Village of Germantown
Senior Center Advisory Committee
Meeting Minutes
July 23, 2020

I. Call To Order:

The meeting was called to order at 10:00 a.m. by Chair Dennis Myers.

II. Roll Call:

In attendance were: Trustee Art Zabel, Trustee Dennis Myers, Senior Center Advisory Committee Members Norine Janzen, Arline Flesch, and Jackie Shebesta, Park & Recreation Director Mark Schroeder, and Senior Center Coordinator Mary Fiegel.

III. Approval of Minutes – January 23, 2020

A motion was made by Jackie Shebesta to approve the minutes of the Senior Advisory Committee Meeting of January 23, 2020, and it was seconded by Norine Janzen. Motion approved.

IV. PUBLIC INPUT: None

V. OLD BUSINESS:

Wisconsin Association of Senior Centers (WASC) Accreditation Update – Mary reported that she has updated 14 of the 19 chapters for the accreditation update. As part of the process, the WASC Accreditation Review Committee must visit each site. With the Covid-19 pandemic, the review committee has postponed all site visits until 2021. Therefore, the official deadline for new applications has been pushed back until October 2021.

VI. NEW BUSINESS:

Senior Center Covid-19 Policies & Procedures – Mary updated the committee on the Covid-19 polices and procedures. It was noted that these guidelines are the best practices of both the Wisconsin Association of Senior Centers (WASC), and the Centers for Disease Control (CDC).

1. Social Distancing, no activities that you cannot social-distance during the activity.
2. Sanititization of hands upon entrance of building, sanitizer available during activities.
3. Masks recommended.
4. No activities that have common touch points or shared items unless gloves are used.
5. Clean pens that are used for sign-in.
6. No food items to be brought into the Senior Center from a person's home to share.
7. Cannot provide beverages using a pot or punch bowl where more than one person would be touching the item.

8. Snacks should only be served if they are sealed from the company where they were made. No cookies on a tray, only if the individual company wrapped.
9. Food Pantry or clothing donations should not be accepted at this time for a third party.
10. Produce cannot be donated or used at the center.
11. All items that are touched during an activity need to be sanitized immediately after the activity is completed.
12. All entrance door handles, or touch points need to be sanitized between each activity. Thais includes chair handles, tables, etc.
13. All water fountains (bubblers) are turned off in the building.
14. Restroom flush handles need to be sprayed one time per hour when people are in the

Mark also handed out an update from the Washington-Ozaukee County Health Dept. that provides Capacity Recommendations and guidance regarding Covid-19. The county has been placed in the high-risk category per the July 21, 2020 update. It was noted that the village has been following the high-risk capacity guideline of 25% or a maximum of 50 people for building rentals since rentals started in June.

Senior Center Programs, Trips and Activities – Senior Coordinator Report, Mary noted that she has been participating in WASC Zoom meetings for months to stay up to date on the recommended best practices for senior programs in SE Wisconsin, as well as across the state.

1. Senior Van Services resumed on June 16th. The center has had 14 rides in June, and to date 53 rides in July. The van service runs Tuesday-Friday from 9:00 a.m. to 2:30 p.m.
2. Activities that have occurred this far with the gentle opening include: Bocceball (outside), Corn Hole (inside), Ice Cream Social (inside), Chat n Crafts, Bingo, and Toe Nail Trimmers.
3. Activities planned for August include: Corn Hole, Bocce, Chat n Crafts, Toe Nail Trimmers, Yoga, Writer's Group, Bingo (outside), the movie "State Fair", 'Name that Song" (outside), exercise room, van service, in September they are looking to add Zumba and Decorative Art.
4. Meal Site/Delivered Foods: the delivered meals were never discontinued. The Congregate dining was discontinued as of March 12th. Congregate diners may pick up hot meals to go as of July 6th.
5. Senior Club Plans: The club has cancelled the September 29th 5th Wednesday party, as well as the club meetings and bingo until further notice. They are hopeful they can have the Christmas Party on December 2nd, 2020.
6. Mary noted that Lynda Balcerek from Compassionate Clean has donated $300 to the Senior Center. This is the second donation they have made to the center.

VII. DIRECTOR'S REPORT:

Firemen's Park Phase 1 Improvements Project – Mark noted that Phase 1 construction was completed in June. Phase 1 includes installation of sewer, water, and electrical service to the future shelter building, as well as pedestrian lighting, and park pathways. Staff is currently working with the consultant on Phase 2 Design of the shelter building. The goal is to have the design completed in August for September bidding and October start of construction.

Dheinsville Park Festhalle – Mark noted that the shelter project is progressing nicely, with a completion date for the project in mid-late August. The Germantown Historical Society will be using the facility for the late September Oktoberfest celebration.

VIII. ANNOUNCEMENTS OF PUBLIC INTEREST

The next meeting will be held on Thursday, October 22nd at 3:30 p.m.

IX. ADJOURNMENT: Meeting was adjourned at 11:20 p.m.

Respectfully Submitted, Mark Schroeder