

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

July 1, 2020

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Pro Tem Zabel, Chm. Kaminski (absent & excused), Trustee Members Hudson (WebEx), and Miller. Also present were Dir. Ratayczak, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Miller, seconded by Hudson to approve the Minutes of May 5th, 2020.

Motion carried unanimously.

PUBLIC COMMENT: None

RESOLUTION – ADOPTING 2019 CMAR (Compliance Maintenance Annual Report):

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to approve the 2019 Compliance Maintenance Annual Report (CMAR) and adopt its results by Resolution.

Motion carried unanimously.

D.F. TOMASINI INVOICE – WATERMAIN REPAIR – RIVERSBEND CIRCLE WEST:

MOTION made by Miller, seconded by Zabel authorizing the payment of \$7,711.00 to D.F. Tomasini for the emergency repair of a watermain break on Riversbend Circle West. Funds to be allocated from Acct. #50-722-530-6300.

Motion carried unanimously.

FIRE STATION #2 – FIRE SUPPRESSION SUBMITTALS: Supt. Olszewski presented bids received for the fire suppression replacement at Fire Station #2. The scope of the project included the replacement of approximately 600' of 4" sprinkler main, a furnished and installed properly sized nitrogen generation system and a 2-hour 200-pound hydrostatic test.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to contract USA Fire Protection to proceed with the fire suppression replacement at Fire Station #2 at a cost not to exceed \$52,000. Funds to be allocated from Acct. #10-519-570-8222 & #10-519-570-8251.

Motion carried unanimously.

WOODLAND MANOR DRAINAGE – DISCUSSION: Supt. Olszewski reported there had been several drainage concerns voiced in the Woodland Manor area. A brief history of the subdivision was given noting the development was designed to have curb and gutter and instead was built with ditches with minimal slopes. A visual map was shown with areas of concern. It was further explained these flat areas with a less than a 1% slope do not allow stormwater and sump pump discharge to travel to their designated areas causing ditches to constantly be wet. Survey shots were completed approximately 3 weeks ago which determined lands were functioning as they were designed and approved in the 1960's. It was staff's opinion if the

Village were to pursue corrective measures, funding would need to be budgeted to survey the area, calculate the volume of water draining, and any other necessary measures to comply with MMSD standards. Discussion continued with the following points;

- Trustee Myers was disappointed to hear there were no means for DPW to rectify the drainage issues in this area when drainage issues were addressed in the subdivision. He questioned whether a French ditch or 15" pipe could be installed which would then drain down to Merkel Drive. Dir. Ratayczak stated a survey would need to be completed by a qualified firm and based on the findings staff would come back to the Committee with recommendations.
- Dir. Ratayczak looked to the Committee for guidance and recommendation on hiring a Firm as a study could exceed \$50,000 based on engineering experience. This type of work did not fall under the DPW's budget for repairing modifications to ditches.
- Chm-Pro Tem. Zabel noted the current culvert size at Woodland and Merkel was 24". You would need to fix the elevation at the cross culvert at Woodland and Merkel as that was the low point. Elevations from there would need to go up. How would that affect all the different driveways?
- Trustee Myers stated there were no problems with driveways on the north side of the street or on either side of Merkel Drive. The areas of concern were submitted to the Director and Administrator. This topic was a continued conversation from Public Works Committee discussion last year.
- Dir. Ratayczak stated "were not saying there is no room for improvement, but staff's evaluation concluded the area was functioning as it was designed and built." Is it correct? Possibly not. Staff would not consider improving just one area. Staff would want to look at the whole subdivision.
- Chm-Pro Tem Zabel questioned what it would take to create a request for proposal for this stormwater drainage issue. Dir. Ratayczak stated Engineering firms could use Village supplied mapping or County survey maps to get a general idea of the issues. Flows can then be calculated based on the MMSD standards.
- Highway Supt. Olszewski explained all the original development comes to the intersection of Merkel and Woodland. Even the cross streets are flat so the ditches in between all those areas are at 1% or less. Stormwater design was much different in the 1960's. The end destination of flow on Merkel Drive tends to be wet even during dry weather conditions.
- Dir. Ratayczak stated he would contact a few engineering firms asking for a courtesy estimate as to what it would cost to complete the engineering aspect of the project.
- Trustee Myer stated a survey was done in 2018 in which 75% of the residents were against curb and gutter due to cost.
- Chm Pro Tem was not against acquiring an estimate but the answer to the solution may be relatively expensive. As flat as it is, the solution may be curb and gutter. If that is determined than the Village should look at putting in sanitary sewer, water, and anything else.
- Trustee Miller confirmed the residents are looking to keep the ditch yet getting it to drain? Yes. Dir. Ratayczak stated even if storm sewer was installed you are still collecting water. The water needs to go somewhere at the bottom of the hill. As the Engineering Dept. or DPW cannot rectify this issue, staff can obtain possible courtesy quotes without any construction drawings being done and submit these costs as part of the budget process.

- Trustee Miller questioned whether the area was much more saturated in the last three years due to more than usual rainfall. Supt. Olszewski stated historically he has had random complaints of this area. The area is flat, sump pumps run often and discharge to the ditch. Comprehensively looking at the entire Village of drainage concerns coming in, this area is consistent with complaints. When drainage areas are wet outside of the ditch or a recorded easement, this elevates a resident's concern. 95%-99% of the concerns are maintained to that ditch area. Dir. Ratayczak stated of all the drainage complaints, none have reached a resident's home.
- The Committee agreed it was a logical first step to have staff obtain design cost estimates to be discussed as part of the budget process.

ROOF REPLACEMENT – VILLAGE HALL AND LIBRARY: Supt. Olszewski solicited bids for the replacement of the roofs at Village Hall and Library. Quotes were received ranging from \$234,900 to \$338,500. Prices received came well below budget.

MOTION made by Hudson, seconded by Zabel to forward to the Village Board with a positive recommendation to contract Integrity roofing LLC in an amount of \$234,900 for the roof replacement at Village Hall and Library. In the event of any contingencies, staff is authorized to spend up to a project amount not to exceed \$245,000. Funds to be allocated from Acct. #40-519-570-8210 and #40-519-570-8251.

Motion carried unanimously.

STREETLIGHTS – MEQUON ROAD, PILGRIM RD. TO DIVISION RD.: Supt. Olszewski reported the decorative street lights on Mequon Road from Pilgrim Road west to Division Road are at the end of their life cycle. The manufacturer was no longer in business and parts for the fixtures were no longer available. The next step by WE Energies was to install shoebox fixtures at intersections where fixtures were missing. WE Energies requested staff discuss alternatives among elected officials to determine whether the fixture type should be based on function, decorative, inexpensive, or generic. Supt. Olszewski stated one simple solution was to continue with the same type of fixture currently west of Division Road to River Lane and Lannon Road to Maple Road. This fixture type was more functional and modern in style but did not have the decorative feel with the current fixtures east of Division Road. He looked to the Committee for their input. Discussion included;

- The WDOT installed the light poles/fixtures on Mequon Road. The Village chose to have WE Energies maintain the fixtures and therefore they own the asset. The Village would have to pay WE Energies to remove the current street lights. The Village does have the option to take over ownership.
- Trustee Miller clarified if WE Energies owns the asset then they would determine the fixture type to be replaced? Supt. Olszewski stated WE Energies will give the Village choices and work with us.
- Trustee Miller stated most important was cost vs. aesthetics. Mequon Road is the corridor to Germantown and the decorative lighting was aesthetically pleasing. Trustee Miller was hoping to have fixture options to review. Supt. Olszewski stated he was waiting for style options from WE Energies.

- If the Village took over ownership of the street lighting along Mequon Road there would be more flexible options even though it would be an expensive undertaking. The return on your investment would be spread out so you not only pay energy costs, but you would own the asset.
- There are 62 fixtures and 31 poles. Conversion costs were estimated at \$250,000-\$350,000.
- The Committee agreed this topic should be discussed during budget discussions.

LETTER OF CREDIT REDUCTION – WRENWOOD SUBDIVISION:

MOTION made by Miller, seconded by Hudson authorizing staff to reduce the Wrenwood, LLC Letter of Credit by \$1,560,756.00 with a remaining balance of \$600,000 for utility and roadway improvements completed for the Wrenwood Development.

Motion carried unanimously.

FINAL ACCEPTANCE – GOLDENDALE ROAD – PHASE I (Sanitary & Watermain):

Dir. Ratayczak reported work had been completed, inspected and accepted by the Engineering and Public Works Departments for the installation of sanitary sewer and watermain from Freistadt Road to 75' north of the railroad tracks. Dir. Ratayczak explained the delay in closing out the project was due to a sand pocket created by the installation of the sanitary sewer which caused the railroad tracks to settle. The railroad attempted to make the necessary corrections, but the soils continued to settle. The contractor returned and made the necessary corrections while staff held a retainer in the event there was additional settling. The railroad had provided a letter to the contractor maintaining there was no further evidence of settling under the track. Staff recommended closing out the contract as the utilities have been in service for over one year.

MOTION made by Miller, seconded by Hudson to accept the public sanitary sewer and watermain improvements on Goldendale Road-Phase I – TID #7 (Freistadt Road to 75 feet north of the railroad tracks) and approve the final payment to close out the project.

Motion carried unanimously.

AWARD OF CONTRACT – HOLY HILL ROAD (Maple Rd. to Goldendale Rd.) – LRIP

PROJECT: Dir. Ratayczak reported staff had advertised and received two proposals for the resurfacing of Holy Hill Road. As this project is part of the LRIP program, the Village will receive \$58,463.95 from the State to be put toward project costs. The Village supplied a project estimate one year ago in the amount of \$340,000. Since that time, the pavement width was increased by 2 feet to accommodate increased truck traffic which added to the overall cost of the project. Dir. Ratayczak stated there were sufficient funds to cover the additional cost. Seeing the Village cannot receive LRIP funds until the project is finalized and closed out, staff will recommend the Committee eliminate the one-year warranty period.

MOTION made by Miller, seconded by Zabel to forward to the Village Board with a positive recommendation to contract Payne & Dolan, Inc. in an amount of \$421,940 plus a 2% contingency for a total approved project amount of \$430,380 for Holy Hill Road resurfacing LRIP project from Maple Road to approximately 150' east of Goldendale Road.

Motion carried unanimously.

REDUCE SPEED LIMIT – GOLDENDALE ROAD: Dir. Ratayczak noted Goldendale Road from STH145 south to Mequon Road was turned over to the Village from Washington County May 1, 2020. Staff presented a request to the Committee to reduce the speed limit on Goldendale Road from 55 mph to 45 mph from Holy Hill Road north to STH145 due to this area of added development that would eventually increase truck and vehicle traffic. The 45-mph speed limit would be consistent with the current speeds on Goldendale from Freistadt Road north to Holy Hill Road. Staff engaged TADI, Inc. to review the traffic control analysis that had been performed for the Village and TADI, Inc. agreed the 45-mph speed limit was a better speed for the area. Dir. Ratayczak added a by-pass lane on Goldendale Road at the Dickman/Illings Co. entrance was not necessary if the speed was lowered to 45 mph. Discussion followed. Past recommendations from the Police Chief stated speed limit requests be brought forward under the Public Works and Highway Committee jurisdiction vs. the Public Safety Committee.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation authorizing a speed limit reduction from 55 mph to 45 mph on Goldendale Road from Holy Hill Road north to STH 145.

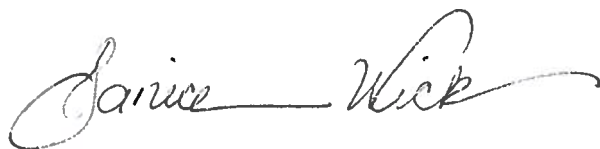
Motion carried 2-1(Zabel)

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Wednesday, August 5th at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:28 p.m.

A handwritten signature in cursive script, appearing to read "Janice Wick", written in dark ink.

Janice Wick, Recording Secretary