Slides off 48" and 96" decks

SUMMER 2019 KIDS KLUB



5 Amazing Programs:

Notes for 2019!

- In order to keep Kids Klub economical for all our families we will be returning to the same community locations as last summer while also adding Fire Station #1.
- Our community locations will allow us to stay in them until August 29th so there will be NO Awesome August this summer.
- Kids Klub and Tyke Site must be paid for upfront at the time of registration or set-up to be auto debited from a debit or credit card on the 1st and 15th of every month.

- Summer Kids Klub
- Adventure Kids Klub
- Traditional Playgrounds
- Traditional Tyke Site
- Tyke Site PLUS

General Program Information

I.

All of the Summer Kids Klub Programs provide an opportunity for children to take part in countless activities with only one intent in mind...FUN. Each week has a different theme and each day a variety of activities.

Summer Kids Klub -All Day

Summer Kids Klub is available for participants who seek the traditional playground experience, but require full day supervision. This is not considered a daycare program.

Grades: Ingoing 1st through 6th Grades

Dates: June 17 - August 29 Register By: May 10th*

Times: 6:00 a.m. - 6:00 p.m.

Where: Faith Lutheran Church, Lutheran Church of the Living Christ, Homestead Hollow Park, Fire Station 1, St. Boniface

*Register by May 10th to be guaranteed a t-shirt size

Hours Per Participant: 60 hours per week (about \$1.95 per hour at early bird rate, about \$2.37 per hour at regular rate)

Enrollment: Differs by Site

EARLY BIRD Fee: Non-Field Trip Days*

Res. & SDR: \$22.25/first child, \$17.25/each additional child

Non-res.: \$27.25/first child, \$22.25/each additional child

EARLY BIRD Fee: Field Trip Days*

Res. & SDR: \$28.25/first child, \$23.25/each additional child

Non-res.: \$33.25/first child, \$28.25/each additional child

Fee: Non-Field Trip Days

Res. & SDR: \$27.25/first child, \$22.25/each additional child

Non-res.: \$32.25/first child, \$27.25/each additional child

Fee: Field Trip Days

Res. & SDR: \$33.25/first child, \$28.25/each additional child

Non-res.: \$38.25/first child, \$33.25/each additional child

T-SHIRTS: First shirt included, additional shirts \$9.00 each.

Must wear T-Shirts on field trip days.

*EARLY BIRD FEES:

We are offering a discounted fee to families who register each week by the Tuesday of the week prior. Registering early helps us better plan for staffing, supplies and fieldtrips.

Thank you!



Summer Kids Klub Field Trip Schedule

June 26	- Old World Wisconsin (HH/SB/FL) - Milwaukee Public Museum (LCLC/FS1)
July 3	- Milwaukee Public Museum (HH/SB/FL) - Old World Wisconsin (LCLC/FS1)
July 10	- Fox Brook Park (HH/SB/FL) - Riveredge Nature Center (LCLC/FS1)
July 17	- Riveredge Nature Center (HH/SB/FL) - Fox Brook Park (LCLC/FS1)
July 25	- Rec Carnival (All Sites)
July 31	- Mini Golf (HH/SB/FL) - Cool Waters (LCLC/FS1)
August 7	- Cool Waters (HH/SB/FL) - Mini Golf (LCLC/FS1)
August 14	- Brewer Game (All Sites)
August 20	- Milwaukee County Zoo (HH/SB/FL) - Animal Gardens (LCLC/FS1)
August 21	- Animal Gardens (HH/SB/FL) - Milwaukee County Zoo (LCLC/FS1)
August 23	- Chuck-E-Cheese (All Sites)
August 26	- Bowling (HH/SB/FL) - Marcus Movie (LCLC/FS1)
August 28	- Marcus Movie (HH/SB/FL) - Bowling (LCLC/FS1)

NOTE: Field trips are tentative and subject to change depending on availability.

Summer Kids Klub & Traditional Playground Information Night & Ice Cream Social

Wednesday, May 29, 2019 ~ 6:30 p.m. – 8:00 p.m. ~ St. Boniface School

Additional information about the Summer Kids Klub & Traditional Playground Information Night can be found on our website at www.village.germantown.wi.us, and will be mailed in your welcome packet in early-May.



2.

Children are also given an opportunity to attend field trips including: skating, swimming, a cookout and much more.

Please Note: By registering for a field trip day, Summer Kids Klub participants will automatically attend the trip. Traditional Playground participants must register specifically for field trips and if not registered will not attend the program that day.

3.

Summer Kids Klub & Traditional Playgrounds run Monday through Friday and allow you to pick the days you wish to attend (Traditional Playgrounds is a onetime fee for all mornings). Please Note: Program start dates are dependent on the school release date.

SITE AMENITIES

	Lutheran Church of the Living Christ (Pilgrim Road)	Homestead Hollow Park (Freistadt Road)	Faith Lutheran Church (Mequon Rd/Division Rd)	Fire Station #1 (Park Avenue)	St. Boniface School (Goldendale Rd/Freistadt Rd)
Shelter/Indoor Space	X	X	X	X	X
Grass Area	X	X	X	X	X
Play Ground		X		X	X
Air Conditioned				X	X
Basketball Court		X		X	X

Adventure Kids Klub - All Day

Summer Kids Klub's ingoing 5th and 6th graders will have the opportunity to participate in some exciting off-site activities!!! This special program is available to all 5th and 6th graders signed up for Summer Kids Klub on Tuesdays and/or Thursdays throughout the summer, and will run between the hours of 9:15 a.m. and 4:15 p.m. (Unless otherwise noted). **No special registration or additional fees... by registering for Kids Klub, you will automatically be registered for Adventure Kids Klub!** We are excited to announce that the 5th and 6th graders in attendance on those days will be taken to area parks, close attractions, and sometimes even places of their choosing! A Welcome Packet will be mailed to you after registration for additional information on this great program!

7th Grade Adventure Kids Klub*

Ingoing 7th graders are invited to join Adventure Kids Klub on their field trips! Join us Tuesdays and Thursdays from 9:00 a.m. to 4:00 p.m. as we go on fun and exciting off-site adventures. Sign-up for the dates you'll be attending at the site of your choice. This program will begin registration on April 8th. See our summer brochure for more information!

TRADITIONAL PLAYGROUNDS

This summer there is an additional 4 weeks of Traditional Playgrounds fun! Offering 108 hours of excitement for ingoing 1st through 6th graders, running Monday through Friday, 9:00 a.m. to 12:00 Noon at St. Boniface School. By registering for this option and attending every day, the cost is merely \$0.55/hour! The fees are Res. & SDR: \$60/1st child, \$65/each additional child or Non-res.: \$95/1st child, \$90/each additional child. Additional nominal fees will be charged for field trips and special events. To register for the Traditional Playground Program please use the registration form found in the Recreation Department's Summer Brochure to be mailed to Residents the first week of April, or register online starting April 8th.

2 Simple Registration Options:

Mail, Fax, or Drop off the registration form on the back of this flyer to the Germantown Recreation Department Office.

Register Online at www.gtownrec.com by following these simple steps:

Log on to our website to create your user account. Access your account by entering your User Name & Password.

Under **Quick Links** click on **Kids Klub Registration**.

Select Summer Kids Klub, in Activity Type, your site in location, hit search and choose the dates you wish to sign up for.

Choose from the available payment options (Pay now, or auto-charge a credit card).

Review the liability waiver and click Continue to complete your transaction.

Don't wait... Registration begins on March 18th!

NOTE:

Summer Kids Klub, and Tyke Site PLUS participants are required to bring their own bag lunch, beverage and snack daily.

4.

Tyke Site will run rain or shine:
Thanks to St. Boniface Catholic School,
we have use of classroom spaces and
restroom facilities.

5.

Tyke Site PLUS runs Monday through Friday and allows you to pick the days you wish to attend. Traditional Tyke Site is a one time fee per session which allows you to register your child for 4 days per week.

What is Tyke Site?

The Tyke Site Program provides an opportunity for children ages 4 & 5 (by September 1, 2019) to take part in countless activities to prepare them for an all day 4K or 5K school experience. The Tyke Site program is designed to provide the younger child with a wide variety of activities to help them develop socially, mentally, and physically.

Each week has a different theme and each day a variety of different activities. Children are also given an opportunity to attend field trips such as: Shalom Wildlife, Kids in Motion and the Zoo.

Tyke Site Info Night & Ice Cream Social

Date: Thursday, May 23, 2019
Time: 6:30 p.m. – 8:00 p.m.
Location: St. Boniface School



Information Night is an informal meeting which will give all Tyke Site parents a chance to hear about the program, including, and especially emphasizing any new policies or changes for the summer. In addition, it will allow parents to ask questions prior to attending on the first day of the program.

Additional information about the Tyke Site Information Night can be found on our website at www.village.germantown.wi.us

Multi-Program Discount

The Germantown Rec. Dept. offers a \$5.00 per day discount for Tyke Site PLUS participants who are also registered for the Germantown School District's "Jump Into Kindergarten Summer School Program". For more information on this program please talk to a School District Representative during the Kindergarten Screening on May 3rd.

TYKE SITE PLUS - All Day

Tyke Site PLUS provides the same traditional Tyke Site experience but for those who require full day supervision. Tyke Site PLUS will be full of activities including story, snack, rest time, arts and crafts, academic based activities, music, and games. Each week will be based on a theme that all of the activities will tie into. Participants are required to bring their own bag lunch, beverage, and snack daily along with rest time materials (blanket or mat). This is not considered a daycare program.

Dates: June 17 - August 29

Times: 6:00 a.m. - 6:00 p.m.

Where: St. Boniface School

Days: Monday - Friday

Enrollment: Min 10, Max 24 (per day)

FEE: Non-Field Trip Days

Res. & SDR: \$23.25/first child, \$18.25/each add. child

Non-res.: \$28.25/first child, \$23.25/each add. child

FEE: Field Trip Days

Res. & SDR: \$29.25/first child, \$24.25/each add. child

Non-res.: \$34.25/first child, \$28.25/each add. child

TRADITIONAL TYKE SITE

Traditional Tyke Site is 108 hours of fun running Monday through Thursday, 9:00 a.m. to 12:00 Noon. This 3 hour program is full of themed activities including story and snack time, games, arts and crafts, and music.

The fees are Res. & SDR: \$60/1st child, \$55/each additional child or Non-res.: \$95/1st child, \$90/each additional child. Additional nominal fees will be charged for field trips and special events. To register for the Traditional Tyke Site Program please use the registration form found in the Recreation Department's Summer Brochure to be mailed to Residents the first week of April, or register online starting April 8th.

Germantown Recreation Department – Summer Kids Klub Registration Form

- One form per child, unless dates are the same for all children -

Child's Name: _____ Parent's Names: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Work/Day Phone: _____ Cell Phone: _____

Date of Birth: _____ Grade: _____ Special Considerations: _____

Email: _____ T-shirt Size: ☐ YS (6-8) ☐ YM (10-12) ☐ YL (14-16) ☐ AS ☐ AM ☐ AL ☐ AXL

Emergency Contact (if no one at above numbers): _____

CLEARLY CIRCLE THE DATES AND LOCATION THAT YOU ARE REGISTERING FOR

Location (Circle one): **Homestead Hollow** **Lutheran Church of the Living Christ** **Faith Lutheran Church** **St. Boniface** **Fire Station 1**

June

M	T	W	TH	F
17	18	19	20	21
24	25	26	27	28

July

M	T	W	TH	F
1	2	3		5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	
☐ Extra Shirt (115101-05) \$9.00 / Shirt				

SUMMER KIDS KLUB EARLY BIRD FEES:

NON-FIELD TRIP DAYS

Residents/School Dist. Res.
 _____ days x \$22.25 1st child = \$ _____
 _____ days x \$17.25 add'l child = \$ _____

Non-Residents
 _____ days x \$27.25 1st child = \$ _____
 _____ days x \$22.25 add'l child = \$ _____

FIELD TRIP DAYS

Residents/School Dist. Res.
 _____ days x \$28.25 1st child = \$ _____
 _____ days x \$23.25 add'l child = \$ _____

Non-Residents
 _____ days x \$33.25 1st child = \$ _____
 _____ days x \$28.25 add'l child = \$ _____

Special Notes:

- REGISTER FOR EACH WEEK BY TUESDAY THE WEEK PRIOR TO GET THE EARLY BIRD FEE!!!
- Online registration will cut off on Sunday at midnight for the upcoming week.
- Cancellations will be accepted 11 business days prior to the individual date (not including the date you are cancelling) in order to receive a refund less a \$5.00 service charge or full credit to a future program. Cancellations can only be made by contacting the Rec. Dept. Office at 250-4710. This is due to the amount of supplies and staff required to run these programs.
- Flexible cancellation policy: Each child will receive 1 flexible cancellation per month. These days can be used to receive a household credit (not refund). Cancellations can only be made by contacting the Rec. Dept. Office at 250-4710 no later than 2 business days after your desired cancellation date (not via email or through staff at your site) and cannot be "banked" to be used in future months.
- Please note: By registering with a payment option (Auto Charge) you are agreeing to pay the program fees when they are billed on the 1st and 15th of each month.
- Participants are required to bring their own bag lunch, beverage and snack daily.

SUMMER KIDS KLUB PROGRAM FEES:

NON-FIELD TRIP DAYS

Residents/School Dist. Res.
 _____ days x \$27.25 1st child = \$ _____
 _____ days x \$22.25 add'l child = \$ _____

Non-Residents
 _____ days x \$32.25 1st child = \$ _____
 _____ days x \$27.25 add'l child = \$ _____

FIELD TRIP DAYS

Residents/School Dist. Res.
 _____ days x \$33.25 1st child = \$ _____
 _____ days x \$28.25 add'l child = \$ _____

Non-Residents
 _____ days x \$38.25 1st child = \$ _____
 _____ days x \$33.25 add'l child = \$ _____

Payment Method: (check one)

- ☐ Check (payable to Germantown Rec. Dept.) ☐ Cash
☐ Credit Card (circle): **VISA, MASTERCARD OR DISCOVER**

Exp. Date ____/____/____ Card # _____

Card Holder Name: _____

BILLING OPTIONS:

- ☐ Please automatically charge my credit card as part of the regular billing process.

Liability Waiver:

All participants are requested to sign the following release. Parents or guardians must sign for minors. I/we the undersigned, do hereby agree to allow the above named to participate in the activity indicated. I am/we are aware of and understand that there may be potential risks inherent with participating in any recreation activity and that the Village of Germantown does not provide accident insurance. I/we assume all risks and hazards incidental to such participation including transportation to and from the activities and do hereby waive, release, absolve, indemnify and agree to hold harmless the Germantown Park & Recreation Department, its officers, employees and other persons for any and all claims, injuries, liabilities, damages or right of action directly or indirectly arising out of use of Germantown Park & Recreation Department facilities, equipment and/or participation in Germantown Park & Recreation sponsored activities. Photos may be used in publications and/or the web, Tyke Site, Safety Town, Kids Klub Note. My child has permission to attend field trips and it is understood that the said organizations are not responsible for any lost or stolen articles or any liability that may occur on any of its sponsored trips.

PARENT/GUARDIAN SIGNATURE REQUIRED _____

DATE _____

MAIL TO: Germantown Rec Dept * N112 W17001 Mequon Rd * PO Box 337 * Germantown WI 53022 FAX: 262-255-2920 QUESTIONS CALL: 262-250-4710

Germantown Recreation Department—Tyke Site PLUS Registration Form

- One form per child, unless dates are the same for all children -

Child's Name: _____ Parent's Names: _____
 Address: _____ City: _____ Zip: _____
 Home Phone: _____ Work/Day Phone: _____ Cell Phone: _____
 Date of Birth: _____ Grade: _____ Email: _____
 Special Considerations: _____
 Emergency Contact (if no one at above numbers): _____

CLEARLY CIRCLE THE DATES THAT YOU ARE REGISTERING FOR

June

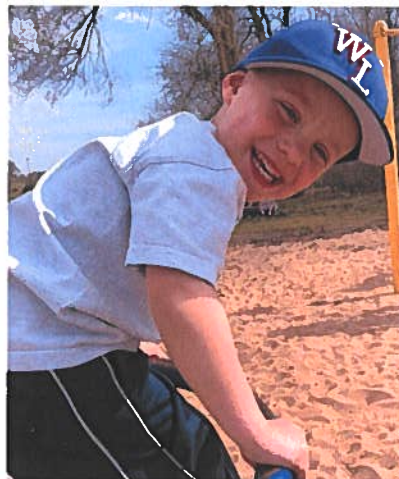
M	T	W	TH	F
17	18	19	20	21
24	25	26	27	28

July

M	T	W	TH	F
1	2	3		5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	



Special Notes:

- Cancellations will be accepted 11 business days prior to the individual date (not including the date you are cancelling) in order to receive a refund less a \$5.00 service charge or full credit to a future program. **Cancellations can only be made by contacting the Rec. Dept. Office at 250-4710.** This is due to the amount of supplies and staff required to run these programs.
- Flexible cancellation policy: Each child will receive 1 flexible cancellation per month. These days can be used to receive a household credit (not refund). **Cancellations can only be made by contacting the Rec. Dept. Office at 250-4710 no later than 2 business days after your desired cancellation date (not via email or through staff at your site) and cannot be "banked" to be used in future months.**
- All field trips will fall on Fridays with the exception of a few "special event" days that will be advertised later and will be run at no additional charge.
- We do not require a minimum payment when registering for Tyke Site PLUS. However, by registering you are agreeing to pay the program fees when they are billed on the 1st and 15th of each month.
- Participants are required to bring their own bag lunch, beverage and snack daily.

TYKE SITE PLUS PROGRAM FEES:

NON-FIELD TRIP DAYS

Residents/School Dist. Res.
 _____ days x \$23.25 1st child = \$ _____
 _____ days x \$18.25 add'l child = \$ _____

Non-Residents
 _____ days x \$28.25 1st child = \$ _____
 _____ days x \$23.25 add'l child = \$ _____

FIELD TRIP DAYS

Residents/School Dist. Res.
 _____ days x \$29.25 1st child = \$ _____
 _____ days x \$24.25 add'l child = \$ _____

Non-Residents
 _____ days x \$34.25 1st child = \$ _____
 _____ days x \$29.25 add'l child = \$ _____

Payment Method: (check one)

- ☐ Check (payable to Germantown Rec. Dept.) ☐ Cash
☐ Credit Card (circle): **VISA, MASTERCARD OR DISCOVER**

Exp. Date _____ / _____ Card # _____
 Card Holder Name: _____

BILLING OPTIONS:

- ☐ Please automatically charge my credit card as part of the regular billing process.

Liability Waiver:

All participants are requested to sign the following release. Parents or guardians must sign for minors. I/we the undersigned, do hereby agree to allow the above named to participate in the activity indicated. I am/we are aware of and understand that there may be potential risks inherent with participating in any recreation activity and that the Village of Germantown does not provide accident insurance. I/we assume all risks and hazards incidental to such participation including transportation to and from the activities and do hereby waive, release, absolve, indemnify and agree to hold harmless the Germantown Park & Recreation Department, its officers, employees and other persons for any and all claims, injuries, liabilities, damages or right of action directly or indirectly arising out of use of Germantown Park & Recreation Department facilities, equipment and/or participation in Germantown Park & Recreation sponsored activities. Photos may be used in publications and/or the web. Tyke Site, Safety Town, Kids Klub Note: My child has permission to attend field trips and it is understood that the said organizations are not responsible for any lost or stolen articles or any liability that may occur on any of its sponsored trips.

PARENT/GUARDIAN SIGNATURE REQUIRED _____

DATE _____

March 20, 2019

Director's Report

School District/Village of Germantown Intergovernmental Agreement (IGA) – At the March 4th meeting, the Village Board gave approval of the facility use agreement subject to an amendment to remove Item 6, Capital Fund, and contingent on minor language revisions that will be worked on by attorneys for both parties. In Item 6, Capital Fund, the agreement stipulated that the balance of funds in the Village's Recreational Facility Fee Fund were to be transferred to the District within 30 days of execution of the agreement. The revised agreement will be reviewed by the Germantown School District at the March 18th Board of Education Meeting.

Firemen's Park Shelter Project - Phase 1 Professional Services Contract w/Ayres Associates – At the February 4, 2019 meeting, the Germantown Village Board approved monies in the 2019 CIP Budget to complete Phase 1 of the project. Phase 1 will consist of materials and labor to install sewer, water, and electrical service, pedestrian lighting, pathways, and re-location of the existing basketball court. Monies were also earmarked for consultant services for developing plans and specifications (site, grading, sewer/water/lighting) and contract documents suitable for bidding purposes, as well as construction inspection services.

At the February 20th, 2019 Park & Recreation Commission Meeting, motion made by Commissioner Miller, seconded by Commissioner Stapelman, to send forth a positive recommendation to the Village Board to approve a contract with Ayres Associates for Phase 1 Professional Services for the Firemen's Park Multi-Purpose Shelter Building Project in an amount not to exceed \$18,205. Motion carried unanimously. Monies to come from 2019 CIP Budget Account #40-552-570-8310.

This item was tabled on March 4th Village Board Meeting. Following discussion with village engineering staff, a recommendation was made to contract with Ayres Associates for project design and preparation of construction documents ready for public bidding for a total of \$14,055. The village engineering department will handle construction administration and inspection services for the project. This recommendation now goes back to the Village Board for review and approval at the March 18th meeting.

Dheinsville Park Pavilion Project Update – Since the February commission meeting, the following have taken place.

March 6th – Meeting with Administrator Kreklow, Public Works Director Ratayczak, and Jeff Dhein. Discussion included review of project site work, components of the project that might work for in-kind donations, and the next steps in the process. Director Schroeder and Jeff Dhein attend the Village Tourism Commission to discuss the project, and potential use of tourism funds for the project.

March 7th – Meeting with Administrator Kreklow, Public Works Director Ratayczak, and Village Attorney Sajdak to discuss the development of an agreement with the Germantown Historical Society

which spells out the responsibilities of both parties including funding, insurance, site work, maintenance, project engineering/surveying, etc. The plan is to take the agreement to the Village Board in early to mid-April. In addition, DPW Director Ratayczak is working with Harwood Engineering to prepare plans and specifications for public bidding of the project. The goal is to have the plans and contract documents completed in early April, bids solicited in late April, and award of contract in mid to late May.

March 12th – Village Engineering completes preliminary site grading plan and estimated quantities for use by Jeff Dhein and the Historical Society in contacting grading contractors. Jeff Dhein turns in official request for Tourism Funds to the Village Clerk's Office.

One of the conditions of site plan approval, is review of the project by the Building Construction Oversight Committee. A committee meeting is scheduled for Tuesday, March 19th.

The Germantown Historical Society is working on project fundraising as well.

Weidenbach Park Playground Project – Review of Playground Designs - The Request for Bid Proposals w/ Project Timeline were sent to five playground companies on February 9th, with a submittal deadline of March 11th. Four companies responded with a total of 9 designs received. Included in the meeting packets is a summary of the playground bids and play features. An opportunity for public review and comment on the design proposals selected by the commission will be provided from March 25th through April 12th via Facebook survey and/or by stopping into village hall. Final review and recommendation on the selected project design will be made by the Park & Recreation Commission at the April 17th meeting.

2019 Summer Recreation Program Fees & Charges – Review & Approval – Included in the meeting packets are the proposed recreation program offerings for Summer 2019 along with proposed fees and charges. Recreation staff has put in a lot of extra time and effort with developing the program schedule and finalizing program locations to meet the brochure publication and distribution deadlines. In addition to working on the facility use request information for the Germantown School District, staff has been working with St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, and Washington County (Homestead Hollow Park). Recreation Supervisors Heinen and Rodger will attend the meeting to present this information.

Kid's Klub Summer Registration Flyer – Included in the meeting packets is the registration flyer for the various Summer Kid's Klub programs. This information has been posted on the village website, with flyers distributed at the Kid's Klub sites. Each year the department's goal is to distribute this information as soon as possible to assist families in planning for the summer.

Park & Recreation Commission Member Terms – The following member terms will expire on April 30th, Commissioners Coulthurst, Leukert, School Board Representative Borden, and Village Board Representative Miller. Commissioners should contact the Village Clerk's office to express interest in serving another term. Village President Wolters is planning to take all committee appointments to the Village Board for "official" confirmation on April 15th.

2018 Park & Recreation Department Annual Report – The annual report will be distributed at the commission meeting.

Senior Center Flooring & Painting Project Updates – The painting portion of the project was completed on March 8th, with flooring installation starting the week of March 11th. The flooring project is scheduled for completion by mid-late April.

Fire Station #1 Building Upgrades – During the week of February 18th, DPW staff began removing the outdated furniture and cleaning up of the administrative areas. Since that time, DPW has replaced the ceiling tiles, installed new energy efficient lighting, and replaced damaged floor files. Painting of the walls and restroom floors was completed on March 15th. Staff is in the process of purchasing tables, chairs, shelving, etc. The plan is to organize and consolidate the supplies currently stored at Survive Alive House, Fire Company, and the Spassland Park shelter into one area at Fire Station #1. The first scheduled use of the building is in early May.

Recreation Division Report – March 20, 2019 Commission Meeting

The department has 37 programs starting in March including: Basic First Aid for Kids, Oodles of Art, Kids Cuisine, Afterschool Volleyball, Tae Kwon Do, Gymnastics, Youth & Little Tykes Marital Arts, Miss Julie's Music Fun, Babysitter's Training, Restore Your Core, PULSE, Firefighters Are Your Friends, Afterschool Legos, Golf, Jr. Golf, Belly Dancing, Body Basics, TRX, Horseback riding, Barre Fitness, Parent Child Basketball, Learn how to decorate a cake, Therapy Dogs, Advanced Digital Photos, Ice Skating, Hockey, Tai Chi, Gymnastics, Learn Magic, Acrylic Painting, Yoga, Track Parent Meeting, Lego Bday Parties, Slime Camp, Heroes Camp

Programs cancelled due to low enrollment: Learn to Sew, Zumba, Zumbini, Folk Art Painting, Video Game Design, and String Art.

Upcoming events include the following:

Poms Performance: Was held on Tuesday, March 12th at Kennedy Middle School with over 300 in attendance.

Dance Recital: Tuesday, March 19th at Kennedy Middle School starting at 6:30 p.m.

Easter Egg Hunt: Saturday, April 13th at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the Sr. Center at 10:00 a.m. to help hide eggs, hunt is at 11:00 a.m., by 11:30 a.m. we should be cleaned up.

Soccer: The registration deadline is Friday, March 29th. Pee Wee & U6 Soccer will be starting on April 27th, coach's meetings are set for April 16th to help coaches prepare for their upcoming season.

Summer Registration: Will begin on April 8th for Residents, April 10th for Non-residents.