

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

October 6, 2020

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hudson, Miller and Zabel. Also present were Dir. Ratayczak, Adm. Kreklow (Virtual), and Secretary Wick.

APPROVAL OF MINUTES: **MOTION made by Zabel, seconded by Miller to approve the Minutes of September 10, 2020.**

Trustee Myers name was inserted under Roll Call of the Sept. 10th, 2020 minutes.

Motion carried unanimously.

PUBLIC COMMENT: Steve Rugaber, W204 N11313 Hilltop Drive, questioned if the ditching project on Hilltop Drive, Fox Lane & Edgewood Dr. would be done yet this year or next year. Dir. Ratayczak explained survey work was 95% complete. Staff continues to wait for hot-line tickets to identify the gas line service. Once done, that would complete the plans and staff can develop a cost estimate and present the design at the November Public Works meeting for approval and determining funding for the project.

Chm. Kaminski expressed to Mr. Rugaber that discussion will continue at the November Public Works Meeting. Budgets are currently being discussed to determine funding remaining for this year and funding for 2021.

WATERMAIN EXTENSION – WENDY LANE: Dir. Ratayczak gave a visual presentation and provided a conservative cost estimate of \$51,000 to install approximately 150 lf of 12” diameter water main to provide municipal water to a resident who was without a useable well. The work schedule would include survey, draft design, submission/approval by WDNR, bidding, award/approval, contracts, and startup which would span approximately 4.5 months. The utility budget did not have the funding needed for this project.

Trustee Zabel clarified \$51,000 to service two lots along Wendy Lane and \$150,000 to install watermain 150 feet to make a tie in. Noted was the fact that a high end water user was back on line which generated approximately \$40,000 for the quarter so by the time the project would be completed there should be sufficient funds to cover the cost to extend watermain to complete the loop in the system and install services to the properties. The assessment policy would not require connection, but an owner would be assessed upon connection to the watermain.

Dir. Ratayczak will reach out to the consultant engineers to survey the additional 200-300 feet to Division Road and draw up plans for the Village.

MOTION made by Zabel, seconded by Miller directing staff to proceed with a utility project to complete a watermain loop from Dotty Way to Division Road on Wendy Lane and review how to finance the project for year 2021.

Motion carried unanimously.

AWARD OF CONTRACT – ELEVATED STORAGE TANK – TID #8: Dir. Ratayczak reported staff received five bids ranging from \$1,808,000 to \$2,191,000 for the 500,000 gallon elevated storage tank to be located on Rockfield Road. The bid included painting the tank with two colors and an allowance for the Village name on the tank. Also discussed with the Committee were the additional estimated unpaid costs to the base bid to arrive at a total project cost of \$1,9542,040. As part of the bid, staff included an alternate item for the additional cost to

construct the tank at an increased height to serve the Village of Richfield. The alternate amount was \$114,000. Dir. Ratayczak noted the Village of Germantown would have 60 days from the date of the bid opening to decide if the alternate would be included in the project. Staff and the consulting engineer reviewed the bids and recommended an award to Maguire Iron, Inc. The start date of the project may be postponed for the full 60-day grace period.

MOTION made by Zabel, seconded by Miller to forward to the Village Board with a positive recommendation to contract Maguire Iron, Inc. for an amount of \$1,808,000 for the construction of an elevated storage tank at TID #8. Also approved is the additional estimated unpaid cost of \$134,040 for inspection, project administration, electric to site and contingency. The total approved project cost is \$1,942,040. Funds to be allocated from Account #50-722-530-6300.

Motion carried 3-1 (Zabel)

ENGINEER CONSULTANTS – ENGINEERING DEPARTMENT & PUBLIC WORKS:

Dir. Ratayczak reported four interviews took place with himself and Village Administrator for the purpose of contracting engineering services to assist with daily duties and projects within the Engineering and Public Works Departments. Of the four proposals based on the staffing proposed and the associated hourly rates, GRAEF was selected. The consultant was anticipated to provide services for 4-6 months or until staff levels returned to full department status or outline of department staff change. As of this meeting date, two engineers are initially committed to the Village and as other projects arise there would be a pool of Engineers at GRAEF to assist.

COUNTRY AIRE DRIVE SIDEWALK: Dir. Ratayczak explained as part of the Wrenwood Developers Agreement, the Developer was required to construct a paved sidewalk along Country Aire Drive starting at the existing sidewalk south of the development on the east side of Country Aire Drive and terminate at the entrance to Freidenfeld Park. The proposed alignment would continue on the east side of Country Aire Dr. to Pheasant Lane and then cross Country Aire Drive to the west side and continue the sidewalk north to the terminus point and cross Country Aire Drive to the entrance of Freidenfeld Park. Both crossings would have crosswalks painted on the road. This type of alignment would avoid the deep ditch, trees, and brush on the east side of Country Aire Drive north of Pheasant Lane. The Director had made a request to the developer to install a streetlight at Pheasant Lane. Committee comments concluded sidewalk be installed in whole on either side of Country Aire Drive from Mequon Road north to terminus.

Based on the Committees request, Dir. Ratayczak will obtain further information on the selection of sidewalk placement on one side of the road vs. the other.

BLACKSTONE GOLF COURSE – REPLACE CULVERTS WITHIN UTILITY EASEMENT:

MOTION made by Zabel, seconded by Miller to forward to the Village Board with a positive recommendation authorizing the replacement of culverts within the utility easement at the Blackstone Golf Course at a cost not to exceed \$100,000.

Motion carried unanimously.

Public Works and Highway Committee Meeting Minutes

October 6, 2020

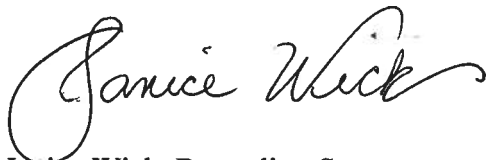
Page 3

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held November 10, 2020 at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:51 p.m.

A handwritten signature in cursive script that reads "Janice Wick". The signature is written in black ink and is positioned above the printed name.

Janice Wick, Recording Secretary