

VILLAGE OF GERMANTOWN

N112 W17001 MEQUON ROAD

GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, APRIL 15, 2020 at 5:30 p.m.

LOCATION: VIRTUAL WEBEX MEETING

Meeting Number 620 991 438

Meeting Password idTvav4M2J7

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m2614c1fe7d5d0793a74bd1c687472fd2>

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings and the various federal and state orders implementing that recommendation, this meeting will be held virtually through the WebEx platform with each member accessing the meeting remotely. Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable, or on the Village's website.

Citizens wishing to submit any public comments should do so by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members for their consideration. Citizens wishing to present their comments verbally can join the WebEx meeting using their phone, computer or other internet-capable device and using the meeting number access code specified above.

To reasonably accommodate citizens who are unable to view or participate in another manner, the Village Board room will be open and set up with technology to access the meeting. Social distancing will be employed within the Board room so seating will be limited.

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

- I. **ROLL CALL:**
- II. **APPROVAL OF MINUTES:** February 12, 2020
- III. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- IV. **CORRESPONDENCE:**
- V. **OLD BUSINESS:**
 1. Firemen's Park Phase 1 Site Improvements Project
 2. Dheinsville Park Shelter Project
 3. Weidenbach Park Play Equipment Project

VI. **NEW BUSINESS:**

1. Firemen's Park Shelter Design Update
2. Comprehensive Outdoor Recreation Plan Update
3. Park & Recreation Commission Member Terms
4. 2019 Park & Recreation Department Annual Report

VII. **VILLAGE BOARD:**

VIII. **SCHOOL BOARD REPORT:**

IX. **DIRECTOR'S REPORT:**

X. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **May 20th @ 5:30 p.m.**

XI. **ADJOURNMENT:**

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.*

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
February 12, 2020**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Knop, Stapelman, Trustee Rep. Miller (5:32 p.m.), Leukert (5:34 p.m.), Depies and School Board Rep. Borden. Also present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Borden and seconded by Stapelman to approve the minutes from January 15, 2020 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:** None
- IV. CORRESPONDENCE:** None
- V. OLD BUSINESS:**

- 1. FIREMEN'S PARK PHASE 1 IMPROVEMENTS PROJECT UPDATE** - Mark stated that a lot of work was done prior to the weather changing. Staff met with the electrical sub-contractor February 3rd to review/revise the electrical system layout. Electrical submittals (poles, fixtures, bollards, etc.) were confirmed/approved for material ordering. Staff also contacted WE Energies to revise the electrical plans with the final electrical service design anticipated in mid-February.
- 2. DHEINSVILLE PARK SHELTER PROJECT UPDATE** - Mark stated that bids came in higher than expected. The Historical Society had given the Village a cost estimate they needed for the project however it did not include grading, etc. The project bid opening in December resulted in a total of 3 qualified bids. The lowest bid of \$563,633 was approximately \$250,000 higher than what presented and discussed at the 2020 CIP Budget meeting. In review of the bids, it appears the costs for the site grading, concrete, and landscaping were significantly higher than anticipated.

The low bidder, Keller, Inc., has agreed to extend their bid from 60 to 120 days to allow additional time to review and discuss options for the project. The Germantown Historical Society continues to reach out to potential project donors.

- 3. COMPREHENSIVE OUTDOOR RECREATION PLAN - PROFESSIONAL SERVICES CONTRACT AMENDMENT WITH GRAEF** – Mark stated that the Village Board approved the professional services contract amendment with GRAEF. Back in October of 2019 we had our Open House/Public Meeting at the Senior Center.

At the January meeting, the commission recommended approval of Amendment #1 with GRAEF for the Comprehensive Outdoor Recreation Plan (CORP) update for a lump sum total of \$24,622. The funding for this project would come from both the 2050 Comprehensive Plan project budget, as well as the Recreational Facility Fee Fund.

The Park & Recreation Commission recommendation was approved by the General Government & Finance Committee on January 20th, and the Village Board on February 3rd. Staff is meeting on February 7th with Craig Huebner, Project Manager with GRAEF to discuss the scope of services and timeline for the plan update.

The Commission discussed the Comprehensive Outdoor Recreation Plan Goals and Objectives and had the following comments: Please see attachment.

VI. NEW BUSINESS:

- 1. FIREMEN'S PARK SHELTER PROJECT - PHASE 2 PROFESSIONAL SERVICES CONTRACT WITH PARKITECTURE:** Director Schroeder stated the Village Board agreed to the contract with Parkitecture for Phase 2 of the project. Trustee Miller questioned if 3 bids were required. The Village Attorney stated that multiple bids are not necessary.

Staff met to start discussion on the design of the building. The building program was discussed along with what amenities are needed inside and outside and where should they be located as well as what kind of overheads doors would be needed.

- 2. GERMANTOWN JUNIOR WARHAWKS FIELD USE AGREEMENT – REVIEW & RECOMMENDATION** - The current agreement with the Germantown Junior Warhawks expired on December 31, 2019. Included in the meeting packet is a new 2-year agreement which has been reviewed and discussed with representatives of the organization. Following review and recommendation by the Park & Recreation Commission, the agreement will be sent to the Village Board for approval in March.

Motion by Borden, seconded by Miller to approve the Germantown Junior Warhawks Field Use Agreement and the Germantown Hawks Football Field Use Agreement as presented and forward onto the Village Board for approval. Motion unanimously carried.

- 3. GERMANTOWN HAWKS FOOTBALL FIELD USE AGREEMENT – REVIEW & RECOMMENDATION** - The current agreement with Germantown Hawks Football expired on December 31, 2019. Included in the meeting packet is a new 3-year agreement which has been reviewed and discussed with representatives of the organization. Following review and recommendation by the Park & Recreation Commission, the agreement will be sent to the Village Board for approval in March.

VII. VILLAGE BOARD REPORT – Rick stated that the Tourism Commission has made changes to their board. There will now be 2 Village Trustees, the Village Administrator, 1 representative from the Chamber of Commerce and 1 representative from the Hotel/Motel industry. The Village Board is discussing the possibility of replacing the Department of Public Works facilities as well as rebuilding/replacing the Police Station.

VIII. SCHOOL BOARD REPORT: Ray stated that the District has hired a new Superintendent as well as approving the retirements of 6 teachers. Ray stated the District has seen an increase of approximately \$25,000.00 a month at the high school for electricity use.

IX. DIRECTOR'S REPORT:

Firemen's Park Phase 1 Improvements Project -

Site work has been on hold since January 9th due to weather conditions. Staff met with the electrical sub-contractor February 3rd to review/revise the electrical system layout. Electrical submittals (poles, fixtures, bollards, etc.) were confirmed/approved for material ordering. Staff also contacted WE Energies to revise the electrical plans with the final electrical service design anticipated in mid-February.

Dheinsville Park Shelter Project -

The project bid opening in December resulted in a total of 3 qualified bids. The low bid of \$563,633 was approximately \$250,000 higher than what was presented and discussed at the 2020 CIP Budget meeting. In review of the bids, it appears the costs for the site grading, concrete, and landscaping were significantly higher than anticipated.

The low bidder, Keller, Inc., has agreed to extend their bid from 60 to 120 days to allow additional time to review and discuss options for the project. The Germantown Historical Society continues to reach out to potential project donors.

Comprehensive Outdoor Recreation Plan – Professional Services Contract Amendment with GRAEF -

At the January meeting, the commission recommended approval of Amendment #1 with GRAEF for the Comprehensive Outdoor Recreation Plan (CORP) update for a lump sum total of \$24,622. The funding for this project would come from both the 2050 Comprehensive Plan project budget, as well as the Recreational Facility Fee Fund.

The Park & Recreation Commission recommendation was approved by the General Government & Finance Committee on January 20th, and the Village Board on February 3rd. Staff is meeting on February 7th with Craig Huebner, Project Manager with GRAEF to discuss the scope of services and timeline for the plan update.

Firemen's Park Shelter Project – Phase 2 Professional Services Contract w/Parkitecture – Review & Recommendation -

At the February 3rd meeting, the Germantown Village Board approved the contract with Parkitecture for Phase 2 of the project which includes design plans and specifications for bidding the construction of shelter building. Staff will be meeting with Parkitecture in February/March to start discussion on project design and engineering and the overall timeline for completing the design plans and the bidding of the project.

Germantown Junior Warhawks Field Use Agreement – Review & Recommendation - The current agreement with the Germantown Junior Warhawks expired on December 31, 2019. Included in the meeting packet is a new 2-year agreement which has been reviewed and discussed with representatives of the organization. Following review and recommendation by the Park & Recreation Commission, the agreement will be sent to the Village Board for approval in March.

Germantown Hawks Football Field Use Agreement – Review & Recommendation - The current agreement with Germantown Hawks Football expired on December 31, 2019. Included in the meeting packet is a new 3-year agreement which has been reviewed and discussed with representatives of the organization. Following review and recommendation by the Park & Recreation Commission, the agreement will be sent to the Village Board for approval in March.

2020 Summer Recreation Program Locations –

Recreation staff continue to work on the schedule and program locations for the summer. In addition to working on the facility use request information for the Germantown School District, staff has had positive discussions with St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, and Washington County (Homestead Hollow Park). The proposed schedule and program fee recommendations will be presented at the March Commission meeting.

Recreation Division Report February 12, 2020 Commission Meeting

We have 41 programs starting in February and include: Irish Dance, Cutting the Cord-Controlling Cable and Internet Costs, Advanced Digital Photography, Youth & Little Tykes Martial Arts, Tae Kwon Do, PULSE, Babysitters Training, Mega Crop, Fire Fighters are Your Friends, How to Decorate with Frosting, Pound Rockout Workout, Buying Home, Selling Home, Creative Stitch, Restore Your Core, You have Pictures in your Camera Now what, Stream Sampler – School Day off, Learn to Sew for Kids, Music Fun, Kids Cuisine, Don't Be Bullied, EZ defense for Women, Beginning Guitar, Oodles of Art, Learn to Sew - Adults, Yoga, TRX, MA Fit, Rise and Shine Boot Camp, Basic First Aid for Kids, Girls Softball Hitting Clinic, Sweetheart Party for Tots, Time for Two, Valentine's Music Party for Tots, Firefighters Are Your Friends, Babysitters Training, Afterschool Legos, Women Wellness, Relax, Renew & Rejuvenate, and Snowman/Snow Creature Building Contest.

Our 25 ongoing programs are: Men's Open Basketball, Men's Basketball League, Monday Co-rec Volleyball Leagues, Kids Klub, Bucketeers, 1st/2nd Grade Buckets, Hoopsters, Mini Poms, Poms, Power/Pixies/Spark Poms, Sporties for Shorties, Barre Fitness, Barre Fight Fitness, Afterschool Volleyball (3 sites), Afterschool Legos (4 sites), Learn to Skate, Into to Hockey, Middle Eastern Dance, Adult Salsa Dance, Archery, Indoor Tennis, Preschool playgroup, Story Stretchers, Kids Choir, Pickleball.

Classes cancelled due to low enrollment: Ukulele Madness, Music Fun for Families

Upcoming events include the following:

Easter Egg Hunt: Saturday, April 4th at Kinderberg Park (new this year due to construction at Firemen's Park), starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the Kinderberg Shelter at 10:00 a.m. to help hide eggs, hunt is at 11:00 a.m. by 11:30 a.m. we should be cleaned up.

- X. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting is scheduled for March 18th at 5:30 p.m.
- XI. ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:54 p.m.

Shannon Lemke
Park & Recreation Secretary

**DHEINSVILLE PARK PAVILION FUNDING AGREEMENT
BETWEEN GERMANTOWN HISTORICAL SOCIETY, INC.
AND THE VILLAGE OF GERMANTOWN**

THIS FUNDING AGREEMENT ("Agreement"), made as of the ____ day of March, 2020, by and between Germantown Historical Society, Inc. ("GHS"), a Wisconsin corporate entity, and the Village of Germantown ("Village"), a Wisconsin municipal corporation (referred to individually, each of the foregoing is a "Party" and collectively, the "Parties").

RECITALS

WHEREAS, GHS desires to construct a pavilion at Dheinsville Park and has raised funds sufficient to pay for a portion of the design and construction of the pavilion (the "Project"); and

WHEREAS, the Village has reviewed and approved the plans and renderings for the Project and agrees that the Project would be an asset to the Village and the residents of the Village; and

WHEREAS, the Village does not have funds sufficient to construct the Project in a time and manner that would otherwise support GHS and its use of Dheinsville Park for events;

THEREFORE, for the consideration of the mutual promises made by the parties to this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**ARTICLE I
OBLIGATIONS OF THE PARTIES**

1. This Agreement becomes effective immediately upon signature by both parties and shall end when the Village receives final payment from GHS; or when this Agreement is otherwise terminated as set forth herein.

2. The Village will cause the Project to be constructed in accordance with the terms of this Agreement, the approved plans, and all local, state and federal laws, ordinances, approvals, licenses, and regulations, except for minor changes to the plans as may be approved by Village staff which will not have a material adverse effect on the Project. The Village is solely responsible for planning, design, construction and maintenance of the Project, including the selection and payment of consultants, contractors, and materials. Construction shall be completed not later than August 31, 2020.

3. After the Project is completed, the Village shall have responsibility for the use and maintenance of the Project consistent with its use and maintenance policies in place for all other similar park structures.

4. GHS shall make a minimum of contribution to the cost of the Project of \$255,923.00 (the "GHS Contribution"), to be payable to the Village as follows:

a. An initial minimum payment of \$200,000.00 shall be made not later than May 31, 2020.

b. Thereafter, commencing on January 1, 2021, GHS shall pay to the Village a minimum of \$5,000.00 a year each year for up to 10 years; except that on January 1, 2031, GHS shall pay to the Village any remaining balance of the GHS Contribution.

5. The Village recognizes that GHS has raised some of the GHS Contribution utilizing the sale of naming rights for the Project. GHS shall provide the Village with a list of all naming rights sold for approval by the Village Administrator, which approval shall not be unreasonably withheld.

6. The Village shall identify GHS as a funder in informational literature and signage.

ARTICLE II DEFAULT AND REMEDIES

7. The occurrence of any one or more of the following events shall constitute a default ("Default") under this Agreement.

a. GHS shall fail to pay any amounts due under this Agreement on or before ten days following the date when the Village delivers written notice thereof; or

b. Except as provided for in (a), GHS or the Village shall breach or fail to perform timely any of its covenants or obligations under this Agreement, and such failure shall continue for thirty (30) days following written notice thereof from the other party; however, if the breach or failure was not the result of an intentionally wrongful act or omission of the breaching party and the breach or failure cannot be cured using commercially reasonable and diligent efforts within such 30-day period but could, with additional time, be cured using commercially reasonable and diligent efforts, such 30-day cure period shall be extended for the period reasonably necessary to cure if (and for such period as) (i) the breaching party uses commercially reasonable and diligent efforts during such 30-day period; (ii) the breaching party continues to use all commercially reasonable and diligent efforts to cure after such 30-day period; and (iii) such efforts are adequate to ensure a cure; or

c. Construction of the Project shall be abandoned (no material work having been completed) for more than ninety (90) consecutive days after commencement, or if the Project is not completed on or before the deadlines set forth in this Agreement, or if any portion of the Project shall be damaged by fire or other casualty and not be repaired, rebuilt or replaced; or

d. GHS shall: (i) become insolvent or be unable to pay, or admit in writing its inability to pay, its debts as they mature; or (ii) make a general assignment for the benefit of creditors or to an agent authorized to liquidate any substantial amount of its assets; or (iii) become the subject of an "order for relief" within the meaning of the United States

Bankruptcy Code, or file a petition in bankruptcy, for reorganization or to effect a plan or other arrangement with creditors; or (iv) have a petition or application filed against it in bankruptcy or any similar proceeding, or have such a proceeding commenced against it, and such petition, application or proceeding shall remain undismissed under 11 U.S.C. § 303(j) for a period of ninety (90) days or GHS shall file an answer to such a petition or application, admitting the material allegations thereof, unless the GHS within 90 days of this filing of the petition provides evidence of solvency satisfactory to the Village; or (v) apply to a court for the appointment of a receiver or custodian for any of its assets or properties, unless the GHS within 90 days of this filing of the petition provides evidence of solvency satisfactory to the Village, or have a receiver or custodian appointed for any of its assets or properties, with or without consent; or (vi) adopt a plan of complete liquidation of its assets; or

e. If GHS shall cease to exist; or

8. Except as otherwise set forth in this Agreement, upon the occurrence of any Default, without further notice, demand or action of any kind by the non-defaulting party, the non-defaulting party may, at its option, pursue any or all of the rights and remedies available at law and/or in equity against the defaulting party and/or the Project. The non-defaulting party shall also have the right to suspend performance of any of its obligations or covenants under this Agreement and/or to terminate this Agreement. Except as otherwise set forth herein, no remedy herein conferred upon the non-defaulting party is intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement, and/or now or hereafter existing at law or in equity. No failure or delay on the part of the non-defaulting in exercising any right or remedy shall operate as a waiver thereof nor shall any single or partial exercise of any right preclude other or further exercise thereof or the exercise of any other right or remedy.

9. GHS shall pay all costs and expenses, including attorney's fees and costs, associated with the enforcement of the Village's rights against GHS under this Agreement, including without limitation the enforcement of such rights in any bankruptcy, reorganization or insolvency proceeding involving GHS. Any and all such fees, costs and expenses incurred by the Village which are to be paid by the GHS, shall be paid by GHS to the Village within 90 days following delivery of invoices documenting the costs.

10. In addition, upon a default by GHS, the Village shall have the option, in its sole discretion, to terminate the Agreement and the construction of the Project; and upon such termination to seek recovery from GHS of all costs and expenses involved in terminating the construction contract including any penalties. After construction, upon a default by GHS, the Village shall have the right, in addition to all other available remedies available under the law, to prohibit GHS's use of Village facilities including Dheinsville Park and the Project.

ARTICLE III MISCELLANEOUS PROVISIONS

11. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

12. The Parties acknowledge and represent that this Agreement has been the subject of negotiation by all Parties and that all Parties together shall be construed to be the drafter hereof and this Agreement shall not be construed against any Party individually as drafter.

13. Nothing in this Agreement shall be construed to create an employer/employee relationship, joint employer, joint venture or partnership relationship, or a principal/agent relationship.

14. All agreements, representations, covenants and warranties made herein shall survive the execution of this Agreement and the making of the grants hereunder. This Agreement shall be binding upon the Parties, their respective successors and assigns.

15. The failure of any Party to require strict performance of any provision of this Agreement will not constitute a waiver of the provision or of any other of that Party's rights under this Agreement. Rights and obligations under this Agreement may only be waived or modified in writing. A writing waiving a right must be signed by the Party waiving the right. If an obligation of a Party is being waived or released, the writing must be signed by the affected Parties. Waiver of one right, or release of one obligation, will not constitute a waiver or release of any other right or obligation of any Party. Waivers and releases shall affect only the specific right or obligation waived or released and will not affect the rights or obligations of any other Party that did not sign the waiver or release.

16. If any provision of this Agreement shall be held or declared to be invalid, illegal or unenforceable by reason of its being contrary to any applicable law, such provision shall be deemed to be deleted from this Agreement without impairing or prejudicing the validity, legality or enforceability of the remaining provisions.

17. This Agreement will be governed and construed in accordance with the laws of the State of Wisconsin. Except as otherwise specifically and expressly set forth in this Agreement, the venue for any disputes arising under this Agreement shall be the Circuit Court for Washington County.

18. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any Party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally:

- a. In the case of GHS is addressed to or delivered personally to:

Jeff Dhein
Germantown Historical Society, Inc.
PO Box 31
Germantown, WI 53022

- b. In the case of Village is addressed to or delivered personally to:

Mr. Steven R. Kreklow, Administrator
Village of Germantown
N112 W17001 Mequon Rd.
Germantown, WI 53022

With a Copy to:

Mr. Brian C. Sajdak, Village Attorney
Wesolowski, Reidenbach & Sajdak, S.C.
11402 W. Church St.
Franklin, WI 53132

or at such other address with respect to any such Party as that Party may, from time to time, designate in writing and forward to the other, as provided in this Section.

19. As used herein, the term "Force Majeure" shall mean any accident, breakage, war, insurrection, civil commotion, riot, act of terror, act of God or the elements, governmental action (except for governmental action by Village with respect to obligations of Village under this Agreement), alteration, strike or lockout, picketing (whether legal or illegal), inability of a Party or its agents or contractors, as applicable, to obtain fuel or supplies, unusual weather conditions, or any other cause or causes beyond the reasonable control of such Party or its agents or contractors, as applicable. No Party to this Agreement shall be in default hereunder for so long as such Party or its agents and contractors, if applicable, are prevented from performing any of its obligations hereunder due to a Force Majeure occurrence.

20. This Agreement may be rescinded, modified or amended, in whole or in part, by mutual agreement of the Parties hereto, their successors and/or assigns, in writing signed by all Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date indicated.

[Signatures appear on the following pages]

VILLAGE OF GERMANTOWN,

Dated: _____

BY: _____

Dean Wolter, President

ATTEST:

BY: _____

Deanna L. Braunschweig, Clerk

STATE OF WISCONSIN)
) SS
WASHINGTON COUNTY)

Personally came before me this _____ day of March, 2020, the above-named Dean Wolter and Deanna L. Braunschweig, in their capacity as President and Clerk of Village of Germantown, respectively, to me known to be the persons who executed the foregoing instrument and acknowledged the same, as the act and deed of said municipal corporation, by its authority.

Notary Public, State of Wisconsin
My commission expires: _____

Approved as to Form:

Brian C. Sajdak, Village Attorney

GERMANTOWN HISTORICAL
SOCIETY, INC.

Dated: _____

BY: _____
Jeff Dhein, President

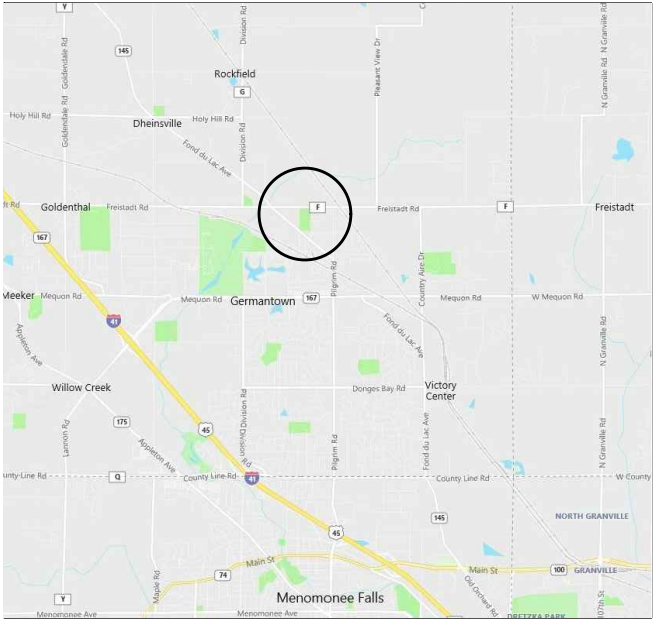
STATE OF WISCONSIN)
) SS
WASHINGTON COUNTY)

Personally came before me this _____ day of March, 2020, the above-named Jeff Dhein, in his capacity as President of Germantown Historical Society, Inc., to me known to be the person who executed the foregoing instrument and acknowledged the same, as the act and deed of said corporation, by its authority.

Notary Public, State of Wisconsin
My commission expires: _____

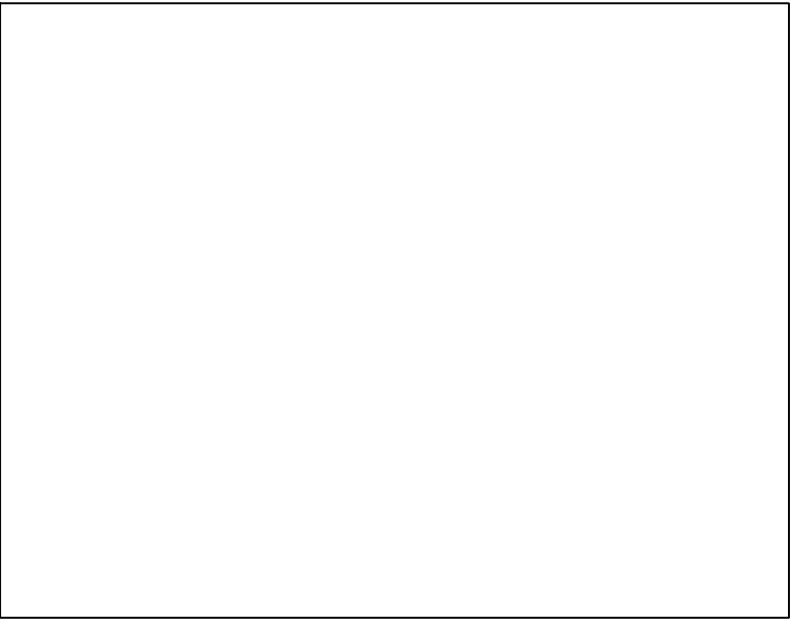
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PROJECT LOCATION MAP



NTS

PROJECT OVERVIEW



NTS

PROJECT ADDRESS:
W162 N11870 PARK AVENUE, GERMANTOWN WI 53022

CIVIL ENGINEER:
PARKITECTURE + PLANNING
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.438.4253

LANDSCAPE ARCHITECT:
PARKITECTURE + PLANNING
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.886.6808

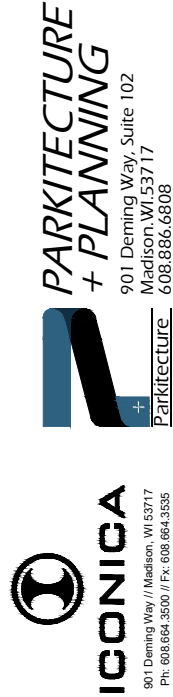
STRUCTURAL ENGINEER:
ICONICA
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.664.3500

MECHANICAL, ELECTRICAL, + PLUMBING:
ICONICA
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.664.3500

INDEX TO DRAWINGS	
T100	TITLE SHEET
C100	EXISTING CONDITIONS
C110	DEMOLITION + EROSION CONTROL PLAN
C200	SITE LAYOUT PLAN
C300	SITE GRADING PLAN
C900	CONSTRUCTION DETAILS
C901	CONSTRUCTION DETAILS
C902	CONSTRUCTION DETAILS
A101	FIRST FLOOR PLAN
A202	ROOF PLAN
A303	BUILDING ELEVATIONS - MATERIAL FINISHES
A304	BUILDING ELEVATIONS - MATERIAL FINISHES
A401	BUILDING SECTIONS
PXXX	PLUMBING SHEETS - TBD
MXXX	MECHANICAL SHEETS - TBD
SXXX	STRUCTURAL SHEETS - TBD



FIREMEN'S PARK SHELTER
VILLAGE OF GERMANTOWN
GERMANTOWN, WISCONSIN
PROJECT NUMBER 20.009

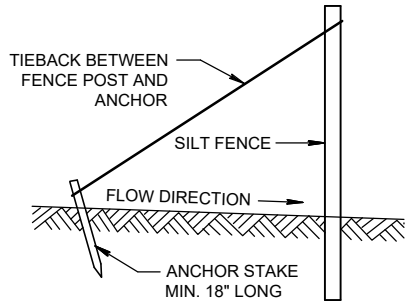


Project Name:
FIREMEN'S PARK SHELTER
W162 N11870 PARK AVENUE
GERMANTOWN, WI 53022

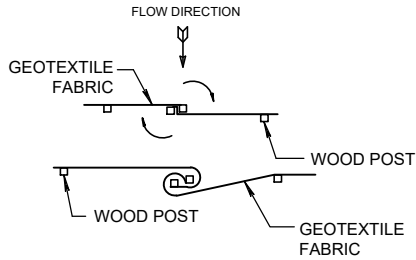
Sheet Title:
TITLE SHEET

Revisions:	
Project #:	20.009
Issued For:	Review
Date:	3/30/2020
Sheet Number	
T100	

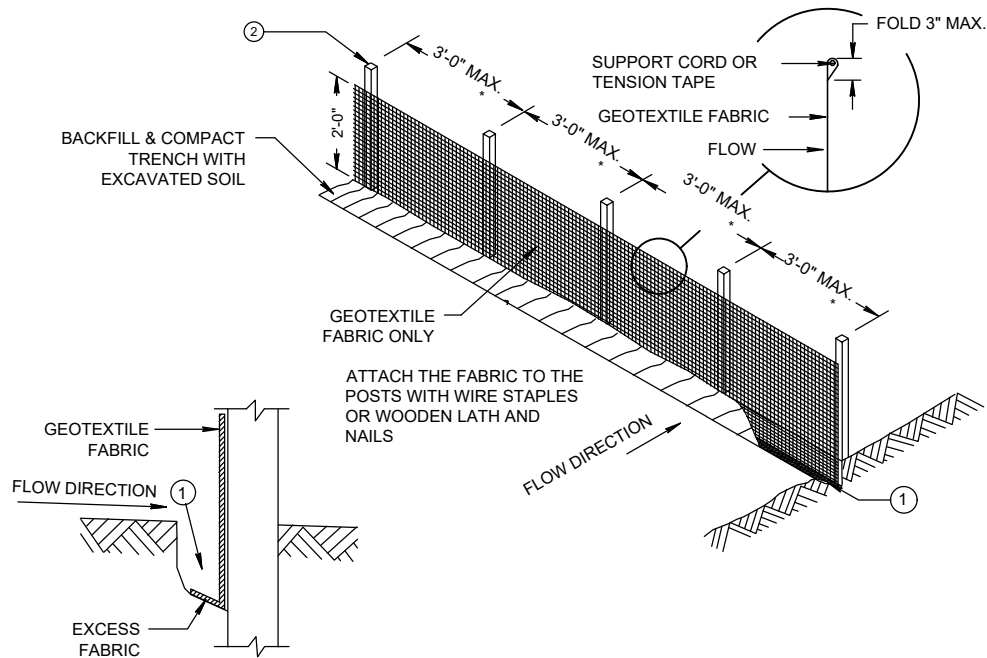
File: P:\20.009 Germantown Firemen's PH2 CAD\P-D.dwg Layout: C901 User: baghd Plotted: Mar 30, 2020 - 9:03pm



**SILT FENCE TIE BACK
(WHEN REQUIRED
BY THE ENGINEER)**



**JOINING TWO LENGTHS OF
SILT FENCE (TWIST METHOD)**

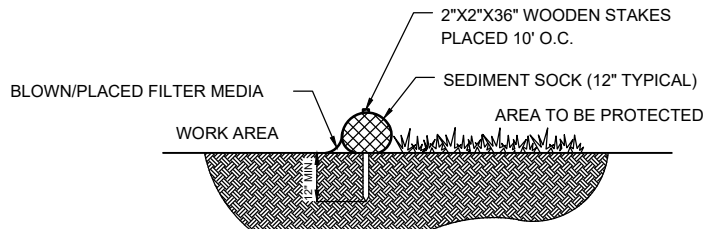


TRENCH DETAIL

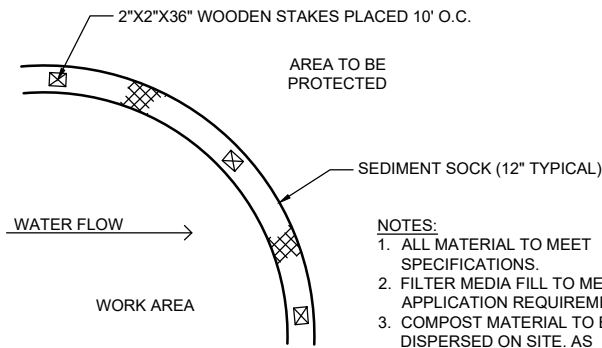
SILT FENCE GENERAL NOTES:

1. FOR MANUAL INSTALLATIONS THE TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.
2. WOOD POSTS SHALL BE A MINIMUM SIZE OF 3' LENGTH OF OAK OR HICKORY
3. ADDITIONAL POST DEPTH OR TIE BACKS MAY BE REQUIRED IN UNSTABLE SOILS
4. DETAILS OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND APPLICABLE SPECIAL PROVISIONS.
5. THE MAXIMUM SPACING OF POSTS FOR WOVEN FABRIC SILT FENCE SHALL BE 8 FEET AND FOR NON-WOVEN FABRIC, 3 FEET.
6. 8" OF FENCE FABRIC REQUIRED BELOW GRADE IN TRENCH PER DNR TECH STD. 1056
7. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE WDOT PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED.
8. FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
9. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2"x4".

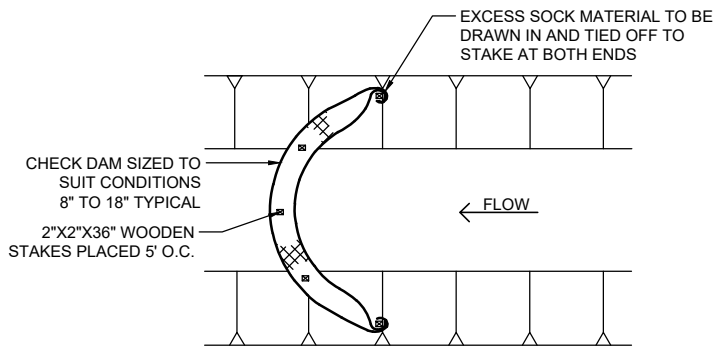
10. EROSION CONTROL SHALL BE PROVIDED IN ACCORDANCE WITH WDNR TECHNICAL STANDARD.
11. CROSS BRACE WITH 2" X 4" WOODEN FRAME OR EQUIVALENT AT TOP OF POSTS AS DIRECTED BY THE ENGINEER.
12. MINIMUM 14 GAUGE WIRE REQUIRED, FOLD FABRIC 3" OVER THE WIRE AND STAPLE OR PLACE WIRE RINGS ON 12" C.C.
13. WIRE SUPPORT FENCE SHALL BE 14 GAUGE MINIMUM WOVEN WIRE WITH A MAXIMUM MESH SPACING OF 6". SECURE TOP OF GEOTEXTILE FABRIC TO TOP OF FENCE WITH STAPLES OR WIRE RINGS AT 12" C.C. (TYPE B)
14. GEOTEXTILE FABRIC SHALL BE REINFORCED WITH AN INDUSTRIAL POLYPROPYLENE NETTING WITH A MAXIMUM MESH SPACING OF 3/4" OR EQUAL. A HEAVY DUTY NYLON TOP SUPPORT CORD OR EQUIVALENT IS REQUIRED. (TYPE A)
15. STEEL POSTS SHALL BE STUDDED "TEE" OR "U" TYPE WITH A MINIMUM WEIGHT OF 1.28 LBS./LIN. FT. (WITHOUT ANCHOR) FIN ANCHORS SUFFICIENT TO RESIST POST MOVEMENT ARE REQUIRED. WOOD POSTS SHALL BE A MINIMUM SIZE OF 1 1/8" X 1 1/8" OF OAK OR HICKORY.
16. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL, IF POSSIBLE, BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY, USE ONE OF THE FOLLOWING TWO METHODS: A.) TWIST METHOD -- OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, B.) HOOK METHOD -- HOOK THE END OF EACH SILT FENCE LENGTH.



SECTION



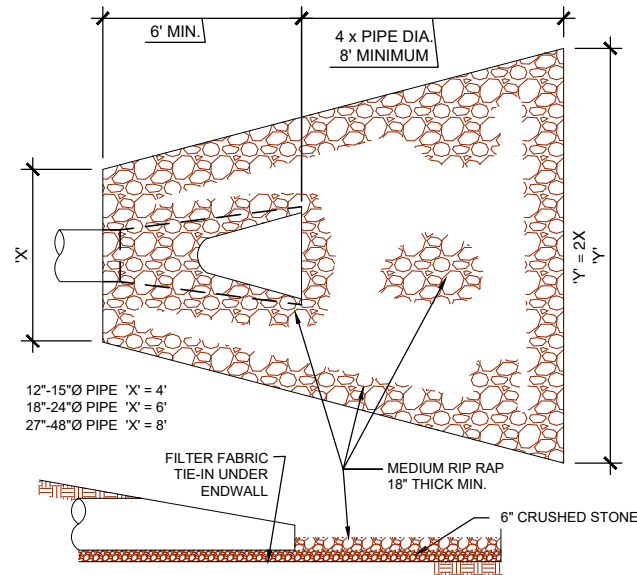
PLAN



SEDIMENT SOCK GENERAL NOTES:

1. ALL MATERIAL TO MEET SPECIFICATIONS.
2. SEDIMENT SHOULD BE REMOVED FROM BEHIND CHECK DAM ONCE THE ACCUMULATED HEIGHT HAS REACHED 1/2 THE HEIGHT OF THE CHECK DAM.
3. CHECK DAM CAN BE DIRECT SEEDING AT THE TIME OF INSTALLATION.

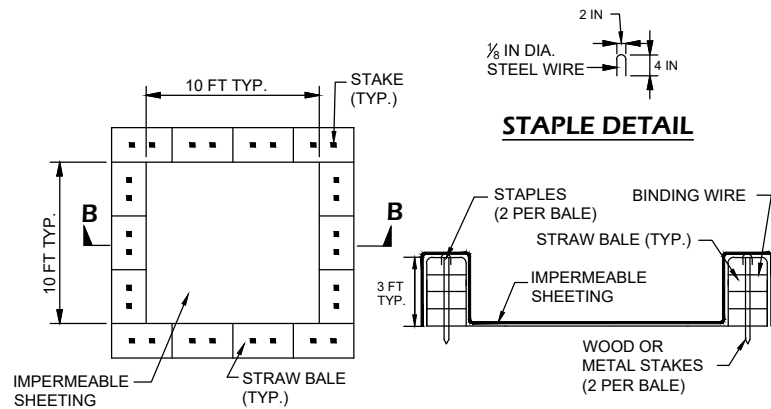
*ALL CULVERT PIPES SHALL HAVE ENDWALLS ON UPSTREAM & DOWNSTREAM ENDS WHERE THEY DAYLIGHT AT THE GROUND SURFACE.



2
C901

ENDWALL RIPRAP DETAIL

SCALE: NTS



STAPLE DETAIL

SECTION B-B

NOTE: CAN BE TWO STACKED BALES OR PARTIALLY EXCAVATED TO REACH 3 FT DEPTH

CONSTRUCTION SPECIFICATIONS

1. LOCATE WASHOUT STRUCTURE A MINIMUM OF 50 FEET AWAY FROM OPEN CHANNELS, STORM DRAIN INLETS, SENSITIVE AREAS, WETLANDS, BUFFERS AND WATER COURSES AND AWAY FROM CONSTRUCTION TRAFFIC.
2. SIZE WASHOUT STRUCTURE FOR VOLUME NECESSARY TO CONTAIN WASH WATER AND SOLIDS AND MAINTAIN AT LEAST 4 INCHES OF FREEBOARD. TYPICAL DIMENSIONS ARE 10 FEET X 10 FEET X 3 FEET DEEP.
3. PREPARE SOIL BASE FREE OF ROCKS OR OTHER DEBRIS THAT MAY CAUSE TEARS OR HOLES IN THE LINER. FOR LINER, USE 10 MIL OR THICKER UV RESISTANT, IMPERMEABLE SHEETING, FREE OF HOLES AND TEARS OR OTHER DEFECTS THAT COMPROMISE IMPERMEABILITY OF THE MATERIAL.
4. PROVIDE A SIGN FOR THE WASHOUT IN CLOSE PROXIMITY TO THE FACILITY.
5. KEEP CONCRETE WASHOUT STRUCTURE WATER TIGHT. REPLACE IMPERMEABLE LINER IF DAMAGED (E.G., RIPPED OR PUNCTURED). EMPTY OR REPLACE WASHOUT STRUCTURE THAT IS 75 PERCENT FULL, AND DISPOSE OF ACCUMULATED MATERIAL PROPERLY. DO NOT REUSE PLASTIC LINER. WET-VACUUM STORED LIQUIDS THAT HAVE NOT EVAPORATED AND DISPOSE OF IN AN APPROVED MANNER. PRIOR TO FORECASTED RAINSTORMS, REMOVE LIQUIDS OR COVER STRUCTURE TO PREVENT OVERFLOWS. REMOVE HARDENED SOLIDS, WHOLE OR BROKEN UP, FOR DISPOSAL OR RECYCLING. MAINTAIN RUNOFF DIVERSION AROUND EXCAVATED WASHOUT STRUCTURE UNTIL STRUCTURE IS REMOVED.

1
C901

ONSITE CONCRETE WASHOUT STRUCTURE

SCALE: NTS

Revisions:

Project #: 20.009
Issued For: Review
Date: 3/30/2020

Sheet Number

C901

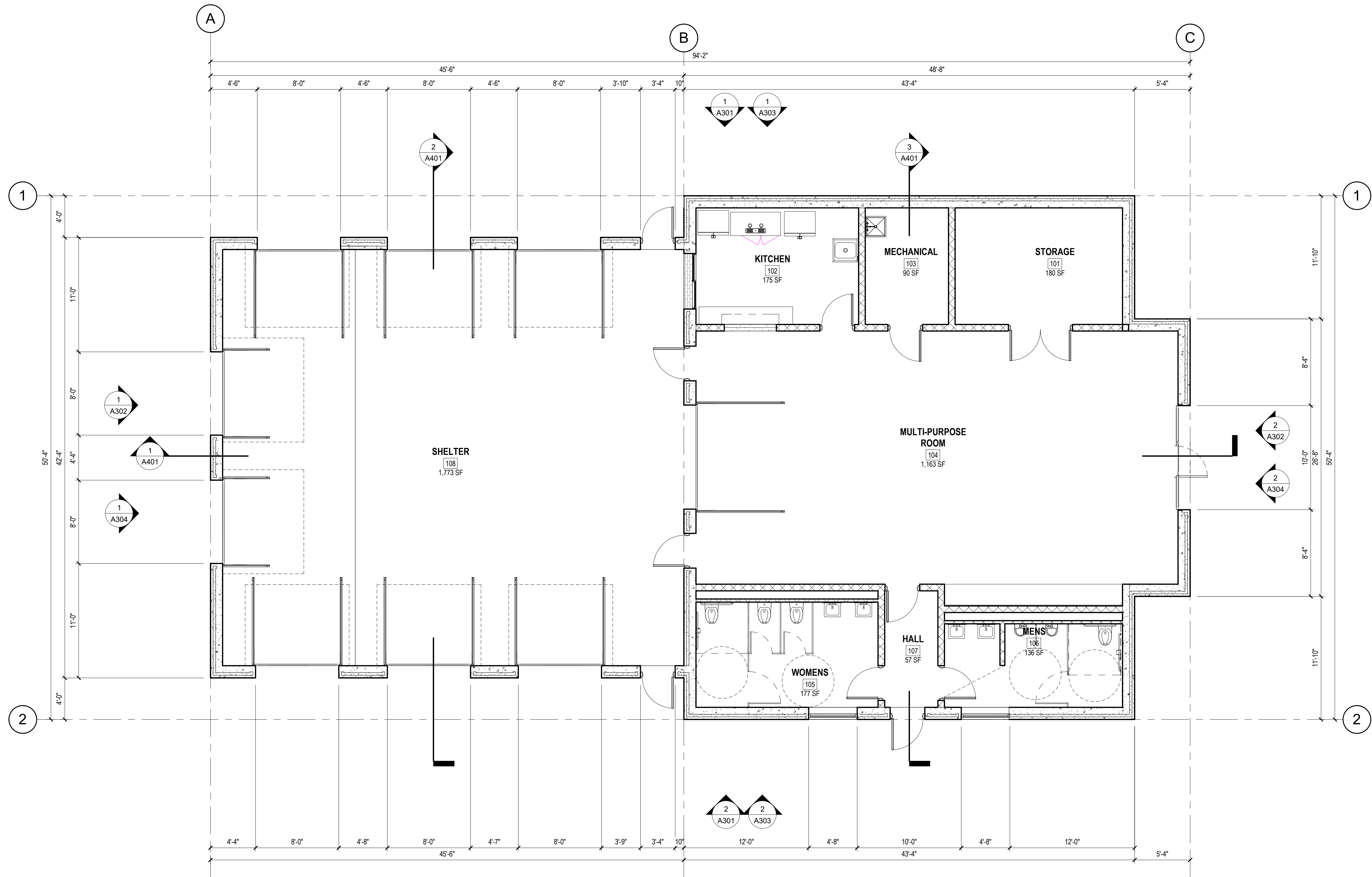
3

SILT FENCE

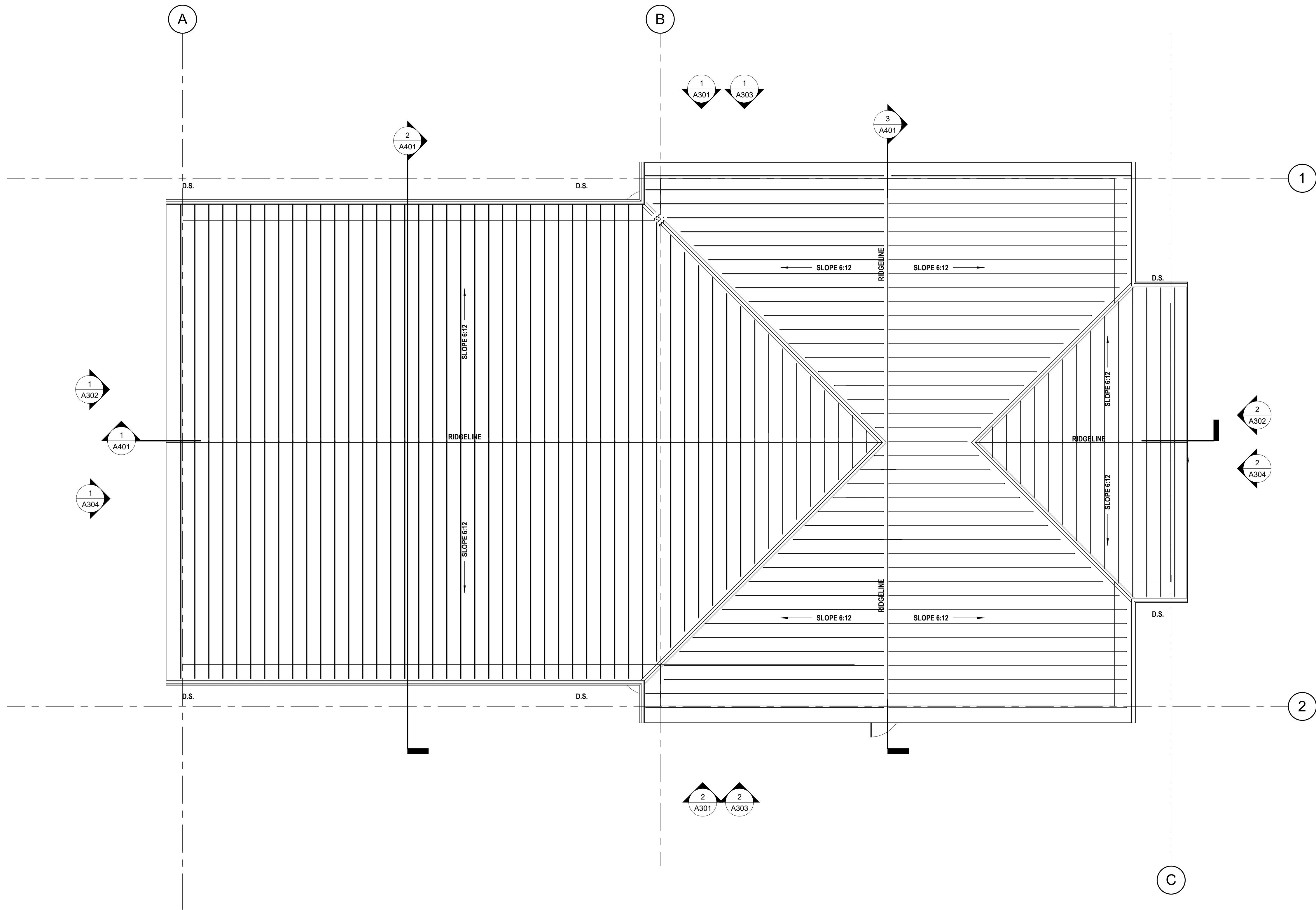
C901

SCALE: NTS

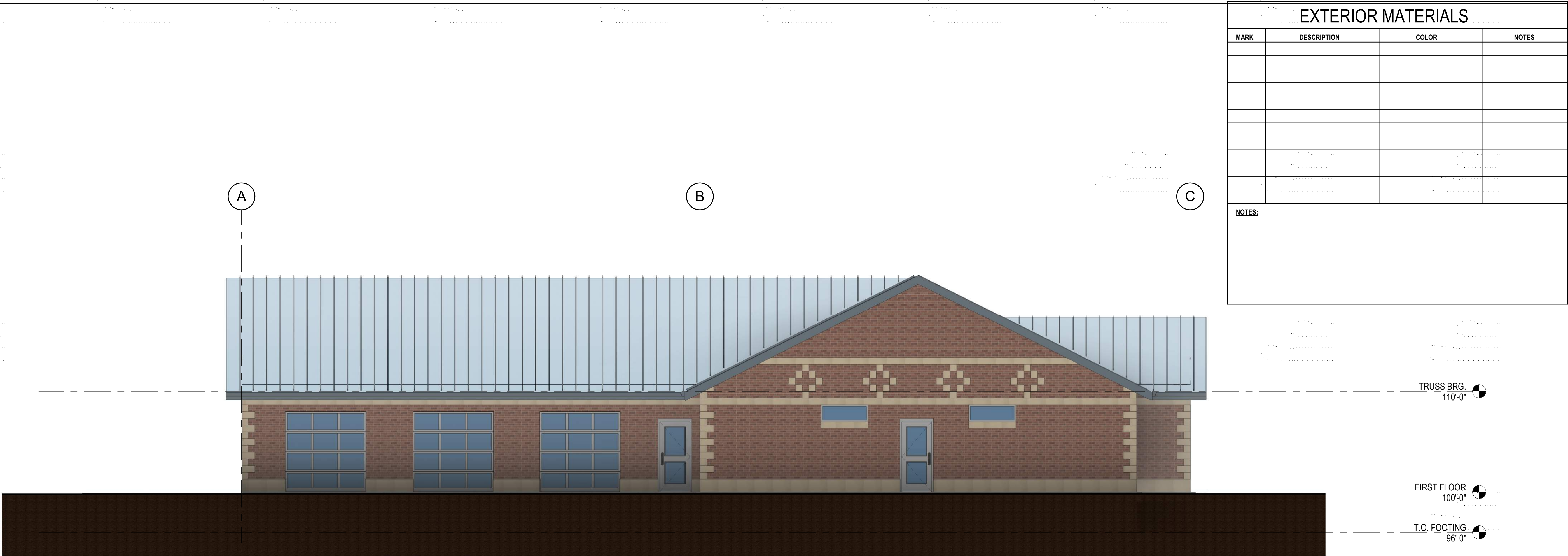




1 FLOOR PLAN
A101 3/16" = 1'-0"



1 ROOF PLAN
A202 3/16" = 1'-0"



EXTERIOR MATERIALS			
MARK	DESCRIPTION	COLOR	NOTES
NOTES:			



**PARKITECTURE
+ PLANNING**
901 Deming Way, Suite 102
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608.886.6808



ICONICA
901 Deming Way // Madison, WI 53717
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info@iconicadecor.com

Project Name:

FIREMEN'S PARK SHELTER
W162 N11870 PARK AVENUE
GERMANTOWN, WI 53022

Sheet Title

BUILDING ELEVATIONS - MATERIAL FINISHES

Revisions:

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Project #:

Issued For:

Date:

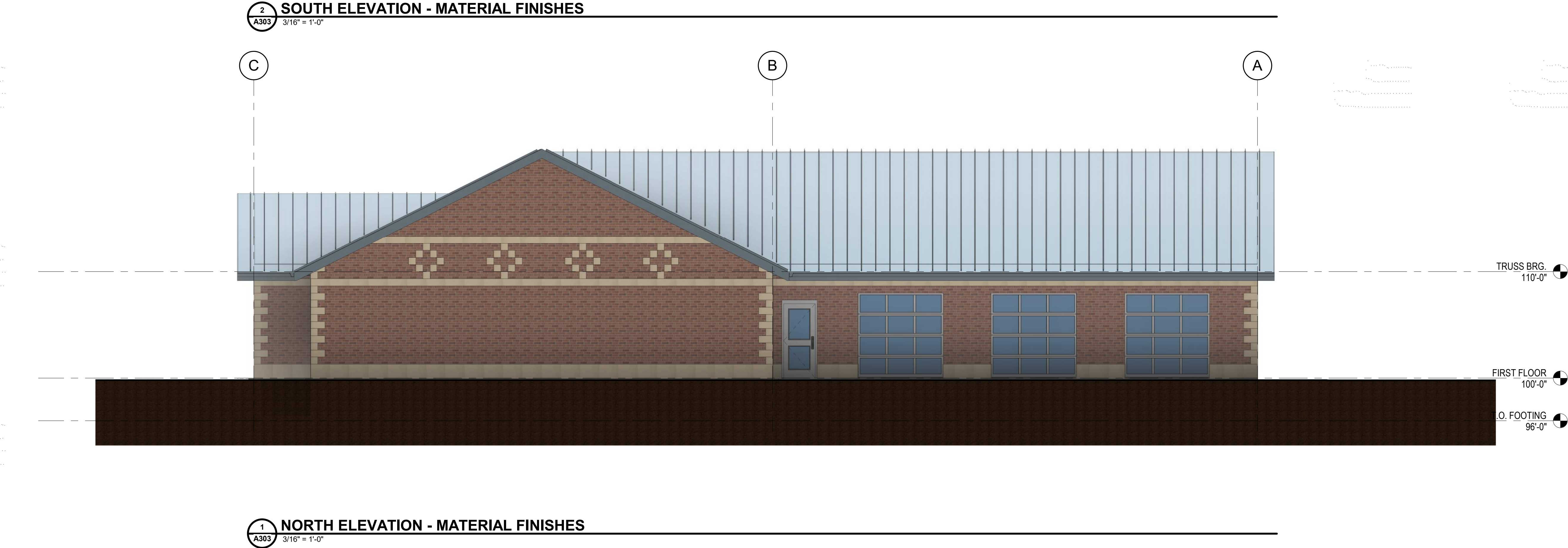
20.009

Review

3/30/2020

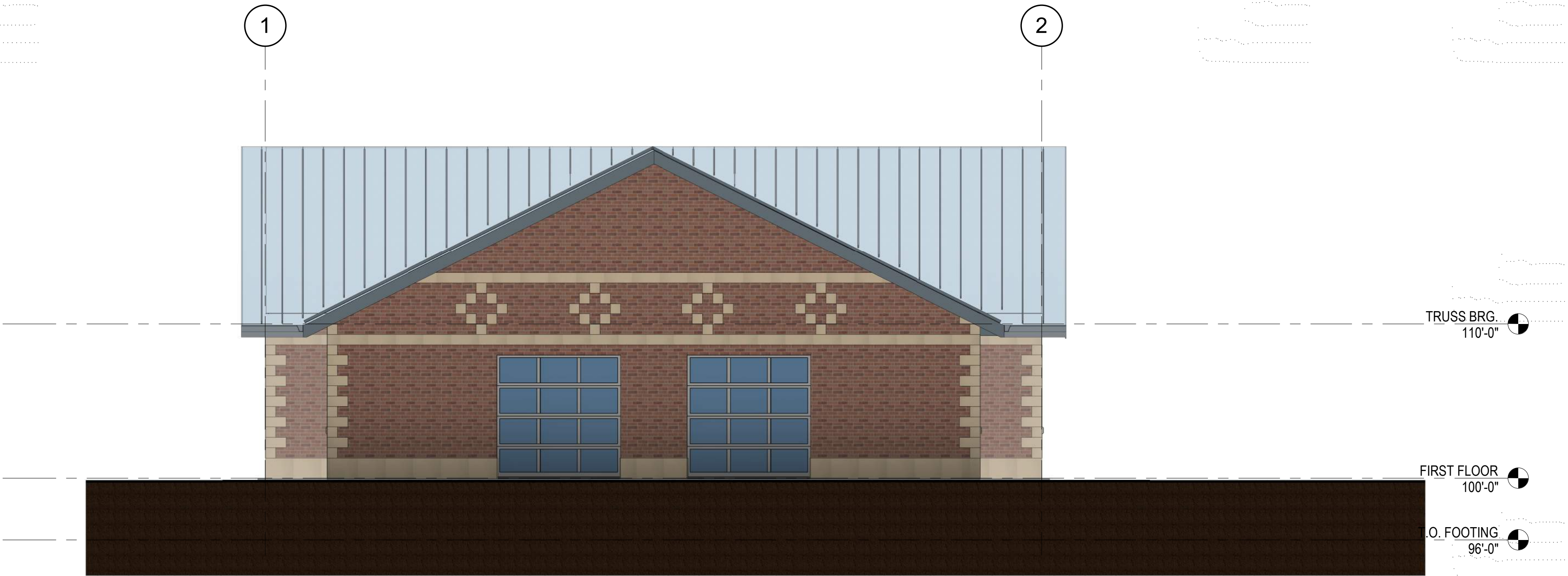
Sheet Number

A303





2 EAST ELEVATION - MATERIAL FINISHES
A304 3/16" = 1'-0"



1 WEST ELEVATION - MATERIAL FINISHES
A304 3/16" = 1'-0"

EXTERIOR MATERIALS			
MARK	DESCRIPTION	COLOR	NOTES
NOTES:			

Project Name:

FIREMEN'S PARK SHELTER
W162 N11870 PARK AVENUE
GERMANTOWN, WI 53022

Sheet Title

BUILDING ELEVATIONS - MATERIAL FINISHES

Revisions:

Project #:

20.009

Issued For:

Review

Date:

3/30/2020

Sheet Number

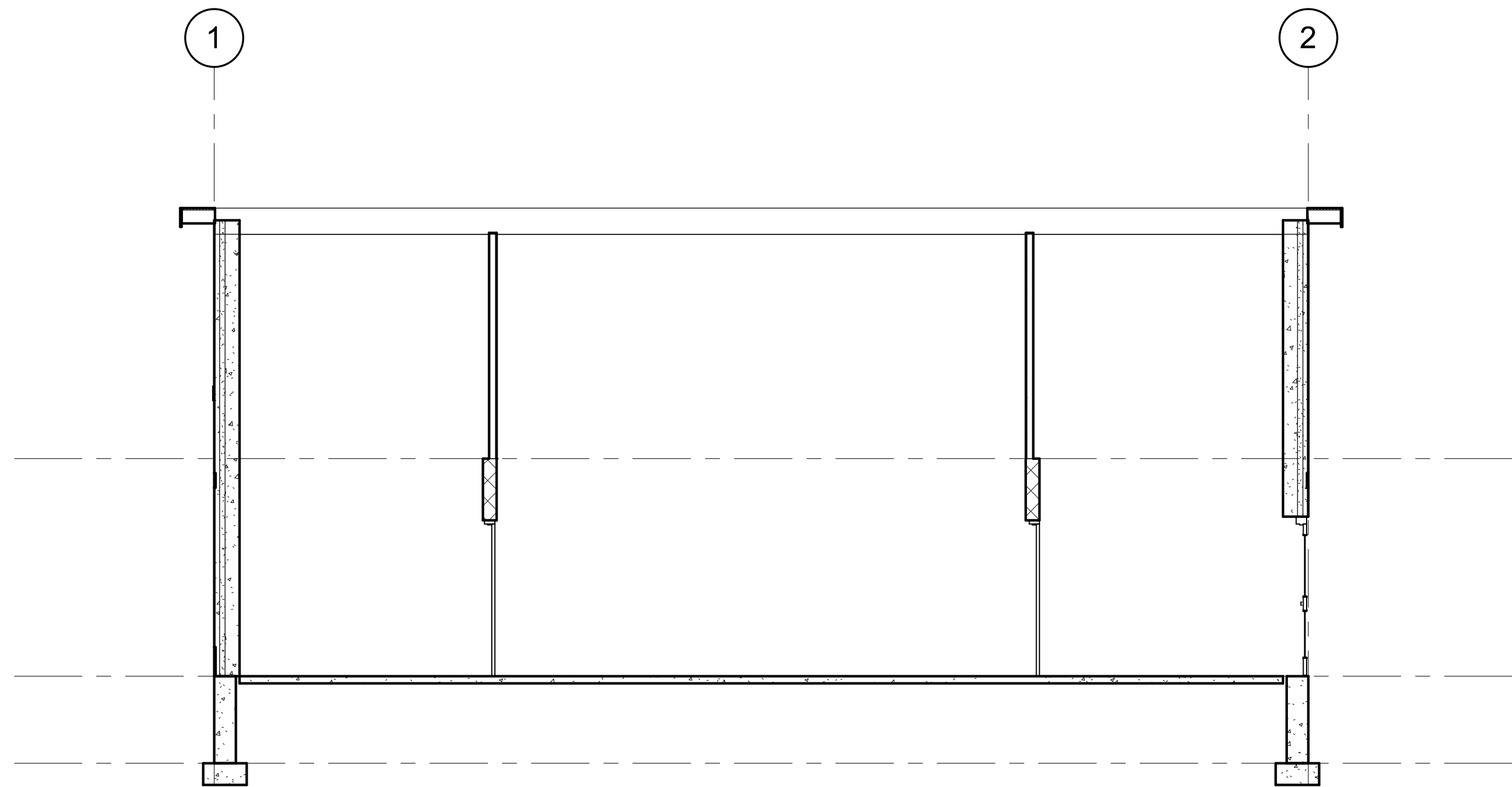
A304

PARKITECTURE
+ PLANNING

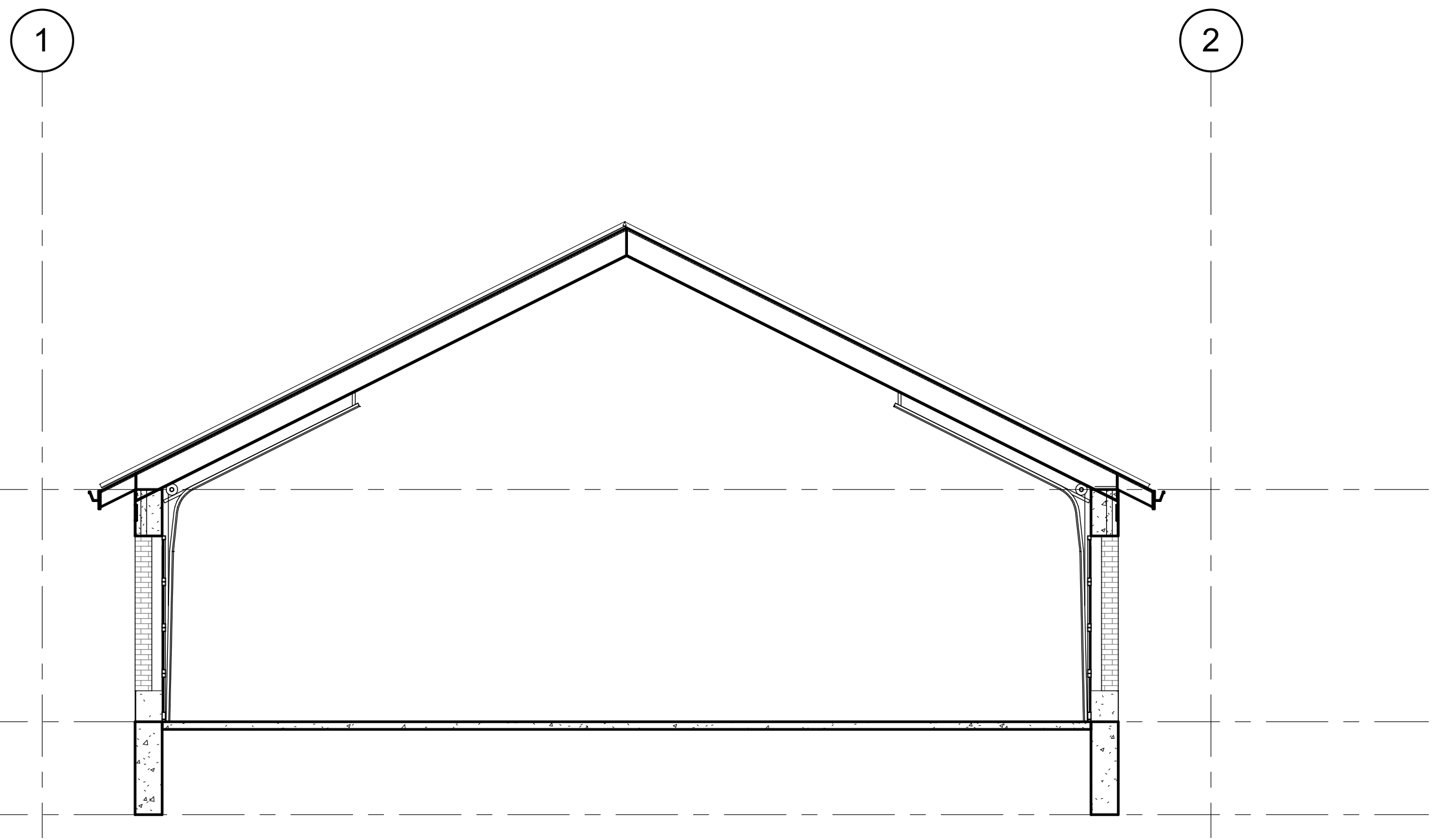
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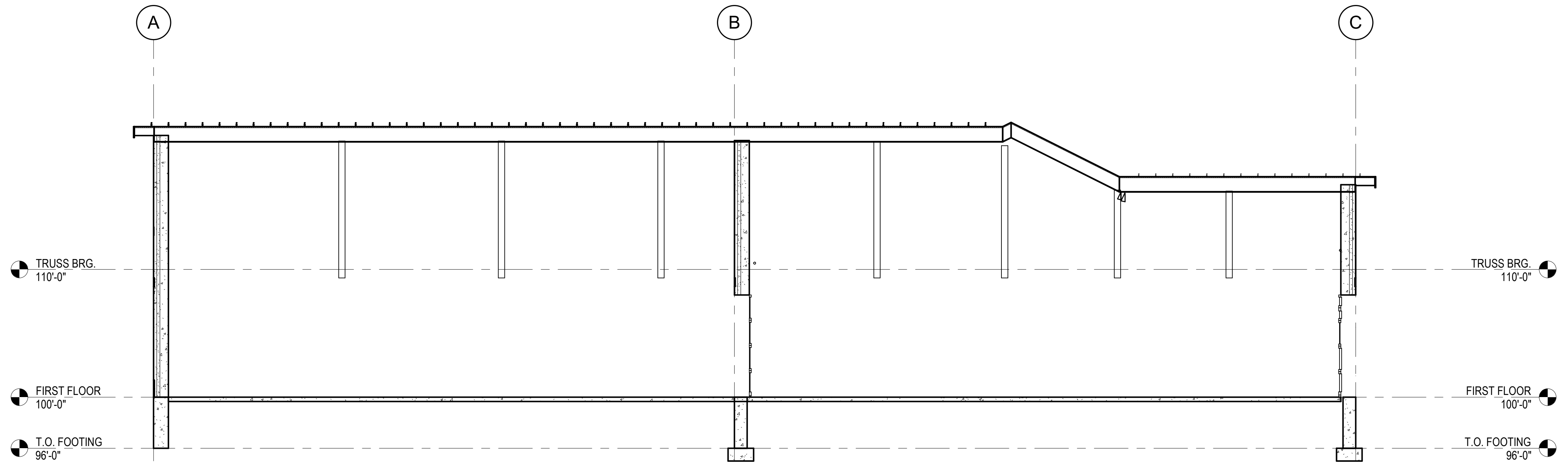
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3 Section 8
A401 3/16" = 1'-0"



2 Section 7
A401 3/16" = 1'-0"



1 Section 6
A401 3/16" = 1'-0"







Goals & Objectives

The Goals set forth for the next five years reflect the Village's past five years of experience working with their comprehensive park plan. The goals are program and policy-oriented, not specific to any one park or facility. This allows for the objectives to be implemented by the Park and Recreation Commission throughout the community, with specific park projects listed under the capital projects as implementation steps to meet the specific goals.

The goals and objectives are not listed in any specific order, nor do they highlight any specific timing unless stated. All of these goals are important. They interact to form the basis of the Village of Germantown's policy toward park and recreation planning, facility usage, and inter-governmental cooperation. Together, these statements provide the foundation for the priorities, recommendations and capital plans recommended later in the Plan. These statements are the focus of the Plan and represent the best intentions of the Commission members and citizens of Germantown.

1. **Plan Goal:** Establish a Village-wide system of open spaces, parks and recreational facilities that will economically provide Germantown residents of all ages with adequate, convenient, varied and high-quality recreational opportunities on a year-round basis.
 - A. **Objective:** Expand recreational programming to meet the needs and interests of pre-school, teens, older adults, and special needs populations.
 - B. **Objective:** Explore the feasibility of developing an indoor recreational facility, where sport courts and space for classroom type activities are housed.
 - C. **Objective:** Explore the feasibility of developing an outdoor aquatic experience (i.e. aquatic center and/or community splashpad).
 - D. **Objective:** Continue collecting public input on park issues at public informational meetings.
2. **Goal:** Acquire and maintain an adequate amount of active and passive recreational lands to meet future recreational needs.
 - A. **Objective:** Identify and acquire 100+ acres for an active use, Community Park.
 - B. **Objective:** Cooperate with other public and private agencies to identify and acquire recreational lands.
 - C. **Objective:** Utilize accepted Park & Recreation standards to identify land/acreage needs.
 - D. **Objective:** Seek public/private grant monies for land acquisition.
 - E. **Objective:** Establish criteria for acceptance of property in lieu of Impact Fee Assessments.
 - F. **Objective:** Survey residents to identify adequate land needs.
 - G. **Objective:** Develop park master plans for each park based on community needs, as well as accepted Park & Recreation standards.

3. **Goal:** Provide adequate facilities at all parks within the Village's park system as dictated by current park use and type (i.e. neighborhood or community park facilities.)
 - A. **Objective:** Survey residents for their park and recreational programming and facility needs.
 - B. **Objective:** Utilize accepted Park & Recreation Standards to identify facility needs.
 - C. **Objective:** Evaluate condition of current facilities (Safety & ADA guidelines).
 - D. **Objective:** Monitor park facility and recreational program usage.
4. **Goal:** Coordinate development efforts and the use of recreational facilities between the Village of Germantown, local schools, churches and Washington County.
 - A. **Objective:** Work with community groups and organizations on collaborative programming (i.e. Safety Town, Flag Football, Kids Klub).
 - B. **Objective:** Continue to work with the Germantown School District to utilize facilities (indoor and outdoor) for park and recreation activities.
 - C. **Objective:** Continue to partner with local churches as potential locations for community recreation programs and events.
 - D. **Objective:** Continue to partner with Washington County for use of Homestead Hollow Park for community recreation programs and events.
 - E. **Objective:** Continue to facilitate the use of the Senior Center, Firemen's Park Community Building (former fire station), and park shelters for community use.
 - F. **Objective:** Continue to explore private facilities in the community as potential spaces for recreation program use.
5. **Goal:** Encourage the preservation and acquisition of environmentally sensitive and historically significant areas.
 - A. **Objective:** Work with public or private agencies to obtain access to the Menomonee River throughout Germantown.
 - B. **Objective:** Encourage the preservation and appropriate development of prime environmental corridors through linear park and trail systems.
 - C. **Objective:** Assist the Germantown Historical Society in the continued development of Dheinsville Park.
 - D. **Objective:** Acquire (by purchase, donation, easements, etc.) environmentally sensitive lands on a case by case basis to maintain key environmental corridors in the Village.
6. **Goal:** Provide residents with safe and accessible recreation equipment throughout the Village's park system.
 - A. **Objective:** Conduct an annual inspection tour of parks to identify safety and accessibility issues.
 - B. **Objective:** All new play equipment shall meet ADA standards.
 - C. **Objective:** Design all new park facilities for compliance with ADA standards.
 - D. **Objective:** Evaluate park facilities and equipment for safety and insurance purposes.
 - E. **Objective:** Explore the planning and construction of a community -wide fully-accessible inclusive playground facility.

7. **Goal:** Use all available financial tools to further enhance the quality of the Village park system.
 - A. **Objective:** Continually update the Impact Fee Ordinance.
 - B. **Objective:** Monitor park land dedication ordinances to provide quality recreation lands.
 - C. **Objective:** Explore funding via community donations and “Friends of the Parks” groups.
 - D. **Objective:** Develop a gift catalog.
 - E. **Objective:** Utilize funding options through State & Federal grant programs.
8. **Goal:** Coordinate subdivision review with all departments responsible for providing or maintaining adequate park facilities.
 - A. **Objective:** Update Capital Improvements Program based on recommendations of the updated (and adopted by the Village Board) Comprehensive Outdoor Recreation Plan.
 - B. **Objective:** Review preliminary plans when Plan Commission applications are presented to identify lands for public recreation, as well as opportunities for trail/pathway linkages.
 - C. **Objective:** Coordinate potential park land dedication with Public Works Department in regard to utility systems.
9. **Goal:** Continue a village-wide urban forestry program which replaces unsafe or diseased trees and improves the aesthetic nature of existing public lands.
 - A. **Objective:** Completion of, and future updates to the tree inventory.
 - B. **Objective:** Recommend budget allocation to help minimize the impact of the emerald ash borer and loss of ash trees using the best scientific advice and lowest cost to the community.
 - C. **Objective:** Continue to utilize the services of a certified arborist.
 - D. **Objective:** Continually review the Urban Tree Ordinance and Street Tree Plan.
 - E. **Objective:** Continue to organize an annual Arbor Day proclamation and ceremony.
 - F. **Objective:** Recommend a budget allocation of \$2 per capita for Forestry maintenance, and planting.
 - G. **Objective:** Work with the Public Works Committee to identify future street tree locations in coordination with trail systems, sidewalk system and drainage ways.
 - H. **Objective:** Apply for DNR Urban Forestry Grants to assist in the management of the Village Urban Forest.
10. **Goal:** Provide residents with an adequate trail system using the main arterial streets, drainageways, and environmental corridors.
 - A. **Objective:** Identify a trail system that provides links between current and future recreation lands.
 - B. **Objective:** Develop trails for pedestrians, bicycles, snowmobiles, horseback or cross country skiing activities.
 - C. **Objective:** Secure by easement or purchase additional lands along the trail system to insure public control.
 - D. **Objective:** Develop a trail system that meets ADA Guidelines.
 - E. **Objective:** Utilize funding options through State & Federal grant programs.
 - F. **Objective:** Utilize and reference the recommendations contained in the Washington County Bikeway and Trail Network Plan.

11. **Goal:** Recommend that operations and maintenance of the park, open space and trail system is supported through appropriate levels of staffing and funding.

A. **Objective:** Recommend that the park and open space system is realistic and affordable, and the resources required for long term, quality management and maintenance are recognized.

B. **Objective:** Recommend that parks, open space, and trails are managed and maintained in an environmentally responsible and cost-effective manner.

C. **Objective:** Where feasible, the village should make use of management practices that minimize labor and operating costs, while providing for high-quality facilities.

D. **Objective:** Evaluate maintenance staffing levels and recommend increases as required to ensure the proper care of park facilities is implemented. Development of new parks and recreation facilities should be implemented at a pace commensurate with the village's ability to provide proper maintenance and staffing.

I.

12. **Goal:** Promote that park sites are designed and managed as sustainable public venues.

A. **Objective:** Where feasible, reduce adverse impacts associated with site pollutants by incorporating features such as bioswales, rain gardens, infiltration strips, and associated storm water management facilities.

B. **Objective:** Utilize recycled materials where feasible and cost effective in the design and construction of park landscape features.

C. **Objective:** Make use of water-wise landscape maintenance principles, such as using low water demand vegetation, and installing efficient irrigation systems.

D. **Objective:** Explore the feasibility of converting open grass areas into native landscaping and/or "no-mow" areas.

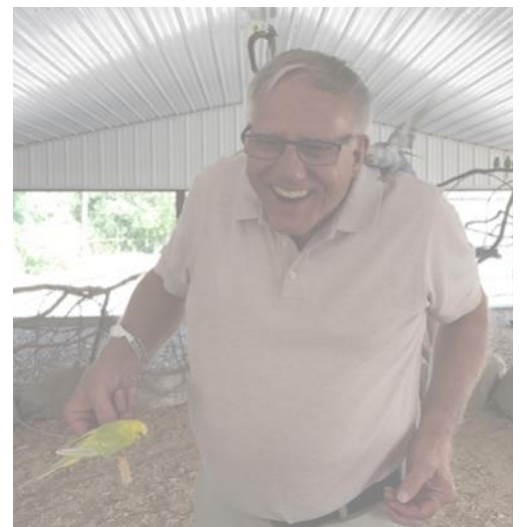
E. **Objective:** Where practical, minimize night light pollution related to park lighting by selecting appropriate fixtures and timing systems.



2019 ANNUAL REPORT



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VILLAGE.GERMANTOWN.WI.US





Mission Statement

The mission of the Germantown Park and Recreation Department is to enhance the quality of life for all residents of the community through the development and maintenance of park lands and facilities as well as providing a variety of quality recreational programs and special events.

Park & Recreation Commission

Chair: Scott Coulthurst

Trustee: Rick Miller

School District: Ray Borden

At-Large: Steve Stapelman, Kim Leukert
Brian Depies, Wendy Knop

Senior Center Advisory Committee

Trustees: Dennis Myers & Art Zabel

Senior Club: Arline Flesch

Citizen Representatives: Norine Janzen &
Jackie Shebesta

Staff

Director: Mark Schroeder

Recreation Supervisors: Patti Heinen & Katie
Rodger

Secretaries: Shannon Lemke & Briana
McNeal

Senior Coordinator: Mary Fiegel

Senior Center Office Assistants: Kim Garcia,
Vicky Hojnacki & Susan Tatalovich

Parks, Buildings, Grounds & Highways

Superintendent: Jay Olszewski

Parks, Buildings, Grounds & Highways

Foreman: Scott Anderson

Maintenance Operators: Dan Kivela, Joel
Groth, Dylan Weigand

Germantown Park & Recreation Department

N112 W17001 Mequon Road

Germantown, WI 53022

Phone: (262) 250-4710 Fax: (262) 255-2920

E-Mail: parkrec@village.germantown.wi.us

The Germantown Park & Recreation Department strives to provide facilities and programs that have a significant impact on the quality of life in our community.

In 2019, I was again fortunate to work with a team of outstanding individuals all dedicated to providing quality programs and services to the community. Thanks go out to Patti Heinen, Shannon Lemke, Briana McNeal, Katie Rodger, Mary Fiegel, Kim Garcia, Vicky Hojnacki, and Susan Tatalovich, many part-time and seasonal staff, as well as the numerous volunteers for their outstanding contributions this past year.

Our parks give our community a sense of identity, a place to connect, promote healthy lifestyles, and make the Village a more attractive place to live, work and play. Thanks are extended to the Parks, Buildings, Grounds & Highways Department staff for an outstanding job maintaining and enhancing the parks, trails and open spaces in the Village.

Lastly, I'd like to thank the many businesses and groups who sponsor our programs and special events, as well as giving of their time and talents in service to the community.

***Together we Create Community Through
People, Parks & Programs!***

Mark Schroeder, CPRP
Director



History

In 1971, the Germantown High School Athletic Director worked part-time as the Recreation Director. Programs were run by seasonal and part-time employees at various schools. The Village hired their first full-time Recreation Director in 1980. In 1984, the title of Recreation Director was changed to Park and Recreation Director. The Department was a one-person department until 1994 when a Recreation Supervisor was added. In 1995 a full-time secretary was hired, followed by a part-time secretary in 1999. A second full-time Recreation Supervisor position was added in 2007. The Department is currently comprised of a Director, two full-time Recreation Supervisors, a full-time Senior Coordinator, two full-time Park & Recreation Secretaries, a part-time Recreation Assistant, three part-time Senior Center Assistants, a Superintendent of Parks, Buildings, Grounds & Highways, a Foreman of Parks, Buildings, Grounds & Highways and three full-time maintenance operators.

Parks and Open Space

Most parks receive German names to reflect the German heritage. The Village of Germantown park system consists of nine parks and several public areas. The active-recreation parks are primarily concentrated in the urbanized, south central portion of the Village. The Village's environmental areas are generally located in the rural areas of Germantown. The Village also includes a 10-acre Little League Park, which although it owns, does not maintain or use. The Village of Germantown has a long-term lease agreement with Germantown Little League. Homestead Hollow Park is a County-owned park located in Germantown. This 105-acre site is located in west-central Germantown. Homestead Hollow Park offers a trail system, lighted sledding hill, play equipment, basketball court, soccer fields, softball field, park shelters, fishing pond, ice skating rink, and a lighted parking lot. The soccer fields in the park are used by the Germantown Kickers.

Indoor Recreation Facilities

The Germantown Park & Recreation Department currently operates five indoor facilities; including: Survive Alive House, Fire Station #1 community room (Firemen's Park), Kinderberg Park indoor multi-use shelter, the Senior Center, and the Department of Public Works multi-purpose room.

Public School Facilities

The Germantown School District owns and maintains six developed outdoor recreation areas adjacent to schools that add to the Village's recreation base. The school recreation facilities total approximately 50 acres and are located mostly near the urbanized south-central portion of the Village. The school district lands are available only on a limited basis for public use. The Germantown School District and the Village of Germantown have an intergovernmental agreement that allows the Park and Recreation Department to use School District's buildings per a facility use fee schedule. The Germantown Park and Recreation Department uses these facilities for both active and passive recreation. The School District facilities are a critical component to the Department's operation. Without the intergovernmental agreement many of the community's programs could not happen.

Recreation

The Recreation Division provides structured and self-directed learning opportunities, imaginative and artistic theatrical environments, social interaction, and mental and physical development. The Recreation Division is responsible for the creation and delivery of programs and services offered to the entire community. Programming addresses the national obesity epidemic by encouraging the development of healthy lifestyles, strong minds, and fit bodies. Park and recreation activities also help to deter crime, assist our youth in becoming contributing members of our society. In 2019, the Recreation Division continued to perform at a high level by increasing the number and diversity of program offerings. The department offered several new programs such as It's All An Act, Lego Birthday Parties, Barre Fitness, Cheerleading Camp, Coaches Corner Tennis, Fistball, Jr. Golf Camps, Golf Skill sessions, Holiday Gnomes Workshop and Pound Rockout Workout that were very well received.

Overall, in 2019 the department offered 854 program sessions with a total of 9,537 registrations!

FIVE MAJOR PROGRAM AREAS

Youth Enrichment

331 program
sessions with 1,956
participants

Youth Sports

246 program
sessions with 3,514
participants

Family

31 programs with
2,971 participants

Adult Enrichment

229 program
sessions with 1,013
participants

Adult Sports

8 programs with
over 200
participants



Senior Center

The Germantown Senior Center provides opportunities for older adults to participate in a variety of activities to energize the mind, activate the body, and spark the spirit. Recreation participation has significant benefits including increase self-esteem, improved social skills, and a sense of belonging.

Programs are offered in a variety of topic areas such as education, leisure, health, fitness, and entertainment. In 2019, attendance at the Senior Center totaled 24,192 visits.

SENIOR CENTER BY THE NUMBERS

Senior Van
Rides
2,228

Exercise
Room
Attendance
1,212 visits

Building
Rentals
72

Classes
offered
176

Trips
sponsored
79

Free
programs
103

In addition to the programs, trips and special events planned at the center, seniors of the community are welcome to join the Germantown Senior Citizen's Club. Benefits of a membership include: annual subscription to the monthly club newsletter, and activities such as game day, annual picnic, holiday party and social events. In 2019, club membership totaled 226, with 30 new club members. Some highlights include the following:

Club Meeting Attendance – 619	Easter Bunny Lunch – 80
Summer Picnic – 74	Christmas Party – 87

Washington County also provides a nutritious meal program weekdays Monday through Friday at 11:30 a.m. **In 2019, county staff served a total of 2,233 meals at the center with a total of 7,825 home delivered meals.**

A Washington County nurse is available at the center the first Thursday of the month, with a total of 72 Nurse Visits in 2019. An ADRC Benefits Specialist is also available to assist the seniors of the community.



Kids Klub

Germantown Kids Klub is a collection of five programs offering year-round educational and recreational opportunities for children in grades 3K through 6th grade. Each program serves a different age group and offers a variety of experiences for participants.

Kids Klub Before and After School Program runs during the school year for children in grades 3K through 5th and is offered at five locations: Amy Belle, County Line, MacArthur, Rockfield, and St. Boniface. Activities include homework assistance, games, arts and crafts, guest speakers and community service projects.

School year Kids Klub

69,356
registrations for
2019.

Summer Kids Klub

9,673
registrations for
2019.

Summer Kids Klub ran 11 weeks for the 2019 summer for children entering grades 1st through 6th offered at five locations: Firemen's Park (fire station building), Faith Lutheran Church, Lutheran Church of the Living Christ, St. Boniface School, and Homestead Hollow County Park. Summer Kids Klub incorporates active and passive games, field trips, interest groups and daily scheduled activities.

Tyke Site PLUS is a kindergarten prep program offered to children who are entering grades K4 and K5. While the program is educationally based it also offers arts and crafts, passive and active games, field trips, story time, and play time. Traditional Tyke Site and Traditional Playgrounds offer a condensed version of Tyke Site PLUS and Summer Kids Klub. This program is for children who cannot commit to an entire day.

Tyke Site

977 registrations
for 2019

Adventure Kids Klub offers in-bound 5th, 6th and 7th grade students the opportunity to participate in additional off-site activities. Participants are bussed to a variety of locations on Tuesdays and Thursdays to participate in activities designed specifically for their age group.



Special Events

Easter Egg Hunt The Easter Egg Hunt was a fun outdoor activity for kids of all ages held at Firemen's Park. 2019 marked the 25th anniversary of the Easter Egg Hunt. The Easter Egg Hunt requires many volunteers as well as financial and in-kind donations. The day of the event the Department utilized volunteers from Germantown Youth Futures, Germantown High School Student Council and the National Honor Society. The event was free and open to participants.

EASTER EGG HUNT

**Estimated 750
parents & children
attended**



**465, 5th - 8th grade
participants, 120 adult
& high school
volunteers in 2019**

Youth Futures Lock-in Germantown Youth Futures exists to promote positive youth development. At the heart of the program is the desire to ensure that our community's youth are offered positive activities that are drug, alcohol and tobacco free and celebrate healthy choices. Growth through service in the community is equally as important as the growth students achieve in the classroom. The students volunteer for many community events.

Movies in the Park Movies in the Park are a delightful way to experience Hollywood's finest films. There were two movies shown in Kinderberg Park (Mary Poppins Returns and Ralph Breaks the Internet). The event allows families to enjoy a fun-filled, family-oriented evening under the stars. The free event also includes children's activities such as a craft project and games. The movies were generously sponsored by Germantown First Bank Financial Centre. Additional volunteer assistance was provided by Germantown Youth Futures.

MOVIES IN THE PARK

**estimated
attendance of 250
people in 2019**



**weekly attendance
ranged from
150-350 people**

Music at the Pavilion The first annual Concert Series was held on Thursday evenings in June, July, and August at the Gehl's Performing Arts Pavilion in Firemen's Park. Each week included food truck vendors and beer garden starting at 6:00 p.m., with musical entertainment from 7:00-9:00 p.m. The concert series featured area music from a variety of genres including Country, Rock, Bluegrass, Contemporary Christian, and Big Band. Special thanks to Waterstone Bank, our Presenting Sponsor for the concert series, as well as July concert sponsor Gabor Design Build.

Special Events

Family Fun Carnival Night Come one, come all to the most exciting Carnival in Germantown! New in 2019 the Family Fun Night Carnival partnered with the Kiwanis Taste of Germantown and had its best turn out yet! The night included many fun activities for all such as carnival games, inflatables, an obstacle course, music, prizes and plenty of food! The free event took place on July 25th in Firemen's Park.



FAMILY CAMPOUT

**90 campers
registered for the
campout**

Family Campout This overnight excursion held in conjunction with Movies in the Park, encourages families to bring their tents and enjoy outdoor living close to home. Activities include a bonfire, arts and crafts, candy hunt, Movie in the Park, and a continental breakfast. The event took place in Kinderberg Park and was free to the public due to a generous donation from First Bank Financial Centre.

Amazing Race is a spin off the TV reality show. Participants travel around the community solving puzzles and performing fun tasks as quickly as they can. This is a great way to introduce the lesser known parts of Germantown to people. With 93 participants, the race has quickly become one of those "not to miss" events.

AMAZING RACE

**93 participants
raced around
Germantown**



Fall Fest was a fun, free, family event held at Homestead Hollow Park, in partnership with the Washington County Parks Department. Activities included inflatables, pumpkin bowling, face

painting, cookie decorating and more! There were a variety of food trucks in attendance as well as a pop-up beer garden, live music and craft vendors.

Family Glow Walk is a fun and informal 3 mile walk that takes place in Kinderberg Park at night. Participants receive "glowing" items along the walk to wear as well as glow face paint. Walkers also enjoyed some other fun features such as a glow tunnel, photos taken by Brandon Medved Photography, and a Christmas tree light path. The event was co-sponsored by First Bank Financial Centre & State Farm Insurance.

FAMILY GLOW WALK

**493 participants
registered**

Miscellaneous

Community Band Concerts are held during our summer Concerts in the Park series and the Holiday Band Concert. Concerts in the Park are held on Wednesday evenings in June, July & August in Firemen's Park at the new Gehl's Performing Arts Pavilion. In December, the Community Band enjoys playing the holiday classics during our Holiday Band Concert. The events are free and open to the public. Other bands offered for the community to join during the school year are: Muzik Bande, Changemakers band, Adult Wind Ensemble, All-star Jazz Crusaders Big Band, and a Dixieland Band.

GERMANTOWN COMMUNITY BAND

**50 Summer
instrumentalists**

75 Winter musicians

**200 average concert
attendees**

Survive Alive House is the biggest public education initiative ever undertaken by the Germantown Fire Department. This is an actual house constructed for the education of people of all ages. The house was funded by donations, grants, volunteered time and materials. The house is used for a wide array of educational activities from fire safety to recreation programs. The Village partners with the School District and offers them space at the Survive Alive House to run their special needs programs for the school year. The Park and Recreation Department is responsible for the scheduling and maintenance of the building.

FARMERS MARKET

**averages 20
vendors a season**

Farmers Market provides fresh, local, wholesome goods directly from farmers to customers. The Park and Recreation Department took over the Farmers Market in 2009. In 2019, the Farmers Market was located in the Germantown Village Hall parking lot on Saturdays, from May 4 to October 26 from 8:00 a.m. to 12:00 p.m.

Affiliate Groups The Department partners with many community groups in offering recreation space for their activities. Many of the partnerships have been in place for years and some are just beginning. The Department provides field and facility space for the Germantown Hawks Football Club, Germantown Kickers Soccer Club, Junior Warhawks Baseball & Softball, and Crusherz Softball. Without these great partnerships, many of the community youth activities could not take place.

Work Permits is required before anyone under the age of 16 can work in any job. Employers must have a work permit on file before they may allow a minor to begin work. The Department started issuing work permits as a service to the Village's workforce. Now the Department is the only agency that issues work permits in the community.

Miscellaneous

Community Garden The goal of the Germantown Community Garden is to provide an area for residents to enhance their gardening skills and build community friendships. The Community Garden located at Dheinsville Park has 20 plots, with two plots reserved for the Master Gardeners



19 plots were reserved and 261.75 pounds of vegetables were donated to the Senior Center from the Master Gardeners.

DISCOUNT THEME PARK TICKETS

**389 tickets were
sold in 2019**

Discount Theme Park Tickets

The Discount Theme Park Ticket program is a partnership with Wisconsin Park and Recreation Association. The Department sells tickets to various theme park entertainment areas for a discounted price. In return, Departments retains \$0.75 per ticket sold. This is a great service and it provides an additional source of revenue.

Parks

The Park and Recreation Department continues to maintain and enhance parks, trails and open green spaces allowing our residents to discover, play and grow.

The Park & Recreation Department is responsible for the planning, design, development and management of the park system. Maintenance is performed in conjunction with the Highway, Buildings, Grounds and Parks Department.

The Parks division maintains over 200 acres of developed active park lands as well as all Village owned facilities, grounds, boulevards, trees, right of ways and sidewalks. In addition, the Department provides support for youth athletic organizations and community special events.



There are a total of 400 acres of park lands divided into ten (10) parks, open green spaces and environmental corridors.



Park Highlights

- * Hired Ayres Associates to prepare design plans for the Firemen's Park Site Improvements Project.
- * Started construction on Firemen's Park Phase 1 Site Improvements (sewer, water, electrical, lighting, pathways) in November 2019 with completion scheduled for June 2020.
- * Prepared Request for Proposals for new playground equipment at Weidenbach Park, project bidding, award, and ordering of equipment was completed with equipment installation in Spring 2020.
- * Completed site drainage improvements at Haupt Strasse Park to improve overall park usability.
- * Installed new raised metal seam roof on the Friedenfeld Park concession stand.
- * Purchased & installed a new scoreboard for the main football field at Friedenfeld Park (thanks to funding from local businesses and Germantown Hawks Football Club).
- * Completed the tennis court re-surfacing and fencing project at Spassland Park.
- * Worked with village staff and the Historical Society to complete plans for the park pavilion for Dheinsville Park with the project sent for public bid in December 2019.
- * Installed new flooring and completed interior painting of the Germantown Senior Center.
- * Worked with KMS Girl Scout Troop 4363 to construct a bocce ball court in Firemen's Park, as well as installation of Raised Bed Gardens and Benches for the Germantown Senior Center.
- * Worked with the Department of Public Works to renovate (flooring, painting, lighting) old Fire Station 1 into community recreation space.
- * Worked with village staff to begin updating the Comprehensive Outdoor Recreation Plan through the 2050 Plan Community Engagement Process (Community Survey and Park Planning Open House in October).
- * Worked with the Park & Recreation Commission to explore potential parks and recreation uses for along the Menomonee River Corridor as part of the Blackstone Creek Golf Course Re-development proposal.
- * Worked with the Germantown School District to update the Intergovernmental Agreement for use of facilities.
- * Completed ball diamond infield upgrades at several village parks, as well as top dressing, aerivation, overseeding, and fertilization of the football fields at Friedenfeld Park.
- * Contracted with Wachtel Tree Science to serve as the Village's Consulting Forester.
- * Held the annual Arbor Day Tree Planting at Spassland Park which was sponsored by Wendland Nursery.
- * Prepared a successful Tree City USA Application for 2019 community forestry program activities.
- * Maintained ball diamonds and soccer fields for use by recreation programs, as well as affiliate groups including the Germantown Soccer Club, Germantown Crusherz, Germantown Junior Warhawks, and Germantown Hawks Football.
- * Coordinated park set up for community events including: Mai-fest, Taste of Germantown, 4th of July, and Oktoberfest.

(Next page parks by the numbers)

Parks

PARKS BY THE NUMBERS

Completed trunk injection treatments on 151 ash trees in village parks and grounds.

Contracted the planting of 20 trees along village streets and in village parks.

Completed the removal of 68 trees in village parks, municipal grounds, and along village streets.

There were a total of 248 park shelter rentals

There were a total of 369 athletic field rentals.

Budget

The Park and Recreation Department manages two budgets: the Recreation budget and the Senior Center budget. The Recreation budget encompasses the operation of recreation programs, special events, rentals, full-time and part-time staffing, office operations, sprayground, and miscellaneous park expenditures. Revenues are generated through program fees, donations, advertising, fundraisers, grants, and rental fees. The Senior Center budget is used for the operation of the Senior Center, programs, special events, pick-up service, meal program and many other functions. Revenues are generated through program fees, advertising, fundraisers, grants, and rental fees. The Parks budget is for operation of all parks, playgrounds, forestry, equipment repairs, mowing, and buildings.

RECREATION:

Expenses in red Revenue in green

2015:	\$1,124,200.00	\$1,022,900.00
2016:	\$1,215,400.00	\$1,041,700.00
2017:	\$1,242,800.00	\$1,077,900.00
2018:	\$1,293,100.00	\$1,084,700.00
2019:	\$1,291,200.00	\$1,053,800.00

SENIOR CENTER:

Expenses in red Revenue in green

2015:	\$103,320.00	\$34,371.00
2016:	\$98,299.00	\$34,962.00
2017:	\$120,212.00	\$36,972.00
2018:	\$123,112.00	\$39,494.00
2019:	\$131,061.00	\$43,993.00

PARKS

Expenses in red

2015:	\$468,153.00
2016:	\$511,304.00
2017:	\$556,472.00
2018:	\$482,743.00
2019:	\$436,691.00

Looking Ahead

Firemen's Park Multi-Purpose Shelter Phase 1 site work started in November 2019 with sewer and water line installation completed in early January. The contractor will continue in March/April 2020 with installation of the electrical service, pedestrian lighting, and park pathways. Phase 2 design (park shelter building) is scheduled for completion in June, project bidding in late Summer, with construction starting Fall 2020 into Spring 2021. The approximately 3,800 sq. ft. shelter will include multi-purpose room, open shelter area, restrooms, and kitchen facilities. In addition to being used for community special events such as the 4th of July, Taste of Germantown, and the Music Concert Series, the facility will be available for rental by the community.



Comprehensive Outdoor Recreation Plan Update The process continues on the update to the Village's Comprehensive Outdoor Recreation Plan. The plan will serve as a guide for management and development of community park and recreation lands and facilities. The adoption of the plan allows the Village to apply for grant funding from the Wisconsin Department of Natural Resources (WDNR). Once completed, the plan will:

- Evaluate existing parks, park improvements, and recreational trails.
- Identify appropriate level of service standards for park lands and recreation facilities.
- Identify and recommends active and passive outdoor recreation opportunities to address the needs of all residents.
- Provide a summary for all recommendations to assist the Village with its Capital



Weidenbach Park Playground Monies were included in the 2019 CIP Budget to replace the playground at Weidenbach Park. The equipment was ordered, but delivery came too late for Fall 2019 installation. The playground project will be completed in Summer 2020, and includes removal of the old equipment, installation of the new playground structure and swing set, wood fiber safety surfacing, concrete sidewalk, park benches, and site landscaping.

2020 Forestry Initiatives

To continue addressing the loss of urban canopy due to the Emerald Ash Borer infestation, several ongoing projects will take place in 2020. This includes preemptive ash tree removals, treatments, and replacement tree plantings within village parks and municipal grounds. The goal of the EAB response plan is a comprehensive approach to reduce EAB's impact on the community.

April 15, 2020

Director's Report

Firemen's Park Phase 1 Site Improvements Project –

Staff met with Miller Electric on March 31st to review the electrical system layout. Miller Electric began the installation of conduit, wiring, and junction boxes on April 1st. The contractor has encountered issues with bedrock at several locations. For the most part, they were able to reach the 18" depth for the conduit, but a depth of 4' 6" is needed for the direct bury concrete poles and 4' depth for the bollards. Excavation for the electrical lines will continue through the next two weeks. The electrical contractor and general contractor will be presenting the village with options for addressing the bedrock problem. The bollards are expected to be delivered on April 6th and light poles on April 8th. WE Energies has revised the electrical service plan which has been approved by the village. WE Energies will install the transformer, service line and meter pedestal in late April/early May. Site grading work will commence as soon as the site conditions allow.

Dheinsville Park Shelter Project –

The project bid opening in December resulted in a total of 3 qualified bids. The low bid of \$563,633 was approximately \$250,000 higher than what was presented and discussed at the 2020 CIP Budget meeting.

Meetings were held in February to discuss potential funding options for the project. The Village and Germantown Historical Society (GHS) have proposed entering into a Funding Agreement to construct the park pavilion. The project funding is comprised as follows: Village of Germantown \$150,000; Historical Society \$255,000; and Tourism Commission \$163,000.

This funding plan was approved by the Tourism Commission on February 25th, and the Public Works Committee on March 3rd. The Public Works Committee also made a recommendation to the Village Board to award the construction contract to Keller, Inc. in the amount of \$563,633. Both items were approved by the Village Board on March 16th. The village is in the process of executing the construction contract, as well as the agreement with the GHS. A start date for construction has not been set, but the project completion date is August 31, 2020. Included in the packet is a copy of the funding agreement.

Weidenbach Park Playground Project Update –

Site preparation and installation of the equipment had been planned for September 2019. Following discussion with public works staff, it was decided to push back the playground installation into Spring 2020 to allow the DPW staff to focus efforts on completion of other priority projects for the village.

Weather permitting, preliminary plans are to begin park site work in May, with equipment delivery and installation in June.

Firemen's Park Shelter Design -

At the February 3rd meeting, the Germantown Village Board approved the contract with Parkitecture for Phase 2 of the project which includes design plans and specifications for construction of the park shelter building. Staff met on February 11th with the Parkitecture design team to start discussion on the project design. The plan is to have 30% design plans completed by the end of March for review by the Building Construction Oversight Committee. The goal is to have final plans completed in June/July for public bidding and award in August for start of construction in September/October. Included in the packet is an updated floor plan and building elevations.

Comprehensive Outdoor Recreation Plan Update -

At the February commission meeting, goals and objectives were reviewed with updates and new goals added to the document. Included in the packet is the updated information that was forwarded to GRAEF. Staff has sent GRAEF a listing of potential short and long-term capital improvement projects for future review and discussion by the commission. Project stakeholder interviews/meetings were tentatively scheduled for May 6th, but these meetings will be postponed until further notice due to the Covid-19 Pandemic. Staff is currently working on the list of special interest groups/individuals to invite to these meetings.

Park & Recreation Commission Member Terms – The following member terms will expire on April 30th, Commissioners Knop and Village Board Representative Miller. Commissioners should contact the Village Clerk's office to express interest in serving another term. Village President Wolters is planning to take all committee appointments to the Village Board for "official" confirmation on April 20th.

2019 Park & Recreation Department Annual Report – The annual report has been included in the commission e-packets.

Recreation Division Report – April 15, 2020 Commission Meeting

Due to the Covid-19 Pandemic, all recreation programs and special events have been cancelled beginning March 14th. The cancellations will continue until further notice.

Summer Registration: Started on April 6th for Residents, April 8th for Non-residents.