

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, JANUARY 6, 2020** **6:00 p.m.**

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Wing and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** December 2, 2019, Regular Meeting.
- V. **REPORTS:**
 - A. Police Department.
 1. Monthly.
 - B. Fire Department.
 1. Monthly.
 - C. Overtime Reports.
 1. Police Department.
 2. Fire Department.
 - D. Policy Updates.
 1. Police Department:
 - a. None.
 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
 - A. Engineering - Intersection Safety Screening - Contract with TADI.
- VII. **NEW BUSINESS:**
 - A. Dennis Myers – Ashbury Woods to Western Avenue Vision to the South at Stop Sign.
 - B. Police Department – Winscribe Software and Hardware Replacement and Upgrade Purchase, from Word Systems Inc.

- C. Police Department – New Firewall System Purchase from Schultz – Bernstein & Associates.
- D. Ordinance 01-2020, An Ordinance to Amend Sections 12.08, sub (4) Registration and Criminal Investigation Fees.

VIII. **NEXT MEETING:** Set February 2020 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
DECEMBER 2, 2019
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers, Trustee Warren and Trustee Wing.

Also present were Police Captain Snow, Fire Chief Delain, Clerk Braunschweig, Engineer Nitschke.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Warren, to approve the minutes of the November 4, 2019 Public Safety Committee meeting. Motion carried unanimously.

A motion was made by Wing, seconded by Warren, to move to Item "F" Animal Fancier Licenses for 2020 under New Business. Motion carried unanimously.

ANIMAL FANCIER LICENSE FOR JANUARY 1 – DECEMBER 31, 2020.

1. Mary Best, W181 N12556 Fond du Lac Ave.
2. Phil Secker, W167 N10532 Bridle Path
3. Cheryl Suckow, W217 N9797 Whitehorse Dr.
4. Tim Truckenmiller, N103 W17294 Woodbridge Ct.
5. Becky Rao, W204 N13781 Goldendale Rd.
6. Kathleen Henning, N116 W12899 Elm La.
7. Maureen Shaughnessy, W168 N11318 Western Ave.

Snow advised there were no objections from the police department, Delain advised there were no objections from the fire department. Braunschweig advised the Clerk's Office had not received any letters of complaint from residents.

A motion was made by Wing, seconded by Warren, to approve the Animal Fancier Licenses for the above listed applicants. Motion carried unanimously

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- 2nd K9 Officer position was assigned to P.O. Pesch, next steps will be to select the K9, initiate training, purchase K9 squad
- Staffing update – police officer applicants will be interviewing with Command Staff next week and the Police & Fire Commission the following week
- Swearing in ceremonies for the 2 recent hires will be held on December 3rd and January 3rd
- Brief discussion on the application process

- Hughes asked about the drug bust conducted by the Washington County Drug Task Force, Snow advised the total cash/assets seized was around \$300,000 and total drug amounts are still being tabulated

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- Their monthly numbers are tracking about the same
- Some budget overages due to equipment failure in the Repairs account and Vehicle Maintenance account, however overall budget numbers are good
- Warren asked where the budget overages could be taken from, Delain stated their accounts for Inspection Supplies, Training, Salaries are all under budget, along with various miscellaneous accounts

OVERTIME REPORTS:

Police Department – Snow advised overtime is tracking well overall, but that overtime numbers have been higher due to the two vacant officer positions; however budget-wise it should be fine

Fire Department – Delain advised overtime numbers were increased due to the number of employee injuries this year, all are back on regular duty now so those numbers should drop

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS: None

NEW BUSINESS:

POLICE DEPARTMENT – LEXIPOL POLICY DEVELOPMENT AND TRAINING SOFTWARE PURCHASE:

Snow explained that this purchase will be used to move forward in the professional accreditation process through the Wisconsin Law Enforcement Accreditation Group (WILEAG). This process will standardize the current police practices to those of other accredited agencies, creating policies which are more legally defensible. Snow added that Lexipol has a legal team which stays current on state and federal laws that apply to police policy. He also requested that the department be allowed to move forward now on this purchase which is budgeted for 2020, in order to decrease the wait time involved. Total cost for implementation of this purchase would be \$52,549.00 with an annual membership cost of \$13,268.00.

A motion was made by Wing, seconded by Warren, to forward this purchase request for Lexipol Policy Development & Training Software for \$52,549.00, with annual membership cost of \$13,268.00 to Village Board with a recommendation of approval. Motion carried unanimously.

ENGINEERING – CONTRACT WITH TADI INC. FOR INTERSECTION SAFETY SCREENING, IN AN AMOUNT NOT TO EXCEED \$9,962.00:

Village Engineer Nitschke was present to speak on this item. He advised that the Village has seen an increase of requests to evaluate safety at intersections in the village and a discussion on this matter was recently held at a Public Works & Highway Committee Meeting. He added that having a comprehensive report of the Village's problematic intersections would help with planning efforts, therefore it was recommended that a contract with TADI Inc. be entered into for their services in the evaluation of 30 intersections in the Village. A sample of a completed evaluation by TADI was included in the monthly packet.

Discussion followed with Nitschke noting that the cost for this contract would be \$9,962. Wing asked what would determine which intersections were selected for this project, Nitschke advised that additional input from the police department, fire department and highway department would be sought. Warren wondered if funding was available for the costs which would result from recommended upgrades to the intersections being looked at, Nitschke responded that some funding may be available and TADI could submit the proper requests for that funding.

A motion was made by Myers, seconded by Warren, to forward this item to Village Board with a recommendation of approval for the contract with TADI Inc. for Intersection Safety Screening in an amount not to exceed \$9,962.00, motion carried unanimously.

OPERATOR'S LICENSES: Ethan Moore [Recommended Approval]

Hughes asked if there were any objections from the police and fire departments for any of the licensing items on the agenda, Snow and Delain responded there were no objections.

A motion was made by Wing, seconded by Warren, to forward the license application for Ethan Moore to Village Board with a recommendation of approval, motion carried unanimously.

TEMPORARY CLASS B FERMENTED MALT BEVERAGE LICENSE, ST. BONIFACE PARISH, ST BONIFACE SCHOOL – FISH FRY ON MARCH 6, MARCH 13, MARCH 20, MARCH 27 AND APRIL 3, 2020: a motion was made by Myers, seconded by Warren, to forward the Temporary Class B Fermented Malt Beverage License for St. Boniface to Village Board with a recommendation of approval. Motion carried unanimously.

BRAMA'S PIZZERIA LLC, CARRIE WEGNER AGENT, N112 W16700 MEQUON RD., CLASS C WINE & CLASS B BEER FOR DECEMBER 3, 2019 - June 30, 2020: a motion was made by Warren, seconded by Wing, to forward the Class C Wine and Class B Beer license application for Brama's Pizzeria LLC to Village Board with a recommendation of approval. Motion carried unanimously.

SECONDHAND ARTICLE DEALER AND SECONDHAND JEWELRY DEALER LICENSE RENEWAL JANUARY 1, 2020 – DECEMBER 31, 2020, KESSLER'S

DIAMOND CENTER, N96 W16920 COUNTY LINE ROAD: a motion was made by Wing, seconded by Warren, to forward this license renewal for Secondhand dealer and Secondhand Jewelry for Kessler's to Village Board with a recommendation of approval, motion carried unanimously.

SECONDHAND ARTICLE DEALER LICENSE RENEWAL FOR JANUARY 1, 2020 – DECEMBER 31, 2020 FOR ECO ATM INC., HUNTER BJORKMAN AGENT, W190 N9855 APPLETON AVE.: a motion was made by Warren, seconded by Wing, to forward this license renewal for Secondhand Article Dealer for ECO ATM INC. to Village Board with a recommendation of approval, motion carried unanimously.

All premise license recommendations/approvals to be conditional upon completion of all documentation, compliance of all code violations/permits/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

NEXT MEETING: Monday, January 6, 2020 at 6:00 p.m., Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:54 p.m.

Recorded by,

Julie L. Barth
Secretary

Overtime Report for Police & Fire Departments

2019 Year to date through:

29-Dec-19

Empl # Employee Name	2019				2018			
	Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept								
90 Ball, Brian	0.00	0.00	51.75	77.63	0.00	51.75	51.75	0.00
93 Bartelt, Adam	22.25	1,009.26	148.25	222.38	212.25	38.63	250.88	9,388.88
92 Bloch, Ryan	228.25	13,208.83	60.25	90.38	124.50	23.63	148.13	7,025.54
115 Case, Robert	0.00	0.00	56.00	84.00	55.25	44.25	99.50	3,197.32
118 Farnsworth, Cody	21.50	975.24	108.00	162.00	48.00	132.00	180.00	2,043.36
113 Gilbert-Roeder, Trent	22.75	1,031.94	48.00	72.00	63.50	95.63	159.13	2,703.20
107 Heaney, Troy	18.25	879.01	37.75	56.63	0.00	0.00	0.00	0.00
153 Jones, Matthew	65.00	3,287.70	74.25	111.38	0.00	0.00	0.00	0.00
101 Jones, Shawn	49.25	3,169.98	34.50	51.75	34.50	56.25	90.75	2,165.22
88 Laux, Kevin	54.25	3,139.45	60.92	91.38	22.75	175.50	198.25	1,283.78
142 Marten, Shawn	0.00	0.00	2.00	3.00	0.00	207.00	207.00	0.00
102 Mikulec, Daniel	54.25	3,139.45	62.25	93.38	30.50	153.00	183.50	1,721.12
119 Onela, Michael	37.75	1,712.34	112.25	168.38	0.00	141.00	141.00	0.00
138 Olson, Toni	132.25	7,843.75	48.75	73.13	150.75	31.13	181.88	8,723.90
137 Pesch, Justin	131.25	6,638.63	51.00	76.50	124.00	24.00	148.00	6,115.68
133 Pierce, Catherine	0.00	0.00	130.75	196.13	1.75	184.50	186.25	88.83
96 Pierzchalski, David	93.25	5,396.38	136.25	204.38	84.50	358.88	443.38	4,768.34
98 Rechlicz, Justin	141.25	8,174.14	61.50	92.25	101.25	127.88	229.13	5,713.54
121 Schubert, Matthew	15.00	868.05	95.75	143.63	0.00	88.50	88.50	0.00
89 Schulz, Zachary	45.50	2,191.51	81.75	122.63	52.00	87.00	139.00	2,442.18
97 Spreiter, Jared	166.50	8,019.47	111.75	167.63	52.75	173.25	226.00	2,477.40
99 von Bereghy, Darren	250.00	14,467.50	113.00	169.50	333.00	148.50	481.50	18,791.19
95 Whealon, Shaun	116.25	5,273.10	81.50	122.25	84.50	153.00	237.50	3,737.86
Total Police		90,425.71					*	82,387.32
Annual Budget		90,000.00						95,000.00
State Aid Reimbursement		0.00	10/29/2019		Total year end actual = \$1 \$ 89,612.70			
					* (difference from report due to personnel changes)			
					2018 State Aid Reimb \$0.00			
					2018 'Hunting/Concealed Carry Permit 0.00			

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	302.50	10154.93		29.75		998.71
Fire Dept Regular Part-time							
		Overtime Hrs	True OT cost		OT Hours	True OT Cost	
**	515 Diamantopoulos	531.50	12,568.74		233.25	7,192.12	
**	518 Lazovik	268.50	6,443.48		233.25	7,192.12	
**	521 Rigden	129.50	2,370.11		233.25	7,192.12	
**	563 Rossmann	340.25	10,386.99		233.25	7,192.12	
**	605 Rodriguez	0.00	0.00		427.25	8,763.04	
**	617 Hass, Thomas	47.50	1,019.96		98.75	2,477.13	
**	625 Goetz, Steve	91.00	1,356.32		48.50	1,594.10	
**	653 Asmondy	60.00	1,059.35		235.50	5,197.13	
**	672 Krieg, Caitlyn	851.00	21,711.66		91.50	2,795.06	
**	694 Mayer, Andrea	269.25	6,953.62		25.75	676.39	
**	698 Wolf	358.00	8,275.50		302.25	6,352.14	
		72,145.73				35,047.11	

Effective July 24, 2013 - POC's over 53 hours/week

Hrs over 53		2019	2018	Hours	2018 Cost
***	505 Wilson, Taylor	52.50	1,325.21		
***	507 Osborne, Wendy	6.00	152.91		
***	513 Hermann, Jacob	16.25	384.73	9.75	289.29
***	517 Dymond, Daryn	155.00	4,445.54		
***	525 Schuster, Andrew	16.25	414.14		
***	639 Rammel, Brian	26.75	785.06		
***	658 Silvis, Peter	36.00	911.52		
***	674 Creegan, James	17.75	444.78		
***	690 Holms, Mitchell	11.50	287.39	12.50	367.13
***	697 Holms, Spencer	30.25	824.80	12.50	367.13
	total POC overtime	368.25	9,976.08	34.75	1,023.55
*	Full time, hours are over and above the 20 normal overtime hours reflected in their base wages				
**	Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times				

True OT Cost thru:

29-Dec-19 92,349.77

Last year's true OT Cost

\$ 54,212.93

Budget -- included within general wages

Total Fire Dept - OT wages paid through 12.31.18 \$54,212.93

Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11

Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05

Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: December 2, 2019

AGENDA ITEM: New Business

ITEM TITLE: Discussion and possible action regarding Intersection Safety Screening

SUBMITTED BY: Eric Nitschke, P.E., Village Engineer *EN*

SUMMARY EXPLANATION:

Germantown representatives from Police, Fire, Highway, and Engineering have seen a steady stream of questions, concerns, and requests for review of various intersections around Germantown. Some of the requests take a substantial amount of time to review for safety concerns, accident data, potential engineering/enforcement solutions, etc. Having a comprehensive report of Germantown's critical intersections would improve Germantown's planning efforts, as well as the technical information required to respond to concerned residents and elected officials.

Engineering staff requested that TADI provide a scope of services and cost estimate to analyze 30 intersections in Germantown. Engineering proposes to work with Police, Fire, and Highway to develop the list of intersections that are to be assessed. A report would be generated and kept on file at the Police, Fire, and Public Works Departments for reference. This proposal is supported by Police, Fire, Highway, and Engineering. After bringing the proposal before the Public Works and Highway Committee (PWHC) in November, the PWHC recommended forwarding the topic to Public Safety for review. Funding is proposed to come from the Highway budget.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

Scope of services and contract documents from TADI
Example of an intersection safety assessment

RECOMMENDATION:

Staff recommends approval of the contract with TADI Inc. in an amount not to exceed \$9,962. Funds are to be provided by general fund Asphalt and Seal Coating Account #10-542-530-3505.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

TADI Intersection Safety Screening - 2020

Recommended Intersections

1	Wasaukee Road	Highland Road
2	Fond du Lac Avenue (STH 145)	Mequon Road
3	Fond du Lac Avenue (STH 145)	Division Road (CTH G)
4	Fond du Lac Avenue (STH 145)	Maple Road and Holy Hill Road
5	Appleton Avenue (STH 175)	Willow Creek Road
6	Wasaukee Road	Freistadt Road (CTH F)
7	Country Aire Drive	Pioneer Road (CTH M)
8	Freistadt Road (CTH F)	Country Aire Drive
9	Fond du Lac Avenue (STH 145)	Country Aire Drive
10	Heritage Hills Parkway	Donges Bay Road
11	Preserve Parkway	Donges Bay Road
12	Colonial Drive	Concord Road
13	Pilgrim Road	Mequon Road
14	Pilgrim Road	Sylvan Circle
15	Pilgrim Road	Fond du Lac Avenue (STH 145)
16	Fond du Lac Avenue (STH 145)	Main Street
17	Fond du Lac Avenue (STH 145)	Williams Drive and Church Street
18	Fond du Lac Avenue (STH 145)	Park Avenue
19	Pilgrim Road	Freistadt Road (CTH F)
20	Fond du Lac Avenue (STH 145)	Freistadt Road (CTH F)
21	Division Road (CTH G)	Cedar Lane
22	Maple Road	Rockfield Road
23	Maple Road	Mequon Road
24	Maple Road	Lannon Road (STH 167)
25	Division Road	Lilac Lane
26	Division Road	Donges Bay Road
27	Division Road	Wendy Lane
28	Hilltop Drive	Appleton Avenue (STH 175)
29	Appleton Avenue (STH 175)	Meeker Hill Road
30	Amy Belle Road	Appleton Avenue (STH 175)

Top 5 most important intersections as ranked by Germantown Police, Fire, Highway, and Engineering

Date: 11-26-2019

Village Clerk
Village of Germantown
P.O. Box 337
Germantown, WI 53022

Dear Village Clerk:

We here request that a SPECIAL PUBLIC SAFETY COMMITTEE MEETING be
scheduled for DEC. 2, 2019, at 15:30 p.m. for the
following purpose: 1-6-2020

ROAD GOING EAST OUT OF ASHBURY WOODS
TO WESTERN AVE. VISION TO THE SOUTH
OBSTRUCTED BY BRUSHES AT STOP SIGN.

Dennis Meyer
Trustee

Trustee

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: 01-06-2020

AGENDA ITEM: New Business

ITEM TITLE: Winscribe Replacement/Upgrade

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

In April of 2018, the department received approval and a purchase order was signed to upgrade our Winscribe Dictation system for a physical server to a virtual server at a cost of \$5,049.00. At the time we also had in process the upgrade an installation of two new virtual servers. As set up and configuration of the virtual server environment progressed and dialog with Winscribe continued, it became apparent that the Winscribe System was not actually certified to run in the virtual system we were installing would not be functional with the Winscribe upgrade. The installation of and migration to the new servers on our network took an exceptionally long time and was not completed until early fall of this year.

We have now reached out to Winscribe for the price of an upgrade to the most current software and hardware. With the removal of replaced hardware, we have room on the server rack and installation should go quickly. The cost of the upgrade that includes the server hardware, software, installation, training, and 6 new wand microphones (microphones were forgotten in the original proposal) is \$9,414.00.

I am requesting that we use left-over monies from the radio project to make up the difference of \$4,365.00. Upon approval, it is believed that I can have this completed by the end of 2019.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____



WORD SYSTEMS, INC.

LEADERS IN VOICE AND DATA RECORDING SOLUTIONS



	Digital Voice Logging System		Date:	11/18/2019
	Prepared For: Germantown PD	Hardware Upgrade for Winscribe		
	Prepared By: Lori Walker 630-470-9750	(6) Wand Microphones with USB Connection		
Capture Boards				
6	SpeechMike II (Slide Switch) 605342032926	LFH3210.00	\$529.00	\$3,174.00
1	PCIe Winscribe 4 port card	WS Dialohgic 4 Ports	\$1,250.00	\$1,250.00
1	HP Tower /4U Server (QC Xeon 2.4, 2TB HDD, 16GB, No Rack Hardware, MS SVR STD 2016) Up to 56 channels of TDM or mix of channels not to exceed 200CH	HP-ML30G10		\$2,995.00
			Sub-Total	\$7,419.00
Professional Services				
	Installation and Training	INST		\$1,995.00
			Order Total	\$9,414.00
Terms and Conditions				
A	Please see Exhibit A (Separate Attached Doc) for sample Statement of Work -To be reviewed at Pre-installation meeting.			
B	Please see Exhibit B (Separate Attached Doc) for Technical Services Agreement.			
C	Optional Customer Provided Capture PC/Server Minimum specs on Exhibit C . (Separate Attached Doc)			
D	DELIVERY: Please allow estimated 30-60 days from date of written purchase order (or date of first payment when applicable) for delivery.			
E	Warranty on the equipment will start after installation is complete, or 90 days after acknowledgement from customer to order equipment and/or licenses via 50% deposit or special request, whichever is earliest.			
F	Custom equipment orders may not be returned. Stock merchandise and accessories may be returned if in the original packaging provided a restocking fee of not less than twenty-five percent (25%) or such greater restocking fee as determined by WSI's supplier is paid by customer.			
G	This quote does not include State and Local taxes. Customer to provide tax exempt certificate or taxes will be added to the invoice.			
H	Payment terms; 50% with order, 50% upon system installation.			
I	This price list together with all of its Exhibit and license terms and conditions from the software manufacturer, which are hereby incorporated by reference, constitutes the entire agreement with respect to its subject matter. No inconsistent or additional terms submitted by Customer in any purchase order or similar document will be binding on WSI.			
J	Please mail purchase orders to Word Systems, 9045 River Road, Suite 125, Indianapolis, IN 46240 or FAX-317-544-2192			
K	QUOTATION IS VALID FOR 90 DAYS			
	Approved By	PO#		
	Title	Date		

VILLAGE OF GERMANTOWN

VILLAGE HALL
N112 W17001 MEQUON ROAD
P.O. BOX 337
GERMANTOWN, WISCONSIN 53022

P.O. No. **33891**

PLEASE ENTER OUR ORDER FOR GOODS LISTED BELOW AND NOTIFY US IMMEDIATELY IF YOU ARE UNABLE TO SHIP COMPLETE ORDER BY DATE REQUIRED.

TO WORD SYSTEMS INC
9225 HARRISON PARK CT SUITE 100
INDIANAPOLIS IN 46216

SHIP TO GERMANTOWN POLICE DEPT
N112 W16877 MEQUON RD PO BOX 96
GERMANTOWN WI 53022

DATE 04-18-18

DEPARTMENT POLICE

PHONE # 262-253-7780

DATE REQUIRED

HOW SHIP ☐ UPS ☐ TRUCK ☐ EXPRESS ☐ PARCEL POST

ROUTING

TERMS

✓	Qty. Ord'd	Qty. Rec'd	DESCRIPTION	UNIT PRICE	TOTAL		DP.	CHARGE TO ACCOUNT
1			WINScribe UPGRADE					
2	4		HMP LICENSE LOCAL 4 PORT SINGLE	350.	1400	00		10-521-570-8100
3	3		DICTATION TELEPHONY PORT LICENSE	716.	2148	00		10-521-570-8100
4	1		TELEPHONY PORT SOFTWARE ASSURANCE	72.	72	00		10-521-570-8100
5			INSTALLATION		1429	00		10-521-570-8100
6			TOTAL = \$5049.00					
7			2017 BUDGET ITEM					
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								

OUR ORDER NUMBER MUST APPEAR ON ALL PAPERS AND PACKAGES RELATIVE TO THIS ORDER

SPM 4.19.2018
PURCHASING AGENT

DATE RECEIVED	RECEIVED BY
/ /	

PURCHASE ORDER

4-19-18
PA UP

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: January 4, 2018

AGENDA ITEM: New Business

ITEM TITLE: Purchase New Firewall

SUBMITTED BY: Communications Supervisor Lynn Schmidt

SUMMARY EXPLANATION:

With the addition of body cameras and mobile video upload, we are finding that our network bandwidth is too slow. We are saving video to an Evidence.com cloud storage and it is taking longer and longer to upload, especially when there are multiple officers on a scene, and all have video evidence. While the mobile video is uploaded over a wi-fi connection while the squad is in use, video from a body camera is uploaded in the station when the camera is placed in a docking station. We have been in negotiation with Spectrum to increase our internet speed to 1GB x 1GB, but our existing firewall cannot accommodate any speed faster than what we currently use. The cost of the new Cisco ASA 5545 -X Adaptive firewall is \$9,380.00. The price for set up, configuration and installation is \$950.00. The federal security requirements and certifications that are required are very strict and stringent. This unit is FIPS (Federal Processing Standard) compliant and certified. There is a remaining balance in the 2017 radio console and upgrade budget that could be used to pay for the new firewall. This was originally a 2020 budget request, but at the recommendation of the village administrator and finance director, I was advised to submit the request using a portion of the remaining funds from the radio console budgetary funds from 2017.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_X____

Attached please find copy of quote.

RECOMMENDATION:

I recommend that we purchase all quoted items from Steve Storrs/Schultz-Bernstein at a cost of \$10,330.00. This includes all hardware, software, set up and installation. The price is NASPO ValuePoint pricing. Steve is very familiar with the current and future needs of our department and has the security clearances to provide installation, configuration and support.



Network Firewall Appliance

Price Schedule Prepared For

Germantown Police Department

December 19, 2019

System Configuration

SBA Price

Cisco ASA 5545-X Adaptive Security Appliance

\$9,380.00

- 1U-High Rack-Mount Form Factor
- FIPS Certified Software and AntiTamper
- 3DES/AES VPN Tunnel Support
- 1Gbps Next Generation Firewall Throughput
- 3DES Triple Encryption VPN Throughput: 400Mbps
- 12GB SDRAM
- 1.5Gbps Stateful Packet Inspection Throughput
- 8 GigabitEthernet Interfaces
- Available Expansion for Direct SFP Fiber Modules
- Government Listed Discount Price
- Supports Multiple VPN Connections / Portals / State / Netmotion

On-Site Installation/Configuration

\$950.00

- Setup Firewall / Routes to State
- Setup Netmotion Compatibility / Port Passthrough
- Setup VPN to Fire Department
- Setup BodyCam Upload Thresholds/Emails
- Test/Troubleshoot

ORDINANCE NO. 01-2020

AN ORDINANCE TO AMEND SECTIONS 12.08 SUB (4) OF THE
GERMANTOWN MUNICIPAL CODE RELATING TO THE
REGULATION AND LICENSING OF DIRECT SELLERS,
TRANSIENT MERCHANTS, AND SOLICITORS

WHEREAS, the Village Board previously adopted Chapters 12.08 Regulation and Licensing of Direct Sellers, Transient Merchants and Solicitors.

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

SECTION I

Section 12.08 (4) of the Germantown Municipal Code is hereby amended to read as follows
(NOTE: additions are underlined, deleted text is ~~struck through~~):

12.08 (4) REGISTRATION AND CRIMINAL INVESTIGATION; FEES.

(c) At the time the registration is returned, the ~~annual~~ 90 day operator's license fee, in an amount as determined by the Village Board in the Village's ~~yearly~~ fee schedule, shall be tendered with the application together with the criminal investigation fee as charged by the State Department of Justice. Charitable organizations registered under §440.41, Wis. Stats., or which are exempt from such registration requirements shall register and pay the Department of Justice criminal investigation fee, but are exempt from paying the registration fee. The applicant shall sign a statement appointing the Clerk his agent to accept service of process in any civil action brought against the applicant arising out of any sale or service performed by the applicant in connection with the direct sales activities of the applicant, in the event the applicant cannot, after reasonable effort, be served personally. Upon payment of said fees and the signing of said statement, the Clerk shall register the applicant as a direct seller, solicitor or transient merchant and date the entry. Said registration shall be valid for 90 days through ~~December 31 of the current calendar year~~, following the date of entry, subject to subsequent refusal as provided in subsection (5)(b) below.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

Introduced by Trustee: _____

Adopted: _____, 2020

Vote:

Ayes: _____

Nays: _____

Dean M. Wolter, Village President

ATTEST:

Deanna Braunschweig, Village Clerk

APPROVED AS TO FORM:

Brian Sajdak, Attorney

Published:

Meeting Date: January 6, 2020

Placement: New Business

Item Title: Request to Amend Section 12.08 Sub 4 of Regulation and Licensing of Direct Sellers, Transient Merchants, and Solicitors.

Submitted by: Deanna Braunschweig, Village Clerk

Summary Explanation:

The request is to change the door to door sales, Direct Sellers, Transient Merchant, and Solicitors from an annual license to a quarterly license. The Village Fee is currently \$60 annually. The proposed ordinance changes the annual license to \$60 for three months. In 2019 there were 38 direct sellers permits.

A comparison to other communities is attached. Every community has their own process and timeline for the licenses and permits. However, the Village is on the low end for the fee and the fee has not been increased since 2007.

Many of the transient merchants are here during the summer months for pest control, windows, lawncare, and educational materials. The three months would cover their needs and allow for regulation of the direct sellers. This would also allow for an additional background check or for non-renewal should there be any issues.

Municipality	Population	Time Frame	Fee	Other Fees	Notes
Richfield	11,300	30 days		\$100	
Mequon	23132	3 months		80	\$12/ea person who is selling
Mt Pleasant	26197	30 days-120 days	\$50 per 30 days business	employees \$25/ea per 30 days	plus surety bond
Menomonee Falls	35626	until Dec 31 of year issued		\$50	plus fingerprinting Process time 15-30 days
Pleasant Prairie	19719	3 months	\$30/person		non County residents required to have \$500 surety bond
Ashwaubenon	16963	annual; Feb 1-Jan 31	\$350 direct seller; \$100 solicitor		certificate of insurance required for direct sellers
DePere	23800	month	\$100/person/month	plus \$20 processing fee	allow up to 10 days for processing
South Milwaukee	21156	annual, calendar year		\$100	
Marshfield	19118	2 days up to annual	\$50/2 days; \$100/ 4 days; \$250/6 months; \$500/annual	\$10 investigation fee/employee	plus surety bond
Wisconsin Rapids	18435		\$50/days; \$100/ 4 days; \$150/week; \$175/month; \$250/6 months; \$500/yr	plus employee fee \$10/2 days-1 week; \$15/month; \$20/6 month; \$40/12 month	
Onalaska	15770	90 days	\$40/\$20		unclear what the split means
Muskego	24,135	Calendar year	\$100 or \$10/day		plus surety bond
Franklin	36,131	business fee is flat; employee fee is daily		\$60	\$10/day/employee not to exceed \$100 per employee/per year
Sussex	10,756	1 day-1 year	\$5/day; \$20/week; \$50/month; \$200/year	plus investigation fee	
Hartford	14,605	1 year		\$77	includes investigation fee seller must go before council meeting
West Bend	31,078	3 months		\$75	
Slinger	5,287	30 days		\$100	plus \$5 admin fee per person
Jackson	6,753	1 month		\$100	\$15 each additional worker within company
Omro	3517	daily or annual	\$25/person/day; \$500/person/year	plus background check	