

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **TUESDAY, March 2, 2021 ***6:00 P.M.*****

LOCATION: **Germantown Village Hall Board Room**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform, Meeting #126 517 6585 Password: dgJfJbmd463 which can be accessed by phone at 408-418-9388 or by logging on <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m8d50910cebb8b1c9ab3a872e7f98fe05> Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Hudson, Miller, and Zabel
- III. **APPROVAL OF MINUTES:** February 2, 2021
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
 - A. D.F. Tomasini Invoice – Whitetail Run
 - B. Generator Feasibility Study – Well #2 & Well #4
 - C. Insurance Claim – Summer Hill Court - Discussion
 - D. 2021 Tree Planting
 - E. Washington County Highway Dept. Paint Center & Edge Lines – Authorization
 - F. Recycling Center Flex Hours
 - G. Sanitary Sewer Service to N113 W13929 Pheasant Lane (SE Corner) –Discussion & Direction
 - H. DPW Campus – Graef Engr. – Update & Recommendation
 - I. Superintendent Salary Analysis & Recommendations – Dept. of Public Works

VI. **PROJECTS UPDATE:**

VII. **NEXT MEETING DATE:** Set April, 2021 Meeting Date and
Time

VII. **ANNOUNCEMENTS:**

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

February 2, 2021

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hudson, Miller and Zabel. Also present were Dir. Ratayczak, Adm. Kreklow (virtual), and Secretary Wick.

APPROVAL OF MINUTES: **MOTION made by Miller, seconded by Zabel to approve the Minutes of January 12, 2021.**

Motion carried unanimously.

PUBLIC COMMENT: None

MEQUON ROAD – STREET LIGHTING: Interim Superintendent Scott Anderson provided the Committee with additional information as requested at the January 12, 2021 committee meeting when it was found that WE Energies would no longer maintain the current lighting or supply the poles and fixtures along Mequon Road between Division Road east to Pilgrim Road. Noted was the following:

- The \$186,000 WE Energies cost to keep the number of poles along Mequon Road must be paid in full at the time of construction and cannot be paid over an extended period of time.
- WE Energies does have decorative poles available for neighborhoods but the poles would not be at a height applicable along a main throughfare as they would not provide enough lighting. WE Energies would not source a specific pole. The Village would need to choose a pole type WE Energies had in stock. (Images were provided to the Committee)
- \$23.00 was the current cost per fixture which covered maintenance and electricity. Future monthly cost would be \$14.00 per fixture due to less energy consumption and lower product costs estimated with the new fixtures.
- Currently the Village maintains 26 areas of street and parking lot lighting. Lannon Road, Appleton Avenue and Main Street were a few examples.
- There would be cost savings over time. In the event of a knockdown, the Village would re-coop costs from the responsible party.
- The new street lighting project was estimated well below budget.

Committee discussion included; Decorative poles were favored for the main throughfare into the Village based on the picture examples provided. Streetlight/pole maintenance could be performed by Village staff for a better cost savings; Energy and maintenance costs would be significantly less to maintain in-house verses what the Village was paying WE Energies.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to authorizing staff to obtain the services of Traffic Engineering Services for the design phase of the Mequon Road street lighting project at a cost not to exceed \$20,000.00. Funds shall be allocated from Acct. 40-542-570-8850.

Motion carried 3-1 (Zabel)

FIRE STATION #2 – TRANSFER SWITCH: Interim Supt. Anderson explained the existing generator transfer switch was original and in disrepair. The switch which is encased in a steel

cabinet will soon leak causing electrical issues and therefore would not allow the building to transfer over to generator power during an emergency. Staff solicited proposals from several contractors in which three proposals were received ranging from \$15,965. to \$29,310. While the project should come under budget, staff requested approval of the total of \$17,600 as a contingency to cover any unforeseen problems. As the work was not completed in 2020 Pieper Electric honored the original proposal. Staff added an additional 10% in the event the proposal increased due to material costs, etc.

MOTION made by Zabel, seconded by Miller to forward to the Village Board with a positive recommendation authorizing the services of Pieper Electric to furnish and install a new Kohler 600-amp transfer switch in the generator at Fire Station #2 at a cost not to exceed \$17,600.00. Funds to be allocated from Acct. #10-519-530-8222 contingent upon funds not being expended until the carryover of 2020 funds are approved by Village Board.

Motion carried unanimously.

LIBRARY BOILER REPLACEMENT PROJECT: Interim Supt. Anderson requested proposals from several area contractors for the replacement of two original boilers at the Library. Two proposals were received offering costs based on an 85% efficient or 97% efficient boiler. Also noted was the 97% efficient boiler would bring a 17% energy savings (\$2,600) per year and over the life of the boilers, the return on the investment would take approximately 9 years. Staff recommended the greater efficient boiler as it would provide a savings that would offset future boiler replacement.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation authorizing the services of Johnson Controls to furnish and install two 97% energy efficient HTP Elite XL boilers at the Library at a cost not to exceed \$76,880.00. Funds to be allocated from Acct. #40-519-530-8251 contingent upon the execution of the 2021 borrowing.

Motion carried unanimously.

HIGHWAY DEPT. PATROL TRUCK – PURCHASE: Staff solicited bids for the truck chassis in which three bids were received ranging from \$195,130 to \$196,101. The remaining equipment would be assembled by Burke Truck and Equipment Inc. Interim Supt. Anderson expected costs to come in at the bid price but requested the full budgeted amount in the event steel costs and other related materials were at a higher cost.

MOTION made by Kaminski, seconded by Miller to forward to the Village Board with a positive recommendation for the purchase of a Western Star Patrol Truck with associated attachments from Truck Country/Burke Truck & Equipment Inc. in an amount not to exceed \$200,000. Funds to be allocated from Acct. #40-542-570-8520 contingent upon the 2021 borrowing.

Motion carried unanimously.

SALT BRINE INSERT – PURCHASE: Interim Supt. Anderson requested the purchase approval to replace the current salt brine pre-treatment system with a new dual function insert which would be used to pre-treat and carry salt on one truck during a snow operation. When this function was new to the industry, Germantown modified an existing piece of equipment to complete the task. The current equipment is old and has functional limitations making the application less effective. Staff recommended the Henderson 11' First Response System as it fully integrated with the Village's truck operating system. Casper Truck was the only vendor in the region to supply the specific piece of equipment.

Committee discussion concluded the original equipment bid price of \$69,145 and with possible price increases should not exceed \$70,000.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation authorizing the purchase of a 11' First Response System salt brine pre-treatment system from Casper's Truck Equipment at an amount not to exceed \$70,000. Funds to be allocated from Acct. #40-542-570-8520 contingent upon the 2021 borrowing.

Motion carried unanimously.

MINI EXCAVATOR – PURCHASE: Interim Supt. Anderson requested authorization to purchase a Track Mini Excavator and associated attachments. This equipment which was larger in size to the machine already in the Village's inventory would be utilized daily by the Highway and Wastewater Utility departments during the construction season and limit the need for renting this type of equipment. The purchase of this equipment would also prolong the life of the 2002 Liebherr which is used for many tasks to include the bi-annual brush collection and ditch maintenance. Four bids were received ranging from \$104,975.68 to \$153,550.00 for similar functioning excavators. The operation of a new Takeuchi TB290 excavator would function the same as the Village's current piece of equipment providing operator ease and safety and therefore staff recommended this piece of equipment even though it was not the lowest bid.

Discussion questioned whether staff could rent this piece of equipment vs. purchasing, how often this equipment would be used and storage. Interim Supt. Anderson noted rental costs were not cheap at approximately \$3,000 per week even though there would be a cost savings if rented for a longer period of time. This additional piece of equipment would be utilized by all departments every day during the construction season and staff would not have to be dependent on whether the equipment was available to rent at any given time it was needed. Even though this piece of equipment would have an extended life if stored indoors, it would not be necessary.

MOTION made by Miller, seconded by Kaminski to forward to the Village Board with a positive recommendation for the purchase of a Takeuchi TB290 Track Mini Excavator in an amount not to exceed \$116,710.00. Funds to be allocated from Acct. #40-542-570-8450 contingent upon the 2021 borrowing.

Motion carried 3 – 1 (Zabel)

D.F. TOMASINI INVOICE – HUDSON DRIVE: Supt. Haugen explained the emergency repair of the watermain break noting additional damage to a 14" concrete storm sewer was found and needed to be replaced. This extended the repair time in order to acquire storm replacement parts.

MOTION made by Zabel, seconded by Miller to approve the D.F. Tomassini invoice in the amount of \$9,004.00 for the emergency repair of the watermain on Hudson Drive at Catskill Lane. Funds to be allocated from Acct. #50-742-530-6730.

Motion carried unanimously.

D.F. TOMASINI INVOICE – CARNEGIE DRIVE: Supt. Haugen reported the emergency repair of a watermain break located in the Business Park. Due to timing and severity, D.F. Tomasini was contracted to complete the work at two separate locations. Also repaired was an old live tap valve used to shut down the main and the installation of an additional 12” valve to aid in any future shut offs.

MOTION made by Zabel, seconded by Miller to forward to the Village Board with a positive recommendation to approve the D.F. Tomasini invoice in the amount of \$17,518.00 for the emergency repair of the watermain and valve installation on Carnegie Drive. Funds to be allocated from Acct. #50-742-530-6730.

Motion carried unanimously.

WENDY LANE/DIVISION ROAD WATERMAIN – BID RESULTS: Dir. Ratayczak reported the Wendy Lane/Division Road watermain project was evaluated as to the ability to extend watermain on Wendy Lane to provide service to a resident who no longer had a functioning well. Engr. staff examined this project and determined it would be in the best interest to the Village if the watermain were extended to make a connection to a dead-end watermain on Division Road. By doing so, this would create an additional source of water to feed the watermain crossing under the interstate highway serving areas to the west. Staff also identified that installing watermain on Division Road from Wendy Lane to Concord Road would eliminate two additional dead-end watermains. As part of the bid documents, staff asked for the cost to install the watermain on Division Road. Nine contractor bids were opened on January 26th. Prices were submitted separately for Wendy Lane and Division Road. Of the total costs submitted, staff recommended awarding the Wendy Lane/Division Road watermain contract to Vinton Construction at a total cost of \$309,359.25. Funding availability was confirmed with Adm. Kreklow and Supt. Haugen.

MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to award the Wendy Lane/Division Road Watermain contract to Vinton Construction in the amount of \$309,359.25 with a 5% contingency of \$15,470.00 for the total amount of \$324,829.25.

It was suggested the affected residents be notified by letter of the impending project and made aware of the possible costs that may occur. Staff was also asked to verify whether impact fees could be assessed to the existing property owner. Adm. Kreklow believed you could not assess impact fees but would do further research.

Motion carried unanimously.

48" CIPP INTERCEPTOR LINING – BID RESULTS: Supt. Zimmerman reported the 2019 interceptor lining project was terminated as the awarded contractor failed to perform the work. The budget was increased to fully complete the lining rehabilitation in its entirety. Five qualified bids were received ranging from \$2,611,161.40 to \$3,457,704.00 for the relining of approximately 7,654 lineal feet of 48" interceptor sewer and 530 v.f. of manhole rehabilitation. This final project would commence in late Fall with completion in June of 2022. The design life of the relining is expected to last 50 + years.

MOTION made by Miller, seconded by Kaminski to forward to the Village Board with a positive recommendation to award the CIPP Interceptor Lining and manhole rehabilitation project to Visu-Sewer in an amount not to exceed \$2,611,161.40.

Motion carried unanimously.

WASTEWATER UTILTIY TRUCK - PURCHASE: Supt. Zimmerman reported three proposals were received ranging from \$38,973 to \$46,800 for the purchase of a Wastewater utility van. The existing 2005 Chevrolet Cargo van with 154,000 miles will go to auction once the new van is in the service.

MOTION made by Miller, seconded by Kaminski to forward to the Village Board with a positive recommendation authorizing the purchase of a van as specified from Badger Ford for an amount not to exceed \$38,973.00. Funds to be allocated from Acct. #60-180-185-3730.

Motion carried unanimously.

VILLAGE LABOR & EQUIPMENT RATES:

MOTION made by Zabel, seconded by Miller to forward to the Village Board with a positive recommendation to approve the Village Labor and Equipment Rates for 2021.

Motion carried unanimously.

VILLAGE HALL – EMC SIGN - DISCUSSION: Dir. Ratayczak provided a picture of the EMC sign design that was chosen through a series of surveys and approvals. Also provided was an update on the replacement and impending construction of the informational signage to be erected on the east side of the entrance to the Village Hall and Community Library. \$60,000 was the estimated cost to construct. The electrical supply had previously been upgraded. The sign whose messages will remain under the approval of the Village Administrator would be programable from a computer or cell phone. The proposed sign design will be presented at the February 8th, 2021 Plan Commission for review. Upon all necessary approvals, staff will solicit bids.

AWARD OF CONTRACT – WELL #12 (TID #8): Dir. Ratayczak advertised and received three bids ranging from \$359,235 to \$859,525.50 for the construction of a 1,400' deep well (Well #12 located in TID #8). The bid also included alternate items that may be determined necessary during the construction process. It was noted the lowest bidder was the only one of

the three bidders that did not use outside sub-contractors to drill the well which was why their price was much more competitive. The potential start of construction would be March or April.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to approve the contract with Municipal Well and Pump for Well #12 (TID #8) in the amount of \$359,235.00 and authorization to use the Alternate Bid items (minus the stainless-steel casing) as determined necessary for a total award amount of \$369,523.00.

Motion carried 3 -1 (Zabel)

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held March 2, 2021 at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at: 7:21 p.m.



Janice Wick, Recording Secretary

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: March 2nd, 2021

AGENDA ITEM: New Business

ITEM TITLE: DF Tomasini Invoice – N103 W17578 Whitetail Run

SUBMITTED BY: Paul Haugen, Water Utility Superintendent

SUMMARY EXPLANATION:

The owner of N103W17578 Whitetail Run called regarding a low-pressure complaint. After further investigation it was determined that the water lateral was leaking. Under an emergency repair DF Tomasini was called to make the repair to the property's water lateral.

ORDINANCE _____ RESOLUTION _____ OTHER _____ ATTACHMENT _____

RECOMMENDATION:

Staff recommends paying the invoice from DF Tomasini in the amount of \$8,938.00 for emergency water lateral repair at N103 W17578 Whitetail Run. Funds to be allocated from Acct. #50-742-530-6730

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



N70 W25176 INDIAN GRASS LANE, SUSSEX, WI 53089
FAX 262/820-8400
dft@dftomasini.com

February 8, 2021

Village of Germantown
N122W17177 Fond du Lac Ave.
Germantown, WI 53022

Attn: Paul Haugen

Re: N103W17578 Whitetail Run
DFT #2181-5

The following is our billing for a water service replacement, per your direction, at the above referenced location.

LABOR & EQUIPMENT:

31.0 Hrs	Foreman/Operator (1/27/21)	\$96.00	\$2,976.00
9.0 Hrs	Foreman/Operator Premium Time	40.00	360.00
12.0 Hrs	Laborer (1/27/21)	94.00	1,128.00
4.0 Hrs	Laborer Premium Time	36.00	144.00
11.5 Hrs	Mini Excavator	90.00	1,035.00
20.0 Hrs	2" Electric Pump & Generators (2)	25.00	500.00
12.0 Hrs	Pickup Truck w/ Misc. Hand Tools	60.00	720.00
2.0 EA	Equipment Moves	350.00	700.00
	Total Labor & Equipment		<u>\$7,563.00</u>

MATERIALS & SUBCONTRACTORS

1 LS	Fuel	\$185.94	\$185.94
1 LS	Slurry	960.05	<u>960.05</u>
	Subtotal Materials		\$1,145.99
	Markup on Materials		<u>229.01</u>
	Total Materials & Subcontractors		<u>\$1,375.00</u>

TOTAL AMOUNT DUE

\$8,938.00

Please let me know if you have any questions regarding the information provided

Sincerely,
D.F. TOMASINI CONTRACTORS, INC.

Kirk Dexheimer
President

KD/kk

GENERAL PUBLIC WORKS CONTRACTORS

50-742-530-673





**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: March 2nd, 2021

AGENDA ITEM: New Business

ITEM TITLE: Discussion and direction for generator feasibility study
Well #2 and Well #4

SUBMITTED BY: Paul Haugen, Water Utility Superintendent

SUMMARY EXPLANATION:

During our continuing evaluation of all the well house backup generators two have shown the need for closer attention. Well #2 located off Potomac Circle is being served by a used generator from our sewer utility in a degrading housing structure. Well #4 located off Old Farm Rd. has no generator back up.

With the help of Foth Engineering I would like to conduct a Phase 1 feasibility study for both these wells house generators.

ATTACHMENT: ORDINANCE: _____ RESOLUTION: _____ OTHER: X

RECOMMENDATION:

With full consent of the Public Works Committee, staff recommends hiring Foth Engineering to provide a Phase 1 full engineering evaluation of Well #2 (new (or re-used) generator to be re-located in the existing building via a building expansion) and Well #4 (new generator addition within existing building footprint & chemical rooms relocated) Not to exceed \$18,300.

The amount will come out of the Account #50-722-530-6310.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



Proposal Letter

Foth Infrastructure & Environment, LLC
Ballpark Commons Office Building
7044 South Ballpark Drive, Ste 200
Franklin, WI 53132
Ph: (414) 336-7900 www.foth.com

February 22, 2021

TO: Paul Haugen -Water Superintendent
Germantown Water Utility

FR: Dale R. Broeckert, PE
Foth Companies

RE: Well #2 & #4 – Site Evaluations for Engine Generator Addition/Re-configuration

Mr. Haugen,

As the Village's trusted drinking water engineer, Foth is pleased to provide the requested fee estimate for the generator evaluations at the above noted well houses. Foth is currently undergoing multiple water design/construction projects for the Village. Specifically, the new Water Tower, Well No. 12 & Water Treatment Plant, and the Goldendale Booster Station. This consistency of engineering across water projects provides a great benefit to the Village. It allows our team to provide consistent design standards, equipment, and controls for the operators at the different facilities. Furthermore, we have developed a trusted relationship with the State drinking water reviewing agencies that oversee the Village; this greatly helps with the review/approval process. This evaluation will fall right-in-line with our current engineering services and further build upon the design consistency and trust with the State agencies.

This evaluation includes everything needed to accurately estimate the noted project scopes' along with provide an accurate design/construction cost estimate. Through this we would verify if the desired improvements are feasible from an engineering/code/cost standpoint. We would provide a memo summarizing all findings along with the associated cost estimates. The actual detailed design, bid documents and construction inspection for this work is not included in this phase and would take place in phase II.

Major items to be reviewed/evaluated included:

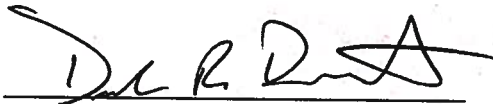
- Building electrical needs
- Generator sizing
- SCADA
- HVAC improvements
- Chemical room needs
- Utility locates

- Site improvements
- Security needs
- Structural & Arch. Improvements
- Building setback check (for well 2)
- Environmental review of site (if applicable)

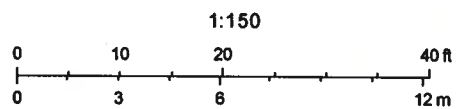
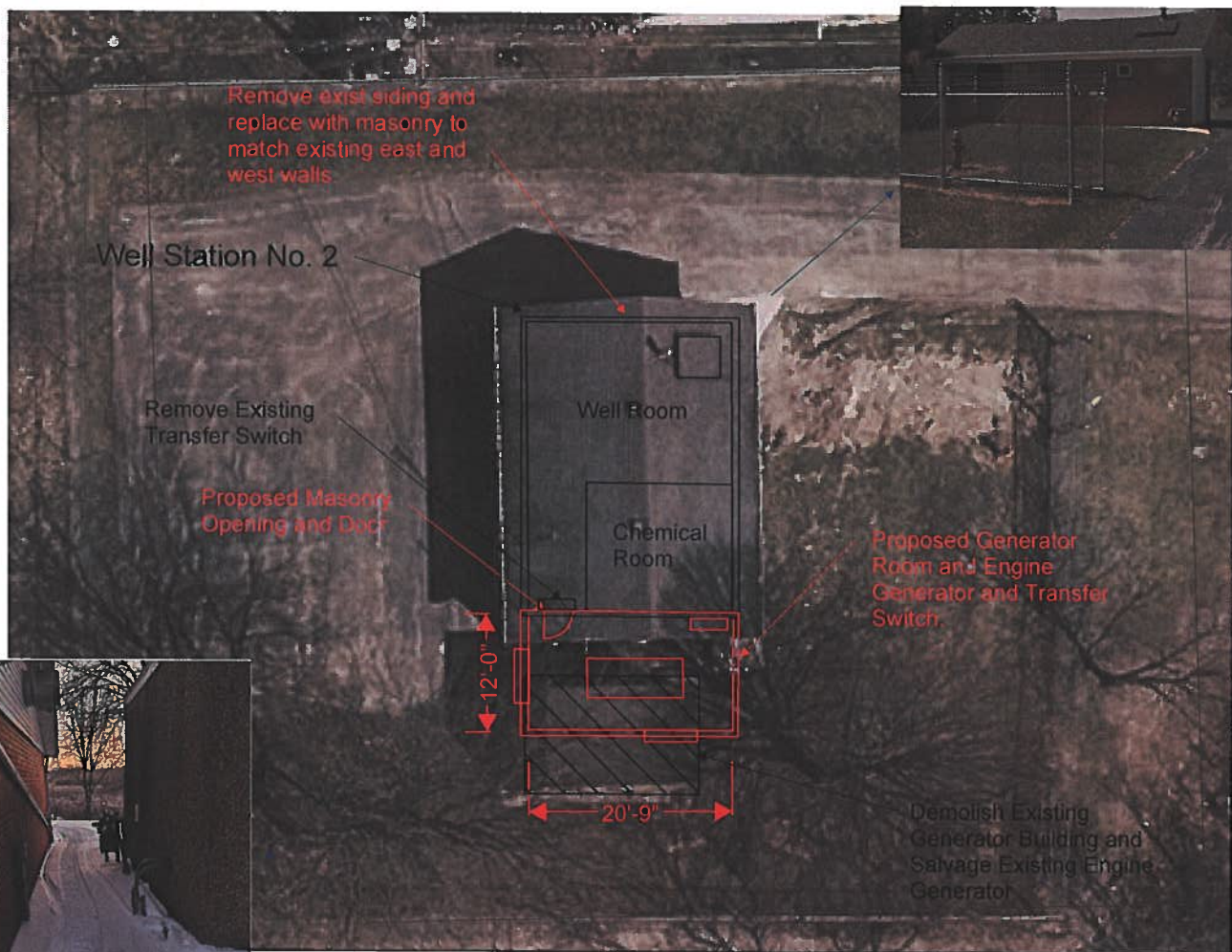
Fee (time & materials) for the above evaluation/memo **(includes both well sites):**
Not to Exceed \$18,300

Please let me know if you have any questions.

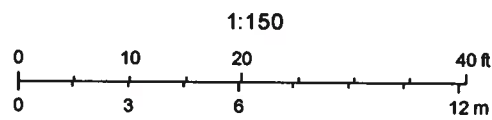
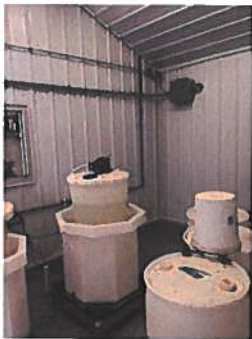
Sincerely,

A handwritten signature in black ink, appearing to read "Dale R. Broeckert", written over a horizontal line.

Dale R. Broeckert, PE
Foth Infrastructure & Environment, LLC



**VILLAGE OF GERMANTOWN
WELL STATION NO. 2
ENGINE GENERATOR MODIFICATIONS**



**VILLAGE OF GERMANTOWN
WELL STATION NO. 4
ENGINE GENERATOR MODIFICATIONS**

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: **March 2nd, 2021**

AGENDA ITEM: **New Business**

ITEM TITLE: **Follow up to the Insurance Claim for Basement Repair -
Summer Hill Ct. - The Utility Department perspective.**

SUBMITTED BY: **Paul Haugen, Water Utility Superintendent**

SUMMARY EXPLANATION:

Village Administrator Kreklow asked that I provide information to our trouble shooting procedures for the insurance claim of Carol Vachalek at W150N10145 Summer Hill Ct.

- 2013 investigation
- 2019 5/23/2019 Investigation, several neighbor water curb stops were checked, and Carols sump crock was checked for chlorine and fluoride.
- 8/15/2019 repair at W150N10145 Summer Hill Ct.

ORDINANCE _____ RESOLUTION _____ OTHER _____ ATTACHMENT X

RECOMMENDATION:

Determine whether the Public Works Committee would like to inform the Village Board of the Water Utilities findings.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



P.O. Box 327
Brookfield, WI 53008-0327
Phone 855.495.1800
FAX 888.992.6122 Commercial Lines Underwriting,
Marketing, Risk Improvement
FAX 888.992.6123 Personal Lines Underwriting
FAX 888.992.6125 Claims
FAX 888.992.6126 General, Accounting, Audit,
Records
www.emcins.com

January 30, 2020

Carol Vachalek
W150N10169 Summer Hill Ct.
Germantown, WI 53022

RE: Claim Number: 1573572
Claimant: Carol Vachalek
Insured: Village of Germantown
Date of Loss: Unknown-Ongoing
Location: W150N10169 Summer Hill Ct.

Dear Ms. Vachalek:

We are the liability insurance carrier for the Village of Germantown and I am handling a liability claim for our insured for an active sump pump and foundation damage at your residence located at W150N10169 Summer Hill Court in Germantown.

Based upon our investigation, our insured received a call from you reportedly in 2014 regarding standing water in your yard that you suspected was coming from your neighbor's downspout. Upon receiving the call, the Village Water Utility investigated and could not determine the source of the surface water. Since the area of concern was on private property the Village had no authority other than to check their own water lines for possible leaks. The Village investigated and detected no leaks. Over the years, you have reported issues with an active sump pump. The Village investigated and found no physical evidence of a possible water source for your active sump pump issue. In August of 2019, your neighbor located at W150W10145 reported a loss of water pressure. The Village Water Utility immediately responded and determined that the homeowners personal water service line broke and required repair. This section of water service line is the responsibility of the homeowner and not the responsibility of the village.

At this time, the source of the issue causing settlement issues with your foundation is unknown.

The policy under which this claim was submitted is one of liability insurance. It is our obligation to pay only for claims for which our policyholder is legally responsible.

In addition, the Village of Germantown is immune from liability under Wisconsin Statute 893.80(4), also known as the government immunity statute. The Wisconsin Supreme Court in Milwaukee Metropolitan Sewage District v. City of Milwaukee has ruled that

Employers Mutual Casualty Company
EMC National Life Company
EMCASCOS Insurance Company
EMC Property & Casualty Company

EMC Reinsurance Company
EMC Risk Services, LLC
EMC Underwriters, LLC

Dakota Fire Insurance Company
Hamilton Mutual Insurance Company
Illinois EMCASCOS Insurance Company
Union Insurance Company of Providence

Count
8EMC.

decisions concerning the adoption, design and implementation of a public works system are discretionary, legislative decisions for which a municipality is immune.

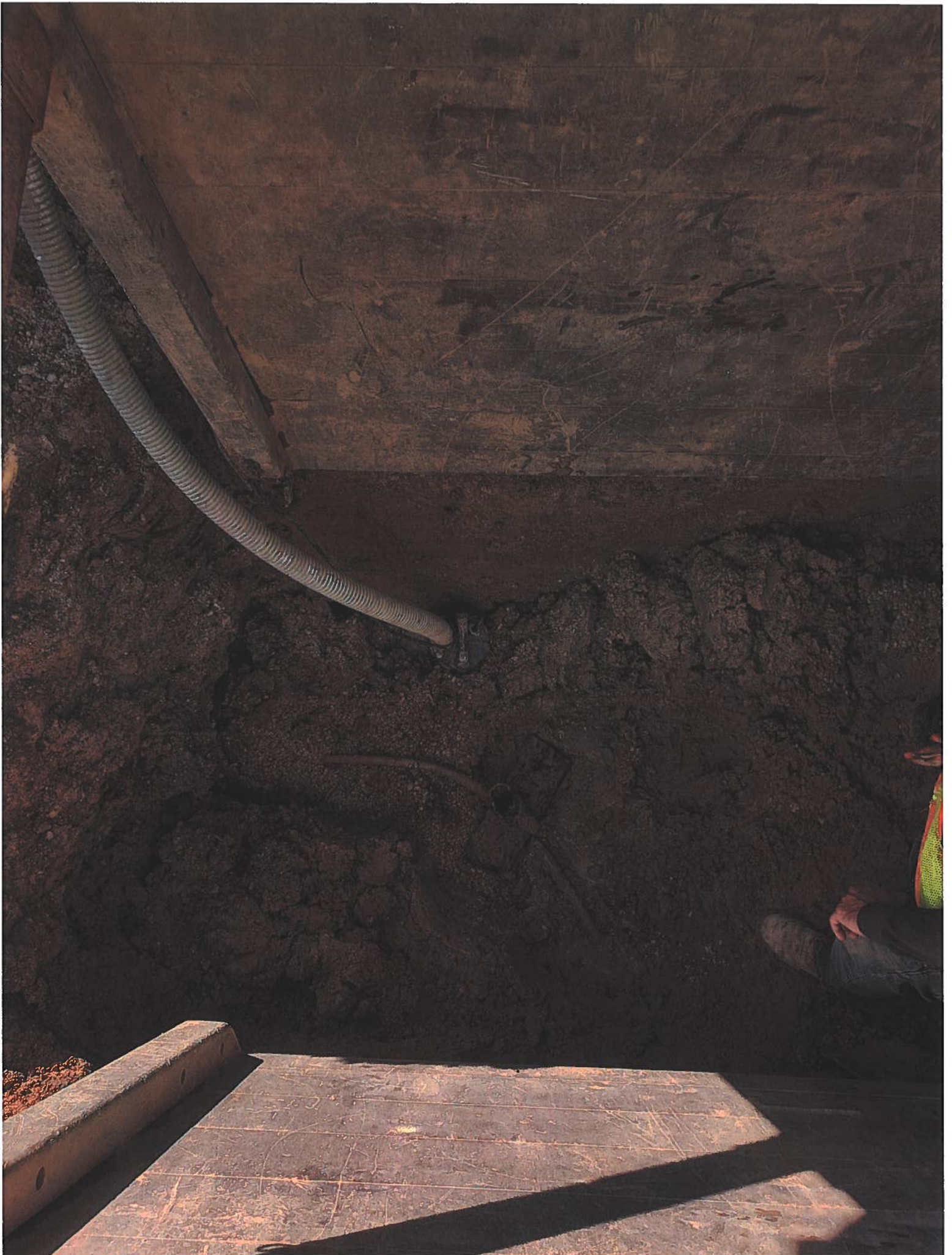
We do not feel there was any negligence on the part of our policyholder.
Therefore, we will be unable to assist you with payment of this claim.

Since this matter involves a municipality, to challenge our decision, you will need to send the Village of Germantown a letter that you are making a claim under State of Wisconsin Statute 893.80. Your letter needs to include the supporting documents as to why the Village of Germantown is at fault and an itemization of your damages.

Sincerely,

Joseph Utic
Sr. Claims Adjuster
EMC INSURANCE COMPANIES
855-495-1800, ext. 3968; direct dial 262-717-3968
joe.r.utic@emcins.com





8/15/19

W150N10145 summer hill ct

Germantown

Water service repair

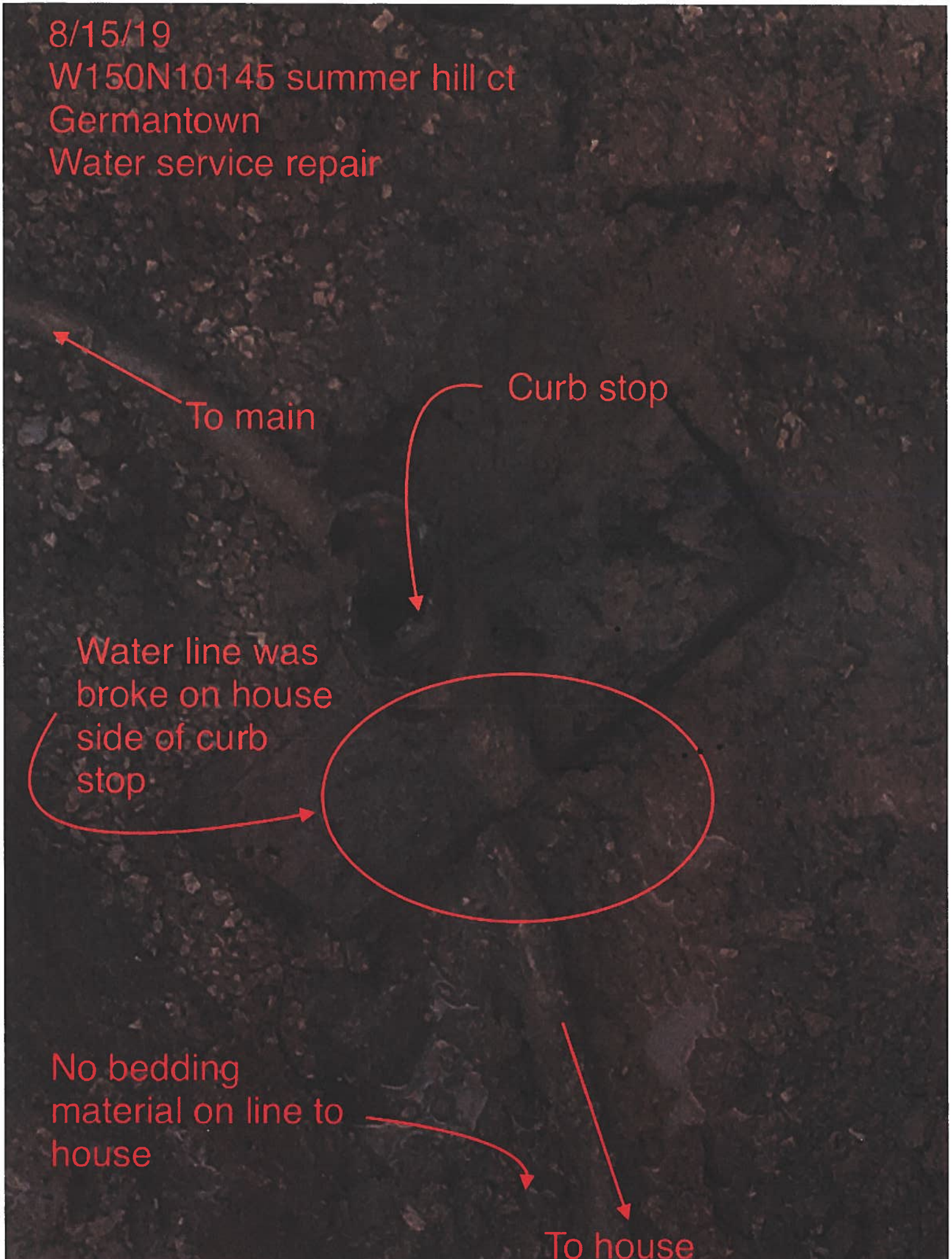
To main

Curb stop

Water line was
broke on house
side of curb
stop

No bedding
material on line to
house

To house



8/15/19

W150N10145 summer hill ct

Germantown

Water service repair

New compression
curb stop

Compression
coupler

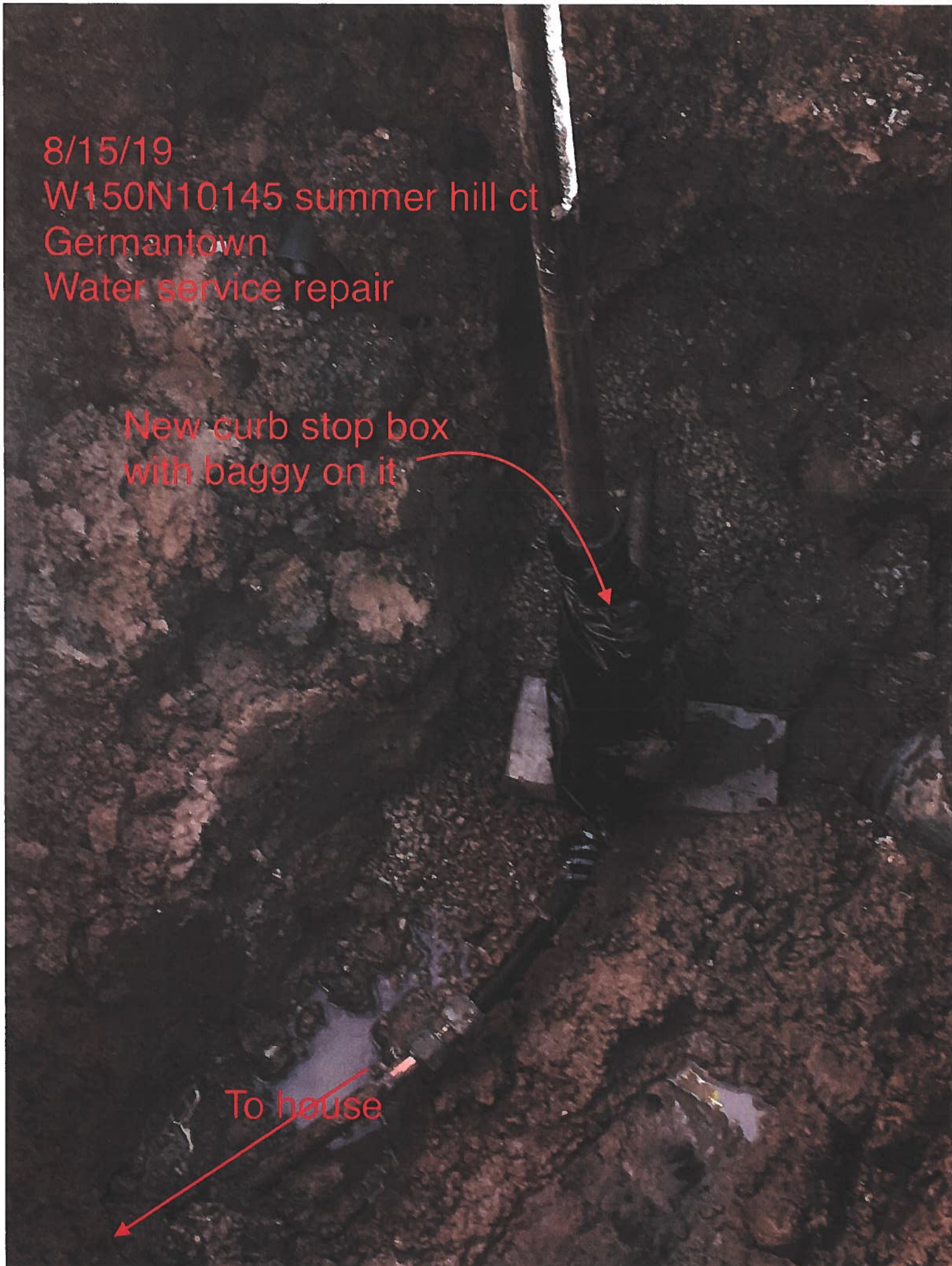
Short piece
of poly



8/15/19
W150N10145 summer hill ct
Germantown
Water service repair

New curb stop box
with baggy on it

To house



**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: Tuesday March 2nd, 2021

AGENDA ITEM: New Business

ITEM TITLE: 2021 Spring Tree Planting

SUBMITTED BY: Scott Anderson, Interim Highway Superintendent

SUMMARY EXPLANATION:

While countless trees have been removed over the last several years, the Village has not completed a large-scale tree planting since the spring of 2019. Trees provide significant value to our community, but the most prevalent would be the aesthetic value that can be seen as you travel our roadways and walk in our parks. During the 2021 budget process, a large-scale tree planting was factored in the general fund street tree maintenance line item. The project will replace 59 trees in various areas around the Village. The project areas include; along roadways, and around village buildings and parks. Staff has solicited pricing from area contractors and the results are listed below.

Johnson's Nursery:	\$22,964.86
Century Landscape:	\$25,752.00
Wendland Nursery:	\$27,680.00
Crawford Tree & Landscape:	\$37,187.70
Mayer Landscapes:	Booked for season.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER x

RECOMMENDATION:

Staff recommends using Johnson's Nursery to complete the spring 2021 tree planning project in an amount not to exceed: \$22,964.86. If approved, funds shall be allocated from the non-borrowed street tree maintenance account: 10-553-530-5290.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: Tuesday March 2nd, 2021

AGENDA ITEM: New Business

ITEM TITLE: 2021 Center and Edge-Line Striping

SUBMITTED BY: Scott Anderson, Interim Highway Superintendent

SUMMARY EXPLANATION:

Annually the Village performs center and edge-line striping on main throughfares throughout the village. Historically the Village completes this work by contracting with Washington County as the Village does not own the necessary equipment to complete the task. This season the cost from Washington County is estimated to be around \$1000.00 per mile of painting. This year we intend to paint approximately 48 miles of roadway.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

Staff recommends contracting with Washington County to paint center and edge-line as needed on Village throughfares. If approved the approximate amount of \$48,000.00 shall be allocated from non-borrowed account: 10-542-530-3540.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: March 2, 2021

AGENDA ITEM: New Business

ITEM TITLE: Recycling Center Flex Hours

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

The Public Works and Highways Committee on December 7, 2010, voted to limit the hours of operation at the Recycling Center to 7.5 hours the second Saturday of February and March. With normal operating hours to resume the first week of April. In 2013, we began budgeting for three “flex” days for the Recycling Center to allow for an early spring, severe storm, or additional hours as deemed appropriate.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

Staff recommends utilizing one flex day in 2021 to resume normal operating hours on Tuesday, March 30, 2021. Approval tonight allows us the opportunity notify the residents of the change via social media outlets, Village website, and cable access.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS AND HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: March 2, 2021

AGENDA ITEM: New Business

ITEM TITLE: Sanitary Sewer Service to N113 W13929 Pheasant Lane
(SE Country Aire/Pheasant) Discussion/Direction

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

This property is "For Sale" with an accepted offer and their septic system has failed. The house cannot be sold without information as to the availability of sanitary sewer service or replacement of the failed septic system. Representatives of the seller have been contacting Tim Zimmerman and myself regarding availability and cost of sanitary sewer. Section 13.29(2) states that "Buildings used for human habitation which are located adjacent to a public sanitary sewer...shall be connected to the public sanitary sewer..." This property is located at the southeast corner of Pheasant Ln & Country Aire Dr. The Northeast Sanitary Interceptor sewer was installed in Country Aire Drive in 2020 but being an Interceptor Sewer, direct connection is not allowed unless in special instances where there is no alternative to servicing a property. The Interceptor project installed a manhole at the intersection of Pheasant Ln. to allow the future installation of sanitary sewer east on Pheasant Ln. Construction Plans for sanitary sewer and water main were completed to 90% in 2020 in the event an urgent need arose for sanitary sewer and water main on Pheasant Ln.

Staff is seeking clarity as to what "adjacent to a public sanitary sewer " and "if a public sewer is available" means.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _XX_

- Ordinance 13.29(2)
- Location map

RECOMMENDATION:

Staff is requesting clarification of Ordinance and direction regarding sanitary service availability and if sanitary sewer was to be constructed on Pheasant Ln. how would cost to construct be paid, by property owner or Wastewater Utility?

13.29 - RULES AND REGULATIONS.

- (1) **DECLARATION OF POLICY.** The Village Board finds and declares that the public health, comfort and safety is preserved and enhanced by the provision of the sewerage system in the promotion of a clean and healthful environment and that the failure to connect to the sewerage system is contrary to minimum health standards.
- (2) **CONNECTION.** (Am. Ord. #29-95; Rep. & Recr. Ord. #29-03) Buildings used for human habitation which are located adjacent to a public sanitary sewer or in a block through which or adjacent to a public sanitary sewer extends shall be connected to the public sewer system; provided, however, that if the property has a private on-site septic system when the public sanitary sewer main becomes available, connection to the public sanitary sewer main shall be deferred until such time as the resident requests connection or the private on-site septic system fails. However, if the extension of municipal sanitary sewer is done as the result of a petition signed by a majority of property owners, those property owners that signed the petition requesting the extension of municipal sanitary sewer are hereby required to connect to municipal sanitary sewer within 12 months of approval of the system by the Village Engineering Department. If a person fails to comply with said notice to connect within the given period, the Village may, at its option:
 - (a) Cause such connection to be made and charge the property owner for such costs. If such costs are not paid within 30 days of invoice by the Village to the property owner at the address to which the property tax bills are sent, such costs shall be assessed as a special tax lien against the property, unless the owner, within 30 days after the completion of the work, files a sworn affidavit with the Village Clerk stating that he cannot pay such amount in one sum and asking that it be levied in not to exceed 5 equal annual installments, and the amount shall be so collected with interest at a rate which is sufficient to recover the Village's costs of borrowed funds or interest lost plus one percentage point, but not to exceed 15% per annum from the completion of the work. The unpaid balance shall be a special tax lien on the property.
 - (b) Impose a standby charge, pursuant to §66.0809, Wis. Stats., for the period of time in excess of 12 months that such failure continues after the date the public sewer first becomes operational, as certified by the Village Engineer, after 10 days' written notice to any owner failing to make a connection to the sewer system, for an amount equal to 150% of the monthly residential charge for sewer service calculated based upon deemed usage of 71,000 gallons annually or 5,917 gallons per month, payable monthly for the period in which the failure to connect continued. Upon failure to make such payment, said charge shall be levied as a tax pursuant to §66.0809(3), Wis. Stats., against the lot or parcel to which sewerage service was available.
 - (c) As a condition of deferment, the property owner shall be liable for a standby charge, pursuant to §66.0809, Wis. Stats., in an amount equal to the monthly residential charge for sewer service calculated based upon deemed usage of 71,000 gallons annually or 5,917 gallons per month, payable monthly for the period in which the property is not connected to the municipal sanitary sewer system. If any person fails to remit any such monthly charge for more than 10 days after notice in writing, the Village may cause the connection to be made, and the expense thereof shall be assessed as a special tax in accordance with §281.45, Wis. Stats.

(3) ALTERNATIVE DISPOSAL PROHIBITED.

- (a) No person shall construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended to be used for the disposal of domestic wastewater if a public sewer is available.
- (b) No person shall discharge to any natural outlet within the Village in any area under the jurisdiction of the Village, sewage or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this subchapter.

(4) PLUMBERS. No plumber or other person will be permitted to engage in or work on any plumbing in connection with the sewerage system without first receiving a license from the State of Wisconsin Bureau of Plumbing.**(5) MAINTENANCE OF SERVICES.** All sewer services within the limits of the Village at the point of connection to the street main and all street mains shall be maintained and repaired by the Village without expenses to the property owner, except when they are damaged as a result of negligence on the part of the property owner or occupant, in which case they will be repaired at the expense of the property owner. All building sewers and laterals located in the public right-of-way or easement from the point of connection to the sewer main and all facilities throughout the premises served must be maintained free of defective conditions by and at the expense of the owner or occupant of the property served.**(6) USERS.**

- (a) Application for Service. Every person requesting connection to the sewerage system shall file an application in writing to the Village Plumbing Inspector on forms prescribed by him. The application must state fully and truly all the use which will be presently made. If any change in use from that set forth in this application is contemplated, the user must obtain further application and permission from the Plumbing Inspector. If the applicant is not the owner of the premises, the written consent of the owner must accompany the application. The application may be for service to more than one building or more than one unit of service through one service connection and, in such case, charges shall be made accordingly. If it appears that the service applied for will not provide adequate service for the contemplated use, the Plumbing Inspector may reject the application. If the Plumbing Inspector approves the application, the Inspector shall issue a permit for services as shown on the application. All expenses relating to the connection to the sewerage system shall be paid by the applicant or owner as determined in section 15.04 of this Code.
- (b) Permits Required for Main Tapping. No excavation on any right of way for the purpose of tapping a main may commence until the following permits have been obtained:
 - 1. A plumbing permit pursuant to section 15.04 of this Code, and in accordance with section 13.04 of this chapter.
 - 2. An excavation permit pursuant to section 8.06 of this Code.
- (c) User to Keep in Repair. All users shall keep their own service pipes in good repair and protected from frost at their own risk and expense, and shall prevent any unnecessary overburdening of the sewerage system. The user is responsible for their service pipe from the street main through their facility served.
- (d) User Use Only. No user shall allow other persons to connect to, or permit other uses to be made of,

the sewerage system through his lateral.

- (e) User to Permit Inspection. Every user shall permit the Village or its duly authorized agent, at all reasonable hours of the day, to enter their premises or building to examine the pipes and fixtures and the manner in which the drains and sewer connections operate, and they must, at all times, frankly and without concealment, answer all questions put to them relative to its use. Should the owner or occupant of the premises refuse voluntary access to the premises, the Building Inspector is authorized to seek a special inspection warrant under §66.122, Wis. Stats.
 - (f) Responsibility. No claim shall be made against the Village or its agents or employees by reason of the breaking, clogging, stoppage or freezing of any service pipe, nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary by the Village absent of gross negligence of the Village, its agents or employees. The Village may cut off the service at any time, for the purpose of repairs or any other necessary purpose, any permit granted or regulation to the contrary notwithstanding. Whenever it shall become necessary to shut off the sewer service within any area of the Village, the Village shall, if practicable, give notice to each affected user.
- (7) **RESERVED.** (Rep. Ord. #32-03)
- (8) **LATERALS.**
- (a) All laterals on private property will be installed in accordance with the Wisconsin Administrative Code as from time to time amended and with chapter 15 of this Code.
 - (b) The building sewer shall be inspected by the Plumbing Inspector or his designee upon completion of placement of the pipe and before backfilling and tested before and after backfilling. The Inspector or his designee may order any building sewer exposed and removed if said building sewer is covered before inspection.
- (9) **TAPPING THE MAINS.**
- (a) No persons, except those having special permission from the Plumbing Inspector, will be permitted under any circumstances to tap the public sanitary sewers. The kind and size of the connection to the public sanitary sewers shall be that specified in the permit or order from the Village. A minimum of 48 hours notice shall be given to the Inspector prior to tapping any main.
 - (b) Pipes should normally be tapped at the top and not within 12 inches of the joint or within 24 inches of another lateral connection.
 - (c) When any building sewer service is to be relaid and there are 2 or more buildings on such service, each building shall be disconnected from such service and a new building sewer shall be installed for each building.

I want to...

Tools



Basemap

100ft

**BUSINESS OF THE PUBLIC WORKS AND HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: March 2, 2021

AGENDA ITEM: New Business

ITEM TITLE: Department of Public Works Building/Campus-Update
(recommendation)

SUBMITTED BY: Lawrence Ratayczak, P.E.- Director of Public Works

SUMMARY EXPLANATION:

Staff is recommending the Village move forward with Graef for the planning of the New DPW Building Facility and Campus renovation. Graef brings in-house disciplines in architecture, civil engineer, structural engineer, electrical engineer, plumbing and landscape design services. They also work closely with a contractor to obtain accurate estimates of proposed construction cost. Graef has made an initial site visit to become familiar with the project. The Needs Analysis performed previously will be utilized to develop an initial design of the building and campus area. The target cost for the building and campus improvements is \$14 million. The proposed building will incorporate a vision for future needs of building size. Bringing sanitary sewer and water main to the site is additional to the target building/campus improvement cost.

The first step in a four (4) step process is for Graef to submit a Proposal for Programing & Schematic Design. This will include:

- Develop a floor plan.
- Develop several wall elevations to present variations of exterior design.
- Review floor plan with departments housed in facility.
- Present optional site plans for review by the Public Works & Highways Committee

Following completion of this step, remaining steps are 2) Proposal for Design, includes final plans & specifications; 3) Proposal for bidding and 4) Proposal for Construction Management.

Funding for Programming & Schematic Design, Final Plans and Specifications, and Proposals for Bidding was included in the 2020 budget. The construction phase of the project is included in the 2021 Budget. If this recommendation is approved, I expect planning and design will be complete by the end of 2021 with a bid date in early January 2022 and construction beginning in 2022.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER ____

RECOMMENDATION:

Staff is recommending that the Public Works and Highway Committee approve Graef to design the Proposed Department of Public Works Building & Campus and to proceed with Step #1 – Programing and Schematic Design.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: March 2, 2021

PLACEMENT New Business

ITEM TITLE: Superintendent Analysis and Recommendations for Salary Changes

SUBMITTED BY: Michelle Tucker

SUMMARY EXPLANATION:

With the changes in the Public Works Department, we have spent some time looking at the workload and pay structure for our three superintendents. Two pieces of this have been a job evaluation using our Position Analysis Questionnaire result, similar to what we did with our Finance Department, and a mini market study to identify where we fall in the market for each of the three positions. The results for both of these are included in the packet.

Overall, the job evaluation showed that the three positions are very similar to one another, although there are a few differences, which are mostly due to the combination of the functions. Our Wastewater Superintendent is also in charge of the Recycling Center, while our Highways Parks Buildings and Grounds Superintendent oversees between 2 and 4, depending on how functions are combined. The combination of the functions puts more employees underneath the HPBG Superintendent and increases overall workload, particularly during the winter months. This is reflected in the slightly higher score for the HPBG Superintendent in the job evaluation.

The data for our mini-market study for the three superintendent positions came from several places: a statewide study conducted by the Wisconsin Public Employer Labor Relations Association (WPELRA), the Wisconsin Rural Water Association annual salary survey, and directly from other communities. Overall, the findings show that the three paygrades for the three positions are a little lower than many of the other communities. For Water and Wastewater, the comparisons between Germantown and other communities is simple because the positions are similar. For each, the average of all the salaries is included. For Water, the average actual is close to ours, but the average midpoint, for example, is just over \$7,000 a year more than Germantown. For Wastewater, our average actual is lower than the average listed, but our pay range minimum is higher than the average minimum; the biggest difference for that position is that the average maximum is much higher than ours. One potential difference for the Wastewater positions is that some Wastewater Utilities also include a treatment plan, while ours does not; these numbers do not factor that in.

The market study is much more difficult for the Highways, Parks, Buildings and Grounds Superintendent because of the combined departments. Most communities do not have a single superintendent in charge of both streets and facilities. The closest comparison used by several communities is a position, which is typically titled Public Works Superintendent. This person oversees multiple functions. I have included the typical positions that oversee fewer functions as reference, as well as some of the more similar positions. The average that is included is the average of those similar positions (Franklin, Grafton, Menomonee Falls, Mequon, Oak Creek and Muskego). Germantown's paygrade for the position is much lower than that average.

Taking in all of these factors, staff has a few recommendations for changes to the compensation structure for the three positions.

1. Staff recommends moving all three to Paygrade 19; currently our Park & Recreation Director is the only staff member at grade 19. This change would give all three a higher maximum, giving them opportunity for future raises. For 2021, grades and 19 are:

	Minimum	Midpoint	Maximum
18	\$64,920.17	\$73,423.46	\$79,864.37
19	\$68,262.95	\$77,202.95	\$83,975.40

2. Staff recommends that Scott Anderson be appointed the permanent Superintendent of Highways Parks Buildings and Grounds. He has shown in his time as Foreman and as the Interim Superintendent that he is more than capable of leading the department and his wealth of knowledge is an asset to the community.
3. Staff recommends a small pay increase for all three positions for two reasons. First, the Superintendents now report directly to the Administrator, so performance expectations for the three is higher because they are now at a director level. Second, the market indicates that the current salaries for these positions is under the average midpoint; given the longevity of our staff, moving closer to average midpoint would be recommended. Factoring in experience, the job evaluation scores, time in the position, the market, and other internal factors, the recommendation would be:

	Water	Sewer	HPGB
Evaluation Score	27	29	30
Years in Position/ Years of Experience	4/34	19/27	.5/26
	\$79500	\$79500	\$79500

4. Several years ago, the superintendents were offered a pay increase in exchange for not taking a vehicle home with them. Because of the 24/7 nature of their positions and the frequency of their emergency responses, staff recommends that the "no vehicle" component of their salaries be removed, and that all three be issued a Village vehicle to ensure they have the ability to respond any time that the Village needs them. The

Village currently has more than enough spare vehicles to allow them to have an issued vehicle. There is some financial reporting required for this benefit.

5. Staff recommends that we do further research into ways to distribute some of the responsibilities of our Highways, Parks, Buildings and Grounds Superintendent, like management of snow removal operations to better manager peak workload periods, increase redundancy for critical operation and improve succession planning. That research and any recommendations would come to the committee as part of the 2022 budget process for consideration.

ATTACHMENT: ORDINANCE____ RESOLUTION ____ OTHER x

RECOMMENDATION:

Approve staff recommendations for salary increases and paygrade change for Superintendent positions.

ACTION BY Committee

Superintendent Job Evaluation

	Superintendent of Water Utility	Superintendent of Wastewater Utility/Recycling	Superintendent of Highways, Parks, Buildings and Grounds
Is this position a process focused position (1); combination process and analytics (2) or analysis focused (3)	2	2	2
Education, Certificates, Licenses			
Degree Required High School (1); Some College/Associates Degree (2); Bachelor Degree (3); Master's Degree (4)	1	1	1
Certification Required yes Multiple Required (3) 1 Required (2); Yes Preferred (1); no (0)	3	2	1
Supervisory Responsibilities & Supervision Received			
Supervises one or more employees yes (1); no (0)	1	1	1
Number of Employees Supervised 1-5 (1), 6-10 (2), 10+ (3)	2	2	3
Level of Supervision Received Direct (1); Immediate (2); General Supervision (3); General Direction (4); Administrative Direction (5)	5	5	5
Interpersonal Contacts			
Regularly Interacts with Public yes almost daily (2); yes sometimes (1) no (0)	1	1	2
Regularly Interacts with other non DPW departments yes almost daily (2); yes sometimes (1) no (0)	1	1	2
Regularly Interacts with Elected Officials yes (1); no (0)	1	1	1
Regularly Interacts with Businesses yes (1); no (0)	1	1	1
Fiscal Responsibility			
Does this position have any fiscal responsibility? Yes (1); no (0)	1	1	1
Handle money or process transactions? Yes regularly (2); sometimes (1); no (0)	1	2	0
Manages budget Yes(1); no (0)	1	1	1

Superintendent Job Evaluation

	Superintendent of Water Utility	Superintendent of Wastewater Utility/Recycling	Superintendent of Highways, Parks, Buildings and Grounds
Size of Annual Budget Less than \$5million (1); more than \$5million (2)	1	2	2
Other Factors			
Effect of Errors Little Impact (0); Moderate Impact (1); Major Impact (2)	2	2	2
Degree of Accuracy Required: Low/Moderate (1); High (2)	2	2	2
How Many Departments does position oversee? 3(3); 2(2); 1(1)	1	2	3
Total Score			
	27	29	30

Highways, Parks, Buildings and Grounds Wage Comparisons

Municipality	Position Title	Year	Avg Actual	Min	Mid	Max
WPELRA state	Facilities/Maintenance Director	2019	\$ 37.53	\$ 32.24	\$ 36.90	\$ 42.17
WPELRA Region	Facilities/Maintenance Director	2019	\$ 44.12	\$ 35.99	\$ 41.39	\$ 46.97
WPELRA state	Highway Patrol/Streets Superintendent	2019	\$ 35.42	\$ 31.14	\$ 35.27	\$ 40.46
WPELRA Region	Highway Patrol/Streets Superintendent	2019	\$ 37.81	\$ 31.46	\$ 36.40	\$ 42.27
WPELRA state	Shop Superintendent/Fleet Manager	2019	\$ 33.17	\$ 27.90	\$ 31.89	\$ 36.89
WPELRA Region	Shop Superintendent/Fleet Manager	2019	\$ 34.24	\$ 27.67	\$ 31.81	\$ 36.70
DePere	Highway Patrol/Streets Superintendent	2019	\$ 43.27	\$ 33.81	\$ 38.64	\$ 46.37
Muskego	Highway Patrol/Streets Superintendent	2019	\$ 35.29	\$ 35.29	\$ 40.23	\$ 45.86
Fon du Lac	Highway Patrol/Streets Superintendent	2019	\$ 41.46	\$ 41.43	\$ 47.38	\$ 53.31
Shorewood	Shop Superintendent/Fleet Manager	2019	\$ 30.70	\$ 27.44	\$ 30.55	\$ 33.65
Fon du Lac	Shop Superintendent/Fleet Manager	2019	\$ 41.24	\$ 32.07	\$ 36.65	\$ 41.24
Bellevue	Street Superintendent	2021	\$ 31.25			
Prairie du Chien	Street Superintendent	2021	\$ 32.90			
Oak Creek	Parks Maintenance Superintendent	2020	\$ 35.97	\$ 32.43	\$ 34.20	\$ 35.96
Franklin	Assist Super of Public Works	2020		\$ 30.53	\$ 36.98	\$ 40.45
Franklin	Highway Parks Superintendent	2020		\$ 35.28	\$ 42.73	\$ 46.74
Grafton	Superintendent of Public Works	2020		\$ 31.59	\$ 37.15	\$ 42.71
Menomonee Falls	Superintendent of Public Works	2020	\$ 42.27			
Mequon	Deputy Director of Public Works	2020		\$ 36.75	\$ 42.60	\$ 48.45
Oak Creek	Assist Director of Public Works	2020	\$ 36.41	\$ 35.78	\$ 37.73	\$ 39.68
Muskego	Public Works Superintendent	2020		\$ 35.64	\$ 40.63	\$ 46.32
	Average of Most Similar		\$ 39.34	\$ 34.26	\$ 39.64	\$ 44.06
Germantown	Superintendent HPBG	2021		\$ 31.21	\$ 35.30	\$ 38.40

Water Superintendent Wage Comparisons

Municipality	Position Title	Year	Avg Actual	Min	Mid	Max
WPELRA state	Water Plant Superintendent	2019	\$ 37.88	\$ 32.66	\$ 37.32	\$ 43.08
WPELRA region	Water Plant Superintendent	2019	\$ 36.60	\$ 31.94	\$ 36.19	\$ 41.58
Bellevue	Utility Superintendent	2021	\$ 32.69			
Grafton	Utility Superintendent	2020		\$ 35.34	\$ 41.58	\$ 47.79
Menomonee Falls	Superintendent of Utilities	2020	\$ 42.27			
Mequon	Deputy Director of Utilities	2020		\$ 36.75	\$ 42.60	\$ 48.45
Muskego	Utility Superintendent	2020		\$ 35.64	\$ 40.63	\$ 46.32
WRWA	Superintendent/Manager	2019		\$ 26.44	\$ 40.36	\$ 61.13
Average of All			\$ 37.36	\$ 33.13	\$ 39.78	\$ 48.06
Germantown	Water Utility Superintendent	2021	\$ 37.08	\$ 31.21	\$ 35.30	\$ 38.40

Wastewater Superintendent Wage Comparisons

Municipality	Position Title	Year	Avg Actual	Min	Mid	Max
WPELRA State	Wastewater Treatment Superintendent	2019	\$ 39.34	\$ 33.50	\$ 36.83	\$ 44.68
WPELRA Region	Wastewater Treatment Superintendent	2019	\$ 42.95			
Cedarburg	Wastewater Superintdent	2020	\$ 40.58			
Mequon	Sewer Superintendent	2020		\$ 30.71	\$ 34.78	\$ 38.84
WRWA	Superintendent/Manager	2019		\$ 26.44	\$ 40.36	\$ 61.13
Average of all			\$ 40.96	\$ 30.22	\$ 40.96	\$ 48.22
Germantown	Wastewater Super	2021	\$ 37.57	\$ 31.21	\$ 35.30	\$ 38.40

STATUS OF PROJECTS

March 2, 2021

- 1) NE Interceptor (sanitary sewer) Minger (contractor) has completed work from the terminus point on Country Aire Dr. to the existing manhole south of the Water Tower on Mequon Rd. A section of pipe west of the railroad tracks, 220-foot section in length, remains to be installed. Contractor has started work.
- 2) Auxiliary Fire Pump & Booster station pump; PSC has approved the Booster Station/Pressure Reducing Station. The building and components will be rebid spring of 2021. Revised building design to Plan Commission on February 8, 2021.
- 3) Design of Holy Hill Road (from the east ramps of I41 to approximately 200 feet east of Goldendale Rd): Estimated project schedule is design in 2021 and construction in 2022. The engineering firm performing the design is raSmith. Village has received WisDOT Funding through their MLS (recently changed to the LRIP) grant program for \$1,000,000.00.
- 4) New Well #12 in TID #8 (SE corner of Gateway Crossing & Rockfield Road). WIDNR has approved the New Well #12 site regarding Wellhead Protection guideline. Application for the Well to WIDNR & PSC have been submitted both have submitted questions to the Village. Well to be drilled by Water Well Solutions. No scheduled start date at this time.
- 5) Elevated Water Tank in TID #8; Tank will have 500,000-gal capacity. PSC & WIDNR have approved Tower #4. Tower was awarded to Maguire Iron, Inc with a base bid of \$1.808 Mil. Tank to be constructed to only serve Germantown. Tower estimate in service by mid 2022. Staff is working on design of logo and color scheme. Estimated start construction March 2021.
- 6) PP/II project – Graef engineers have met with MMSD staff to determine the status of the PP/II MMSD funded program. Graef is working on restarting the Village program. Village has retained funding. NO CHANGE
- 7) 2021 Road Program has been presented to the Public Works and Highway Committee on January 12, 2021 and approved. Project will be bid in March 2021.

- 8) Development of site plans for future DPW facility has begun. Review of existing buildings and future needs has been completed. Evaluation of potential use/acquiring of adjacent land in progress. Director of Public Works working on new concepts based on revised targeted cost direction from the Village Board. Graef to submit for Phase #1_Programing & Schematic Concept drawings.
- 9) The Village of Germantown and Washington County have completed the Jurisdictional Transfer of CTH-Y (Goldendale Rd) to the Village of Germantown. The Transfer included the reconstruction of the intersection of Freistadt Rd & Goldendale Rd. The reconstruction will allow improved turning movement of trucks through the intersection. Vinton Construction was awarded the project by Washington County. Construction scheduled for Spring of 2021. Village is responsible for \$100,000.00 of total cost.
- 10) At the request of the WIDOT the Villages of Germantown and Richfield have begun discussions with the WIDOT regarding traffic volumes at the intersection of Holy Hill Road and the WIDOT entrance ramps to I41. WIDOT has requested that a comprehensive Traffic Impact Analysis be performed that would address the current state of development and the future development of the two Villages and the effect on the I41 entrance ramps. The Village of Richfield and Germantown are joining forces to retain TADI to perform the required comprehensive traffic analysis. The cost to be shared by the Villages of Germantown & Richfield, Washington County, and a private landowner in Richfield. Traffic Study is near completion.
- 11) EMC (Electronic Message Center) sign to replace the existing signs located between the Village Hall and the Library will be a double-sided sign that will produce multicolor images. The sign design selected by the voting of the staff and finally by the Village Trustees was approved by the Building Construction Oversight Committee at their April 30, 2020 meeting. Proposed sign to Plan Commission February 8, 2021. Plan Commission has required additional information regarding sign construction materials. Engineering will advertise for bids when final design is approved by PC.
- 12) Freistadt & Maple Rd Intersection project. the Village of Germantown received a HSIP Grant from the WisDOT funding 90% of the cost to reconstruct the intersection of Freistadt RD & Maple Rd. The design portion is complete. Construction would be in 2021. NO CHANGE
- 13) Wendy Lane & Division Rd Water Main; This project is needed for a resident that has a bad well on Wendy Ln. The Wendy Ln and Division Rd sections will eliminate three (3) dead-end water mains which are a maintenance issue for the Water

Utility. Project will give a second supply to the water main that serves areas on the west side of I41/STH 45. Project was bid and awarded to Vinton Construction. Contacts are in process, no start date determined at this time.

- 14) CIPP (Cured In Place Pipe) Project; The project was rebid on February 1, 2021 with Visu-Sewer being awarded the project in the amount of \$2,611,161.00, project includes the remaining unlined 48-inch diameter RCP pipe. Basically, the project limits are from just south of Donges Bay & STH 145 to 124th & County Line Rd. This is the Main Interceptor sewer that transport the Villages waste water to MMSD.