VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road
Germantown, WI 53022

Meeting: Historic Preservation Commission
Date and Time: Monday, September 21, 2020 5:30 P.M.
Location: **Germantown Village Hall**
Conference Room A
N112 W17001 Mequon Road

The Main Entrance of Village Hall may be temporarily closed due to roof installation. If the Main Entrance is closed the DPW Entrance on the East side of the building will be open.

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

I. **CALL TO ORDER**: This meeting has been given public notice in accordance with Wisconsin Statues, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL**: Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Barb Mendenhall, and Katelyn LeTourneau.

III. **PUBLIC COMMENT**: Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

IV. **APPROVAL OF MINUTES**: August 17, 2020.

V. **NEW BUSINESS**:

A. Congratulations Rick Miller, elected Chair of HPC.
B. Congratulations Katelyn LeTourneau, elected Secretary of HPC.

VI. **UNFINISHED BUSINESS:**

A. Update on postcard project and responses.
B. Update on discussions with potential Historic Preservation designation with home owners. Status of Trustee Miller and K. LeTourneau obtaining photo ID from Village of Germantown.
C. Getting new HPC properties framed and on wall at Germantown Village Hall. Member reports.

VII. **SET THE NEXT MEETING DATE AND TIME**:

VIII. **ADJOURNMENT**:

PLEASE NOTE *that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.*

Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
August 17, 2020

CALL TO ORDER: Trustee Rick Miller called the meeting to order at 5:34 p.m.

ROLL CALL: Present were: Trustee Rick Miller, members Christine Kauth, Mark Kauth, Katelyn LeTourneau and Barb Mendenhall.

PUBLIC INPUT: none

APPROVAL OF PREVIOUS MINUTES: *A motion was made by C. Kauth, seconded by K. LeTourneau, to approve the minutes of the July 27, 2020 meeting. Motion carried 5-0.*

NEW BUSINESS:

A. Trustee Rick Miller was nominated as Chair of the HPC with a motion by K. LeTourneau and seconded by B. Mendenhall. There was no discussion. Motion carried 5-0.
B. K. LeTourneau was nominated as Secretary of the HPC with a motion by B. Mendenhall and seconded by C. Kauth. There was no discussion. Motion carried 5-0.

UNFINISHED BUSINESS:

A. Trustee Miller discussed successful post card mailing of potential historic property owners. To date, there were no responses. Trustee Miller and K. LeTourneau will obtain Village of Germantown photo ID's and try an in-person approach. This was felt to be essential to answer any concerns or questions property owners may have.
    a. Trustee Miller will notify Germantown Police Department when they begin in person visits.
B. Wall plaques: Trustee Miller & M. Kauth will obtain a picture for wall plaques. B, Mendenhall to obtain frames. Trustee Miller has wording on two new properties which he is submitting to Village Clerk to include on website as well as print for wall plaques. Will contact past members to cut framing mats.

SET THE NEXT MEETING DATE AND TIME: Regular meeting on September 21, 2020 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:58 p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary
Historic Preservation Commission