

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
August 17, 2020

CALL TO ORDER: Trustee Rick Miller called the meeting to order at 5:34 p.m.

ROLL CALL: Present were: Trustee Rick Miller, members Christine Kauth, Mark Kauth, Katelyn LeTourneau and Barb Mendenhall.

PUBLIC INPUT: none

APPROVAL OF PREVIOUS MINUTES: *A motion was made by C. Kauth, seconded by K. LeTourneau, to approve the minutes of the July 27, 2020 meeting. Motion carried 5-0.*

NEW BUSINESS:

- A. Trustee Rick Miller was nominated as Chair of the HPC with a motion by K. LeTourneau and seconded by B. Mendenhall. There was no discussion. Motion carried 5-0.
- B. K. LeTourneau was nominated as Secretary of the HPC with a motion by B. Mendenhall and seconded by C. Kauth. There was no discussion. Motion carried 5-0.

UNFINISHED BUSINESS:

- A. Trustee Miller discussed successful post card mailing of potential historic property owners. To date, there were no responses. Trustee Miller and K. LeTourneau will obtain Village of Germantown photo ID's and try an in-person approach. This was felt to be essential to answer any concerns or questions property owners may have.
 - a. Trustee Miller will notify Germantown Police Department when they begin in person visits.
- B. Wall plaques: Trustee Miller & M. Kauth will obtain a picture for wall plaques. B. Mendenhall to obtain frames. Trustee Miller has wording on two new properties which he is submitting to Village Clerk to include on website as well as print for wall plaques. Will contact past members to cut framing mats.

SET THE NEXT MEETING DATE AND TIME: Regular meeting on September 21, 2020 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:58 p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary
Historic Preservation Commission