

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

***** AMENDED *****

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **THURSDAY, September 10, 2020** *****6:00 P.M.*****

LOCATION: **Germantown Village Hall Board Room**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform, Meeting #126 393 2536 Password: XpMQKGPY439 which can be accessed by phone at 408-418-9388 or by logging on <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m2eb3faf367737c6be7b5b1b30f9144fb>. Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Hudson, Miller, and Zabel
- III. **APPROVAL OF MINUTES:** July 1, 2020
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
 - A. Petition by The Glen at Blackstone Creek Condominiums – Amend Section 5.05 of the Development Agreement to Remove Municipal Services Restrictions
 - B. Park Avenue – Options to Control Speed
 - C. Watermain Extension – Wendy Lane
 - ***D. Ditch/Culvert Work – Fox Lane, Edgewood Drive, Hilltop Drive
 - E. Roof Replacement - Kinderberg Park
 - F. Ordinance to Amend Section 1.376(6) of the Germantown Municipal Code – Utility Advisory Committee Meetings
 - G. Letter of Credit Reduction – Goldendale Road Germantown, LLC
 - H. Reorganization of the Department of Public Works - Discussion
- VI. **PROJECTS UPDATE:**

VII. **NEXT MEETING DATE:** Set October, 2020 Meeting Date and Time

VIII. **ANNOUNCEMENTS:**

XI. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

July 1, 2020

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Pro Tem Zabel, Chm. Kaminski (absent & excused), Trustee Members Hudson (WebEx), and Miller. Also present were Dir. Ratayczak, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Miller, seconded by Hudson to approve the Minutes of May 5th, 2020.

Motion carried unanimously.

PUBLIC COMMENT: None

RESOLUTION – ADOPTING 2019 CMAR (Compliance Maintenance Annual Report):

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to approve the 2019 Compliance Maintenance Annual Report (CMAR) and adopt its results by Resolution.

Motion carried unanimously.

D.F. TOMASINI INVOICE – WATERMAIN REPAIR – RIVERSBEND CIRCLE WEST:

MOTION made by Miller, seconded by Zabel authorizing the payment of \$7,711.00 to D.F. Tomasini for the emergency repair of a watermain break on Riversbend Circle West. Funds to be allocated from Acct. #50-722-530-6300.

Motion carried unanimously.

FIRE STATION #2 – FIRE SUPPRESSION SUBMITTALS: Supt. Olszewski presented bids received for the fire suppression replacement at Fire Station #2. The scope of the project included the replacement of approximately 600' of 4" sprinkler main, a furnished and installed properly sized nitrogen generation system and a 2-hour 200-pound hydrostatic test.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to contract USA Fire Protection to proceed with the fire suppression replacement at Fire Station #2 at a cost not to exceed \$52,000. Funds to be allocated from Acct. #10-519-570-8222 & #10-519-570-8251.

Motion carried unanimously.

WOODLAND MANOR DRAINAGE – DISCUSSION: Supt. Olszewski reported there had been several drainage concerns voiced in the Woodland Manor area. A brief history of the subdivision was given noting the development was designed to have curb and gutter and instead was built with ditches with minimal slopes. A visual map was shown with areas of concern. It was further explained these flat areas with a less than a 1% slope do not allow stormwater and sump pump discharge to travel to their designated areas causing ditches to constantly be wet. Survey shots were completed approximately 3 weeks ago which determined lands were functioning as they were designed and approved in the 1960's. It was staff's opinion if the

Village were to pursue corrective measures, funding would need to be budgeted to survey the area, calculate the volume of water draining, and any other necessary measures to comply with MMSD standards. Discussion continued with the following points;

- Trustee Myers was disappointed to hear there were no means for DPW to rectify the drainage issues in this area when drainage issues were addressed in the subdivision. He questioned whether a French ditch or 15" pipe could be installed which would then drain down to Merkel Drive. Dir. Ratayczak stated a survey would need to be completed by a qualified firm and based on the findings staff would come back to the Committee with recommendations.
- Dir. Ratayczak looked to the Committee for guidance and recommendation on hiring a Firm as a study could exceed \$50,000 based on engineering experience. This type of work did not fall under the DPW's budget for repairing modifications to ditches.
- Chm-Pro Tem. Zabel noted the current culvert size at Woodland and Merkel was 24". You would need to fix the elevation at the cross culvert at Woodland and Merkel as that was the low point. Elevations from there would need to go up. How would that affect all the different driveways?
- Trustee Myers stated there were no problems with driveways on the north side of the street or on either side of Merkel Drive. The areas of concern were submitted to the Director and Administrator. This topic was a continued conversation from Public Works Committee discussion last year.
- Dir. Ratayczak stated "were not saying there is no room for improvement, but staff's evaluation concluded the area was functioning as it was designed and built." Is it correct? Possibly not. Staff would not consider improving just one area. Staff would want to look at the whole subdivision.
- Chm-Pro Tem Zabel questioned what it would take to create a request for proposal for this stormwater drainage issue. Dir. Ratayczak stated Engineering firms could use Village supplied mapping or County survey maps to get a general idea of the issues. Flows can then be calculated based on the MMSD standards.
- Highway Supt. Olszewski explained all the original development comes to the intersection of Merkel and Woodland. Even the cross streets are flat so the ditches in between all those areas are at 1% or less. Stormwater design was much different in the 1960's. The end destination of flow on Merkel Drive tends to be wet even during dry weather conditions.
- Dir. Ratayczak stated he would contact a few engineering firms asking for a courtesy estimate as to what it would cost to complete the engineering aspect of the project.
- Trustee Myer stated a survey was done in 2018 in which 75% of the residents were against curb and gutter due to cost.
- Chm Pro Tem was not against acquiring an estimate but the answer to the solution may be relatively expensive. As flat as it is, the solution may be curb and gutter. If that is determined then the Village should look at putting in sanitary sewer, water, and anything else.
- Trustee Miller confirmed the residents are looking to keep the ditch yet getting it to drain? Yes. Dir. Ratayczak stated even if storm sewer was installed you are still collecting water. The water needs to go somewhere at the bottom of the hill. As the Engineering Dept. or DPW cannot rectify this issue, staff can obtain possible courtesy quotes without any construction drawings being done and submit these costs as part of the budget process.

- Trustee Miller questioned whether the area was much more saturated in the last three years due to more than usual rainfall. Supt. Olszewski stated historically he has had random complaints of this area. The area is flat, sump pumps run often and discharge to the ditch. Comprehensively looking at the entire Village of drainage concerns coming in, this area is consistent with complaints. When drainage areas are wet outside of the ditch or a recorded easement, this elevates a resident's concern. 95%-99% of the concerns are maintained to that ditch area. Dir. Ratayczak stated of all the drainage complaints, none have reached a resident's home.
- The Committee agreed it was a logical first step to have staff obtain design cost estimates to be discussed as part of the budget process.

ROOF REPLACEMENT – VILLAGE HALL AND LIBRARY: Supt. Olszewski solicited bids for the replacement of the roofs at Village Hall and Library. Quotes were received ranging from \$234,900 to \$338,500. Prices received came well below budget.

MOTION made by Hudson, seconded by Zabel to forward to the Village Board with a positive recommendation to contract Integrity roofing LLC in an amount of \$234,900 for the roof replacement at Village Hall and Library. In the event of any contingencies, staff is authorized to spend up to a project amount not to exceed \$245,000. Funds to be allocated from Acct. #40-519-570-8210 and #40-519-570-8251.

Motion carried unanimously.

STREETLIGHTS – MEQUON ROAD, PILGRIM RD. TO DIVISION RD.: Supt. Olszewski reported the decorative street lights on Mequon Road from Pilgrim Road west to Division Road are at the end of their life cycle. The manufacturer was no longer in business and parts for the fixtures were no longer available. The next step by WE Energies was to install shoebox fixtures at intersections where fixtures were missing. WE Energies requested staff discuss alternatives among elected officials to determine whether the fixture type should be based on function, decorative, inexpensive, or generic. Supt. Olszewski stated one simple solution was to continue with the same type of fixture currently west of Division Road to River Lane and Lannon Road to Maple Road. This fixture type was more functional and modern in style but did not have the decorative feel with the current fixtures east of Division Road. He looked to the Committee for their input. Discussion included;

- The WDOT installed the light poles/fixtures on Mequon Road. The Village chose to have WE Energies maintain the fixtures and therefore they own the asset. The Village would have to pay WE Energies to remove the current street lights. The Village does have the option to take over ownership.
- Trustee Miller clarified if WE Energies owns the asset then they would determine the fixture type to be replaced? Supt. Olszewski stated WE Energies will give the Village choices and work with us.
- Trustee Miller stated most important was cost vs. aesthetics. Mequon Road is the corridor to Germantown and the decorative lighting was aesthetically pleasing. Trustee Miller was hoping to have fixture options to review. Supt. Olszewski stated he was waiting for style options from WE Energies.

- If the Village took over ownership of the street lighting along Mequon Road there would be more flexible options even though it would be an expensive undertaking. The return on your investment would be spread out so you not only pay energy costs, but you would own the asset.
- There are 62 fixtures and 31 poles. Conversion costs were estimated at \$250,000-\$350,000.
- The Committee agreed this topic should be discussed during budget discussions.

LETTER OF CREDIT REDUCTION – WRENWOOD SUBDIVISION:

MOTION made by Miller, seconded by Hudson authorizing staff to reduce the Wrenwood, LLC Letter of Credit by \$1,560,756.00 with a remaining balance of \$600,000 for utility and roadway improvements completed for the Wrenwood Development.

Motion carried unanimously.

FINAL ACCEPTANCE – GOLDENDALE ROAD – PHASE I (Sanitary & Watermain):

Dir. Ratayczak reported work had been completed, inspected and accepted by the Engineering and Public Works Departments for the installation of sanitary sewer and watermain from Freistadt Road to 75' north of the railroad tracks. Dir. Ratayczak explained the delay in closing out the project was due to a sand pocket created by the installation of the sanitary sewer which caused the railroad tracks to settle. The railroad attempted to make the necessary corrections, but the soils continued to settle. The contractor returned and made the necessary corrections while staff held a retainer in the event there was additional settling. The railroad had provided a letter to the contractor maintaining there was no further evidence of settling under the track. Staff recommended closing out the contract as the utilities have been in service for over one year.

MOTION made by Miller, seconded by Hudson to accept the public sanitary sewer and watermain improvements on Goldendale Road-Phase I – TID #7 (Freistadt Road to 75 feet north of the railroad tracks) and approve the final payment to close out the project.

Motion carried unanimously.

AWARD OF CONTRACT – HOLY HILL ROAD (Maple Rd. to Goldendale Rd.) – LRIP

PROJECT: Dir. Ratayczak reported staff had advertised and received two proposals for the resurfacing of Holy Hill Road. As this project is part of the LRIP program, the Village will receive \$58,463.95 from the State to be put toward project costs. The Village supplied a project estimate one year ago in the amount of \$340,000. Since that time, the pavement width was increased by 2 feet to accommodate increased truck traffic which added to the overall cost of the project. Dir. Ratayczak stated there were sufficient funds to cover the additional cost. Seeing the Village cannot receive LRIP funds until the project is finalized and closed out, staff will recommend the Committee eliminate the one-year warranty period.

MOTION made by Miller, seconded by Zabel to forward to the Village Board with a positive recommendation to contract Payne & Dolan, Inc. in an amount of \$421,940 plus a 2% contingency for a total approved project amount of \$430,380 for Holy Hill Road resurfacing LRIP project from Maple Road to approximately 150' east of Goldendale Road.

Motion carried unanimously.

REDUCE SPEED LIMIT – GOLDENDALE ROAD: Dir. Ratayczak noted Goldendale Road from STH145 south to Mequon Road was turned over to the Village from Washington County May 1, 2020. Staff presented a request to the Committee to reduce the speed limit on Goldendale Road from 55 mph to 45 mph from Holy Hill Road north to STH145 due to this area of added development that would eventually increase truck and vehicle traffic. The 45-mph speed limit would be consistent with the current speeds on Goldendale from Freistadt Road north to Holy Hill Road. Staff engaged TADI, Inc. to review the traffic control analysis that had been performed for the Village and TADI, Inc. agreed the 45-mph speed limit was a better speed for the area. Dir. Ratayczak added a by-pass lane on Goldendale Road at the Dickman/Illings Co. entrance was not necessary if the speed was lowered to 45 mph. Discussion followed. Past recommendations from the Police Chief stated speed limit requests be brought forward under the Public Works and Highway Committee jurisdiction vs. the Public Safety Committee.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation authorizing a speed limit reduction from 55 mph to 45 mph on Goldendale Road from Holy Hill Road north to STH 145.

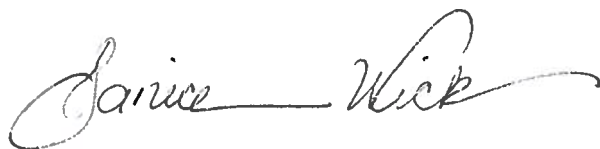
Motion carried 2-1(Zabel)

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Wednesday, August 5th at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:28 p.m.

A handwritten signature in cursive script, appearing to read "Janice Wick", written in dark ink.

Janice Wick, Recording Secretary

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10, 2020

AGENDA ITEM: New Business

ITEM TITLE: Petition by The Glen at Blackstone Creek
Condominiums to Amend Section 5.05 of the
Development Agreement to Remove Municipal Services
Restrictions.

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Trustee Rick Miller has submitted a "Committee Agenda Item Request Form" with item described as; "Blackstone COA Petition for Village to take ownership of the roads within development"

Fred Schmelzer from Blackstone COA has sent a petition for the village to consider acquiring the roads within the Blackstone development. Fred would like to get this on the agenda for discussion. Petition was delivered to Village Hall March 30, 2020.

Staff did receive the mentioned Petition.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER __XX__

- Copy of Committee agenda Item Request Form
- Minutes for PWHC meeting on May 11, 2016
- Section 5.5 of the Development Agreement

RECOMMENDATION:

Staff recommends

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

COMMITTEE AGENDA ITEM

REQUEST FORM

I, Trustee Rick Miller hereby request that the following item(s) be placed on the next agenda of the Public Works Committee, for consideration and action:

ITEM REQUESTED:

Blackstone COA Petition for Village to take ownership of roads within development

DISCUSSION/REASON:

Fred Schmelzer from Blackstone COA has sent a petition for the village to consider acquiring the roads within the Blackstone development. I would like to get this on the agenda for discussion. Petition was delivered to Village Hall March 30, 2020

Dated this 27 day of July, 2020


Signature of Trustee

Received: _____

By: _____

Revised: 4/25/00

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

May 11, 2016
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:30 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Miller, Warren and Zabel. Also present were Director Ratayczak, Atty. Sajdak, Adm. Schornack, and Secretary Wick.

PREVIOUS MINUTES: MOTION made by Zabel, seconded by Warren to approve the minutes of April 5, 2016.

Motion carried unanimously.

PUBLIC COMMENT: None

MOTION made by Warren, seconded by Zabel to move to Items C & D under "NEW BUSINESS" of the Public Works Agenda.

Motion carried unanimously.

PETITION BY "THE GLEN" AT BLACKSTONE CREEK CONDOMINIUM ASSOCIATION REQUESTING TRASH AND REFUSE COLLECTION BY VILLAGE OF GERMANTOWN – DISCUSSION AND/OR ACTION:

Dir. Ratayczak received a petition for trash collection from the owners of condominium units at the Glen of Blackstone Creek Condominiums. The petition requested that trash and bi-weekly recycling collection be provided by the Village of Germantown. Dir. Ratayczak provided the Committee with verbiage from the Developer's Agreement, a section of the WI Statutes and an email from the WDNR Recycling Program Coordinator. Dir. Ratayczak stated what made the Glen at Blackstone Creek exempt from the Village's contract with Waste Management was Section 5.05 of the Blackstone Creek Development Agreement which stated trash and recycling would be done and contracted privately by the residents.

Village Atty. Sajdak reported the law states as long as the governing body (Village Board) has the responsibility for how tax dollars are spent provided you are not violating some constitutional provisions where you're making distinctions based on suspect classes for example serving one religious following vs. another religious following. General distinctions i.e. Developers Agreement are perfectly ok. Atty. Sajdak cited case law in which the City of Brookfield was sued by a condo association related to a private road situation and the court stated it was an acceptable use of the tax payers' dollars. Even though some tax payers had their roads maintained and taken care of by the municipality, this association had an agreement in place that put road maintenance on the private developer and private homeowners and was perfectly acceptable. The Village itself had previously been sued by another condo association as related to garbage collection and those claims were dismissed as it was perfectly acceptable to make that distinction as well. Chm. Kaminski clarified if there is a Developer's Agreement in place that is what is followed. Atty. Sajdak agreed.

Ryan Schroeder, W179 N11770 Medinah Court, spoke on behalf of the Homeowners Association noting the petition presented was completed by the Condo Association. The Blackstone development was originally set up as all condominiums which had since changed to a mixed use of condos and single family homes. Mr. Schroeder had spoken to the Village President and a

Public Works and Highway Committee Meeting Minutes

May 11, 2016

Page 2

few Trustees noting the single family homeowners were unaware of a Developer's Agreement between the developer and the Village. The Developer Agreement was created prior to the changes from all condominiums to both condos and single family dwellings. Mr. Schroeder asked the Committee to consider the single family homeowners that are in a development in which the Developer Agreement only addressed condominiums which was pre single family homes.

Kimberly Rogowski, W117 N17800 Augusta Court, noted she moved into the development over a year ago and was not made aware of the Developer's Agreement. As a resident paying those tax dollars that a friend down the street pays and includes trash and recycling collection by the Village she felt it was a reasonable request as a homeowner, paying the exact same allocation of tax dollars to the Village, receive the same service.

Atty. Sajdak noted the original Developer's Agreement in place pre-dated his hire as the Village Attorney and guessed as tax dollars are as tight as they are and any time you have new development, typically you look to try and minimize the impacts on those tax dollars.

Adm. Schornack, clarified these types of Developer Agreements are created in which the developer negotiates private road specifications, private utilities, and other services in order to develop in the community. There are other developments in the community which also have the private streets, utilities and refuse services. It did not make any difference if the development was condos, single family or a PUD.

Committee discussion agreed if changes were made for the Blackstone Creek development, it would set precedence as there were many other developments with private streets, utilities and amenities.

Trustee Miller stated he was invited to the Home Owners Association meeting to discuss the Developer Agreement. At that meeting President Wolter noted there was a change in the State Statute and would obtain an opinion from the Village Attorney to see if the Village was required to pick up single family trash and recycling. Atty. Sajdak stated the Developer's Agreement took precedence over State Statute.

Justin Dopierala, W177 N11438 Blackstone Circle, resides in a single family home in Blackstone and was also unaware of the Development Agreement. The developer agreement was probably created when tax dollars were tight, and at the time, the development was to be 100% condominiums only. When single family homes were introduced in the development there was an explosion of success of single family buyers. Home values bring in substantial tax revenue for the Village. The residents understand they are on private roads not built to specifications and not requesting other things that would normally be the responsibility of the Village. It was the single family homeowners tax dollars that are paying for garbage collection so in a way they are double paying as single family homeowners even though they brought in substantial tax revenue to the Village. Also noted was as part of the Developers Agreement all rights of managing common elements are given to the condo owners. The single family owners have no rights on managing and/or rejecting the condo association's desires yet must still pay for it. As the Committee believed there would be bigger issues with other private development agreements, Mr. Dopierala was unaware of any other developments that had a mixed use of condos and single family homes.

Trustee Zabel explained when the home builders came to the Village to modify the Plan Unit Development, the Village Board asked the home builder about the private roads and the garbage/recycling collection in which the builder stated they were going to keep the same documents and same restrictions and worked out their own agreements between the developer and builder. Trustee Zabel was surprised to hear the purchasing homeowners were not made aware of the Development Agreement on file. Trustee Zabel further explained everyone pays at the same tax rate. The difference is the value of the land. If you look at the value of the dwellings and the value of the land, you'll find your value on land is less as there are more dwelling units in the development vs. a normal subdivision. Even though you pay the same rate, the gross dollar amount you are paying is different.

Brad Nakum, W177 N11534 Fairway Court, resides in a single family home and questioned the Village Attorney as to when changes were made in the Blackstone Creek development, were there new terms negotiated? Atty. Sajdak stated generally that would be the case. Typically development agreements run with the land until it gets changed or removed. By State Statute the Village cannot make a distinction between single family and condominiums. As the Village Administrator stated this development was one the developer/builder were trying to get a little more density as part of the allowable zoning and as part of that the give and take was that you had private streets, private garbage collection, etc.

Trustee Zabel, questioned whether the Village could negotiate the current Blackstone Creek Trash/Recycling contract with the rates the Village pays to service single family homes only if the homeowners were paying a significantly higher rate. Atty. Sajdak stated the Village could contact the waste provider to see if they could negotiate a better rate. Chm. Kaminski suggested Dir. Ratayczak speak to the Village's provider and obtain a copy of the Blackstone Creek Condominium provider contract to possibly facilitate better rates. Dir. Ratayczak suggested a letter from the condo association agreeing to the Village trying to negotiate a different contract. As most rates are based on the number of picks in the development, it would be possible the condo's rates would be affected if the single family homes were removed from the current contract.

Atty. Sajdak clarified there was no difference between the condos and single family. There are different forms of ownership and what that entitles the owners to as it related to their bundle of rights and responsibilities. The Statute states as a community the Village cannot put additional requirements on condominiums just because they are condominiums. The Village cannot provide a lower level or different level of service solely because they are condominiums. A private agreement is done for all sorts of developers.

MOTION made by Zabel, seconded by Warren recommending the Village of Germantown adhere to the collection policies as structured in the Blackstone Creek Development Agreement on file.

Chm. Kaminski offered Village staff to look into getting the single family homeowners a better rate for their trash and recycling pickup. The homeowners were asked to supply the Village with a copy of their current solid waste and recycling contract.

Motion carried unanimously.

5.04 PHASES. Developer has represented that it will construct the proposed project in four Phases as depicted in Exhibit D. All public improvement work associated with the Development shall be completed within one and one half (1-1/2) years following the date of signing of this Agreement by the Village. The commercial phase of Blackstone Creek located along Mequon Road is not included in this Agreement. However, Developer agrees that the commercial phase will begin within three years of the adoption of this Agreement by the Village Board and public improvement construction associated with the commercial phase will be completed within 1 ½ years of the start date of construction.

→ 5.05 MUNICIPAL SERVICES RESTRICTED. The parties acknowledge and agree that the roads and driveways in and through the Development are private and not dedicated to the public, and the Village will not maintain such roads and driveways, including removal of snow. The parties further acknowledge and agree that the Village shall likewise not be responsible for pick-up and removal of trash and refuse in the Development, but that the same shall be privately contracted for.

ARTICLE VI - FINANCIAL GUARANTY

6.01 AMOUNT. Developer shall deposit with the Village a certified check or provide an irrevocable letter of credit which shall assure the faithful performance of Developer's obligations under this Agreement as itemized in Exhibit "A" attached hereto and incorporated herein by reference. The Village may in its sole discretion following Developer's request and acceptance by the Village Public Works Committee of some but not all of the public improvements constructed as part of this Agreement, reduce the deposit or letter of credit to the amount estimated by the Village Engineer (in a manner consistent with the Ordinances) to be necessary to secure performance by Developer hereunder. In no event shall the amount of the guaranty be reduced below the aggregate total estimated cost of the improvements not yet installed or accepted, plus fifteen percent (15%). The Village is hereby authorized to contact directly Developer's financial agent from time to time regarding the sufficiency of the financial guaranty. The termination date of the Letter of Credit, following acceptance by the Village shall be no earlier than one year following the date of issuance of permits for public improvement work by the Village. If the public improvements to be undertaken by Developer under this Agreement are not complete within one year following the issuance of permits for such work, for any reason including force majeure under Section 8.03 below and without regard to the fault of Developer, then Developer's obligation to provide a letter of credit shall be extended through the completion of the work and its inspection and acceptance of dedication by the Village. After construction and total completion of the project and acceptance of the project by the Village Public Works Committee, the surety will be reduced to 10% of the actual cost of construction for a period of one (1) year (the guaranty period). In the event the original surety would, by its terms, expire prior to the end of the one year guaranty period, or if the guaranty period is extended due to repairs of defects as provided in Section 7.01, a new surety shall be issued to cover the remaining guaranty period for the 10% of actual original construction costs.

6.02 FORM. Letters of Credit shall be approved as to form by the Village Attorney. Letters of

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10, 2020

AGENDA ITEM: New Business

ITEM TITLE: Park Avenue- Options to Control Speed

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Trustee Rick Miller has submitted a "Committee Agenda Item Request Form" with item described as; "Options to control speed on Park Ave, requested by The Public Safety Committee"

Residents on Park Avenue between Fond Du Lac Avenue and Main Street have seen high speeds from vehicles and want some solutions to slow down the traffic. Several emails have been sent by residents regarding this issue.

Staff modified the plans when reconstruction Park Avenue at the intersection of Fond Du Lac Ave. and Park avenue. Revised plans deleted work in this area until such time a plan could be developed to attempt to slow down vehicle speeds. One issue that must be considered with any plan is that Fond Du Lac Ave is STH 145 and under WisDOT jurisdiction. This means any work contemplated within WisDOT Right-of-Way must involve their approval.

Several options have been considered.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER __XX__

- Copy of Committee agenda Item Request Form
- Summary letter from the Public Safety Committee

RECOMMENDATION:

Staff recommends having a discussion with the WisDOT to determine if any plans exist for this intersection.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

COMMITTEE AGENDA ITEM

REQUEST FORM

I, Trustee Rick Miller hereby request that the following item(s) be placed on the next agenda of the Public Works Committee, for consideration and action:

ITEM REQUESTED:

Options to control speed on Park Ave, requested by The Public Safety Committee.

DISCUSSION/REASON:

Residents on Park Ave between Fond Du Lac Ave and Main St. have seen high speeds
from vehicles and want some solutions to slow down the traffic. Several emails have
been sent by residents regarding this issue.

Dated this 27 day of July, 2020



Signature of Trustee

Received: _____

By: _____

Revised: 4/25/00

DISCUSSION OF SPEED LIMIT ON PARK AVENUE: Snow advised the results of the speed board study showed that the average speed during the testing period was 22.33 mph and that 85% were traveling between 19 – 28 mph. He added that these numbers were for southbound traffic on Park Ave.

Discussion followed with Miller noting that most vehicles were traveling the speed limit although that could partially be due to the presence of the speed board. Wing added that he would like to see results of a traffic study where the signage would not be visible to drivers, Snow stated he would check with other communities to see if there is a device used that is less visible.

Further discussion of permanent solutions to address speed issues on Park Avenue consisted of:

- Speed bumps
- Flashing signs that show speed
- Possible concerns with Public Works regarding speed bumps
- Some speed bumps are removable for winter months

Miller stated that this item should be forwarded to Public Works for their input on what options may be available to address speeding concerns on Park Avenue. He stated he would contact Jay Olszewski and get his ideas regarding speed bumps, digital signs, and other options such as changing curb lines.

A motion was made by Myers, seconded by Wing, to send this agenda item to Public Works for their input on what options are available to slow down traffic on Park Avenue and then bring back to Public Safety for discussion. Motion carried unanimously.

**BUSINESS OF THE PUBLIC WORKS AND HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10, 2020

AGENDA ITEM: New Business

ITEM TITLE: Water Main Extension on Wendy Lane

SUBMITTED BY: Trustee Art Zabel
Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Trustee Zabel submitted "Committee Agenda Item Request Form" to bring forward the request of a resident on Wendy Lane for Municipal Water. Engineering Department staff has investigated the extension of existing water main to this parcel. It would be the recommendation of staff to install at a minimum Water Main on Wendy Lane from Dotty Ln to Division Rd. This would create a looped system and eliminate two (2) dead ends in the existing water system. It would also make an overall improvement to the water system that serves the west side of I41. The total estimated length of water main extension would be 671 lineal feet at a conservative estimated cost of \$150,000.00. This section of water main would also give another source of water to feed the water main under I41.

In addition, to further enhance the quality and integrity of the water system staff would recommend installing an estimated 390 lineal feet on Division Rd at a conservative estimated cost of \$87,750.00. This would create a better system through looped water mains.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER XX

- Portion of water system map
- Request Form from Trustee Zabel

RECOMMENDATION:

Staff may receive recommendation from committee.

COMMITTEE AGENDA ITEM

REQUEST FORM

I, Trustee ART ZABEL hereby request that the following item(s) be placed on the next agenda of the PUBLIC WORKS Committee, for consideration and action:

ITEM REQUESTED:

WATERMAIN EXTENSION IN WENDY LANE
~~FROM DUFF WAY TO DIVISION R.~~

DISCUSSION/REASON:

PRIVATE WELL FAILED

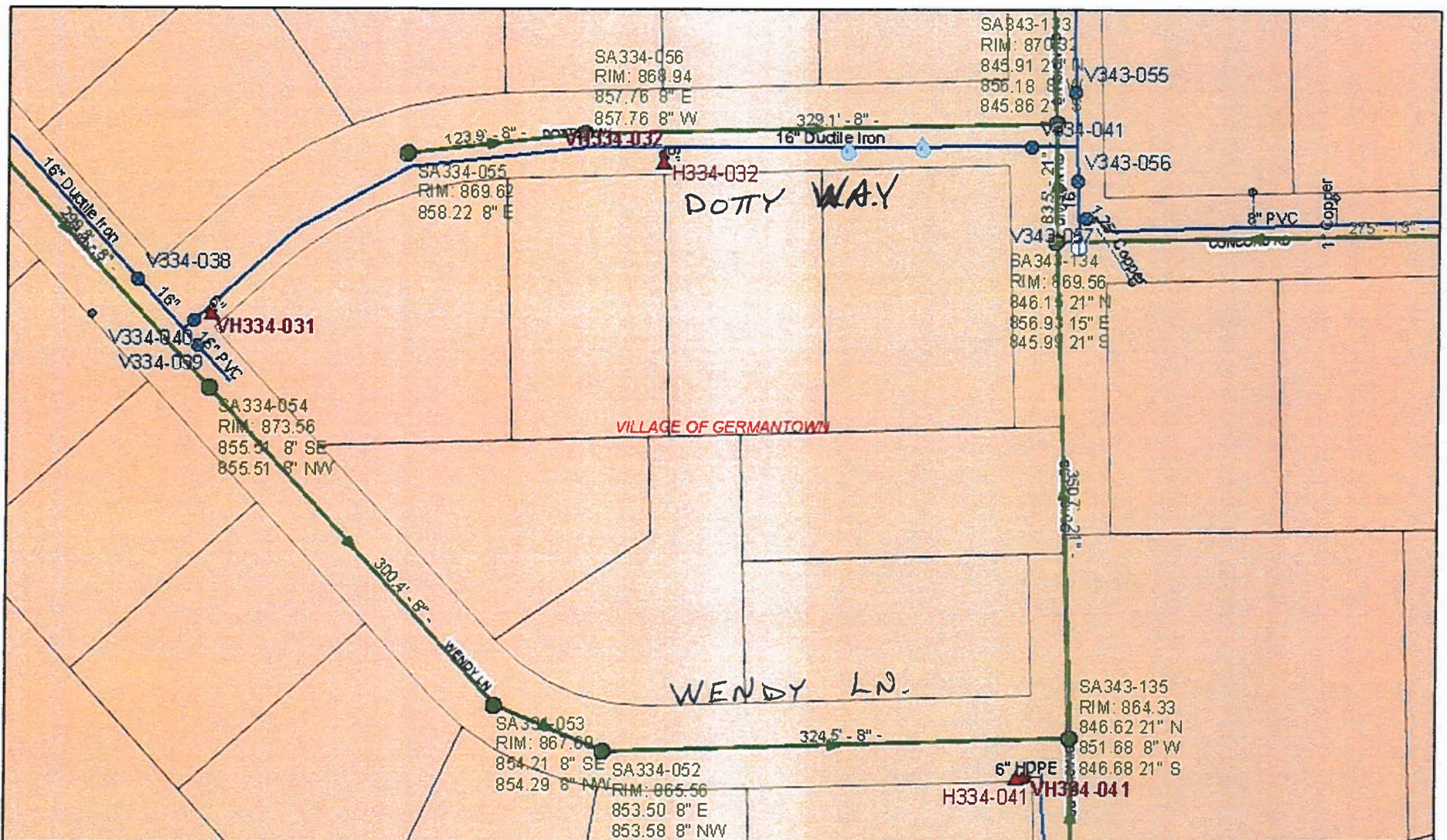
Dated this 19 day of Aug, 2020

Art Zabel
Signature of Trustee

Received: _____

By: _____

Revised: 4/25/00



Village of Germantown GIS

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Germantown Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



Village Of Germantown

N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4700



SCALE: 1 = 100'

Print Date: 8/19/2020

COMMITTEE AGENDA ITEM

REQUEST FORM

DENNIS MYERS

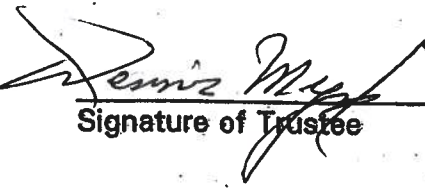
I, Trustee _____ hereby request that the following item(s) be placed on the next agenda of the Public Works Committee, for consideration and action:

ITEM REQUESTED: ACTION ITEM

FOR HILLTOP, EDGEWOOD, FOX & DITCH, CULVERT
WORK. PLAT AREAS - PART OF ROADWORK OF 2019
THIS WORK TO BE DONE THIS YEAR.

DISCUSSION/REASON:

Dated this 9 day of Sept., 2020.


Signature of Trustee

Received: 9.9.20

By: [Signature]

Revised: 4/25/00

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10th, 2020

AGENDA ITEM: New Business

ITEM TITLE: Kinderberg Park Standing Seam Roof

SUBMITTED BY: Scott Anderson, H, P, B & G Foreman

SUMMARY EXPLANATION:

The 2020 Capital Improvement budget included funds for the replacement of the roof at the Kinderberg Park shelter. This building currently has an asphalt shingle roof. We propose to replace it with a standing seam metal roof, which will remain consistent with several other park building roof projects. This roofing project has come in over budget. The previously approved roofing projects at the Library and Village Hall have come in significantly under budget. Staff solicited bids from area roofing contractors, and the results are listed below.

Murphy's Exterior Construction:	\$44,707.06
Noffke Roofing Company:	\$110,000.00
Integrity Roofing:	No bid provided.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER __x__

RECOMMENDATION:

Staff recommends Murphy's Exterior Construction in the amount not to exceed \$46,500.00. If approved, funds shall be allocated from buildings capital accounts (Parks Buildings: 40-519-570-8253 \$35,000.00) and remaining monies from (Village Hall: 40-519-570-8210 \$11,500.00).

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10, 2020

AGENDA ITEM: New Business

ITEM TITLE: Ordinance to Amend Section 1.376(6) of the
Germantown Municipal Code-“Utility Advisory
Committee Meetings”

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Trustee Art Zabel has submitted a “Committee Agenda Item Request Form” with item described as; “Discuss Municipal Code 1.376- Utility Advisory Committee” and more specifically to update Section 1.376(6) MEETINGS regarding frequency of meetings.

Trustee Zabel is suggesting that the following words be deleted in Section 1.376(6) MEETINGS: “not less frequently than monthly, and additionally” leaving the following as the first sentence: “Meetings of the Utility Advisory Committee shall occur at the call of the chairman, or a majority of the members of the Committee”

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER __XX__

- Copy of Committee agenda Item Request Form
- Copy of Section 1.376 Utility Advisory Committee

RECOMMENDATION:

None by Staff

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

COMMITTEE AGENDA ITEM

REQUEST FORM

I, Trustee ART LABEL hereby request that the following item(s) be placed on the next agenda of the PUBLIC WORKS Committee, for consideration and action:

ITEM REQUESTED:

DISCUSS MUNICIPAL CODE 1.376-
UTILITY ADVISORY COMMITTEE

DISCUSSION/REASON:

UPDATE 1.376(6) - MEETINGS

Dated this 19 day of Aug, 2020

Art Label
Signature of Trustee

Received: _____

By: _____

Revised: 4/25/00

1.376 - UTILITY ADVISORY COMMITTEE. (Cr. Ord. #40-04)

- (1) **CREATION.** There is hereby recreated a Utility Advisory Committee of the Village of Germantown.
- (2) **MEMBERSHIP.** The Utility Advisory Committee shall consist of 5 regular members and 2 alternate members, appointed by the Village President, and subject to confirmation by majority vote of all of the members of the Village Board. Appointees shall be selected based upon knowledgeable background credentials, including, if possible, at least 2 members who possess engineering or mechanical experience, and one member who possesses public finance or accounting background. One member shall be a sitting Village Trustee from the Public Works Committee. An alternate member shall act with full power in the absence of a regular member of the Committee.
- (3) **TERM OF OFFICE.** The term of office of the Village Trustee member shall be one year. Citizen members shall be appointed for staggered terms, with initial terms to be 2 members appointed for one year, 2 members appointed for 2 years, and 2 members appointed for 3 years. Thereafter, all citizen member terms shall be 3 years.
- (4) **CHAIRMAN.** The Village President shall designate one of the regular members of the Committee to serve as Chairman. The Committee may designate such other officers as it shall deem necessary or advisable.
- (5) **QUORUM.** Four members shall constitute a quorum for transaction of business of the Utility Advisory Committee.
- (6) **MEETINGS.** Meetings of the Utility Advisory Committee shall ~~occur not less frequently than monthly, and additionally~~ at the call of the chairman, or a majority of the members of the Committee. All meetings shall comply with the Wisconsin Open Meetings Law, and be open to the public, except in so far as such law permits otherwise.
- (7) **DUTIES.**
 - (a) The Committee shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote indicating such fact, and shall keep records of its official action, all of which shall be filed in the office of the Village Clerk and shall be a public record.
 - (b) The Committee shall render such advice, recommendations and reports to the Public Works and Highways Committee as it may deem prudent and appropriate, or as the Public Works and Highways Committee shall request, regarding the management, policy, operations, programming and capital planning for the public utilities of the Village of Germantown.
- (8) **STAFFING.** The Committee may request the Director of Public Works or his designee, to attend meetings of the Committee. The utility advisory secretary shall act as recording secretary to the Committee.
- (9) **AUTHORITY.** The Utility Advisory Committee's authority shall be solely limited to forwarding suggestions and information to the Public Works Committee which may utilize this input for developing policies and strategies which are forwarded to the Village Board for approval, when necessary.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10, 2020

AGENDA ITEM: New Business

ITEM TITLE: Reduction of Letter of Credit_ Goldendale Road
Germantown, LLC (aka Dickman/Illings site)

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

The Developer of Goldendale Road Germantown, LLC has requested a reduction to the Letter of Credit (LOC). This is the first reduction request. The current value of the LOC is \$540,500.00 and the developer is requesting a reduction in the amount of \$440,500.00 leaving a remaining amount of \$100,000.00.

The majority of improvements have been completed and accepted or have been inspected and approved/accepted.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER ____

RECOMMENDATION:

Director of Public Works respectfully recommends the Public Works and Highway Committee approve the requested reduction to a remaining amount of \$100,000.00 and recommends forwarding with a positive recommendation to the Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: September 10, 2020

AGENDA ITEM: New Business

ITEM TITLE: Update on the Reorganization of the Department of Public Works

SUBMITTED BY: Steven Kreklow- Village Administrator

SUMMARY EXPLANATION:

In June of this year, Public Administration Associates (PAA) presented the findings of their review of the organization of our Public Works Department to the Village Board. PAA recommended that Village staff and the Village Board review several alternative organizational structures to determine the best fit for current Village of Germantown needs and implement that alternative by the end of 2020.

I have been meeting frequently with the Director of Public Works and other managers in the Public Works Department to better define process and communication issues that need to be addressed. Over the course of these meetings it has become clear to me that for any of the alternative organizational structures to work effectively, the key process and communication issues need to be improved. As a result, I have asked the Highway, Buildings & Ground Superintendent, the Sewer Superintendent, and the Water Superintendent to report directly to me on a temporary basis. This will allow the Director of Public Works to focus his time and attention on numerous engineering and planning issues that need to be addressed. We are continuing to meet as a group to work to make improvements to processes and communication.

We are also working to address multiple vacant positions in the Department of Public Works. The table below lists the position, the previous incumbent, and the month the position was vacated.

Position	Previous Incumbent	Month Position was Vacated
Engineering Tech	Frank Rosecky	November
Village Engineer	Eric Nitschke	February
Civil Engineer	Ryan Ehlerding	August
Highway, Build., Grounds Supt.	Jay Olszewski	September

We have advertised for a vacant Engineering Tech position for several months and have not yet received any applications that meet the requirements of the Village. I have appointed Scott Anderson to the position of Highways, Building & Grounds Superintendent on an interim basis to replace Jay Olszewski whose last day working at the Village was September 4th.

In addition, Ryan Ehlerding, who was in the position of Civil Engineer with the Village resigned his position as of August 31st. The position of Village Engineer has been vacant since early this year. Due to a lack of qualified municipal engineers in the job market and the state of flux of our Engineering Department, I believe we will have difficulty in attracting qualified engineering staff at this time.

I have contacted engineering firms in the area who may be able to provide temporary assistance in these roles while we complete the process of finalizing the organizational structure of the Department, finalizing position roles and descriptions and recruiting the best candidates. I will report back to the Committee on progress as we move forward.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _____

RECOMMENDATION:

This report is for informational purposes only.

COMMITTEE ACTION:

No action is required.

STATUS OF PROJECTS

August 24, 2020

- 1) Extension of Gateway Crossing from the current terminus point (cul-de-sac) to Rockfield Rd; Advanced Construction was low bid at \$1,396,848.70; Project includes san, wtm, stm, roadway, street lighting and turf restoration. All utilities, street and street lighting items are complete. Grading and topsoil placement is complete. Finish grading of topsoil and placement of seed, fertilizer and mulch remain to be completed.
- 2) Pavilion at Dheinsville Park; Keller, Inc is the Project Contractor and Project



Manager; construction started 6/22/20. Project is complete waiting for grass to grow, 8/20/2020.

- 3) NE Interceptor (sanitary sewer) serves the Wrenwood Development Area and areas south of Mequon Rd, east of Country Aire Dr including Pheasant Ln and will eliminate Lift Station #1 (oldest in Village). Minger (contractor) has completed work from the terminus point on Country Aire Dr. to the existing manhole south of the Water Tower on Mequon Rd. A section of pipe west of the railroad tracks, 220-foot section in length, has not been installed. This pipe is in the wetland area of the project. The soil changed to a poor grade soil which cannot support the pipe, soil borings performed for design did not reveal this condition. Additional soil borings have been done. Soil engineers, Village staff and Minger staff are working on a change to the method of pipe installation. Connection to Lift Station #1 is complete but not activated, Lift #1 remains on-line. In addition, the proposed segment of pipe between manhole #3-#4 was determined to contain large rock (12"-30") and therefore the method of construction as bid was not possible. A Change Order will be issued to utilize the same method as the adjacent downstream section which is to install a 48" RCP pipe by boring with a 24" PVC pipe for the carrier pipe (*work was approved to proceed and this segment has been completed*). ALL 24" diameter pipe

in Ph #1 has been accept. Restoration of site has been completed, including curb/gutter, pavement, and turf.

- 4) Auxiliary Fire Pump & Booster station pump; PSC has approved the Booster Station/Pressure Reducing Station. Booster Station building was bid on April 23, 2020. The bids were higher than expected; engineering is working at analyzing the building components to attempt to lower the cost. The building and components will be rebid.
- 5) Design of Holy Hill Road (from the east ramps of I41 to approximately 200 feet east of Goldendale Rd): Estimated project schedule is to construct road in 2021. Village staff is working on completing and distributing an RFP (request for proposal) to selected engineering firms to contract with for the design of the new Holy Hill Rd. Village staff along with consulting services from raSmith have submitted for WisDOT Funding through their MLS (Multimodal Local Supplement) grant program and the Village of Germantown has been awarded a Grant under the MLS (Multimodal Local Supplement) program for \$1,000,000.00, this will go towards the reconstruction of Holy Hill Rd.
- 6) Application to the WIDNR for the new well site in TID #8 (SE corner of Gateway Crossing & Rockfield Road) has been submitted. WIDNR has approved the New Well #12 site under a Wellhead Protection guideline. Application for the Well will be in 2020. The design of the Well and associated pump building is nearly complete.
- 7) Elevated Water Tank in TID #8 design is complete, tank will have 500,000-gal capacity. Formal submittal sent to PSC. Tower to be bid September 23, 2020 and in service by end of 2021. Staff is working on design of logo and color scheme.
- 8) CIPP (pipe lining) project bid on April 4, 2019. Contracts where executed but Lanzo never started filed work. Project contract completion date of June 1, 2020 was not met. Due to Lanzo's lack of performance the Village canceled the contract with Lanzo. No Village funds spent on this project. Project will be rebid in late summer/fall 2020.
- 9) Park Avenue Reconstruction: Work is 99% completed, work remaining; Plant trees in fall 2020 (trees to be planted on private property as directed by resident).
- 10) PP/II project - direction from MMSD received regarding approved materials for lining laterals. DPW, Wastewater Superintendent & Village Engineer met with MMSD staff to obtain current MMSD requirements on August 27, 2019. MMSD staff informed Germantown that they are experiencing failures in the pipe lining that has been completed. MMSD is gathering information regarding the failed lining and is currently re-evaluating the lateral lining procedure. Village staff directed to delay

bidding Village work until more information is obtained regarding the current lining processes. NO CHANGE

- 11) Wrenwood Development - Ph #1 & Ph #2 are completed except for turf restoration. Lift Station construction is complete, and Lift Station is operating under manual control while waiting for SCADA software installation. Construction of model homes has begun with 8 currently in construction or completed. Five models are sold. Club House and one townhouse structure have construction.
- 12) Traffic Coordination Project on County Line Road (CTH Q); This is the coordination of the traffic signals from Division Rd to Appleton Ave. Work (after nearly 6 years) is near completion, all hardware has been installed, tested and functioning. This is a group effort between the Village of Germantown, Village of Menomonee Falls and the Wisconsin Department of Transportation. Communication issues remain with WisDOT staff working to allow the new Controllers to communicate with the WisDOT Traffic Management System. No set completion date.
- 13) 2020 Road Program was bid with Payne & Dolan as low bidder. Contractor has started work; Pavement, curb removal/replacement, storm sewer improvements and replacement of hydrants and valves is complete. Grading and base stabilizing work is near completion and pavement replacement has started. Anticipate completion of binder pavement is August 26, 2020 and anticipate completion of surface pavement is the week of September 14, 2020. North Patton Ct. surface course has been completed.
- 14) Remaining walkway on Wasaukee Rd from Prairie Glen II development to Mequon Rd did not get completed in 2019. Village staff met on site with the Developer and the sidewalk will be completed by end of summer 2020.
- 15) Glenwood Area sanitary sewer, water main and road project schedule remains undetermined. Plans have been started by engineering staff. NO CHANGE
- 16) PASER Rating of Roads: Pavement and Surface Evaluation Rating (PASER) of Germantown's roads was completed. Based on the updated road ratings, we intend to bring a revised 10-year Road CIP to the committee for review and approval in 2020. NO CHANGE
- 17) GIS Progress Report: Public Works transitioned to a GIS tool called AssetAlly in mid-2019. Staff were also trained on the capabilities and uses of the new software package as it relates to each department. Work continues adding and improving upon the information in the Village's GIS system. NO CHANGE
- 18) The Village of Richfield has made preliminary inquiries related to the Village of Richfield obtaining sanitary sewer and water services from the Village of

Germantown. The area being considered is the area immediately west of I41 and north of Holy Hill Road (north of the Kwik Trip site). MMSD has been contacted by the Village of Germantown with preliminary questions regarding capacity and procedure. The Village of Richfield staff has presented an analysis to their Board showing that between 1) construction of a treatment plant in Richfield, 2) obtaining sanitary & water services from Jackson and 3) obtaining sanitary & water service from Germantown. The lowest cost is from Germantown. Village of Germantown staff has determined the volume of sanitary flow that would be permitted to Richfield. Germantown and Richfield engineers have had meetings to continue with their evaluation regarding location of points to connect sanitary and water main. The height of the TID #8 Elevated Water Tank is directly affected by serving the Village of Richfield.

- 19) Development of site plans for future DPW facility has begun. Review of existing buildings and future needs in progress. Evaluation of potential use/acquiring of adjacent land in progress. Including a new Police Building adjacent to DPW under evaluation. Administrator & DPW working on new evaluation based on direction from the Village Board. Design consultant has met with staff of the Police Department to begin to understand the needs of PD. Consultant has also located the previous study performed in 2008 which was performed to evaluate the needs in 2008 for a new PD building. Project was placed on temporary hold due to staffing shortage but restart in September.
- 20) Currently the Village collects 2,379 more recycling units than garbage units. Village Code requires multifamily (dwellings of 5 unit or more) to have their recyclables collected by private contract and not under the Village contract with Waste Management. Staff has identified approximately 2,300 units to date. Staff, as directed by the Village Board, sent a letter to the owners of the affected parcels notifying them that as of September 1, 2020 the Village will stop collection of their recyclables. The process has proceeded with a small percentage of the entire group calling into the Village.
- 21) Fireman's Park Phase #1 project is complete. Work included, sanitary and water service to the proposed new Pavilion site, asphalt walkways & driveway and walkways and driveway lighting.
- 22) Goldendale Development by Dickman. The site is at the SW corner of Goldendale Rd & Rockfield Rd. The site will eventually have three buildings the largest to be home to the Illings Company. Public Sanitary and Water is complete. There are no public roads in this development. Illings Corp occupied building in early August 2020.

- 23) The WDNR has issued the FINAL Wisconsin Pollutant Discharge and Elimination System (WPDES) Permit. The Village DPW and Engineering staff will begin to evaluate what this means to the Village of Germantown. NO CHANGE
- 24) The Village has contracted with Ruekert-Mielke to develop and implement a Storm Water Pollution Prevention Plan (SWPPP) specific to the Village Recycling Yard. This is a requirement of the WDNR. Draft Report was received June 24, 2020 and is under review by Village staff.
- 25) The Village of Germantown and Washington County have completed the Jurisdictional Transfer of CTH-Y (Goldendale Rd) to the Village of Germantown. The Germantown Village Board approved the transfer at the February 17, 2020 meeting. The limits of the transfer would be STH 145 (north end) and Mequon Road (south end). As of May 1, 2020, the Village of Germantown became responsible for Goldendale Road. In addition, the intersection of Goldendale Rd & Freistadt Rd will be reconstructed by the County as part of the transfer. The reconstruction will allow improved turning movement of trucks through the intersection. Village crews have already started mowing operations along the roadway.
- 26) At the request of the WIDOT the Villages of Germantown and Richfield have begun discussions with the WIDOT regarding traffic volumes at the intersection of Holy Hill Road and the WIDOT entrance ramps to I41. WIDOT has requested that a comprehensive traffic study be performed that would address the current state of development and the future development of the two Villages and the effect on the I41 entrance ramps. The Village of Richfield and Germantown are joining forces to retain TADI to perform the required comprehensive traffic analysis. The cost to be shared by the Villages of Germantown & Richfield, Washington County, and a private landowner in Richfield. Traffic Study is under review.
- 27) An evaluation of the Department of Public Works and the Engineering Department has been performed by the firm of "Public Administration Associates". *The initial interviews of the management and administrative team have been completed.* The purpose is to determine staffing requirements and if the current staffing positions (open & filled) are sufficient to address the current and future workload demands of these departments. Report from PAA was presented at the June 15, 2020 Village Board meeting. Village administrator to present proposed department realignment at the September Public Works meeting.
- 28) EMC (Electronic Message Center) sign to replace the existing signs located between the Village Hall and the Library will be a double-sided sign that will produce multicolor images. The sign design selected by the voting of the Village Trustees was approved by the Building Construction Oversight Committee at their April 30, 2020 meeting. Engineering will attempt to advertise for bids in September 2020.

- 29) Freistadt & Maple Rd Intersection project. You may remember that in Sept. 2019 the Village of Germantown received a HSIP Grant from the WisDOT funding 90% of the cost to reconstruct the intersection of Freistadt RD & Maple Rd. Graef is the engineering consultant approved by the WisDOT. The design portion is progressing on schedule with 30% plans submitted in early August 2020. Construction would be in 2021.
- 30) As a reminder, the Village of Germantown received a grant towards our "Urban Non-Point Source" study in November 2017 and we contracted with Graef-USA to develop the Villages "Stormwater Quality Management Plan". This was under the management of the Village Engineer prior to his leaving Germantown. The project had not progressed, and an extension was granted by the WisDNR. The grant pays 50% up to a maximum of \$60,000.00. Engineering staff will continue to manage the project. NO CHANGE
- 31) Holy Hill Road-LRIP Project; This project is the partial reconstruction of Holy Hill Rd from Maple Rd to approximately 200 feet east of Goldendale Rd. The work will include pulverizing and leaving material in place, grading and compaction and 5 inches of asphalt pavement. This section will be paved with 12-foot driving lanes and 1 foot past white edge line for a total of 13 feet of pavement. This will be wider than the section of Holy Hill Rd from Maple Rd to Division Rd. Project will begin August 27, 2020 and depending on soil conditions is schedule to be paved in binder on Saturday August 29, 2020.
- 32) Veridian Kinderberg Estates Development will begin construction with the removal of trees on 8/24/2020 and topsoil stripping on 8/31/2020. Grading and utility installation will follow. The project schedule indicates a proposed completion by mid-November, 2020 (pending weather conditions). Pre-construction meeting was held on Friday, 8/21/2020.
- 33) Paving Rockfield Road (Goldendale Rd to Gateway Crossing); Rockfield Rd. will be pulverized and paved with 3 inches of asphalt binder. This is a temporary pavement intended to last a minimum of 5+ years. The cost will be shared between the Village (\$24,335.00-33%) and the Dickman/Illings Development (\$40,765.00-63%). Payne & Dolan has agreed to perform the work at the same unit prices quoted for the Holy Hill Rd project. The Village portion will be paid from the carry over paving project funds account. This project will be completed this year as part of the 2020 Road Improvement project.