

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, October 21, 2020 at 5:30 p.m.

**LOCATION: GERMANTOWN VILLAGE HALL, BOARD ROOM
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform (Meeting number: 126 291 9456 Password: M3MmKNGxG87 which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=md1b041da96cf12dbfae6304e22cdcbd>. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** September 16, 2020
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **CORRESPONDENCE:**
- VI. **OLD BUSINESS:**
 1. Dheinsville Park Shelter Project
 2. Weidnebach Park Playground Project
 3. Comprehensive Outdoor Recreation Plan Update
 4. Firemen's Park Shelter Project
- VII. **NEW BUSINESS:**
 1. 2021 Park & Recreation Operating & Capital Improvements Fund Budgets
- VIII. **VILLAGE BOARD:**
- IX. **SCHOOL BOARD REPORT:**
- X. **DIRECTOR'S REPORT:**

XI. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **November 18th @ 5:30 p.m.**

XII. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
SEPTEMBER 16, 2020**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chair Coulthurst.

ROLL CALL: Chair Coulthurst, Commissioners Knop, Stapelman, Trustee Rep. Hudson, School Board Rep. Borden, Depies, and Leukert. Guests included resident Jan Miller. Also present were Program Supervisor Rodger, Director Schroeder and Secretary Lemke.

APPROVAL OF MINUTES: *Motion by Hudson and seconded by Stapelman to approve the minutes from July 15, 2020 as presented. Motion unanimously carried.*

PUBLIC INPUT:

Resident Jan Miller - Windsong Circle W addressed the Commission with the following comments regarding the Veridan Homes project next to Kinderberg Park.

- Kids playing on the piles of dirt
- Parents allowing children to climb on construction equipment

She also mentioned the following items.

- Would like to see boardwalks in Wilderness Park
- Expand greenspace in Germantown

CORRESPONDENCE:

- Communication from Lindsey Snopek regarding future use of Wilderness Park.

OLD BUSINESS:

DHEINSVILLE PARK SHELTER PROJECT: The project is essentially complete with the exception of punch list items including door replacement due to wrong swing, electrical panel trim, and some site restoration items. The “kick-off” event will be the Oktoberfest celebration on September 26th and 27th sponsored by the Germantown Historical Society.

Discussion included the fixing of the cracks in the concrete that happened by the saw cut joints as well as an issue with some finishing levels.

The public restrooms are in the Bast Bell Museum.

WEIDENBACH PARK PLAYGROUND PROJECT: The DPW/parks staff removed the old equipment and prepared the site the week of August 24th. Lee Recreation installed the new equipment on August 31st and September 1st. Village crews are in the process of installing the concrete walkway, which will be followed by installation of the certified wood fiber, and site restoration. The project will be completed by the end of September.

PARK & RECREATION DEPARTMENT PROGRAM UPDATE:
Recreation Division Report September 16, 2020 Commission Meeting
Summer

Sampling of enrollment numbers of popular programs:

Program	2020	2019
Amazing Race	69	93
Art Programs (combined to 1 day)	31	74
Babysitters Training	40	71
Safety Town	32	68
Spikers, Setters, Diggers	43	48
Tball/Baseball/Softball	233	319
Tennis	217	375
Girls Volleyball Camps	65	119
Youth Dance	23	62
Stay Home Alone	12	21
Kids Cuisine	16	31
Yth Basketball Programs	42	85
Kids Klub (weekly average attendance of 4 sites)	460	879
Tyke Site (weekly average attendance)	66	89

Programs cancelled due to COVID:

Basketball Camps, Pickleball, Wrestling, Boys Volleyball Camp, Fieldtrip to Hwy Garage, Time for Two, Camp Invention, Gymnastics, Heroes Volunteer Camp, Teen Trips, Youth Police Academy, Adventure Kids Klub, Middle Eastern Dance, Restore Your Core, Tai Chi, Movies in the Park, Family Camp Out, Community Band Concerts, Music at the Pavilion, Family Fun Carnival Night, Pop Up Events, Community Band, Home Buying/Selling, Flag Rugby, Self-defense Classes

Fall

Registration started late this year, August 24th for residents and school district residents and August 26th for Non-residents. The brochure was not mailed out this fall but is online and being updated as things change. Adult programming is on hold until after the Sept. 28th School Board meeting.

We have 44 programs starting in September and include: Dance, Poms, Gymnastics, Fall Girls Volleyball League, Sporties for Shorties, Intro to Irish Dance, Horseback Riding, Lego Bday Parties, Flag Football Games, Little Gridders, Pee Wee & U6 Soccer, Preschool Play group, Music Fun, Music Fun for Families, Youth Martial Arts, Little Tykes Martial Arts, Softball Pitching Clinic, Intro To Tae Kwon Do, Learn To Skate, Intro To Hockey, Kids Klub, Yoga, Golf Lessons, Junior Golf, Golf Skill Sessions, Ipad/iphone Tips, Tricks & Techniques, You have Pictures in your Camera - Now What?, Pound, Rockout, Workout., Cupcake of the Month, PULSE, Rise & Shine Boot Camp, Fall Patio Planter Workshop, Paws & Pose, Sporties for Shorties, Bike Challenge, Firefighters are your Friends, Yoga, Afterschool Legos, Henna, Story Stretchers, Safety Awareness Training, Retirement Planning

Programs cancelled due to low enrollment: Ukulele Madness, Beginning Guitar, Babysitters Training, Health & Wellness Talks – What is Dry Needling?, Oodles Of Art, Restore Your Core, Fistball, Beginner Pilates Mat, Pilates, Learn to Decorate with Frosting, Learn to Sew, Home Buying/Selling, Cut the Cord, Time for Two

Sampling of enrollment numbers of popular programs:

Program	2020	2019
Flag Football League	91	152
Little Gridders	28	36
Pee Wee & U6 Soccer	61	85
Fall Girls Volleyball League	83	80
Gymnastics	42	81
Dance	28	64
Poms	94	95
Kids Klub: Numbers for the first three weeks of school at all 5 sites.		
Average weekly enrollments	545	1950
Kids enrolled	162	464
Families	127	347

Upcoming events include the following:

Flag Football: We decided to make the league a Passing League only this year due to covid. We had to combine the 1st/2nd grade leagues and 3rd/4th grade leagues due to low enrollment and we have 4 teams in each division with 21 volunteer coaches.

Soccer/Gridders: Pee Wee & U6 Soccer and Little Gridders Football will be starting on September 19th. We have 6 teams in soccer and 2 teams for Little Gridders.

Girls Volleyball Leagues: We have 8 teams in the fall league (1 more than last year!).

New Programs added since July: Pilates in the Park – Free, Sporties for Shorties, Tennis Serving Clinic. E-sports – Rocket League, Paws & Pose – Pet Photo Event, The Great Pumpkin Hunt. Art Inspirations, Essential Oils Make & Take

Community Partnership Award: On Monday, September 14th we presented Dental Professionals with a Community Partnership Award in recognition and appreciate for their support and sponsorship of events, programs, and team sports for over 25 years.

COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE: In late August, staff met with GRAEF to review/discuss the draft plan report. Also discussed was the virtual format and content for the project stakeholder meetings which have been moved back into October. Staff has also provided information to GRAEF for Drone Imagery of the village parks and facilities. This work is tentatively scheduled for early October.

NEW BUSINESS:

FIREMEN'S PARK SHELTER PROJECT – REVIEW OF BIDS & RECOMMENDATION CONTRACT AWARD:

Parkitecture completed the final project plans, specifications, and contract documents the week of August 24th. The project was advertised the weeks of August 27th and September 3rd per public bidding requirements. Bid Opening was held Friday, September 11th. Staff and Parkitecture prepared a Bid Summary with recommendation that will be presented at the commission meeting for review and recommendation.

Mark handed out the Bid Summary prepared by Parkitecture. We had seven companies bid on the project, with the lowest bids; Level Up Construction, Ray Stadler Construction and JH Hassinger. The companies were asked to supply 2 different bids, one in full and one with four items deducted. The low bidder with the deductions is Level Up Construction.

School Board Rep. Borden stated that he is unsure that the project should move forward at this time. With the uncertainty at this time should the village be using the Impact Fees for this project. There is a chance schools may be shutdown, furloughs for Village employees, budgets and lack of money coming into the Village. Chair Coulthurst stated that the Village already has the funds that Park Impact Fees have a specific use and we have already started the process for the structure.

Borden stated cutting back \$64,000.00 and not including the timber russes, is cutting corners. "Are we rushing into this project at this time instead of waiting until January and maybe get more money for the project."

Discussion continued regarding the trusses. Mark stated if trusses are added into the project bid then JH Hassinger would be the low bidder. Mark stated he would have to talk with legal to see if we would have to rebid the project.

Motion by Depies, seconded by Leukert to send forth a positive recommendation to the Village Board to approve a contract with Level Up Construction, for the Firemen's Park Shelter Project in the amount of \$732,591.44, plus a 7% contingency (\$65,000), and to authorize the village direct purchase the precast panels in the amount of \$205,737.

Depies asked Mark to meet with legal if the Village Board decides to add trusses back in the project.

Knop questioned if renters are allowed to decorate the facilities.

***Ayes – Stapelman
Leukert
Depies
Coulthurst***

***Nays – Knop
Hudson
Borden***

Motion carried.

DHEINSVILLE PARK SHELTER – REVIEW & APPROVAL OF SHELTER RENTAL

FEES: With the shelter construction completed, there have been some initial inquiries on rental fees and amenities that might be provided. Staff has completed some research on shelter facility fees in area communities. While it is difficult to find comparable fees for shelters of like size, staff is proposing the following fee schedule for 2021 for the Dheinsville Park Festhalle.

Groups up to 100 people Resident - \$150 Non-Resident - \$200

Groups 101 to 200 Resident - \$200 Non-Resident - \$250

Groups 201 or larger Resident - \$250 Non-Resident - \$300

In addition to the normal park rental policies, staff would recommend that for groups over 100 people, the groups are responsible to rent portable restrooms to supplement the restrooms in the Bast Bell Museum. The village will be providing picnic tables, but for larger events such as weddings, family reunions, etc., the groups will need to provide their own stage, sound system, tables (other than picnic tables), and tent side walls if these amenities are desired.

The Commission would like to see the Recreation Department work with a portable restroom company to schedule delivery for the event as well as include the restroom fees as part of the overall rental fees when large events are held. The shelter rental fees will be reviewed and approved at either the October or November meeting.

2021 PARK & RECREATION OPERATING & CAPITAL IMPROVEMENTS FUND

BUDGETS: Staff presented the 2021 department budgets to village administration on September 8th. The 2021 Budget will be reviewed by the Committee of the Whole at a to be determined date.

Recreation Budget –

- Recreation program revenues in 2020 are behind the 2019 #'s by approximately \$300,000 as of July 31, 2020 due to the impacts of Covid-19. Proposed department revenues for 2021 of \$1,029,700 which represent a decrease of \$130,000 compared to the 2020 proposed budget numbers.
- Staff is using the budgetary assumption that Fall revenues will be 50% of normal, Winter/Spring 75% of normal, and that by June 2021, programs and services will be back to 100% of previous year's numbers.
- Cost Recovery has been in the 85% range for last 5 years, proposed 2021 Budget at 74%.
- Recreation Budget expenses of \$1,287,413 represents a decrease of \$151,946 or 10.56% when compared to the 2020 Budget.
- Includes monies for Kinderberg Park tennis court repair and purchase of bird netting for the Dheinsville Park shelter.

Senior Center Budget –

- Revenues are proposed to decrease approximately \$9,000 in 2021. Small group programs in 2020, with no trip/tours until June 2021.
- Senior Center expenses of \$120,236 represents a decrease of \$7,587 when compared to the 2020 Budget.

Capital Projects –

- A total of \$95,000 is being requested for 2 items – Dheinsville Park paving and restroom enclosure (\$80,000), and the Kinderberg Park Splashpad Feasibility Study (\$15,000).

VILLAGE BOARD REPORT: Phil stated the Village Board approved \$900,000.00 for the Firemen's shelter. The board also approved the Veridian Homes subdivision plan, putting the bridge and walking paths back into the plan as well as adding additional landscaping. The Germantown Soccer Club field usage agreement was approved along with the Oktoberfest license.

SCHOOL BOARD REPORT: Borden stated School back in session. Rockfield and Kennedy Middle School have positive COVID cases. The School Board would like to see face to face classes after the September 28th meeting. The district has a teacher shortage. The School Board and Village Board will be holding 2 joint meetings this year.

DIRECTOR'S REPORT:

Dheinsville Park Shelter Project – The project is essentially complete with the exception of punch list items including door replacement due to wrong swing, electrical panel trim, and some site restoration items. The “kick-off” event will be the Oktoberfest celebration on September 26th and 27th sponsored by the Germantown Historical Society.

Weidenbach Park Playground Project – The DPW/parks staff removed the old equipment and prepared the site the week of August 24th. Lee Recreation installed the new equipment on August 31st and September 1st. Village crews are in the process of installing the concrete walkway, which will be followed by installation of the certified wood fiber, and site restoration. The project will be completed by the end of September.

Park & Recreation Program Update – Recreation Supervisors Patti Heinen and Katie Rodger will be at the meeting to provide an update on the Summer programs, as well as the start of the Fall programming.

Comprehensive Outdoor Recreation Plan Update - In late August, staff met with GRAEF to review/discuss the draft plan report. Also discussed was the virtual format and content for the project stakeholder meetings which have been moved back into October. Staff has also provided information to GRAEF for Drone Imagery of the village parks and facilities. This work is tentatively scheduled for early October.

Firemen's Park Shelter Project – Review & Recommendation on Contract Award -

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Dheinsville Park Shelter – Review & Approval of Shelter Rental Fees

With the shelter construction completed, there have been some initial inquiries on rental fees and amenities that might be provided. Staff has completed some research on shelter facility fees in area communities. While it is difficult to find comparable fees for shelters of like size, staff is proposing the following fee schedule for 2021 for the Dheinsville Park Festhalle.

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ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting is scheduled for October 21st at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:32 p.m.

Shannon Lemke
Park & Recreation Secretary



















RECREATION 2021 BUDGET LINE ITEM WORKSHEET REVENUES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDG
INTERGOVERNMENTAL REVENUES										
10-430-431-5520	STATE AID - DNR TREE GRANT	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
PUBLIC CHARGES FOR SERVICES										
10-460-467-7210	PARK SHELTER & FIELD RENTAL	13,853	14,610	5,670	3,000	8,670	15,000	18,000	107.61%	20.00%
10-460-467-7212	PARK LAND FEES	616	300	300	0	300	400	300	0.00%	-25.00%
10-460-467-7310	RECREATION FEES	1,042,720	969,050	226,442	300,000	526,442	1,030,000	900,000	70.96%	-12.62%
10-460-467-7315	WPRA TICKET SALES	615	388	87	232	319	650	600	88.09%	-7.69%
10-460-467-7317	ADVERTISING - REC DEPT BROCHURE	2,071	1,634	666	1,000	1,666	2,500	2,500	50.06%	0.00%
10-460-467-7318	RECREATION FACILITY USE FEES	0	43,144	12,278	16,000	28,278	85,000	65,000	129.86%	-23.53%
10-460-467-7340	CREDIT CARD	22,300	21,413	4,529	6,000	10,529	21,000	18,000	70.95%	-14.29%
	TOTAL PUBLIC CHARGES FOR SERVICES	1,082,175	1,050,539	249,973	326,232	576,205	1,154,550	1,004,400	100.37%	-13.01%
MISCELLANEOUS REVENUES										
10-440-441-2400	FARMERS MARKET	1,120	840	560	80	640	800	800	25.00%	0.00%
10-480-485-5730	RECREATION DONATIONS	24,356	24,217	10,885	7,500	18,385	24,500	24,500	33.26%	0.00%
10-480-485-5740	OUTDOOR IMPROVEMENT DONATIONS	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL MISCELLANEOUS REVENUES	25,476	25,057	11,445	7,580	19,025	25,300	25,300	32.98%	0.00%
	DEPARTMENT TOTAL	1,107,651	1,075,597	261,418	333,812	595,230	1,179,850	1,029,700	72.99%	-12.73%

JUSTIFICATION

INTERGOVERNMENTAL REVENUES

EXPLANATION OF BUDGET REQUEST

10-430-431-5520	STATE AID - DNR TREE GRANT	0	
	TOTAL INTERGOVERNMENTAL REVENUES	0	

PUBLIC CHARGES FOR SERVICES

10-460-467-7210	PARK SHELTER FEES	18,000	Fees from picnic shelter, facility, and athletic field rentals.
10-460-467-7212	PARK LAND FEES	300	Little League Park and Veteran's Memorial Leases.
10-460-467-7310	RECREATION FEES	900,000	Fees associated with recreation programming.
10-460-467-7315	WPRA TICKET SALES	600	Department receives \$.75 for every ticket sold. Number of tickets sold on an annual basis is weather dependent. (Six Flags Great America, Noah's Ark, Mt. Olympus, Milwaukee County Zoo, Chula Vista, Country Springs Water Park)

10-460-467-7317	ADVERTISING - REC DEPT BROCHURE	2,500	Advertising space in seasonal recreation brochures.
10-460-467-7318	RECREATION FACILITY USE FEE	65,000	School Use Fees
10-460-467-7340	CREDIT CARD	18,000	Credit card charges - offset by recreation fees
TOTAL PUBLIC CHARGES FOR SERVICES		1,004,400	

MISCELLANEOUS REVENUES

10-440-441-2400	FARMERS MARKET	800	Vendor space rental.
10-480-485-5730	RECREATION DONATIONS	24,500	Sponsorship monies from business and community organizations.
10-480-485-5740	OUTDOOR IMPROVEMENTS	0	
TOTAL MISCELLANEOUS REVENUES		25,300	

RECREATION
2021 BUDGET LINE ITEM WORKSHEET
EXPENDITURES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	Amended 2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDG	Original Budget
SALARIES AND WAGES											
10-552-510-1100	SALARIES - REGULAR	248,065	246,933	122,895	128,496	251,391	251,391	252,711	0.53%	0.53%	
10-552-510-1500	SALARIES - CUSTODIAL AND GROUNDS	3,547	5,603	0	6,000	6,000	6,000	6,000	0.00%	0.00%	
10-552-510-1800	SALARIES - PART TIME PROGRAMS	428,754	438,358	83,476	210,000	293,476	432,220	405,000	38.00%	-6.30%	
10-552-510-1850	SALARIES - PARK AND REC COMM	835	925	195	805	1,000	1,000	1,000	0.00%	0.00%	
TOTAL SALARIES AND WAGES		681,201	691,819	206,566	345,301	551,867	690,611	664,711	20.45%	-3.75%	686,454
FRINGE BENEFITS											
10-552-520-2100	SOCIAL SECURITY	50,623	51,613	16,541	26,416	42,218	52,832	50,850	20.45%	-3.75%	
10-552-520-2200	STATE RETIREMENT	22,904	22,507	11,607	15,762	27,369	27,369	27,577	0.76%	0.76%	
10-552-520-2300	HEALTH INSURANCE	90,400	83,600	41,800	41,800	83,600	83,600	86,100	2.99%	2.99%	
10-552-520-2400	DENTAL INSURANCE	6,183	5,694	3,092	3,092	6,183	6,183	4,320	-30.13%	-30.13%	
10-552-520-2500	LIFE INSURANCE	1,092	1,104	600	600	1,200	1,154	1,154	-3.82%	0.00%	
TOTAL FRINGE BENEFITS		171,202	164,518	73,639	87,669	160,570	171,138	170,002	5.87%	-0.66%	170,539
OPERATING SUPPLIES AND EXPENSES											
10-552-530-3100	GENERAL SUPPLIES AND EXPENSE	1,844	1,971	9,649	6,000	15,649	2,500	2,200	-85.94%	-12.00%	
10-552-530-3200	OFFICE SUPPLIES	4,164	3,450	1,296	2,304	3,600	3,600	3,600	0.00%	0.00%	
10-552-530-3300	COPY MACHINE	3,258	7,670	1,154	4,000	5,154	8,000	8,000	55.23%	0.00%	
10-552-530-3400	POSTAGE	2,861	3,797	2,738	1,000	3,738	3,000	3,750	0.32%	25.00%	
10-552-530-3700	GAS AND OIL	554	638	86	550	636	700	700	10.07%	0.00%	
10-552-530-3800	PROGRAM SUPPLIES AND EXPENSE	286,525	248,752	44,901	100,000	144,901	265,000	235,000	62.18%	-11.32%	
10-552-530-3810	SPRAYGROUND MAINTENANCE	1,982	4,892	5,208	500	5,708	5,000	5,000	-12.40%	0.00%	
10-552-530-3820	CELEBRATIONS & ENTERTAINMENT	1,321	0	0	0	0	3,000	0	#DIV/0!	-100.00%	
10-552-530-3830	CHARGE CARD FEE	22,300	21,413	5,334	13,000	18,334	21,000	18,000	-1.82%	-14.29%	
10-552-530-3900	OTHER SUPPLIES - PARK AND REC	19,034	18,723	6,940	12,000	18,940	22,000	21,000	10.88%	-4.55%	
10-552-530-3910	FACILITY RENTAL EXPENSE	8,004	30,831	11,362	25,000	36,362	100,000	65,000	78.76%	-35.00%	
10-552-530-5400	EQUIPMENT REPAIR AND MAINT	8,004	8,681	5,425	2,500	7,925	7,500	7,500	-5.36%	0.00%	
10-552-530-5500	VEHICLE REPAIR AND MAINT	26	785	431	350	781	650	650	-16.77%	0.00%	
10-552-530-7200	TELEPHONE	5,178	5,568	2,955	2,955	5,910	5,300	6,000	1.53%	13.21%	
10-552-530-7300	INSURANCE AND BONDS	41,059	41,409	36,090	11,037	47,127	45,000	47,000	-0.27%	4.44%	
10-552-530-7600	PRINTING AND PUBLISHING	24,411	25,625	10,734	8,000	18,734	24,000	8,000	-57.30%	-66.67%	
10-552-530-7700	TRAINING AND SEMINARS	1,335	1,139	60	250	310	2,300	2,300	641.94%	0.00%	
10-552-530-7800	TRAVEL	1,936	1,628	0	150	150	2,000	2,000	1233.33%	0.00%	
TOTAL OPERATING SUPPLIES		425,792	426,971	144,360	189,596	333,955	520,550	435,700	30.47%	-16.30%	
CAPITAL ITEMS											
10-552-570-8100	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!	
10-552-570-8200	LAND IMPROVEMENTS	14,975	7,965	6,013	40,000	46,013	57,060	17,000	-63.05%	-70.21%	30,000
TOTAL CAPITAL ITEMS		14,975	7,965	6,013	40,000	46,013	57,060	17,000	-63.05%	-70.21%	

RECREATION
2021 BUDGET LINE ITEM WORKSHEET
EXPENDITURES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	Amended 2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDG	Original Budget
	DEPARTMENT TOTAL	1,293,169	1,291,273	430,578	662,566	1,092,405	1,439,359	1,287,413	17.85%	-10.56%	1,407,543

Covered by Revenue

RECREATION DEPARTMENT
2021 EXPENDITURE JUSTIFICATION

SALARIES AND WAGES

EXPLANATION FOR BUDGET REQUEST

10-552-510-1100	SALARIES - REGULAR	252,711	Salaries for Park & Recreation Director, Recreation Supervisors (2), and Secretaries (2)
10-552-510-1500	SALARIES - CUSTODIAL AND GROUNDS	6,000	
10-552-510-1800	SALARIES - PART TIME PROGRAMS	405,000	Covered by Program Revenue from acct: 10-460-467-7310 -
10-552-510-1850	SALARIES - PARK AND REC COMMISSION	1,000	
TOTAL SALARIES AND WAGES		664,711	

FRINGE BENEFITS

10-552-520-2100	SOCIAL SECURITY	50,850	
10-552-520-2200	STATE RETIREMENT	27,577	
10-552-520-2300	HEALTH INSURANCE	86,100	
10-552-520-2400	DENTAL INSURANCE	4,320	
10-552-520-2500	LIFE INSURANCE	1,154	
TOTAL FRINGE BENEFITS		170,002	

OPERATING SUPPLIES AND EXPENSES

10-552-530-3100	GENERAL SUPPLIES AND EXPENSES	2,200	Dues & Subscriptions to WPRA (Staff & Commission) , NRPA (Director Only), & Certifications , Unemployment
10-552-530-3200	OFFICE SUPPLIES	3,600	
10-552-530-3300	COPY MACHINE	8,000	Per Finance
10-552-530-3400	POSTAGE	3,750	Per Finance
10-552-530-3700	GAS AND OIL	700	Gas & Oil (3) Vehicles; 2014 Dodge Grand Caravan, 2013 Chevy Express, 2000 Crown Victoria
10-552-530-3800	PROGRAM SUPPLIES AND EXPENSE	235,000	Covered by Program Revenue from acct: 10-460-467-7310
10-552-530-3810	SPRAYGROUND	5,000	Chemicals, parts and repairs
10-552-530-3820	CELEBRATIONS AND ENTERTAINMENT	0	Special event supplies, activities and materials (i.e. Music @ the Pavilion Series, Movies in the Park, Wipe Out, Carnival, Amazing Race)
10-552-530-3830	CREDIT CARD RECONCILIATION	18,000	Expense is directly offset by revenue from acct: 10-460-467-7340

10-552-530-3900	OTHER SUPPLIES & EXP - PARK & REC	21,000	Port-A-Johns, playground replacement parts, engineered wood fiber (playground surfacing), trash cans, tennis, basketball, volleyball court repairs, picnic tables, community garden, planting beds, skatepark, signage, etc
10-552-530-5400	EQUIPMENT REPAIR AND MAINT	7,500	RecTrac Annual Maintenance. (VS) in implementing a 10% increase for annual support over next three years - approx 3% per year, 8 Business PC's, Computer Lab (14 PC's) 10 laptop, 9 printers
10-552-530-5500	VEHICLE REPAIR AND MAINT	650	Preventive and emergency maint (3) vehicles
10-552-530-7200	TELEPHONE	6,000	Office & Cell Phones
10-552-530-7300	INSURANCE AND BONDS	47,000	Per Finance
10-552-530-7600	PRINTING AND PUBLISHING	8,000	Professional design, Typesetting, Printing & Mailing of 3 seasonal brochures. Includes Senior Center pages
10-552-530-7700	TRAINING AND SEMINARS	2,300	Various Conferences, Workshop s & Seminars
10-552-530-7800	TRAVEL	2,000	Hotels & Meals, travel,
TOTAL OPERATING SUPPLIES		370,700	

CAPITAL ITEMS

10-552-570-8100	MISCELLANEOUS EQUIPMENT	0	
10-552-570-8200	LAND IMPROVEMENTS	17,000	Kinderberg Park Tennis Courts (\$8,000), Dheinsville Park Festhalle Netting (\$9,000)
TOTAL CAPITAL ITEMS		17,000	

RECREATION
2021 CAPITAL ITEMS
CAPITAL ITEMS

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	Amended 2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDG	Original Budget
CAPITAL OUTLAY											
40-552-570-8210	BUILDING IMPROVEMENTS	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!	
40-552-570-8310	LAND IMPROVEMENTS	21,720	244,494	144,071	564,715	708,786	1,308,786	95,000	-86.60%	-92.74%	650,000
40-552-570-8420	OFFICE EQUIPMENT	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!	
40-552-570-8450	OTHER EQUIPMENT	116,775	58,627	0	20,000	20,000	20,000	0	-100.00%	-100.00%	0
40-552-570-8520	VEHICLES	334	0	0	0	0	0	0	#DIV/0!	#DIV/0!	
40-552-570-8530	OTHER MACHINERY AND EQUIP	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!	
TOTAL CAPITAL OUTLAY		138,829	303,121	144,071	584,715	728,786	1,328,786	95,000	0.00%	-92.85%	
DEPARTMENT TOTAL		138,829	303,121	144,071	584,715	728,786	1,328,786	95,000	-86.96%	-92.85%	

JUSTIFICATION

CAPITAL OUTLAY

EXPLANATION OF BUDGET REQUEST

40-552-570-8210	BUILDING IMPROVEMENTS		
40-552-570-8310	LAND IMPROVEMENTS	95,000	Dheinsville Park Paving & Restroom Enclosure (\$80,000), Kinderberg Park Splashpad Feasibility Study (\$15,000)
40-552-570-8420	OFFICE EQUIPMENT		
40-552-570-8450	OTHER EQUIPMENT		
40-552-570-8520	VEHICLES		
40-552-570-8530	OTHER MACHINERY AND EQUIPMENT		
TOTAL CAPITAL OUTLAY		95,000	

RECREATION FACILITY FEE FUND
2021 BUDGET LINE ITEM WORK:
REVENUES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDGET
INTERGOVERNMENTAL										
		0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
TOTAL INTERGOVERNMENTAL		0	0	0	0	0	0	0	#DIV/0!	#DIV/0!

CHARGES FOR SERVICES

16-480-485-5150	VILLAGE FACILITY FEE REVENUE	24,980	28,583	6,359	5,100	11,459	22,000	23,000	100.72%	4.55%
16-480-485-5160	SCHOOL DISTRICT FACILITY FEE REV	18,218	0	0	0	0	0	0	#DIV/0!	#DIV/0!
16-480-485-5170	ATHLETIC CLUB FEES	9,319	11,102	1,740	6,500	8,240	9,000	9,000	9.22%	0.00%
TOTAL CHARGES FOR SERVICES		52,517	39,685	8,099	11,600	19,699	31,000	32,000	62.45%	3.23%

INTEREST REVENUE

16-480-481-1100	INVESTMENT INTEREST	1,628	2,673	1,152	342	1,494	2,000	625	-58.18%	-68.75%
TOTAL INTEREST REVENUE		1,628	2,673	1,152	342	1,494	2,000	625	-58.18%	-68.75%
DEPARTMENT TOTAL		54,145	42,359	9,251	11,942	21,193	33,000	32,625	53.94%	-1.14%

EXPENDITURES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDGET
GENERAL EXPENDITURES										
16-567-530-3100	VILLAGE OWNED EXPENSE	2,349	34,874	11,823	20,000	31,823	15,000	15,000	-52.86%	0.00%
16-567-530-3200	SCHOOL DISTRICT OWNED	63,585	28,000	0	0	0	0	0	#DIV/0!	#DIV/0!
16-567-530-3300	ATHLETIC CLUB EXPENDITURE	11,231	4,650	1,400	5,000	6,400	10,000	10,000	56.25%	0.00%
TOTAL EXPENDITURES		77,165	67,524	13,223	25,000	38,223	25,000	25,000	-34.59%	0.00%
DEPARTMENT TOTAL		77,165	67,524	13,223	25,000	38,223	25,000	25,000	-34.59%	0.00%

Balance through August 31, 2020 -

SENIOR CENTER
2021 BUDGET LINE ITEM WORKSHEET
REVENUES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDGET
INTERGOVERNMENTAL										
10-430-431-2500	FEDERAL AID - NUTRITION	0	600	0	200	200	600	600	200.00%	0.00%
10-430-431-7215	COUNTY GRANT - AGING & DISABILITY	6,469	5,921	1,312	3,000	4,312	6,000	6,000	39.13%	0.00%
	TOTAL INTERGOVERNMENTAL	6,469	6,521	1,312	3,200	4,512	6,600	6,600	46.26%	0.00%
PUBLIC CHARGES FOR SERVICES										
10-460-467-7320	SENIOR CENTER FEES	10,004	9,334	1,280	3,500	4,780	11,000	8,000	67.38%	-27.27%
10-460-467-7330	SENIOR CENTER RENTAL	7,554	7,705	1,902	3,000	4,902	7,000	7,500	53.01%	7.14%
10-460-467-7350	SENIOR TRIP FEES	15,467	20,434	50	0	50	16,500	10,000	19900.00%	-39.39%
	TOTAL PUBLIC CHARGES FOR SERVICES	33,025	37,473	3,231	6,500	9,731	34,500	25,500	162.04%	-26.09%
	DEPARTMENT TOTAL	39,494	43,994	4,544	9,700	14,244	41,100	32,100	125.36%	-21.90%

JUSTIFICATION

INTERGOVERNMENTAL		EXPLANATION OF BUDGET REQUEST	
10-430-431-2500	FEDERAL AID - NUTRITION	600	Washington County Rental Fee for Senior Meal Program - (ADRC staff has indicated monies are going to be reinstated in the county budget for all meal sites)
10-430-431-7215	COUNTY GRANT - AGING & DISABILITY	6,000	Grant Reimbursement for senior programs, special events, and trips which meet federal grant program criteria
	TOTAL INTERGOVERNMENTAL	6,600	

PUBLIC CHARGES FOR SERVICES			
10-460-467-7320	SENIOR CENTER FEES	8,000	Fees associated with senior programs and services.
10-460-467-7330	SENIOR CENTER RENTAL	7,500	Rental fees from community use of facility
10-460-467-7350	SENIOR TRIP FEES	10,000	Fees associated with Senior trips and tours
TOTAL PUBLIC CHARGES FOR SERVICES		25,500	

SENIOR CENTER
2021 BUDGET LINE ITEM WORKSHEET
EXPENDITURES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDGET
SALARIES AND WAGES										
10-554-510-1100	SALARIES - ADMINISTRATION	0	0	0	0	0	0	0		
10-554-510-1800	SALARIES - STAFF	55,616	57,052	25,597	29,817	55,414	55,414	55,661	0.45%	
TOTAL SALARIES AND WAGES		55,616	57,052	25,597	29,817	55,414	55,414	55,661	0.45%	0.45%
FRINGE BENEFITS										
10-554-520-2100	SOCIAL SECURITY	4,135	4,238	2,062	2,126	4,188	4,239	4,258	1.66%	0.45%
10-554-520-2200	STATE RETIREMENT	3,169	3,187	1,649	1,619	3,268	3,160	3,291	0.70%	4.16%
10-554-520-2300	HEALTH INSURANCE	6,800	6,800	3,400	3,400	6,800	6,800	8,200	20.59%	20.59%
10-554-520-2400	DENTAL INSURANCE	489	489	245	245	490	489	420	-14.20%	-14.11%
10-554-520-2500	LIFE INSURANCE	317	352	187	187	374	296	381	1.80%	28.72%
TOTAL FRINGE BENEFITS		14,910	15,065	7,544	7,577	15,121	14,984	16,550	9.46%	10.45%
OPERATING SUPPLIES AND EXPENSES										
10-554-530-3100	GENERAL SUPPLIES & EXPENSES	150	47	215	750	965	1,450	1,000	3.63%	-31.03%
10-554-530-3200	OFFICE SUPPLIES	318	317	99	200	299	350	350		
10-554-530-3700	GAS AND OIL	1,578	1,552	185	1,200	1,385	2,000	1,750	26.36%	-12.50%
10-554-530-3800	SENIOR PROGRAM EXPENSE	11,509	13,630	3,211	3,500	6,711	10,500	8,000	19.22%	-23.81%
10-554-530-3810	SENIOR TRIPS EXPENSE	14,203	18,122	1,668	0	1,668	15,000	9,000	439.57%	-40.00%
10-554-530-5400	EQUIPMENT REPAIR AND MAINT	4,351	2,970	180	3,000	3,180	4,300	4,300	35.22%	0.00%
10-554-530-5500	VEHICLE REPAIR AND MAINT	-29	1,325	0	800	800	1,200	1,000	25.00%	-16.67%
10-554-530-7100	UTILITIES	16,917	16,912	6,688	10,000	16,688	17,500	17,500	4.87%	0.00%
10-554-530-7200	TELEPHONE	1,576	1,618	870	880	1,750	2,000	1,850	5.69%	-7.50%
10-554-530-7300	INSURANCE AND BONDS	1,831	2,218	2,003	612	2,615	2,500	2,650	1.36%	6.00%
10-554-530-7700	TRAINING AND SEMINARS	100	150	0	0	0	425	425	#DIV/0!	0.00%
10-554-530-7800	TRAVEL	82	83	0	125	125	200	200	60.00%	0.00%
TOTAL OPERATING SUPPLIES		52,586	58,944	15,118	21,067	36,185	57,425	48,025	32.72%	-16.37%
CAPITAL ITEMS										
10-554-570-8100	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
TOTAL CAPITAL ITEMS		0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
DEPARTMENT TOTAL		123,112	131,061	48,259	58,461	106,720	127,823	120,236	12.67%	-5.94%

SENIOR CENTER
2021 EXPENDITURE JUSTIFICATION

SALARIES AND WAGES

SALARIES AND WAGES		EXPLANATION OF BUDGET REQUEST
10-554-510-1100	SALARIES - ADMINISTRATION	0
10-554-510-1800	SALARIES - STAFF	55,661 Senior Center Coordinator and 2 part-time office assistants, rental attendants
TOTAL SALARIES AND WAGES		55,661

FRINGE BENEFITS

10-554-520-2100	SOCIAL SECURITY	4,258
10-554-520-2200	STATE RETIREMENT	3,291
10-554-520-2300	HEALTH INSURANCE	8,200
10-554-520-2400	DENTAL INSURANCE	420
10-554-520-2500	LIFE INSURANCE	381
TOTAL FRINGE BENEFITS		16,550

OPERATING SUPPLIES AND EXPENSES

10-554-530-3100	GENERAL SUPPLIES AND EXPENSES	1,000 Dues & subscriptions to WPRA & WASC, Monies for document center/copier contract.
10-554-530-3200	OFFICE SUPPLIES	350 Office Supplies
10-554-530-3400	POSTAGE	0 All postage paid for by the Senior Club
10-554-530-3700	GAS AND OIL	1,750 Gas & oil used for vehicles and to transport seniors
10-554-530-3800	SENIOR PROGRAM EXPENSE	8,000 Covered by revenue from acct: 10-460-467-7320 (senior center fees); Fees cover contractual, supplies and staffing expenses related to delivery of programs
10-554-530-3810	SENIOR TRIPS EXPENSE	9,000 Covered by revenue from acct: 10-460-467-7350 (senior trip fees); Fees cover all costs associated with the trip (e.g. tickets, bus, meals) and/or all contractual expenses.
10-554-530-5400	EQUIPMENT REPAIR AND MAINT	4,300 (2) Business PC's, computer lab (10) PC's, copier, sound system, (3) TV's, LCD Projector, (2) treadmills, (4) exercise bikes, etc
10-554-530-5500	VEHICLE REPAIR & MAINT	1,000 Preventative and emergency repairs on two (2) vehicles: Dodge Grand Caravan & Dodge Magnum
10-554-530-7100	UTILITIES	17,500
10-554-530-7200	TELEPHONE	1,850 Phones, Time Warner Cable/Internet

10-554-530-7300	INSURANCE AND BONDS	2,650	
10-554-530-7700	TRAINING AND SEMINARS	425	WASC and WPRA Annual Conference, workshops, seminars, etc
10-554-530-7800	TRAVEL	200	Hotel and per diem, travel
TOTAL OPERATING SUPPLIES		48,025	

CAPITAL ITEMS

10-554-570-8100	MISCELLANEOUS EQUIPMENT	0	
TOTAL CAPITAL ITEMS		0	

SENIOR VAN REPLACEMENT FUND
2021 BUDGET LINE ITEM WORKSHEET
REVENUES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDGET
INTERGOVERNMENTAL										
28-430-431-7200	COUNTY SENIOR VAN GRANT	4,545	0	0	0	0	0	0	#DIV/0!	#DIV/0!
TOTAL INTERGOVERNMENTAL		4,545	0	0	0	0	0	0	#DIV/0!	#DIV/0!

CHARGES FOR SERVICES

28-480-467-7300	SENIOR VAN FARES	3,787	3,035	748	1,700	2,448	3,750	3,000	22.55%	-20.00%
TOTAL CHARGES FOR SERVICES		3,787	3,035	748	1,700	2,448	3,750	3,000	22.55%	-20.00%

INTEREST REVENUE

28-480-481-1100	INVESTMENT INTEREST	337	863	572	100	672	550	150	-77.68%	-72.73%
28-480-481-1115	UNREALIZED GAIN ON INVESTMENT	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!
28-480-483-3400	FIXED ASSET SALES	5,175	0	0	0	0	0	0		
TOTAL INTEREST REVENUE		337	863	572	100	672	550	150	-77.68%	-72.73%
DEPARTMENT TOTAL		8,669	3,898	1,320	1,800	3,120	4,300	3,150	0.96%	-26.74%

EXPENDITURES

ACCOUNT	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL JAN-JUN	2020 PROJECTED JUL-DEC	2020 PROJECTED TOTAL	2020 BUDGET	2021 BUDGET	% INCR 2021 BUDGET VS 2020 PROJ	% INCR 2021 BUDGET VS 2020 BUDGET
TRANSFERS TO OTHER FUNDS										
28-590-592-4000	TRANSFER TO CAPITAL PROJECTS FUND	17,000	0	0	0	0	0	0	#DIV/0!	#DIV/0!
TOTAL TRANSFERS TO OTHER FUNDS		17,000	0	0	0	0	0	0	#DIV/0!	#DIV/0!
DEPARTMENT TOTAL		17,000	0	0	0	0	0	0	#DIV/0!	#DIV/0!

Balance as of August 31, 2020 -

October 21, 2020

Director's Report

Dheinsville Park Shelter Project –

The project is complete although there remain concerns with site restoration and concrete work. The village will be holding retainage into 2021 until the sub-contractor completes landscaping work that is acceptable to the village. Staff has scheduled a meeting with Keller Inc. to discuss solutions to correct deficiencies with the concrete floor including 1.) surface cracking not in the tooled joints, 2.) low areas causing ponding, and 3.) porosity in the surface finish that could lead to future spalling.

Weidenbach Park Playground Project –

Lee Recreation installed the new equipment on August 31st and September 1st. Village crews have installed the concrete walkway, installed the certified wood fiber safety surfacing. Site restoration was completed the week of October 5th. The playground project is now completed and open for use.

Comprehensive Outdoor Recreation Plan Update -

Village staff and GRAEF have scheduled the virtual project stakeholder meetings for October 28th and 29th. A total of three meetings will be held with 1.) sports organizations 2.) community organizations, and 3.) community residents. GRAEF has completed the Drone Imagery of the village parks and facilities.

Firemen's Park Shelter Project – Review & Recommendation on Contract Award -

At the September 21st Village Board meeting, approval was given to accept the Park & Recreation Commission recommendation to award the contract to Level Up Construction, LLC, in the amount of \$732,591.44, and to approve the village direct purchasing the pre-cast concrete panels in the amount of \$205,737. The project contracts and bonds have been executed, with a pre-construction meeting held on October 6th. The final construction plan set is currently being reviewed by the staff of Safebuilt Inspection Services, the village's new contracted inspection company, for state plan approval. The contractor is anticipating a project start date the week of October 19th pending state plan approval and issuance of the building permits.

2021 Park & Recreation Operating & Capital Improvements Fund Budgets

Staff presented the 2021 Park & Recreation and Senior Center budgets to the Village Board Committee of the Whole on September 30th. No modifications were made at that meeting. The Committee of the Whole met on October 7th and 15th to review the remaining departmental budgets. It is anticipated that the Village Board will send forth the budget for the public hearing at the October 15th meeting. To date, the budget stands as submitted with the following highlights.

Recreation Budget –

- Recreation program revenues in 2020 are behind the 2019 #'s by approximately \$429,000 as of September 30, 2020 due to the impacts of Covid-19. **Proposed department revenues for 2021 of \$1,029,700 which represent a decrease of \$130,000 compared to the 2020 proposed budget numbers.**
- Staff is using the budgetary assumption that Fall revenues will be 50% of normal, Winter/Spring 75% of normal, and that by June 2021, programs and services will be back to 100% of previous year's numbers.
- Cost Recovery has been in the 85% range for last 5 years, proposed 2021 Budget at 80%.
- **Recreation Budget expenses of \$1,287,413 represents a decrease of \$151,946 or 10.56% when compared to the 2020 Budget.**
- Includes monies for Kinderberg Park tennis court repair and purchase of bird netting for the Dheinsville Park shelter.

Senior Center Budget –

- Revenues are proposed to decrease approximately \$9,000 in 2021. Small group programs in 2020, with no trip/tours until June 2021.
- Senior Center expenses of \$119,536 represents a decrease of \$8,287 when compared to the 2020 Budget.

Capital Projects –

- A total of \$95,000 is being requested for 2 items – Dheinsville Park paving and restroom enclosure (\$80,000), and the Kinderberg Park Splashpad Feasibility Study (\$15,000).

2021 Park Shelter Fees & Winter/Spring Recreation Program Fees -

Staff will be presenting the proposed park shelter and recreation program fees for review and approval at the November commission meeting.

Spassland Park Pathway –

The pathway improvement project for the west side of the park began the week of October 5th. Village crews have removed approximately 100' of the asphalt surface, and are installing culvert pipe to drain the area to the adjacent wetland. Following the installation of additional stone base material, the village's paving contractor will re-pave this section of pathway. The project should be completed in early November.

Kinderberg Park Shelter Roof –

The roof replacement project began on Monday, October 12th. As of Thursday, October 14th, the asphalt shingle roof has been removed, and underlayment installed for the new standing seam metal roof. Weather pending, the project will be completed in early to mid-November.

Recreation Program Update -

We have 42 programs starting in October and include: Paws & Pose Howl-o-ween Event, The Great Pumpkin Quest, Parent Child basketball, Afterschool Legos (4 sites), Oodles Of Art, Music Fun, Softball Hitting Clinic, Intro To Tae Kwon Do, Learn To Skate, Intro To Hockey, Kids Cuisine, Basic First Aid for Kids, Construction Zone Tot Party, Mermaid Tot Party, Mad Science (3 sites), Halloween Music Party, Youth & Tyke Martial Arts, PULSE, Horseback Riding, Tree Climbing, Fundamental Basketball Camp, Babysitter's Training, Cupcake of the Month, Learn to Decorate with Frosting, Stay Home Alone, You have Pictures in your Camera .Now What, Verbal Defense Against Bullies, Fall Patio Planter Classes, Pound Rockout Workout, Yoga, I-pad Tips/Tricks/Techniques, 5 Tips for Health & Wellness, Cutting the Cord on Internet Costs, Successful Home Buying, Selling Your Home, Schools Out - Stream Sampler Day

Programs cancelled due to low enrollment: Watercolor painting, Music Fun for Families, Learn to Sew, Folk Art Painting, Oodles of Art PM Class, Art Inspirations, Tax Free investments, Zoom sessions of Digital photography classes, Safety Awareness Training, Germantown Kids Choir.

Upcoming events include the following:

Paws and Pose: Howl-O-Ween Event & Costume Contest: We will have a prize for best costume (in-person and emailed submissions). You can email photo to parkrec@village.germantown.wi.us Event will be on Sunday, Oct. 18 (rain date: Sunday, Oct. 25), from 10:00 a.m. – 4:00 p.m. (choose your time slot when you sign up, time slots are in 15 min, increments). Come get a photo of your pet and help support HAWS (Humane Animal Welfare Society). Photos will be \$10 per pet and half of all photo proceeds will go to HAWS. We will have props or various hats for you to use at the event. Paws and Reflect Pet Grooming will be on site to help your dog look its best with a-la-carte services. Bring a donation item (wet/day dog or cat food or dog/cat toys) for HAWS receive a free bow tie for your photo shoot provided by Paws and Reflect.

The Great Pumpkin Quest: The search is on...somewhere hidden in one of the Village of Germantown Parks is a "Great Pumpkin" waiting to be discovered. Explore your village parks on this adventure as you discover unknown places. Treasure awaits the lucky family who uncovers the secret spot! The winner will receive a prize basket. Clues will be sent out over e-mail starting October 5th. The quest will continue through Friday, October 23rd at 4:30 p.m. If the "Great Pumpkin" is not redeemed by that time, the quest will end.

Bucketeers: Deadline for registration was October 12th, we are extending the deadline until October 23rd as numbers are low. We are hoping to have 3-4 teams for 3rd/4th girls, 3 teams for 3rd co-rec and we combined 4th-6th grades again and hope to have 4 teams.

1st/2nd Grade Buckets: Registration Deadline is November 6th.

Recreation Division Report October 21, 2020 Commission Meeting

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