VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GENERAL GOVERNMENT & FINANCE COMMITTEE**

DATE AND TIME: **Monday, September 16, 2019** **6:00 P.M.**
Special Board of Public Works Meeting to follow but not before 6:45 p.m.

LOCATION: **Germantown Village Hall Board Room**
N112 W17001 Mequon Road

I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

II. **ROLL CALL:** Chairperson Zabel, Trustees: Miller, Kaminski, and Baum.

III. **APPROVAL OF MINUTES:** August 19, 2019 meeting.

IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

V. **NEW BUSINESS:**
- A. Resolution 51-2019, Amendment to the Employee Policy & Procedure Manual in regards to Technology Use and Electronic Communications Policy.
- B. Resolution 52-2019, Amendment to the Employee Policy & Procedure Manual in regards to Social Media Policy.
- C. Health Assessment Results Review.
- D. Request to Create Position Levels for the Deputy Clerk / Management Analyst – Position.
- E. Request to Fill Full-Time Deputy Clerk Position.
- F. Health Plan Design Change.

VI. **OLD BUSINESS:**
- A. None.

VII. **REPORTS:**
- A. Monthly, Year to Date Financials.
  1. Revenue and Expense Report.
  2. Health and Dental Plans.
- B. Impact Fees Financial Reports.
- C. Accounts Payable – August 25, 2019 and September 10, 2019.
- D. Monthly Code Violation Reports.
  1. Building Inspection Department.

2. Planning Department.

E. C.I.P. Projects.

F. Letter of Credit Summaries.

1. Building Inspection Department.
2. Public Works Department.
3. Planning Department.

G. Summary of all Village Contracts.

VIII. **SCHEDULE NEXT MEETING:**

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, *efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State Ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
August 19, 2019

CALL TO ORDER: The meeting was called to order at 6:04 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Baum, and Miller. Trustee Kaminski is absentee excused. Also present: Clerk Braunschweig, Finance Director Rath, Administrator Kreklow, Attorney Sajdak, and Manager Tucker.

APPROVAL OF MINUTES: July 15, 2019 – **MOTION (Miller/Baum) to approve the July 15, 2019 minutes. Motion carried unanimously.**

PUBLIC COMMENT: No public comment.

NEW BUSINESS:
A. Acceptance Of 2018 Comprehensive Annual Financial Report (CAFR)**.**

Director Rath introduced Amanda Blomberg of Baker Tilley. A report showing the Financial Highlights was distributed to the Committee. A copy of the Audit was available.
Amanda Blomberg of Baker Tilley came to the podium to report on the CAFR and 2018 Audit.
Amanda reported on the opinion of Baker Tilly. The opinion is issued to the GFOA.

Amanda reviewed the Financial Statement Highlights Pie Chart showing the General Fund Balance. She reviewed the assigned fund balance. An analysis comparison of the general fund balance from 2014 to 2018 was reviewed.

The General Obligation Debt was reviewed. At the end of 2018, the Village had 21 Million in outstanding debt. The debt is 5% of the Equalized Value. The breakdown of principal and interest were reviewed. 4.5 Million in payments were made.

A comparison of revenues and expenditures from 2014 – 2018 were reviewed.

A comparison of the number of gallons of water sold over the last five years were reviewed.
In 2018 there was a loss of $33,811 on the financial statement and translates to a different type of loss of $260,000 on the PSC report. This difference is due to how the PILOT and depreciation is reported on each report.

The water utility unrestricted cash and investments were reviewed and compared from 2013 to 2018. Discussion ensued of use of cash on hand for projects. If cash on hand is used for projects, the cash will need to be built back up. The water utility has very limited revenue bonds in the water utility assets. The outstanding revenue require a certain coverage requirement to earn enough in revenues to pay operating revenues.

The Sewer Utility was reviewed. A significant portion of sewer utility revenues is paid to MSD. Operating income of the sewer over the last four years was reviewed.

Zabel questioned the depreciation information. There is a restricted cash account for depreciation. The expenses are realized over the useful life. Does not affect the cash balance but needs to be recognized.

Administrator Kreklow commented that the fixed assets are on paper. The Financial Statements includes both the fixed assets and depreciation. Cash flow is what is physically in the bank.

MOTION (Baum/Miller) to Accept the 2018 Comprehensive Annual Financial Report (CAFR) and send to the Village Board with positive recommendation. Motion carried unanimously.

B. 2020 Budget Schedule.

Director Rath reported that the Village Board will set the dates of the Committee of the Whole dates at the September 16, 2019 meetings. MOTION (Baum/Miller) to send the schedule to the Village Board. Motion carried unanimously.

C. Revaluation Update.

Clerk Braunschweig commented that Mark Brown informed her that notices will be mailed out on August 26th. A sample of the notices are on the Village website. A brochure in regard to the revaluation was distributed. It is also on the website. Open Book is on September 5th and 6th. If a property owner has a question in regard to their assessed value they should call the Assessor. The Assessor is also making appointments for open book. The average increase of Assessed value is 15%-20%. Board of Review is on October 17th. Property owners do need an appointment for Board of Review. The Clerk's Office does not have copies of the letters or values yet.

D. Fall 2019 Bond Issuance.

Administrator Kreklow reported that Ehlers are planning the next bond issuance in October / November time frame. This is for the infrastructures in Gateway Crossing, the new well and water tower, and Northeast Interceptor Sewer.

The initial financing was approved a couple months ago in a reimbursement resolution to allow work to get started. The amount is approximately $13 Million. It would be possible to split between two bond issuances. The projects will take 12 – 18 months to complete. There are advantages to do one large issuance this fall, savings would be one time issuance fee and the markets are projected to be very low. The initial plan is to come forward in October with one bond issuance at one time.

Half would be paid from TID 8 which includes the TID share of the well and tower. The second would be for the reconstruction of Holy Hill Road through Goldendale, the Traffic Control on Goldendale and the new well and tower and Northeast Interceptor Sewer. The Northeast Interceptor Sewer is being cash funded by the utility reserves and borrowing three million for that project as well. Discussion of the use of impact fees were discussed.

Administrator Kreklow reported that this is categorized as self-supported debt. There is no tax levy impact as this is paid from water / sewer utility and TID. The TID debt portion would be general obligation debt. The water and sewer portion would be revenue bonds. The advantage is the lower interest rate. Overall borrowing costs would be lower. The issuance costs are a little lower.

Discussion ensued of the debt. The discussion was positive as long as it is not on the general fund.

OLD BUSINESS:

A. Update on Fire Station 1. Recreation Programs are underway. No updates. Remove from Agenda.

REPORTS:

A. **Monthly Year to Date Financials:**
   1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports. There are no concerns. Tracking well.
   2. Health and Dental Plans: Director Rath reviewed the reports.

B. **Impact Fees Financial Reports:** The report was reviewed.

C. **Accounts Payable:** July 25, 2019 and August 10, 2019 payables were reviewed.

D. **Code Violation Reports:** The reports were reviewed. Nothing New. Administrator Kreklow commented no changes or updates from June. Zabel pointed out the golf course metal building needs to be followed up on and the building should come down. Administrator Kreklow reported that contact has been made with the golf course.
   1. Building Inspection Department.
   2. Planning Department.

E. **C.I.P. PROJECTS:** The reports were reviewed. A lot of open projects and on going. Baum Highland just resurfaced. The shoulder has millings instead of white gravel. It falls apart. Administrator Kreklow will follow up on the road project.

F. **Letter of Credit Summaries:** Harvest Hills has been extended. Prairie Glen sidewalk has been staked out.
   1. Building Inspection Department – Reviewed.
   2. Public Works Department– Reviewed.
   3. Planning Department – Reviewed.

G. **Summary of all Village Contracts:** No Report.

H. **SCHEDULE NEXT MEETING: The next meeting will be on September 16, 2019 at 6:00 pm.**

ADJOURNMENT: Chairman Zabel adjourned the meeting at 6:52 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna Braunschweig
Village Clerk

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 51-2019

EMPLOYEE POLICY AND PROCEDURE MANUAL – AMENDMENT TO TECHNOLOGY USE AND ELECTRONIC COMMUNICATIONS POLICY

WHEREAS, the Village of Germantown currently has an Employee Policy and Procedure Manual with a Technology Use Policy; and,

WHEREAS, the Village should have a more detailed policy document in regard to Technology Use and Electronic Communications; and,

WHEREAS, a new policy document has been created and reviewed by staff and labor attorney; and,

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of Germantown, does hereby adopt the Attached Technology Use and Electronic Communications Policy as an amendment to the current Technology Use Policy in the Employee Policy and Procedure Manual.

Introduced by: ___________________

Adopted: ___________________

Vote: Ayes: ___ Nays: ___

____
Dean M. Wolter, Village President

ATTEST:

____
Deanna Braunschweig, WCMC/CMC
Village Clerk

GENERAL GOVERNMENT & FINANCE COMMITTEE

GERMANTOWN, WI

MEETING DATE: September 16, 2019

AGENDA ITEM: New Business

ITEM TITLES: Revisions to Policy & Procedure Manual for Technology Use

SUBMITTED BY: Michelle Tucker, Support Services Manager

SUMMARY EXPLANATION: As technology expands, our policies related to staff use of technology needs to adapt. It is important that we clarify expectations for staff related to email, online activity, and social media posting. The Technology Use policy includes rules for open records, as well as expectations for employees as representatives of the Village. The policy covers email, online activity, online message boards, and electronic files. The attached policy document will take the place of our current Technology Use policy in our Policy and Procedure Manual.

Attached: Ordinance______ Resolution__X___ Other_____

Recommendation:

Approve the Resolution to Amend the Policy Manual and send to Village Board.

Committee Action:

ELECTRONIC MEDIA USE AND ELECTRONIC COMMUNICATIONS

PURPOSE: To better serve our citizens and give our workforce the best tools to do their jobs, the Village of Germantown continues to adopt and make use of new means of communication and information exchange. This means that many of our employees have access to one or more forms of electronic media and services, including, but not limited to, computers, tablets (iPad), e-mail, telephones, cellular telephones, pagers, voice mail, fax machines, external electronic bulletin boards, wire services, on-line services, and the Internet (collectively "electronic media").

The purpose of this policy is to express the Village of Germantown's philosophy and set forth general guidelines governing the use of electronic media and services. By adopting this policy, it is the Village of Germantown's intent to ensure the electronic communication systems are used to their maximum potential for business purposes and not used in a way that is disruptive, offensive to others, or contrary to the best interest of the Village of Germantown.

The Village of Germantown encourages the use of these electronic media and associated services because they can make communication more efficient and effective and because they are valuable sources of information. However, all employees and everyone connected with the Village of Germantown should remember that electronic media and services provided by the Village of Germantown are Village of Germantown property and their purpose is to facilitate and support Village of Germantown business. Inappropriate usage of the Village's electronic media can adversely affect the Village, interfere with the work of its employees, increase its costs, and even expose the Village to damage, liability, and security risks. No expectation of privacy in regard to use of the Village of Germantown's electronic media should be expected by the employee in any respect related to accessing, transmitting, sorting or communicating information via such media.

For purposes of this policy, "use" includes, but is not limited to, any storage, transmission, retrieval, creation, downloading, uploading, and deletion of communications, data, software, files, or other items involving or requiring the use or access of Village electronic media, whether from an on-site or off-site location, whether utilizing a device owned by the employee (i.e., personal laptop, thumb drive, etc.), or otherwise. An employee's use of the Village's electronic media constitutes acceptance of the Village's monitoring and disclosure of such use. Use of the Village's electronic media can be limited by the Village at any time for any reason. The Village may consent to the disclosure of information from use of electronic media or any other property, the Village may consent or authorize a law enforcement agency to search or review the Village's electronic media, and the Village may use such information for the Village's intentions and purposes.

No written policy can list every conceivable circumstance that relates to proper use. Village employees are professionals who are expected to exercise responsible professional judgment. The employer has complete and sole discretion to determine whether any use or access is inappropriate, even if the use in not expressly prohibited or addressed in this policy or rules. The Village may ask employees to stop any use it believes is improper. In addition, the Village may block access to any content it believes is not appropriate. Employees who do not adhere to this policy may be disciplined, which can include restriction of the electronic media use, discipline up to and including termination, and pursuit of any criminal or civil liability.

The following procedures apply to all electronic media and services that are:

- Accessed on or from Village of Germantown premises;
- Accessed using Village of Germantown electronic media and services or via Village of Germantown-paid access methods; or
- Used in a manner that identifies the individual as acting for or on behalf of the Village of Germantown; or in any way identifies the Village of Germantown.

ORGANIZATIONS AFFECTED: This policy applies to all the Village's employees, appointed and elected officeholders, volunteers, and contracted and consulting resources. When the term employee is used within this policy, the rules and expectations of conduct also apply to these other users.

ACCESS and AUTHORITY: Each Department Head shall determine which employees in their department shall have access to the various media and services, based on business practices and necessity and which shall have authority to communicate on behalf of the Village of Germantown.

The provisions of this Policy shall apply to the use of Village of Germantown-owned/provided electronic media and/or services from home or other locations off Village of Germantown premises. Village of Germantown-owned electronic media (e.g. laptops, tablets) may be removed from Village of Germantown premises solely for Village of Germantown work related purposes pursuant to prior authorization from the Department Head.

PROHIBITED USES OF VILLAGE ELECTRONIC MEDIA: Employees are prohibited from engaging in the following activities while using electronic media that is owned or provided by the Village:

- Engaging in personal, non-Village related activities, including activities for gain or profit (e.g., consulting for pay or advertising or selling goods or services for personal gain), except as otherwise allowed under "Personal Use" below;
- Copying, disseminating, or printing copyrighted or other protected materials, which can include articles, images, games, and other software, in violation of the law;
- Accessing, sending, soliciting, displaying, printing, or otherwise disseminating material that is reasonably likely to harass, threaten, or embarrass others or that is obscene, defamatory, discriminatory, fraudulent, or otherwise inappropriate in

a professional environment;

- Searching for, accessing, or transmitting content that is reasonably likely to be perceived as offensive or disparaging of others, including content that is sexually explicit, profane, pornographic, disrespectful, disparaging based on race, national origin, sex, sexual orientation, age, disability, religious, or political beliefs or any other legally protected basis;
- Engaging in illegal activities or using the electronic media for any illegal purposes, including initiating or receiving communications that would violate any laws or regulations;
- Engaging in activities that interfere with or disrupt the work of other employees or which are otherwise contrary to the Village's business interests;
- Except as specifically authorized, gaining access by using any access control mechanism (e.g., login name, password, etc.) not assigned to the user, or permitting anyone to have access by using another person's access control mechanism;
- Unless first authorized by the Village's Administrator, downloading, transferring to or from, or deleting software or data from electronic media. Employees must never install downloaded software to networked storage devices without the assistance and approval or appropriate personnel.
- Unless first authorized by the Village's Administrator, disabling, tampering with, or otherwise adjusting any anti-virus, anti-malware, or other similar software installed on the Village's electronic media.
- Engaging in any transaction or other conduct that, if done through other means other than through the use of electronic media, would not be authorized or lawful.

If an employee has a question about whether a particular use of the Village's electronic media is proper, then he or she should contact his or her Department Head before engaging in such use.

PERSONAL USE: Except as otherwise provided, electronic media and services are provided by the Village of Germantown for employees' business use during Village of Germantown time. Limited, occasional, or incidental use of electronic media (sending or receiving) for personal non-business purposes is permitted as set forth below:

- Personal use is limited to unpaid breaks, lunch or immediately before/after work;
- Personal use must not interfere with the productivity of the employee or his or her co-workers;
- Personal use does not involve any prohibited use set out in this policy;
- Personal use does not consume system resources or storage capacity on an ongoing basis;
- Personal use does not involve large file transfers or otherwise deplete system resources available for business purposes.

Village of Germantown telephones and cellular phones are to be used for Village of Germantown business. However, brief, limited, and incidental personal use is permitted during the workday. Employees should not have any expectation of privacy with respect to personal use of the Village of Germantown's electronic media or services, including use of Village telephones or cellular telephones.

ACCESS TO VILLAGE-OWNED/PROVIDED ELECTRONIC MEDIA: Employees utilizing Village-owned/-provided electronic media shall have no expectation of privacy in regard to use of such electronic media. An employee's use of the Village's electronic media constitutes acceptance of the Village's monitoring and disclosure of such use. Use of Village electronic media can be limited by the Village at any time for any reason. The Village may consent to the disclosure of information from use of electronic media or any other property, the Village may consent or authorize a law enforcement agency to search or review the Village's technology, and the Village may use such information for its intentions and purposes.

ELECTRONIC COMMUNICATIONS SYSTEM POLICY

PURPOSE: In addition to providing employees with electronic media, as defined above, the Village provides employees with access to various means of electronic communication so they may better perform their job-related duties (e.g., e-mail, instant messaging, Intranet, cell phones, pagers, etc.). The Village's electronic communications system includes all messages and data sent through or received through the Village's networks or technology either externally via the internet or internally and through the Village's technology (collectively the "electronic communications system").

The Village's electronic communications system is a valuable business asset. As such, appropriate usage by employees is critical.

Communications sent and received through the electronic communications system which relate to official governmental business, regardless of whether sent /or received during the business day, may constitute records under Wisconsin's Public Records Law and, therefore, constitute property of the Village. Additionally, other records, even personal in nature, may constitute records under Wisconsin's Public Records Law.

Employees shall have no expectation of privacy in their use of the Village's electronic communications system. The Village reserves the right to monitor and/or access its electronic communications system at any time and for any lawful reason. The use of such system constitutes an employee's consent to such monitoring and access, as well as compliance with this policy. Employees are prohibited from deleting any communication, document, or any other transmission of information deemed to constitute a public record under Wisconsin's Public Records Law. This prohibition applies to the deletion of public records contained on an employee's personal devices and accounts (e.g., laptops, cell phones, e-mail accounts, etc.). A safe rule of thumb for any employee is that the employee should presume any communication may be treated as a record for Public Records Law compliance purposes.

No written policy can list every conceivable circumstance that relates to proper use. The Village's employees are professionals who are expected to exercise responsible professional judgment. The Village has complete and sole discretion to determine whether any use or access is inappropriate, even if the use is not expressly prohibited or addressed in this policy or rules. The Village may ask employees to stop any use it believes is improper. In addition, the Village may block access to any content it believes is not appropriate. Employees who do not adhere to this policy may be disciplined, which can include restriction of internet use, restriction of technology use, or discipline up to and including termination.

ORGANIZATIONS AFFECTED: This policy applies to all of the Village's employees, appointed and elected officeholders, volunteers, and contracted and consulting resources. When the term employee is used within this policy, the rules and expectations of conduct also apply to these other users.

MONITORING AND ACCESS TO EMPLOYEE E-MAIL: Employees should not have any expectation of privacy with respect to messages, files, or data sent, received, or stored on the Village of Germantown's electronic communications system. Electronic communications and files, like other types of correspondence and Village of Germantown documents, can be accessed and read by authorized employees or authorized individuals outside the Village of Germantown. Communications sent or received through the electronic communications system are subject to monitoring, access, auditing, interception, and disclosure by the Village at the Village's sole discretion and as permitted by law.

All communications sent or received through the electronic communications system may constitute a public record under Wisconsin's Public Records Law and, as a result, may be subject to disclosure under the law. Therefore, employees are prohibited from deleting any such communications so as to ensure compliance with the Village's retention requirements.

Electronic communications may reside on the electronic communications system in different recoverable forms (system backup, sent mail folders, spool queues, etc.). Employees should not assume that deleting a personal electronic communication removes all incidents of their existence. If there is a review of the information or an investigation, litigation, or other proceeding that requires or makes desirable the review or production of Employer records, it is likely that electronic communications will be requested and potentially disclosed.

Except as otherwise noted herein, the electronic communications system should not be used to communicate sensitive or confidential information. Employees should anticipate that an electronic communication might be disclosed to or read by individuals other than the intended recipient(s), since messages can be easily forwarded to other individuals and disclosure may be required or permitted by law.

The confidentiality of any electronic communication should not be assumed. Even when a communication is erased, it is still possible to retrieve and read that message. Employees should understand that electronic communication is a written form of communication, just like a paper letter. Though electronic communication is relatively spontaneous compared with regular mail, employees should take care to use the same level of discretion and forethought before executing electronic communications.

PASSWORDS AND ENCRYPTION: Access to certain electronic media and electronic communications systems may require the use of a log-in identification and password. All such log-in identifications and passwords may be assigned to an employee or may be created by the employee using such electronic media and shall be immediately filed in writing with the appropriate Department Head.

Each time an employee changes a log-in identification or password from that which is on file with the Department Head, the employee shall immediately file the new log-in identification and password with the Department Head. Whenever requested, employees are required to cooperate with the Village for purposes of disclosing the log-in identification and password associated with electronic media or the electronic communication system. Log-in identifications and passwords constitute the property of the Village and, thus, failure to cooperate with the disclosure of such information may subject an employee to discipline, as well as pursuit of criminal or civil liability. Employees have no expectation of privacy in log-in identifications and passwords.

Unless otherwise authorized or consistent with this policy, employees are required to keep log-in identifications and passwords strictly confidential. Log-in identifications and passwords are never to be disclosed through non-confidential sources such as over the telephone, through electronic communications, or otherwise posted in public areas.

Unless otherwise authorized, employees are strictly prohibited from encrypting any data, software, files, or other information stored, received, sent, or otherwise transmitted on or through technology. Employees are likewise prohibited from installing any encryption software or programs on such technology. Employees with a business need to encrypt certain data, software, files, or other information are required to obtain written authorization from their Department Director before engaging in encryption. Any passwords and log-in information associated with an employee's encryption must be immediately filed with the appropriate Department Head, and any changes to such log-in information or passwords must be provided to the appropriate Department Head at the time of such change.

The practice of using passwords should not lead employees to expect privacy with respect to messages sent or received. The use of passwords for security does not guarantee confidentiality. Employees are responsible for creating a strong password and for changing passwords at regular intervals Employees will be provided with guidelines for creating a strong password and will be expected to follow such rules at all times. Failure to create a secure password may open the Village up to online attacks which are costly and time-consuming. Employees will be provided with training on electronic safety, including password creation and use.

PROHIBITED USES: Electronic communications should be courteous, concise, focused, and written or spoken in good business English. The same care should be used for drafting electronic communications as used for drafting any other professional written communication. All electronic communications are unavoidably attributable to the Village. When composing electronic communications, employees should keep in mind that personal comments may be perceived as comments made on behalf of the Village.

Employees are strictly prohibited from engaging in any of the following activities while engaging in the use of the Village's electronic communications system:

- Engaging in personal, non-Village related business or entertainment on Village of Germantown time;
- Engaging in any of the activities outlined in "Prohibited Uses" under the Electronic Media Section above.
- Using another individual's electronic communications system account or identity without explicit authorization;
- Attempting to test, circumvent, or defeat security or auditing systems, without prior authorization;
- Accessing, retrieving or reading any electronic communication system messages sent to other individuals, without prior authorization from the Department Head; or
- Permitting any unauthorized individual to access the Village of Germantown's electronic communications system.

PERSONAL USE: The Village of Germantown allows limited, occasional, or incidental personal use of its electronic communications system during lunch, unpaid breaks or immediately before or after work. However, personal use must not:

- Involve any prohibited use listed anywhere within this policy;
- Interfere with the productivity of the employee or his or her co-workers;
- Consume system resources or storage capacity on an ongoing basis; or involve large file transfers or otherwise deplete system resources available for business purposes.
- Incur charges or otherwise violate the terms and conditions of any contracts associated with the electronic communications system (e.g., sending pictures when a cell phone does not provide for a data package, etc.)

ONLINE SECURITY: Ransomware and phishing attacks are becoming more common and employees should be vigilant against such attacks. In addition to regular training about internet and email security, employees should follow general safety rules:

- Employees should not open attachments from mysterious sources and prior to opening attachments from known senders, employees should carefully observe the content of the electronic communication and the spelling of the senders' electronic communication. When in doubt, employees should not open the attachment.

- Employees will never be asked via an electronic communication to wire money to anyone, nor will they be asked to purchase gift cards in bulk.
- Employees must follow the updating schedule for the software on their Village computers, phones, tablets and other electronic media, including system updates, software updates and virus updates.
- Employees should avoid using public wi-fi systems on Village devices as much as possible.

CONFIDENTIAL INFORMATION: All employees are expected and required to protect the Village of Germantown's confidential information. Employees shall not transmit or forward confidential information to outside individuals or companies without the permission of their supervisor and the Department Director.

The Village of Germantown also requires its employees to use electronic communications in a way that respects the confidential and proprietary information of others. Employees are prohibited from copying or distributing copyrighted material - for example, software, database files, documentation, or articles using the electronic communications system.

RECORD RETENTION POLICY

PURPOSE: If related to official governmental business, all communications sent, received, stored, or transmitted on or through the electronic communications systems, whether through the use of electronic media owned or provided by the Village or personal devices/accounts of a similar ilk, constitute public records under Wisconsin's Public Records Law. Likewise, if related to governmental business, all data, documents, or other information created, stored, or transmitted through or on electronic media owned or provided by the Village constitute public records under Wisconsin's Public Records Law. The retention and disclosure procedure, rules, and requirements surrounding such records are the same as those which apply to other records of the Village.

ORGANIZATIONS AFFECTED: This policy applies to all of the Village's employees, appointed and elected officeholders, and volunteers. When the term employee is used within this policy, the rules and expectations of conduct also apply to these other users.

PROCEDURES: Per Wisconsin's Public Records Law, whether a particular communication, document, file, etc. constitutes a public record is determined by its content, not its format. Thus, any communication, document, file, etc. that relates to official government business constitutes a record under Wisconsin's Public Records Law. Communications, documents, files, etc. that relate to purely personal matters may nonetheless constitute a record, either in whole or in part, depending on the totality of circumstances. As such, employees are prohibited from deleting communications, documents, files, etc. from Village-owned/-provided electronic media or the electronic communications system without first obtaining authorization from the Village's Clerk, Chief of Police, or their designees. Likewise, because communications, documents, files, or other types of information that relate to official governmental business constitute records under the Public Records Law, the Village reserves the right to monitor, access, audit, and disclose such communications, documents, files or other types of information to the extent permitted by law. Employees shall have no expectation of privacy with respect to such communications, documents, files, or other types of information, even if purely personal in nature, when using or accessing the Village's electronic media or electronic communications system.

Employees have an on-going obligation to cooperate in the production, inspection, and disclosure of all records in their possession, regardless of where such records are located, stored, or otherwise maintained, including when a public record is stored on an employee's personal electronic device or account. For this reason, employees are strongly discouraged from storing or maintaining records on personal electronic devices or within personal electronic communication systems. Failure to avoid the storage or maintenance of public records on one's personal electronic device or electronic communications system may require the employee to permit inspection of such device or communication system by the Village so that the Village may fulfill its legal obligations under Wisconsin's Public Records Law.

The determination as to whether a particular document, communication, or other piece of information constitutes a public record shall be at the sole discretion of the Village's Legal Custodian(s) (i.e., the Village Clerk, Chief of Police, or their designees). Likewise, the determination as to whether disclosure of a public record, either in whole or in part, is required under Wisconsin's Public Records Law shall be at the sole discretion of the Village's Legal Custodian(s).

c. If an employee has a question as to whether a particular document, communication, or other piece of information constitutes a record, or as to their obligations under this or the Village's records retention policy, then the employee should contact their Department Head before taking any action with respect to such potential record.

COMPONENTS OF AN ELECTRONIC COMMUNICATIONS RECORD: An electronic communications record is defined to include the message, the identities of the sender and all recipients, the date, and any non- archived attachments to the message. Any return receipt indicating the message was received by the sender is also considered to be part of the record. Other portions of the message, such as the metadata associated with it, may also constitute a portion of the record.

SAVING AND ARCHIVING ELECTRONIC COMMUNICATION RECORDS: Electronic communication records to be retained shall be archived to an archival media, network drive or printed out and saved in the appropriate file. Any officer, department head, division head, or employee of the Village of Germantown may request assistance from the Legal Custodian of records (the Village of Germantown Clerk or the Clerk's designee, except that the Chief of Police is Legal Custodian of Police Department records) in determining whether an electronic communication is a public record.

RESPONSIBILITIES FOR E-MAIL RECORDS MANAGEMENT:

Legal Custodian: Electronic communication records of a Village of Germantown authority having custody of records shall be maintained by the Village Clerk or, if a record related to the Police Department, the Chief of Police.

Information Technology Consultant: If electronic communications are maintained in an on-line data base, it is the responsibility of the I.T. Consultant to provide technical support for the Village Clerk or Chief of Police as needed. When equipment is updated, the I.T. Consultant shall ensure that the ability to reproduce e-mail in a readable form is maintained. The Information Technology Consultant shall assure that e-mail programs are properly set up to archive electronic communications as required by the Village Clerk or Chief of Police.

PUBLIC ACCESS TO ELECTRONIC COMMUNICATION RECORDS: If a Department receives a public records request for release of an electronic communication, the Legal Custodian of the record shall determine if it is appropriate for public release, in whole or in part, pursuant to law, consulting the Village Administrator and or Village of Germantown Attorney, if necessary. As with other records, access to or electronic copies of disclosable records shall be provided within a reasonable time.

POLICY VIOLATIONS

Employees who do not adhere to any portion of this policy may be disciplined, which can include restriction of use with regard to electronic media or the electronic communications system, or discipline up to and including termination or removal from office. Severe violations of this policy may also subject an employee to civil liability and criminal prosecution.

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 52-2019

EMPLOYEE POLICY AND PROCEDURE MANUAL –
ADDITION OF THE SOCIAL MEDIA POLICY

WHEREAS, the Village of Germantown currently has an Employee Policy and Procedure Manual with a Social Networking Site Paragraph; and,

WHEREAS, the Village should have a detailed policy document in regard to Social Media; and,

WHEREAS, a new policy document has been created and reviewed by staff and labor attorney; and,

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of Germantown, does hereby adopt the Social Media Policy as a replacement to the current Social Networking Sites Paragraph of the Employee Policy and Procedure Manual.

Introduced by: ____________________

Adopted: ____________________

Vote: Ayes: ___ Nays: ___

____
Dean M. Wolter, Village President

ATTEST:

____
Deanna Braunschweig, WCMC/CMC
Village Clerk

GENERAL GOVERNMENT & FINANCE COMMITTEE

GERMANTOWN, WI

MEETING DATE: September 16, 2019

AGENDA ITEM: New Business

ITEM TITLES: Revisions to Policy & Procedure Manual for Social Networking Sites

SUBMITTED BY: Michelle Tucker, Support Services Manager

SUMMARY EXPLANATION: Because staff has begun to expand utilization of social media and other electronic communication methods, it is important that we establish expectations for staff and for the public. The attached policy documents will take the place of our Social Networking Sites policy in our Policy and Procedure Manual. This revision establishes the rules for the Village's use of social media including who is allowed to post on behalf of the Village. Additionally, the new Social Media policy includes language that will be used as our external policy on all of our social media platforms. This policy explains to the public that their comments and posts on our social media accounts are subject to open records rules, as well as to rules for decorum. Any content posted that is inappropriate, offensive, or derogatory is subject to deletion. Posts that are deleted are still preserved for the sake of open records, but they would not be visible to the public. This external policy is critical as we go forward in order to protect the Village.

Attached: Ordinance______ Resolution__X___ Other_____

Recommendation:

Approve the Resolution to Amend the Policy Manual and send to Village Board.

Committee Action:

SOCIAL NETWORKING POLICY

Purpose

The Village of Germantown (the "Village") has an overriding interest and expectation in deciding what is "announced" or "spoken" on behalf of the Village through the use of social media. This policy establishes guidelines for the establishment and use of social media by the Village for conveying information about the Village and its events and activities. This policy also establishes guidance for employees acting in a personal capacity when using social media.

The Village's intent is to create a "government speech forum" or a "limited forum" devoted exclusively to the Village's postings to the public. Nothing in this policy shall be applied to prohibit or infringe upon any communication, speech or expression that is protected or privileged under law. This includes speech and expression protected under state or federal constitutions as well as labor laws or other applicable laws.

The Village's Website

The Village's website (*http://www.village.germantown.wi.us*) is the Village's primary and predominant internet presence. All of the Village's website content and social media sites that are posted by departments and offices will be subject to approval by the ____________ or designee. Social media use should complement rather than replace the Village's primary website. Only employees authorized by the ____________ are authorized to post content on the Village's website.

Social Media Provider Terms of Service

Social media is defined as the various activities that integrate technology, social interaction, and content creation. Through social media, individuals or groups may create, organize, edit, comment on, combine, and share content. Social media providers offer web pages that provide a means for various forms of discussion and information-sharing, and include features such as social networks, blogs, video sharing, podcasts, wikis, message boards, and news media comment sharing/blogging. Social media providers are hosted by websites that authorize multiple users to establish, post content on, and operate their own individual social media profile. Technologies associated with social media often include picture and video sharing, wall postings, e-mail, instant messaging, and music sharing. Examples of websites that host social media profiles include, but are not limited to, Facebook (social networking); YouTube (social networking and video sharing); and Twitter (social networking and microblogging).

Each social media provider maintains a terms of use agreement for users. All posts and comments on any Village social media profile are bound by these terms and conditions. The Village reserves the right to report any user violation under the terms and conditions. This policy does not modify the terms and conditions established by the social media provider. Nor does the Village assume any responsibility or liability for decisions made by the social media provider involving the conduct or absence of conduct by the social media provider or by the user.

The terms and conditions of the social media provider represent a binding contract. No employee may execute such terms of service or enter into an agreement on behalf of the Village without authorization from the Administrator.

Social Media Posting

As a public entity, the Village must abide by certain standards to serve all constituents in a civil and unbiased manner. Only employees authorized by the Administrator are authorized to post content on an authorized Village social media profile on behalf of the Village. The Administrator or their designated representative will maintain a list of social media profiles, including login and password information, approved for use by departments and employees for communicating the Village's business. Any social media profiles used by the Village, including any login information and passwords, are the property of the Village and not the property of an employee or other party. Any social media profile used by the Village must be capable of editing, removing, and archiving content from social media websites. The authorized employee will inform the Administrator or their representative of any administrative changes to existing social media profiles.

For each social media profile approved for use by the Village, the following documentation will be developed and adopted:

- A list of authorized employees who may manage the social media profile
- Operational and use guidelines
- Standards and processes for managing accounts on social media sites
- Branding standards
- Design standards
- Standards for the administration of social media sites

Authorized employees representing the Village on social media must conduct themselves at all times as professional and dignified representatives of the Village and in accordance with all policies, directives, and professional expectations.

Employees posting content on behalf of the Village must follow these guiding principles:

- Communications must be consistent with the goals, branding, mission, vision, and values of the Village.
- Communications must be factual and accurate and not reflect opinions or biases.
- Communicate meaningful, respectful entries that are on topic while also recognizing that postings are widely accessible and not easily retractable.
- Communications must be written in plain business English with proper grammar and vocabulary, and should avoid acronyms and jargon.
- Communications must comply with policy, directives, professional expectations, and respect for privacy, confidentiality, and applicable legal guidelines for external communication.
- Ensure that legal right exists to publish all materials, including photos and articles, and comply with all trademark, copyright, fair use, disclosure of processes and methodologies, confidentiality, and financial disclosure laws.

- If identifying yourself, then maintain transparency by using your real name and job title, and by being clear about your role regarding the subject. Write and post only about your area of expertise. Remember that your postings are your responsibility.
- Communications must never be for political purposes or in support of or opposition to political campaigns or ballot measures.
- Communications must never be for purposes of private business activity or commerce, or for personal motivation or sharing of personal opinion or commentary.
- Communications must not promote, foster, or perpetuate discrimination, harassment, or retaliation on the basis of race, creed, color, age, religion, gender, marital status, national origin, disability, or sexual orientation, or other protected status.
- Communications must not compromise the safety or security of the public, public systems, or public services.

Authorized employees posting on behalf of the Village may not post content to the Village's social media profiles or engage in social networking activities related to publishing the Village's business during personal time. All social media activity must be made as part of the Employees regular work activity.

The nature of social networking promotes a great deal of interactivity, whereby users or organizations "like" or "follow" each other online. Official Village social media sites may "like" or "follow" the social media sites of local, state, and federal government organizations, generally recognized community and/or not-for-profit organizations, and organizations that provide public safety, promote tourism, industry, and economic welfare within the community, and businesses located within the corporate limits of Germantown. Official Village social media should not be used to "like" or "follow" any specific viewpoints, ballot measures, or controversial issues.

The employee's name and title should be made available in the responsive comment.

Reporting/Removal of Social Media Activity

A post, like, or comment by a member of the public on any Village social media profile is the opinion of the commentator or poster only. Publication of a user's post, a like, or a comment does not imply endorsement of, or agreement by, the Village or reflect the opinions or policies of the Village. The Village assumes no liability for any comment, like, or post made by another person.

If a forum allowing for two-way or multi-way communication is created, then an authorized employee may, with the approval of the Administrator, regulate comments or posts made by other persons on the Village's social media profile as provided herein. The Village requires that authorized employee to immediately notify the Administrator or their representative if there is any posted material that may violate this policy, violates the terms of use of the social media provider, is illegal, or that potentially infringes the copyrights or other rights of any persons. The Administrator or their representative will investigate and address the potential violation. If the comment or post violates the terms of use established by the social media provider, then the authorized employee may notify the social media provider and report the post or comment. If a comment or post demonstrates or incites unlawful behavior, then the authorized employee may notify law enforcement authorities. If the comment or post contains any of the following content, the comment may be subject to removal or restriction by the Village:

- Obscene content;
- Content that is threatening or incites violence;
- Solicitation of commerce, including but not limited to, advertising of any non-Village- related event, or business or product for sale;
- Conduct in violation of any federal, state or local law;
- Content that promotes, fosters or perpetuates unlawful activity;
- Content that infringes the intellectual property rights of others;
- Content that is malicious or harmful software or malware;
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, gender identity, sexual orientation, lawful source of income or arrest/conviction record
- Comments in support or opposition to political campaigns, ballot measures, referendums, or any organized political activity or political links.

The Village should not deny access to the Village's social media profile for any individual who violates the Village's social media policy. The social media provider may, relying their terms and conditions and their discretion, block a user or remove content in violation of the terms and conditions, and nothing herein restrains the social media provider from such actions.

Record Retention

The Village must retain all social media content published by the Village for the purposes of public records retention as may be required by applicable law. Records required to be maintained pursuant to a relevant records retention schedule for the required retention period in a format that preserves the integrity of the record and is accessible. Any content removed by the Village based on these guidelines must be retained in accordance with the applicable retention schedule including the time, date and identity of the poster, when available.

Open Meetings Law Compliance

All conduct by officials serving on a governmental body must comply with Wisconsin's Open Meetings Law. Officials should refrain from discussing business or action of the governmental body with one another while using social media. Authorized employees publishing on the Village's social media profile should not engage officials serving on a governmental body when engaging in the Village's social media activity.

Employee Personal Conduct

Like other members of the community, employees may use social media profiles not belonging to the Village for the employee's personal social media purposes. Employees must recognize that most uses of personal social media are still part of the public domain regardless of privacy settings and are easily replicated and published.

An employee's personal social media profile or use must remain personal in nature and not be used to share the Village's official government positions or views. In addition, employees should never use their Village e-mail account, login, or passwords in conjunction with a personal social media profile. Regardless of whether an employee identifies on a personal social media account that the employee works for the Village, employment with the Village is public record and members of the public may associate the employee with the Village. As such, employees must exercise care when posting and commenting on social media as personal views can be tied back to employment with Village.

Employees posting personal content on social media must follow these guiding principles:

- When commenting or posting on matters pertaining to the Village, the employee must make clear to other persons that the employee is speaking as a private citizen and not as an employee of the Village.
- Pause and think before posting with the understanding that postings are widely accessible, not easily retractable, easily shared and replicated.
- Personal activity must comport with the Village's policies, directives and expectations.
- Personal activity is the personal responsibility of the employee, including the consequences that flow from such activity.

Nothing in this policy is meant to prevent an employee from exercising his or her right to make a complaint of unlawful discrimination or other workplace misconduct through the proper processes, to engage in lawful protected concerted activity, or to express a personal opinion on a matter of public concern which may be balanced against the interests of the Village.

Compliance with Policy

The Village reserves the right to monitor and analyze social media use to ensure compliance with policy, directives and expectations, to evaluate use, and to recommend and implement changes to use of social media, among other legitimate government interests. Failure to comply with this policy by any employee may result in disciplinary action up to and including termination of employment. Failure to comply with this policy by any officeholder may result in pursuit of any lawful action against any official in violation of policy.

Village of Germantown Social Media Policy (*for posting on social media sites*)

We welcome you and your comments to the Village of Germantown's Social Media pages. The purpose of this site is to present matters of public interest to Village of Germantown residents, businesses, visitors and other interested parties. You may submit your comments, but please note this is a moderated online discussion site. A comment posted by the member of the public on any Village of Germantown social media site is the opinion of the commenter only and publication of a public comment does not imply endorsement, nor reflect the opinions or policies of, the Village of Germantown.

Because communication via social media constitutes a limited public forum, the Village reserves the right to manage, restrict or remove any content, public comments, or other postings that is deemed in violation of this policy or any applicable law. Inappropriate comments are subject to deletion by the administrator of this account. If you do not comply with the terms of use outlined below, your message may be removed.

This forum is NOT monitored at all times but is primarily monitored during business hours. Do NOT use this forum to report emergency situations or time-sensitive issues.

All content of this page including comments is subject to public records law. When posting, please remember that if your post violates any of the below rules, it will be deleted:

- Content that is graphic, obscene or explicit.
- Content that is abusive, threatening, hateful or intended to defame anyone or any organization.
- Content that suggests or encourages illegal activity.
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, gender identity, sexual orientations, lawful source of income or arrest/ conviction record.
- Content posted by persons whose profile picture or avatar, username or email address contains any of the aforementioned prohibited content.
- Solicitations or advertisements, including but not limited to, promotion or endorsement of any private, financial, commercial or non-governmental agency.
- Content attempting to defame or defraud any person or private financial, commercial or non-governmental agency.
- Comments in support or opposition to political campaigns, ballot measures, referendums, or any organized political activity or political links.

GENERAL GOVERNMENT & FINANCE COMMITTEE

GERMANTOWN, WI

MEETING DATE: September 16, 2019

AGENDA ITEM: New Business

ITEM TITLES: Summary of Health Assessment Results

SUBMITTED BY: Michelle Tucker, Support Services Manager

SUMMARY EXPLANATION:

In June we conducted our annual Health Assessments through Froedtert Workforce Health. Participation in the assessment is required to receive our annual wellness reimbursement. We had the most participants ever this year, with 50 participating. The included Executive Summary Report provides an overview of the results. For the most part, our employees are healthy, but there were a few indicators for potential issues, particularly related to our staff being increasingly overweight. The Summary Report also includes a few recommendations for future programming. Staff plans to provide wellness opportunities related to nutrition, general fitness, back issues and stress in an effort to help reduce some of our related health issues.

Attached: Ordinance_____ Resolution_____ Other__x__

Recommendation:

Informational item only.

Committee Action:

None

Village of Germantown

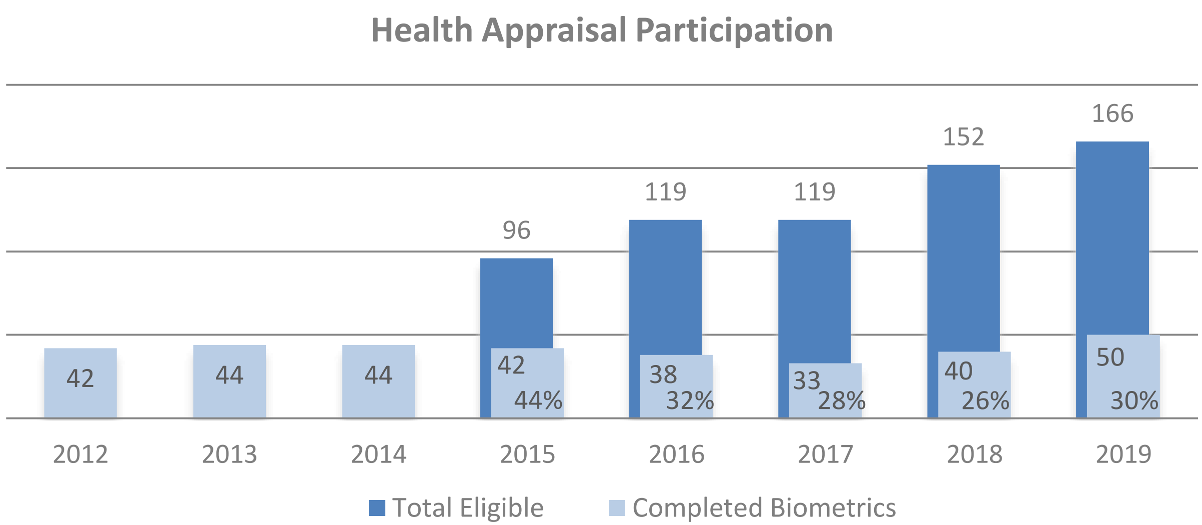
Executive Summary Report 2019

Froedtert & Medical College of Wisconsin
Workforce Health

Participation

Health Appraisals

30%
Completed Biometrics



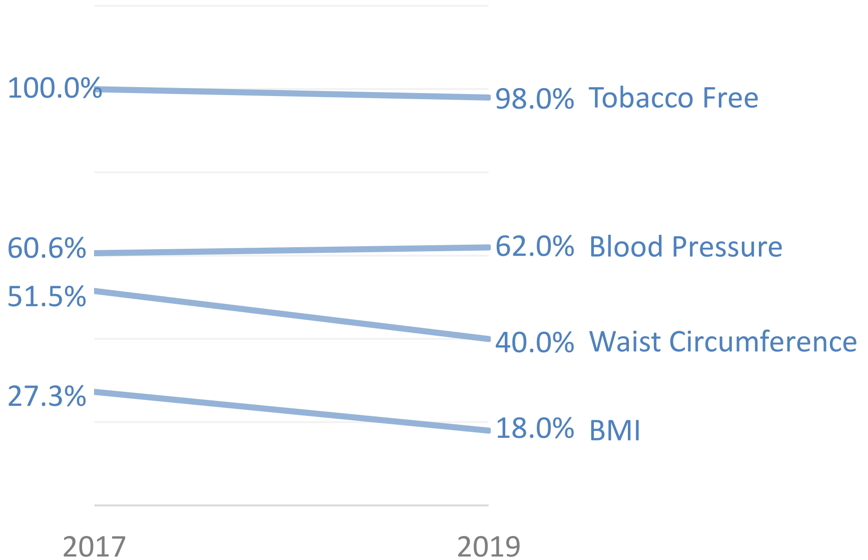
Froedtert & Medical College of Wisconsin Workforce Health

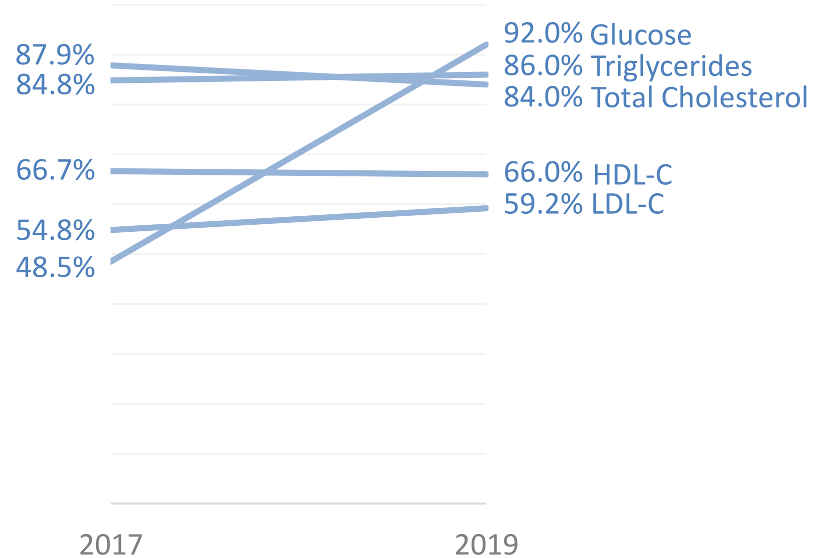
All Participants: Last 3 Years

Population Health Risk Score (PHRS) Risk Stratification

Scores		PHRS Score *(Higher is better)*					
Year	Completed Biometrics	Average Score	Excellent 85+	Doing Well 75-84	At Risk 60-74	High Risk 40-59	Very High Risk <40
2017	33	78.58	42.4%	21.2%	21.2%	12.1%	3.0%
2018	40	78.27	37.5%	27.5%	25.0%	7.5%	2.5%
2019	50	81.26	46.0%	22.0%	26.0%	6.0%	0.0%

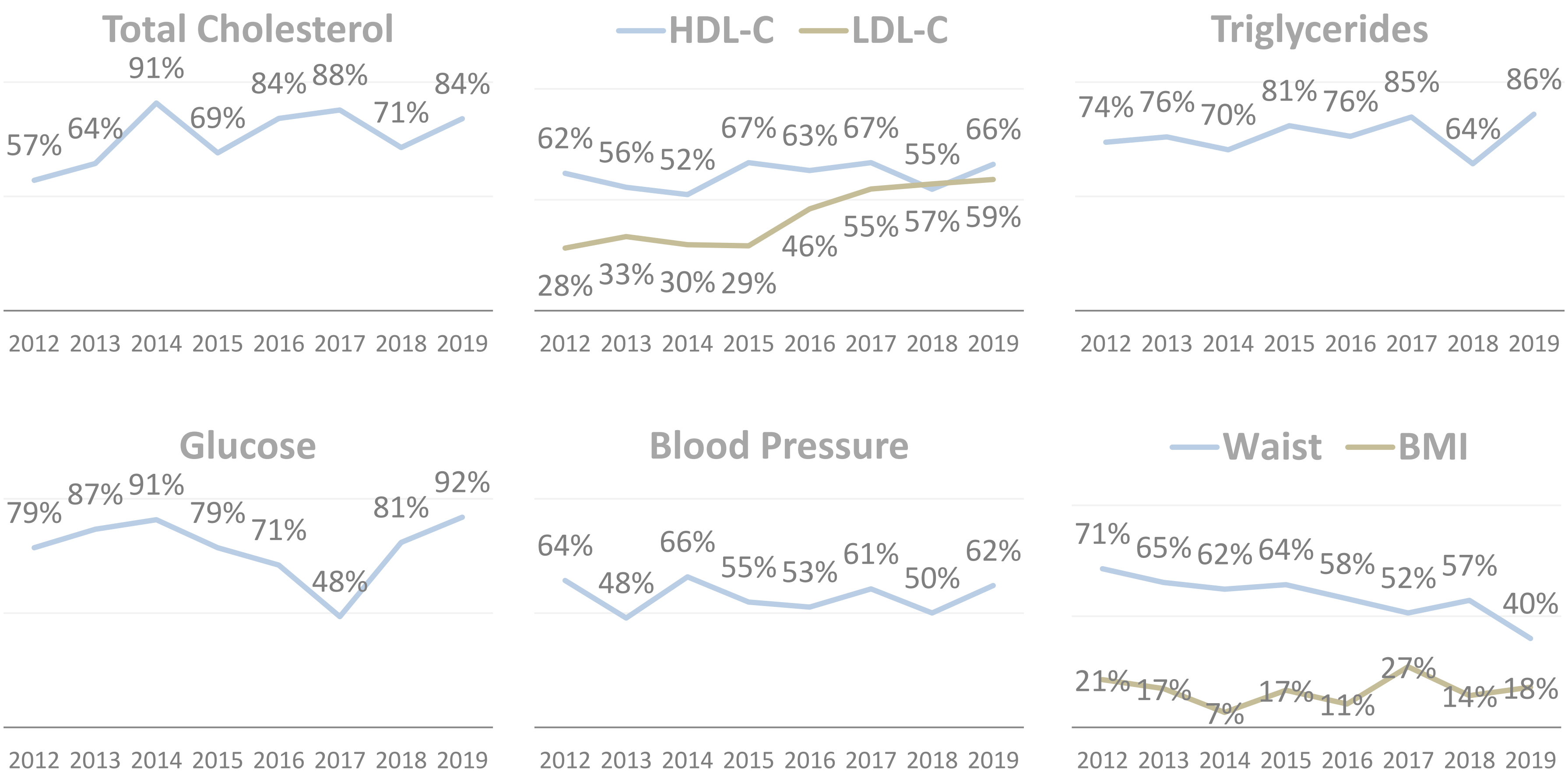
Percent with Optimal Biometrics (upward slope indicates improvement)





Froedtert & Medical College of Wisconsin
Workforce Health

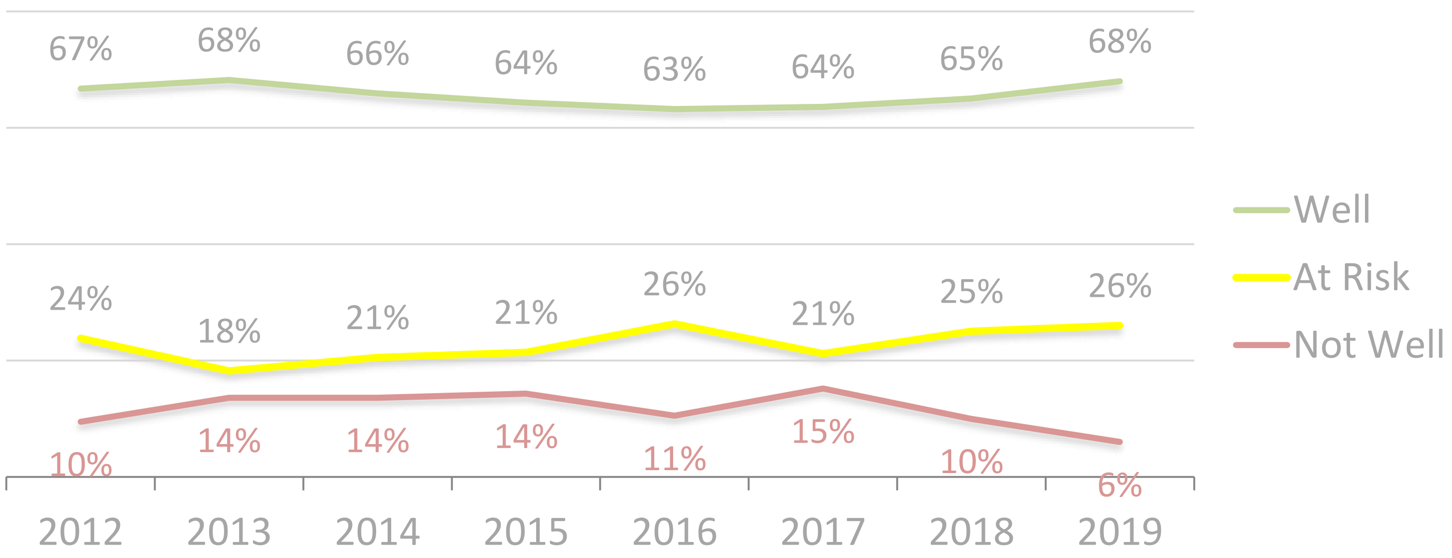
All Participants: Percent Optimal



Froedtert & Medical College of Wisconsin
Workforce Health

Includes all participants with completed biometrics

Risk Stratification



Risk Level	Range	Programming
Well	75-100	Programs to Maintain Wellness
At Risk	60-74	Culture, Engagement, Coaching, Participation/Outcomes Programs
Not Well	<60	Coaching, Education and Entry Level Programs, Disease Management

Froedtert & Medical College of Wisconsin
Workforce Health

Last 3 Year Cohort: Average Biometrics

Biometric	Optimal	Sparkline	2017	2018	2019
Total Cholesterol	<200		167.6	170.8	154.9
LDL-C	<100		93.7	98.2	87.6
HDL-C: Male	>40*		44.3	42.8	46.2
HDL-C: Female	>50*		55.1	50.4	54.2
Triglycerides	<150		112.6	125.5	123.4
Fasting Glucose	<100		102.6	96.4	109.5
Systolic Blood Pressure	<120		116.8	113.5	112.7
Diastolic Blood Pressure	<80		76.9	73.1	74.6
Waist: Male	≤40		37.0	37.8	39.9
Waist: Female	≤35		40.6	40.6	41.2
BMI	18.6-24.9		30.7	30.4	31.6
Population Health Risk Score (PHRS)	≥85*		78.2	81.2	79.2

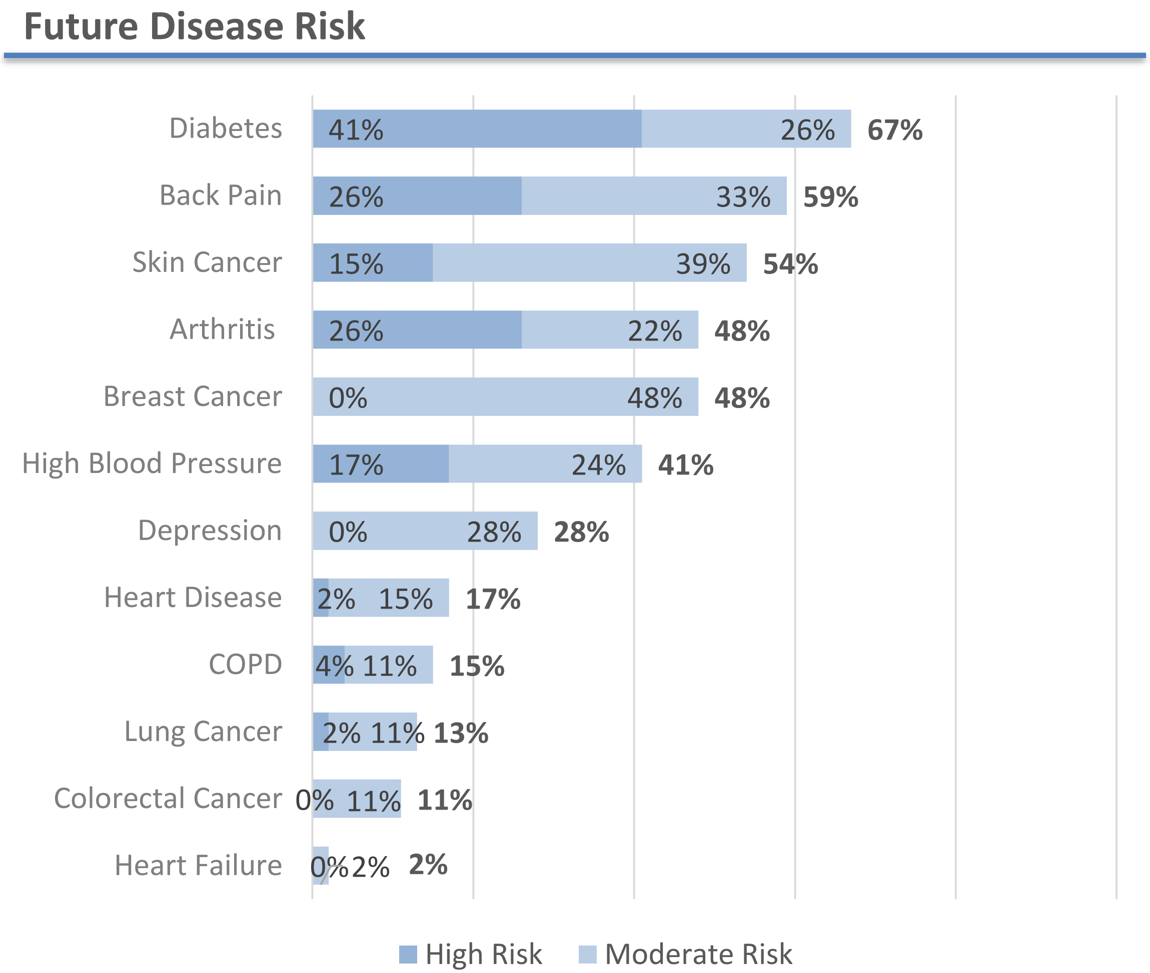
Froedtert & Medical College of Wisconsin Workforce Health

N = 17

*Higher is better

Compares participants who completed both the online assessment and biometrics each of the last 3 years.

All Participants



Includes data from both biometrics and questionnaire

Froedtert & Medical College of Wisconsin
Workforce Health

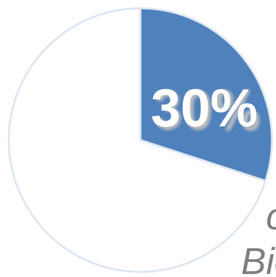
Moving a Population

50

Total Number of Participants

81.26

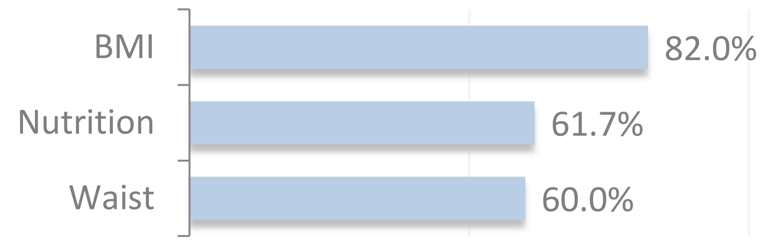
Average Population Health Risk Score (PHRS)



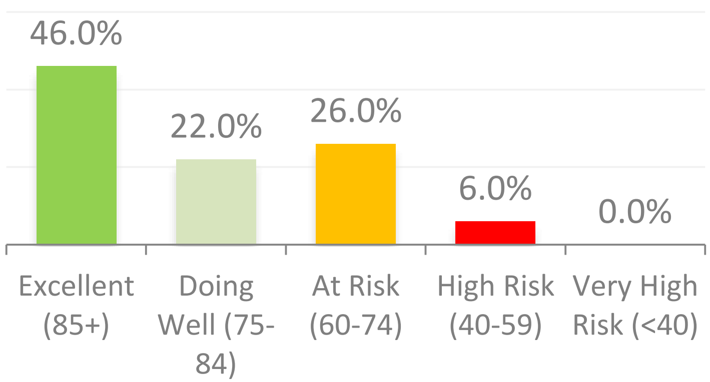
Of eligible participants completed Biometrics

Program Opportunities:

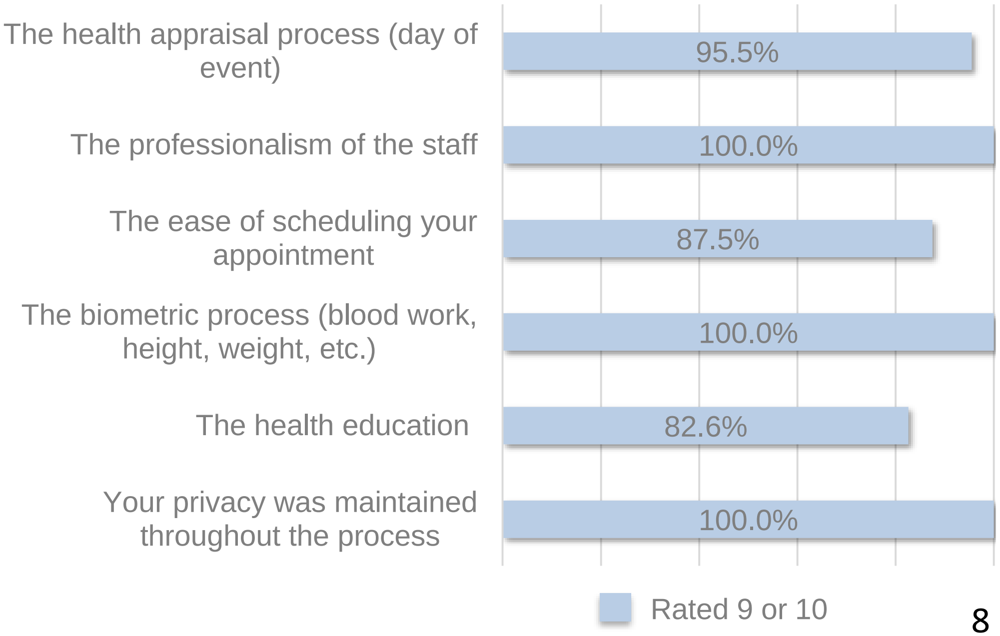
Below shows percent of at risk participants. Our focus will be to improve ...



PHRS Risk Stratification



Participant Satisfaction Survey Results



Froedtert & Medical College of Wisconsin
Workforce Health

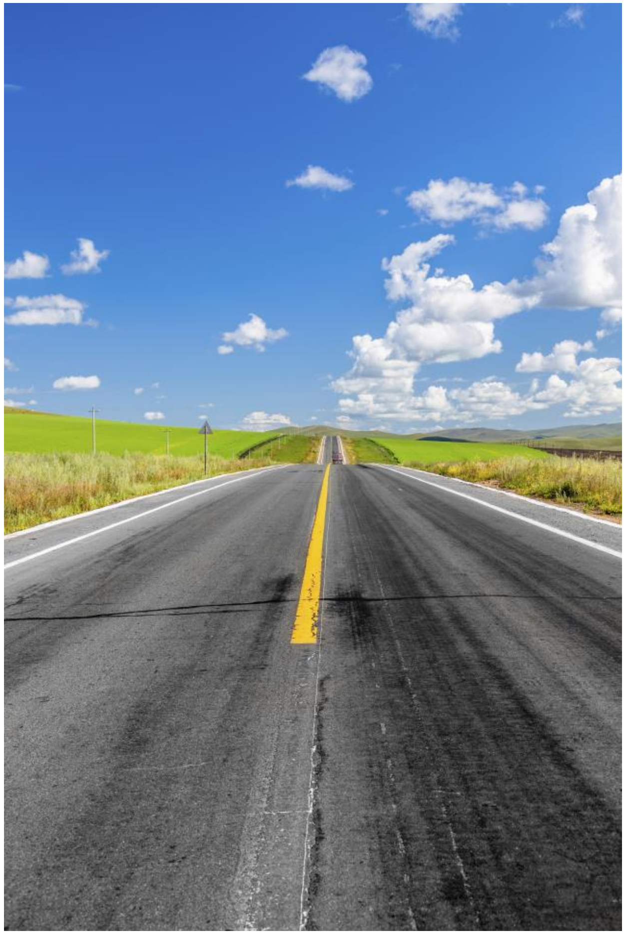
Program Recommendations

Program (implementation order)	**Delivery Method**	**Goals**
Education – Lunch and Learns	Onsite Presentations	Educate and provide resources
Health Coaching	Onsite	Meet individuals where they are and help them determine next steps in their wellness journey
Injury Prevention – stretching and back pain	Onsite	Decrease risk for future injury

Froedtert & Medical College of Wisconsin Workforce Health

Program descriptions included with supplemental materials

Thank you for partnering with us on your wellness journey!



Froedtert & Medical College of Wisconsin
Workforce Health

Meeting Date: September 16, 2019 General Government and Finance

Placement: New Business

Item Title: Request to Create Position Levels for the Deputy Clerk / Management Analyst Position

Submitted by: Deanna Braunschweig, Village Clerk

Summary Explanation:

In January of 2018, the Deputy Clerk Position was approved for a new title of Deputy Clerk / Management Analyst. Additional language was added to the job description to allow for the analyst and research portion of the position.

I am proposing to expand the position title and description to further allow for recognition of completed training, successful completion of assigned projects, election cycles, and to maintain employee longevity with the Village.

The position levels would be in four parts. The employee would move to the next "title" level with successful completion of the training component and performance review. In addition to completing the training the employee would need an average score of no less than 3.5 on their performance review to move to the next title / level. This would include successful completion of assigned projects.

Due to the cyclical nature of some responsibilities, all new hires will begin at Deputy Clerk / Management Analyst until completion of one full year in the Clerk's Office, with proper reviews.

If the employee is new to the Clerk's Field the steps will be followed as outlined. If the new employee has some previous training and experience, they may step into the training placement after a six-month review or one-year review.

Deputy Clerk / Management Analyst – Entry Position for all new hires. If the employee is new to the Clerk's Office / Clerk's Field the steps as outlined below would be followed.

Deputy Clerk 1 / Management Analyst – Completion of One General Election Cycle with the Village of Germantown and Completion of forty hours of training, including one week of training at the University of Wisconsin Green Bay for Municipal Clerks, Year one, and ten hours of various training to include Webinars with emphasis on the Wisconsin Elections Commission Webinars, District meetings, and Municipal Clerk Meetings.

Deputy Clerk 2 / Management Analyst – Completion of forty hours of training, including one week of training at the University of Wisconsin Green Bay for Municipal Clerks, Year two, and ten hours of various training to include Webinars with emphasis on the Wisconsin Elections Commission Webinars, District meetings, and Municipal Clerk Meetings.

Certified Deputy Clerk 3/ Management Analyst - Completion of forty hours of training, including one week of training at the University of Wisconsin Green Bay for Municipal Clerks, Year three, and ten hours of various training to include Webinars with emphasis on the Wisconsin Elections Commission Webinars, District meetings, and Municipal Clerk Meetings. Completion of the UW-Green Bay Clerks Institute and designation through the Wisconsin Municipal Clerks Association as a Wisconsin Certified Municipal Clerk (WCMC).

Meeting Date: September 16, 2019 General Government and Finance

Placement: New Business

Item Title: Request to Fill Full-Time Deputy Clerk Position

Submitted by: Deanna Braunschweig, Village Clerk

Summary Explanation:

The 2019 Budget includes One Deputy Clerk and $12,000 for a part-time Deputy Clerk.
The part-time position has not been filled. I would like to fill this position in December of 2019 as a Full-Time Position. The 2020 proposed budget does include this additional position.

2020 is a Presidential Election Year. There is a need for a third person for elections as well as day to day operations. Election Security and detail will be at an increased level. The expectation is a very high turnout. I have included statistical election data based on the past five years showing the increase in voter participation. Germantown is known for strong election participation. Historically, the Clerk's Office has had three full-time people, plus part-time office assistance.

Year	Voter Turnout	Percentage (Comparison to Registered Voters)	Registered Voters	Absentee Votes Counted
2019				
2019 Spring Election	5,242	**39%**	13,503	863
2018				
2018 General	11,356	**87%**	13,023	3,199
2018 Partisan Primary	4,522	**36%**	12,558	572
2018 Spring Primary	2,892	**23%**	12,373	312
2018 Spring Election	4,252	34%	12,685	612
2017				
2017 Spring Primary	1,301	9%	14,197	208
2017 Spring Election	1,945	14%	14,181	259
2016				
2016 Spring Primary	**2,440**	**18%**	**13,327**	**300**
2016 Spring Election and Presidential Preference	**8,827**	**63%**	**14,102**	**1,443**
2016 Partisan Primary	**1,965**	**14%**	**13,584**	**338**
2016 Presidential & General Election	**12,389**	**82%**	**15,200**	**4,617**
2015				
2015 Spring Election	2,874	21%	13,462	356

Year	Voter Turnout	Percentage (Comparison to Registered Voters)	Registered Voters	Absentee Votes Counted
2014 Spring Election	1,097	8%	13,096	193
2014 Partisan Primary	1,728	13%	13,141	222
2014 General	10,479	78%	13,373	2,773

Statistically, licensing continues as status quo; however, we are already at 200 operator's licenses for this license year and the licensing year ends at the end of June.

Total Operator's Licenses:
2016/2017: 283 Provisional: 91
2017/2018: 247 Provisional: 74
2018/2019: 260 Provisional: 64
2019/2020 (So far): 200 Provisional: 17

There is a special emphasis on providing excellent and accurate customer service in all areas.

BUSINESS of the
GENERAL GOVERNMENT & FINANCE COMMITTEE

MEETING DATE:	September 16, 2019
PLACEMENT	New Business
ITEM TITLE:	Health Plan Design Changes
SUBMITTED BY:	Kim Rath, Finance Director

SUMMARY EXPLANATION:

At times the IRS or industry standards make changes that may affect the design on health plans. There are also requests made by employees to expand coverage for certain procedures. If any changes would be approved, they would take effect January 1st, 2020. Below is a summary of the changes that could be made.

IRS Expands Preventive Care for High Deductible Health Plans (HDHP)

Adds care for a range of chronic conditions to the list of preventive care benefits by a HDHP without a deductible

Notice and explanation attached – recommendation by staff and our broker is to take a wait and see approach and not implement in January. The before deducible coverages are not part of traditional (non HDHP) plans.

Genetic Testing

There is a development in the genetic testing services which would be done to determine if an individual needs chemotherapy when diagnosed with cancer. The genetic test would show whether chemotherapy would be effective.

Germantown can add this benefit based on medical necessity. Recommendation is to add the language. Although the tests can be expensive, it could save money wherein chemotherapy sessions can be more costly and not effective, plus the needless wear and tear on the patient

Treatment of Autism Spectrum

Out plan for treatment of Autism Spectrum disorder has a $50,000 per year limitation. Industry standards are moving away form dollar limitations and moving to the number of visit limitations instead. The ABA (Applied Behavior Therapy) average allowable amount is $337.43 per visit and the average allowable amount for autism is $276.24.

Recommendation is to update the plan to 100 visits for ABA therapy (which would be about $33,800 when multiplied by the average) and 50 visits for autism (which would be about $13,900 when multiplied) The allowable visit limitation closely matches our $50,000 limitation

Acupuncture for Pain Management

Many physicians have been finding acupuncture is a useful tool, especially for back and neck pain, osteoarthritis / knee pain and headaches, including migraines. Some states looking to cut opioid prescriptions have been studying acupuncture as supplemental treatment

Recommendation is to add coverage with a limitation of 12 visits per year for medically necessity.

Weight-loss (bariatric) surgery

Surgeries for weight loss and lowering of other medical problems associated with obesity

The majority of standard insurance plans do not have bariatric surgery benefits included. Sometimes considered an elective surgery, rather than medically necessary.

Medically necessary = Health care services or supplies needed to diagnose or treat an illness, condition, disease or its symptoms and that meet accepted standards of medicine.

Insurance plans are required to cover obesity screening and counseling with no cost sharing which is in our plan. Estimated/average cost of surgery $15,000 - $20,000. Additional costs due to complications plus no guarantee a lifestyle choice after surgery would be adhered too. Psychological evaluation of patients before surgery are also required in some plans that do offer the service, to better understand motivations, readiness, behavioral changes and emotional factors that would impact coping and adjustment through surgery and after

ATTACHMENT: ORDINANCE____ RESOLUTION ___ OTHER _

RECOMMENDATION:

ACTION BY Committee

IRS Expands Preventive Care for High Deductible Health Plans (HDHPs)

The IRS posted Notice 2019-45 which adds care for a range of chronic conditions to the list of preventive care benefits permitted by a high deductible health plan (HDHP) without a deductible. **Groups are now able to offer coverage for the specific services and items listed that meet the criteria in the notice before the deductible but they are not required to cover them without cost sharing,** though they may choose not to do so.

The chart below lists the medical care services received and items purchased, including prescription drugs that can now be classified as preventive when prescribed for the purpose of preventing the exacerbation of the choric condition or the development of a secondary condition to someone diagnosed with that chronic condition.

Preventive Care for Specified Conditions	For Individuals Diagnosed with
Angiotensin Converting Enzyme (ACE) inhibitors	Congestive heart failure, diabetes, and/or coronary artery disease
Anti-resorptive therapy	Osteoporosis and/or osteopenia
Beta-blockers	Congestive heart failure and/or coronary artery disease
Blood pressure monitor	Hypertension
Inhaled corticosteroids	Asthma
Insulin and other glucose lowering agents	Diabetes
Retinopathy screening	Diabetes
Peak flow meter	Asthma
Glucometer	Diabetes
Hemoglobin A1c testing	Diabetes
International Normalized Ratio (INR) testing	Liver disease and/or bleeding disorders
Low-density Lipoprotein (LDL) testing	Heart disease
Selective Serotonin Reuptake Inhibitors (SSRIs)	Depression
Statins	Heart disease and/or diabetes

If you are interested in adding this coverage or have any questions regarding this change, please work with your Auxiant account manager and your Pharmacy Benefit Manager to amend your plan for these changes.

Ed's plan
not subject to
most affordable
Wait & see

August 2019

Auxiant
Your Integrated Benefits Partner

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	877,648.99	828,743.80	(5.5)	7,021,192.08	10,531,788.00	7,227,267.24	(31.3)
SPECIAL ASSESSMENTS	390.42	0.00	100.0	3,123.36	4,685.00	4,685.28	0.0
INTERGOVERNMENTAL REVENUES	210,746.68	68,446.00	(67.5)	1,685,973.56	2,528,960.00	1,466,052.36	(42.0)
LICENSES, PERMITS & FEES	71,268.74	114,306.08	60.3	570,150.24	855,225.00	696,867.20	(18.5)
FINES, FORFEITURES & PENALTIE	15,041.67	26,459.99	75.9	120,333.40	180,500.00	108,623.06	(39.8)
PUBLIC CHARGES FOR SERVICES	162,749.91	259,257.13	59.2	1,301,999.64	1,952,999.00	1,388,670.25	(28.8)
MISCELLANEOUS REVENUES	11,358.34	34,114.56	200.3	90,866.76	136,300.00	412,642.36	202.7
OTHER FINANCING SOURCES	11,634.00	0.00	100.0	93,072.00	139,608.00	0.00	100.0
TOTAL REVENUES	1,360,838.75	1,331,327.56	(2.1)	10,886,711.04	16,330,065.00	11,304,807.75	(30.7)
EXPENSES							
VILLAGE BOARD-LEGISLATIVE	11,116.99	6,066.34	45.4	88,936.20	133,404.00	58,275.50	56.3
ADMINISTRATOR	14,845.01	14,498.96	2.3	118,760.20	178,140.00	116,506.27	34.5
CLERK	17,948.09	13,303.31	25.8	143,584.92	215,377.00	121,616.03	43.5
TREASURER & ACCOUNTING	15,992.42	12,894.80	19.3	127,939.60	191,909.00	122,791.93	36.0
ASSESSOR	20,862.76	8,457.16	59.4	166,902.12	250,353.00	211,184.13	15.6
DATA PROCESSING	7,078.51	10,057.18	(42.0)	56,628.24	84,942.00	54,334.06	36.0
GENERAL GOVERNMENT	13,409.07	2,793.61	79.1	107,272.88	160,909.00	100,159.56	37.7
BUILDING & GROUNDS MAINTENANC	49,529.74	48,489.76	2.0	396,238.28	594,357.00	399,972.38	32.7
LAW ENFORCEMENT	405,643.17	368,334.20	9.1	3,245,145.84	4,867,718.00	3,117,781.51	35.9
FIRE PROTECTION	185,985.36	143,711.10	22.7	1,487,883.24	2,231,824.00	1,391,394.45	37.6
EMERGENCY GOVERNMENT	1,425.67	599.63	57.9	11,405.48	17,108.00	12,778.97	25.3
INSPECTION	25,546.91	18,611.23	27.1	204,375.60	306,563.00	176,737.98	42.3
DPW ADMIN & ENGINEERING	20,619.66	20,196.71	2.0	164,957.60	247,436.00	134,639.12	45.5
HIGHWAY DEPARTMENT	319,636.42	188,932.03	40.8	2,557,091.96	3,835,637.00	1,811,961.00	52.7
SOLID WASTE RECYCLING	35,735.08	32,380.89	9.3	285,880.84	428,821.00	241,001.91	43.7
LIBRARY	76,259.75	72,718.62	4.6	610,078.52	915,117.00	569,610.59	37.7
RECREATION	109,806.25	166,751.88	(51.8)	878,450.32	1,317,675.00	859,678.90	34.7
PARKS	47,146.94	56,998.52	(20.8)	377,175.68	565,763.00	290,298.42	48.6
SENIOR CENTER	10,515.76	8,897.02	15.3	84,126.24	126,189.00	79,353.90	37.1
PLANNING & ZONING	28,170.99	18,490.44	34.3	225,368.24	338,052.00	135,684.97	59.8
MUNICIPAL DEVELOPMENT	15,829.24	17,203.45	(8.6)	126,633.96	189,950.85	41,311.06	78.2
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	1,433,103.79	1,230,386.84	14.1	11,464,835.96	17,197,244.85	10,047,072.64	41.5
TOTAL FUND REVENUES	1,360,838.75	1,331,327.56	(2.1)	10,886,711.04	16,330,065.00	11,304,807.75	(30.7)
TOTAL FUND EXPENSES	1,433,103.79	1,230,386.84	14.1	11,464,835.96	17,197,244.85	10,047,072.64	41.5
SURPLUS (DEFICIT)	(72,265.04)	100,940.72	(239.6)	(578,124.92)	(867,179.85)	1,257,735.11	(245.0)

FOR FUND: POLICE HONOR GUARD
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
MISCELLANEOUS REVENUES	83.33	34.51	(58.5)	666.68	1,000.00	797.62	(20.2)
TRANSFERS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	83.33	34.51	(58.5)	666.68	1,000.00	797.62	(20.2)
EXPENSES							
MUNICIPAL DEVELOPMENT	250.00	0.00	100.0	2,000.00	3,000.00	1,059.76	64.6
TOTAL EXPENSES	250.00	0.00	100.0	2,000.00	3,000.00	1,059.76	64.6
TOTAL FUND REVENUES	83.33	34.51	(58.5)	666.68	1,000.00	797.62	(20.2)
TOTAL FUND EXPENSES	250.00	0.00	100.0	2,000.00	3,000.00	1,059.76	64.6
SURPLUS (DEFICIT)	(166.67)	34.51	(120.7)	(1,333.32)	(2,000.00)	(262.14)	(86.8)

FOR FUND: RECREATION FACILITY FEES FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
MISCELLANEOUS REVENUES	3,766.66	3,368.70	(10.5)	30,133.40	45,200.00	28,443.82	(37.0)
TOTAL REVENUES	3,766.66	3,368.70	(10.5)	30,133.40	45,200.00	28,443.82	(37.0)
EXPENSES							
GENERAL EXPENDITURES	3,583.33	2,675.58	25.3	28,666.68	43,000.00	31,728.33	26.2
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	3,583.33	2,675.58	25.3	28,666.68	43,000.00	31,728.33	26.2
TOTAL FUND REVENUES	3,766.66	3,368.70	(10.5)	30,133.40	45,200.00	28,443.82	(37.0)
TOTAL FUND EXPENSES	3,583.33	2,675.58	25.3	28,666.68	43,000.00	31,728.33	26.2
SURPLUS (DEFICIT)	183.33	693.12	278.0	1,466.72	2,200.00	(3,284.51)	(249.2)

FOR FUND: HISTORIC PRESERVATION
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MISCELLANEOUS REVENUE	0.67	2.18	225.3	5.36	8.00	15.60	95.0
TRANSFERS IN	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.67	2.18	225.3	5.36	8.00	15.60	95.0
EXPENSES							
MUNICIPAL PROMOTION	8.33	0.00	100.0	66.68	100.00	19.00	81.0
TOTAL EXPENSES	8.33	0.00	100.0	66.68	100.00	19.00	81.0
TOTAL FUND REVENUES	0.67	2.18	225.3	5.36	8.00	15.60	95.0
TOTAL FUND EXPENSES	8.33	0.00	100.0	66.68	100.00	19.00	81.0
SURPLUS (DEFICIT)	(7.66)	2.18	(128.4)	(61.32)	(92.00)	(3.40)	(96.3)

FOR FUND: POLICE CANINE DONATIONS
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
MISCELLANEOUS REVENUE	850.00	6,947.14	717.3	6,800.04	10,200.00	56,755.03	456.4
TOTAL REVENUES	850.00	6,947.14	717.3	6,800.04	10,200.00	56,755.03	456.4
EXPENSES							
MUNICIPAL DEVELOPMENT	333.33	242.77	27.1	2,666.68	4,000.00	4,464.03	(11.6)
TOTAL EXPENSES	333.33	242.77	27.1	2,666.68	4,000.00	4,464.03	(11.6)
TOTAL FUND REVENUES	850.00	6,947.14	717.3	6,800.04	10,200.00	56,755.03	456.4
TOTAL FUND EXPENSES	333.33	242.77	27.1	2,666.68	4,000.00	4,464.03	(11.6)
SURPLUS (DEFICIT)	516.67	6,704.37	1197.6	4,133.36	6,200.00	52,291.00	743.4

FOR FUND: Police Asset/Forfeitures
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
Miscellaneous Revenues	86.50	70.98	(17.9)	692.04	1,038.00	1,329.62	28.0
TOTAL REVENUES	86.50	70.98	(17.9)	692.04	1,038.00	1,329.62	28.0
EXPENSES							
Miscellaneous Expenses	333.33	0.00	100.0	2,666.68	4,000.00	0.00	100.0
TOTAL EXPENSES	333.33	0.00	100.0	2,666.68	4,000.00	0.00	100.0
TOTAL FUND REVENUES	86.50	70.98	(17.9)	692.04	1,038.00	1,329.62	28.0
TOTAL FUND EXPENSES	333.33	0.00	100.0	2,666.68	4,000.00	0.00	100.0
SURPLUS (DEFICIT)	(246.83)	70.98	(128.7)	(1,974.64)	(2,962.00)	1,329.62	(144.8)

FOR FUND: POLICE IMPACT FEE FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
LICENSES, PERMITS & FEES	833.33	148.00	(82.2)	6,666.68	10,000.00	20,208.21	102.0
MISCELLANEOUS REVENUES	41.67	632.23	1417.2	333.36	500.00	3,455.61	591.1
TOTAL REVENUES	875.00	780.23	(10.8)	7,000.04	10,500.00	23,663.82	125.3
EXPENSES							
OTHER FINANCING USES	1,000.00	0.00	100.0	8,000.00	12,000.00	12,000.00	0.0
TOTAL EXPENSES	1,000.00	0.00	100.0	8,000.00	12,000.00	12,000.00	0.0
TOTAL FUND REVENUES	875.00	780.23	(10.8)	7,000.04	10,500.00	23,663.82	125.3
TOTAL FUND EXPENSES	1,000.00	0.00	100.0	8,000.00	12,000.00	12,000.00	0.0
SURPLUS (DEFICIT)	(125.00)	780.23	(724.1)	(999.96)	(1,500.00)	11,663.82	(877.5)

FOR FUND: FIRE IMPACT FEE FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
LICENSES, PERMITS & FEES	1,250.00	171.00	(86.3)	10,000.00	15,000.00	29,498.99	96.6
MISCELLANEOUS REVENUES	29.17	420.04	1339.9	233.36	350.00	2,206.49	530.4
TOTAL REVENUES	1,279.17	591.04	(53.7)	10,233.36	15,350.00	31,705.48	106.5
EXPENSES							
OTHER FINANCING USES	2,500.00	0.00	100.0	20,000.00	30,000.00	30,000.00	0.0
TOTAL EXPENSES	2,500.00	0.00	100.0	20,000.00	30,000.00	30,000.00	0.0
TOTAL FUND REVENUES	1,279.17	591.04	(53.7)	10,233.36	15,350.00	31,705.48	106.5
TOTAL FUND EXPENSES	2,500.00	0.00	100.0	20,000.00	30,000.00	30,000.00	0.0
SURPLUS (DEFICIT)	(1,220.83)	591.04	(148.4)	(9,766.64)	(14,650.00)	1,705.48	(111.6)

FOR FUND: LIBRARY IMPACT FEE FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
LICENSES, PERMITS & FEES	833.33	281.00	(66.2)	6,666.68	10,000.00	27,819.00	178.1
MISCELLANEOUS REVENUES	16.67	207.96	1147.5	133.36	200.00	1,046.74	423.3
TOTAL REVENUES	850.00	488.96	(42.4)	6,800.04	10,200.00	28,865.74	182.9
EXPENSES							
OTHER FINANCING USES	1,666.67	0.00	100.0	13,333.36	20,000.00	20,000.00	0.0
TOTAL EXPENSES	1,666.67	0.00	100.0	13,333.36	20,000.00	20,000.00	0.0
TOTAL FUND REVENUES	850.00	488.96	(42.4)	6,800.04	10,200.00	28,865.74	182.9
TOTAL FUND EXPENSES	1,666.67	0.00	100.0	13,333.36	20,000.00	20,000.00	0.0
SURPLUS (DEFICIT)	(816.67)	488.96	(159.8)	(6,533.32)	(9,800.00)	8,865.74	(190.4)

FOR FUND: PARK & REC IMPACT FEE FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
LICENSES, PERMITS & FEES	1,666.67	736.00	(55.8)	13,333.36	20,000.00	72,864.00	264.3
MISCELLANEOUS REVENUES	166.67	1,579.64	847.7	1,333.36	2,000.00	8,445.63	322.2
TOTAL REVENUES	1,833.34	2,315.64	26.3	14,666.72	22,000.00	81,309.63	269.5
EXPENSES							
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	1,833.34	2,315.64	26.3	14,666.72	22,000.00	81,309.63	269.5
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	1,833.34	2,315.64	26.3	14,666.72	22,000.00	81,309.63	269.5

VILLAGE OF GERMANTOWN
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SENIOR VAN REPLACEMENT FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
INTERGOVERNMENTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CHARGES FOR SERVICES	291.67	265.75	(8.8)	2,333.36	3,500.00	2,024.17	(42.1)
MISCELLANEOUS REVENUES	12.50	123.78	890.2	100.00	150.00	683.91	355.9
TOTAL REVENUES	304.17	389.53	28.0	2,433.36	3,650.00	2,708.08	(25.8)
EXPENSES							
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	304.17	389.53	28.0	2,433.36	3,650.00	2,708.08	(25.8)
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	304.17	389.53	28.0	2,433.36	3,650.00	2,708.08	(25.8)

FOR FUND: DEBT SERVICE FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	230,761.25	225,579.17	(2.2)	1,846,090.00	2,769,135.00	1,804,633.36	(34.8)
MISCELLANEOUS REVENUES	450.00	603.96	34.2	3,600.00	5,400.00	7,895.36	46.2
OTHER FINANCING SOURCES	3,500.00	0.00	100.0	28,000.00	42,000.00	1,451,262.65	3355.3
TOTAL REVENUES	234,711.25	226,183.13	(3.6)	1,877,690.00	2,816,535.00	3,263,791.37	15.8
EXPENSES							
GENERAL GOVERNMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
DEBT SERVICE	342,778.07	3,800.00	98.8	2,742,224.92	4,113,337.00	3,956,100.00	3.8
OTHER DEPARTMENT USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	342,778.07	3,800.00	98.8	2,742,224.92	4,113,337.00	3,956,100.00	3.8
TOTAL FUND REVENUES	234,711.25	226,183.13	(3.6)	1,877,690.00	2,816,535.00	3,263,791.37	15.8
TOTAL FUND EXPENSES	342,778.07	3,800.00	98.8	2,742,224.92	4,113,337.00	3,956,100.00	3.8
SURPLUS (DEFICIT)	(108,066.82)	222,383.13	(305.7)	(864,534.92)	(1,296,802.00)	(692,308.63)	(46.6)

FOR FUND: CAPITAL PROJECTS FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SPECIAL ASSESSMENTS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
INTERGOVERNMENTAL REVENUES	2,215.58	0.00	100.0	17,724.68	26,587.00	0.00	100.0
MISCELLANEOUS REVENUES	3,750.00	13,146.34	250.5	30,000.00	45,000.00	90,505.66	101.1
OTHER FINANCING SOURCES	259,583.33	0.00	100.0	2,076,666.68	3,115,000.00	3,272,210.05	5.0
TOTAL REVENUES	265,548.91	13,146.34	(95.0)	2,124,391.36	3,186,587.00	3,362,715.71	5.5
EXPENSES							
VILLAGE BOARD - LEGISLATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
ADMINISTRATOR	0.00	0.00	0.0	0.00	0.00	0.00	0.0
VILLAGE CLERK	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TREASURER/ACCOUNTING	0.00	0.00	0.0	0.00	0.00	0.00	0.0
DATA PROCESSING	4,166.67	50,115.00	(1102.7)	33,333.36	50,000.00	50,115.00	(0.2)
GENERAL GOVERNMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
BUILDING & GROUNDS MAINTENANC	7,047.67	0.00	100.0	56,381.36	84,572.00	51,784.17	38.7
LAW ENFORCEMENT	11,520.00	0.00	100.0	92,160.04	138,240.00	93,603.39	32.2
FIRE PROTECTION	16,235.33	0.00	100.0	129,882.68	194,824.00	194,619.00	0.1
EMERGENCY GOVERNMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
DPW ADMIN & ENGINEERING	43,588.59	0.00	100.0	348,708.76	523,063.00	3,475.96	99.3
HIGHWAY DEPARTMENT	261,359.66	656,117.37	(151.0)	2,090,877.36	3,136,316.00	757,457.42	75.8
SOLID WASTE RECYCLING	1,533.33	0.00	100.0	12,266.68	18,400.00	0.00	100.0
LIBRARY	0.00	0.00	0.0	0.00	0.00	26,875.75	100.0
RECREATION	81,724.41	9,541.25	88.3	653,795.36	980,693.00	30,358.50	96.9
PARKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SENIOR CENTER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
PLANNING AND ZONING	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MUNICIPAL DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	4,583.33	0.00	100.0	36,666.68	55,000.00	63,619.32	(15.6)
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	208,590.73	100.0
TOTAL EXPENSES	431,758.99	715,773.62	(65.7)	3,454,072.28	5,181,108.00	1,480,499.24	71.4
TOTAL FUND REVENUES	265,548.91	13,146.34	(95.0)	2,124,391.36	3,186,587.00	3,362,715.71	5.5
TOTAL FUND EXPENSES	431,758.99	715,773.62	(65.7)	3,454,072.28	5,181,108.00	1,480,499.24	71.4
SURPLUS (DEFICIT)	(166,210.08)	(702,627.28)	322.7	(1,329,680.92)	(1,994,521.00)	1,882,216.47	(194.3)

FOR FUND: T.I.F.#4 CAPITAL PROJECTS FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	159,173.71	159,173.71	0.0	1,273,389.68	1,910,084.48	1,273,389.68	(33.3)
INTERGOVERNMENTAL REVENUES	13,631.69	0.00	100.0	109,053.53	163,580.29	163,580.29	0.0
MISCELLANEOUS REVENUES	2,083.33	13,884.36	566.4	16,666.68	25,000.00	84,352.95	237.4
OTHER FINANCING SOURCES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	174,888.73	173,058.07	(1.0)	1,399,109.89	2,098,664.77	1,521,322.92	(27.5)
EXPENSES							
PROJECT ADMIN & GENERAL	638.00	78.05	87.7	5,104.08	7,656.00	3,165.67	58.6
LAND ACQUISITION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SITE GRADING & PREPARATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STREET IMPROVEMENTS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STORM DRAINAGE FACILITES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WATER MAINS & IMPROVEMENTS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WATER IMPROVEMENTS-OTHER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SANITARY SEWER MAINS & IMPROV	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WALKWAYS & SAFETY PATHS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WETLAND MITIGATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
OTHER FINANCING USES	89,150.33	0.00	100.0	713,202.60	1,069,804.00	999,315.81	6.5
TOTAL EXPENSES	89,788.33	78.05	99.9	718,306.68	1,077,460.00	1,002,481.48	6.9
TOTAL FUND REVENUES	174,888.73	173,058.07	(1.0)	1,399,109.89	2,098,664.77	1,521,322.92	(27.5)
TOTAL FUND EXPENSES	89,788.33	78.05	99.9	718,306.68	1,077,460.00	1,002,481.48	6.9
SURPLUS (DEFICIT)	85,100.40	172,980.02	103.2	680,803.21	1,021,204.77	518,841.44	(49.1)

FOR FUND: T.I.F.#6 CAPITAL PROJECTS FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	6,341.34	6,341.34	0.0	50,730.74	76,096.10	50,730.72	(33.3)
INTERGOVERNMENTAL REVENUES	10.17	0.00	100.0	81.36	122.00	122.05	0.0
MISCELLANEOUS REVENUES	10,916.66	74,042.52	578.2	87,333.36	131,000.00	166,806.78	27.3
OTHER FINANCING SOURCES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	17,268.17	80,383.86	365.5	138,145.46	207,218.10	217,659.55	5.0
EXPENSES							
PROJECT ADMIN & GENERAL	1,539.17	663.58	56.8	12,313.48	18,470.00	8,448.26	54.2
LAND ACQUISITION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SITE GRADING	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STREET IMPROVEMENTS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STORM DRAINAGE FACILITIES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
WATER MAINS & IMPROVEMENTS	3,333.33	0.00	100.0	26,666.68	40,000.00	25,000.00	37.5
WATER IMPROVEMENTS - OTHER	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SANITARY SEWER MAINS & IMPROV	2,916.67	0.00	100.0	23,333.36	35,000.00	25,000.00	28.5
OTHER FINANCING USES	0.00	92,356.25	100.0	0.00	0.00	184,712.50	100.0
TOTAL EXPENSES	7,789.17	93,019.83	(1094.2)	62,313.52	93,470.00	243,160.76	(160.1)
TOTAL FUND REVENUES	17,268.17	80,383.86	365.5	138,145.46	207,218.10	217,659.55	5.0
TOTAL FUND EXPENSES	7,789.17	93,019.83	(1094.2)	62,313.52	93,470.00	243,160.76	(160.1)
SURPLUS (DEFICIT)	9,479.00	(12,635.97)	(233.3)	75,831.94	113,748.10	(25,501.21)	(122.4)

FOR FUND: T.I.F. #7 CAPITAL PROJECT FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MISCELLANEOUS REVENUES	100.00	210.61	110.6	800.00	1,200.00	9,675.19	706.2
OTHER FINANCING SOURCES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	100.00	210.61	110.6	800.00	1,200.00	9,675.19	706.2
EXPENSES							
PROJECT ADMIN & GENERAL EXP	2,623.09	2,826.52	(7.7)	20,984.80	31,477.00	28,826.45	8.4
STREET IMPROVEMENTS	0.00	0.00	0.0	0.00	0.00	814.50	100.0
WATER MAINS & IMPROVEMENTS	0.00	0.00	0.0	0.00	0.00	2,900.00	100.0
SANITARY SEWER MAINS & IMPRV	0.00	162,481.68	100.0	0.00	0.00	1,591,681.28	100.0
OTHER FINANCING USES	3,156.25	0.00	100.0	25,250.00	37,875.00	75,750.00	(100.0)
TOTAL EXPENSES	5,779.34	165,308.20	(2760.3)	46,234.80	69,352.00	1,699,972.23	(2351.2)
TOTAL FUND REVENUES	100.00	210.61	110.6	800.00	1,200.00	9,675.19	706.2
TOTAL FUND EXPENSES	5,779.34	165,308.20	(2760.3)	46,234.80	69,352.00	1,699,972.23	(2351.2)
SURPLUS (DEFICIT)	(5,679.34)	(165,097.59)	2806.9	(45,434.80)	(68,152.00)	(1,690,297.04)	2380.1

FOR FUND: T.I.F. #8 CAPITAL PROJECT FUND
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
TAXES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
INTERGOVERNMENTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
MISCELLANEOUS REVENUES	377.50	4,175.75	1006.1	3,020.00	4,530.00	63,671.82	1305.5
OTHER FINANCING SOURCES	0.00	0.00	0.0	0.00	0.00	8,656,308.35	100.0
TOTAL REVENUES	377.50	4,175.75	1006.1	3,020.00	4,530.00	8,719,980.17	2394.0
EXPENSES							
PROJECT ADMIN & GENERAL EXP	4,351.06	3,394.05	21.9	34,808.80	52,213.00	556,849.03	(966.4)
SITE GRADING & PREPARATION	0.00	0.00	0.0	0.00	0.00	0.00	0.0
STREET IMPROVEMENTS	0.00	0.00	0.0	0.00	0.00	1,900.50	100.0
WATER MAINS & IMPROVEMENTS	32,416.67	27,672.20	14.6	259,333.36	389,000.00	1,080,579.83	(177.7)
SANITARY SEWER MAINS & IMPRV	32,416.67	12,517.93	61.3	259,333.36	389,000.00	2,777,365.13	(613.9)
OTHER FINANCING USES	21,086.92	142,761.67	(577.0)	168,695.36	253,043.00	142,761.67	43.5
TOTAL EXPENSES	90,271.32	186,345.85	(106.4)	722,170.88	1,083,256.00	4,559,456.16	(320.9)
TOTAL FUND REVENUES	377.50	4,175.75	1006.1	3,020.00	4,530.00	8,719,980.17	2394.0
TOTAL FUND EXPENSES	90,271.32	186,345.85	(106.4)	722,170.88	1,083,256.00	4,559,456.16	(320.9)
SURPLUS (DEFICIT)	(89,893.82)	(182,170.10)	102.6	(719,150.88)	(1,078,726.00)	4,160,524.01	(485.6)

FOR FUND: WATER UTILITY
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
LICENSE, PERMITS & FEES	4,160.00	0.00	100.0	33,280.00	49,920.00	87,418.24	75.1
PUBLIC CHARGES FOR SERVICES	189,104.08	(1,831.16)	(100.9)	1,512,832.80	2,269,249.00	1,059,632.91	(53.3)
MISCELLANEOUS REVENUES	4,816.66	9,462.43	96.4	38,533.40	57,800.00	69,027.87	19.4
TOTAL REVENUES	198,080.74	7,631.27	(96.1)	1,584,646.20	2,376,969.00	1,216,079.02	(48.8)
EXPENSES							
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SOURCE OF SUPPLY-OPERATION	4,168.83	6,093.17	(46.1)	33,350.68	50,026.00	50,214.36	(0.3)
SOURCE OF SUPPLY - MAINTENANC	5,615.09	5,002.15	10.9	44,920.80	67,381.00	34,439.09	48.8
PUMPING-OPERATION	25,540.92	28,780.12	(12.6)	204,327.48	306,491.00	188,916.13	38.3
PUMPING-MAINTENANCE	5,833.33	3,166.93	45.7	46,666.72	70,000.00	64,514.12	7.8
WATER TREATMENT-OPERATION	7,416.67	4,589.26	38.1	59,333.40	89,000.00	39,420.23	55.7
WATER TREATMENT-MAINTENANCE	4,289.24	4,414.25	(2.9)	34,314.08	51,471.00	34,679.48	32.6
TRANSMISSION & DISTR-OPERATIO	7,705.32	13,579.10	(76.2)	61,642.76	92,464.00	60,401.01	34.6
TRANS & DISTRIB-MAINTENANCE	58,533.25	19,072.96	67.4	468,266.16	702,399.00	83,948.63	88.0
CUSTOMER ACCOUNTS EXPENSE	18,013.02	12,593.75	30.0	144,104.24	216,156.00	128,082.87	40.7
ADM & GENERAL EXP - OPERATION	29,208.34	23,299.32	20.2	233,666.80	350,500.00	207,324.92	40.8
OTHER OPERATING EXPENSES	124,075.67	124,930.91	(0.6)	992,605.40	1,488,908.00	1,017,213.63	31.6
TOTAL EXPENSES	290,399.68	245,521.92	15.4	2,323,198.52	3,484,796.00	1,909,154.47	45.2
TOTAL FUND REVENUES	198,080.74	7,631.27	(96.1)	1,584,646.20	2,376,969.00	1,216,079.02	(48.8)
TOTAL FUND EXPENSES	290,399.68	245,521.92	15.4	2,323,198.52	3,484,796.00	1,909,154.47	45.2
SURPLUS (DEFICIT)	(92,318.94)	(237,890.65)	157.6	(738,552.32)	(1,107,827.00)	(693,075.45)	(37.4)

FOR FUND: SEWER UTILITY
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
PUBLIC CHARGES FOR SERVICES	597,379.15	(7,910.88)	(101.3)	4,779,033.44	7,168,550.00	3,603,182.35	(49.7)
MISCELLANEOUS REVENUES	4,625.00	20,525.88	343.8	37,000.04	55,500.00	155,633.63	180.4
TOTAL REVENUES	602,004.15	12,615.00	(97.9)	4,816,033.48	7,224,050.00	3,758,815.98	(47.9)
EXPENSES							
OPERATION	408,892.76	520,979.63	(27.4)	3,271,142.12	4,906,713.00	4,052,970.44	17.3
MAINTENANCE	25,618.93	15,640.43	38.9	204,951.52	307,427.00	129,628.06	57.8
CUSTOMER ACCOUNTING	4,231.58	2,115.70	50.0	33,852.80	50,779.00	25,919.63	48.9
ADMIN & GENERAL	51,541.74	30,533.93	40.7	412,334.20	618,501.00	287,375.33	53.5
OTHER OPERATING EXPENSES	55,416.67	55,359.67	0.1	443,333.36	665,000.00	442,877.36	33.4
TRANSFERS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	545,701.68	624,629.36	(14.4)	4,365,614.00	6,548,420.00	4,938,770.82	24.5
TOTAL FUND REVENUES	602,004.15	12,615.00	(97.9)	4,816,033.48	7,224,050.00	3,758,815.98	(47.9)
TOTAL FUND EXPENSES	545,701.68	624,629.36	(14.4)	4,365,614.00	6,548,420.00	4,938,770.82	24.5
SURPLUS (DEFICIT)	56,302.47	(612,014.36)	(1187.0)	450,419.48	675,630.00	(1,179,954.84)	(274.6)

FOR FUND: VILLAGE HEALTH PLAN
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
MISCELLANEOUS REVENUES	130,333.33	133,663.92	2.5	1,042,666.72	1,564,000.00	1,060,869.87	(32.1)
TOTAL REVENUES	130,333.33	133,663.92	2.5	1,042,666.72	1,564,000.00	1,060,869.87	(32.1)
EXPENSES							
HEALTH PLAN EXPENDITURES	132,666.66	137,134.31	(3.3)	1,061,333.36	1,592,000.00	1,055,452.76	33.7
OTHER FINANCING USES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	132,666.66	137,134.31	(3.3)	1,061,333.36	1,592,000.00	1,055,452.76	33.7
TOTAL FUND REVENUES	130,333.33	133,663.92	2.5	1,042,666.72	1,564,000.00	1,060,869.87	(32.1)
TOTAL FUND EXPENSES	132,666.66	137,134.31	(3.3)	1,061,333.36	1,592,000.00	1,055,452.76	33.7
SURPLUS (DEFICIT)	(2,333.33)	(3,470.39)	48.7	(18,666.64)	(28,000.00)	5,417.11	(119.3)

FOR FUND: VILLAGE DENTAL PLAN
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
REVENUES	8,273.33	8,350.82	0.9	66,186.68	99,280.00	66,911.88	(32.6)
TOTAL REVENUES	8,273.33	8,350.82	0.9	66,186.68	99,280.00	66,911.88	(32.6)
EXPENSES							
EXPENDITURES	8,278.33	8,489.72	(2.5)	66,226.68	99,340.00	62,567.70	37.0
TRANSFER OUT	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	8,278.33	8,489.72	(2.5)	66,226.68	99,340.00	62,567.70	37.0
TOTAL FUND REVENUES	8,273.33	8,350.82	0.9	66,186.68	99,280.00	66,911.88	(32.6)
TOTAL FUND EXPENSES	8,278.33	8,489.72	(2.5)	66,226.68	99,340.00	62,567.70	37.0
SURPLUS (DEFICIT)	(5.00)	(138.90)	2678.0	(40.00)	(60.00)	4,344.18	(7340.3)

FOR FUND: LIBRARY TRUST FUNDS
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
REVENUES	83.33	0.00	100.0	666.68	1,000.00	718.08	(28.1)
TOTAL REVENUES	83.33	0.00	100.0	666.68	1,000.00	718.08	(28.1)
EXPENSES							
EXPENDITURES	83.33	0.00	100.0	666.68	1,000.00	1,405.42	(40.5)
TOTAL EXPENSES	83.33	0.00	100.0	666.68	1,000.00	1,405.42	(40.5)
TOTAL FUND REVENUES	83.33	0.00	100.0	666.68	1,000.00	718.08	(28.1)
TOTAL FUND EXPENSES	83.33	0.00	100.0	666.68	1,000.00	1,405.42	(40.5)
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	(687.34)	100.0

MUNICIPAL REPORT TOTALS
FOR 8 PERIODS ENDING AUGUST 31, 2019

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	3,002,437.03	2,005,735.24	(33.1)	24,019,498.55	36,029,244.87	34,758,941.93	(3.5)
TOTAL MUNICIPAL EXPENSES	3,388,073.68	3,413,406.05	(0.7)	27,104,598.36	40,656,883.85	31,055,364.80	23.6
SURPLUS (DEFICIT)	(385,636.65)	(1,407,670.81)	265.0	(3,085,099.81)	(4,627,638.98)	3,703,577.13	(180.0)

Germantown Health Plan Actual 2019

2018 Ending balance **$1,344,265.22**

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Health Plan Premium Contribution*	113,958.56	113,958.56	113,410.21	114,506.91	113,958.56	113,958.56	114,734.20	113,182.92					911,668.48
Employee Contributions	15,216.08	14,901.74	15,289.62	15,075.92	15,075.92	15,418.64	15,837.01	15,837.01					122,651.94
Interest								26,549.45					26,549.45
SubTotal Revenue	129,174.64	128,860.30	128,699.83	129,582.83	129,034.48	129,377.20	130,571.21	155,569.38	0.00	0.00	0.00	0.00	1,060,869.87
Administrative Expense + Stop Loss**	42,218.48	40,593.38	39,952.38	40,207.40	40,207.40	40,969.78	42,550.22	43,874.32					330,573.36
HSA Contributions	21,562.50	0.00	312.50	21,562.50		416.66	24,062.50	0.00					67,916.66
Health Payment Sys AFI Fee	612.89	1,086.96	1,637.75	1,302.99	1,361.75	1,859.70	1,935.90	1,509.61					11,307.55
Health Claims & RX Paid ***	14,600.27	47,504.27	83,108.76	100,544.42	83,071.03	114,550.18	110,525.88	91,750.38					645,655.19
Sub Total Health Plan Expense	78,994.14	89,184.61	125,011.39	163,617.31	124,640.18	157,796.32	179,074.50	137,134.31	0.00	0.00	0.00	0.00	1,055,452.76
Revenues less Expense (Current Month)	50,180.50	39,675.69	3,688.44	(34,034.48)	4,394.30	(28,419.12)	(48,503.29)	18,435.07	0.00	0.00	0.00	0.00	5,417.11
Running Total (2015 + Current Year)	**1,394,445.72**	**1,434,121.41**	**1,437,809.85**	**1,403,775.37**	**1,408,169.67**	**1,379,750.55**	**1,331,247.26**	**1,349,682.33**	**1,349,682.33**	**1,349,682.33**	**1,349,682.33**	**1,349,682.33**	**1,349,682.33**
Pending Stop Loss Reimbursement													1,349,682.33

0.00

2018 Claims Paid 2019 (Run-in) *104,692.00*

0.00

*Health plan premiums include department contributions plus Cobra and retiree payments
**Administrative expense includes Stop Loss Premium
***Reimbursements from Stop Loss Carrier included in Health Claims

Stop Loss Reimbursement

2018	840,850.90	10
2017	184,796.60	5
2016	197,259.25	4
2015	253,683.41	8
2014	61,725.94	6
2013	322,332.96	8
2012	569,399.36	5
2011	493,715.08	6
2010	393,817.50	8
2009	114,486.16	3
2008	154,024.89	5
2007	37,900.83	
2006	51,938.00	
2005	94,605.00	

Germantown Dental Plan Actual 2019

2018 Ending balance **$63,266.70**

	January	February	March	April	May	June	July	August	September	October	November	December		Totals
Dental Plan Premium Contribution*	8,290.06	8,290.06	8,290.06	8,290.06	8,290.06	8,290.06	8,331.62	8,248.50						66,320.48
Interest								591.40						591.40
SubTotal Revenue	8,290.06	8,290.06	8,290.06	8,290.06	8,290.06	8,290.06	8,331.62	8,839.90	0.00	0.00	0.00	0.00		66,911.88
Administrative Expense	581.95	581.95	593.25	593.25	593.25	598.90	621.50	632.80						4,796.85
Claims Paid	4,110.10	6,430.28	7,766.91	7,552.75	7,472.80	7,975.22	8,605.87	7,856.92						57,770.85
Sub Total Health Plan Expense	4,692.05	7,012.23	8,360.16	8,146.00	8,066.05	8,574.12	9,227.37	8,489.72	0.00	0.00	0.00	0.00		62,567.70
Revenues less Expense (current month)	3,598.01	1,277.83	(70.10)	144.06	224.01	(284.06)	(895.75)	350.18	0.00	0.00	0.00	0.00		4,344.18
Running Total Prior year balance + Current year	**66,864.71**	**68,142.54**	**68,072.44**	**68,216.50**	**68,440.51**	**68,156.45**	**67,260.70**	**67,610.88**	**67,610.88**	**67,610.88**	**67,610.88**	**67,610.88**		**67,610.88**

2018 Claims Paid 2019 (Run in) *2,728.20*

VILLAGE OF GERMANTOWN
IMPACT FEES 2019

	Police 21 Impact	Fire 22 Impact	Library 23 Impact	Park & Rec 24 Impact	Water 50 Impact	Total
2019 Beginning Balance	**133,535.97**	**94,651.86**	**38,922.59**	**281,063.82**	**274,475.09**	**822,649.33**
Actual						
Revenues						
Through August	20,208.21	29,498.99	27,819.00	72,864.00	87,418.24	237,808.44
Year to date Interest	3,455.61	2,206.49	1,046.74	8,445.63	9,432.34	24,586.81
TOTAL 2019 COLLECTIONS	**23,663.82**	**31,705.48**	**28,865.74**	**81,309.63**	**96,850.58**	**262,395.25**
CURRENT YEAR TO DATE BALANCE	**157,199.79**	**126,357.34**	**67,788.33**	**362,373.45**	**371,325.67**	**1,085,044.58**
Less 2019 Transfers	(12,000.00)	(30,000.00)	(20,000.00)	0.00	(52,068.03)	(114,068.03)
Current Balance after Transfers	**145,199.79**	**96,357.34**	**47,788.33**	**362,373.45**	**319,257.64**	**970,976.55**
Pending 2020 Transfers	(12,000.00)	(30,000.00)	(18,000.00)	0.00	(52,054.03)	(112,054.03)

Year to Date Collections Sewer Connection Fee:	**167,973.44**

	POLICE	FIRE	LIBRARY	RECREATION	WATER	SEWER CONNECTION
2019 Impact Fee Amounts	**$148.00**	**$171.00**	**$281.00**	**$736.00**	**$832.00**	
	$0.2809/$1000	$0.63549/$1000				**$4,192.00**
	Blding Cost	Blding Cost				
JBJ Saxony 29 Units Bldg #1	4,292.00	4,959.00	8,149.00	21,344.00	24,128.00	
JBJ Saxony 36 Units Bldg #2	5,328.00	6,156.00	10,116.00	26,496.00	29,952.00	
Tim O'Brien/Gebaur 044-985	148.00	171.00	281.00	736.00		
Foxtown GBC 201-988					2,329.60	11,737.60
Weissman 264-996	112.36	254.20				
Zilber 2	1,757.03	3,974.99			832.00	4,192.00
Zilber 3	1,790.74	4,051.25			1,214.72	6,120.32
Kelller/Dielectric	1,896.08	4,289.55			4,833.92	24,355.52
JBJ Saxony 29 Units Bldg #3	4,292.00	4,959.00	8,149.00	21,344.00	24,128.00	121,568.00
Kaiser 284-994	148.00	171.00	281.00	736.00		
Hagland 112-407	148.00	171.00	281.00	736.00		
Lemel Homes 143-981	148.00	171.00	281.00	736.00		
M. Stephan 071-997	148.00	171.00	281.00	736.00		
TOTAL COLLECTED	**20,208.21**	**29,498.99**	**27,819.00**	**72,864.00**	**87,418.24**	**167,973.44**
Exependiture Date	**current**	**current**	**current**	**Needs Project**	**current *****	**No spend-down limit**

***** Use for Well #11 Costs & Debt Service**

Sewer Connection Fee change - increase 3.25 % yearly -
Water Impact Fee change effective 1/2/08

Sewer Connection Fee History	
2018	449,998.00
2017	894,061.80
2016	70,486.08
2015	206,351.35
2014	312,544.81
2013	92,070.60
2012	136,996.86
2011	41,219.38
2010	17,872.81
2009	35,774.10
2008	129,254.67
2007	378,319.14
2006	105,826.50
2005	199,238.12
	3,070,014.22

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
01	10-100-150-7000	DUE FROM/TO VILLAGE HEALTH P	14876	0023228	NUVANTAGE EAP FILE 11709	102.00	
02	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	03559	427641	COMPLETE OFFICE SUPPLIES	42.44	
03	10-200-210-5332	AFLAC DEDUCTION-TAX DEFERRED	01249	906623	AFLAC ACCT BT767 DEFERRED	514.96	
04	10-200-210-5333	AFLAC DEDUCTION-TAXABLE	01249	906623	AFLAC ACCT BT767 TAXABLE	395.96	
05	10-200-240-3300	DOG LICENSES DUE COUNTY	23050	08152019	WASH CTY TREAS 2019 DOG LICE	207.00	
06	10-200-260-8000	PARK & RECREATION DEFERRED R	94451	293354	D LULLOFF REC REFUND	96.00	
07	10-200-260-8000	PARK & RECREATION DEFERRED R	94901	293750	C BOWMAN REC REFUND	390.00	
08	10-200-260-8000	PARK & RECREATION DEFERRED R	95355	292783	S BLANKENHEIM REC REFUND	150.00	
09	10-200-260-8000	PARK & RECREATION DEFERRED R	95395	292949	A NORKETT REC REFUND	73.92	
10	10-200-260-8000	PARK & RECREATION DEFERRED R	95945	293760	K KELNHOFER REC REFUND	195.00	
11	10-410-411-1400	MOBILE HOME TAXES	07197	08132019	GTOWN JT SCHL MOBILE HME JUL	7,191.81	
12	10-511-530-3210	LEGISLATIVE MONTHLY EXPENSE	26019	08162019	A ZABEL MONTHLY EXPENSE AUG	80.00	
13	10-511-530-4100	LEGAL SERVICES	22710	294594	VON BRIESEN LEGAL SVCS	935.00	
14	10-512-530-3200	OFFICE SUPPLIES	92729	1661621	SHAW MEDIA GERMANTOWN MAP	495.00	
15	10-512-530-3500	DUES & SUBSCRIPTIONS	92800	08132019	MEW-SEW MICHELLE TUCKER DUES	30.00	
16	10-512-530-6110	WELLNESS - EMPLOYEE REIMBURS	25037	AUG190636	YMCA OF GREATER WAUK WELLNES	17.00	
17	10-512-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	15.00	
18	10-512-530-7800	TRAVEL	20804	07312019	M TUCKER TRAVEL	177.67	
19	10-513-530-3100	GENERAL SUPPLIES & EXPENSES	19361	8127869498	SHRED-IT USA	77.89	
20	10-513-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	37.50	
21	10-514-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	33.00	
22	10-517-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	13.50	
23	10-517-530-7400	HARDWARE, SUPPORT & SERVICE	19173	18621	SCHULTZ-BERNSTEIN HARD DRIVE	467.45	
24	10-517-530-7400	HARDWARE, SUPPORT & SERVICE	19173	18626	SCHULTZ-BERNSTEIN WIRELESS	610.85	
25	10-517-530-7400	HARDWARE, SUPPORT & SERVICE	19173	18627	SCHULTZ-BERNSTEIN 4 ACCESS P	390.00	
26	10-518-530-3200	OFFICE SUPPLIES	03559	427641	COMPLETE OFFICE SUPPLIES	41.05	
27	10-518-530-3200	OFFICE SUPPLIES	03559	431181	COMPLETE OFFICE SUPPLIES	8.21	
28	10-518-530-3200	OFFICE SUPPLIES	03559	431971	COMPLETE OFFICE SUPPLIES		8.21
29	10-518-530-3200	OFFICE SUPPLIES	07615	192249	GRAPHIC EDGE REG ENVELOPES	142.00	
30	10-518-530-7100	HEAT, LIGHT, & POWER	23723	08062019	WE ENERGIES 4252-727-543 ELE	1,529.18	
31	10-518-530-7200	TELEPHONE	01791	08062019	AT&T INV 860399923-8	144.69	
32	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	02087	P17244535	BATTERIES PLS	13.64	
33	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68027	MENARDS ACCT 31730252	6.67	
34	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68034	MENARDS ACCT 31730252	2.28	
35	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68042	MENARDS ACCT 31730252	2.28	
36	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	20355	715401701081019	TIME WARNER ACCT 715401701	98.75	
37	10-519-530-3500	CUSTODIAL SUPPLIES	14035	S2503788.001	NASSCO CLEANING SUPPLIES	2,811.55	
38	10-519-530-4400	CONTRACTED SERVICES - CLEANI	03424	102314	CLEAN POWER CLEANING SVC AUG	9,170.53	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
39	10-519-530-5210	MAINT & REPAIR -VILL HALL BL	01308	331313	J F AHERN CO SURVIVE ALIVE H	985.00	
40	10-519-530-5210	MAINT & REPAIR -VILL HALL BL	02156	2519	BEST GLASS V.H. WINDOW REPAI	320.00	
41	10-519-530-5210	MAINT & REPAIR -VILL HALL BL	07579	10827	GOSCHEY MECH V.H. REPAIR	1,333.45	
42	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	03121	367441-00	CARLIN SALES CORP SUPPLIES	768.10	
43	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	07253	001136	GTWN ACE HDWE SUPPLIES	15.98	
44	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	07579	10828	GOSCHEY MECH P.D. A/C CHECK	1,328.41	
45	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	10007	2258	JB'S JANITORIAL BURNISHING	100.00	
46	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68037	MENARDS ACCT 31730252	108.83	
47	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68084	MENARDS ACCT 31730252	34.75	
48	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68106	MENARDS ACCT 31730252	17.08	
49	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	23723	08062019	WE ENERGIES 7221-613-044 ELE	58.72	
50	10-519-530-5222	MAINT & REPAIR - FIRE STATIO	10007	2258	JB'S JANITORIAL BURNISHING	150.00	
51	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	10007	2258	JB'S JANITORIAL BURNISHING	50.00	
52	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	02087	P17094721	BATTERIES PLS LIBRARY	18.45	
53	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	02087	P17165543	BATTERIES PLS LIBRARY	119.70	
54	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	10007	2258	JB'S JANITORIAL BURNISHING	50.00	
55	10-519-570-8201	MAJOR REPAIRS - VILLAGE HALL	01308	687-003	J F AHERN CO REPAIR	960.00	
56	10-519-570-8242	MAJOR REPAIRS - DPW BUILDING	04770	3611139	DULTMEIER SALES DRAIN DPW	241.71	
57	10-519-570-8242	MAJOR REPAIRS - DPW BUILDING	18194	08152019	REG FEE VIN#14L5TT1725KF0492	69.50	
58	10-519-570-8242	MAJOR REPAIRS - DPW BUILDING	18194	08152019	REG FEE VIN#14L5TT1725KF0492	5.00	
59	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	16708	8030	PRONTO PRINT MEMO BOOKS	367.06	
60	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	17355	9053869	QUILL CORP SUPPLIES	54.00	
61	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	17355	9074688	QUILL CORP SUPPLIES	1.00	
62	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	17355	9362525	QUILL CORP SUPPLIES	51.98	
63	10-521-530-3200	OFFICE SUPPLIES	17355	9052955	QUILL CORP SUPPLIES	197.54	
64	10-521-530-3200	OFFICE SUPPLIES	17355	9053869	QUILL CORP SUPPLIES	343.95	
65	10-521-530-3200	OFFICE SUPPLIES	17355	9121002	QUILL CORP SUPPLIES	107.98	
66	10-521-530-3850	INVESIGATIVE SUPPLIES	20659	190784	TRI-TECH FORENSICS SUPPLIES	20.64	
67	10-521-530-5410	OFFICE EQUIP-REPAIR & MAINT	19173	18622	SCHULTZ-BERNSTEIN LAPTOP	1,069.00	
68	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	03106	157627	CAR WASH PARTNERS JULY	125.00	
69	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193657	GTOWN TIRE&AUTO SQD 12	55.60	
70	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193658	GTOWN TIRE&AUTO SQD 14	25.46	
71	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193669	GTOWN TIRE&AUTO SQD 14	656.00	
72	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193680	GTOWN TIRE&AUTO SQD 18	40.58	
73	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193681	GTOWN TIRE&AUTO SQD 20	25.46	
74	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193690	GTOWN TIRE&AUTO #5 DARE VEHI	27.35	
75	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193697	GTOWN TIRE&AUTO SQD 20	656.00	
76	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193698	GTOWN TIRE&AUTO SQD 17	25.46	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
77	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193699	GTOWN TIRE&AUTO SQD 16	25.46	
78	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193707	GTOWN TIRE&AUTO SQD 3	25.46	
79	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193709	GTOWN TIRE&AUTO SQD 17	656.00	
80	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193722	GTOWN TIRE&AUTO SQD 19	25.46	
81	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	13259	30-817925	MAP AUTOMOTIVE SQD 14	110.02	
82	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	13259	30-818042	MAP AUTOMOTIVE CREDIT		12.25
83	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	13259	30-818043	MAP AUTOMOTIVE CREDIT		12.25
84	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	13259	30-819239	MAP AUTOMOTIVE SPEEDBOARD	339.14	
85	10-521-530-7100	HEAT, LIGHT, & POWER	23723	08062019	WE ENERGIES 7451-865-354 ELE	2,055.66	
86	10-521-530-7210	COMMUNICATION	20355	702686401080819	TIME WARNER ACCT 702686401	1,249.98	
87	10-521-530-7300	INSURANCE & BONDS	12082	07312019	LAW HEALTH INS VEBA AUGUST	240.00	
88	10-521-530-7450	COMPUTER SOFTWARE SUPPORT	19173	18624	SCHULTZ-BERNSTEIN PC SUPP	680.00	
89	10-521-530-7700	TRAINING	16714	2019265	ProPHOENIX TRAINING	1,050.00	
90	10-521-530-7700	TRAINING	92851	08162019	FBINAA FALL SHOOT GONZALEZ/S	40.00	
91	10-521-530-7800	TRAVEL	15512	08202019	T OLSON PER DIEM MEAL ALLOWA	82.00	
92	10-521-530-7800	TRAVEL	16593	08192019	E PRASSER PER DIEM MEAL ALLO	82.00	
93	10-521-570-8100	MISCELLANEOUS EQUIPMENT	07183	141614	GENERAL FIRE EQT SQD 13	10,939.05	
94	10-522-530-3100	GENERAL SUPPLIES & EXPENSES	03760	502X03575802	CULLIGAN ACCT 502-20050233-9	115.70	
95	10-522-530-3100	GENERAL SUPPLIES & EXPENSES	13207	67748	MENARDS ACCT 31730275	10.97	
96	10-522-530-3820	PROTECTIVE SUPPLIES & EXPENS	06388	189459-1	FIVE ALARM BOOTS	379.00	
97	10-522-530-3820	PROTECTIVE SUPPLIES & EXPENS	19271	5637	SHAMROCK GEAR SUPPLIES	909.39	
98	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	01593	9091713494	AIRGAS USA OXYGEN	181.35	
99	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	01593	9963642322	AIRGAS USA OXYGEN	248.53	
100	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	02562	83294623	BOUND TREE MEDICAL SUPPLIES	671.81	
101	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	02562	83305716	BOUND TREE MEDICAL SUPPLIES	36.50	
102	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	04214	572146	DETROIT IND TOOL SUPPLIES	821.69	
103	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	07253	001122	GTWN ACE HDWE SUPPLIES	55.21	
104	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	10120	IN108223	JEFFERSON FIRE & SAFETY SUPP	368.00	
105	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	67291	MENARDS ACCT 31730275	94.45	
106	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	13207	67317	MENARDS ACCT 31730275 CREDIT		34.08
107	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	95969	1159	ROLL-OFF SOLUTIONS RENTAL	399.00	
108	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	02594	356495	GORDIE BOUCHER FIRE 1754	131.31	
109	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	12033	1287209P	LAKESIDE INTL FIRE 1752	148.28	
110	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	13207	67390	MENARDS ACCT 31730275	53.16	
111	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	18219	CI000483	RELIANT FIRE APPARATUS MATLS	40.19	
112	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	18219	CI000518	RELIANT FIRE APPARATUS MATLS	53.74	
113	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	18219	WI000073	RELIANT FIRE LADDER 1771REPA	7,800.82	
114	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	22340	37032	VILLAGE T&A UNIT 1786	79.95	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
115	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	08062019	WE ENERGIES 5459-238-839 ELE	1,567.69	
116	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	08062019	WE ENERGIES 5459-238-839 GAS	32.10	
117	10-522-530-7200	TELEPHONE	22346	9835156457	VERIZON ACCT 486047526-00001	323.57	
118	10-522-530-7720	FIRE TRAINING, SEMINAR, & TR	13207	67909	MENARDS ACCT 31730275	70.78	
119	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	12461	08132019	A LERCH TRAVEL	20.88	
120	10-522-530-7730	RESCUE TRAINING, SEMINAR, TR	23068	S0693118	WCTC J HERRMANN	31.80	
121	10-524-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	37.50	
122	10-541-530-3100	GENERAL SUPPLIES & EXPENSES	07615	192250	GRAPHIC EDGE RATAYCZAK CARDS	54.95	
123	10-541-530-3100	GENERAL SUPPLIES & EXPENSES	13573	X64435-001	MOTION & CONTROL ENT SUPPLIE	19.75	
124	10-541-530-3100	GENERAL SUPPLIES & EXPENSES	20803	19522	TURNING POINT SYS SUPPLIES	52.00	
125	10-541-530-3300	COPY MACHINE	01036	625668	A/E GRAPHICS EQT CHARGES	212.44	
126	10-541-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	40.50	
127	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	20355	715401701081019	TIME WARNER ACCT 715401701	98.75	
128	10-542-530-3200	BEAUTIFICATION/OTHER SUPPLIE	03800	7612	CUSTOM GROWN GREENHS BASKETS	1,625.00	
129	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	01593	9091470961	AIRGAS USA DPW	145.08	
130	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	12048	1224248	LANNON STONE	874.36	
131	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	12340	0171902-IN	LIESENER SOILS	174.00	
132	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	12340	0172307-IN	LIESENER SOILS	87.00	
133	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	67453	MENARDS ACCT 31730252	93.06	
134	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13543	3000841	MORAINE DEV IMPORTED FILL	46.00	
135	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13543	3000924	MORAINE DEV IMPORTED FILL	173.00	
136	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	19652	50046707	STARK PAVEMENT	96.75	
137	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1907-828894	BLIFFERT LUMBER CO LIBRARY	64.68	
138	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1907-834515	BLIFFERT LUMBER CO MATERIALS	97.02	
139	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1908-843203	BLIFFERT LUMBER CO MATERIALS	107.80	
140	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	03700	K949907	CORE & MAIN SUPPLIES	568.55	
141	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	06252	0279869	FERGUSON WATERWKS MATERIALS	773.60	
142	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	06252	0281043	FERGUSON WATERWKS MATERIALS	59.98	
143	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	10026	0099349-IN	JACKSON CONCRETE RIVER LANE	248.50	
144	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	12340	0172178-IN	LIESENER SOILS	174.00	
145	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13207	67521	MENARDS ACCT 31730252	56.38	
146	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13207	67524	MENARDS ACCT 31730252 CREDIT		29.08
147	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13207	67527	MENARDS ACCT 31730252	15.94	
148	10-542-530-3630	UNIFORMS & TOWELS	11550	2019 BOOTS	M KOLBOW BOOT ALLOW INCREASE	45.00	
149	10-542-530-4500	CURB & GUTTER REPLACEMENT	10026	0099636-IN	JACKSON CONCRETE FULTON AVE	565.00	
150	10-542-530-4500	CURB & GUTTER REPLACEMENT	10026	0099865-IN	JACKSON CONCRETE MORSE DR	259.81	
151	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06036	WIMI648350	FASTENAL CO HWY STOCK	26.30	
152	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13259	30-817934	MAP AUTOMOTIVE	222.25	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
153	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13259	30-818041	MAP AUTOMOTIVE CREDIT		49.00
154	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13573	X60504-001	MOTION & CONTROL ENT SUPPLIE	130.00	
155	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	16554	200-1022217	PRECISE MMM SOFTWARE MAINT	153.19	
156	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	20275	57481-00	TERMINAL SUPPLY HWY STOCK	122.49	
157	10-542-530-7120	STREET LIGHTING	07596	9311360606	GRAYBAR LIGHTING MAIN ST POL	122.80	
158	10-542-530-7120	STREET LIGHTING	07596	9311531952	GRAYBAR LIGHTING MATERIALS	539.68	
159	10-542-530-7120	STREET LIGHTING	13207	67720	MENARDS ACCT 31730252	34.99	
160	10-542-530-7120	STREET LIGHTING	23723	08062019	WE ENERGIES 3403-063-037 ELE	53.87	
161	10-542-530-7120	STREET LIGHTING	23723	08062019	WE ENERGIES 4089-987-346 ELE	44.45	
162	10-542-530-7120	STREET LIGHTING	23723	08062019	WE ENERGIES 5644-542-286 ELE	110.73	
163	10-542-530-7120	STREET LIGHTING	23723	08062019	WE ENERGIES 6495-591-561 ELE	69.85	
164	10-542-530-7120	STREET LIGHTING	23723	08062019	WE ENERGIES 8877-064-543 ELE	59.50	
165	10-542-530-7120	STREET LIGHTING	23723	08062019	WE ENERGIES 9230-645-243 ELE	45.40	
166	10-542-530-7120	STREET LIGHTING	97000	I812500911	R+L CARRIERS SUPPLIES	148.48	
167	10-542-570-8100	MISCELLANEOUS EQUIPMENT	08094	1083800-00	HALRON LUBRICANTS WALL TANK	5,612.00	
168	10-546-530-3100	GENERAL SUPPLIES & EXPENSES	15675	1047106	OSI ENVIRONMENTAL SUPPLIES	45.00	
169	10-546-530-3100	GENERAL SUPPLIES & EXPENSES	23723	08062019	WE ENERGIES 5047-602-152 ELE	182.57	
170	10-551-530-3821	PROGRAM SUPPLIES & EXP-COUNT	92809	07242019	ANCORA STRING QUARTET PERF9/	800.00	
171	10-551-530-7100	UTILITIES	23723	08062019	WE ENERGIES 6002-193-595 ELE	5,422.77	
172	10-551-530-7100	UTILITIES	23723	08062019	WE ENERGIES 6002-193-595 GAS	506.15	
173	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	01981	08192019	BD STUDIO BARRE FITNESS CLAS	48.00	
174	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	02484	08202019	BLUE SPRING FARMS HORSEBACK	360.00	
175	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	03706	08122019	R COOK PICKLEBALL INSTR	396.00	
176	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04851	72628VV	DUNNS FOOTBALL COACHES T'S	153.50	
177	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05937	071519	EXPRESS NEWS REF 136109	91.50	
178	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	07238	08082019	GERMANTOWN YOUTH FUTURES GOL	69.00	
179	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13140	13535	MAD SCIENCE SECRET AGENT CAM	1,790.00	
180	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	16385	5154	PHANTOM RANCH CAMP 8/5	1,285.00	
181	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18032	08202019	K RANDERWALA ACRYLIC PAINTIN	156.00	
182	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18363	15318	RITEWAY BUS FIELDTRPS KIDSKL	7,757.00	
183	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	20692	19-252	TREETOP EXPLORER	540.00	
184	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23901	07312019	WITTENBERGER BUS SVC GRT AME	500.00	
185	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	95379	08082019	R McCANN PRGRM REIMBURSMNT	29.91	
186	10-552-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18623	SCHULTZ-BERNSTEIN LAPTOP/MON	1,486.00	
187	10-552-530-5400	EQUIPMENT REPAIR & MAINTENAN	19173	18625	SCHULTZ-BERNSTEIN REPAIR	199.00	
188	10-552-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	90.00	
189	10-552-530-7200	TELEPHONE	21480	0323368943	U.S.CELLULAR ACCT 211953645	118.24	
190	10-552-530-7600	PRINTING & PUBLISHING	01512	255079-01	AMERICAN LITHO FALL/WINTER	3,573.00	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
191	10-552-530-7600	PRINTING & PUBLISHING	05937	071519	EXPRESS NEWS REF 136109	91.50	
192	10-552-530-7600	PRINTING & PUBLISHING	05937	08122019	EXPRESS NEWS REF 136987	67.00	
193	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	07253	001132	GTWN ACE HDWE SUPPLIES	49.97	
194	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	23108	682233	WALDSCHMIDT'S SUPPLIES	579.98	
195	10-553-530-5200	BUILDING & GROUND REPAIR & M	17771	248	QUALITY IRRIGATION REPAIR	218.85	
196	10-553-530-5200	BUILDING & GROUND REPAIR & M	20587	25010	TOTAL LAWN CARE FOOTBALL FIE	1,500.00	
197	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	16518	430085186	POMP'S TIRE SVC	212.28	
198	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	23108	682234	WALDSCHMIDT'S SUPPLIES	206.00	
199	10-553-530-7120	POWER AND LIGHTING	23723	08062019	WE ENERGIES 2066-279-232 ELE	21.01	
200	10-553-530-7120	POWER AND LIGHTING	23723	08062019	WE ENERGIES 7458-505-084 ELE	21.01	
201	10-563-530-7200	TELEPHONE	20355	715402101080819	TIME WARNER ACCT 715402101	22.50	
202	10-567-530-7950	MUNICIPAL DEVELOP-HOTEL/MOTE	05338	08122019	EM MKTG TOURISM MTG 8/7	1,050.00	
203	10-567-530-7950	MUNICIPAL DEVELOP-HOTEL/MOTE	20296	08122019	THEW'S PHOTOGRAPHY ADV TOURI	50.00	
204	10-567-530-7950	MUNICIPAL DEVELOP-HOTEL/MOTE	23040	2019-6	WASH CTY CONV TOURISM MINUTE	8,000.00	
205	10-100-110-1001	GENERAL CASH US BANK			ACCOUNTS PAYABLE OFFSET		121,446.87
RECREATION FACILITY FEES FUND							
206	16-567-530-3100	FACILITY FEES EXP - VILLAGE	20355	714661701081319	TIME WARNER ACCT 714661701	360.00	
207	16-100-150-1000	DUE TO / DUE FROM GENERAL FU			ACCOUNTS PAYABLE OFFSET		360.00
POLICE CANINE DONATIONS							
208	18-567-530-3100	POLICE CANINE EXPENSES	11214	238780	KETTLE MORAINE TWN&CNTRY K9	48.89	
209	18-567-530-3100	POLICE CANINE EXPENSES	17355	9102936	QUILL CORP SUPPLIES K9	144.99	
210	18-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		193.88
DEBT SERVICE FUND							
211	30-580-583-4950	DEBT ISSUANCE COSTS	05319	80959	EHLERS CONT DISCLOSURE FEE	3,800.00	
212	30-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		3,800.00
CAPITAL PROJECTS FUND							
213	40-542-570-8810	ASPHALT PAVING	06252	0280397	FERGUSON WATERWKS MATERIALS	1,369.40	
214	40-542-570-8810	ASPHALT PAVING	19319	145445	R A SMITH PARK AVE UTIL/ROAD	1,368.00	
215	40-542-570-8810	ASPHALT PAVING	19319	145445	R A SMITH PARK AVE UTIL/ROAD	46.40	
216	40-552-570-8310	LAND IMPROVEMENTS	01960	181814	AYRES ASSOC FIREMANS PK SHEL	2,108.25	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
217	40-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		4,892.05
T.I.F. #7 CAPITAL PROJECT FUND							
218	47-578-530-4300	CONTRACTED SERVICES-ENGINEER	19319	143090	R A SMITH TID #7	2,015.75	
219	47-578-530-4500	CONTRACTED SERV-CONSTRUCTION	01171	08162019	ADVANCE CONSTR GOLDENDALE RD	160,465.93	
220	47-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		162,481.68
T.I.F. #8 CAPITAL PROJECT FUND							
221	48-576-530-4300	CONTRACTED SERV - ENGINEERIN	06595	63320	FOTH INFRASTRUCTR WTR FAC PL	920.00	
222	48-576-530-4300	CONTRACTED SERV - ENGINEERIN	06595	63322	FOTH INFRASTRUCTURE TID #8	12,579.80	
223	48-576-530-4300	CONTRACTED SERV - ENGINEERIN	06595	63323	FOTH INFRASTRUCTUR TID #8 TA	14,172.40	
224	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143090	R A SMITH TID #8	5,157.93	
225	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143091	R A SMITH 11/1/18-3/31/19 TI	7,360.00	
226	48-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		40,190.13
WATER UTILITY							
227	50-180-183-3430	TRANSMISSION/DISTRIBUTION MA	19319	145445	R A SMITH PARK AVE UTIL/ROAD	1,633.00	
228	50-180-183-3460	METERS	13244	29745	METRON-FARNIER METER KIT	1,444.46	
229	50-180-185-3920	TRANSPORTATION EQUIPMENT	05890	33554	EWALD AUTO WTR UTIL TRK #509	29,563.50	
230	50-711-530-6030	OP SUPPLIES - MISC EXPENSE	20355	715401701081019	TIME WARNER ACCT 715401701	98.75	
231	50-721-530-6220	ELECTRICAL EXPENSE	23723	08062019	WE ENERGIES 0213-446-452 ELE	3,750.38	
232	50-721-530-6220	ELECTRICAL EXPENSE	23723	08062019	WE ENERGIES 0213-446-452 GAS	11.41	
233	50-721-530-6220	ELECTRICAL EXPENSE	23723	08062019	WE ENERGIES 4817-535-205 ELE	3,494.50	
234	50-721-530-6220	ELECTRICAL EXPENSE	23723	08062019	WE ENERGIES 5235-403-867 ELE	4,540.22	
235	50-721-530-6220	ELECTRICAL EXPENSE	23723	08062019	WE ENERGIES 5235-403-867 GAS	9.57	
236	50-721-530-6220	ELECTRICAL EXPENSE	23723	08062019	WE ENERGIES 6651-113-901 ELE	1,327.48	
237	50-721-530-6230	FUEL OR POWER FOR PUMPING	23723	08062019	WE ENERGIES 4817-535-205 GAS	11.80	
238	50-722-530-6310	MAINT SUPPLIES STRUC & IMP	20306	3018641 RI	THERMA-STOR WELL 3 DEHUMIDFR	673.05	
239	50-722-530-6330	MAINT SUPPLIES - PUMPING EQU	07253	001131	GTWN ACE HDWE SUPPLIES	5.18	
240	50-722-530-6330	MAINT SUPPLIES - PUMPING EQU	09111	INV129784	INDELCO PLASTICS SUPPLIES	56.58	
241	50-722-530-6330	MAINT SUPPLIES - PUMPING EQU	12340	0172407-IN	LIESENER SOILS	290.00	
242	50-722-530-6330	MAINT SUPPLIES - PUMPING EQU	16429	728456	PIEPER POWER WELL 11 REPAIR	673.00	
243	50-731-530-6400	OP SUPPLIES SUP AND ENG	19681	08182019	SUPERFLEET MSTRCRD ACCT EI58	2.12	
244	50-731-530-6420	OPERATION EXPENSE	14723	361050	NORTHERN LAKE SVC BACTERIA	90.00	
245	50-731-530-6420	OPERATION EXPENSE	14723	361297	NORTHERN LAKE SVC BACTERIA	90.00	
246	50-731-530-6420	OPERATION EXPENSE	14723	361445	NORTHERN LAKE SVC CHEMICALS	340.00	
247	50-731-530-6420	OPERATION EXPENSE	14723	361479	NORTHERN LAKE SVC BACTERIA	108.00	
248	50-731-530-6420	OPERATION EXPENSE	23864	600713	WI STATE LAB HYGIENE 6004858	52.00	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
WATER UTILITY							
249	50-732-530-6510	MAINT SUPPLIES STRUC & IMPR	01598	5361010	ANDERSON PROCESS HOUSINGS	322.16	
250	50-742-530-6730	MAINT OF TRANS & DIST MAINS	06252	0278715	FERGUSON WATERWKS MATERIALS	127.30	
251	50-742-530-6770	MAINT SUPPLIES HYDRANTS	06036	WIMI648267	FASTENAL CO SUPPLIES	32.66	
252	50-742-530-6770	MAINT SUPPLIES HYDRANTS	06036	WIMI648292	FASTENAL CO SUPPLIES	81.52	
253	50-742-530-6770	MAINT SUPPLIES HYDRANTS	21391	967355	USA BLUEBOOK 859536 SUPPLIES	154.28	
254	50-751-530-9333	MAINT SUPPLIES & EXP - TRANS	19681	08182019	SUPERFLEET MSTRCRD ACCT EI58	21.08	
255	50-761-530-9210	OFFICE SUPPLIES & CENTREX PH	20355	715402101080819	TIME WARNER ACCT 715402101	35.25	
256	50-761-530-9220	LEGISLATIVE EXPENSE	26019	08162019	A ZABEL MONTHLY EXPENSE AUG	10.00	
257	50-761-530-9260	EMPLOYEE PENSIONS AND BENEFI	12341	2019 BOOTS	S LEMKE BOOT ALLOW INCREASE	45.00	
258	50-761-530-9260	EMPLOYEE PENSIONS AND BENEFI	12548	BOOTS 2019	R LOTH 2019 BOOTS	125.00	
259	50-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		49,219.25
SEWER UTILITY							
260	60-180-180-1076	CWIP - 2018 LS #1, INTERCEPT	22159	WI01-19-0123	VITALE REALTY MILLER PARCL S	3,000.00	
261	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08062019	WE ENERGIES 0403-205-434 ELE	385.42	
262	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08062019	WE ENERGIES 0890-433-824 ELE	114.60	
263	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08062019	WE ENERGIES 3856-019-016 ELE	351.63	
264	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08062019	WE ENERGIES 4896-665-913 ELE	2,610.05	
265	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08062019	WE ENERGIES 7066-518-364 ELE	2,036.98	
266	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08142019	WE ENERGIES 3225-601-948 GAS	15.79	
267	60-820-530-8271	OTHER OPERATING SUPPLIES & E	20355	715401701081019	TIME WARNER ACCT 715401701	98.75	
268	60-820-530-8274	MMSD-SEWER USER CHARGES	13393	154-19	MILW METRO SEWER 4/1-6/30/19	506,684.98	
269	60-830-530-8323	LIFT STATIONS MATERIALS & EX	13207	67882	MENARDS ACCT 31730300	79.05	
270	60-830-530-8343	GENERAL PLANT MATERIALS & EX	01593	9091395662	AIRGAS USA MATERIALS	70.95	
271	60-830-530-8343	GENERAL PLANT MATERIALS & EX	01593	9091395663	AIRGAS USA MATERIALS	59.64	
272	60-830-530-8363	VEHICLE MAINT-MATERIALS & EX	16518	430085186	POMP'S TIRE SVC	624.06	
273	60-850-530-8512	LEGISLATIVE MONTHLY EXPENSE	26019	08162019	A ZABEL MONTHLY EXPENSE AUG	10.00	
274	60-850-530-8560	MISCELLANEOUS GENERAL EXPENS	20355	715402101080819	TIME WARNER ACCT715402101	35.25	
275	60-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		516,177.15
INTERFUND SUMMARY							
276	10-100-150-1600	DUE FROM/TO FACILTY FEE FD			ACCTS PAYABLE INTERFUND OFFS	360.00	
277	10-100-150-1800	DUE FROM/TO POLICE CANINE			ACCTS PAYABLE INTERFUND OFFS	193.88	
278	10-100-150-3000	DUE FROM/TO DEBT SERVICE FUN			ACCTS PAYABLE INTERFUND OFFS	3,800.00	
279	10-100-150-4000	DUE FROM/TO CAPITAL PROJ FUN			ACCTS PAYABLE INTERFUND OFFS	4,892.05	
280	10-100-150-4700	DUE FROM/TO TIF #7 FUND			ACCTS PAYABLE INTERFUND OFFS	162,481.68	

JOURNAL DATE: 08/25/19 ACCOUNTING PERIOD: 08

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
281	10-100-150-4800	DUE FROM/TO TIF #8 FUND			ACCTS PAYABLE INTERFUND OFFS	40,190.13	
282	10-100-150-5000	DUE FROM/TO WATER UTILITY			ACCTS PAYABLE INTERFUND OFFS	49,219.25	
283	10-100-150-6000	DUE FROM/TO SEWER UTILITY			ACCTS PAYABLE INTERFUND OFFS	516,177.15	
284	10-100-110-1001	GENERAL CASH US BANK			ACCTS PAYABLE INTERFUND OFFS		777,314.14
					TOTALS:	1,676,220.02	1,676,220.02

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
01	10-100-130-5220	ACCOUNTS RECEIVABLE-AMBULANC	98204	08262019	ANTHEM BCBS OF IL REFUND	1,063.80	
02	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	05780	8033	ESSMANN'S SURVIVE ALIVE HSE	3,352.06	
03	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	13207	68507	MENARDS ACCT 31730252	95.00	
04	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	13207	68525	MENARDS ACCT 31730252	21.15	
05	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	13207	68906	MENARDS ACCT 31730252	48.83	
06	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	13207	68945	MENARDS ACCT 68945	7.43	
07	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	14214	09012019	NEU'S BLDG CTR ACCT 23009	58.80	
08	10-100-130-6000	UNBILLED ACCOUNTS RECEIVABLE	95278	08212019	TARR GROUP RFND OVERPYMNT	10.00	
09	10-100-160-2100	PREPAID INSURANCE	05333	08212019	EMC INS CLAIM # 1374018	3,000.00	
10	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	24210	097824259	XEROX CORP 3AG-882338	228.54	
11	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	24210	097824260	XEROX CORP 6TB-446519	378.42	
12	10-100-160-2200	COPIER EXPENSES IN SUSPENSE	24210	097824261	XEROX CORP 6TB-446544	378.42	
13	10-200-210-5310	LIFE INSURANCE DEDUCTIONS	19264	08302019	SECURIAN FIN LIFE SPOUSE&DEP	145.25	
14	10-200-210-5310	LIFE INSURANCE DEDUCTIONS	19264	08302019	SECURIAN FIN LIFE INS ADDL L	569.43	
15	10-200-210-5310	LIFE INSURANCE DEDUCTIONS	19264	08302019	SECURIAN FIN LIFE INS SUPPLM	650.75	
16	10-200-210-5330	HEALTH INSURANCE DEDUCTION	07212	08292019	VLG GTOWN HLTH EMPL SHR SEPT	16,115.49	
17	10-200-210-5332	AFLAC DEDUCTION-TAX DEFERRED	01249	062868	AFLAC ACCT BT458 DEFERRED	784.20	
18	10-200-210-5333	AFLAC DEDUCTION-TAXABLE	01249	062868	AFLAC ACCT BT458 TAXABLE	636.84	
19	10-200-260-8000	PARK & RECREATION DEFERRED R	94451	294079	D LULLOFF REC REFUND	48.00	
20	10-200-260-8000	PARK & RECREATION DEFERRED R	95246	294080	P SALERNO REC REFUND	96.00	
21	10-200-260-8000	PARK & RECREATION DEFERRED R	95247	294095	B WENTZ REC REFUND	245.00	
22	10-200-260-8000	PARK & RECREATION DEFERRED R	95248	294109	S PETERSON REC REFUND	80.00	
23	10-200-260-8000	PARK & RECREATION DEFERRED R	95249	294106	M RINKA REC REFUND	80.00	
24	10-200-260-8000	PARK & RECREATION DEFERRED R	96129	294140	R ROBERTS REC REFUND	110.00	
25	10-200-260-8000	PARK & RECREATION DEFERRED R	98238	294811	D BERTH REC REFUND	100.00	
26	10-440-449-4110	ZONING FEES	95279	08272019	KEYSER IND RFND OVRPYMNT	100.00	
27	10-460-467-7315	WPRA TICKET SALES	23823	08192019	WPRA PAYMENT FOR TICKETS	10,412.50	
28	10-480-489-9900	MISCELLANEOUS REVENUES	05652	08312019	EQUALRIGHTS CHILD LABOR PERM	75.00	
29	10-511-530-4100	LEGAL SERVICES	23263	169	WESOLOWSKI LEGAL SVCS	3,132.00	
30	10-511-530-7700	SEMINARS, MEETINGS & TRAININ	13484	09062019	MID-MORAINE MUN ASSN MTG ZAB	21.00	
31	10-512-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH ADM SEPT	1,968.75	
32	10-512-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL ADM SEPT	132.67	
33	10-512-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	20.26	
34	10-512-530-6110	WELLNESS - EMPLOYEE REIMBURS	11230	09012019	KETTLE MORAINE YMCA WELLNESS	68.00	
35	10-512-530-7200	TELEPHONE	21480	0325864356	U.S.CELLULAR ACCT 208905708	33.77	
36	10-512-530-7800	TRAVEL	08882	08272019	B HUBRICH EDUCATION	411.88	
37	10-512-530-7800	TRAVEL	08882	08272019	B HUBRICH EDUCATION	511.88	
38	10-513-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH CLERK SEPT	1,458.33	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
39	10-513-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL CLERK SEPT	139.00	
40	10-513-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	13.18	
41	10-513-530-3950	ELECTION SUPPLIES & EXPENSES	08882	08272019	B HUBRICH EDUCATION	100.00	
42	10-513-530-3950	ELECTION SUPPLIES & EXPENSES	23049	1459	WASH CTY CLK HDWE MAINT AGRM	3,165.00	
43	10-513-530-7200	TELEPHONE	21480	0324976900	U.S.CELLULAR ACCT 208827361	2.18	
44	10-514-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH TREAS SEPT	2,178.17	
45	10-514-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL TREAS SEPT	149.33	
46	10-514-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	56.02	
47	10-515-530-4400	CONTRACTED SERVICES	01717	144077	ASSOCIATED APPRAISAL SERVICE	7,365.33	
48	10-517-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH DATA PROC SEP	583.33	
49	10-517-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL DATA PROC SE	39.33	
50	10-517-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	12.40	
51	10-518-530-3100	GENERAL SUPPLIES AND EXPENSE	19660	12556811 082819	STANDARD COFFEE AIRPOT RENTA	188.47	
52	10-518-530-3400	POSTAGE	16381	3309559099	PITNEY BOWES ACCT 0012030687	468.00	
53	10-518-530-7100	HEAT, LIGHT, & POWER	23723	08272019	WE ENERGIES 1201-246-185 GAS	9.97	
54	10-518-530-7100	HEAT, LIGHT, & POWER	23723	08272019	WE ENERGIES 1447-646-032 ELE	634.93	
55	10-518-530-7100	HEAT, LIGHT, & POWER	23723	08272019	WE ENERGIES 1447-646-032 GAS	0.72	
56	10-518-530-7100	HEAT, LIGHT, & POWER	23723	08272019	WE ENERGIES 5861-515-714 ELE	261.44	
57	10-518-530-7200	TELEPHONE	01789	262253827	AT&T ACCT 262 253-8270 500 6	1,424.46	
58	10-518-530-7200	TELEPHONE	01789	262677217	AT&T ACCT 262 677-2177 299 2	114.72	
59	10-518-530-7200	TELEPHONE	01789	262R53123	AT&T ACCT 262R53123408	640.96	
60	10-519-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH BLDG&GRN SEPT	2,378.33	
61	10-519-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL BLDG&GRN SEP	208.25	
62	10-519-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	59.70	
63	10-519-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68773	MENARDS ACCT 31730252	8.75	
64	10-519-530-3500	CUSTODIAL SUPPLIES	09673	08312019	ITU ABSORBTECH ACCT 114297	22.00	
65	10-519-530-3500	CUSTODIAL SUPPLIES	09673	08312019	ITU ABSORBTECH ACCT 114295	697.58	
66	10-519-530-5215	MAINT & REPAIR - WOLF/BAST	02146	2738309	BATZNER PEST WOLF/BAST HOLY	197.00	
67	10-519-530-5215	MAINT & REPAIR - WOLF/BAST	07579	10876	GOSCHEY MECH BELL/WOLF HSE	287.50	
68	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	03121	367818-00	CARLIN SALES CORP SUPPLIES P	440.70	
69	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	03121	367960-00	CARLIN SALES CORP SUPPLIES P	426.48	
70	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	03121	368118-00	CARLIN SALES CORP SUPPLIES	355.40	
71	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	04770	3614246	DULTMEIER SALES HWY STOCK	55.37	
72	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	06087	322914	FAULKS BROS CONSTR P.D.	267.58	
73	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	09217	730234	IDEAL PLUMBING REPAIR P.D.	377.50	
74	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	10007	2273	JB'S JANITORIAL FLOOR BURNIS	100.00	
75	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68376	MENARDS ACCT 31730252	2.76	
76	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68392	MENARDS ACCT 31730252	365.75	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
77	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68574	MENARDS ACCT 31730252	699.90	
78	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68617	MENARDS ACCT 31730252	49.54	
79	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68778	MENARDS ACCT 31730252	34.88	
80	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	13207	68823	MENARDS ACCT 31730252	35.92	
81	10-519-530-5221	MAINT & REPAIR - POLICE BLDG	14214	09012019	NEU'S BLDG CTR ACCT 23009	127.01	
82	10-519-530-5222	MAINT & REPAIR - FIRE STATIO	07579	10875	GOSCHEY MECH FIRE 1 & 2	687.34	
83	10-519-530-5222	MAINT & REPAIR - FIRE STATIO	10007	2273	JB'S JANITORIAL FLOOR BURNIS	150.00	
84	10-519-530-5222	MAINT & REPAIR - FIRE STATIO	16429	730161	PIEPER POWER PARK AVE	484.46	
85	10-519-530-5225	MAINT&REPAIR FIREMANS PARK B	07579	10875	GOSCHEY MECH FIRE 1 & 2	687.34	
86	10-519-530-5242	MAINT & REPAIR - DPW OFFICES	10007	2273	JB'S JANITORIAL FLOOR BURNIS	50.00	
87	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	02087	P17855582	BATTERIES PLS LIBRARY	526.80	
88	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	02450	1908-846034	BLIFFERT LUMBER CO LIBRARY	43.12	
89	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	02450	1908-846672	BLIFFERT LUMBER CO LIBRARY	21.56	
90	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	07579	10832	GOSCHEY MECH LIBRARY	1,113.95	
91	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	07579	10851	GOSCHEY MECH LIBRARY SERVICE	2,549.28	
92	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	07579	10862	GOSCHEY MECH LIBRARY	1,035.00	
93	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	10007	2272	JB'S JANITORIAL CARPETS LIBR	2,000.00	
94	10-519-530-5251	MAINT & REPAIR - LIBRARY BLD	10007	2273	JB'S JANITORIAL FLOOR BURNIS	50.00	
95	10-519-530-5254	MAINT & REPAIR - SENIOR CTR	06087	322718	FAULKS BROS CONSTR SR CTR	263.60	
96	10-519-530-5254	MAINT & REPAIR - SENIOR CTR	07579	10874	GOSCHEY MECH SR CTR	904.39	
97	10-519-530-7150	HEAT, LIGHT, POWER-FIRE CO B	23723	08272019	WE ENERGIES 8432-745-632 ELE	79.80	
98	10-519-530-7150	HEAT, LIGHT, POWER-FIRE CO B	23723	08272019	WE ENERGIES 9001-628-234 GAS	2.41	
99	10-519-570-8242	MAJOR REPAIRS - DPW BUILDING	07599	9265523564	GRAINGER HOSE CLAMP	24.89	
100	10-519-570-8242	MAJOR REPAIRS - DPW BUILDING	13207	68235	MENARDS ACCT 31730252	31.97	
101	10-521-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH POLICE SEPT	37,533.33	
102	10-521-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL POLICE SEPT	2,704.33	
103	10-521-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	447.71	
104	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	02087	P18126512	BATTERIES PLS P.D.	53.00	
105	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	11342	0001	KIWANIS DUES MIKE SNOW	110.00	
106	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	17355	9779376	QUILL CORP SUPPLIES	140.75	
107	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	17355	9833223	QUILL CORP SUPPLIES	24.99	
108	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	17355	9880760	QUILL CORP SUPPLIES	143.86	
109	10-521-530-3100	GENERAL SUPPLIES & EXPENSES	96250	08282019	A STEFFES 19-015492 REIMBURS	23.00	
110	10-521-530-3200	OFFICE SUPPLIES	05606	261421	ENVIRONMTL INNOVATIONS REPAI	349.00	
111	10-521-530-3200	OFFICE SUPPLIES	17355	9708482	QUILL CORP SUPPLIES	2.27	
112	10-521-530-3200	OFFICE SUPPLIES	17355	9779376	QUILL CORP SUPPLIES	55.94	
113	10-521-530-3200	OFFICE SUPPLIES	17355	9834848	QUILL CORP SUPPLIES	10.56	
114	10-521-530-3200	OFFICE SUPPLIES	17355	9852601	QUILL CORP SUPPLIES	47.66	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
115	10-521-530-3300	COPY MACHINE	18310	32281139	RICOH USA 13712734 COPY MACH	450.06	
116	10-521-530-3810	UNIFORM ALLOWANCE	07043	013245232	GALLS SCHREIHART BOOT	90.94	
117	10-521-530-3810	UNIFORM ALLOWANCE	07043	013246960	GALLS CREDIT		149.99
118	10-521-530-3810	UNIFORM ALLOWANCE	07043	013449365	GALLS PESCH TROUSER	66.64	
119	10-521-530-3810	UNIFORM ALLOWANCE	07043	013449385	GALLS PESCH SHIRT	48.36	
120	10-521-530-3810	UNIFORM ALLOWANCE	07043	013487075	GALLS PESCH ZIPPER	9.78	
121	10-521-530-3840	CRIME PREVENTION	07043	013568994	GALLS SHIRTS	68.00	
122	10-521-530-3840	CRIME PREVENTION	07043	013572053	GALLS P.D.	154.50	
123	10-521-530-3850	INVESIGATIVE SUPPLIES	12326	1407764-2019083	LEXISNEXIS RISK ACCT 1407764	131.00	
124	10-521-530-3850	INVESIGATIVE SUPPLIES	21722	111534659	ULINE EVIDENCE BOXES	129.89	
125	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07183	141701	GENERAL FIRE EQT SPOTLIGHT	422.40	
126	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193837	GTOWN TIRE&AUTO SQD 20	25.46	
127	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193901	GTOWN TIRE&AUTO SQD 7	25.46	
128	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	07208	193902	GTOWN TIRE&AUTO SQD 4	27.35	
129	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	13259	30-821261	MAP AUTOMOTIVE SQD 13	110.02	
130	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	14018	08312019	FALLS AUTO PARTS ACCT 4040	48.35	
131	10-521-530-5500	VEHICLE REPAIR & MAINTENANCE	14214	09012019	NEU'S BLDG CTR ACCT 23009	20.01	
132	10-521-530-7100	HEAT, LIGHT, & POWER	23723	08272019	WE ENERGIES 6209-883-149 ELE	358.81	
133	10-521-530-7100	HEAT, LIGHT, & POWER	23723	08272019	WE ENERGIES 6209-883-149 GAS	8.88	
134	10-521-530-7200	TELEPHONE	01789	262250155	AT&T ACCT 262 250-1553 423 0	23.57	
135	10-521-530-7200	TELEPHONE	01789	262250155	AT&T ACCT 262 250-1553 423 0	23.57	
136	10-521-530-7210	COMMUNICATION	01793	287289758488C08	AT&T MOBILITY ACCT2872897584	1,832.12	
137	10-521-530-7210	COMMUNICATION	17355	9708482	QUILL CORP SUPPLIES	315.96	
138	10-521-530-7210	COMMUNICATION	22346	9836754530	VERIZON ACCT 785963789-00001	881.15	
139	10-521-530-7210	COMMUNICATION	23644	083119	WI DEPT OF JUSTICE ACCT L670	56.00	
140	10-521-530-7400	COMPUTER HARDWARE MAINT	09129	120160	IDEMIA INDENTITY LIVESCN MAI	2,205.00	
141	10-521-530-7700	TRAINING	14569	14252	NORTHWESTERN UNIV D MIKULEC	1,000.00	
142	10-521-530-7800	TRAVEL	19168	02132019	L SCHMIDT TRAVEL	42.63	
143	10-521-570-8100	MISCELLANEOUS EQUIPMENT	07183	141702	GENERAL FIRE EQT SQD 14	9,840.45	
144	10-522-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH FIRE SEPT	8,666.67	
145	10-522-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL FIRE SEPT	597.08	
146	10-522-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	127.39	
147	10-522-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68826	MENARDS ACCT 31730275	47.89	
148	10-522-530-3140	INSPECTION/FIRE ED SUPPLY &	07253	001137	GTWN ACE HDWE SUPPLIES	9.56	
149	10-522-530-3300	COPY MACHINE	09457	1531540	IMPACT ACQUISITIONS COPY MAC	49.97	
150	10-522-530-3500	CUSTODIAL SUPPLIES & EXPENSE	19805	236994	SUPERIOR CHEM SUPPLIES	95.70	
151	10-522-530-3810	UNIFORMS	07043	013268423	GALLS KARWEIK	199.98	
152	10-522-530-3810	UNIFORMS	07043	013278121	GALLS KARWEIK	116.98	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
153	10-522-530-3810	UNIFORMS	07043	013372436	GALLS CREDIT		49.08
154	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	02562	83320407	BOUND TREE MEDICAL SUPPLIES	1,241.41	
155	10-522-530-3860	MEDICAL SUPPLIES & EXPENSES	03530	819	COMMUNITY MEM HOSP PHARMACY	269.86	
156	10-522-530-5400	EQUIPMENT REPAIR & MAINTENAN	12026	1102632	LA FORCE F.D. REPAIR	440.50	
157	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	13207	68625	MENARDS ACCT 31730275	29.56	
158	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	14018	08312019	FALLS AUTO PARTS ACCT 4040	17.98	
159	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	18219	CI000648	RELIANT FIRE APPARATUS MATLS	835.22	
160	10-522-530-5500	VEHICLE REPAIR, MAINT & LEAS	26207	9004515501	ZEP SALES & SVC F.D. SUPPLIE	70.49	
161	10-522-530-7100	HEAT, LIGHT, POWER-STATION	23723	08272019	WE ENERGIES 2481-365-817 ELE	311.86	
162	10-522-530-7111	HEAT, LIGHT & POWER - SVA	23723	08272019	WE ENERGIES 3080-583-163 ELE	232.68	
163	10-522-530-7111	HEAT, LIGHT & POWER - SVA	23723	08272019	WE ENERGIES 3080-583-163 GAS	7.58	
164	10-522-530-7200	TELEPHONE	22346	9836132466	VERIZON ACCT 342038539-00001	392.58	
165	10-522-530-7210	COMMUNICATIONS	07170	273458	GENERAL COMM REPAIR RADIO	197.91	
166	10-522-530-7210	COMMUNICATIONS	20355	714657801081919	TIME WARNER ACCT 714657801	649.00	
167	10-522-530-7720	FIRE TRAINING, SEMINAR, & TR	06388	189452-1	FIVE ALARM ROPE RESCUE SYS	2,396.77	
168	10-522-530-7720	FIRE TRAINING, SEMINAR, & TR	06388	189897-1	FIVE ALARM HOOK CHISEL END	286.80	
169	10-522-530-7720	FIRE TRAINING, SEMINAR, & TR	13207	68530	MENARDS ACCT 31730275	41.87	
170	10-522-530-7910	CONTRACTED SERVICES	06303	7636	FIRE CATT FIRE HOSE TESTING	5,012.55	
171	10-523-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH EMERG GOV SEP	72.92	
172	10-523-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL EMERG GOV SE	4.92	
173	10-523-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	1.37	
174	10-523-530-4100	CONTRACT SERVICES	06228	7280907	FEDERAL SIGNAL DIGTL CONTRO	6,445.92	
175	10-524-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH INSPEC SEPT	3,775.00	
176	10-524-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL INSPEC SEPT	256.92	
177	10-524-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	77.41	
178	10-524-530-7200	TELEPHONE	21480	0324976900	U.S.CELLULAR ACCT 208827361	4.86	
179	10-541-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH DPW ADM SEPT	1,118.75	
180	10-541-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL DPW ADM SEPT	147.75	
181	10-541-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	54.84	
182	10-541-530-7200	TELEPHONE	21480	0325864356	U.S.CELLULAR ACCT 208905708	33.68	
183	10-541-530-7800	TRAVEL	21480	0324976900	U.S.CELLULAR ACCT 208827361	218.15	
184	10-542-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH HWY SEPT	15,052.08	
185	10-542-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL HWY SEPT	1,074.17	
186	10-542-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	211.60	
187	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	07572	IN12698014	GORDON FLESCH 14E653 DPW	55.51	
188	10-542-530-3100	GENERAL SUPPLIES & EXPENSES	23723	08272019	WE ENERGIES 3857-873-363 ELE	46.35	
189	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	06036	WIMI648469	FASTENAL CO HWY STOCK	8.11	
190	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	09465	31408-INV	INDUSTRIAL RECYCLERS	320.00	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
191	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	12048	1225830	LANNON STONE CHIPS	1,244.35	
192	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	68889	MENARDS ACCT 31730252	15.78	
193	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	68999	MENARDS ACCT 31730252	25.73	
194	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	69009	MENARDS ACCT 31730252	17.61	
195	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	69016	MENARDS ACCT 31730252	5.23	
196	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	69195	MENARDS ACCT 31730252	14.97	
197	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13207	69202	MENARDS ACCT 31730252	39.98	
198	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13543	3001044	MORAINE DEV IMPORTED FILL	46.00	
199	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13543	3001166	MORAINE DEV IMPORTED FILL	138.00	
200	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	13543	3001262	MORAINE DEV IMPORTED FILL	541.00	
201	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	14214	09012019	NEU'S BLDG CTR ACCT 23009	16.65	
202	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	18620	08172019	ROUNDY'S INC MI0339	78.33	
203	10-542-530-3510	STREETS & ALLEYS-MAT & SUPP	19652	50046941	STARK PAVEMENT	1,755.58	
204	10-542-530-3540	STREET SIGNS & MARKINGS-MAT	08029	V0117408	HALLMAN LINDSAY ROAD PAINT	465.15	
205	10-542-530-3540	STREET SIGNS & MARKINGS-MAT	13207	68819	MENARDS ACCT 31730252	177.99	
206	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1908-848122	BLIFFERT LUMBER CO SUPPL	14.77	
207	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1908-848657	BLIFFERT LUMBER CO SUPPL	355.62	
208	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1908-858650	BLIFFERT LUMBER CO SUPPL	112.60	
209	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	02450	1908-863877	BLIFFERT LUMBER CO SUPPL	72.47	
210	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	06252	0281165	FERGUSON WATERWKS MATERIALS	48.14	
211	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13207	68561	MENARDS ACCT 31730252	24.89	
212	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13207	68613	MENARDS ACCT 31730252	19.98	
213	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	13207	68956	MENARDS ACCT 31730252	39.70	
214	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	14214	09012019	NEU'S BLDG CTR ACCT 23009	181.03	
215	10-542-530-3570	STORM WATER DRAINAGE-MAT/SUP	18516	08212019	ROCKFIELD SHORT-POUR BUNSEN	80.00	
216	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	08272019	WE ENERGIES 1060-857-482 ELE	81.29	
217	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	08272019	WE ENERGIES 1060-857-482 GAS	10.97	
218	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	08272019	WE ENERGIES 2296-678-336 ELE	16.80	
219	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	08272019	WE ENERGIES 7889-059-471 GAS	10.71	
220	10-542-530-3610	GARAGE & SALT SHED MAT/SUPPL	23723	08272019	WE ENERGIES 8693-174-308 ELE	15.71	
221	10-542-530-3700	GAS & OIL	08094	1092777-00	HALRON LUBRICANTS HWY OIL	1,055.30	
222	10-542-530-3700	GAS & OIL	08094	1094202-00	HALRON LUBRICANTS CREDIT		20.00
223	10-542-530-3700	GAS & OIL	08102	SI175623	HARTLAND LUBRICANTS HWY STK	516.76	
224	10-542-530-3700	GAS & OIL	23816	713259	WOLF & SONS ACCT 9292-2	1,789.20	
225	10-542-530-3700	GAS & OIL	23816	713321	WOLF & SONS ACCT 9292-2	1,754.20	
226	10-542-530-3700	GAS & OIL	23816	713384	WOLF & SONS ACCT 9292-2	1,156.51	
227	10-542-530-3700	GAS & OIL	23816	713431	WOLF & SONS ACCT 9292-2	1,754.20	
228	10-542-530-3700	GAS & OIL	23816	713520	WOLF & SONS ACCT 9292-2	1,989.36	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
229	10-542-530-3700	GAS & OIL	23816	713580	WOLF & SONS ACCT 9292-2	1,473.60	
230	10-542-530-3700	GAS & OIL	23816	713681	WOLF & SONS ACCT 9292-2	1,449.04	
231	10-542-530-4500	CURB & GUTTER REPLACEMENT	13207	68240	MENARDS ACCT 31730252	83.91	
232	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	02087	P17968610	BATTERIES PLS 35 PAINT SPRAY	49.95	
233	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	02686	M40264	BROOKS TRACTOR HWY 77	1,091.82	
234	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	06036	WIMI648492	FASTENAL CO HWY STOCK	13.72	
235	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	08527	172921	HOMER'S TOWING HWY 477	250.00	
236	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	08943	63857	HYDRA-SEAL PUMP HYD HOSE MKR	565.03	
237	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13129	14177484	MCMASTER CARR HWY 37 HOTBOX	213.83	
238	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13264	230956	METAL SOURCE INC HWY STK	54.28	
239	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	13265	1640	MIDWEST PAVING EQT HWY37 HOT	750.00	
240	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	14018	08312019	FALLS AUTO PARTS ACCT 4040	217.78	
241	10-542-530-5400	EQUIPMENT REPAIR & MAINTENAN	18194	08282019	REG FEE VIN#1FM5K8AR3GGC7308	1.00	
242	10-542-530-7120	STREET LIGHTING	06036	WIMI648428	FASTENAL CO HWY STOCK	18.51	
243	10-542-530-7120	STREET LIGHTING	14214	09012019	NEU'S BLDG CTR ACCT 23009	37.79	
244	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 0875-989-638 ELE	15.98	
245	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 0894-842-178 ELE	27.67	
246	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 1006-722-962 ELE	67.97	
247	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 1023-266-150 ELE	59.89	
248	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 1225-522-762 ELE	315.57	
249	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 1482-970-384 ELE	42.85	
250	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 1644-164-537 ELE	42.18	
251	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 1839-794-821 ELE	35.61	
252	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 2816-356-842 ELE	52.04	
253	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 3032-822-864 ELE	40.60	
254	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 3434-935-844 ELE	96.59	
255	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 3845-024-172 ELE	350.35	
256	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 4259-114-204 ELE	37.13	
257	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 4485-693-976 ELE	17.72	
258	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 4635-128-982 ELE	38.95	
259	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 4894-582-644 ELE	40.96	
260	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 6447-393-013 ELE	53.46	
261	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 6657-935-214 ELE	128.14	
262	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 6839-228-872 ELE	15.71	
263	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 8230-499-231 ELE	37.20	
264	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 8688-223-349 ELE	18.93	
265	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 9426-745-216 ELE	49.93	
266	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 9427-946-913 ELE	15.71	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
267	10-542-530-7120	STREET LIGHTING	23723	08272019	WE ENERGIES 9433-788-794 ELE	24.71	
268	10-542-530-7120	STREET LIGHTING	23723	08302019	WE ENERGIES 0474-077-462 ELE	14.24	
269	10-542-530-7120	STREET LIGHTING	23723	08302019	WE ENERGIES 7650-537-579 ELE	61.85	
270	10-542-530-7200	TELEPHONE	21480	0324976900	U.S.CELLULAR ACCT 208827361	135.34	
271	10-542-530-7200	TELEPHONE	21480	0325864356	U.S.CELLULAR ACCT 208905708	50.60	
272	10-542-530-7950	SOLID WASTE CONTRACT	23173	6394416-2275-5	WASTE MGMT ID 5-83359-33006	50,553.62	
273	10-542-570-8100	MISCELLANEOUS EQUIPMENT	04150	906973	DECKER SUPPL SOLAR ARROW BOA	5,115.00	
274	10-546-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH RECYCL SEPT	393.75	
275	10-546-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL RECYCL SEPT	43.25	
276	10-546-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	9.12	
277	10-546-530-3100	GENERAL SUPPLIES & EXPENSES	09673	083119	ITU ABSORBTECH ACCT 114296	39.45	
278	10-546-530-4810	CURBSIDE PICKUP	23173	6394416-2275-5	WASTE MGMT ID 5-83359-33006	28,404.51	
279	10-551-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH LIBRARY SEPT	5,508.33	
280	10-551-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL LIBRARY SEPT	376.25	
281	10-551-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	87.61	
282	10-551-530-3150	GENERAL SUPPLIES & EXP-COUNT	04362	25787	DIGITAL EDGE FALL BROCHURE	680.00	
283	10-551-530-3150	GENERAL SUPPLIES & EXP-COUNT	05937	081219	EXPRESS NEWS REF 136697	479.00	
284	10-551-530-3150	GENERAL SUPPLIES & EXP-COUNT	07195	08282019	GTOWN HIST SOC PROGRAM	100.00	
285	10-551-530-3150	GENERAL SUPPLIES & EXP-COUNT	23644	083119	WI DEPT OF JUSTICE ACCT L670	7.00	
286	10-551-530-3150	GENERAL SUPPLIES & EXP-COUNT	94947	09062019	JACKSON JT PARKS & REC AD	250.00	
287	10-551-530-3150	GENERAL SUPPLIES & EXP-COUNT	94948	08012019	RUSSELL MEM LIBR NOTEBOOKS	190.60	
288	10-551-530-3200	OFFICE SUPPLIES	03559	404091	COMPLETE OFFICE SUPPLIES	22.30	
289	10-551-530-3200	OFFICE SUPPLIES	03559	405200	COMPLETE OFFICE SUPPLIES	55.85	
290	10-551-530-3200	OFFICE SUPPLIES	03559	405206	COMPLETE OFFICE SUPPLIES	17.16	
291	10-551-530-3200	OFFICE SUPPLIES	03559	406357	COMPLETE OFFICE SUPPLIES	27.99	
292	10-551-530-3200	OFFICE SUPPLIES	03559	408459	COMPLETE OFFICE SUPPLIES	292.26	
293	10-551-530-3200	OFFICE SUPPLIES	03559	420748	COMPLETE OFFICE SUPPLIES	39.85	
294	10-551-530-3200	OFFICE SUPPLIES	03559	424326	COMPLETE OFFICE SUPPLIES	67.98	
295	10-551-530-3200	OFFICE SUPPLIES	03559	437755	COMPLETE OFFICE SUPPLIES	251.14	
296	10-551-530-3600	BOOKS	02123	2034685468	BAKER & TAYLOR BOOKS	195.24	
297	10-551-530-3600	BOOKS	02123	2034700295	BAKER & TAYLOR BOOKS	1,142.02	
298	10-551-530-3600	BOOKS	02123	2034713949	BAKER & TAYLOR BOOKS	929.64	
299	10-551-530-3600	BOOKS	02123	2034717198	BAKER & TAYLOR BOOKS	230.71	
300	10-551-530-3600	BOOKS	02123	2034718158	BAKER & TAYLOR BOOKS	232.95	
301	10-551-530-3600	BOOKS	02123	2034719989	BAKER & TAYLOR BOOKS	259.16	
302	10-551-530-3600	BOOKS	02123	2034726080	BAKER & TAYLOR BOOKS	366.46	
303	10-551-530-3600	BOOKS	02123	2034728344	BAKER & TAYLOR BOOKS	55.40	
304	10-551-530-3600	BOOKS	02123	2034728980	BAKER & TAYLOR BOOKS	968.42	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
305	10-551-530-3600	BOOKS	02123	2034737387	BAKER & TAYLOR BOOKS	679.45	
306	10-551-530-3610	BOOKS-COUNTY	02123	0003178357	BAKER & TAYLOR CREDIT		36.09
307	10-551-530-3610	BOOKS-COUNTY	02123	2034740179	BAKER & TAYLOR BOOKS	144.70	
308	10-551-530-3610	BOOKS-COUNTY	02123	2034743056	BAKER & TAYLOR BOOKS	89.98	
309	10-551-530-3610	BOOKS-COUNTY	02123	2034743714	BAKER & TAYLOR BOOKS	189.75	
310	10-551-530-3610	BOOKS-COUNTY	02123	2034749312	BAKER & TAYLOR BOOKS	268.54	
311	10-551-530-3610	BOOKS-COUNTY	03142	CAL3190731	CAVENDISH SQUARE BOOKS	195.54	
312	10-551-530-3610	BOOKS-COUNTY	09528	41080870	INGRAM LIBRARY SVCS BOOKS	29.78	
313	10-551-530-3610	BOOKS-COUNTY	09528	41280441	INGRAM LIBRARY SVCS BOOKS	20.49	
314	10-551-530-3620	BOOK PROCESSING	04202	6651110	DEMCO SUPPLIES	37.85	
315	10-551-530-3620	BOOK PROCESSING	19241	313223	SHOWCASES SUPPLIES	210.87	
316	10-551-530-3645	AUDIO VISUAL-COUNTY	06293	292971	FINDAWAY WORLD PLAYAWAY FEE	19.99	
317	10-551-530-3645	AUDIO VISUAL-COUNTY	13414	97781770	MIDWEST TAPE DVDS	59.97	
318	10-551-530-3645	AUDIO VISUAL-COUNTY	19072	08102019	SYNCB/AMAZON60457 8781 04049	2,169.95	
319	10-551-530-3665	COMPUTER SERVICE - COUNTY	07572	IN12659919	GORDON FLESCH 14D427 LIBRARY	293.65	
320	10-551-530-3665	COMPUTER SERVICE - COUNTY	07572	IN12689559	GORDON FLESCH 14D427 LIBRARY	297.97	
321	10-551-530-3665	COMPUTER SERVICE - COUNTY	07573	I00527988	GFC LEASING 411836 LIBRARY	385.95	
322	10-551-530-3665	COMPUTER SERVICE - COUNTY	12655	08262019	C LLOYDBLU RAY PLAYER	99.83	
323	10-551-530-3665	COMPUTER SERVICE - COUNTY	12655	08232019	C LLOYD SUPPLIES	101.98	
324	10-551-530-3665	COMPUTER SERVICE - COUNTY	13545	414707	MONARCH LIBRARY SYSTEM	1,257.88	
325	10-551-530-3665	COMPUTER SERVICE - COUNTY	16382	1013546985	PITNEY BOWES ACCT 0010451673	84.99	
326	10-551-530-3665	COMPUTER SERVICE - COUNTY	19353	INVIS026933	SIRSYDYNIX SUPPLIES	1,277.00	
327	10-551-530-3665	COMPUTER SERVICE - COUNTY	19665	19-A1470	SPRINGSHARE COMPUTER SVC CTY	999.00	
328	10-551-530-3665	COMPUTER SERVICE - COUNTY	20355	702334901082619	TIME WARNER ACCT 702334901	144.94	
329	10-551-530-3665	COMPUTER SERVICE - COUNTY	20661	0027664	TRAF-SYS HARDWARE LIBRARY	1,880.00	
330	10-551-530-3821	PROGRAM SUPPLIES & EXP-COUNT	19360	082819	T SMITH SUPPLIES	483.15	
331	10-551-530-3821	PROGRAM SUPPLIES & EXP-COUNT	91997	08282019	S SIEBERS SUPPLIES	47.98	
332	10-551-530-3821	PROGRAM SUPPLIES & EXP-COUNT	95941	08282019	J POSTL SUPPLIES	6.98	
333	10-551-530-7700	TRAINING & SEMINARS	12655	082319	C LLOYD TRAVEL	90.48	
334	10-551-530-7700	TRAINING & SEMINARS	18029	08222019	L RATZMANN TRAVEL	230.84	
335	10-551-530-7700	TRAINING & SEMINARS	19360	08282019	T SMITH TRAVEL	174.00	
336	10-552-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH REC SEPT	6,966.67	
337	10-552-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL REC SEPT	474.50	
338	10-552-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	94.30	
339	10-552-530-3100	GENERAL SUPPLIES & EXPENSES	11340	09052019	KIWANIS INV 0001 M SCHROEDER	110.00	
340	10-552-530-3200	OFFICE SUPPLIES	03559	435599	COMPLETE OFFICE SUPPLIES	57.65	
341	10-552-530-3200	OFFICE SUPPLIES	03559	436581	COMPLETE OFFICE SUPPLIES	48.15	
342	10-552-530-3200	OFFICE SUPPLIES	03559	438897	COMPLETE OFFICE SUPPLIES	148.94	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
343	10-552-530-3200	OFFICE SUPPLIES	03559	444586	COMPLETE OFFICE SUPPLIES	21.13	
344	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04348	W39662980101	DISCOUNT SCHOOL SUPPLY	251.60	
345	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	04851	72775VV	DUNNS VOLLEYBALL COACH'S T'S	124.00	
346	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	05652	08312019	EQUALRIGHTS CHILD LABOR PERM	7.50	
347	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	06693	08222019	R FROHMADER ARCHERY INSTR	496.00	
348	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	07203	09032019	CASH GTWN REC REIMBURSE CARN	266.00	
349	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	07257	08222019	GTWN FITNESS RESTORE YOUR CO	408.00	
350	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	08514	08222019	C HOLLOWAY IRISH DANCE	504.00	
351	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13140	13538	MAD SCIENCE MILW SCIENCE SLI	585.00	
352	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13261	455	MARCUS THEATRES FIELD TRIP	611.00	
353	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	13481	08222019	P MINDEL GOLF INSTRUCTOR	150.00	
354	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	18620	08172019	ROUNDY'S INC MI0339	82.17	
355	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	19045	08252019	SAM'S CLUB 6046 0020 2927 64	1,803.09	
356	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	19873	08222019	SURGE MARTIAL ARTS YOGA INST	180.00	
357	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	23644	08312019	WI DEPT OF JUSTICE ACCT G344	504.00	
358	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	92841	08212019	R KILLEN MEDITATION INSTR	63.00	
359	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	92981	08222019	GTWN HIGH SCHL CHEER CAMP	892.00	
360	10-552-530-3800	PROGRAM SUPPLIES & EXPENSE	94946	08302019	C KOSTERETZ SUPPLIES	24.01	
361	10-552-530-3810	SPRAYGROUND MAINT & EXPENSE	01789	262250155	AT&T ACCT 262 250-1553 423 0	23.57	
362	10-552-530-3810	SPRAYGROUND MAINT & EXPENSE	08196	619017-00	HEIN ELECTRIC SPLASH PAD	195.80	
363	10-552-530-3810	SPRAYGROUND MAINT & EXPENSE	13207	68405	MENARDS ACCT 31730252	47.98	
364	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303856-IN	PORT-A-JOHN ALT BAUER	90.00	
365	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303857-IN	PORT-A-JOHN ALT BAUER	90.00	
366	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303858-IN	PORT-A-JOHN FREISTADT PARK	90.00	
367	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303864-IN	PORT-A-JOHN HAUPT STRASSE	85.00	
368	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303865-IN	PORT-A-JOHN HAUPT STRASSE	90.00	
369	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303866-IN	PORT-A-JOHN SCHOEN LAUFEN	90.00	
370	10-552-530-3900	OTHER SUPPLIES & EX-PARK & R	16535	1303867-IN	PORT-A-JOHN WEIDENBACH PARK	90.00	
371	10-552-530-7200	TELEPHONE	20355	08212019	TIME WARNER ACCT 107007801	19.88	
372	10-552-530-7200	TELEPHONE	21480	0325952672	U.S.CELLULAR ACCT 851873589	61.75	
373	10-552-530-7200	TELEPHONE	21480	0327670626	U.S.CELLULAR ACCT 211988146	139.11	
374	10-553-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH PARKS SEPT	3,638.58	
375	10-553-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL PARKS SEPT	245.17	
376	10-553-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	24.80	
377	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	05290	259838	EGELHOFF BLOWER	111.96	
378	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68248	MENARDS ACCT 31730252	16.99	
379	10-553-530-3100	GENERAL SUPPLIES & EXPENSES	13207	68783	MENARDS ACCT 31730252	32.94	
380	10-553-530-5200	BUILDING & GROUND REPAIR & M	01654	7016951787	APPLIED IND TECH O-RINGS	8.66	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
381	10-553-530-5200	BUILDING & GROUND REPAIR & M	07579	10877	GOSCHEY MECH KINDERBURG	172.50	
382	10-553-530-5200	BUILDING & GROUND REPAIR & M	13207	68882	MENARDS ACCT 31730252	17.88	
383	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	12510	T36273	J.LOCHEN CO PARKS ZEROTURNS	190.85	
384	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	14018	08312019	FALLS AUTO PARTS ACCT 4040	33.96	
385	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	15623	4004-356877	O'REILLY AUTO ZEROTURNS	22.90	
386	10-553-530-5400	EQUIPMENT REPAIR & MAINTENAN	18015	54063	RADIATOR EXCH PARKS 302	26.23	
387	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 0626-324-338 ELE	542.87	
388	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 1250-671-474 ELE	176.92	
389	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 2021-764-663 GAS	8.82	
390	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 2044-407-803 ELE	31.56	
391	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 3620-779-421 ELE	35.85	
392	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 3862-273-160 ELE	395.08	
393	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 4650-368-035 ELE	101.02	
394	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 4667-452-159 ELE	24.59	
395	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 4862-459-787 ELE	52.93	
396	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 5446-792-539 ELE	46.21	
397	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 6615-518-320 ELE	192.26	
398	10-553-530-7120	POWER AND LIGHTING	23723	08272019	WE ENERGIES 8229-506-083 ELE	173.29	
399	10-553-530-7200	TELEPHONE	21480	0324976900	U.S.CELLULAR ACCT 208827361	13.06	
400	10-553-530-7200	TELEPHONE	21480	0325864356	U.S.CELLULAR ACCT 208905708	116.27	
401	10-554-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH SR CTR SEPT	566.67	
402	10-554-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL SR CTR SEPT	40.75	
403	10-554-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	31.21	
404	10-554-530-3200	OFFICE SUPPLIES	15504	AR93659	OFFICE COPYING EQT 9913-01	36.74	
405	10-554-530-3800	SENIOR PROGRAM EXPENSE	92978	08282019	DOWNTOWNERS BAND 9/14 PERF	400.00	
406	10-554-530-3810	SENIOR TRIPS EXPENSE	13236	09032019	M-T REC DEPT BREWERS GAME 8/	916.00	
407	10-554-530-7100	UTILITIES	23723	08272019	WE ENERGIES 3009-094-332 GAS	0.20	
408	10-554-530-7100	UTILITIES	23723	08272019	WE ENERGIES 7252-274-675 ELE	1,193.63	
409	10-554-530-7200	TELEPHONE	01789	262250155	AT&T ACCT 262 250-1553 423 0	23.57	
410	10-554-530-7200	TELEPHONE	20355	700656301082619	TIME WARNER ACCT 700656301	61.42	
411	10-563-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH PLANNING SEPT	3,828.17	
412	10-563-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL PLANNING SEP	257.92	
413	10-563-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	56.11	
414	10-563-530-7600	PUBLICATIONS & NOTICES	23051	201900000094	WSH CTY REG DEEDS PUBLICATIO	115.00	
415	10-567-530-3950	HISTORICAL SOCIETY	01789	262250155	AT&T ACCT 262 250-1553 423 0	23.57	
416	10-567-530-3950	HISTORICAL SOCIETY	01789	262628317	AT&T ACCT 262 628-3170 284 2	251.84	
417	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 1452-915-544 ELE	191.99	
418	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 1665-423-602 GAS	6.65	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL FUND							
419	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 1833-325-117 ELE	71.08	
420	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 1833-325-117 GAS	8.18	
421	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 1836-289-832 GAS	6.75	
422	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 5234-815-890 ELE	60.52	
423	10-567-530-3950	HISTORICAL SOCIETY	23723	08272019	WE ENERGIES 7053-131-273 ELE	19.46	
424	10-100-110-1001	GENERAL CASH US BANK			ACCOUNTS PAYABLE OFFSET		357,047.53
RECREATION FACILITY FEES FUND							
425	16-567-530-3100	FACILITY FEES EXP - VILLAGE	20355	706280901081419	TIME WARNER ACCT 706280901	101.49	
426	16-567-530-3100	FACILITY FEES EXP - VILLAGE	97056	09052019	M WAGNER MATLS BOCCEBALL CT	2,655.00	
427	16-567-530-3100	FACILITY FEES EXP - VILLAGE	98205	09032019	SEAN NEILS PERFORMER	200.00	
428	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	16535	1303859-IN	PORT-A-JOHN FRIEDENFELD	175.00	
429	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	16535	1303860-IN	PORT-A-JOHN FRIEDENFIELD	90.00	
430	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	16535	1303861-IN	PORT-A-JOHN FRIEDENFELD	170.00	
431	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	16535	1303862-IN	PORT-A-JOHN SOCCER SHED	90.00	
432	16-567-530-3300	ATHLETIC CLUB EXPENDITURE	16535	1303863-IN	PORT-A-JOHN FRIEDENFELD	175.00	
433	16-100-150-1000	DUE TO / DUE FROM GENERAL FU			ACCOUNTS PAYABLE OFFSET		3,656.49
POLICE CANINE DONATIONS							
434	18-567-530-3100	POLICE CANINE EXPENSES	19813	1480	STEINIG TAL KENNEL K9	950.00	
435	18-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		950.00
CAPITAL PROJECTS FUND							
436	40-546-570-8400	EQUIPMENT	11200	E00718	KELBE BROS BRUSH GRAPPLE BUC	15,117.00	
437	40-552-570-8310	LAND IMPROVEMENTS	01960	182266	AYRES ASSOC PHASE 1 FIREMNS	6,324.75	
438	40-552-570-8310	LAND IMPROVEMENTS	08085	1220280	HARWOOD ENG DHEINSVILLE PAV	1,090.00	
439	40-552-570-8450	OTHER EQUIPMENT	12302	12251-19	LEE RECREATION PLAYGRND EQT	40,000.00	
440	40-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		62,531.75
T.I.F.#6 CAPITAL PROJECTS FUND							
441	46-571-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH TIF 6 SEPT	138.58	
442	46-571-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL TIF 6 SEPT	11.33	
443	46-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		149.91

T.I.F. #7 CAPITAL PROJECT FUND

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
T.I.F. #7 CAPITAL PROJECT FUND							
444	47-571-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH TIF 7 SEPT	269.83	
445	47-571-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL TIF 7 SEPT	20.17	
446	47-578-530-4300	CONTRACTED SERVICES-ENGINEER	19319	143093	R A SMITH TID 7 INTERCEPTR S	4,235.02	
447	47-578-530-4300	CONTRACTED SERVICES-ENGINEER	19319	143094	R A SMITH TID 7 INTERCEPTR S	7,245.43	
448	47-578-530-4300	CONTRACTED SERVICES-ENGINEER	19319	143097	R A SMITH TID 7 INTERCEPTR S	1,440.00	
449	47-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		13,210.45
T.I.F. #8 CAPITAL PROJECT FUND							
450	48-571-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH TIF 8 SEPT	306.25	
451	48-571-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL TIF 8 SEPT	23.58	
452	48-571-530-4100	CONTRACTED SERVICES - LEGAL	23263	170	WESOLOWSKI TID 8	108.00	
453	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143092	R A SMITH TID8 INTERCEPTOR S	7,416.50	
454	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143093	R A SMITH TID 8 INTERCEPTR S	3,022.25	
455	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143098	R A SMITH TID 8 INTERCEPTR S	7,350.00	
456	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143099	R A SMITH TID 8 INTERCEPTR S	5,201.59	
457	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143100	R A SMITH TID 8 INTERCEPTR S	7,480.74	
458	48-578-530-4300	CONTRACTED SERV - ENGINEERIN	19319	143101	R A SMITH TID 8 INTERCEPTR S	5,807.00	
459	48-578-530-4500	CONTRACTED SERV - CONSTRUCTI	11659	09052019	KRUCZEK CONSTR GOLDENDALE RD	247,655.00	
460	48-100-150-1000	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		284,370.91
WATER UTILITY							
461	50-711-530-6030	OP SUPPLIES - MISC EXPENSE	09673	083119	ITU ABSORBTECH ACCT 114296	94.50	
462	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	21480	0324976900	U.S.CELLULAR ACCT 208827361	77.01	
463	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	21480	0325492995	U.S.CELLULAR ACCT 928519239	33.48	
464	50-712-530-6100	MAINT SUPL (DIGGERS) & CELL	21480	0325864356	U.S.CELLULAR ACCT 208905708	225.14	
465	50-712-530-6140	OUTSIDE SERVICES - WATER STU	16650	1907-I-02210	PUBLIC SVC COMMISSION WTR ST	40.62	
466	50-721-530-6200	OPERATION SUPERVISION AND EN	01593	9092235102	AIRGAS USA SUPPLIES	111.02	
467	50-721-530-6200	OPERATION SUPERVISION AND EN	01593	9092235103	AIRGAS USA SUPPLIES	280.56	
468	50-721-530-6200	OPERATION SUPERVISION AND EN	09673	083119	ITU ABSORBTECH ACCT 114296	95.98	
469	50-721-530-6220	ELECTRICAL EXPENSE	23723	08272019	WE ENERGIES 5256-027-161 ELE	51.72	
470	50-721-530-6220	ELECTRICAL EXPENSE	23723	08272019	WE ENERGIES 9451-793-248 ELE	4,169.44	
471	50-721-530-6230	FUEL OR POWER FOR PUMPING	23723	08272019	WE ENERGIES 9033-932-436 GAS	22.72	
472	50-722-530-6310	MAINT SUPPLIES STRUC & IMP	02640	12323	BRADLEY'S SAFE&LOCK WELL DOO	195.00	
473	50-722-530-6310	MAINT SUPPLIES STRUC & IMP	02640	12332	BRADLEY'S SAFE & LOCK WELL 4	95.00	
474	50-722-530-6310	MAINT SUPPLIES STRUC & IMP	14214	09012019	NEU'S BLDG CTR ACCT 23009	24.11	
475	50-731-530-6400	OP SUPPLIES SUP AND ENG	03760	502X03555200	CULLIGAN ACCT 502-10183374-2	37.05	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
WATER UTILITY							
476	50-731-530-6410	CHEMICALS	12995	18759	MARTELLE WTR TRTMNT CHEMICAL	3,555.70	
477	50-731-530-6420	OPERATION EXPENSE	06107	6-706-24881	FED EX ACCT 1365-1296-0	31.37	
478	50-731-530-6420	OPERATION EXPENSE	08021	11603819	HACH CO FLUORIDE RGT	616.87	
479	50-731-530-6420	OPERATION EXPENSE	08021	11603833	HACH CO FLUORIDE ELECTRODE	1,090.10	
480	50-731-530-6420	OPERATION EXPENSE	13573	X64435-001	MOTION & CONTROL ENT CREDIT		15.80
481	50-731-530-6420	OPERATION EXPENSE	14214	09012019	NEU'S BLDG CTR ACCT 23009	208.86	
482	50-731-530-6420	OPERATION EXPENSE	14723	361698	NORTHERN LAKE SVC BACTERIA	90.00	
483	50-731-530-6420	OPERATION EXPENSE	21391	980994	USA BLUEBOOK 859536 SUPPLIES	93.85	
484	50-731-530-6420	OPERATION EXPENSE	21391	983277	USA BLUEBOOK 859536 SUPPLIES	81.72	
485	50-731-530-6420	OPERATION EXPENSE	23222	0819_18	WATER QUALITY INV WELL 4 PUR	275.00	
486	50-731-530-6430	MISCELLANEOUS EXPENSE	06107	6-706-24881	FED EX ACCT 1365-1296-0	16.87	
487	50-732-530-6510	MAINT SUPPLIES STRUC & IMPR	13573	X64772-001	MOTION & CONTROL ENT WELL 3	47.08	
488	50-741-530-6620	TRANSMISSION & DIST LINES EX	23723	08272019	WE ENERGIES 7611-186-967 ELE	26.73	
489	50-741-530-6640	CUSTOMER INSTALLATONS EXP	08932	0053645-IN	HYDROCORP CROSS CONNECT	958.00	
490	50-742-530-6710	MAINT OF STRUCTURES & IMP	07253	001152	GTWN ACE HDWE SUPPLIES	11.99	
491	50-742-530-6710	MAINT OF STRUCTURES & IMP	07253	001156	GTWN ACE HDWE CREDIT		11.99
492	50-742-530-6710	MAINT OF STRUCTURES & IMP	14214	09012019	NEU'S BLDG CTR ACCT 23009	119.99	
493	50-742-530-6730	MAINT OF TRANS & DIST MAINS	03700	L015581	CORE & MAIN AMBER DRIVE PART	3,720.00	
494	50-742-530-6750	MAINT SUPPLIES SERVICES	08477	5811	HILLTOP ASPHALT ROAD PATCH	1,800.00	
495	50-742-530-6750	MAINT SUPPLIES SERVICES	14214	09012019	NEU'S BLDG CTR ACCT 23009	68.31	
496	50-742-530-6750	MAINT SUPPLIES SERVICES	20575	08212019	D F TOMASINI SUMNER HILL	2,973.26	
497	50-742-530-6770	MAINT SUPPLIES HYDRANTS	03704	58697	COUNTRY ENTERPRISES SUPPL	623.14	
498	50-742-530-6770	MAINT SUPPLIES HYDRANTS	21391	974409	USA BLUEBOOK 859536 SUPPLIES	148.24	
499	50-751-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH WATER SEPT	9,354.58	
500	50-751-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL WATER SEPT	716.75	
501	50-751-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	194.62	
502	50-751-530-9030	SUPPLIES RECORDS AND COLLEC	13462	1031979	MISSION COMMUNICATIONS SUPPL	563.40	
503	50-751-530-9333	MAINT SUPPLIES & EXP - TRANS	13259	30-817926	MAP AUTOMOTIVE WATER 68	110.02	
504	50-751-530-9333	MAINT SUPPLIES & EXP - TRANS	14018	08312019	FALLS AUTO PARTS ACCT 4040	4.10	
505	50-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		33,026.11
SEWER UTILITY							
506	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08272019	WE ENERGIES 8073-429-104 ELE	210.51	
507	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08272019	WE ENERGIES 8836-601-611 ELE	51.17	
508	60-820-530-8212	POWER FOR PUMPING-LIFT STATI	23723	08272019	WE ENERGIES 9427-041-879 ELE	52.93	
509	60-830-520-2500	LIFE INSURANCE	19264	08302019	SECURIAN FIN LIFE INS OCT	127.46	
510	60-830-530-8313	COLLECTION SYSTEM MATERIALS	05515	19-0011386	ENVIROTECH EQT SPROCKET	184.70	

JOURNAL DATE: 09/10/19 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	DEBIT AMT	CREDIT AMT
SEWER UTILITY							
511	60-830-530-8313	COLLECTION SYSTEM MATERIALS	07253	001166	GTWN ACE HDWE PAINT TRAY	2.49	
512	60-830-530-8313	COLLECTION SYSTEM MATERIALS	08943	63744	HYDRA-SEAL SEWER 552	210.07	
513	60-830-530-8313	COLLECTION SYSTEM MATERIALS	13207	67513	MENARDS ACCT 31730300	9.88	
514	60-830-530-8313	COLLECTION SYSTEM MATERIALS	14214	09012019	NEU'S BLDG CTR ACCT 23009	45.22	
515	60-830-530-8313	COLLECTION SYSTEM MATERIALS	22410	30527	VISU-SEWER MATERIALS	1,357.50	
516	60-830-530-8323	LIFT STATIONS MATERIALS & EX	07170	272523	GENERAL COMM METER STATION	3,030.00	
517	60-830-530-8323	LIFT STATIONS MATERIALS & EX	13207	68193	MENARDS ACCT 31730300	24.46	
518	60-830-530-8323	LIFT STATIONS MATERIALS & EX	14018	08312019	FALLS AUTO PARTS ACCT 4040	31.20	
519	60-830-530-8323	LIFT STATIONS MATERIALS & EX	14214	09012019	NEU'S BLDG CTR ACCT 23009	29.43	
520	60-830-530-8323	LIFT STATIONS MATERIALS & EX	24208	3556A81600	XYLEM WTR SOL OLD FARM LFT S	3,970.00	
521	60-830-530-8343	GENERAL PLANT MATERIALS & EX	01593	9092004447	AIRGAS USA MATERIALS	29.31	
522	60-830-530-8343	GENERAL PLANT MATERIALS & EX	01593	9092101538	AIRGAS USA MATERIALS	65.01	
523	60-830-530-8343	GENERAL PLANT MATERIALS & EX	06036	WIMI648558	FASTENAL CO MATERIALS	10.49	
524	60-830-530-8343	GENERAL PLANT MATERIALS & EX	09673	083119	ITU ABSORBTECH ACCT 114296	39.45	
525	60-830-530-8343	GENERAL PLANT MATERIALS & EX	14214	09012019	NEU'S BLDG CTR ACCT 23009	82.74	
526	60-830-530-8343	GENERAL PLANT MATERIALS & EX	21391	978271	USA BLUEBOOK 859536 SUPPLIES	109.62	
527	60-830-530-8363	VEHICLE MAINT-MATERIALS & EX	07183	141715	GENERAL FIRE EQT FLOOD WK LI	264.80	
528	60-830-530-8363	VEHICLE MAINT-MATERIALS & EX	13259	30-821262	MAP AUTOMOTIVE SEWER 555	107.72	
529	60-850-520-2300	HEALTH INSURANCE	07212	08292019	VLG GTOWN HLTH SEWER SEPT	6,877.50	
530	60-850-520-2400	DENTAL INSURANCE	07192	08292019	VLG GTOWN DENTL SEWER SEPT	585.08	
531	60-850-530-8517	TELEPHONE	21480	0324976900	U.S.CELLULAR ACCT 208827361	77.01	
532	60-850-530-8517	TELEPHONE	21480	0325492995	U.S.CELLULAR ACCT 928519239	7.21	
533	60-850-530-8517	TELEPHONE	21480	0325864356	U.S.CELLULAR ACCT 208905708	148.92	
534	60-850-530-8520	OUTSIDE SERVICES-GENERAL	18783	128647	RUEKERT & MIELKE SCADA SVC W	1,498.27	
535	60-850-530-8560	MISCELLANEOUS GENERAL EXPENS	26438	08222019	T.ZIMMERMAN TRAVEL	165.07	
536	60-110-150-1145	DUE FROM/TO GENERAL FUND			ACCOUNTS PAYABLE OFFSET		19,405.22
INTERFUND SUMMARY							
537	10-100-150-1600	DUE FROM/TO FACILTY FEE FD			ACCTS PAYABLE INTERFUND OFFS	3,656.49	
538	10-100-150-1800	DUE FROM/TO POLICE CANINE			ACCTS PAYABLE INTERFUND OFFS	950.00	
539	10-100-150-4000	DUE FROM/TO CAPITAL PROJ FUN			ACCTS PAYABLE INTERFUND OFFS	62,531.75	
540	10-100-150-4600	DUE FROM/TO TIF #6 FUND			ACCTS PAYABLE INTERFUND OFFS	149.91	
541	10-100-150-4700	DUE FROM/TO TIF #7 FUND			ACCTS PAYABLE INTERFUND OFFS	13,210.45	
542	10-100-150-4800	DUE FROM/TO TIF #8 FUND			ACCTS PAYABLE INTERFUND OFFS	284,370.91	
543	10-100-150-5000	DUE FROM/TO WATER UTILITY			ACCTS PAYABLE INTERFUND OFFS	33,026.11	
544	10-100-150-6000	DUE FROM/TO SEWER UTILITY			ACCTS PAYABLE INTERFUND OFFS	19,405.22	
545	10-100-110-1001	GENERAL CASH US BANK			ACCTS PAYABLE INTERFUND OFFS		417,300.84
					TOTALS:	1,191,932.16	1,191,932.16

Village of Germantown

Department Community Development

Planning & Zoning Services Division

Code Violations

As of September 10, 2019

Status (Open or Closed)	Code Violation Notice# or Citation#	Date Issued	Comply Date	Property Address	Property Owner(s)	Type of Violation	Property Owner Action(s)	Comment(s)	Village Staff Action(s)
OPEN	2018-09-02	9-20-18	10-1-18	W141 N1538 WOODED HILLS DRIVE	ANTHONY OKOSUN	EROSION CONTROL; YARD GRADE ADJUSTMENT W/O APPROVAL	ADDITIONAL YARD FILLING	EROSION CONTROL PERMIT ISSUED	INSPECTOR WORKING W/ OWNER & LANDSCAPER TO REMEDY DRAINAGE PROBLEM
OPEN	2018-12-01	12-27-18	1-1-19	W148 N13530 PLEASANT VIEW DRIVE	GREGORY KNAPP	ILLEGAL OUTDOOR COMMERCIAL STORAGE IN A-1 DISTRICT W/O PERMIT		OWNER RESPONDED; WAITING FOR CUP APPLICATION	CITATION ISSUED; MUNI-COURT APPEARANCE TBD

VILLAGE OF GERMANTOWN - Capital Projects Fund 40		2019				Through September 10, 2019
Item Description	Allocated to Project	YTD Expendiuture	Balance Remaining	Project Complete		Budget Acct #
LAW ENFORCEMENT						
AXON Body Worn Cameras (reserve funds)	71,000	73,007	0	x		40-521-570-8450
Axon Squad Cameras			0			40-521-570-8450
			0			
Radio Console Update Carry over from 2017	67,240	17,424	49,816			40-521-570-8460
FIRE PROTECTION						
Refurbish Ladder Truck	194,824	194,619		x		40-522-570-8520
DPW ADM & ENGINEERING						
Storm Drainage Improvements - (carry over $215,063 2017, $150,000 2018)	365,063	3,475	361,588			40-541-570-8892
Sidewalk Inspection & Repair (reserve) carry over from 2018	10,000	0	10,000			40-541-570-8901
MS4 Program Evaluation (2018 amount $50,000, carryover 2017 $48,000)	98,000	0	98,000			40-541-570-8913
Drainage Issues - Flooding Mitigation Carry over 2017	50,000		50,000			40-541-570-8902
HIGHWAY DEPARTMENT						
Single Axle Patrol Truck	195,000	44,497	150,503			40-542-570-8450
Street Sweeper	280,000		280,000			40-542-570-8450
Asphalt Paving (carry over 2018 $872,504) 2019 $1,675,000	2,547,504	683,910	1,863,594			40-542-570-8810
Traffic Signal Cabinet Equipment Upgrades County Line Rd - Carry over from 2	73,812	0	73,812			40-542-570-8850
Street Improvement - Video Detection - Appleton/County Line Carry over 2016	40,000	29,050	10,950			40-542-570-8850
RECREATION / SENIOR						
Park Shelters	750,000	0	750,000			40-552-570-8310
Friedenfeld Pathways	50,000		50,000			40-552-570-8310
Weidenbach Park Playground (replace 1994 structure)	60,000	40,000	20,000			40-552-570-8450
Fireman's Park Pathways (carry over 2018)	73,280	19,146	54,134			40-552-570-8310
Spassland Park Basketball Court Standards (carry over 2018)	30,000	13,727	16,273			" "
Spassland Park Playground (replace 1994) (carry over from 2018)	7,628	0	7,628			40-552-570-8450
Haupt Strasse - replace playground (1994) Carry over 2017	9,785	4,900	4,885			40-552-570-8450
PARKS, BUILDINGS & GROUNDS, RECYCLING						
Impound Cold Storage Garage - PD (Impact Fee) Carry over	49,572	45,081	4,491			40-519-570-8221
Village Hall - Electronic Sign	35,000	6,703	28,297			40-519-570-8200
Brush Bucket for Loader (reserve)	18,400	15,117	3,283			40-546-570-8400
Central Exchange Server - Data Processing (reserve)	50,000	50,115	0	x		40-517-570-8430
Total Projects	5,126,108	1,240,772	**3,887,253**		0	

Cash On Hand	
Cash Balance - Pool	3,895,117
Cash Balance - TD Ameritrade	138,100
Pending Borrowing	
$$$ Available	**4,033,217**
Committed Funds -	
Retainage	39,248
$$$ Available for projects	**3,993,969**
Account Balance After Projects	**106,715.96**

Carryover

Village of Germantown

Germantown Planning & Zoning Department
LETTERS OF CREDIT (LOC)
Beneficiary: Village of Germantown

Note	Developer/Owner/Project	Project	Amount ($)	Expire Date	Bank/Lender	Contact Name	Address	Renewal Terms	Bank Ref ID/#	Status
1	Enviro-Safe Consulting	Provision of CUP #3-11 for removal or clean-up if necessary	$50,000	08/01/20	Spring Bank	Glenn A. Michaelsen, SVP	Spring Bank, 16655 W. Wisconsin Ave., Ste. 100, Brookfield, WI 53005	Automatic Renewal EVERY YEAR until business operations cease; LOC is financial surety that property can be cleaned up and all materials properly removed & disposed in the event the business ceases w/o proper and complete removal by the owner	LOC #5201203	Open
2	Patrick Brown	Wetland Delineation/Mary Buth Lane	$300		Cash	Patrick Brown	W132 N12130 Mary Buth Lane			Open
3	Ashbury Woods	Wetland Delineation/Division Road	$300		Cash	Dominic Koppen	W169 N11053 Ashbury Ln. #3			Open
4	Boelhke Family Trust	Wetland Delineation/Country Aire Drive	$300		Cash	Nancy Boelhke Deptolla	N68 W3693 Bridge Commons Ct, Cedarburg WI 53012			Open

1 Enviro Safe for clean-up: Annually Renewing in Perpetuity
2 Patrick Brown - Wetland Delineation; SEWRPC Delineation Report submitted 9-10-18
3 Ashbury Woods-Wetland Delineation; new SEWRPC delination request September 2018
4 Boehlk Family Trust-Wetland Delineation; new SEWRPC delination request June 2019

Letters of Credit Report
Village of Germantown

Department of Public Works and Finance Department

Revised: 9-12-2019

Development	Expiration Date	Dollar Amount	Issuing Bank	Renewability	Letter of Credit No
Woodland Ponds Estates	5/30/2020	$388,800.00	Horicon Bank	Auto	13
Ellaretee LLC (Dielecic)	5/29/2020	$253,500.00	AILCO Equipment Finance Group, Inc	Auto	10010
Presbyterian Homes Senior	4/28/2019	$100,000.00	Associated Bank	Auto	00484
Prairie Glenn II	7/8/2019	$38,740.68	PARK BANK	Auto for 1 year	8082017
Rainbow Child Care	8/1/2019	$45,395.10	Bank of America	NONE	CHECK (cash)
Harvest Hills Subd.	8/1/2020	$1,339,689.05	Tri-City Bank	Auto	1668
Zilber	8/16/2019	$1,297,310.00	U.S. Bank National Assoc	Auto	SLCWMIL004699
Wrenwood Subdivision					Forth coming
Heritage Park North Subd.					Forth coming
Speaker Corp					
Collateralization of funds held at US Bank US Bank	12/2/2019	$5,000,000.00	Federal Home Loan Bank of Cincinnati		527859

SUMMARY OF VILLAGE CONTRACTS					7/10/2019	
Contract Expiration Date	Name of Company	Service or Product Provided	Type license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract	Additional Notes
12/31/19	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	34,837.32	Police	
12/31/19	Washington Co. Sheriff's Office	radio console maintenance	contract	4,266.00	Police	
12/31/19	General Communications	maintenance contract on AUX I/O's only	contract	3,090.00	Police	
12/31/18	Seiler	GPS Total Station Maintenance Plan	contract	2,254.00	Engineering	
12/31/19	Wachtell Tree Science & Service	EAB Activities	conract	15,000.00	Forestry	
12/31/18	General Communications	DPW radio maintenance contract	contract	1,360.00	DPW	
1/29/19	AT&T	long distance	contract	varies	Finance	Renewed, waiting for counter signed contract - 1/29/2021
3/21/20	General Code	laserfiche maintenance	contract	2,666.00	Police	
4/29/19	Carlson Engineering Software	software maintenance	contract	2,900.00	Engineering	
5/1/19	Wisconsin DOT (Municipal Salt Bid)	road salt	contract	170,000.00	Highway	
5/31/19	Emergency Services Marketing	I Am Responding	contract	810.00	Fire	
5/31/2019	Trapper Jan Cegielski	Beaver Trapping	contract	$ 2,500.00	Public Works	
8/1/19	Hydro Corp.	Commercial Backflow Inspection	contract	950/month 2yr contract	Water Utility	
8/15/19	TE Brennan Company	Property & liability insurance consulting	contract	5,000.00	Finance	
10/31/19	NuVantage Employee Resource	employee assistance program	contract	800+ hr. fee	Administration	
12/31/19	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	13,000.00	Fire	
12/31/19	Harris	MSI Maintenance	license	18,251.69	Finance	
12/31/19	Vermont Systems	Rec Trac Maintenance	license	4,544.80	Park & Rec	
12/31/19	Washington County Humane Society	Animal Control	contract	2,245.00	Police	
12/31/19	Marlin Business Bank	Nexlog 740 Recorder	lease	19,916.32	Police	
2/1/20	AT&T	State of Wisconsin Centrex	contract	see pricing list	Finance	
10/1/20	Waste Management	solid waste & recycling pickup	contract	1,000,000.00	DPW	
12/31/20	Johnson Controls	HVAC-Library	contract	2980/3069/3161	Buildings & Grounds	
9/30/21	ITU-Absorb Tech	towels, floor mats, mop heads	contract	11,369.00	Buildings & Grounds	
10/1/22	GFC Leasing	copiers	lease	4,384.20	Library	
10/15/22	Xerox Corporation	Village Hall Copiers (3)	lease	$8,146 plus click charges	Clerk's Office	
12/31/2020	TAPCO	Preventative Maintenance for Controlle	Contract	2,550.00	Highway	
12/31/2019	Ruekert & Mielke	GIS (1 Year 100% Upfront)	Contract	10,625.00	Sewer/Water/Engineering	
12/31/21	Clean Power	Janitorial Services(2 year/option 3rd yr)	contract	110,046.36	Buildings & Grounds	Year 2 = 112,247; Year 3 = Adj with CPI
10/30/22	Associated Appraisal Consultants	Assessment Services	contract	$85,000 per year	Administration	
1/1/2024	AXON	Body cameras and squad cameras	contract	29,567.25 year 1, 19,175.25 after	Police	