

**VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022**

MEETING: REGULAR MEETING OF THE VILLAGE BOARD

DATE AND TIME: MONDAY, April 5, 2021 7:00 p.m.

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform, Meeting #: 182 157 0851 Password: hvEPQPJi222 which can be accessed by phone at 408-418-9388 or by logging on <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m4b192db7be102c67868b6d0abe31307c> Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable, or the livestream on the Village's website via Webex. Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **PRESIDENT'S REPORT:**

PROCLAMATIONS OF APPRECIATION:

Robert L. Warren, Jeffrey M. Hughes, Daniel K. Wing, Arthur H. Zabel

- V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST**
COMMITTEE AND DEPARTMENT REPORTS:

- A. The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:
- B. Swear in new Fire Department Members.
- C. Election Update.

VI. CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes) Written Public Comments should be directed to comments@village.germantown.wi.us, by 4 p.m. on Monday, April 5th.

VII. CONSENT AGENDA:

A. Approval of Minutes March 15, 2021 Regular Village Board Meeting.

B. Accounts payable/payroll:

1.	March 19, 2021	Accounts Payable	\$ 697,560.22
2.	March 26, 2021	Accounts Payable	\$ 209,178.87
3.	March 30, 2021	Payroll (Hourly)	\$ 242,493.41
4.	March 31, 2021	Payroll (Salary)	\$ 96,605.93
5.	March 31, 2021	Accounts Payable	\$ 212,651.07

VIII. UNFINISHED BUSINESS

A. Police Department – Hiring of Clerk Position.

IX. PUBLIC HEARINGS:

A. None.

X. NEW BUSINESS:

A. Stars and Stripes Honor Flight, Inc., Honor Flight Memorial Virtual Golf Fundraiser, Public Grant Program for Fees, June 6, 2021, Stix Golf, W164N11271 Squire Drive.

B. Resolution 07-2021, Disallowance of Claim, Michael Stib.

C. Appointment of Superintendent of Highways, Parks, Building and Grounds and Setting of Salary.

D. Consideration of Village – Wide Mask Requirement.

E. Consideration of Mask Policy for Village Employees and Guests of Village Facilities.

F. American Rescue Plan Act Overview.

G. Ordinance 03-2021, An Ordinance Amending Section 12.02 of the Germantown Municipal Code Relating to the Sale of Intoxicating Liquor for Off-Premises Consumption.

H. Presbyterian Homes Claim. The Village Board May Enter into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

XI. ADJOURNMENT.

The next regular meeting of the Village Board will be on Monday, April 19, 2021 at 7:00 p.m.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

PROCLAMATION

WHEREAS, **ROBERT L. WARREN**, is a resident of the Village of Germantown and was elected to the office of Village Trustee, District 3, on the 1st day of April 2014, and on the 4th day of April 2017; and,

WHEREAS, **ROBERT L. WARREN**, served as a Village Trustee, and has served on various committees for the Village of Germantown, including the Public Works Committee, Public Safety Committee, Building Construction Oversight Committee, Utility Advisory Committee, Board of Review, and Board of Zoning of Appeals; and,

NOW, THEREFORE, BE IT KNOWN, that the Village of Germantown Citizens, Village Board, and Village Employees do publicly recognize and express sincere gratitude to

ROBERT L. WARREN

for his outstanding contributions and for his loyal and conscientious service to the community and highly commend his dedication and devotion to the residents and community of the Village of Germantown.

Dated this 5th day of April, 2021

ATTEST:

Dean M. Wolter, Village President

Deanna Braunschweig, Village Clerk Treasurer

PROCLAMATION

WHEREAS, ***JEFFREY M. HUGHES***, is a resident of the Village of Germantown, and was appointed to the office of Village Trustee, District 4, on May 12, 2010. He was elected to the office of Village Trustee, District 4, on the 5th April 2011, 1st of April 2014, and the 4th of April 2017.

WHEREAS, ***JEFFREY M. HUGHES***, served as a Village Trustee, and has served on various committees for the Village of Germantown, including the General Government and Finance Committee, Public Safety Committee, Public Works Committee, Economic Development Committee, and the Tourism Commission; and,

WHEREAS, ***JEFFREY M. HUGHES***, served as Chair for the Public Safety Committee from April 2017 – April 2020 and Tourism Commission from April 2015 – March of 2019; and,

NOW, THEREFORE, BE IT KNOWN, that the Village of Germantown Citizens, Village Board, and Village Employees do publicly recognize and express sincere gratitude to

JEFFREY M. HUGHES

for his outstanding contributions and for his loyal and conscientious service to the community and highly commend his dedication and devotion to the residents and community of the Village of Germantown.

Dated this 5th day of April, 2021

ATTEST:

Dean M. Wolter, Village President

Deanna Braunschweig, Village Clerk Treasurer

PROCLAMATION

WHEREAS, ***DANIEL K. WING***, is a resident of the Village of Germantown and was elected to the office of Village Trustee, District 2, on the 7th day of April 2009, 3rd day of April 2012, and on the 3rd day of April 2018; and,

WHEREAS, ***DANIEL K. WING***, served as a Village Trustee, and has served on various committees for the Village of Germantown, including the Plan Commission, Public Safety Committee, General Government and Finance, Library Board, Tourism / Community Betterment Committee, Tourism Commission, Senior Center Advisory Committee; and,

NOW, THEREFORE, BE IT KNOWN, that the Village of Germantown Citizens, Village Board, and Village Employees do publicly recognize and express sincere gratitude to

DANIEL K. WING

for his outstanding contributions and for his loyal and conscientious service to the community and highly commend his dedication and devotion to the residents and community of the Village of Germantown.

Dated this 5th day of April, 2021

ATTEST:

Dean M. Wolter, Village President

Deanna Braunschweig, Village Clerk Treasurer

PROCLAMATION

WHEREAS, **ARTHUR H. ZABEL**, is a resident of the Village of Germantown and was first elected to Village Trustee District 4, on the 3rd day of April 1984, and then re-elected as follows:

1st day of April 1986,
5th day of April 1988,
3rd day of April 1989,
3rd day of April 2007,
7th day of April 2009,
3rd day of April 2012,
7th day of April 2015,
3rd day of April 2018;

Village President, 2nd day of April 1991,

WHEREAS, **ARTHUR H. ZABEL**, served as Village President and Village Trustee, and served on various committees for the Village of Germantown, including the Chair of General Government and Finance from April of 2007 to April 2021; served on the Public Works & Highway Committee, Utility Advisory Committee, Public Safety Committee, and Representative of the Mid-Moraine Legislative Committee; and,

NOW, THEREFORE, BE IT KNOWN, that the Village of Germantown Citizens, Village Board, and Village Employees do publicly recognize and express sincere gratitude to

ARTHUR H. ZABEL

for his outstanding contributions and for his loyal and conscientious service to the community and highly commend his dedication and devotion to the residents and community of the Village of Germantown.

Dated this 5th day of April, 2021

ATTEST:

Dean M. Wolter, Village President

Deanna Braunschweig, Village Clerk Treasurer

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
March 15, 2021**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, Kaminski, Miller, Myers, Pieper, Wing, and Zabel. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Manager Tucker, Director Retzlaff, and Interim Superintendent Anderson. Clerk's Note: This was a partial Virtual Webex Meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

No Report.

**ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC
INTEREST/DEPARTMENT AND COMMITTEE REPORTS:**

The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:

Attorney Sajdak advised that the outgoing trustees will be in place and will attend the April 19, 2021 meetings. The new Trustees term will start on April 20, 2021.

Elections Update: There will be a statewide spring election on April 6, 2021. Polls will be open from 7 am – 8pm. In person absentee voting will begin on March 23 and end on April 2nd, 8 am- 4:30 pm; Friday, April 2nd from 1 pm – 5 pm. Myvote.wi.gov

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

President Wolter read an email received from Candice Krueger of Patricia Lane; across from the Stout Farm. She spoke against the TID and commented on the 2050 Plan. She commented on the noise with development.

CONSENT AGENDA:

- A. Approval of Minutes March 1, 2021 Regular Village Board Meeting.
- B. Accounts payable/payroll:
 - 1. March 5, 2021 Accounts Payable \$ 511,985.19
 - 2. March 12, 2021 Accounts Payable \$ 136,991.80
 - 3. March 15, 2021 Payroll (Salary) \$ 98,871.66
 - 4. March 16, 2021 Payroll (Hourly) \$ 247,806.08

The following items were forwarded from **Public Safety** with a unanimous recommendation.

- A. Police Department – Hiring of IT Position.
- B. Police Department – Hiring of Clerk Position.
- C. Fire Department – Purchase of New Ambulance, from Jefferson Fire and Safety in an amount not to exceed \$283,273.

The following items were forwarded from Public Works with a unanimous recommendation.

- D. Spring 2021 Tree Planning Project, Johnson's Nursery in an amount not to exceed \$22,964.86.
- E. Center and Edge Line Striping, Washington County in an amount of \$1,000 per mile, with an approximate cost of \$48,000.

Motion (Baum/Myers) to approve Consent Agenda items. Trustee Hudson requested to pull item A, minutes of March 1, 2021. Trustee Hudson requested to pull Public Safety items A. and B. Roll call vote carried unanimously.

Motion (Hudson/Baum) to approve March 1, 2021 minutes with correction as Tr. Hudson was absent at the March 1, 2021 meeting. Motion carried unanimously.

- A. Police Department – Hiring of IT Position.

Discussion ensued of the job description and to include three - five years experience, micro-soft certification for networking and possible after-hours flex time. Captain Grenier came to the podium. The flex time would be covered and could include the micro-soft certification.

Discussion ensued of years of experience. Captain Grenier commented that this is a starting salary for entry level IT.

Trustee Pieper commented to consider hiring an IT Company for 24-hour support rather than an individual for less cost.

Captain Grenier commented that there is a company in place now and the need for a person on staff for the Pro-Phoenix software needs. The support involves Pro-Phoenix software which is unique to public safety. The position is in the 2021 budget.

Trustee Pieper spoke in favor of a managed service provider agreement rather than hiring an employee.

Amendment Motion (Hudson/Zabel) Amendment to the job description to include on call hours, micro-soft network certification, and at least two years of experience in the field. Discussion ensued of the pay scale. Motion Failed.

Amendment Motion (Wing/Kaminski) Amendment to job description include on-call hours and micro-soft network certification. Motion carried. Pieper voted no.

Motion to approve as amended (Baum/Myers) Police Department – Hiring of IT Position. Motion carried. Zabel and Pieper voted no.

- B. Police Department – Hiring of Clerk Position.

Discussion ensued of the job description. Captain Grenier commented there is not an urgency to hire. The Board wants the job description and paygrade to be included in the packet.

Motion (Zabel/Baum) to postpone the item as the board would like to see the job description and paygrade. Motion carried.

UNFINISHED BUSINESS:

- A. Audio Visual Proposal for the Village Board Room.
Resolution 07-2021, Contract with Global Sight and Sound in an amount not to exceed \$95,187.60.

Manager Tucker came to the podium to introduce the item and introduce Global Sight and Sound. Previous motion was to postpone. There was not a motion of approval.

Peter Kotsakis of Global Sight and Sound came to the podium to review the scope of work. Discussion ensued of the other vendors proposals. Discussion ensued of the monitors.

Discussion ensued that Global Sight and Sound recently installed similar systems in Menomonee Falls and to look at the Menomonee Falls website and view their meetings. The cameras and microphones are automatic.

Motion (Baum/Miller) to approve Resolution 07-2021, Contract with Global Sight and Sound in an amount not to exceed \$95,187.60.

Discussion ensued of the 84 inch TV near the podium with an arm instead of at the back of the room.

Attorney Sajdak pointed out that the recording PC is also in need of replacement.

Amendment Motion (Baum) to eliminate the 85' tv. Motion failed lack for a second.

Motion (Baum/Myers) to place the 85' TV on the north wall with articular arm. The current tv on the north wall will move to behind the dias. Motion carried unanimously.

Roll Call Vote as amended carried unanimously.

PUBLIC HEARING:

- A. None.

NEW BUSINESS:

- A. Village of Germantown Water Well Aquafer Update and Presentation.

Administrator Kreklow commented that he asked Water Superintendent Paul Haugen to give a report on the Water Well issues.

Superintendent Haugen, reported two wells recently went down. Well #11 had a hole in the common plate. Well #5 went off line in February. Failure at the pump, hole in the pump. Well #4 failure at the connection point.

The wells are experiencing biofilm, natural occurring event with metal that is non-pathogenic. There have been significant repair cost on well #4.

Andy Jocque of Water Quality Investigations came to the podium. Reports were given on Wells #4 and #11. Corrosion of the coupling and pump was shown. Well #4 corrosion on pump shown on the coupling.

Diagrams of the motor and pump were shown. He communicated of the biofilm and sulfur producing bacteria. The factory installed coupling was an issue.

Factors of influence were discussed and reviewed; such as nutrients in the water, organic carbon, ammonia, proteins, nitrate and phosphorous. There are stagnant zones in the well.

The level of sulfate can cause the biofilm, becomes a natural process. .

**This is a 30-40% increase in cost. Approximately \$68K.
Well #4 is at two years.**

Looking for biofilm indicators in the water sample. It is recommended to pull the wells every five years. The ten year was based on past practices.

Discussion ensued of the Waukesha fault as it is not far away. The highly fractured nature of the water could have an affect.

Solutions include epoxy coating, using a PTFE lubricant, PVC tape, enhanced well maintenance, and cathodic protection at Well 11.

Discussion ensued of the deep wells and water temperature.

- B. Resolution 04-2021 Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 7, Village of Germantown, Wisconsin.**

Phil Cosson came to the podium. He gave an update of the TID 7 amendment. The Joint Review Board met in regards to the amendment. Plan Commission held a public hearing last Monday. The amendment was approved to move forward to the Village Board. The next Joint Review Board meeting is scheduled for March 30th. History of TID 7 was reviewed. The map location with amendment was shown. The Developer, Mike Faber of Capstone Quadrangle was in attendance. The plan is to develop section 3 as proposed for development. The proposed map, improvements, and uses were shown.

There is a privately maintained road. The proposed development is south of the Briggs and Stratton site. The related costs were reviewed. The development assumptions, increment projections, and cash flow projections were reviewed. JW Speaker is still responsible for their obligations. The River Trail Priorities were reviewed. Discussion ensued of the map boundaries amendments. Discussion ensued of a separate TIF rather than a contiguous boundary.

Director Retzlaff pointed out the project plan show potential land use for parcel nine as industrial. Can change to residential and would be consistent with the 2050 plan, looking creating a residential buffer along the west side of Goldendale. Non-residential west of that to 41. Parcel 9 could be residential.

Motion (Baum/Myers) to approve Resolution 04-2021 Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 7, Village of Germantown, Wisconsin.

Discussion ensued of the use of the financing to be used for a trail from the EPA pathways to other connections. Director Retzlaff commented on the Park and Recreation outdoor plan, trails along river trails including the Goldendale creek trail. Discussion continued of a Goldendale creek loop, a map was shown as it relates to TID 7 and would be consistent with 2050 plan. Preliminary cost estimates for the two-mile stretch would be about \$700,000. Bike plans are part of the Holy Hill Plan. Discussion of the walking path ensued and the use of the TIF funds to build it. Discussion ensued of the location of the proposed TIF 7, right off of the interstate.

Amendment Motion (Baum/Myers) Amend Project Plan to include in section 8, projected costs of recreational trail in Goldendale creek and potential costs. Motion carried. Pieper voted no.

Motion carried. Hudson, Pieper, Wing, Zabel voted no.

C. Fire Department – Purchase of New Heart Monitors, not to exceed \$200,000.

Motion (Myers/Baum) approve Purchase of New Heart Monitors, not to exceed \$200,000. Discussion ensued that the heart monitors can be purchased prior to borrowing and may need a reimbursement resolution. Roll call vote carried unanimously.

D. Resolution 05-2021, Fourteenth – Amended Agreement for the Operation of the Mid – Moraine Municipal Court. (66.0301, Wisconsin Statutes).

Motion (Pieper/Zabel) Resolution 05-2021, Fourteenth – Amended Agreement for the Operation of the Mid – Moraine Municipal Court. (66.0301, Wisconsin Statutes). Motion carried unanimously.

E. Resolution 06-2021, Resolution Allowing the Claim for Unlawful Tax of Fall River Group in the Amount of \$363.33.

Motion (Pieper/Baum) to approve Resolution 06-2021, Resolution Allowing the Claim for Unlawful Tax of Fall River Group in the Amount of \$363.33. Roll Call vote carried unanimously.

F. Superintendent Salary Analysis and Recommendations.

Administrator Kreklow introduced the item. This did go through Public Works and the motion was for the item to come back in six months.

Administrator reported that Mr. Anderson would prefer to be at former rate of pay and position if not approved. President Wolter requested to have on the agenda.

The superintendents have taken on more responsibility. Mr. Anderson will take the position if increased. Discussion ensued to see how the restructure is working.

Discussion of the interim position offered not over the predecessor's salary. Discuss ensued to take the item to General Government and Finance.

Scott Anderson came to the podium. He commented that he has served the Village for over twenty years. Behind the scenes he has been involved in everything going on.

Motion to move to GGF (Zabel/Baum) to work on Superintendent Salary and Superintendent Analysis. Could hold at 6:30 p.m. prior to the next Village Board meeting, April 5. Motion carried unanimously.

- G. Potential Water Service Agreement with Large Water User. The Village Board May Enter into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.

Motion (Baum/Myers) to convene into closed session at 10:20 p.m; and to include the Village Board, Village Administrator, and Village Attorney. Roll call vote carried unanimously.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 10:27 p.m.

The next regular meeting of the Village Board will be on Monday, April 5, 2021 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
& VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: March 1st, 2021 and March 15 2021

AGENDA ITEM: New Business

ITEM TITLE: New Hire; Clerk Typist

SUBMITTED BY: Chief Mike Snow

SUMMARY EXPLANATION:

The Police Department had requested to create a new clerk position to handle open records requests, open record requests and other miscellaneous duties. The request was approved in the 2021 budget at the same wage rate as the current clerk typist.

The wages for that position are included in the current budget under 10-521-510-1110; Salaries-Administration.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

BOARD ACTION:

**Village of Germantown
Police Department
Records/Property Custodian
Job Description**

Job Title: Records/Property Custodian
Reports To: Police Lieutenant
Employment Category: Full Time, Non-Exempt
Department: Finance
Pay Grade: 6

Job Summary:

Reporting to the Police Lieutenant, the Records/Property Custodian will be responsible for filling open records requests, discovery requests and other requests for information from the Police Department. The Records/Property Custodian will also be responsible for oversight of the property room including logging new property and retrieving inventory as required.

Essential Duties and Responsibilities:

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Review open records requests and respond to those requests in a timely manner as prescribed by state law and department policy.
- Respond to discovery requests from the Washington County District Attorney's Office.
- Conduct inventory of property room and evidence lockers daily.
- Enter evidence into the RMS system.
- Retrieve property from property room; take property to crime lab.
- Periodically audit property as needed.
- Monitor and order supplies needed to package evidence or test for the presence of narcotics.
- Make copies of reports, audio recordings, body worn camera video, squad video and any other media as it relates to open records requests and discovery requests.
- Make contact with citizens requesting records for clarification or to communicate any delay or inability to release requested records.
- Attend training related to property oversight and records request rules and

procedures.

- Assist officers with questions regarding property or records requests.
- Assist with typing priority reports as necessary.
- Performs other duties as assigned.

Required Qualifications, Knowledge, Skills and Abilities:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Written and oral communication skills
- Computer skills and knowledge of general office technology
- Experience with Microsoft Office products required.
- Dependability
- Ability to get along with the public
- Ability to use good judgment, patience, and courtesy
- Must have strong attention to detail.

Education and/or Experience:

High School Diploma or equivalent required. Office experience preferred.

Language Skills

- Ability to relate to and communicate effectively with others both verbally and in writing.
- Considerable knowledge of business English, grammatical construction, spelling, punctuation and possession of an excellent vocabulary.

Reasoning Ability

- Ability to exercise good judgment and decisiveness
- Ability to work well under pressure and handle stressful situations, to organize work and set priorities, managing time and resources to meet deadlines.

Other Qualifications

- Working knowledge of Microsoft Office software and their applications.
- Ability to effectively interact with the public.
- Ability to use a variety of office equipment
- Good customer service skills and dependability are essential.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.
- Requires the ability to operate, maneuver and or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- The employee must exert light physical effort in sedentary to light work, occasionally involving lifting, carrying, pushing, pulling, crouching, crawling, kneeling, stooping and or moving up to 25 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is moderately quiet. Work is typically performed interpedently in the property room.
- This position is performed sitting at a desk 6-7 hours per day at a computer; the remainder of the day will be spent moving around conducting inventory. Work schedule will typically be Monday-Friday from 8am to 4pm.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.

Selection Guidelines, Reasonable Accommodations, and Receipt:

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, and job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicant Signature

Date

First Annual Honor Flight Memorial Fundraiser

Memorializing Hildred Hughes & Harry Schimp

DATE: June 6th, 2021

TIME: 11:00 AM - 6:00 PM

PLACE: Stix Golf, W164 N11271 Squire Dr. Germantown, WI 53022

Germantown Marketplace - Parking Lot

CONTACT(s): Jeff Noard, 414-467-8872, jeffnoard@yahoo.com

Ryan Hughes, 414-640-2218, stixgolfbar@gmail.com

Daniel Hughes, 414-630-8743, stixgolfbar@gmail.com

Ken Rice, 262-691-9244, kent.rice@starsandstripeshonorflight.org

CAUSE: To raise money for our military veterans to be recognized, and sponsor veterans' flights to Washington D.C. and experience their respective war memorials.

GOAL: Raise \$25,000 for Stars and Stripes Honor Flight, recognize our great Veterans.

EVENT DETAILS: Virtual Golf Scramble, Legion Challenge, Tavern Challenge, June 6th Parking Lot Party

Scramble: Stix Golf is teaming up with Stars and Stripes Honor Flight to raise money for our veterans of war. The fundraiser will be comprised of an ongoing virtual golf scramble at Stix Golf Entertainment from April 1st - May 31st• The scramble details are as follows:

- 4 Person Teams - Minimum of \$140/team
- 2 Hour - Scramble
- \$40 will go to Stix Golf (half off golf) to cover operating cost. The rest of the money (\$100+) will be donated to Stars and Stripes Honor Flight.

Legion Challenge: Legions will compete in Golf against each other at Stix Golf.

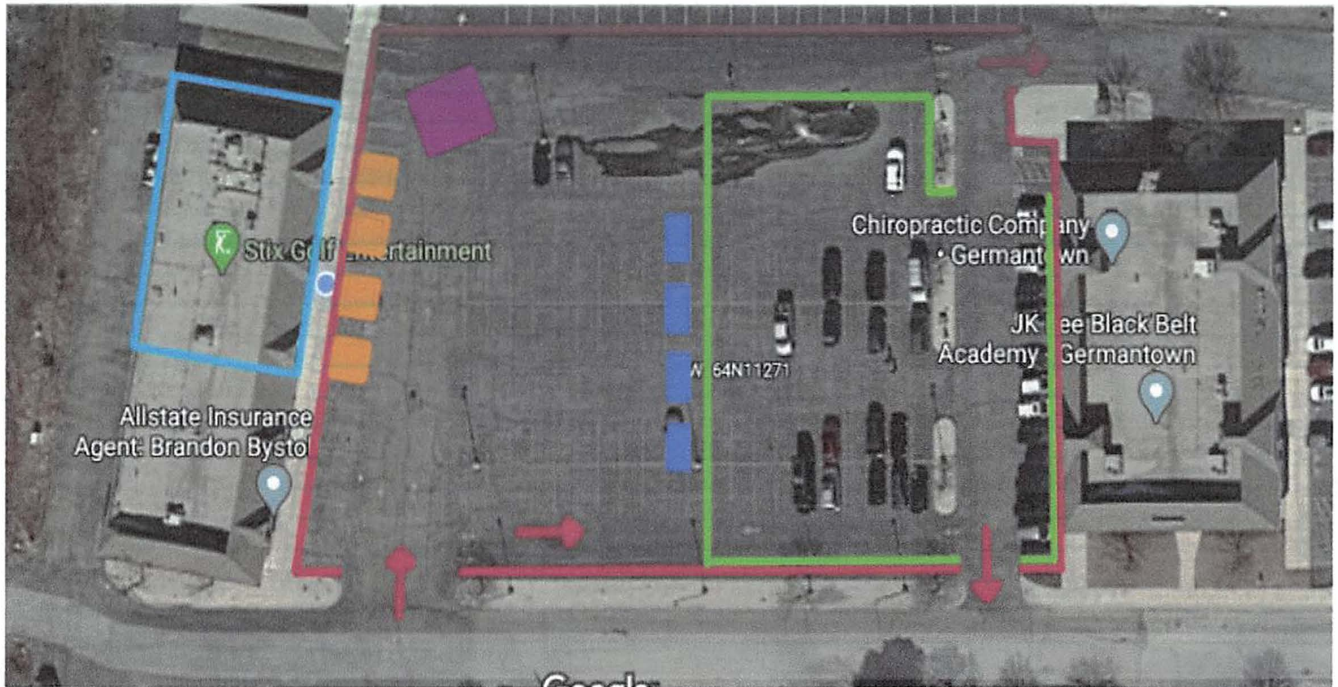
Tavern Challenge: Taverns will compete in Golf against each other at Stix Golf.

June 6th Party: Stix Golf would like to host a parking lot "party" at W164 N11271 Squire Dr. Germantown, WI 53022 (Germantown Marketplace), *refer to map on page 2* We anticipate up to 200 persons in attendance.

This event will include:

Prayer/Sermon from Life Church, Cadets from St. Johns presenting the Colors w/National Anthem, Roses handed out to Veterans w/Recognition, possible 21-gun Salute (for anniversary

of ODAY), Award Presentation for Scramble Winners, Legion Challenge Winners, Tavern Challenge Winners, 3 Food Trucks, Live music from local bands, Beverages (non-alcoholic), Beverages (alcoholic) provided by Stix, Bag Toss (corn hole) Competition, possible dunk tank and bouncy house, and raffle w/prizes.



KEV:

Red Lines- Whole Event Area (Appx. 30,000 sq ft.)

Red Arrows- Entry and Exit points (1 Entry & 2 Exits)

Green Lines- Parking Area (Appx. 70 spots)

Light Blue Lines- Stix Golf Location (5,000 sq.ft)

Dark Blue Squares- Food Trucks/Vendors (3-4)

Orange Squares- Tents x 4 (10'x10')

Purple Square- Music/Sermon Stage (15'x15')

Letter of Intent for Application Forgiveness

1st Annual Stars and Stripes Honor Flight Memorial Fundraiser at Stix Golf

Hello Village Board-

This letter is to address the request for the waiver of fees attached to the following applications: Temporary Outside Premise Extension (\$25), Food Vendors License (\$25), Temporary use Permit Application (\$210). We request this on behalf of Stars and Stripes Honor Flight, 262 Nautica Dr. Port Washington, WI 53074.

Stix Golf is teaming up with Stars and Stripes Honor Flight, INC to raise money for Veterans of war, so they can visit their respected war memorials in Washington D.C. while being honored. We believe this will help bring our community together to celebrate and honor our veterans on June 6th 2021 (D-Day Anniversary).

Attached are all details regarding the event, Stars and Stripes Non-Profit/ Exempt Status. As well as applications that were requested to be filled out by the Village of Germantown.

We will be funding in house and out of pocket between Ryan Hughes, Daniel Hughes, Jeff Noard, Chris Behlmer, Dave Cheever. Stix Golf will be hosting a two month (ongoing) virtual golf scramble, and a parking lot party June 6th. Our total budget for the event is \$5,000. The \$5,000 will be used for tent rental, porta john/sanitizer station rental, garbage roll off, bands, bouncy house, roses for veterans. Donations of, make this event possible and the following have been secured. Parking Lot by J.K. LEE and Stix Golf (Centrium Properties), Energy by Stix Golf, Insurance, Radio Advertising by Jeff Wagner (620) and Steve True (HomerESPN), Flyers and Posters by Market Point Media, Prayer/PA system/Traffic Cones by Life Church, Stix Employees as volunteers, Jeff Yost as maintenance/garbage removal, we will be seeking further sponsorships and cash donations leading up to the event. We expect to net \$20,000-\$25,000 for Stars and Stripes Honor Flight and we hope the Village of Germantown would be generous enough to donate the application fees amounting to \$260, to help us raise more money for our veterans.

Thank you for considering,

Ryan Hughes, Stix Golf

W164 N11271 Squire Dr.

Germantown, WI 53022

414-640-2218

stixgolfbar@gmail.com

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W164 N11271 Squire Dr.

Germantown, WI 53022

414-640-2218

stixgolfbar@gmail.com

**VILLAGE OF GERMANTOWN
APPLICATION FOR PUBLIC GRANT PROGRAM**

Application Date: 3/31/21 **DEADLINE 60 DAYS BEFORE FIRST EVENT

Organization/Group Name: Stars + Stripes Honor Flight INC
Address: 261 Nautica Dr Port Washington, WI 53074
Phone: 877-829-5500

Applicant Name: Stix Golf (Ryan Hughes)
Address: W164 N11271 Squire Dr Germantown, WI 53022
Phone: 262-415-7513
Email: stixgolfbar@gmail.com

Purpose or Mission Statement: To raise money for veterans of war, so they can visit their respected war memorials in Washington D.C. while being honored.

EVENT #1: _____ Date(s) Of Event: 6/6/21

Event Description: *Attached*

Estimated Attendance: 200-300 Times of Event: _____
Location of Event: W164 N11271 Squire Dr Germantown, WI 53022

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

- Temporary Outside Premise Extension - Fee \$25.
- Food Venders License - Fee \$25
- Temporary Use Permit Application - Fee \$210

EVENT #2: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #3: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #4: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #5: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

(If more space is needed for additional events, please attach additional pages.)

How will the event(s) benefit the Village of Germantown? To bring the community together to raise money for those that sacrificed everything for us. To send Veterans to get honored in Washington D.C.

Ryan Hughes organization or individual shall hold harmless, defend and indemnify the Village of Germantown and its officers, agents, officials, employees and volunteers from and against any and all liability, loss damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the organization's or individual's performance or work related to the event(s) or gathering(s) which are the subject of the grant award or any failure to comply with any obligations or conditions contained in the Public Grant Program, except such loss or damage which was caused by the sole negligence or willful misconduct of the Village.

Date: 3/31/21

Ryan Hughes
Signature
Ryan Hughes
Print Name of Signature
W164 N11271 Squire Dr. Germ
Street Address
Germantown, WI 53022
City, State & Zip Code

Additional information to be included with submission of application:

- ☐ Insurance submitted \$1,000,000 (minimum limit) – required for events having over 100 people in attendance. **Must also name the Village of Germantown as additional insured.** Will provide
- ☐ A budget stating projected expenses, revenues and funding source(s) specific to the event(s) or gathering(s), which projects a break-even or profitable event(s) or gathering(s) when calculated using the Grant request. will provide
- ☒ Proof of non-profit status or like capacity
- ☒ Applications for or issued permits, licenses and use permits required for event.

**PLEASE RETURN TO: VILLAGE OF GERMANTOWN
CLERK'S DEPARTMENT
N112 W17001 MEQUON ROAD, P.O. BOX 337
GERMANTOWN, WI 53022-0337
Phone: 262-250-4740 Fax: 262-253-8255**

(Office use only)

Date received by Village Clerk: 3-31-2021

Date to Village Board: 4-5-2021

Approval by Village Board: (YES OR NO) _____ Date: _____

Verify which fee(s) listed on application were approved or note those which were not approved:

Date and signature of Clerk staff verification

Notification to Departments of fees waived: _____
(List Dept. and Amount, date and initials of Clerk staff notifying them)

Request to Finance Department for reimbursement to Organization/Individual of fees granted:

Date submitted, initials of person submitting request & amount requested

Village of

Germantown

Willkommen

Fee Must Accompany Application

☐ \$210 Date Paid _____ Received By: _____

TEMPORARY USE PERMIT APPLICATION

Please read and complete this application carefully (please write legibly). All applications must be signed and dated. Attach additional sheets or include supplemental information as necessary to further explain and support your application.

APPLICANT OR AGENT:

Ryan Hughes
Stix Golf

Address: W164 N11271
Squire Dr. Germantown, WI

Phone: 262-415-7513

FAX: ~

E-Mail: Stixgolfbar@gmail.com

PROPERTY OWNER(S):

Attn: Ara Ohanian
Germantown Marketplace

Address: P.O. Box 6767
Malibu, CA 90264

Phone: (424) 644-0910

FAX: (424) 644-0970

E-Mail: araoh@sbcglobal.net

Address of Property, Parcel ID Number(s) or General Location of Proposed Temporary Use:

W164 N11271 Squire Dr. Germantown, WI 53022 (Parking Lot)

DESCRIPTION OF TEMPORARY USE: (attach plans and/or separate pages as necessary)

Temporary Use(s), Buildings, Structures, etc: Pop up Tents, Temporary
Music Stage/Sermon Stage, Food Trucks,

Proposed Starting and Ending Dates: June 6th 2021 - June 6th 2021

Days and Hours of Activities (if any): Tentatively 11:00 AM - 6:00 PM

Type of Activities and/or Products: Food + Bev, Food Trucks, Live Music,
Bag Toss, Stix Golf Simulators, Dunk Tank, Parade, 21 Gun Salute?
Stars + Stripes Honor Flight Parade, Car Show.

Sanitary Facilities (trash, toilets, etc): Port-A-Johns (2), Stix Golf
Bathrooms (2), Sanitary Wash station (1), sanitizers throughout.

Security Measures and/or Emergency Services Provided: CPR Certified
Volunteers, Germantown Village Police + Fire on standby

Temporary Use Permit Application

Page 2 of 2

Utility or Services (sanitary, water, electrical, etc.): Generator (1), Water (Bottled & Jugs w/paper cups), Trash (1 Dumpster + ~6-85 gal)

Parking and loading: Designated parking (Appx 50+ spots)

Describe any noise, lighting, smell/odor, dust, etc. associated with the Temporary Use:
Temporary Signage (requires separate fee): LIVE sermon, Live Music, Food Truck Smells.

APPLICATION SUBMITTAL REQUIREMENTS (to be submitted at time of application):

All Amendment Applications:

- ☐ Complete Application Form (Affidavit of Understanding and signatures required)
- ☐ Application Fee
- ☐ Additional Sheet(s) needed to discuss and/or explain the temporary use being proposed
- ☐ Detailed Plat of Survey or Site Plan of the land upon which the temporary use is proposed at a scale of 1" = 50' or other suitable scale necessary to accurately present:
 - o Exterior boundary of the land subject of the map amendment
 - o Concept plan showing the general size and location of the proposed temporary use in relationship to existing property lines, buildings or structures, natural features, etc. as may be necessary to further explain and/or support the proposed temporary use.

AFFIDAVIT OF UNDERSTANDING & INTENT TO COMPLY

Please read and indicate that you understand and agree to the following (initial in box):

☒ I understand that Village Staff, the Plan Commission and/or the Village Board may request additional information to properly evaluate this application and failure to provide such information may be sufficient justification to deny this application;

☒ I understand that, regardless of the justification and/or information provided in support of my application, the Village is under no obligation to approve my application as requested;

☒ I am aware that I am obligated to fulfill and continually be in compliance with any/all conditions of approval for this temporary use permit, and, that failure to do so may constitute a violation of the Village's Zoning Code and may result in the issuance of a municipal citation among other remedies.

ALL APPLICATIONS MUST BE SIGNED/DATED BY THE APPLICANT/AGENT AND PROPERTY OWNER(S)

[Signature] 3/25/21
Applicant/Agent Date

[Signature] 3/26/21
Property Owner Date

Applicant/Agent Date

Property Owner Date

Date:

MAR 08 2009

Employer Identification Number:

DLN:

STARS AND STRIPES HONOR FLIGHT INC
261 NAUTICA DR
PORT WASHINGTON, WI 53074

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c) (3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c) (3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c) (3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

-2-

STARS AND STRIPES HONOR FLIGHT INC

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

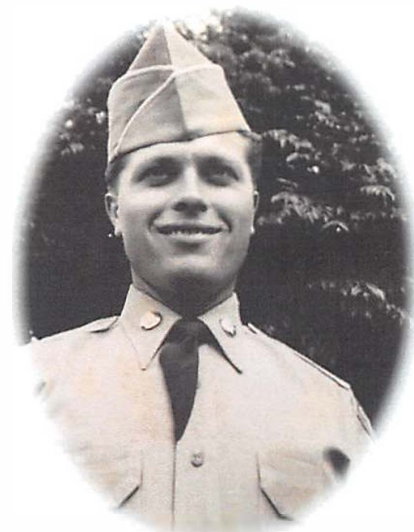


First Annual
Honor Flight Memorial
VIRTUAL GOLF FUNDRAISER

MEMORIALIZING



Harry Schimp (WWII)



Hildred Hughes (Korea)



.1ST ANNUAL

Stars and Stripes Honor Flight Fundraiser

**A VIRTUAL EVENT SPANNING 2 MONTHS
AND LEADING TO AN EPIC PARTY AT
STIX PARKING LOT.**

Sunday
JUNE 6

Golf prizes | Food Trucks
Raffles « Bands | Much More!!



W16 N1127] Squire Dr
Ger,mantowr.i, WI 53022

1 262 415 7513

stixgolfbar.com/bookonline/

Memorializing Harry Schimp (WWII) and Hildred Hughes (Korea).



Harry Schimp (WWII)



Hildred Hughes (Korea)



**Book Your
Tee Time**

EVENT DETAILS:

\$140 (minimum)/Foursome - 9 Hole Scramble

- 2 Hours of Sim Time

Pebble Beach (Back Nine)

Scan code above to our online booking system:

- Go to booking Link

- "Sign in" using Username: Honorflight

Password: Golf

- Adjust the amount of hours to "2 Hours"

- Select "Specific Date"

- Pick tee time during any open hours in April or May.

- Press Confirm.

- Make Note of your Tee Time Confirmation (Make sure you have selected 2 hours for your allotted time and put the date and time in your calendar for later reference.)

**-Any problems? Please contact
stixgolfbar@gmail.com**

12.09 FOOD VENDORS.

- (1) **LICENSE REQUIRED.** No person shall sell or distribute from any vehicle, directly to the consumer, any food produced, except agricultural products which he has grown in the State, without first obtaining a license therefor.
- (2) **APPLICATION.** Application for a license shall be made to the Village Clerk upon a form which he shall provide.
- (3) **CONDITIONS OF ISSUANCE.**
 - (a) ~~Approval of State Department of Health and Social Services Required.~~ The Village Clerk shall issue such license only upon the approval of the State Department of Health and Social Services.
 - (b) ~~Proof of Other Required Approvals.~~ (Am. Ord. #13-13) No license shall be issued hereunder unless the applicant has filed proof that they have obtained all other required licenses and/or permits from Washington County for their food vending operation.
- (4) **FEE.** The fee for a food vendor's license shall be \$25.00 per year or fractional part thereof. Said license shall expire on December 31 of each year.
- (5) **LICENSE TO BE POSTED.** The license shall be posted in a conspicuous place within the vehicle.
- (6) **SALE OF UNWHOLESOME FOOD PROHIBITED.** No person shall sell from any vehicle any food or food product that is unwholesome, tainted or unclean or that has been handled in an unclean manner or exposed to unclean or contaminated things or conditions or that has not been protected at all times from filth, flies, insects, dust and other contamination.
- (7) **REVOCATION.** Any license issued hereunder shall be subject to summary suspension or revocation by the Village Board at any time the holder thereof is convicted of any violation of this section or of State laws governing the sale and handling of foodstuffs, or when there is cause to believe that the licensee has a communicable disease.

VILLAGE OF GERMANTOWN

RESOLUTION NO. 07 - 2021

A RESOLUTION DISALLOWING THE CLAIM OF
MICHAEL STIB FOR VEHICLE DAMAGE

WHEREAS, Michael Stib filed a claim for damage to his vehicle allegedly caused by the Police Department's K-9 officer on January 28, 2021; and

WHEREAS, the claim was forwarded to the Village's insurance carrier, who has reviewed the claim and recommended that the Village disallow the same.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Germantown that the claim of Michael Stib described above is hereby disallowed as that term is used in Wis. Stat. § 893.80.

BE IT FURTHER RESOLVED that the Village Clerk's office is directed, pursuant Wis. Stat. § 893.80(1g), to provide Michael Stib with written notice of disallowance.

Introduced by: _____

Adopted: April 5, 2021

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, Village President

ATTEST:

Deanna B. Braunschweig, WCMC/CMC
Village Clerk



M3 Insurance Solutions, Inc.
828 John Nolen Drive
Madison WI 53713
T 608.273.0655 F 608.273.1725
www.m3ins.com

ACCIDENT/INCIDENT REPORT FORM (OTHER THAN AUTO)

Claims Facilitator: _____

Company Name: Village of Germantown

Address: _____

Employee Completing Report/Title: _____ Phone: _____

Supervisor: _____ Phone: _____ Date: _____

TYPE OF INCIDENT

- ☐ Injury to Person (non-employee)
☐ Damage to Company Property
☒ Damage to Other's Property

DATE OF INCIDENT: January 28th 2021

Time: 2:30-3am Weather Conditions: clear night

Location of Accident/Incident: Cannon Rd on ramp for interstate 41 going south

Photos Attached? Yes ☐ No ☐ Will follow-up ☐

police took LT took pictures Also holy and dash cam.

Manager on duty: _____ Phone: _____

Employee first notified: _____ Phone: _____

Police/Fire/Ambulance Department name: _____

What Happened? _____

Name of person that alerted you of the incident: German town LT. Phone: _____

INJURY to Person (non-employee):

Name of Injured Person: N/A Address: _____

Phone: _____

Approximate Age of Injured Person: _____

Any observable Previous Health Issues? Yes ☐ No ☒ If so, describe: _____

Was Medical Attention sought: Yes ☐ No ☒ When: _____

What is the Injury? _____

PROPERTY DAMAGE:

What was damaged? front and rear door Owner: Michael Stis Phone: 414-399-5508

Estimated Cost of Damage: \$ 1,104.25

WITNESSES - Names & Phone Numbers:

Name: _____ Phone: _____ Name: _____ Phone: _____



M3 Insurance Solutions, Inc.
828 John Nolen Drive
Madison WI 53713
T 608.273.0655 F 608.273.1725
www.m3ins.com

AUTO ACCIDENT REPORT FORM

Claims Facilitator:

Company Name: _____

Address: _____

Employee Completing Report/Title: _____ Phone: _____

Supervisor: _____ Phone: _____ Date: _____

ACCIDENT INFORMATION

Date: ~~Feb~~ January 28th, 2021 Location: Lannon Rd on ramp for interstate 41 going south

Time: 2:30 - 3 am Weather conditions: cold but clear and night

Brief Description: I was pulled over and the K9 officer took his dog around my car and his dog jumped on my driver door and part of my rear door and scratched my new car.

Police Notified: Yes ☒ No ☐ Department: Germantown Report #: ~~8~~

Ticket Issued: Yes ☐ No ☒ Who was ticketed: _____

YOUR VEHICLE/DRIVER INFORMATION

Year: 2020 Make: Subaru Model: Legacy VIN # (Last 6 #): 030648

Driver Name: Michael Stib Phone 414-399-5508

Passenger(s): _____

Injuries: Yes ☐ No ☒ Where taken: _____

List Vehicle Damage: _____

OTHER VEHICLE/DRIVER INFORMATION

Year: _____ Make: _____ Model: _____ VIN # (Last 6 #): _____

Driver Name: ~~Michael Stib~~ Phone _____

Passenger(s): _____

Injuries: Yes ☐ No ☐ Where taken: _____

List Vehicle Damage: _____

WITNESSES: Yes ☐ No ☐ List Below:

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

**SOMMERS SUBARU GMC BUICK
BODY SHOP**

Where Customer send their Friends
7211 W Mequon Rd; Mequon, WI 53092
Phone: (262) 242-0100
FAX: (262) 242-3702

Workfile ID: cc2ee5e3
PartsShare: 66pCwF
Federal ID: 39-0956862

Unrelated Prior Damage

Customer: STIB, MICHAEL

(Information Only)

Written By:

Insured: STIB, MICHAEL
Type of Loss: Collision
Point of Impact: 11 Left Front

Policy #:
Date of Loss:

Claim #: 700229228
Days to Repair: 7

Owner:
STIB, MICHAEL

320 CENTER AVE
OOSTBURG, WI 53070
(414) 399-5508 Cell

Inspection Location:
SOMMERS SUBARU GMC BUICK BODY
SHOP
7211 W Mequon Rd
Mequon, WI 53092
Repair Facility
(262) 242-0100 Business

Insurance Company:
BRISTOL WEST INSURANCE

VEHICLE

2020 SUBA Legacy Premium w/Continuously Variable Transmission 4D SED 4-2.5L Gasoline Gasoline Direct Injection CRYSTAL BLACK

VIN: 4S3BWAC62L3030648
License:
State:

Interior Color:
Exterior Color: CRYSTAL BLACK
Production Date: 7/2020

Mileage In: 6,578
Mileage Out:
Condition:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Remote Starter
Backup Camera
Intelligent Cruise

RADIO

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System
Hands Free Device
Lane Departure Warning

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats
Heated Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Fog Lamps
Traction Control
Stability Control
Signal Integrated Mirrors
Xenon or L.E.D. Headlamps
Power Trunk/Liftgate

Unrelated Prior Damage

Customer: STIB, MICHAEL

2020 SUBA Legacy Premium w/Continuously Variable Transmission 4D SED 4-2.5L Gasoline Gasoline Direct Injection CRYSTAL BLACK

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT DOOR					
2	R&I	LT R&I mirror				0.3	
3	Repl	LT Belt molding	61280AN010	1	101.88	0.3	
		Note: PARTS: Part cannot be reused/reinstalled.					
4	R&I	LT Handle, outside w/o Smart key, w/o chrome insert paint to mtch				0.4	
5	R&I	LT R&I trim panel				0.5	
6	*	Rpr LT Door shell Legacy (GAL)				1.0	2.0
7		Add for Clear Coat					0.8
8		REAR DOOR					
9	Blnd	LT Door shell Legacy (GAL)					1.0
10	R&I	LT Handle, outside w/o chrome insert tungsten				0.5	
11	Repl	LT Belt w'strip	62280AN010	1	87.30	0.3	
		Note: PARTS: Part cannot be reused/reinstalled.					
12	R&I	LT R&I trim panel				0.4	
13	#	Subl Hazardous waste removal		1	5.00 T		
14	#	Repl Cover Car		1	5.00 T		0.2
15	#	Repl Corrosion protection primer		1	5.00 T		0.2
16	#	Rpr PreScan				0.5 M	
17	#	Rpr PostScan				0.5 M	
SUBTOTALS					204.18	4.7	4.2

NOTES

Prior Damage Notes:

NOTE: LT/FT Suspension and steering open to tear down and inspection.

NOTE: All OEM parts used as vehicle is 2020 model with 6578 miles.

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			189.18
Body Labor	3.7 hrs @	\$ 65.00 /hr	240.50
Paint Labor	4.2 hrs @	\$ 65.00 /hr	273.00
Mechanical Labor	1.0 hrs @	\$ 140.00 /hr	140.00
Paint Supplies	4.2 hrs @	\$ 45.00 /hr	189.00
Miscellaneous			15.00
Subtotal			1,046.68
Sales Tax	\$ 1,046.68 @	5.5000 %	57.57
Grand Total			1,104.25

Unrelated Prior Damage

Customer: STIB, MICHAEL

2020 SUBA Legacy Premium w/Continuously Variable Transmission 4D SED 4-2.5L Gasoline Gasoline Direct Injection CRYSTAL BLACK

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide ARL7535, CCC Data Date 02/08/2021, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2021 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blend=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway

Unrelated Prior Damage

Customer: STIB, MICHAEL

2020 SUBA Legacy Premium w/Continuously Variable Transmission 4D SED 4-2.5L Gasoline Gasoline Direct Injection CRYSTAL BLACK

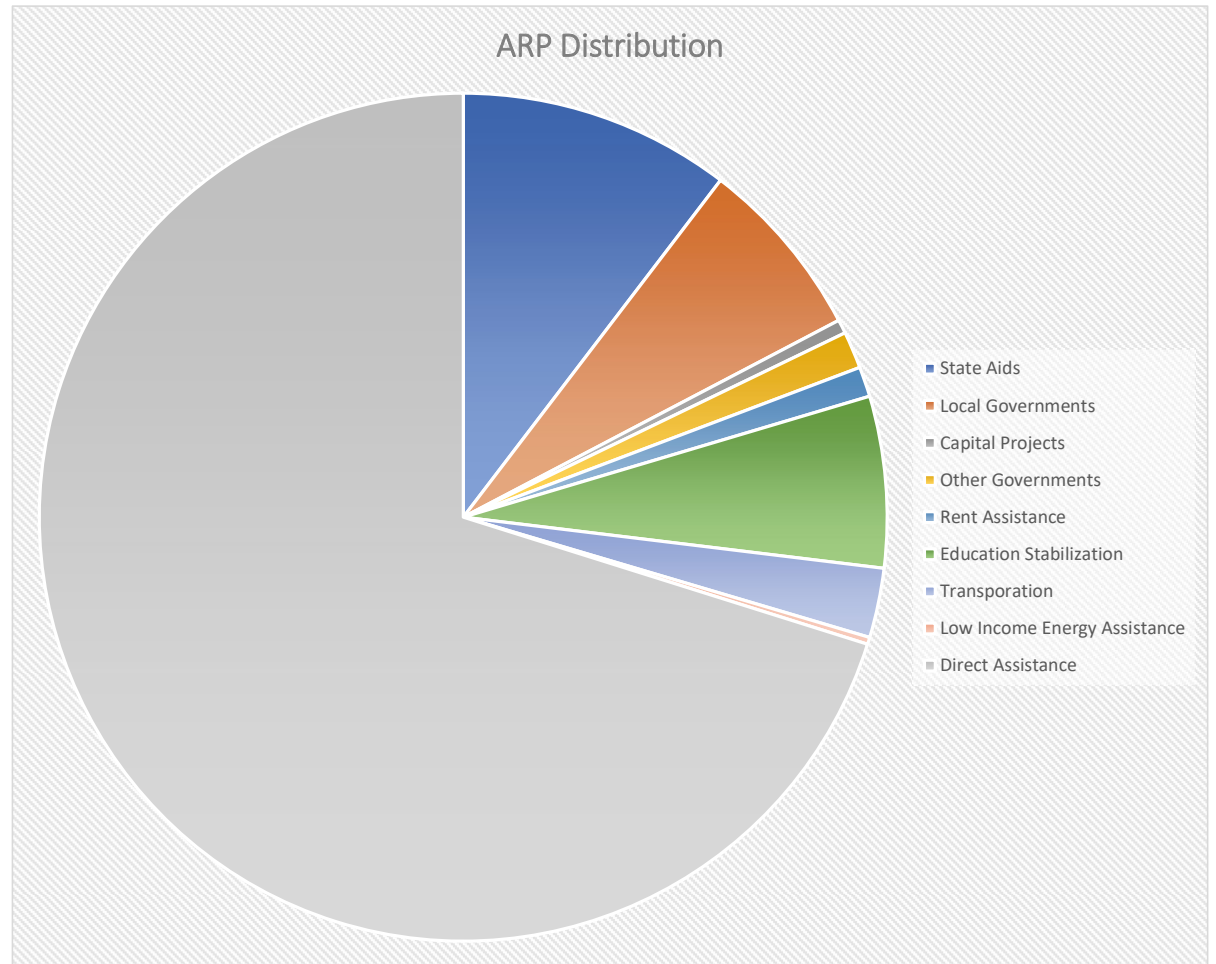
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

American Rescue Plan

Village Board Presentation

April 5, 2021

Distribution of ARPA \$1.9 Trillion



Village of Germantown Allocation

\$130.3 Billion for Local Governments

\$65.1 Billion for Counties/\$65.1 Billion for
Municipalities

\$45.6 Billion for CDBG Cities/\$19.5 Billion for Other
Municipalities

\$787.9 Million for Wisconsin CDBG Cities

\$399.2 Million for Wisconsin non-CDBG Cities

\$1.9 Million for Village of Germantown

Restrictions on the Use of Funds

Funds must be used by December 31, 2024

Funds cannot be used to decrease taxes or delay a tax increase (likely only applies to States).

Funds cannot be deposited into a pension fund (likely only applies to States).

Eligible Uses of Funds

Revenue replacement for reduction in revenue due to COVID-19.

COVID-19 related expenditures.

Expenditures for negative impacts of COVID-19 including assistance to small business, households and hard-hit industries.

Premium pay for essential services

Investments in water, sewer, and broadband infrastructure.

Village Revenue Losses

- Initial Estimate \$1 million to \$1.5 million
 - Hotel/Motel Taxes
 - Fines & Forfeitures
 - Ambulance Fees
 - Recreation Fees
 - Earnings on Investments

GFOA Guiding Principles

Avoid ongoing financial commitments

Place a high priority on restoring fiscal resiliency

Use of ARPA funds should be considered temporary

Investment in critical infrastructure is well suited for ARPA funds

Consider how State funds are being used

Consider regional initiatives

When possible spread expenditures over the qualifying period

Next Steps

- Additional guidance from Treasury expected by mid-May
- 1st check expected no later than mid-June
- 2nd check expected in mid 2022
- Funds must be used by end of 2024
- Report back to Village Board after review of Treasury guidance

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE &
VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: April 5th, 2021

AGENDA ITEM: Ordinance change

SUBMITTED BY: Attorney Sajdak and Village Clerk

SUMMARY EXPLANATION:

In response to lobbying from the Tavern League, the Wisconsin Assembly and Senate passed a bill allowing bars and restaurants holding Class B liquor licenses to sell individual glasses or cups of mixed drinks and wine in to-go containers as long as the drinks have a "tamper evident seal." Governor Evers signed the bill into law as Act 21, which took effect on Sunday, March 28. Previously, a Class B liquor license allowed for the sale by the glass for consumption on the licensed premises, or in the original container for off-premises consumption. Act 21 modifies this rule to allow for the sale of drinks for off-premises consumption in any container provided that the container has a tamper evident seal.

Discussion

The proposed Ordinance modifies the Municipal Code to incorporate the changes from Act 21.

RESULT:

Motion to adopt An Ordinance Amending Section 12.2 of the Germantown Municipal Code Relating to the Sale of Intoxicating Liquor for Off-Premises Consumption, If adopted the ordinance would be in place after publication.

ORDINANCE NO. 03-2021

AN ORDINANCE AMENDING SECTION 12.02 (8) OF THE GERMANTOWN MUNICIPAL CODE RELATING TO THE SALE OF INTOXICATING LIQUOR FOR OFF PREMISES CONSUMPTION

A. The Village Board previously adopted section 12-02 of the Germantown Municipal Code which establishes a retail Class B liquor license within the Village.

B. Under Wisconsin Statute, a “Class B” liquor license allowed for the sale of intoxicating liquors by the glass for consumption on the licensed premises, and also in the original packaging or container for consumption off-premises.

C. The Wisconsin Legislature passed 2021 Wis. Act 21, which authorizes a “Class B” license holder to sell intoxicating liquor in a container other than the original container for consumption off-premises provided that the container has a tamper-evident seal.

D. The Village Board wishes to update section 12.02 to match the state regulations.

E. The regulation of the sale of alcohol within the Village furthers the health, safety, and welfare of the community.

BASED UPON THE FOREGOING RECITALS, THE VILLAGE BOARD OF THE VILLAGE OF GERMANTOWN, WASHINGTON COUNTY, STATE OF WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION I

Addition: Section 12.02(8b) Sale of “Class B” Intoxicating Liquor for Off-Premises Consumption. The Germantown Municipal Code is amended to read as follows (NOTE: Added text is underlined; Deleted text is ~~struck through~~):

(8b) Sale Restrictions of “Class B” Intoxicating Liquor for Off-Premises Consumption. "Class B" intoxicating liquor licenses shall authorize the retail sale of intoxicating liquor to be consumed by the glass on the premises where sold or off the premises if the licensee seals the container of intoxicating liquor with a tamper-evident seal, as that term is defined in the Wisconsin Statutes, before the intoxicating liquor is removed from the premises.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This Ordinance shall become effective the day after its publication as provided by law.

Introduced by _____

Adopted: April 5, 2021

Vote: Ayes: Nays: Absent:

Dean Wolter, Village President

ATTEST:

Deanna Braunschweig, Village Clerk

Approved as to form:

Brian C. Sajdak, Village Attorney

Published: