

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
October 5, 2020**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, Kaminski, Miller, Myers, Pieper, Wing, and Zabel. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Manager Tucker, Associate Planner Zandt, Director Retzlaff, and Chief Snow. Clerk's Note: This was a partial Virtual Webex Meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

President Wolter reported on the Halloween Celebration. This is not a Village supported event but a neighborhood event. The date and hours are set as October 31st from 5:30 pm – 7:30 pm. Halloween is not supported or sponsored by the Village.

**ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC
INTEREST/DEPARTMENT AND COMMITTEE REPORTS:**

The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:

Police Chief Snow Presented Commendations for Officer Gregory Duckert and Lieutenant Daniel Mikulec. Chief Snow acknowledged performance of a drug unit investigation that started in March 2018. Chief Snow read the Commendations and presented to Office Duckert and Lieutenant Mikulec. The gallery and Village Board gave a standing applause for a job well done.

Election Update. Clerk Braunschweig reported on the November 3rd election. Over 5,100 absentee ballots have been mailed out. Germantown Voter Registration is just over 14,300. In person absentee voting will begin at the Village Hall on October 20th. The in person voting schedule is on the Village website, the cable channel and under the Newsflashes and the cable tv. Register to vote prior to election day. Voters can go to myvote.wi.gov, or come to the Clerk's Office to Register to Vote. Absentee ballots may also be requested at myvote.wi.gov.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

President Wolter read a letter from Janet Oleson of Hilbert Lane. Comments included Gehls Foods, Saxony Village, dogs, and road construction.

CONSENT AGENDA:

- A. Approval of Minutes September 21, 2020 Regular Village Board Meeting.
- B. Accounts payable/payroll
 - 1. September 25, 2020 Accounts Payable \$ 2,138,236.75
 - 2. September 30, 2020 Payroll (Hourly & Salary) \$ 352,240.61
 - 3. September 30, 2020 Accounts Payable \$ 1,840.00

The following items were forwarded from **General Government and Finance** with a unanimous recommendation.

- C. Fire Department Administrative Assistant Job Description and Reclassification of Paygrade to Paygrade 7 with 2021 Budget and Paygrade 10 with 2022 Budget.
- D. Change of Emergency Responder COVID Sick Leave Policy
- E. Resolution 56-2020, Change in Pay Practices of the Employee Policy and Procedural Manual – Overtime / Time Worked Advance Notice Requirement.

Motion (Baum/Myers) to approve Consent Agenda Items A-E. Roll Call Voted Carried Unanimously.

UNFINISHED BUSINESS:

- A. None.

PUBLIC HEARING:

- A. Discontinuance of a Portion of the 66 Foot Public Road Dedication Shown on CSM No. 4408 Located at W190N11701 Moldmakers Way and W190N11708 Moldmakers Way, adjacent to and between properties owned by Moldmakers Leasing and Investments LLP.

Director Retzlaff presented the proposed resolution vacating a right of way. The site location was shown. On August 26th, the Village Board passed resolution 53-2020 to introduce the item. The Plan Commission did recommend the item. A building expansion is in process. The proposed site plan was shown.

Pres. Wolter opened the Public Hearing at 7:18 p.m. The notice was read. No one spoke. Pres. Wolter closed the Public Hearing 7:20 p.m.

NEW BUSINESS:

- A. Resolution 57-2020, Discontinuance of a Portion of the 66 Foot Public Road Dedication Shown on CSM No. 4408 Located at W190N11701 Moldmakers Way and W190N11708 Moldmakers Way, adjacent to and between properties owned by Moldmakers Leasing and Investments LLP, and a Certified Survey Map (CSM) Lot Combination & Street/Right of Way Vacation Request.

Motion (Baum/Myers) to approve Resolution 57-2020, Discontinuance of a Portion of the 66 Foot Public Road Dedication Shown on CSM No. 4408 Located at W190N11701 Moldmakers Way and W190N11708 Moldmakers Way, adjacent to and between properties owned by Moldmakers Leasing and Investments LLP, and a Certified Survey Map (CSM) Lot Combination & Street/Right of Way Vacation Request. Historically Moldmakers had requested the item. Motion Carried Unanimously.

- B. Conditional Use Permit for Christopher M. Voss, Property Owner - W168 N12340 Century Lane, Horticultural Services.

Assistant Planner Zandt come to the podium and presented the conditional use permit. This is to operate a horticultural business on Century Lane. The site location was shown. The conditional use permit was recommended by the Plan Commission with eight conditions. Motion (Baum/Myers) to approve Conditional Use Permit for Christopher M. Voss, Property Owner - W168 N12340 Century Lane, Horticultural Services. Motion Carried Unanimously.

- C. Certified Survey Map (CSM) Lot Combination for Chaz Hastings, Agent for WI Piggy LLC, Property Owner of Jerry's Old Town Inn & Von Rothenburg Bier Stube - N116 W15841 & N116 W15863 Main Street.

Director Retzlaff reported that this is to combine two parcels into one. This item was recommended by Plan Commission. The future plan is the expansion of the beer garden and to combine the properties. This process includes a future planned development district. This CSM is simply to combine the parcels. Discussion ensued of a roadway or easement.

Motion (Myers/Baum) to approve Certified Survey Map (CSM) Lot Combination for Chaz Hastings, Agent for WI Piggy LLC, Property Owner of Jerry's Old Town Inn & Von Rothenburg Bier Stube - N116 W15841 & N116 W15863 Main Street. Motion Carried Unanimously.

- D. Resolution 58-2020, Agreement with Ehlers Inc. to analyze the feasibility and alternatives to use tax increment financing to fund improvements necessary for a proposed development south of Holy Hill Road.

Administrator Kreklow introduced the item. He is working with Capstone Quadrangle. They have worked several developments including Amazon in Oak Creek. There is interest of development south of Holy Hill near the Briggs site. The Proposals are light industrial and shipping. This is preliminary. An initial review is needed and review for TIF. Could be an amendment or TID 7 or 8. Discussion ensued of the infrastructure improvements. Discussion ensued of the initial phase of phase 1 at \$6,000. Discussion ensued of the possible amendments to TID 7 or 8.

Motion (Myers/Baum) to approve Resolution 58-2020, Agreement with Ehlers Inc. to analyze the feasibility and alternatives to use tax increment financing to fund improvements necessary for a proposed development south of Holy Hill Road.

Motion (Zabel/Baum) to amend Resolution 58-2020 and remove TIF 8 from the resolution. Motion carried unanimously.

Motion (Zabel/Wing) to amend Resolution 58-2020 to state not to exceed \$6,000. Motion Carried. Baum, Kaminski, Myers voted no.

Motion to approve Resolution 58-2020 as amended carried. Roll Call Vote. Wing and Zabel voted no.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:09 p.m.

The next regular meeting of the Village Board will be on Monday, October 19, 2020 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk