

**VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022**

MEETING: REGULAR MEETING OF THE VILLAGE BOARD

DATE AND TIME: MONDAY, May 18, 2020 7:00 p.m.

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform, Meeting #: 622 008 294 Password: 55KQhhbseM2 which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=me7b3da6125245c865bd927445f74b922>. Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable, or the livestream on the Village's website. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **PRESIDENT'S REPORT:**
- V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST**
COMMITTEE AND DEPARTMENT REPORTS:
The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:
- VI. **CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:**
Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes) Written Public Comments should be directed to comments@village.germantown.wi.us, by 4 p.m. on Monday, May 18.

VII. CONSENT AGENDA:

- A. Approval of Minutes May 4, 2020 Regular Village Board Meeting and May 11, 2020 Special Village Board Meeting.
- B. Accounts payable/payroll
 - 1. May 10, 2020 Accounts Payable \$ 1,030,128.71
 - 2. May 12, 2020 Payroll (Hourly) \$ 226,392.64
 - 3. May 15, 2020 Payroll (Salary) \$ 108,985.34

The following items were forwarded from **Public Works** with a unanimous recommendation.

- C. Update Storm Sewer on GIS Asset Ally with Ruekert – Mielke, in an amount not to exceed \$17,347.

VIII. OLD BUSINESS:

- A. None.

IX. PUBLIC HEARINGS:

- A. None.

X. NEW BUSINESS:

- A. Resolution 41-2020, 2020 Budget Savings Plan.
- B. Water Tower Selection of Color and Logo.
- C. Curbside Recycling Collection / Multi-Family.
- D. Engineer Consultant for Freistadt Rd / Maple Rd Intersection Improvements.
- E. Village operations following the termination of the State's Safer at Home Order.

XI. ADJOURNMENT.

The next regular meeting of the Village Board will be on Monday, June 1, 2020 at 7:00 p.m.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
May 4, 2020**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, Kaminski, Miller, Myers, Pieper, Wing, and Zabel. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Director Rath, Director Ratayczak, and Manager Tucker. Clerk's Note: This was a Virtual Webex Meeting. Members called in via phone or electronic device.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

President Wolter announced this is Clerk's Week and thanked the Clerk's Office for their hardwork and dedication.

I. APPOINTMENTS

A. Commissions/Boards/Committees

1. Board of Review

Kristine Huber	Alt. Member	05/01/2017 – 04/30/2022
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2. Board of Zoning Appeals

Kristine Huber	Member	05/01/2018 – 04/30/2021
Lilibeth Yao	Alt Member	05/01/2020 – 04/30/2023

Motion (Myers/Kaminski) to approve Appointments A. Roll Call Voted Carried Unanimously.

**ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC
INTEREST/DEPARTMENT AND COMMITTEE REPORTS:**

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

None.

CONSENT AGENDA:

A. Approval of Minutes April 20, 2020 Regular Village Board Meeting.

B. Accounts payable/payroll

1.	April 25, 2020	Accounts Payable	\$ 268,377.14
2.	April 28, 2020	Payroll (Hourly)	\$ 159,983.89
3.	April 30, 2020	Payroll (Salary)	\$ 108,404.52
4.	April 30, 2020	Accounts Payable	\$ 1,728.60

The following items were forwarded from **General Government and Finance** with a unanimous recommendation.

C. Resolution 36-2020, Public Health Emergency: Family and Medical Leave Policy and the Emergency Paid Sick Leave Policy required by the FFCRA.

Motion (Baum/Kaminski) to approve Consent Agenda Items A-C. Roll Call Voted Carried Unanimously.

OLD BUSINESS:

A. Village Administrator Report - COVID 19.

Administrator Kreklow presented an update of the legal status of COVID-19 Safer at Home Order. The Safer at Home Order is extended to May 26th with a court challenge pending. The Court is to rule on the challenge. The Village of Germantown does have a declaration of Public Health Emergency in place.

Discussion included the Badger Bounce Back, Washington County Blueprint for Re-Opening, and Back to Business Plan. Criteria included for re-opening includes a downward trajectory of cases within a 14-day period, capacity to test 12,000 cases per day, and hospitals with adequate capacity.

The three phases of the Badger Bounce Back were discussed. The timing is dependent on the number of COVID-19 cases. The timing and criteria for the Washington County Blueprint for reopening was discussed.

The Washington County Specific Guidance was discussed.

Discussion ensued of assistance to local businesses such as the utilization of the revolving loan pool, possible deferral of property tax penalties and interest (ACT 185) dependent on action by the County, and adjustments to liquor license fees and temporary use permits.

Financial impacts to the Village are a loss of Hotel / Motel Tax, loss of inspection and permit fees and recreation program fees.

Considerations discussed were to freeze all non-essential supply and material and services purchases, review equipment purchases and maintenance projects, reduce overtime, not filling of vacant positions, and furloughs.

The Police Department is not seeking out enforcement; yet many people are confused.

Discussion ensued of the Village Rainy Day Fund and what portion of the fund to use. In 2008 Village Staff was cut by 1/4.

Discussion ensued of possibly waiving the temporary use permit and temporary sign permit fees. This could be a discussion item at the next Plan Commission meeting.

It was reported that there are 22 accumulative cases in the Village to date. There have been four deaths.

Discussion ensued of other communities such as Hartford and Cedarburg. If the order is not enforced the State could enforce the order and charge the Municipality back for the enforcement. Discussion ensued that there is not a guideline on population or common sense.

This item will come back to the Village Board on May 18th.

PUBLIC HEARING:

A. None.

NEW BUSINESS:

A. Resolution 37-2020, To Rescind A Portion of 2019 Real Property Taxes.

MOTION (Zabel/Baum) to approve Resolution 37-2020, To Rescind A Portion of 2019 Real Property Taxes. Director Rath reported that the other taxing jurisdictions would be charged back their portion. Roll Call Vote Carried Unanimously.

B. Resolution 38-2020, Extending the Declared Public Health Emergency in Response to the COVID-19 Coronavirus.

MOTION (Baum/Miller) to approve Resolution 38-2020, Extending the Declared Public Health Emergency in Response to the COVID-19 Coronavirus. Discussion ensued of the July 7th date. Discussion ensued to leave the July 7th date as it can change or be updated. Roll Call Vote Carried Unanimously.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:21 p.m.

The next regular meeting of the Village Board will be on Monday, May 18, 2020 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
May 11, 2020**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson (6:08 p.m.), Miller, Myers, Pieper, Wing, and Zabel. Trustee Kaminski was absent excused. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Director Ratayczak, and Manager Tucker. Clerk's Note: This was a Virtual Webex Meeting. Members called in via phone or electronic device.

NEW BUSINESS:

- A. Resolution 39-2020 Resolution Imploring Officials at the State Level to Engage in Bipartisan Efforts to Address the Safer at Home Order and the Reopening of Businesses in the State of Wisconsin.

President Wolter opened the discussion up to the board that after the last meeting residents and business owners requested the Village Board take action to the State Officials. Village Attorney Sajdak drafted the resolution in the packet. The Board may adopt, approve or make changes. We are waiting for the state Supreme Court to take action.

The County has a Blueprint for reopening. There needs to be consistency and approach for law enforcement. Today there was a change to allow temporary use permits for drive in theaters. Discussion ensued of capacity and a percentage of capacity per business, an extension of liquor license premises and extension of the 10 pm outside closing time. Discussion continued of the stay at home order and the effect on local business. Discussion ensued that Hartford is not open for business. Discussion of local control ensued and how to open up instead of a blanket across the state closure.

MOTION (Pieper/Myers) to approve Resolution 39-2020, Resolution Imploring Officials at the State Level to Engage in Bipartisan Efforts to Address the Safer at Home Order and the Reopening of Businesses in the State of Wisconsin.

Discussion of an amendment motion ensued. Discussion included to amend the resolution to give authority to local communities to open their communities as they see fit. Discussion included to have guidance from the county health department.

Amendment Motion 1 (Pieper/Zabel) leave opening up for business to local Counties with guidance from their local County Health department as to when and how to open the State of Wisconsin for Business. Hudson commented that the virus will not stop at the County Border. Motion carried. Hudson Voted no.

Amendment Motion 2 (Pres. Wolter/Baum) Remove paragraphs 7, 8, 9 and 10. Motion carried. Hudson Voted no.

Amendment Motion 3 (Wing/Baum) add the language to "immediately rescind the extended Stay at Home Order". Motion carried. Hudson Voted no.

Motion on Resolution 39-2020 as amended carried. Hudson Voted No.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 7 p.m.

The next regular meeting of the Village Board will be on Monday, May 18, 2020 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
& VILLAGE BOARD GERMANTOWN, WI**

MEETING DATE: May 5, 2020 & May 18, 2020

AGENDA ITEM: New Business

ITEM TITLE: Update Storm Sewer on GIS

SUBMITTED BY: Lawrence W Ratayczak, P.E., Public Works Director

SUMMARY EXPLANATION:

The Village Department of Public Works is in the process of up-dating the infrastructure contained on the Villages GIS System. Currently the Village has a database of 285 pages of storm sewer as-builts. The Village needs to verify and make the necessary additions and or corrections to the storm sewer GIS data base. The GIS data base is contracted to Ruekert-Mielke for the maintenance and addition of new infrastructure to the GIS System. The storm sewer GIS system has been neglected over the past years for many reasons and it is now time to make it current.

The cost to update the storm sewer date base in the GIS system is \$17,347.00. The funds for this upgrade will come from the Highway budget and the Engineering budget for Storm Sewer.

The proposal from Ruekert-Mielke is attached

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

- Proposal from Ruekert-Mielke for Storm GIS Update

RECOMMENDATION:

Staff is recommending the Public Works and Highway Committee approve the Agreement with Ruekert-Mielke for the GIS storm Sewer update in the amount of \$17,347.00 and forward with a favorable recommendation to the Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

4/26/19

Eric Nitschke
Village Engineer
Village of Germantown
N112 W17001 Mequon Rd.
Germantown, WI 53022

Re: GIS Storm Utility Updates and Asbuilt Linking

Dear Eric Nitschke,

Ruekert & Mielke, Inc. (R/M) appreciates Village's consideration for our service of adjusting your Storm Sewer Data, updating the attribute data to reflect the information on the asbuilts, and linking the digital asbuilts to the Village's Storm Sewer System in accordance with our previous correspondence. Through these efforts, the R/M team provides the Village several benefits to your operation by enhancing the data that strengthens the foundation of your GIS. This investment establishes the GIS as a tool that provides staff with quick access to quality information and maintains the history of your resources to instill confidence into the minds of decision makers. In response to your request for more information, we present the following budget and summary of services.

Scope of Services:

- Use the Village's digital asbuilt database containing 285 pages to update the existing spatial representation of the system as well as the attribute information that is tied to the features within the GIS. R/M technical staff will populate any missing information or correct any information in the data that does not match the information on the corresponding asbuilt page.
 - Target Attribute information will be limited to the information that is reflected on the corresponding asbuilt.
 - Examples of these attributes may include; Inverts, Size, Material, Type, Street Name, Install Date, etc.
- R/M Technical Staff will then link each asbuilt sheet to the corresponding Storm Pipes and Structures. These documents will be connected and stored into your GIS system spatially and will be able to be viewed by Village Staff that have a username and access to the GIS.

Total Cost: \$17,347 – (0.5/hours per sheet at \$118/hr + 4/hrs correspondence at \$133/hr)

The cost is proposed based on discussions had between R/M and the Village of Germantown and are summarized in the Scope of Services above. The proposed cost is R/M's official offer for the proposed services for the Village of Germantown. Our services would benefit your organization by enhancing your Storm Sewer data and providing quick access to the asbuilt information in the field from any device. Our expertise and efficiency give us the ability to complete the project in a timely fashion in accordance with your Storm Water Management Plan's timeline.

We appreciate the opportunity to serve you and welcome your feedback and ideas on how we can provide even greater products and services. If you have any questions regarding our services and fees, please contact our office.



Ruekert & Mielke, Inc. (R/M) is pleased to submit a proposal to provide our GIS Services.

The professional service described above would begin on a date agreed upon between the Village of Germantown and Ruekert & Mielke, Inc. at our next meeting following the signing of this proposal. The services will be supplied as a lump sum and/or Time and Materials basis depending on the tasks identified in the cost estimate table.

The above described professional services will be provided to you in accordance with your **Application & Services Agreement**. Please indicate your acceptance of the proposed services by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Client Name:

Signature: Lawrence Ratayzak
Name: Lawrence Ratayzak
Title: Director of Public Works

Designated Representative:

Signature: _____
Name: _____
Title: _____

Attest:

Signature: _____
Name: _____
Title: Administrator

Ruekert & Mielke, Inc.

Stanley R. Sugden, P.E.
President
Ruekert & Mielke, Inc.

Designated Representative:

Kevin Korth
Technology Solutions Advisor
Ruekert & Mielke, Inc.

Deanna Braunschweig

From: Janice Wick
Sent: Tuesday, May 12, 2020 1:25 PM
To: Deanna Braunschweig
Subject: Public Works Agenda Items for VB - May 18, 2020

CONSENT AGENDA:**STORM SEWER UPDATES ON GIS:**

MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve the agreement from AssetAlley/Ruekert & Mielke in the amount of \$17,347.00 to update the storm sewer data base in the GIS system.

Motion carried unanimously.

Regards,

Janice
DPW/Engr.
Village of Germantown
262-250-4721

**VILLAGE OF GERMANTOWN
WASHINGTON COUNTY**

RESOLUTION NO. 41-2020

**A RESOLUTION DIRECTING THE VILLAGE ADMINISTRATOR TO IMPLEMENT THE
2020 BUDGET SAVINGS PLAN**

WHEREAS, COVID-19, a novel strain of the coronavirus, was detected in December, 2019, and has subsequently spread throughout numerous countries and the United States including Wisconsin; and

WHEREAS, citing the World Health Organization's declaration of a Public Health Emergency of International Concern, and the United States Department of Health and Human Services declaration of a Public Health Emergency, the State of Wisconsin has declared a Public Health Emergency by Executive Order #72; and

WHEREAS, in recognition of the threat that COVID-19 presents to the health and safety to Village residents and the challenges the response to the pandemic presents, the Village Board adopted Resolution No. 27-2020 on March 16, 2020 declaring a local public health emergency within the Village of Germantown, which was extended by Resolution No. 38-2020 adopted on May 4, 2020; and

WHEREAS, the Governor issued Emergency Order 12, also known as the Safer at Home Order on March 24, 2020, and the Secretary-Designee of the Wisconsin Department of Health Services issued Emergency Order 28 on April 16, 2020 extending the provisions of the Safer at Home Order until May 26, 2020; and

WHEREAS, the Village Administrator presented an analysis on May 4, 2020 outlining a potential 2020 budget gap between \$475,000 and \$925,000 resulting primarily from revenue shortfalls due to COVID-19; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Germantown, Wisconsin, that the Village Administrator is directed to implement the following reductions listed below as needed to reduce or eliminate the projected budget gap.

Salary Savings	
Village Engineer 1/2 Vacancy	\$ 27,400
Building Inspector Vacancy	\$ 20,000
2 Hwy Positions 1/4 vacancy	\$ 30,000
Delay DPW Seasonals	\$ 45,000
Library PT Hours	\$ 10,500
Rec Staff Reductions	\$ 9,250
2 Furlough Days	\$ 20,000
Subtotal	\$ 162,150
Equipment/Maint Delays	
Zero Turn Mowers	\$ 30,000
Splashpad Deck Work	\$ 15,000
Highways - Misc	\$ 15,000
Buildings - Misc	\$ 46,000
Parks - Misc Supplies	\$ 15,000
Fire Ropes	\$ 17,000
Picnic Tables	\$ 30,000
Police Training	\$ 10,000
Miscellaneous Accounts	\$ 10,000
Subtotal	\$ 188,000
Seal Coating Program	\$ 325,000
Use of Reserves	\$ 250,000
Total	\$ 925,150

BE IT FURTHER RESOLVED that the Village Administrator is directed to report back to the Village Board, no less than quarterly on the progress being made to close the projected budget gap.

Introduced by: _____

Adopted: May 18, 2020

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, Village President

ATTEST:

Deanna Braunschweig, WCMC/CMC
Village Clerk

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: May 18, 2020

AGENDA ITEM: New Business

ITEM TITLE: Water Tower Selection of Color and Logo

SUBMITTED BY: Lawrence W Ratayczak, P.E., Public Works Director

SUMMARY EXPLANATION:

To begin, this topic has been in front of the Building Construction Oversight Committee (BCOC). The discussion involved color pallets and the placement of the Germantown (flag) logo going forward on the towers to be constructed and/or repainted. The committee favored the elimination of the logo on future tower painting.

With the forthcoming construction of a new elevated water tank (water tower) at Gateway Crossing & Rockfield Rd., staff is interested in determining a color scheme for this very visible Water Tower and for existing water towers. Staff is recommending a change to the color scheme and logo utilized in the past and discuss a refreshed appearance for the new and current Water Towers as they get repainted. Staff has attached a few existing towers as examples.

Evaluation of the ability of the Germantown flag logo to take the abuse of local weather conditions and ultraviolet rays is very poor. The colors fade becoming hard to recognize and are costly to place on a Water Tower. Staff is suggesting no flag logo and lettering that is easier to read from a distance and at highway speeds. This Water Tower, due to its location and elevation will be the most visible Water Tower in the area and staff feels that Germantown should take advantage of this fact.

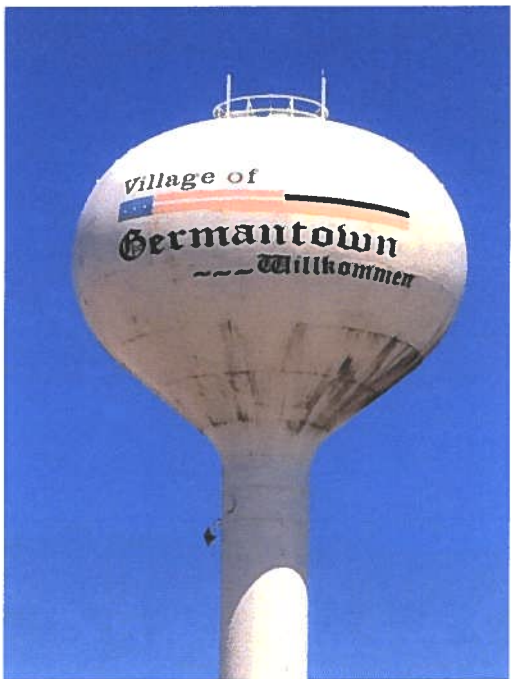
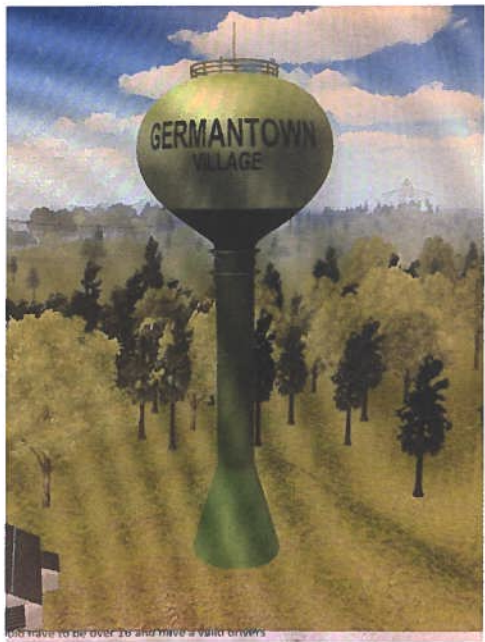
Although the BCOC has reviewed this topic staff would appreciate the opinion of the Village Board.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER XX

- Examples of existing water tower paint schemes

RECOMMENDATION:

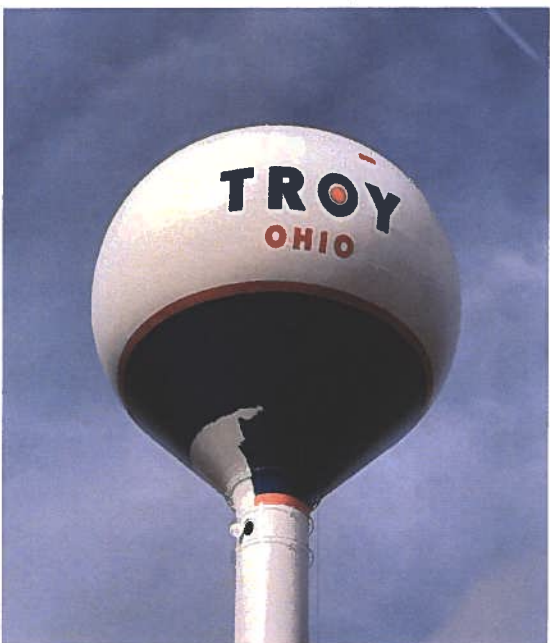
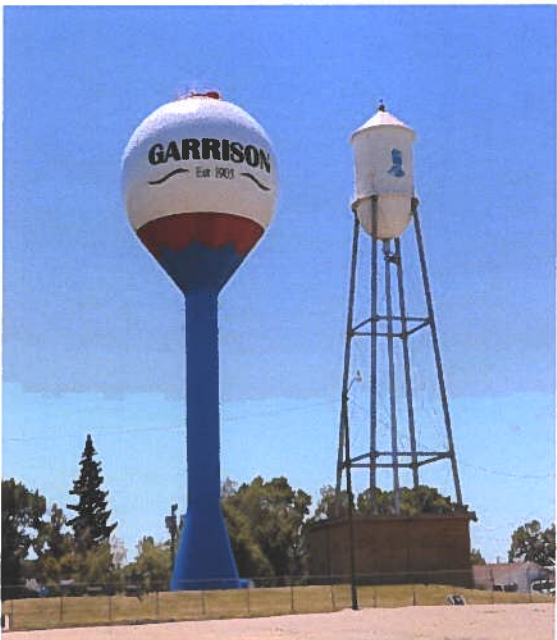
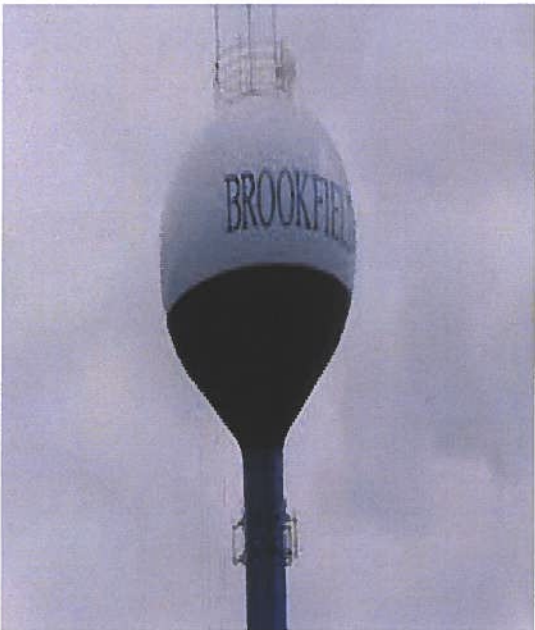
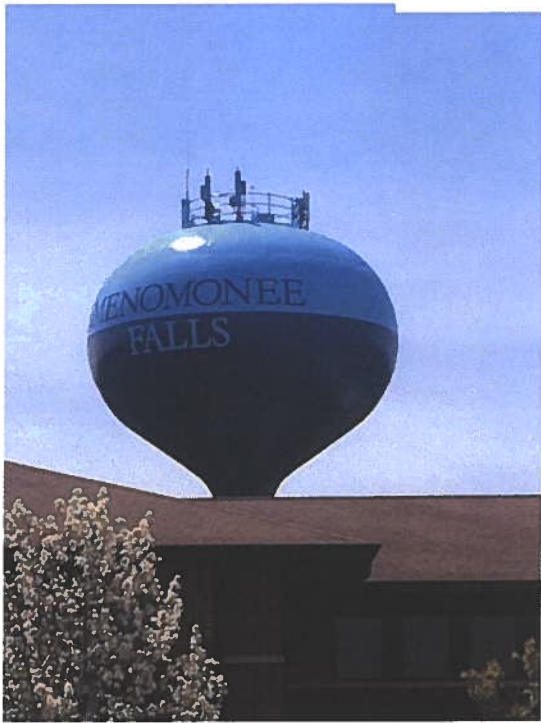
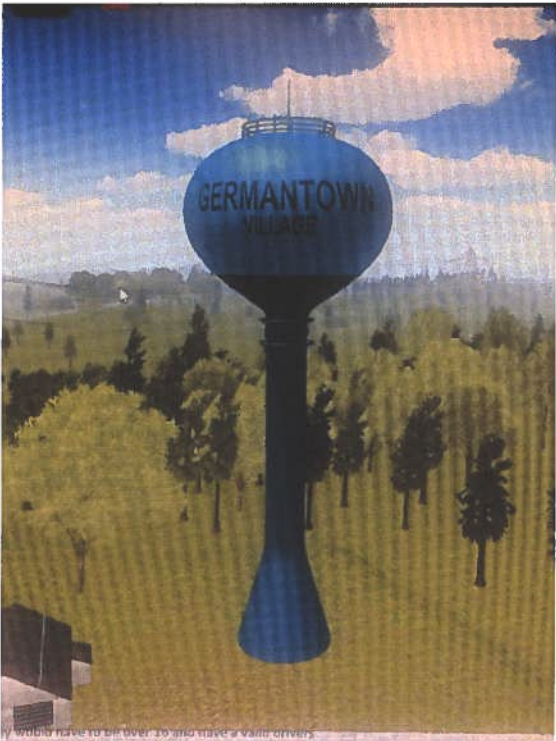
Staff is requesting the Village Board give staff and the BCOC direction regarding the color selection and placement of a logo on Village Water Towers.



GT Tower #1 1



GT Tower #3 1



**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: May 18, 2020

AGENDA ITEM: New Business

ITEM TITLE: Curbside Recycling Collection / Multi-Family
SUBMITTED BY: Lawrence W Ratayczak, P.E., Public Works Director

SUMMARY EXPLANATION:

Give brief history of recyclable collection practices. "See attached for a condensed history of Recyclable Collection"

By Village Code 11.08 (attached) --- the Village should collect garbage and recyclables at buildings which have 4 or less dwelling units. Multi-Family buildings are defined to have 5 or greater dwelling units per building. Exclusions include Multi-Family residential developments, collection of garbage/recyclables will be determined by a Developers Agreement or PDD/PUD agreement.

Based on the current monthly invoices from Waste Management they collect 5,571 garbage containers and 7,950 recycle containers (units). The difference is 2,379 more recycle units than garbage units. The additional recyclable units collected are tied to multifamily dwellings that have their recyclables collected under the Village contract with Waste Management. The engineering department staff has identified 2,065 (86.6%) of the 2,379 recycle units. See the attached map for approximate locations of identified sites that receive municipal collection of recyclables. The monthly charge for one dwelling unit for recyclable collection is \$3.65. For the identified 2,065 units the amount for one month is \$7,537.25.

Staff was directed at the time of approving the 2020 Village Budget that the \$30,000.00 removed from the proposed budget should be recovered by eliminating the Multi-Family Recyclable Collection. The funds are to offset the cost of the Recycle Yard. Staff is requesting the Village Board approve the collection of recyclables at the identified locations be discontinued with additional direction to the date of discontinuation. Staff has located previous such actions where multi-family units given 2-3 months to change service to private collection.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

- Map indicating area to have recyclable collection
- Condensed History of Recyclable Collection

- Section 11.08 of the Germantown Municipal Code.

RECOMMENDATION:

Staff is requesting the Village Board give staff direction regarding the discontinuation of collecting recyclables by curb side collection for Multi-Family Dwellings and the date discontinuation should begin.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

11.08 - GARBAGE AND RECYCLABLE ITEMS . (Rep. & Recr. Ord. #13-17)

(1) **DEFINITIONS.**

- (a) Bi-Metal Container . A container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- (b) Container Board . Corrugated paperboard used in the manufacture of shipping containers and related products.
- (c) Foam Polystyrene Packaging . Packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - 1. Is designed for serving food or beverages; or
 - 2. Consists of loose particles intended to fill space and cushion the packaged article in a shipping container; or
 - 3. Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- (d) HDPE . High density polyethylene, labeled by the SPI code #2.
- (e) LDPE . Low density polyethylene, labeled by the SPI code #4.
- (f) Magazines . Magazines and other materials printed on similar paper.
- (g) Major Appliance . A residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater, water softeners or stove.
- (h) Multiple-Family Dwelling . A property containing 5 or more residential units, including those which are occupied seasonally.
- (i) Newspaper . A newspaper and other materials printed on newsprint.
- (j) Nonresidential Facilities and Properties . Commercial, retail, industrial, institutional (includes churches (parsonage) and schools) and governmental facilities and properties. This includes any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as, but not limited to, fairs, festivals, sports venues, conferences, and exhibits.
- (k) Office Paper . High grade printing and writing papers from offices in nonresidential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.

- (l) Other Resins or Multiple Resins. Plastic resins labeled by the SPI code #7.
- (m) Person. Includes any individual, corporation, partnership, association, local governmental unit, as defined in Wis. Stat. § 287.01(5m), State agency or authority or Federal agency.
- (n) PETE. Polyethylene terephthalate, labeled by the SPI code #1.
- (o) Plastic Container. An individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- (p) Post-Consumer Waste. Solid waste other than solid waste generated in the production of goods, hazardous waste as defined in Wis. Stat. § 291.01(7), waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Wis. Stat. § 289.01(17).
- (q) PP. Polypropylene, labeled by the SPI code #5.
- (r) PS. Polystyrene, labeled by the SPI code #6.
- (s) PVC. Polyvinyl chloride, labeled by the SPI code #3.
- (t) Recyclable Materials. Includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- (u) Solid Waste. The meaning specified in Wis. Stat § 289.01(33).
- (v) Solid Waste Facility. The meaning specified in Wis. Stat. § 289.01(35).
- (w) Solid Waste Treatment. Any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- (x) Waste Tire. A tire that is no longer suitable for its original purpose because of wear, damage or defect. (This includes all tires).
- (y) Yard Waste. Leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

(2) **IN GENERAL.**

- (a) Service Provided. Garbage, refuse and recyclable collection service shall be under the rules and schedules determined by the Director of Public Works.
- (b) Users Served. Garbage and recycling collection service shall be provided by the Village, only to single-family and two-family and to multi-family dwellings containing 4 or fewer dwelling units. Except for users enumerated in subsection (c) below.
- (c) Users Excluded. Garbage and recycling collection service shall not be provided by the Village to the following users:
 - 1. Nonresidential Facilities and Properties.
 - 2. Multifamily residential developments. For purposes of this section, multifamily residential development means a discrete, unified building project, in which one or more residential buildings are constructed. Collection services for garbage and recycling will be determined by a Developers Agreement or PDD/PUD agreement.
 - 3. Multiple-Family dwellings.
- (d) Collection Time and Days. Garbage and recyclables shall be placed in approved containers and placed at the curb or roadside not more than 12 hours prior to pickup or by 7:00 a.m. on the scheduled collection day. After collection, containers shall be removed from the curb or roadside within 12 hours. Containers must be stored next to or inside the dwelling. No pickup shall be made on legal holidays, but shall be made the following work day.
- (e) Container Regulations.
 - 1. All garbage shall be placed in approved trash carts supplied by the Village contracted collection company. The carts are owned and maintained by the collection company. All weekly trash must fit into the trash cart to be collected, trash placed on the ground will not be collected.
 - 2. All recyclables shall be placed in the approved recyclable cart (green with yellow lid) which is furnished, owned and maintained by the Village contracted collection company. All co-mingled recyclables must be placed into the recyclables cart for collection; recyclables placed on the ground will not be collected.
- (f) Items Not To Be Picked Up.

1. Small or large amounts of stone, concrete, earth or sod.
2. Construction debris.
3. Auto parts, e.g., engine blocks, heads, fenders and mufflers, or other machinery parts.
4. Tree trunks or stumps, trimmings, or branches.
5. Garbage or recycling strewn by animals or vandals prior to collection.
6. Lawn clippings or garden waste.
7. Household appliances.
8. Leaves.
9. Tires.
10. Hazardous or toxic waste material.
11. Batteries of any type.
12. Paint including, but not limited to, liquid latex solvent and oil based paint. (Dried latex paint is acceptable).
13. Single use propane cylinders.
14. Computer equipment, TV's, Monitors and Printers.

(3) RECYCLING REGULATIONS.

- (a) Purpose. The purpose of this section is to promote recycling, composting and resource recovery through the administration of an effective recycling program, as provided in Wis. Stat. § 287.11 and Wis. Adm. Code § NR 544.
- (b) Statutory Authority. This section is adopted as authorized under Wis. Stat. § 287.09(3)(b).
- (c) Abrogation and Greater Restrictions. It is not intended by this section to repeal, abrogate, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this section imposes greater restrictions, the provisions of this section shall apply.
- (d) Interpretation. In their interpretation and application, the provisions of this section shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this section may be inconsistent or conflicting, the more restrictive requirements or

interpretation shall apply. Where a provision of this section is required by the Wisconsin Statutes or by a standard in Wis. Adm. Code § NR 544 and where a provision of this section is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and Wis. Adm. Code NR § 544 standards in effect on the date of the adoption of this section or in effect on the date of the most recent text amendment to this section.

- (e) Severability. Should any portion of this section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this section shall not be affected.
- (f) Applicability. The requirements of this section apply to all persons within the Village.
- (g) Administration. The provisions of this section shall be administered by the Director of Public Works.
- (h) Effective Date. The provisions of this subsection (3) were first effective on July 1, 2008.
- (i) Separation of Recyclable Materials. Occupants of single-family and 2-unit, 3-unit and 4-unit residences, multiple-family dwellings and nonresidential facilities and properties shall separate the following materials from post-consumer waste:
 - 1. Lead acid batteries.
 - 2. Major appliances.
 - 3. Waste oil.
 - 4. Yard waste.
 - 5. Aluminum containers.
 - 6. Bi-metal containers.
 - 7. Corrugated paper or other container board.
 - 8. Clean foam polystyrene packaging.
 - 9. Glass containers.
 - 10. Magazines.
 - 11. Newspaper.
 - 12. Office paper.
 - 13. Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and

other resins or multiple resins.

14. Steel containers.

15. Waste tires.

(j) Separation Requirements Exempted. The separation requirements of subsection (i) above do not apply to the following:

1. Occupants of single-family and 2-unit, 3-unit, and 4-unit residences, multiple-family dwellings, condominiums and nonresidential facilities and properties that send their post-consumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in subsection (i) above from solid waste in as pure a form as is technically feasible.
2. Solid waste which is burned as a supplemental fuel at a facility of less than 30% of the heat input to the facility is derived from the solid waste burned as a supplemental fuel, in accordance with Wis. Stat. § 287.07(7)(bg).
3. Foam polystyrene packaging and rigid plastic containers made of PVC (#3), LDPE (#4), PP (#5), PS (#6), and other multiple resins (#7). These items have been granted a separation variance by the Department of Natural Resources under Wis. Stat. § 287.07(7)(h).

(k) Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with subsection (i) above shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including, but not limited to, household hazardous waste, medical waste and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain and other inclement weather conditions which may reasonably be anticipated to reduce the marketability of the recyclable materials.

(l) Management of Lead Acid Batteries, Major Appliances, Waste Oil and Yard Waste. Occupants of single-family and 2-unit, 3-unit and 4-unit residences shall manage lead acid batteries, major appliances, waste oil and yard waste as follows:

- 1.

Lead acid batteries shall be taken to an approved drop-off site such as Batteries Plus, Wal-Mart, Fleet Farm, Industrial Recyclers, or other authorized collection centers.

2. Major appliances, whether or not containing refrigerant, to be disposed of by the owner/user, shall be taken to Waste Management's Orchard Ridge Landfill or to Refrigerant Recovery, Inc. Non-refrigerant appliances may also be taken to Industrial Recyclers.
3. Waste oil shall be taken to the Villages West Main Street Recycling Center.
4. Yard waste shall be taken to the Villages West Main Street Recycling Center.

(m) Collection Of Recyclable Materials. Except as otherwise directed by the Director of Public Works, occupants of single-family and 2 family residences and 3-unit, 4-unit multi-family units shall place the separated materials specified in subsection (i)5 through (i)15 above into the cart supplied for recyclables, except that Waste tires shall be taken directly to Waste Management's Orchard Ridge Landfill or other tire distributors accepting used tires.

(n) Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings and Condominiums Having 5 or Greater Contiguous Units:

1. Owners or designated agents of multiple-family dwellings and condominiums (5 plus contiguous units) shall do all of the following to recycle the materials specified in subsection (i)5 through (i)15 above:
 - a. Provide adequate, separate containers for the recyclable materials.
 - b. Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
 - c. Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
 - d.

Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.

- d. Notify users, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.
 - e. The owner or occupant of a new building or a building that is remodeled or expanded by 50% or more in floor area shall provide a designated area for separation, temporary storage, and collection of solid waste and recyclables either within or adjacent to the building.
2. The requirements specified in paragraph 1 above do not apply to the owners or designated agents of nonresidential facilities and properties if:
- a. The post-consumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in subsection (i) above from solid waste in as pure a form as is technically feasible.
 - b. Less than 30% of the heat input to a facility is derived from the solid waste which is burned as a supplemental fuel at that facility in accordance with Wis. Stat. § 287.07(7)(bg).
 - c. Items that have been granted a separation variance by the Department of Natural Resources under Wis. Stat. § 287.07(7)(h). Currently the items which need not be separated from solid waste are foam polystyrene packaging and rigid plastic containers made of PVC (#3), LDPE (#4), PP (#5), PS (#6), and other resins or multiple resins (#7).

Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in subsection (i) above which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

(q) Enforcement.

1. For the purpose of ascertaining compliance with the provisions of this section, any authorized officer, employee or representative of the Village of Germantown may inspect recyclable materials separated for recycling, post-consumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and nonresidential facilities and properties, and any records relating to recycling activities which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the Village who requests access for the purposes of inspection and who presents appropriate credentials. No person may obstruct, hamper or interfere with such an inspection.
2. Any person who violates a provision of this section may be issued a citation by a Village police officer to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter.
3. Any person who shall be adjudicated to have violated any of the provisions of this section shall be subject to a penalty as provided in section 25.04 of this Code.

- (4) **SCAVENGING OF RECYCLABLES PROHIBITED.** All recyclable materials placed for pickup, as provided in section (3)(i) of this chapter, shall be deemed for purposes of this ordinance, the property of the Village and no person shall disturb or remove such materials.

State Law reference——Recycling generally, Wis. Stats. ch. 287; local recycling ordinances, Wis. Stats. § 287.09(3)(b).

HISTORY OF RECYCLABLE COLLECTION

JULY 1, 1992__START CURBSIDE RECYCLING COLLECTION for all residential & multi-family units (village furnished 18 gal bins)

JULY 20, 1992__VILLAGE APPROVES PURCHASE OF 35 (2 CY) STEEL DUMPSTERS FOR COLLECTION OF RECYCLABLES AT MULTI-FAMILY & CONDOMINIUM DEVELOPMENTS

AUGUST 3, 1992__ordinance no. 27-92 (creates section #11.08; Recyclable collection by village to all residents except for Industrial, commercial & schools; multi-family dwelling recyclable containers arranged between village waste collector contractor and owner of multi-family dwelling

Village verifies distribution of 35- 2 cy recycling containers at a cost of \$255 each to:

<u>Development</u>	<u># of 2 cy containers</u>	<u>units/development</u>
• Germantown Meadows	3	96
• Ashbury Woods	3	136
• Lake Park West	5	286
• Rivers Cove	2	96
• Becker Manor/Washington Heights	3	65
• Evergreen Apartments	2	132
• Lake Park Homes	8	148
• Vienna Court	3	120
• Woodside Terrace	1	48
• Beacon Hills	2	32
• Catie Vista	0	56
• Lakewood	1	16
• Carriage Hills	1	30
• Germantown Manor	1	?

In addition, 611 bins to multi-family units for curbside pickup by Village contractor:

<u>Development</u>	<u># of 18 gallon Bins</u>
• Montgomery Square	74
• Hilltop Highlands Mobile Home Park	85
• Maple Terrace Mobile Home Park	81
• Riversbend	233
• Cobblestone Meadows	32
• Lake Park East	74
• Stonewood Condominiums	<u>32</u>
TOTAL	611

JANUARY 3, 1995__ordinance no. 50-94; RECREATING ORDINANCE #11.081 TAKES EFFECT FOR RECYCLABLES (multi-family to manage their own recyclables along with Industrial, commercial & schools)

JANUARY 1, 2009__DNR Recycling Evaluation (3/2008) directed the village to require collection of recyclables from 4-family unit, contract with contracted hauler did not require 4-family collection

November 15, 2015: Village enters into a five-year contract with Waste Management of Wisconsin for the semi-automated collection of garbage and recyclables. Waste Management owned carts (garbage & recycle) delivered to each collection location by Waste management. Locations where from previous collection contract list.

August 17, 2017: Section 11.08 of the Municipal Code revised to address changing from manual collection to carts provided for the semi-automated collection of garbage & recyclables. Also, clarification given to the distinction between residential and multi-family as it relates to eligibility to receive municipal collection of garbage & recyclables.

REVIEW OF DEVELOPMENT AGREEMENTS

Development Agreement's for duplexes (2-family dwellings) or larger may have included provisions to include or exclude the collection of trash & recyclables from dwelling units such as duplexes, apartments & Condo's. All current developers agreements must be checked for reference to trash and recyclables collection.

The following list is of Multi-Family developments and their current method for garbage/trash & recyclable collection:

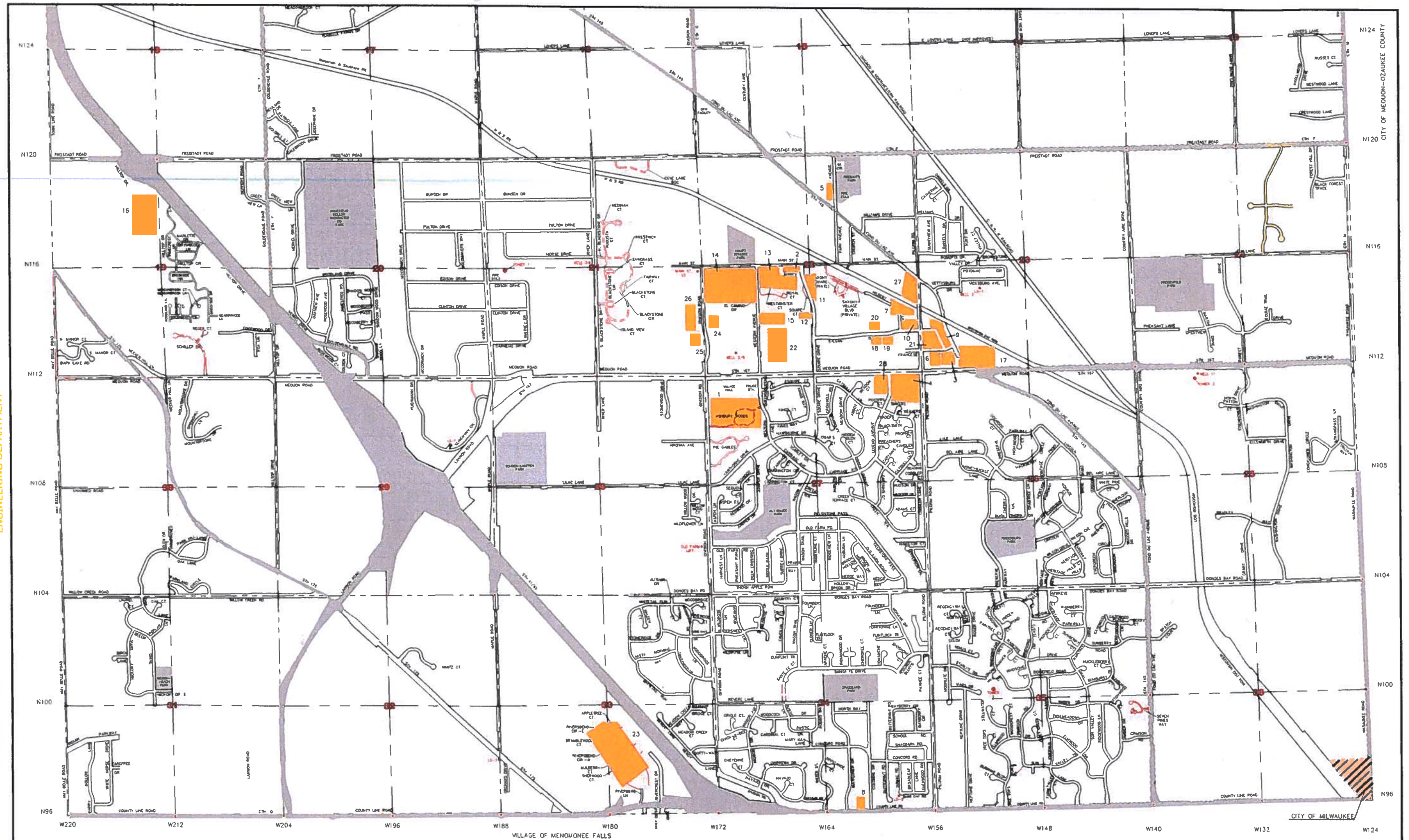
- Autumn Ridge (duplex condo's); D. A. states private trash & recycle / trash private / recycle Gtown; **should be private**
- Germantown Meadows; No D.A.; trash private / recycle Gtown; **should be private**
- Ashbury Woods; D.A.; trash private / recycle Gtown; **should be private**
- Lake Park West; D.A.; trash private / recycle Gtown; **should be private**
- Rivers Cove; D.A.; trash private / recycle Gtown; **multi-family should be private**
- Becker Manor/Washington Heights; D.A.; trash private (DA does not comment) / recycle Gtown; **should be private**
- Evergreen Apartments; D.A.; trash private / recycle Gtown; **should be private**
- Lake Park Homes; D.A.; trash private / recycle Gtown; **should be private**
- Vienna Court; No D.A.; trash private / recycle Gtown; **should be private**
- Woodside Terrace; D.A.; trash private / recycle Gtown; **should be private**
- Beacon Hills; D.A. (no comments); trash private / recycle Gtown; **should be private**
- Catie Vista; D.A.; trash private / recycle Gtown; **should be private**
- Lakewood; D.A.; trash private / recycle Gtown; **should be private**
- Germantown Manor; No D.A.; aka Becker Manor (see above)

- Montgomery Square; D.A.; trash private / recycle Gtown; **should be private**
- Hilltop Highlands Mobile Home Park; No D.A.; trash private / recycle Gtown; **should be private**
- Riversbend; D.A.; trash private / recycle Gtown; **should be private**
- Cobblestone Meadows; D.A.; trash private / recycle Gtown; **should be private**
- Lake Park East; D.A.; trash private / recycle (DA no comment); collection by private
- Stonewood Condominiums; D.A.; trash (no comment) / recycle Gtown; should be private

PHONE: 1-262-250-4720
FAX: 1-262-253-8255

VILLAGE OF GERMANTOWN
ENGINEERING DEPARTMENT

N 112 W 17001 MEQUON ROAD
GERMANTOWN, WISCONSIN 53022



REVISION NO.	DESCRIPTION	DATE	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

SURVEY BY	NA	DATE	NA
DRAWN BY	RCB	DATE	5/4/2020
DESIGNED BY	RE	DATE	5/4/2020
APPROVED BY		DATE	?

2019
2020
2021
2022
2023

Village Recycling Plan
VILLAGE OF GERMANTOWN, WIS.

THE INFORMATION SHOWN ON THIS DRAWING CONCERNING TYPE AND LOCATION OF UNDERGROUND UTILITIES IS NOT GUARANTEED TO BE ACCURATE OR ALL. THE CONTRACTOR IS RESPONSIBLE FOR MAKING HIS OWN DETERMINATIONS AS TO THE TYPE AND LOCATION OF UNDERGROUND UTILITIES AS MAY BE NECESSARY TO AVOID DAMAGE THEREOF.



PROJECT NUMBER
SHEET NUMBER
1

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: May 18, 2020

AGENDA ITEM: New Business

ITEM TITLE: Engineer Consultant for Freistadt Rd/Maple Rd Intersection Improvements

SUBMITTED BY: Lawrence W Ratayczak, P.E., Public Works Director

SUMMARY EXPLANATION:

The Village of Germantown received a HSIP Grant from the WisDOT in the Fall of 2019. The Grant funds 90% of the construction and engineering costs to make the improvements to the intersection of Freistadt Road and Maple Road. Improvements include turn lane and traffic signals.

The Engineering Department staff has been processing this project according to WisDOT rules and that process has arrived at a selection from five (5) firms that were solicited based on the selection of qualifications and not cost. In turn, GRAEF and the Village entered into a negotiation stage and arrived at a cost of \$139,524.23 to perform the design and soil investigation.

The estimated amount approved at 90% in the Grant was \$143,848.00 and the 90% amount for the current proposal is \$125,571.81 with the Village portion to be (10%) \$13,952.42 versus the Grant amount of \$15,983.00.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER X

- GRAEF Contract

RECOMMENDATION:

Staff is requesting Village Board approve the contract with GRAEF in the amount of \$139,524.23 for the design and soil investigation of the Freistadt and Maple Road intersection improvements. Village portion of funds have been approved in the 2020 Budget.

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

ENGINEERING SERVICES CONTRACT

BETWEEN THE WISCONSIN DEPARTMENT OF TRANSPORTATION,

VILLAGE OF GERMANTOWN (MUNICIPALITY)

AND GRAEF-USA, INC. (CONSULTANT) FOR

Project I.D. 2712-03-00
Freistadt Road
Intersection with Maple Toad
Local Road, Washington County

This CONTRACT made and entered into by and between the DEPARTMENT ,MUNICIPALITY and the CONSULTANT provides for those SERVICES described in the Scope of Services and Special Provisions and is generally for the purpose of providing the SERVICES solicited by the MUNICIPALITY for the development of intersection improvement plans for the intersection of Freistadt Road and Maple Road Improvements consist of spot safety improvements including a new traffic signal with intersection lighting, widening of the intersection to accommodate offset left turn-lanes, replacement of curb ramps, pavement marking and roadway signing upgrades. This Qualification Based Selection was made based on the CONSULTANT'S Notice of Interest response and any interviews conducted.

The DEPARTMENT and MUNICIPALITY deem it advisable to engage the CONSULTANT to provide certain engineering SERVICES and has authority to contract for these SERVICES under sec. 84.01(13), Wis. Stats.

The DEPARTMENT REPRESENTATIVE is: Kathy Kramer, P.E., SE Local Program Design Project Manager; whose work address, e-mail address and telephone number are: Wisconsin Department of Transportation, 141 NW Barstow Street, Waukesha, WI 53187, email: kathleen1.kramer@dot.wi.gov, telephone: (262) 548-8772.

The MUNICIPALITY REPRESENTATIVE is: Lawrence Ratayczak, P.E., Director of Public Works, whose work address, e-mail address and telephone number are: Village of Germantown Engineering Department, N112 W17001 Mequon Road, Germantown, WI 53022-0337, email: lratayczak@village.germantown.wi.us, telephone (262) 250-4721.

The CONSULTANT REPRESENTATIVE is: Andre Ost, P.E., Project Manager, whose work address, e-mail address and telephone number are: GRAEF, 275 West Wisconsin Avenue, Suite 300, Milwaukee, WI 53203, email: andre.ost@graeff-usa.com, telephone (414) 266-9256.

The CONSULTANT SERVICES will be performed for the DEPARTMENT's Southeast Region office located in Waukesha, WI and will be completed by August 1, 2021. Deliver PROJECT DOCUMENTS to the Wisconsin Department of Transportation Southeast Region office located at 141 NW Barstow Street, Waukesha, WI 53187, unless other directions are given by the DEPARTMENT.

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT will be from the:

☒ DEPARTMENT ☐ MUNICIPALITY

Date: March 25, 2020

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

BASIS OF PAYMENT

1. For basic design services including administration and coordination; agency, utility coordination; public involvement; roadway and drainage design, and the production of PS&E documents performed by CONSULTANT, A LUMP SUM OF \$133,847.23.
1. For soil borings/pavement cores and preparation of geotechnical report subcontracted to Terracon Consultants, Inc., the CONSULTANT'S actual cost to Terracon Consultants, Inc. the CONSULTANT'S actual cost to Terracon Consultants, Inc., cost per unit basis of \$5,650 as detailed in the following table:

Item	Quantity	Unit	Unit Cost	Total Cost
Standard Auger Borings, 4 borings to 20 feet (standard sampling intervals, 2 ½ feet to 15 feet after)	1	LS	\$ 2,500	\$ 2,500
Traffic Control, with 2 man flagging crew	1	LS	\$ 500	\$ 500
Project Management and Boring Layout and Lab Testing, Permit Administration	1	LS	\$ 750	\$ 750
Report	1	LS	\$1,900	\$1,980
			Total	\$5,650.00

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed \$ 139,524.23.

The CONSULTANT does and will comply with the laws and regulations relating to the profession of engineering and will provide the desired engineering SERVICES.

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

This CONTRACT incorporates and the parties agree to all of the standard provisions of the Three Party Design Engineering Services Contract, dated July 1, 2015 and referenced in Procedure 8-15-1 of the State of Wisconsin Department of Transportation Facilities Development Manual. CONSULTANT acknowledges receipt of a copy of these standard provisions.

This CONTRACT incorporates all of the MANUALS defined in the CONTRACT.

The parties also agree to all of the Special Provisions which are annexed and made a part of this CONTRACT, consisting of 9 pages.

Nothing in this CONTRACT accords any third part beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this contract.

For the CONSULTANT

By: _____

Title: _____

Date: _____

For the DEPARTMENT

By: _____

Contract Manager, WisDOT

Date: _____

For the MUNICIPALITY

By: _____

Title: _____

Date: _____