

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

October 1, 2019
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hughes, Warren and Zabel. Also present were Dir. Ratayczak, Engr. Nitschke, Engr. Ehlerding and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Warren, seconded by Hughes to approve the Minutes of September 4th, and September 16th, 2019.

Motion carried unanimously.

PUBLIC COMMENT: Loren Doll, President of the Oakwood Village Homeowners Association, noted the residents have been trying for years to get the sidewalk extended on Hilbert Lane to Sylvan Circle. There were more cars and pedestrian traffic traveling to and from the Saxony Village development and surrounding multi-family buildings. Children, handicapped, and residents who don't drive, are forced to the street due to the sidewalk ending before you reach Sylvan Circle. Mr. Doll felt this was a hazardous situation and suggested if the sidewalk could not be installed this year due to budget constraints, could parking be eliminated on the west side of Hilbert Lane and a crosswalk painted across Sylvan Circle with yield/pedestrian signage? In closing Mr. Doll requested the Committee figure something out by finding the funds to finish the sidewalk.

MOTION made by Warren, seconded by Zabel to move to item "C" under New Business of the Public Works and Highway Committee Agenda.

Motion carried unanimously.

HILBERT LANE SIDEWALK EXTENSION:

MOTION made by Zabel, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the Hilbert Lane sidewalk extension for an amount of \$33,915 with funding allocated from the 2018 Sidewalk CIP Budget and the 2019 Road Program in the form of a change order.

Project Engineer Ehlerding stated the sidewalk project would be slated for this Fall. Funds would be allocated from the 2018 Sidewalk Capital Funds budget and the balance would be issued as a change order from the 2019 Roads Program.

Comments included;

- *Trustee Warren* understood there was money to do the sidewalk, but funding was going to be taken away from other projects in the Road Program. He questioned why was this area chosen? Typical road sections for Germantown is no sidewalks. That is why the roads are wider. There may be other road sections in Germantown where residents may question why they can't have sidewalks.
- *Trustee Zabel* gave a brief history explaining the original Saxony Village Developers Agreement included completion of the section of sidewalk on Hilbert Lane. The sidewalk requirement had been removed and it was then decided the Village would complete the work and therefore \$10,000 was set aside in the 2018 Capital Budget.
- Engr. Ehlerding stated multiple residents had been requesting completion of the sidewalk. The sidewalk would be located within the Village's right of way and no easements were

required. A change order to the 2019 Road Program would not take funding from any other 2019 road projects.

- *Trustee Warren* questioned whether there was a traffic study completed by the Village or if Saxony Village was required to complete the study. Engr. Nitschke expressed he was not on staff during the time of the Saxony Village project and was unaware if a Traffic Study was done. From his perspective and looking at the area it was agreed there was a safety issue at the intersection as there was no crosswalk on Sylvan Circle and, the sidewalk on Hilbert Lane stopped short of the Sylvan Circle intersection. Quotes were obtained based on two projects currently taking place within the Village. The best quote was received from the Roads Program contractor.
- Dir. Ratayczak explained a traffic study was discussed but was not a requirement of the final Saxony Village Developer's Agreement. The intent of the Hilbert Lane sidewalk extension was to complete a heavily traveled sidewalk without entering or exiting from the street just north of the Sylvan Circle intersection.
- *Chm. Kaminski* stated it made sense to complete the extension due to the demographics of the area and pedestrian traffic. If funding was available there would be no reason not to complete the sidewalk.
- Engr. Nitschke noted some of the savings obtained from other projects are used to address shortcomings in the system whether it be pedestrian, vehicular, etc. It was a balancing act to extend Village dollars to address holes or gaps in the system vs. wholesale replacement and then not having funds for things like the sidewalk on Hilbert Lane.

Motion carried unanimously.

BAKER TILLY TIF DISTRICT AUDIT SERVICES:

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to approve the cost for Baker Tilly to complete the audit for TID #4 (\$12,000), TID #6 (\$7,500) & TID #7 (\$7,500). Funds to be allocated from the TIF's listed.

Motion carried unanimously.

CONSIDERATION OF A CROSSWALK/SIGNAGE – DIVISION ROAD AT VIRGINIA AVENUE: Trustee Zabel requested discussion on the possibility of a crosswalk and associated signage on Division Road at Virginia Ave. He had observed pedestrian traffic attempting to cross Division Road from east to west and would prefer to see pedestrians within a crosswalk and not just crossing the pavement. He questioned staff whether the installation of a crosswalk and affiliated signage could be an option in order to alert vehicular traffic on Division Road.

Engr. Nitschke did not recommend a crosswalk at that location. Based on calculations, it would take a pedestrian 12+ seconds to cross the road. A vehicle traveling at 40 mph would cover over 800 feet in the time a pedestrian crosses the road. An added concern was weather road conditions and time of day. Estimated costs for proposed improvements were \$17,000. \$14,000 would be for two pedestrian activated signs and the balance for handicap accessible ramps, etc. Engr. Nitschke agreed something was needed at that area but recommended completing

pedestrian upgrades on Division Road at the time of reconstruction. Committee input included;

- *Trustee Hughes* stated funding for this project should be budgeted;
- Division Road is recommended to be included in the 2023 Road Improvement Program;
- *Chm. Kaminski* did not agree with the cost of the proposed improvements but agreed to painting a crosswalk on the pavement.
- *Trustee Warren* did not believe site distance was an issue but agreed speed would be; it was easy to paint a crosswalk but looking at an aerial photograph you find a sidewalk on the south side of Virginia Ave. and a sidewalk on the north side of Ava Circle. It was his opinion that a diagonal crosswalk would not be feasible and additional costs would be incurred by installing sidewalk where a crosswalk would align directly across the road. He could not support this project at this time.
- Discussion continued with the suggestion to paint a crosswalk at Ava Circle west to the sidewalk along Division Road along with signage to alert vehicular traffic.
- Engr. Nitschke stated "Crosswalk" signage would be an economical solution. As an interim solution, there were funds budgeted for the Sidewalk Program and the location being discussed would be a prime candidate for upgrades to the access points. The access points could then be signed and painted at an estimated cost of \$6,000 with Village crews doing the painting and signage.
- *Chm. Kaminski* questioned if there were other areas more pressing for upgrades. Engr. Nitschke stated there were pressing issues all over the system. *Chm. Kaminski* suggested all issues be looked at and then decide what the Village was going to do. It was her opinion that the Division Road crosswalk would not be a project completed this year.
- *Trustee Warren* stated this went beyond engineers and costs. If we start installing stop signs, yield signs, pedestrian crossing signs, etc. that aren't warranted, suddenly where they really are warranted, you start to lose the importance and people start to ignore the signs that are really important. Install signage where it is really needed. Don't saturate an area that it is not necessary.

MOTION made by Hughes, seconded by Zabel recommending staff review and add the Division Road crosswalk as part of the global analysis of sidewalks and crosswalks needing to be addressed as part of the future budget process.

Engr. Nitschke stated this was another component of the Road Program. Staff tries to address vehicular, pedestrian and other forms of traffic.

Trustee Warren did not want to create a project at Division Road and Virginia Avenue.

Motion carried 3 – 1 (Warren)

LETTER OF CREDIT REDUCTION – PRESBYTERIAN HOMES (Fairway Knoll):

MOTION made by Zabel, seconded by Warren authorizing the release of the Presbyterian Homes Letter of Credit in the amount of \$100,000 for work completed at the Fairway Knoll Development on Mequon Road.

Motion carried unanimously.

Public Works and Highway Committee Meeting Minutes

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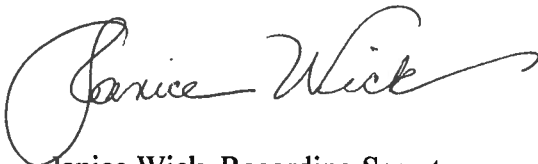
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PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held TUESDAY, November 5, 2019 at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:31 p.m.



Janice Wick, Recording Secretary