

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
December 16, 2019**

CALL TO ORDER: The meeting was called to order at 6:25 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Miller. President Wolter set in to make quorum. Baum and Kaminski were excused. Also present: Clerk Braunschweig, Finance Director Rath, Director Retzlaff, Administrator Kreklow, Attorney Sajdak, and Manager Tucker.

APPROVAL OF MINUTES: **November 18, 2019 – MOTION (Miller/Zabel) to approve the November 18, 2019 minutes. Motion carried unanimously.**

PUBLIC COMMENT: No public comment.

NEW BUSINESS:

- A. Resolution 80-2019, Revising Permit Fees Required Under Section 14 (Building Code) of the Municipal Code.

Director Retzlaff came to the podium. He distributed supplemental information in regards to fees. He reviewed the staff summary. Most fees have not been updated since 2008. Director Retzlaff reviewed the fee changes. The fees are consistently low in comparison with other communities for residential and non-residential.

New Fees are as follows:

Minor Remodeling, Water Service Plumbing, Auto Central HVAC, Commercial Light Pole, Dimmers / Sensors, Fire Alarm Security System Panel, Elevator, and Technology Fee (with each permit).

Motion (Miller/Pres. Wolter) to recommend Resolution 80-2019, Revising Permit Fees Required Under Section 14 (Building Code) of the Municipal Code. Motion carried unanimously. This item is on the Village Board Meeting Agenda that follows.

- B. Resolution 01-2020, Germantown Municipal Employees Union Local 730 Contract.

Administrator Kreklow reported that this provides for an increase of 2% for 2020. Under the limitations as set by State Statute. It is under CPI.

Motion (Miller/Pres. Wolter) to recommend Resolution 01-2020, Germantown Municipal Employees Union Local 730 Contract. Motion carried unanimously.

OLD BUSINESS:

None.

REPORTS:

A. Monthly Year to Date Financials:

1. Revenue and Expense Report All Funds: Finance Director Rath reported that there are not any areas with significant concern. Revenues have slowed down this time of year.
2. Health and Dental Plans: Director Rath reviewed the reports. Running to the end of the year. Health will be over by approximately \$150,000-200,000. There are funds going forward for Dental.

B. Impact Fees Financial Reports: The report was reviewed.

C. Accounts Payable: November 25, 2019 and December 10, 2019 payables were reviewed.

- D. **Code Violation Reports:** The report was reviewed. No changes from last month's report.
- E. **C.I.P. PROJECTS:** The reports were reviewed. Director Rath commented that there were disbursements from the asphalt paving account. There will be a carry over as identified by Public Works. The DPW and Engineering projects are on-going. Discussion ensued of the asphalt paving carry over. There may be payments and retainages in place. There is a plan for the money as a couple items coming in under budget.
Pat Adair came to the podium. He commented that there are bumps in Division Road to County Line road. These are sealants in the pavement. Division Road is on the five-year program. The road also has held water in pockets in the past. This was just to get it sealed. Methods of salt placement has changed over the years.
- F. **Letter of Credit Summaries:** Zilber letter of credit was released. Significant new letters of credit are in the future.
1. Building Inspection Department – Reviewed.
2. Public Works Department– Reviewed.
3. Planning Department – Reviewed.
- G. **Summary of all Village Contracts:** The summary of contracts were reviewed.
- H. **SCHEDULE NEXT MEETING:** **The next meeting will be on January 20, 2020 at 6:00 pm.**

ADJOURNMENT: Chairman Zabel adjourned the meeting at 6:51 p.m.

Respectfully Submitted,

Deanna Braunschweig

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Village Clerk