

VILLAGE OF GERMANTOWN

N112 W17001 MEQUON ROAD

GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, MAY 20, 2020 at 5:30 p.m.

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform (Meeting number: 628 867 341 Password: f6cXZx6Sbz7) which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m0f942b9c7071e511cfa03dbecbc86e2f>. Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable, or the livestream on the Village's website. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

I. CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. ROLL CALL:

III. INTRODUCTION & WELCOME: Village Board Trustee & Park & Recreation Commission Member Phil Hudson

IV. APPROVAL OF MINUTES: April 15, 2020

V. PUBLIC INPUT: Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

VI. CORRESPONDENCE:

VII. OLD BUSINESS:

1. Firemen's Park Phase 1 Site Improvements Project
2. Dheinsville Park Shelter Project
3. Weidenbach Park Play Equipment Project

VIII. NEW BUSINESS:

1. Firemen's Park Shelter Design Update
2. Comprehensive Outdoor Recreation Plan Update
3. Park & Recreation COVID-19 Phased-in Services

IX. VILLAGE BOARD:

X. SCHOOL BOARD REPORT:

XI. DIRECTOR'S REPORT:

XII. ANNOUNCEMENTS OF PUBLIC INTEREST:

The next Park & Recreation Commission meeting will be **June 17th @ 5:30 p.m.**

XIII. ADJOURNMENT:

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.*

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
VIRTUAL WEBEX MEETING
April 15, 2020**

CALL TO ORDER: The meeting was called to order at 5:30p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Knop, Depies, Stapelman, Trustee Rep. Miller and Leukert. Absent and excused was School Board Rep. Borden. Also present were Director Schroeder, Program Supervisors Heinen and Rodger, Support Services Manager Tucker and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Miller and seconded by Knop to approve the minutes from February 12, 2020 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:** None
- IV. CORRESPONDENCE:** None
- V. OLD BUSINESS:**

- 1. FIREMEN'S PARK PHASE 1 IMPROVEMENTS PROJECT UPDATE:** Mark stated staff met with Miller Electric on March 31st to review the electrical system layout. Miller Electric began the installation of conduit, wiring, and junction boxes on April 1st. The contractor has encountered issues with bedrock at several locations. For the most part, they were able to reach the 18" depth for the conduit, but a depth of 4' 6" is needed for the direct bury concrete poles and 4' depth for the bollards. Excavation for the electrical lines will continue through the next two weeks. The electrical contractor and general contractor will be presenting the village with options for addressing the bedrock problem. There will be an upcharge for breaking the bedrock, instead of blasting. The bollards are expected to be delivered on April 6th and light poles on April 8th. WE Energies has revised the electrical service plan which has been approved by the village. WE Energies will install the transformer, service line and meter pedestal in late April/early May. Site grading work will commence as soon as the site conditions allow.
- 2. DHEINSVILLE PARK SHELTER PROJECT UPDATE:** The project bid opening in December resulted in a total of 3 qualified bids. The low bid of \$563,633 was approximately \$250,000 higher than what was presented and discussed at the 2020 CIP Budget meeting.

Meetings were held in February to discuss potential funding options for the project. The Village and Germantown Historical Society (GHS) have proposed entering into a Funding agreement to construct the park pavilion. The project funding is comprised as follows: Village of Germantown \$150,000; Historical Society \$255,000; and Tourism Commission \$163,000.

This funding plan was approved by the Tourism Commission on February 25th, and the Public Works Committee on March 3rd. The Public Works Committee also made a recommendation to the Village Board to award the construction contract to Keller, Inc. in the amount of \$563,633. Both items were approved by the Village Board on March 16th. The Village is in the process of executing the construction contract, as well as the agreement with the GHS. Keller has started with submittals for materials to the Village. A start date for construction has not been set, but the project completion date is August 31, 2020. Included in the packet is a copy of the funding agreement.

3. **WEIDENBACH PARK PLAY EQUIPMENT PROJECT UPDATE:** Mark stated the contract was awarded in 2019, and the equipment was purchased and currently stored at the manufacturing facility. Site preparation and installation of the equipment had been planned for September 2019. Following discussion with Public Works staff, it was decided to push back the playground installation into Spring 2020 to allow the DPW staff to focus efforts on completion of other priority projects for the village. Weather permitting, preliminary plans are to begin park site work in May, with equipment delivery and installation in June.

VI: NEW BUSINESS:

1. **FIREMEN'S PARK SHELTER DESIGN:** At the February 3rd meeting, the Germantown Village Board approved the contract with Parkitecture for Phase 2 of the project which includes design plans and specifications for construction of the park shelter building. The plan is to have 30% design plans completed by the end of March for review by the Building Construction Oversight Committee. The goal is to have final plans completed in June/July for public bidding and award in August for start of construction in September/October. Included in the packet is an updated floor plan and building elevations.

Mark stated that grading is currently going on, pathways are currently in stone. We will not be paving up to the building location at this time due to trucking that will be happening with construction. Currently there is a small parking lot shown on the plans, however the current budgeted money will not include the lot. Commissioner Depies questioned if additional parking is needed. Mark stated parking will be dictated by the popularity of Music at the Pavilion, The Taste of Germantown etc. as well as including event scheduling at the Senior Center. The consultant is also looking at the option of a drop off/turnaround for accessing the shelter.

A few highlights are:

- The kitchen and mechanical room locations were reversed – better functional.
- An exterior window in the kitchen was removed.
- Moving the kitchen allows for more serving availability.
- Looking at an under counter tapper barrel system.
- Looking at options for flooring – sealed concrete or epoxy.
- The garage doors will be manually operated.
- There will be wall sconce lighting as well LED lighting on the beams.
- A passage door entrance will be in the middle of the garage door facing the circle drive.

Commissioner Depies asked about natural lighting in the kitchen and/or storage area, as well if natural lighting could be added inside the North side of the structure. The open-air shelter garage doors will be locked in the open position for use during the daytime. The question arose about having a water fountain at the shelter for public use. Mark stated he will check with Blake from Parkitecture. Trustee Miller asked if security cameras will be installed on/around the building. Mark stated that the boxes and wiring will be installed so that we will have the option to hook into with cameras.

2. **COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE:** At the February Commission meeting, goals and objectives were reviewed with updates and new goals added to the document. Included in the packet is the updated information that was forwarded to GRAEF. Staff has sent GRAEF a listing of potential short and long-term capital improvement projects for future review and discussion by the Commission. Project stakeholder interview/meeting were tentatively scheduled for May 6th, but these meetings will be postponed until further notice due to the Covie-19 Pandemic. Staff is currently working on the list of special interest groups/individuals to invite to these meeting.

3. PARK & RECREATION COMMISSION MEMBER TERMS: The following member terms will expire on April 30th, Commissioners Knop and Village Board Representative Miller. Commissioners should contact the Village Clerk's office to express interest in serving another term. Village President Wolters is planning to take all committee appointments to the Village Board for "official" confirmation on April 20th.

4. 2019 PARK & RECREATION DEPARTMENT ANNUAL REPORT: The annual report has been included in the commission e-packets for review.

VII. VILLAGE BOARD REPORT – Rick stated 4 Trustees are up for re-election. Trustee Miller and Baum ran unopposed. Trustee Warren (District 3) and Hughes (District 4) are not running for re-election, the new Trustees are Jolene Pieper and Phil Hudson. The recycling center will re-open starting Saturday, April 18th.

VIII. SCHOOL BOARD REPORT: Absent and excused

IX. DIRECTOR'S REPORT:

Firemen's Park Phase 1 Site Improvements Project –

Staff met with Miller Electric on March 31st to review the electrical system layout. Miller Electric began the installation of conduit, wiring, and junction boxes on April 1st. The contractor has encountered issues with bedrock at several locations. For the most part, they were able to reach the 18" depth for the conduit, but a depth of 4' 6" is needed for the direct bury concrete poles and 4' depth for the bollards. Excavation for the electrical lines will continue through the next two weeks. The electrical contractor and general contractor will be presenting the village with options for addressing the bedrock problem. The bollards are expected to be delivered on April 6th and light poles on April 8th. WE Energies has revised the electrical service plan which has been approved by the village. WE Energies will install the transformer, service line and meter pedestal in late April/early May. Site grading work will commence as soon as the site conditions allow.

Dheinsville Park Shelter Project –

The project bid opening in December resulted in a total of 3 qualified bids. The low bid of \$563,633 was approximately \$250,000 higher than what was presented and discussed at the 2020 CIP Budget meeting.

Meetings were held in February to discuss potential funding options for the project. The Village and Germantown Historical Society (GHS) have proposed entering into a Funding Agreement to construct the park pavilion. The project funding is comprised as follows: Village of Germantown \$150,000; Historical Society \$255,000; and Tourism Commission \$163,000.

This funding plan was approved by the Tourism Commission on February 25th, and the Public Works Committee on March 3rd. The Public Works Committee also made a recommendation to the Village Board to award the construction contract to Keller, Inc. in the amount of \$563,633. Both items were approved by the Village Board on March 16th. The village is in the process of executing the construction contract, as well as the agreement with the GHS. A start date for construction has not been set, but the project completion date is August 31, 2020. Included in the packet is a copy of the funding agreement.

Weidenbach Park Playground Project Update –

Site preparation and installation of the equipment had been planned for September 2019. Following discussion with public works staff, it was decided to push back the playground installation into Spring 2020 to allow the DPW staff to focus efforts on completion of other priority projects for the village. Weather permitting, preliminary plans are to begin park site work in May, with equipment delivery and installation in June.

Firemen's Park Shelter Design -

At the February 3rd meeting, the Germantown Village Board approved the contract with Parkitecture for Phase 2 of the project which includes design plans and specifications for construction of the park shelter building. Staff met on February 11th with the Parkitecture design team to start discussion on the project design. The plan is to have 30% design plans completed by the end of March for review by the Building Construction Oversight Committee. The goal is to have final plans completed in June/July for public bidding and award in August for start of construction in September/October. Included in the packet is an updated floor plan and building elevations.

Comprehensive Outdoor Recreation Plan Update -

At the February commission meeting, goals and objectives were reviewed with updates and new goals added to the document. Included in the packet is the updated information that was forwarded to GRAEF. Staff has sent GRAEF a listing of potential short and long-term capital improvement projects for future review and discussion by the commission. Project stakeholder interviews/meetings were tentatively scheduled for May 6th, but these meetings will be postponed until further notice due to the Covid-19 Pandemic. Staff is currently working on the list of special interest groups/individuals to invite to these meetings.

Park & Recreation Commission Member Terms – The following member terms will expire on April 30th, Commissioners Knop and Village Board Representative Miller. Commissioners should contact the Village Clerk's office to express interest in serving another term. Village President Wolters is planning to take all committee appointments to the Village Board for "official" confirmation on April 20th.

2019 Park & Recreation Department Annual Report – The annual report has been included in the commission e-packets.

Recreation Division Report – April 15, 2020 Commission Meeting

Due to the Covid-19 Pandemic, all recreation programs and special events have been cancelled beginning March 14th. The cancellations will continue until further notice.

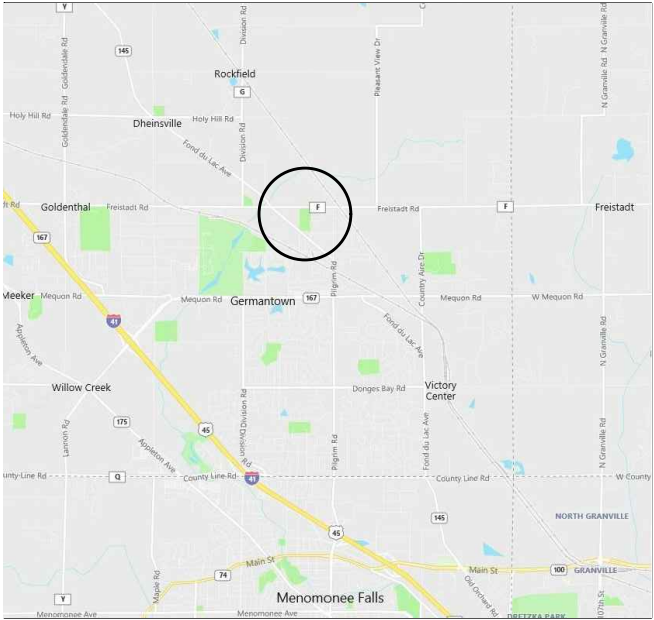
Summer Registration: Started on April 6th for Residents, April 8th for Non-residents.

- X. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting is scheduled for May 20th at 5:30 p.m.
- XI. ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:03 p.m.

Shannon Lemke
Park & Recreation Secretary

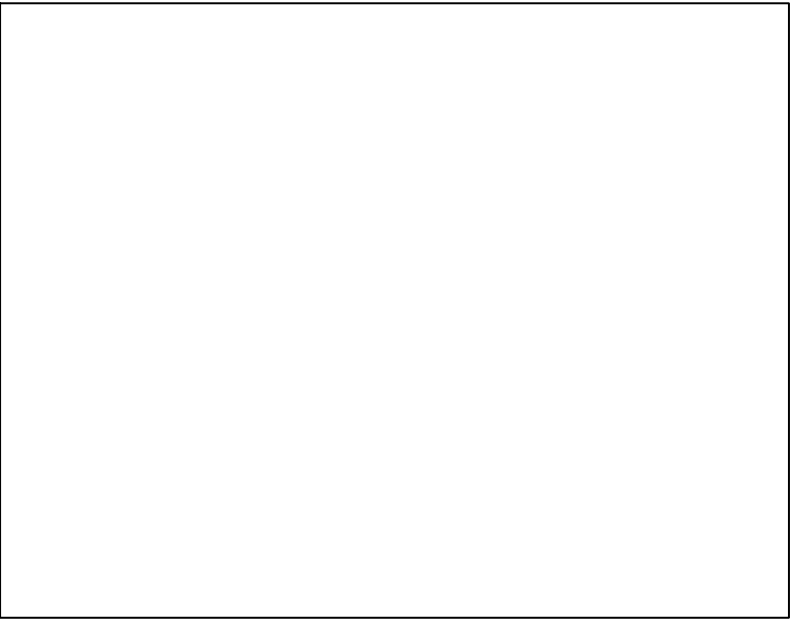
File: P:\20.009 Germantown Firemen's PH2\CAD\P-T.dwg Layout: T100 User: baghd Plotted: Mar 30, 2020 — 9:32pm

PROJECT LOCATION MAP



NTS

PROJECT OVERVIEW



NTS

PROJECT ADDRESS:
W162 N11870 PARK AVENUE, GERMANTOWN WI 53022

CIVIL ENGINEER:
PARKITECTURE + PLANNING
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.438.4253

LANDSCAPE ARCHITECT:
PARKITECTURE + PLANNING
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.886.6808

STRUCTURAL ENGINEER:
ICONICA
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.664.3500

MECHANICAL, ELECTRICAL, + PLUMBING:
ICONICA
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.664.3500



FIREMEN'S PARK SHELTER
VILLAGE OF GERMANTOWN
GERMANTOWN, WISCONSIN
PROJECT NUMBER 20.009



INDEX TO DRAWINGS	
T100	TITLE SHEET
C100	EXISTING CONDITIONS
C110	DEMOLITION + EROSION CONTROL PLAN
C200	SITE LAYOUT PLAN
C300	SITE GRADING PLAN
C900	CONSTRUCTION DETAILS
C901	CONSTRUCTION DETAILS
C902	CONSTRUCTION DETAILS
A101	FIRST FLOOR PLAN
A202	ROOF PLAN
A303	BUILDING ELEVATIONS - MATERIAL FINISHES
A304	BUILDING ELEVATIONS - MATERIAL FINISHES
A401	BUILDING SECTIONS
PXXX	PLUMBING SHEETS - TBD
MXXX	MECHANICAL SHEETS - TBD
SXXX	STRUCTURAL SHEETS - TBD



PARKITECTURE
+ PLANNING

901 Deming Way, Suite 102
Madison, WI 53717
608.886.6808



ICONICA

901 Deming Way / Madison, WI 53717
Ph: 608.664.3500 / Fx: 608.664.3535
iconicadraws.com

Project Name:
FIREMEN'S PARK SHELTER
W162 N11870 PARK AVENUE
GERMANTOWN, WI 53022

Sheet Title:
TITLE SHEET

Revisions:

Project #:
Issued For:
Date:

20.009
Review
3/30/2020

Sheet Number

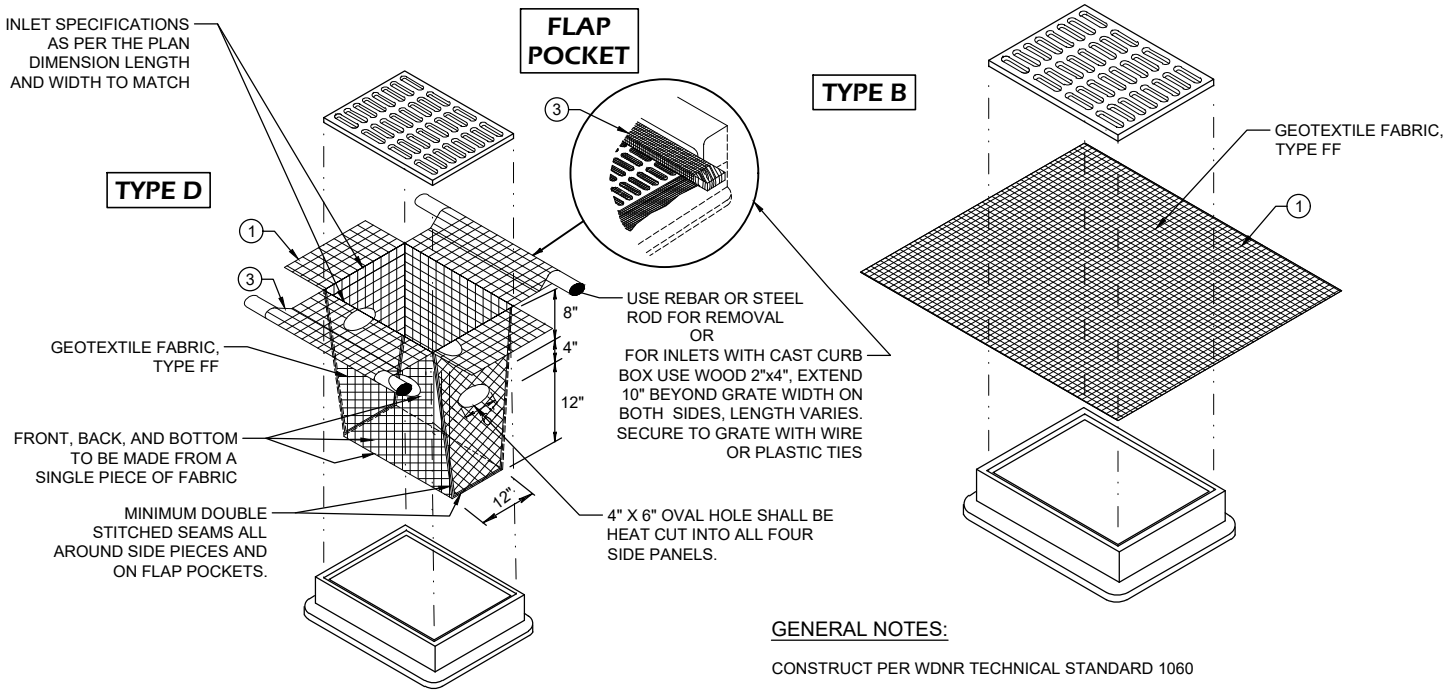
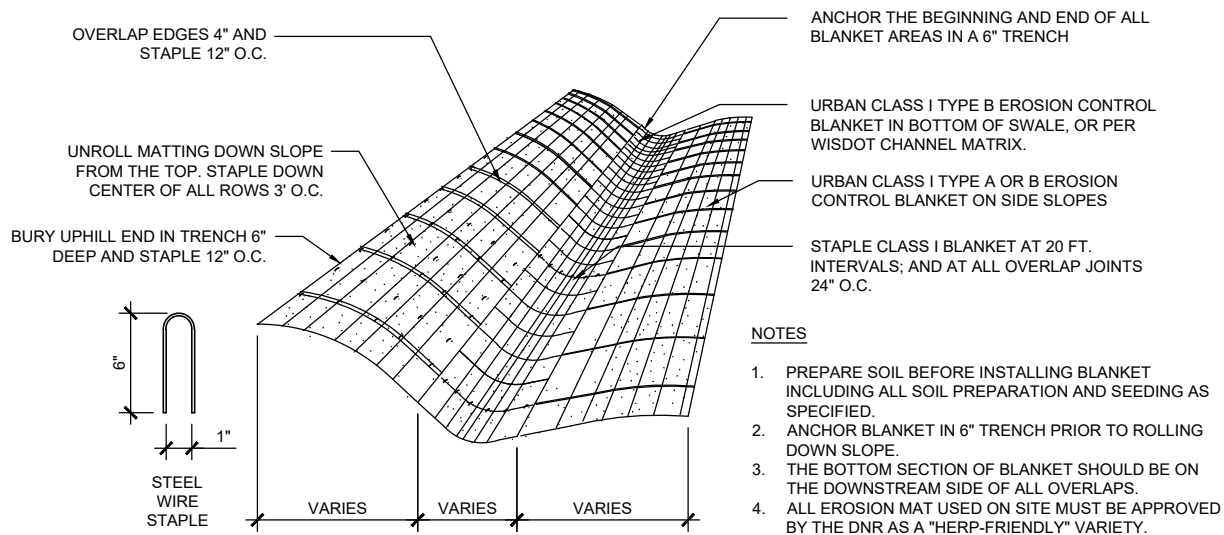
T100

File: P:\20.009 Germantown Firemen's PH2 CAD\P-D.dwg Layout: C900 User: baghd Plotted: Mar 30, 2020 - 9:02pm

5 X
C900 SCALE: NTS

4 X
C900 SCALE: NTS

3 EROSION MAT
C900 SCALE: NTS



GENERAL NOTES:

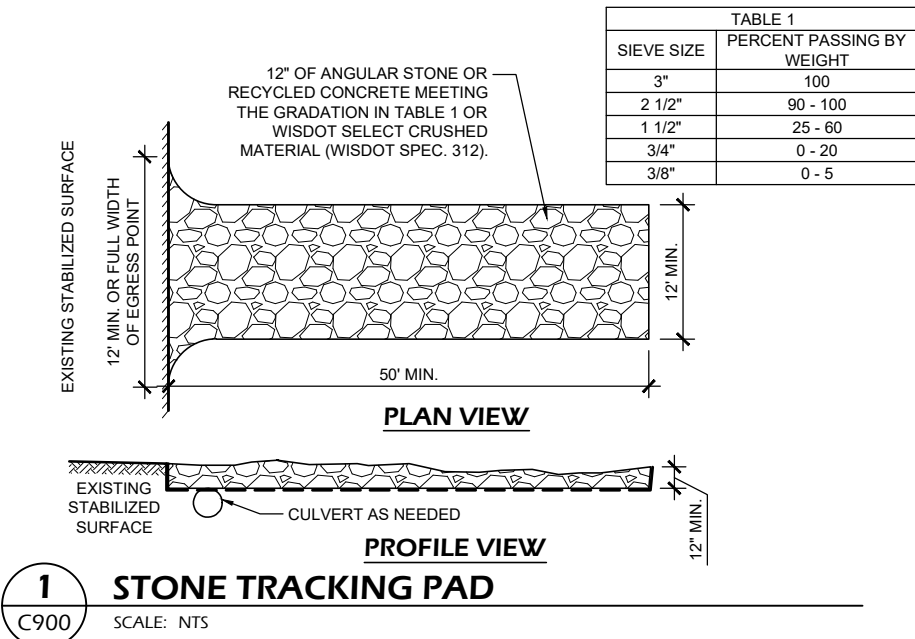
CONSTRUCT PER WDNR TECHNICAL STANDARD 1060

INLET PROTECTION DEVICES SHALL BE MAINTAINED OR REPLACED AT THE DIRECTION OF THE ENGINEER.

- 1 WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY
- 2 FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL
- 3 FOR INSTALLATION WITH CURB BOX, AN ADDITIONAL 18" OF FABRIC IS WRAPPED AROUND THE WOOD AND SECURED WITH STAPLES. THE WOOD SHALL NOT BLOCK THE ENTIRE HEIGHT OF THE CURB BOX OPENING.

FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2x4.

2 INLET PROTECTION TYPES B & D
C900 SCALE: NTS



1 STONE TRACKING PAD
C900 SCALE: NTS

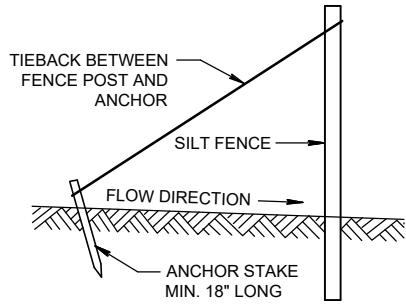
Revisions:

Project #:
Issued For:
Date:

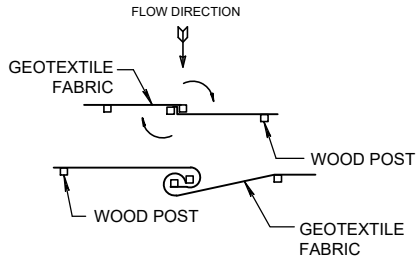
20.009
Review
3/30/2020

Sheet Number
C900

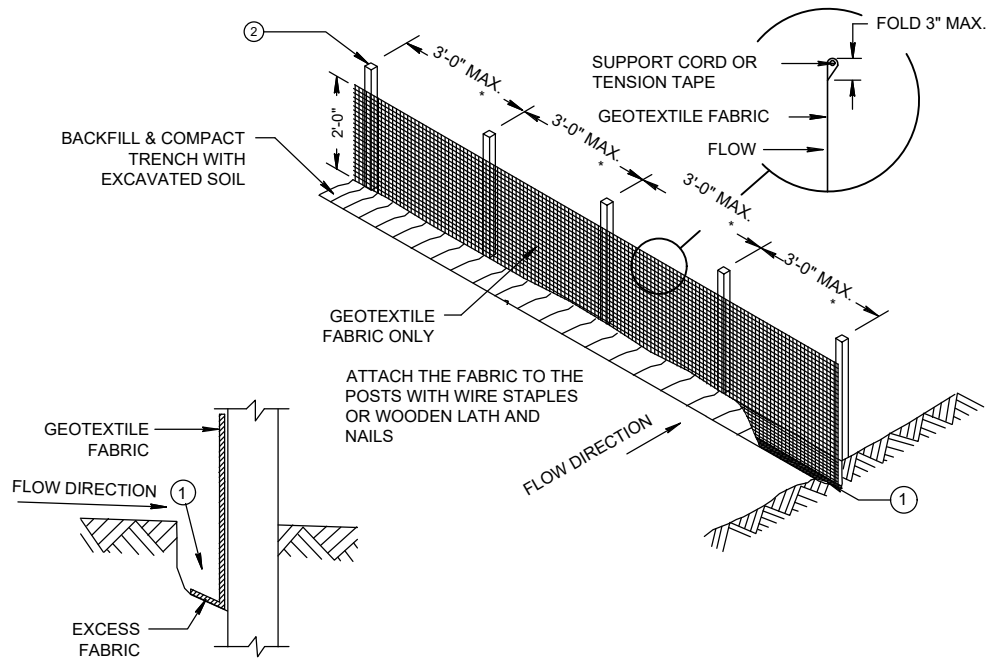
File: P:\20.009 Germantown Firemen's PH2 CAD\P-D.dwg Layout: C901 User: baghd Plotted: Mar 30, 2020 - 9:03pm



**SILT FENCE TIE BACK
(WHEN REQUIRED
BY THE ENGINEER)**



**JOINING TWO LENGTHS OF
SILT FENCE (TWIST METHOD)**

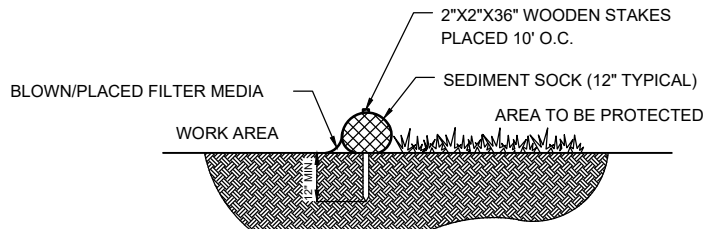


TRENCH DETAIL

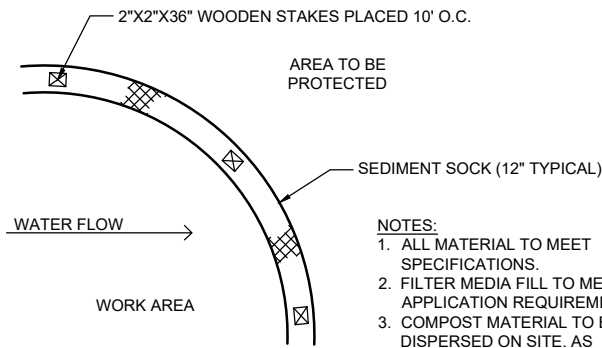
SILT FENCE GENERAL NOTES:

1. FOR MANUAL INSTALLATIONS THE TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.
2. WOOD POSTS SHALL BE A MINIMUM SIZE OF 3' LENGTH OF OAK OR HICKORY
3. ADDITIONAL POST DEPTH OR TIE BACKS MAY BE REQUIRED IN UNSTABLE SOILS
4. DETAILS OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND APPLICABLE SPECIAL PROVISIONS.
5. THE MAXIMUM SPACING OF POSTS FOR WOVEN FABRIC SILT FENCE SHALL BE 8 FEET AND FOR NON-WOVEN FABRIC, 3 FEET.
6. 8" OF FENCE FABRIC REQUIRED BELOW GRADE IN TRENCH PER DNR TECH STD. 1056
7. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE WDOT PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED.
8. FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
9. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2"x4".

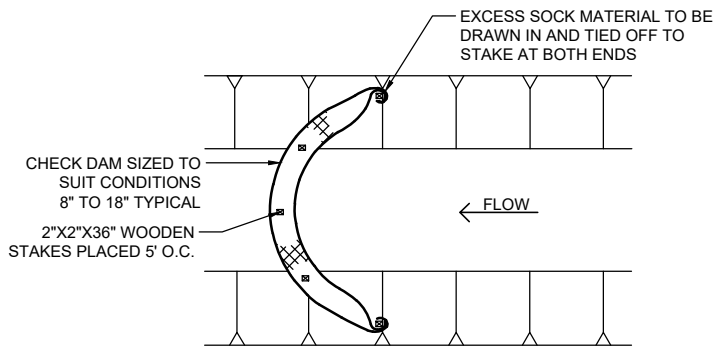
10. EROSION CONTROL SHALL BE PROVIDED IN ACCORDANCE WITH WDNR TECHNICAL STANDARD.
11. CROSS BRACE WITH 2" X 4" WOODEN FRAME OR EQUIVALENT AT TOP OF POSTS AS DIRECTED BY THE ENGINEER.
12. MINIMUM 14 GAUGE WIRE REQUIRED, FOLD FABRIC 3" OVER THE WIRE AND STAPLE OR PLACE WIRE RINGS ON 12" C.C.
13. WIRE SUPPORT FENCE SHALL BE 14 GAUGE MINIMUM WOVEN WIRE WITH A MAXIMUM MESH SPACING OF 6". SECURE TOP OF GEOTEXTILE FABRIC TO TOP OF FENCE WITH STAPLES OR WIRE RINGS AT 12" C.C. (TYPE B)
14. GEOTEXTILE FABRIC SHALL BE REINFORCED WITH AN INDUSTRIAL POLYPROPYLENE NETTING WITH A MAXIMUM MESH SPACING OF 3/4" OR EQUAL. A HEAVY DUTY NYLON TOP SUPPORT CORD OR EQUIVALENT IS REQUIRED. (TYPE A)
15. STEEL POSTS SHALL BE STUDDED "TEE" OR "U" TYPE WITH A MINIMUM WEIGHT OF 1.28 LBS./LIN. FT. (WITHOUT ANCHOR) FIN ANCHORS SUFFICIENT TO RESIST POST MOVEMENT ARE REQUIRED. WOOD POSTS SHALL BE A MINIMUM SIZE OF 1 1/8" X 1 1/8" OF OAK OR HICKORY.
16. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL, IF POSSIBLE, BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY, USE ONE OF THE FOLLOWING TWO METHODS: A.) TWIST METHOD -- OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, B.) HOOK METHOD -- HOOK THE END OF EACH SILT FENCE LENGTH.



SECTION



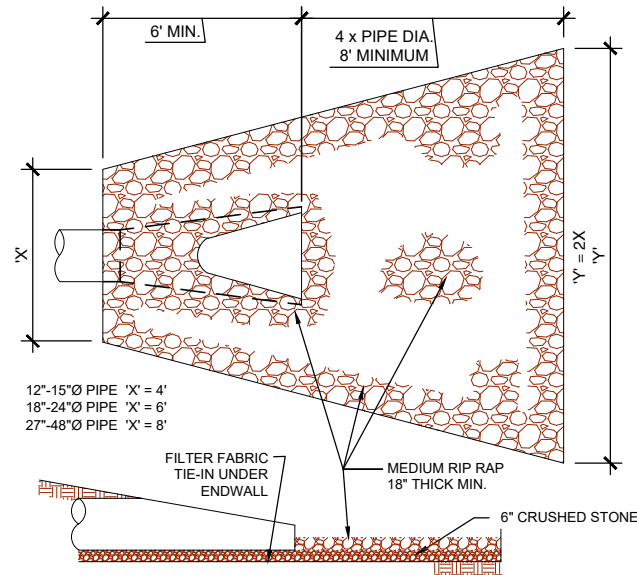
PLAN



SEDIMENT SOCK GENERAL NOTES:

1. ALL MATERIAL TO MEET SPECIFICATIONS.
2. SEDIMENT SHOULD BE REMOVED FROM BEHIND CHECK DAM ONCE THE ACCUMULATED HEIGHT HAS REACHED 1/2 THE HEIGHT OF THE CHECK DAM.
3. CHECK DAM CAN BE DIRECT SEEDING AT THE TIME OF INSTALLATION.

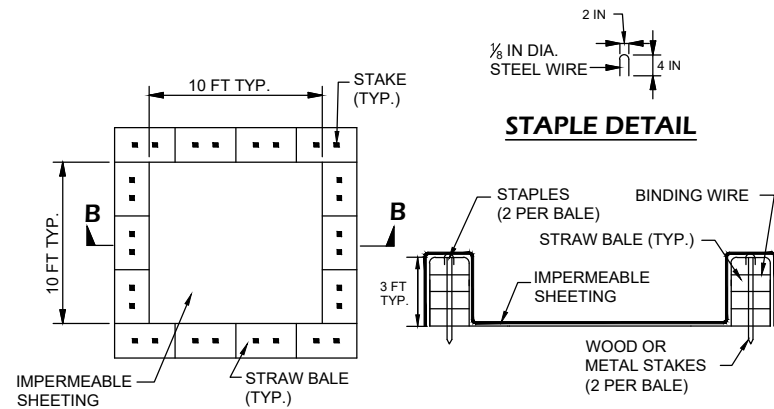
*ALL CULVERT PIPES SHALL HAVE ENDWALLS ON UPSTREAM & DOWNSTREAM ENDS WHERE THEY DAYLIGHT AT THE GROUND SURFACE.



2
C901

ENDWALL RIPRAP DETAIL

SCALE: NTS



STAPLE DETAIL

SECTION B-B

NOTE: CAN BE TWO STACKED BALES OR PARTIALLY EXCAVATED TO REACH 3 FT DEPTH

CONSTRUCTION SPECIFICATIONS

1. LOCATE WASHOUT STRUCTURE A MINIMUM OF 50 FEET AWAY FROM OPEN CHANNELS, STORM DRAIN INLETS, SENSITIVE AREAS, WETLANDS, BUFFERS AND WATER COURSES AND AWAY FROM CONSTRUCTION TRAFFIC.
2. SIZE WASHOUT STRUCTURE FOR VOLUME NECESSARY TO CONTAIN WASH WATER AND SOLIDS AND MAINTAIN AT LEAST 4 INCHES OF FREEBOARD. TYPICAL DIMENSIONS ARE 10 FEET X 10 FEET X 3 FEET DEEP.
3. PREPARE SOIL BASE FREE OF ROCKS OR OTHER DEBRIS THAT MAY CAUSE TEARS OR HOLES IN THE LINER. FOR LINER, USE 10 MIL OR THICKER UV RESISTANT, IMPERMEABLE SHEETING, FREE OF HOLES AND TEARS OR OTHER DEFECTS THAT COMPROMISE IMPERMEABILITY OF THE MATERIAL.
4. PROVIDE A SIGN FOR THE WASHOUT IN CLOSE PROXIMITY TO THE FACILITY.
5. KEEP CONCRETE WASHOUT STRUCTURE WATER TIGHT. REPLACE IMPERMEABLE LINER IF DAMAGED (E.G., RIPPED OR PUNCTURED). EMPTY OR REPLACE WASHOUT STRUCTURE THAT IS 75 PERCENT FULL, AND DISPOSE OF ACCUMULATED MATERIAL PROPERLY. DO NOT REUSE PLASTIC LINER. WET-VACUUM STORED LIQUIDS THAT HAVE NOT EVAPORATED AND DISPOSE OF IN AN APPROVED MANNER. PRIOR TO FORECASTED RAINSTORMS, REMOVE LIQUIDS OR COVER STRUCTURE TO PREVENT OVERFLOWS. REMOVE HARDENED SOLIDS, WHOLE OR BROKEN UP, FOR DISPOSAL OR RECYCLING. MAINTAIN RUNOFF DIVERSION AROUND EXCAVATED WASHOUT STRUCTURE UNTIL STRUCTURE IS REMOVED.

1
C901

ONSITE CONCRETE WASHOUT STRUCTURE

SCALE: NTS

Revisions:

Project #: 20.009
Issued For: Review
Date: 3/30/2020

Sheet Number

C901

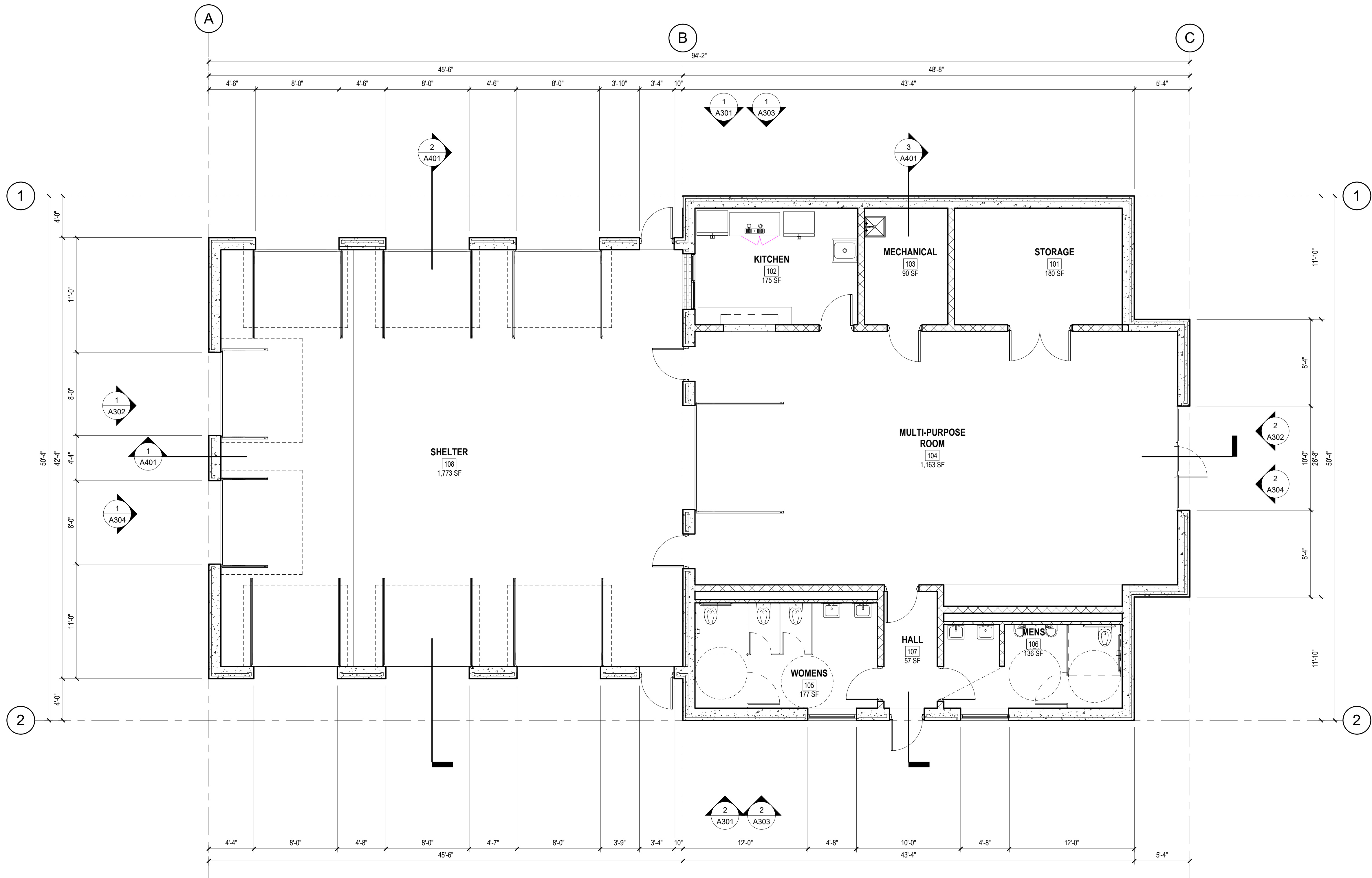
3

SILT FENCE

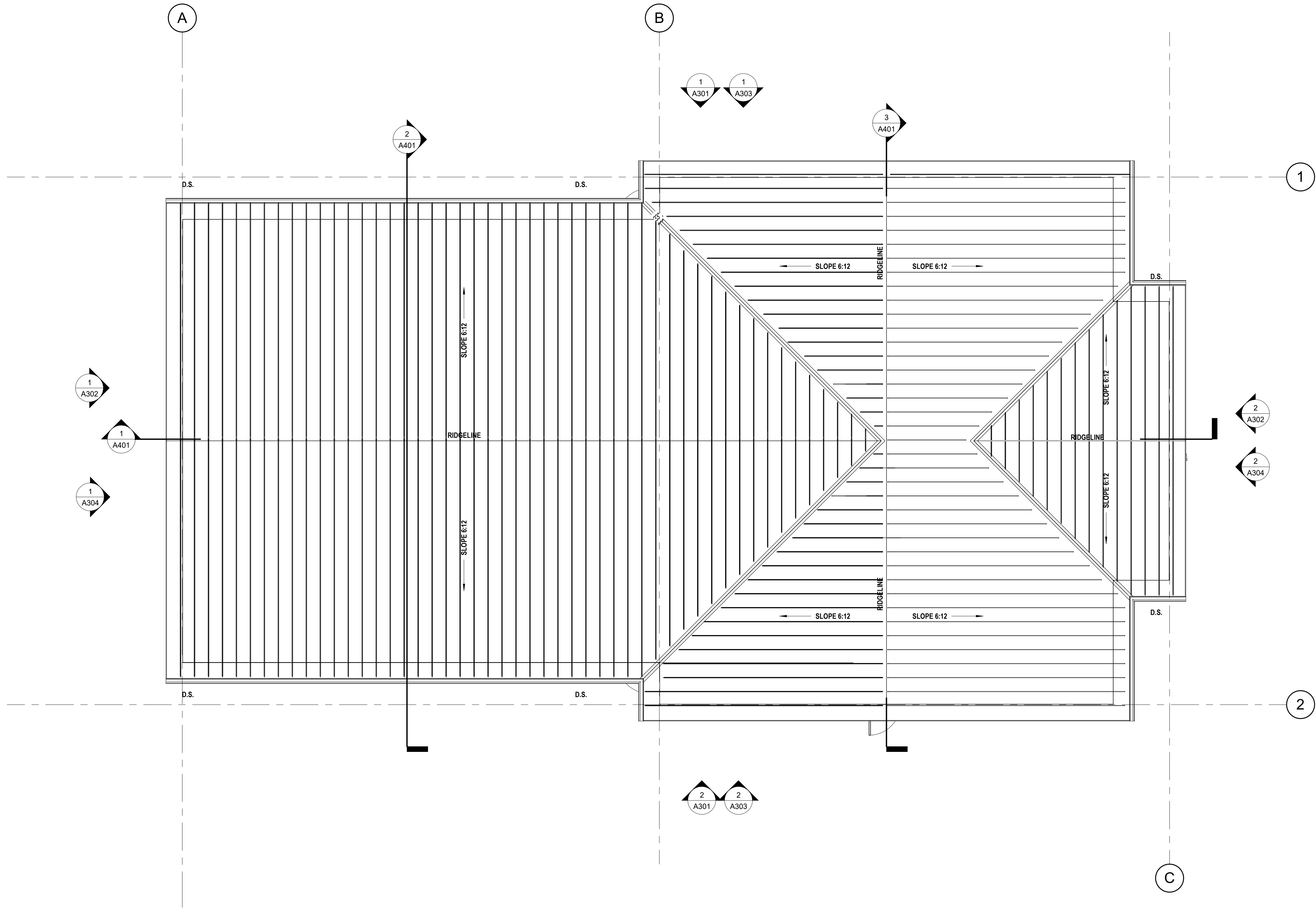
C901

SCALE: NTS





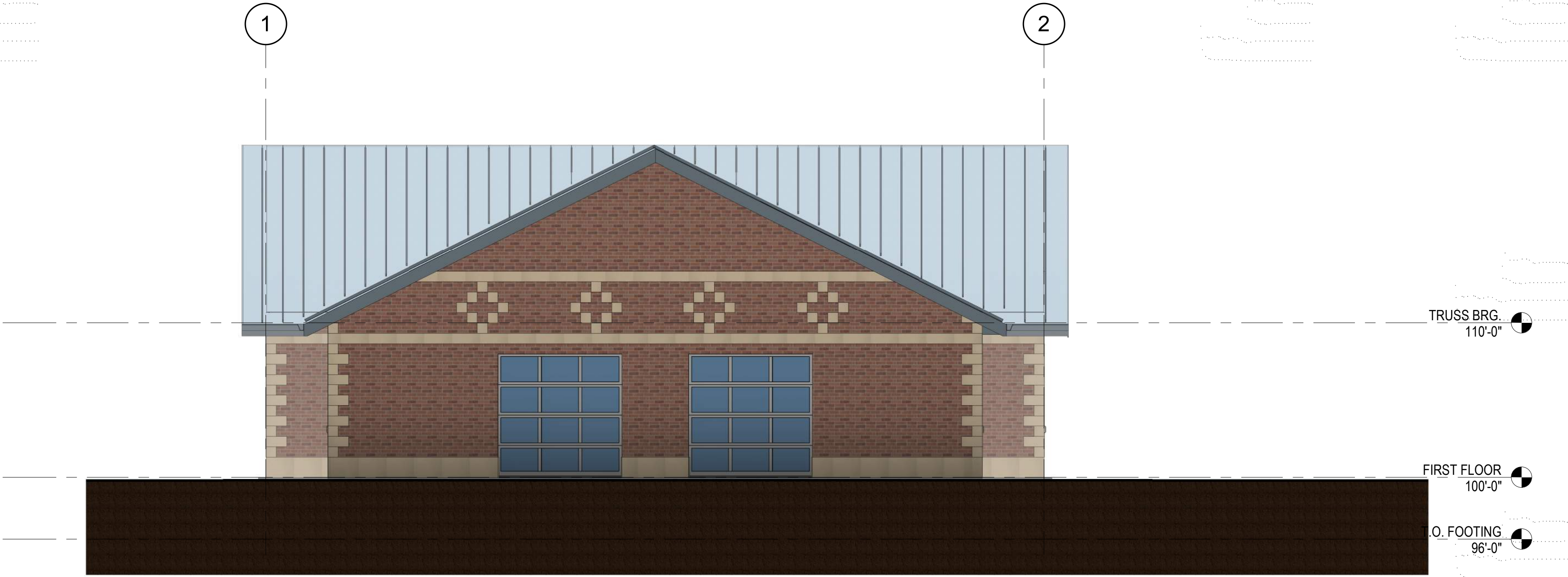
1 FLOOR PLAN
A101 3/16" = 1'-0"



1 ROOF PLAN
A202 3/16" = 1'-0"



2 EAST ELEVATION - MATERIAL FINISHES
A304 3/16" = 1'-0"



1 WEST ELEVATION - MATERIAL FINISHES
A304 3/16" = 1'-0"

EXTERIOR MATERIALS			
MARK	DESCRIPTION	COLOR	NOTES
NOTES:			

Project Name:

FIREMEN'S PARK SHELTER
W162 N11870 PARK AVENUE
GERMANTOWN, WI 53022

Sheet Title

BUILDING ELEVATIONS - MATERIAL FINISHES

Revisions:

Project #:

20.009

Issued For:

Review

Date:

3/30/2020

Sheet Number

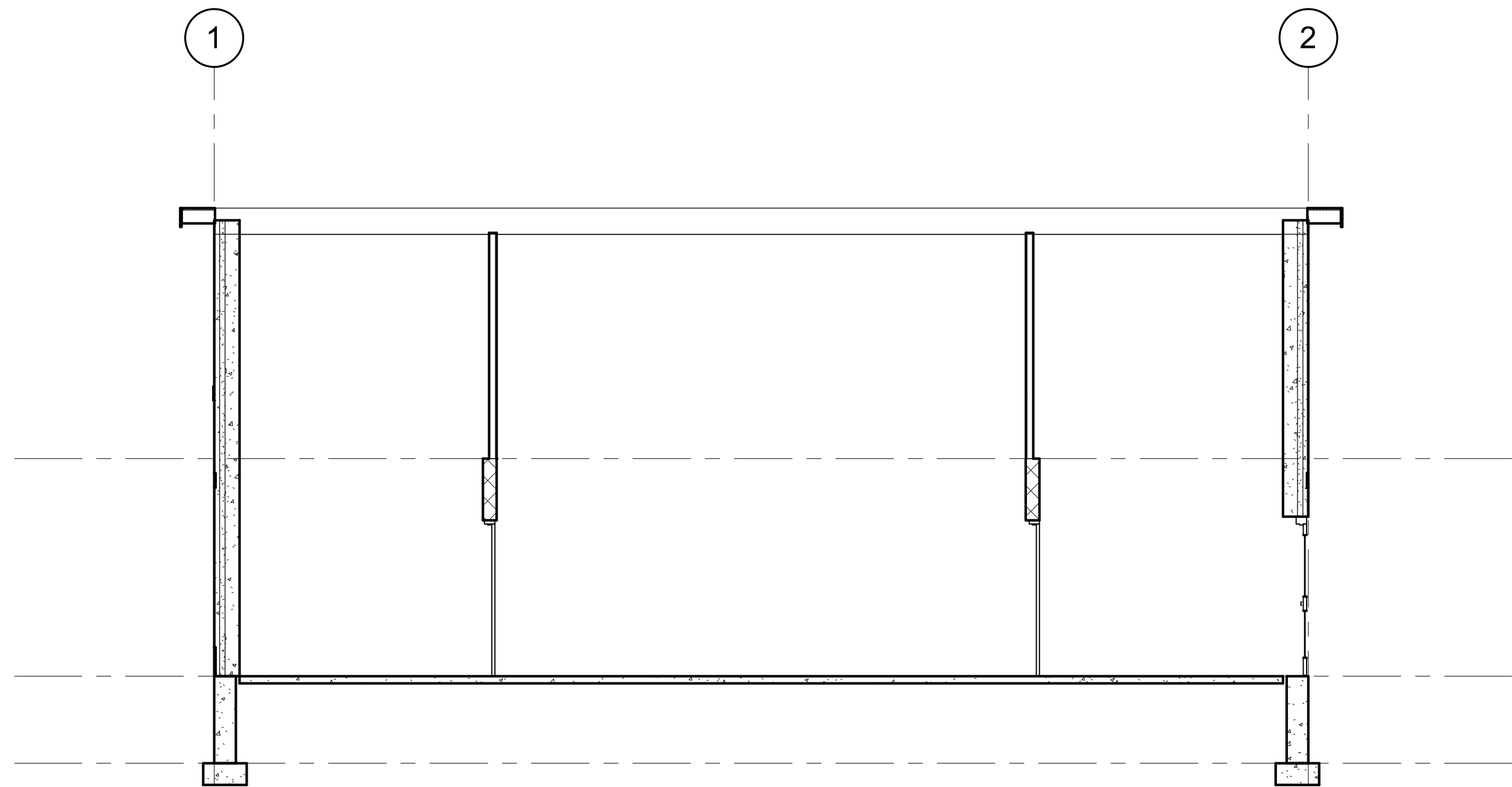
A304

PARKITECTURE
+ PLANNING

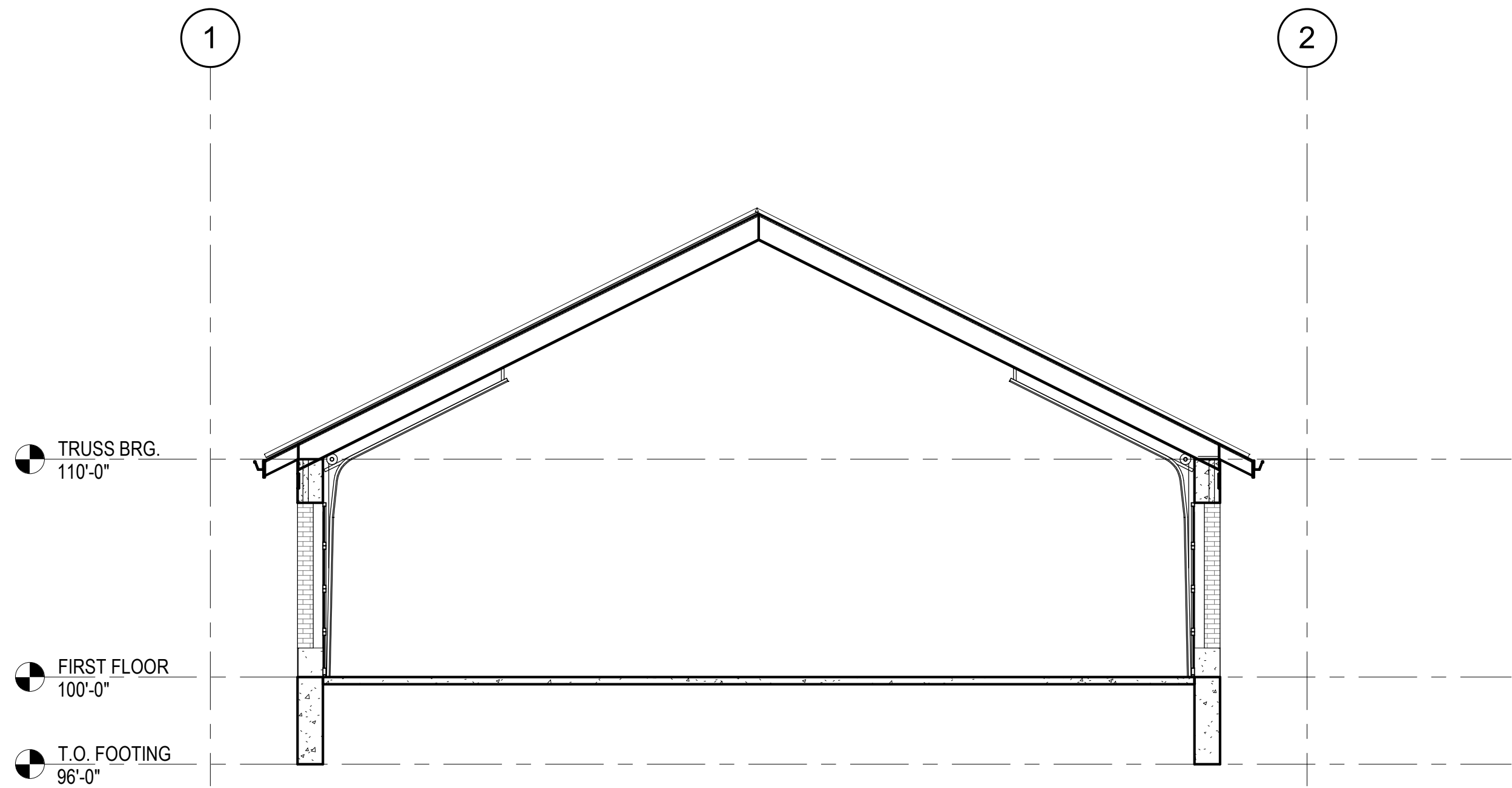
901 Deming Way, Suite 102
Madison, WI 53717
608.886.6808

ICONICA

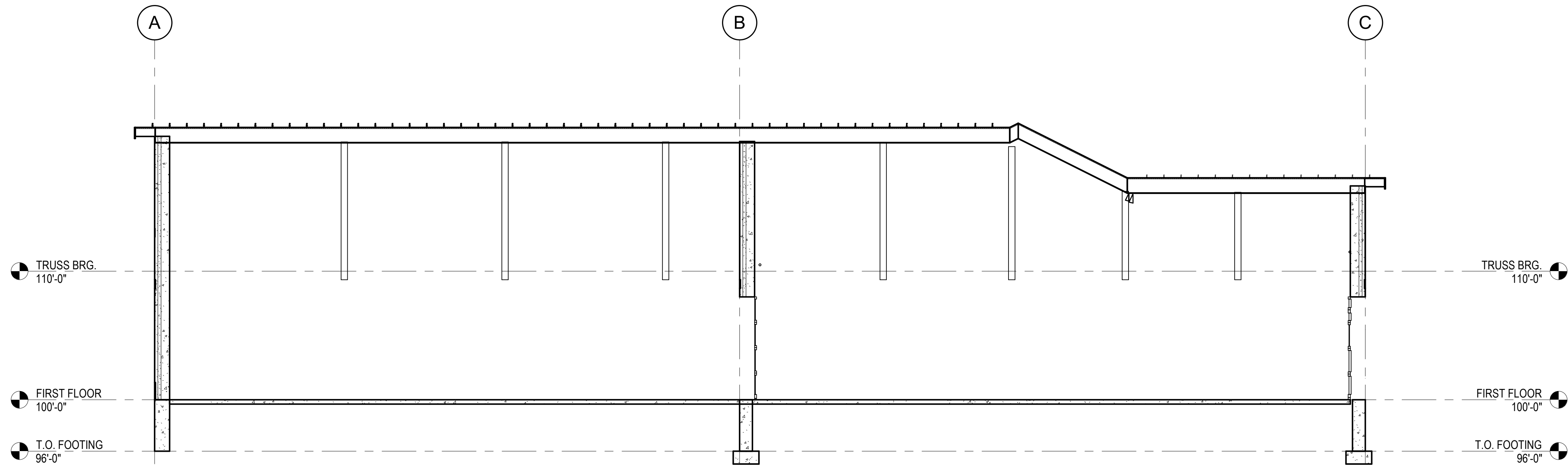
901 Deming Way // Madison, WI 53717
PH: 608.944.4500 / FX: 608.944.4535
info@iconicadecor.com



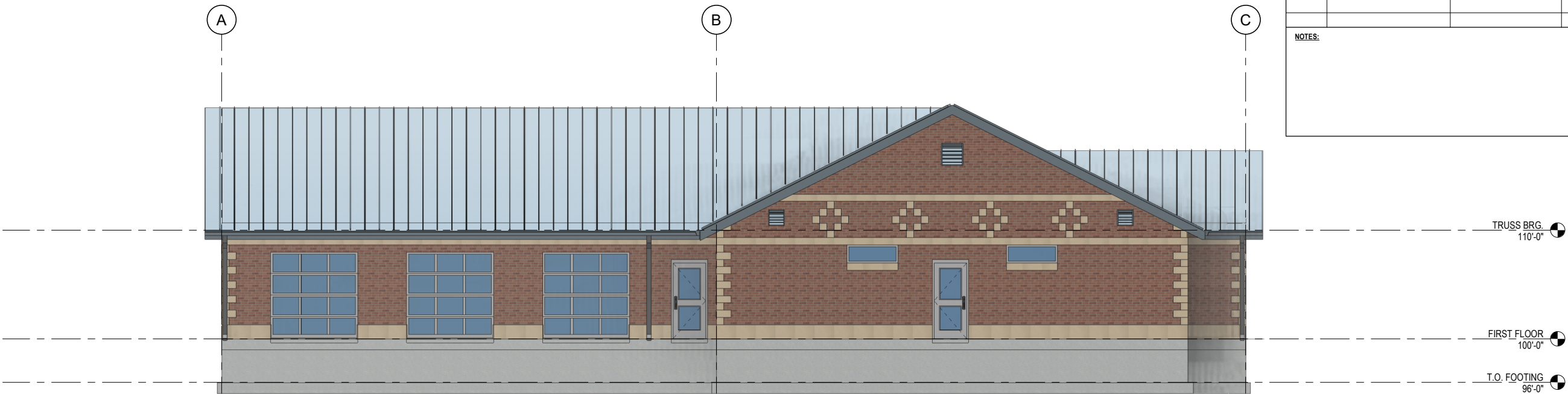
3 Section 8
A401 3/16" = 1'-0"



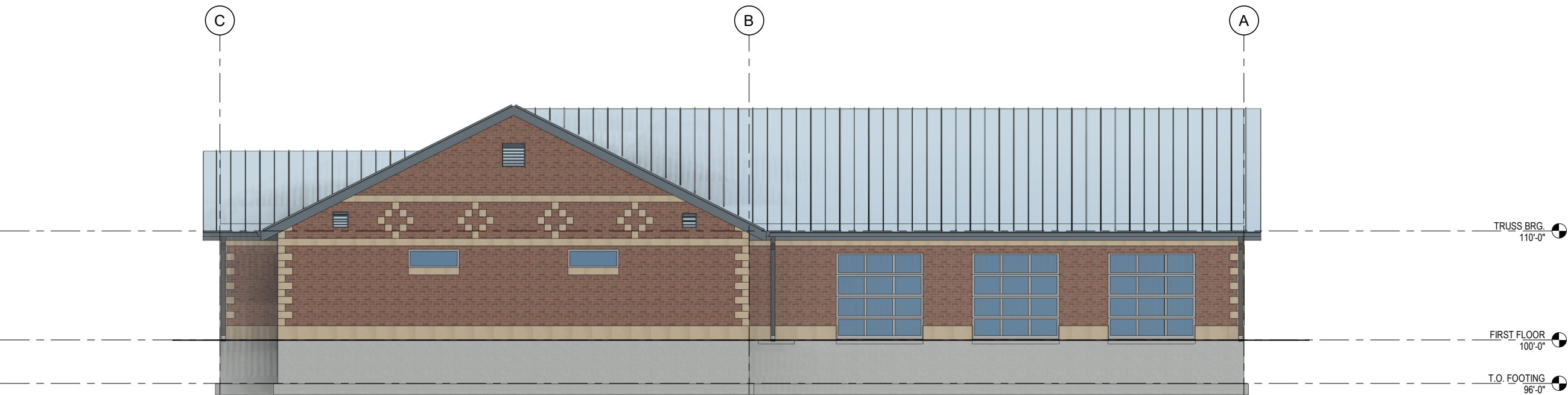
2 Section 7
A401 3/16" = 1'-0"



1 Section 6
A401 3/16" = 1'-0"



2 SOUTH ELEVATION - MATERIAL FINISHES
3/16" = 1'-0"



1 NORTH ELEVATION - MATERIAL FINISHES
3/16" = 1'-0"

EXTERIOR MATERIALS			
MARK	DESCRIPTION	COLOR	NOTES
NOTES:			



**PARKITECTURE
+ PLANNING**
901 Deming Way, Suite 102
Madison WI 53717
608.886.6808



ICONICA
901 Deming Way // Madison, WI 53717
PH: 608.664.5200 / F: 608.664.5255
info@iconicawis.com

Project Name:
FIREMEN'S PARK SHELTER
W162 N11870 PARK AVENUE
GERMANTOWN, WI 53022

Sheet Title
BUILDING ELEVATIONS - MATERIAL FINISHES

Revisions:

Project #:
Issued For:
Date:

20.009
Review
5/19/2020

Sheet Number
A303















































Welcome to
Kinderberg Park
(German for Kid's Hill)

Please enjoy the park and respect the rights of all park users by observing these rules.

- Park Hours 6:00 a.m. – 9:00 p.m.
- No unauthorized vehicles in the park.
- Groups reserving the park shelter can use vehicles to drop off supplies, but parking is allowed on streets only.
- Dispose of litter properly.
- All dogs must be on a leash and owners must remove all dog waste
- All park rules as established in Chapter 21 of municipal code apply.

This park is regularly inspected. If you see any problems, or have any concerns regarding the safety of this facility, please call the Park and Recreation Office at 250-4710



Welcome to
Alt Bauer Park
(German for Old Farmer)

Please enjoy the park and respect the rights of all park users by observing these rules.

- Park Hours 6:00 a.m. – 9:00 p.m.
- No unauthorized vehicles in the park.
- Dispose of litter properly.
- All dogs must be on a leash and owners must remove all dog waste.
- All park rules as established in Chapter 21 of municipal code apply.

This park is regularly inspected. If you see any problems, or have any concerns regarding the safety of this facility, please call the Park and Recreation Office at 250-4700.

May 20, 2020

Director's Report

Firemen's Park Phase 1 Site Improvements Project –

Miller Electric has completed all electrical work associated with Phase 1. This includes installation of conduit, wiring, light poles, bollards, and electrical service panel. The light poles and bollards were tested via generator on May 7th. The village inspection department has inspected the electrical system, with approval given to WE Energies for installation of the transformer, service line and meter pedestal. At this time, it is anticipated that WE Energies will complete this work in late May/early June. Additional work remaining in Phase 1 includes paving of the stone pathways, and site grading and restoration. Overall completion of Phase 1 is anticipated in early to mid-June.

Dheinsville Park Shelter Project –

The official ground-breaking ceremony for the Muehl Family Festhalle at Dheinsville Park was held on Friday, May 1st. Site work including staking, installation of the tracking pad and silt fence was completed on May 1st, with stripping of top soil, filling, grading and compacting starting on May 4th. Installation of the stone base work was completed on May 12th. Grading and restoration of the perimeter slopes is in progress.

The Building Construction Oversight Committee approved the color selections at the April 30th meeting. Attached is a copy of the color selection sign off sheets. Project submittals have been approved for building materials and project electrical/lighting. The anticipated delivery date for building materials and start of construction is June 15th. The scheduled project completion date is in August.

Weidenbach Park Playground Project Update –

Site preparation and installation of the equipment had been planned for September 2019. Following discussion with public works staff, it was decided to push back the playground installation into 2020 to allow the DPW staff to focus efforts on completion of other priority projects for the village. Weather permitting, preliminary plans are to begin park site work in June, with equipment delivery and installation in July.

Firemen's Park Shelter Design -

At the last meeting, the commission reviewed the 30% project plans (see attached). At the April 30th meeting, the Building Construction Oversight Committee reviewed and provided input on these plans. BCOC member David Baum offered to provide additional professional guidance to Parkitecture for continued work on the project plans including material selection. The goal is to have final plans

completed in June/July for public bidding and award in August for start of construction in September/October. Included in the packet are the 30% plans including floor plan and building elevations.

Comprehensive Outdoor Recreation Plan Update -

At the February commission meeting, the plan goals and objectives were reviewed with updates and new goals added to the document. In early May, GRAEF sent staff an in-progress report draft and layout which is currently being reviewed. GRAEF is looking for guidance/feedback on the overall direction of the content in the draft report. Staff will be sending the commission this information in advance of the June commission meeting for review and input.

Project stakeholder interviews/meetings were tentatively scheduled for May 6th, but these meetings will be postponed until further notice due to the Covid-19 Pandemic.

Park & Recreation COVID-19 Phased-in Services

Due to the Covid-19 Pandemic, all recreation programs and special events have been cancelled since March 14th. On March 16th, the Village Board declared a local public health emergency. Since March 24th, the village has been following the State of Wisconsin's "Safer at Home" Order. On May 13th, the Wisconsin State Supreme Court overturned this order, effectively placing the decision-making authority in the hands of local governmental officials.

Staff is in the process of drafting a phased-in service plan that will include re-opening of the closed park facilities/amenities (note that parks have remained open), as well as a plan for recreation programs and special events taking into consideration the facilities that will be available for use. The plan will follow the guidelines recommended in the Blueprint for Re-Opening Washington County as prepared by the Washington Ozaukee Counties Health Department utilizing recommendation/best practices of the Centers for Disease Control (CDC).

Park Rules Signs –

In late 2019, staff completed the design and purchase of new park rules/informational signs to replace the outdated/poor condition signs. In early May, the DPW/parks crew completed the installation of 9 signs at Spassland, Haupt Strasse, Alt Bauer, Weidenbach, Schoen Lauffen, Kinderberg, and Friedenfeld Parks. Due to construction work at Firemen's and Dheinsville Parks, these signs will be purchased and installed in 2021.

Ball Diamond Upgrades -

Monies were included in the Recreational Facility Fee Fund to complete renovations to the baseball/softball diamonds at Kinderberg, Haupt Strasse, Friedenfeld, and Firemen's Parks. Total Lawn Care completed this work the week of May 11th – 15th. Work included removal of the infield lips, adding of baseball diamond mix, re-grading of material, and re-setting of the bases/home plate ready for play.

Friedenfeld Park Irrigation System Upgrade –

Monies were included in the budget for materials and labor to make improvements to the irrigation system that serves the football fields at the park. The project was needed from a safety and functionality standpoint. The project was made possible through the combined efforts of the Public Works and Park & Recreation Department, along with funding assistance from the Germantown Hawks Football Club.

Community Garden –

All plots at the Dheinsville Park Community Garden have been filled. The gardeners have been working in their plots since mid to late April.

Farmer's Market –

Due to the covid-19 pandemic, the Farmer's Market start date was originally pushed back till June 6th. However, based on the state guidelines that determined Farmer's Markets are essential services, the department made the decision to move the start date up to Saturday, May 16th following the guidelines established by the state.

**GERMANTOWN PARK RECREATION DEPARTMENT
RE-OPEN PLAN**

RECREATION PROGRAMMING

Park & Recreation staff is using every precaution and guideline available to provide a safe and healthy experience for our residents and participants as we re-open. We are currently operating under the guidance of the Washington County Health Department. The following information is subject to change as new guidelines, staff, or conditions change.

Best Practices: Disinfection daily of equipment and general space. Activities should encourage physical distancing, supplies and equipment should not be shared when possible and sanitized between each use if shared. Distancing may reduce program capacity. Indoor programs instructors to wear masks.

Youth Sport Programs/Camps	Status	General Notes/Comments
Basketball Camps	cancel	School District not opening buildings until 8/1
Dodgeball	pending	Sanitize balls between games, kids sanitize hands in between games?
Fun Game Fridays	pending	Modify games that can phys. distance
Golf Lessons	run	
KidsSports	run	Session 1 cancel, Session 2 will limit attendance, parent has to help, time in between to sanitize.
Parent Child Bball/Hoopsters	pending	School District not opening buildings until 8/1, possibly going outside, all skill based
Pickleball	pending	
Poms Camp	run	
Spikers, Setters, Diggers	run	Disinfect balls in between use, skill based, hand sanitize between games
Tennis	run	Instructors only ball pick up, 1:6 ratio on ea. Ct., move to Alt Bauer cts as no use at GHS
Volleyball Camps	pending	School District not opening buildings until 8/1, following up to see if coach wants to offer specialty camp outside
Wrestling	cancel	Can't maintain phys. distancing, School District not opening buildings until 8/1
Yth Basketball Programs	pending	Instruction only, older kids program based on scrimmaging. Considered high risk sport.

Youth Sport Leagues	Status	General Notes/Comments
Tball/Baseball/Softball	run	Disinfect equip. between use, add. seats on bench to social dist., no hand slaps or fist bumps, change out balls between innings, sm. grps. for practice, force outs only
Spring Soccer	cancel	Can't physically distance during games
Flag Rugby	pending	Men. Falls makes the decision, right now they are postponed until July.
Flag Camp	run	Skill based only
Fall Little Gridders	pending	Considered contact sport
Fall Flag Football	pending	Considered contact sport

**GERMANTOWN PARK RECREATION DEPARTMENT
RE-OPEN PLAN**

Tot Programs	Status	General Notes/Comments
Fieldtrip to Hwy Garage	cancel	Can't clean equipment in between kids
Music Fun	run	Limit numbers, go outside when can
Oodles of Art	run	Modifying dates to start in July, limit numbers
Time for Two	pending	To hard to distance/class is about socializing, possibly start session 2
Tot Workshops	pending	Social distancing in question in regards to kids needing help with project, possibly require parents stay
Youth Programs	Status	General Notes/Comments
Archery	run	
Art Programs	run	Need to find alternative location - combo DPW and SA
Babysitters Training	run	Decrease max. to 7
Beg. Guitar/Ukulele	virtual	Want to try virtual classes, if don't go may offer dates in July/Aug.
Camp Invention	pending	Men Falls makes this decision, camp is in August
Chess Camp	run	
Gymnastics	cancel	School Dist. Not opening buildings until 8/1
Heroes Volunteer Camp	pending	We usually volunteer at senior centers/facilities
Horseback Riding	run	
Irish Dance	run	
Kids Cuisine	pending	Ensure proper hand washing
Learn Magic	run	
Mad Science	run	
Martial Arts/Tae Kwon Do	run	
Painting/Henna	run	
Princess Dance Camp	pending	Social distancing in question in regards to kids needing help with project, require parent stay with 3 yr olds
Safety Courses	pending	Fire Dept may not be doing public education as they are exposed to virus, rescheduled June to July/Aug already
Safety Town	pending	Need to find alternative location, fieldtrips cancelled, move to later in summer
Sewing/Cake	run	
Speech Therapy	run	
Stay Home Alone	run	
Tech Camps	run	
Teen Trips	pending	Noah's Ark, Great America cancelled, Trips in July/Aug. pending
Tree Climbing	run	
Wendland's Classes	run	
Youth Dance	run	Decrease max. to 10

**GERMANTOWN PARK RECREATION DEPARTMENT
RE-OPEN PLAN**

Yth Police Academy	cancelled	Police Dept. cancelled
--------------------	-----------	------------------------

Kids Klub Programs:	Status	General Notes/Comments
Kids Klub	run	See attachment
Adventure Kids Klub	pending	See attachment
Tyke Site	run	See attachment

Fitness Programming	Status	General Notes/Comments
Barre Fitness	pending	Sess. 1 cancelled due to studio class size limitations and social distancing.
Middle Eastern Dance	run	
Pilates Mat	run	Decrease class size to max. 5
Pound in the Park	run	
Restore Your Core	cancelled	Both sessions cancelled for now, re-evaluating in July to see if we can offer Aug session
Surge Classes	run	
Tai Chi	run	

Special Events	Status	General Notes/Comments
Movies in the Park	cancel	Event over attendance limit, can't maintain phys. distancing
Drive in Movie	pending	NEW - In place of Movies in the Park
Family Camp Out	cancel	Event over attendance limit, can't maintain phys. distancing
Community Band Concerts	cancel	Can't physical distance performers on stage, may do small group performances in July/Aug
Music at the Pavilion	pending	
Amazing Race	run	
Family Fun Carnival Night	cancel	Event over attendance limit, can't maintain phys. distancing
Pop up Event	pending	

Adult Programs	Status	General Notes/Comments
Adult Salsa Dance	run	Rescheduled dates for July 9 - Aug. 13
Community Band	cancel	Can't maintain social distance on stage
Home Buy/Sell	cancel	Men Falls made decision
Painting/Henna	run	
Sewing/Cake	run	
Wellness Talks	run	
Wendland's Classes	run	

**GERMANTOWN PARK RECREATION DEPARTMENT
RE-OPEN PLAN**

Seniors	Status	General Notes/Comments
Senior Rentals	open 6/13	Limit capacity to 25% or max. of 50, whichever is greater. Daily cleaning & disinfecting.
Senior Van Program	open 6/15	Open Tuesdays - Fridays. Limit to 1 rider, rider & driver wear masks, clean/sanitize after each use.
Senior Programming	pending	1 at a time: County Nurse, Toe Nail Trimmers, Exercise Room, Computer room. Social distance 10 max/class. Possible programs: art classes, movies, writer's group, bocce ball with sanitizing equipment.
ADRC Meal Program	open	Home Delivered Meal Program open, ADRC considering start-up at congregate meals in July. 2 seniors/table with time only for meals.

Affiliate Programs	Status	General Notes/Comments
Jr. Warhawks Baseball/Softball	run	Practices & games start 6/1, tournaments in July cancelled, health dept. recommends cancelling due to large crowds.
Soccer Club	cancelled	Spring season cancelled, club would like inter-club open play July 1st, health dept. considers soccer high risk sport.
Little League	run	Practices & games start 6/1, inter-league play but no tournaments.
Hawks Football	pending	AAYFL follows guidelines of the WIAA, practices start in mid-August.

PARK FACILITIES

Playgrounds	Status	General Notes/Comments
	open 5/22	Clean equipment as needed. Post signage listing precautions. Promote social distancing

Basketball Courts	Status	General Notes/Comments
	open	Open for general shooting use. Post signage. Limit no more than 10 at one time.

Tennis/Pickleball Courts	Status	General Notes/Comments
	open	Clean as needed.

Volleyball Courts	Status	General Notes/Comments
	open	Open for general play. Limit no more than 10 at one time.

Skatepark	Status	General Notes/Comments
	open	Clean as needed.

**GERMANTOWN PARK RECREATION DEPARTMENT
RE-OPEN PLAN**

Athletic Fields	Status	General Notes/Comments
soccer	pending	Spring season cancelled. Open for summer skills/drills non-contact camps in July.
football	pending	Open for throwing/receiving/non-contact use in summer. Fall league use pending.
baseball	open	Open for practices & games, tournaments do not meet county health dept. guidelines - social distancing & mass gatherings.

Splashpad	Status	General Notes/Comments
	open 6/13	Clean a needed. Limit capacity to 25% at one time (12). No group use.

Buildings/Shelters	Status	General Notes/Comments
	open	Reservable with compliance of gathering restrictions. Clean shelter pads & picnic tables once/week. Open based on Maximum of 50 people or 25% capacity whichever is greater. Potential increases in capacity starting in July.
Historic Park Buidings	open 6/1	Group Tours starting June 1, 1-4 pm Th/Fri/Sat. Limited to 10 or less.

Drinking Fountains	Status	General Notes/Comments
	closed	

Restrooms	Status	General Notes/Comments
	open 5/22	Daily cleaning and disinfecting. Post signage listing precautions. Promote social distancing.

Archery Range	Status	General Notes/Comments
	open	Practice social distancing, no sharing of equipment.

Community Garden	Status	General Notes/Comments
	open	Practice social distancing, no sharing of equipment.