

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
DECEMBER 2, 2019
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers, Trustee Warren and Trustee Wing.

Also present were Police Captain Snow, Fire Chief Delain, Clerk Braunschweig, Engineer Nitschke.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Warren, to approve the minutes of the November 4, 2019 Public Safety Committee meeting. Motion carried unanimously.

A motion was made by Wing, seconded by Warren, to move to Item "F" Animal Fancier Licenses for 2020 under New Business. Motion carried unanimously.

ANIMAL FANCIER LICENSE FOR JANUARY 1 – DECEMBER 31, 2020.

1. Mary Best, W181 N12556 Fond du Lac Ave.
2. Phil Secker, W167 N10532 Bridle Path
3. Cheryl Suckow, W217 N9797 Whitehorse Dr.
4. Tim Truckenmiller, N103 W17294 Woodbridge Ct.
5. Becky Rao, W204 N13781 Goldendale Rd.
6. Kathleen Henning, N116 W12899 Elm La.
7. Maureen Shaughnessy, W168 N11318 Western Ave.

Snow advised there were no objections from the police department, Delain advised there were no objections from the fire department. Braunschweig advised the Clerk's Office had not received any letters of complaint from residents.

A motion was made by Wing, seconded by Warren, to approve the Animal Fancier Licenses for the above listed applicants. Motion carried unanimously

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- 2nd K9 Officer position was assigned to P.O. Pesch, next steps will be to select the K9, initiate training, purchase K9 squad
- Staffing update – police officer applicants will be interviewing with Command Staff next week and the Police & Fire Commission the following week
- Swearing in ceremonies for the 2 recent hires will be held on December 3rd and January 3rd
- Brief discussion on the application process

- Hughes asked about the drug bust conducted by the Washington County Drug Task Force, Snow advised the total cash/assets seized was around \$300,000 and total drug amounts are still being tabulated

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- Their monthly numbers are tracking about the same
- Some budget overages due to equipment failure in the Repairs account and Vehicle Maintenance account, however overall budget numbers are good
- Warren asked where the budget overages could be taken from, Delain stated their accounts for Inspection Supplies, Training, Salaries are all under budget, along with various miscellaneous accounts

OVERTIME REPORTS:

Police Department – Snow advised overtime is tracking well overall, but that overtime numbers have been higher due to the two vacant officer positions; however budget-wise it should be fine

Fire Department – Delain advised overtime numbers were increased due to the number of employee injuries this year, all are back on regular duty now so those numbers should drop

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS: None

NEW BUSINESS:

POLICE DEPARTMENT – LEXIPOL POLICY DEVELOPMENT AND TRAINING SOFTWARE PURCHASE:

Snow explained that this purchase will be used to move forward in the professional accreditation process through the Wisconsin Law Enforcement Accreditation Group (WILEAG). This process will standardize the current police practices to those of other accredited agencies, creating policies which are more legally defensible. Snow added that Lexipol has a legal team which stays current on state and federal laws that apply to police policy. He also requested that the department be allowed to move forward now on this purchase which is budgeted for 2020, in order to decrease the wait time involved. Total cost for implementation of this purchase would be \$52,549.00 with an annual membership cost of \$13,268.00.

A motion was made by Wing, seconded by Warren, to forward this purchase request for Lexipol Policy Development & Training Software for \$52,549.00, with annual membership cost of \$13,268.00 to Village Board with a recommendation of approval. Motion carried unanimously.

ENGINEERING – CONTRACT WITH TADI INC. FOR INTERSECTION SAFETY SCREENING, IN AN AMOUNT NOT TO EXCEED \$9,962.00:

Village Engineer Nitschke was present to speak on this item. He advised that the Village has seen an increase of requests to evaluate safety at intersections in the village and a discussion on this matter was recently held at a Public Works & Highway Committee Meeting. He added that having a comprehensive report of the Village's problematic intersections would help with planning efforts, therefore it was recommended that a contract with TADI Inc. be entered into for their services in the evaluation of 30 intersections in the Village. A sample of a completed evaluation by TADI was included in the monthly packet.

Discussion followed with Nitschke noting that the cost for this contract would be \$9,962. Wing asked what would determine which intersections were selected for this project, Nitschke advised that additional input from the police department, fire department and highway department would be sought. Warren wondered if funding was available for the costs which would result from recommended upgrades to the intersections being looked at, Nitschke responded that some funding may be available and TADI could submit the proper requests for that funding.

A motion was made by Myers, seconded by Warren, to forward this item to Village Board with a recommendation of approval for the contract with TADI Inc. for Intersection Safety Screening in an amount not to exceed \$9,962.00, motion carried unanimously.

OPERATOR'S LICENSES: Ethan Moore [Recommended Approval]

Hughes asked if there were any objections from the police and fire departments for any of the licensing items on the agenda, Snow and Delain responded there were no objections.

A motion was made by Wing, seconded by Warren, to forward the license application for Ethan Moore to Village Board with a recommendation of approval, motion carried unanimously.

TEMPORARY CLASS B FERMENTED MALT BEVERAGE LICENSE, ST. BONIFACE PARISH, ST BONIFACE SCHOOL – FISH FRY ON MARCH 6, MARCH 13, MARCH 20, MARCH 27 AND APRIL 3, 2020: a motion was made by Myers, seconded by Warren, to forward the Temporary Class B Fermented Malt Beverage License for St. Boniface to Village Board with a recommendation of approval. Motion carried unanimously.

BRAMA'S PIZZERIA LLC, CARRIE WEGNER AGENT, N112 W16700 MEQUON RD., CLASS C WINE & CLASS B BEER FOR DECEMBER 3, 2019 - June 30, 2020: a motion was made by Warren, seconded by Wing, to forward the Class C Wine and Class B Beer license application for Brama's Pizzeria LLC to Village Board with a recommendation of approval. Motion carried unanimously.

SECONDHAND ARTICLE DEALER AND SECONDHAND JEWELRY DEALER LICENSE RENEWAL JANUARY 1, 2020 – DECEMBER 31, 2020, KESSLER'S

DIAMOND CENTER, N96 W16920 COUNTY LINE ROAD: a motion was made by Wing, seconded by Warren, to forward this license renewal for Secondhand dealer and Secondhand Jewelry for Kessler's to Village Board with a recommendation of approval, motion carried unanimously.

SECONDHAND ARTICLE DEALER LICENSE RENEWAL FOR JANUARY 1, 2020 – DECEMBER 31, 2020 FOR ECO ATM INC., HUNTER BJORKMAN AGENT, W190 N9855 APPLETON AVE.: a motion was made by Warren, seconded by Wing, to forward this license renewal for Secondhand Article Dealer for ECO ATM INC. to Village Board with a recommendation of approval, motion carried unanimously.

All premise license recommendations/approvals to be conditional upon completion of all documentation, compliance of all code violations/permits/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

NEXT MEETING: Monday, January 6, 2020 at 6:00 p.m., Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:54 p.m.

Recorded by,

Julie L. Barth
Secretary