

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
April 21, 2021**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

ROLL CALL: Chair Coulthurst, Commissioners Trustee Rep. Hudson, Depies, Leukert and School Board Rep. Borden. Absent and excused was Commissioner Knop. Absent and unexcused was Commissioner Stapelman. Also present were Director Schroeder, Program Supervisors Heinen (via WebEx) and Rodger and Secretary Lemke.

APPROVAL OF MINUTES: *Motion by Borden, seconded by Hudson to approve the minutes from March 17, 2020 as presented. Motion unanimously carried.*

PUBLIC INPUT:

John Hammer N109 W16819 Hawthorne Dr.

- 10yrs in community
- Coach youth sports
- Germantown Little League has 14 teams.
- Germantown Junior Warhawks has 25 teams.
- With the tentative construction for a new DPW facility it will impact the community if the baseball diamonds are removed.
- Asking the Park & Recreation Commission to re-examine what are the needs are of the Village. Baseball fields need to be a priority.
- Let the groups partner with the Village to help fundraise, what is needed, drive awareness, create education, etc. What is potentially being taken away will impact families.

Peter Sumner 4033 Whispering Pass

- Lived in other states that have multiple baseball diamond complexes.
- Field maintenance is mostly done by the coaches.
- Plenty of people to help with partnerships.

Jay Olszewski N140 W17975 Cedar Lane

- Family has lived in Germantown since 1975.
- Father helped with the negotiations agreement with the Little League Diamonds.
- Long standing and excellent relationship that the organizations have had with the village and would like to see this continue.
- Facilities for our youth sports can improve.
- The village has the new shelter facility going up in Firemen's Park as well as the Gehl Performing Arts Pavilion. Shows how community organizations can work well and partner with the village.
- These groups have several talented members that are willing to help the village during challenging times.

Director Schroeder stated that he agrees as a resident and an employee of the village that the need for quality baseball diamonds has been around for years. Gratitude is owed to the Germantown Little League in assisting with the development of those 3 diamonds. The 2019 2050 Comprehensive Plan Community Engagement survey that were sent to homes did not indicate that there was a need for community park facilities. The Park Planning workshop that was held in 2020 indicated that there is a need for facilities. We had a focus group meeting in October of 2020 and those participating stated there is a need for fields for youth sports.

John Reinke N102 W14090 Berrywood Ct.

- Sees different facilities when traveling for sporting events.
- A lot of facilities are built near commercial development.

Village President Dean Wolter thanked the residents for attending and showing their concern regarding the tentative changes with the DPW expansion. Wolter stated at this time there has not been any architectural plans done nor discussion on funding. We are not looking at removing the fields and without having a different option for the baseball groups.

Director Schroeder stated the next step is to watch upcoming Public Works Committee meeting agendas for further discussion on this topic.

CORRESPONDENCE: None

OLD BUSINESS:

FIREMEN'S PARK SHELTER PROJECT UPDATE: Director Schroeder stated that he had a site meeting with the architect and contractor today, April 21st. Trees were removed that were hanging over the shelter. The contractor completed installation of the concrete floors in the multi-purpose room, restrooms, kitchen, and storage/mechanical rooms March 9th – 11th. HVAC and furnace have been installed. From March 22nd – March 26th, the contractor installed rough plumbing and masonry walls in the restrooms. The windows and doors have been installed. The concrete floor in the open shelter has been poured and sealed. Work on the rough electrical continues. Dry wall ceilings are complete. The walls in the open shelter have been primed and painted, with the painting of the interior walls in progress. The overhead doors were delivered on April 13th, with installation completed on April 15th. The wood tongue and groove ceiling materials were delivered on April 13th, with installation starting April 14th. The standing seam metal roof material was delivered with installation starting April 15th. The Public Works & Highways Committee approved a contract with Wil-Surge Electric on April 13th for installing additional circuits in 5 light poles and 9 bollards near the shelter to provide additional capacity for event vendors.

NEW BUSINESS:

COMPREHENSIVE OUTDOOR RECREATION PLAN 2020-2025 – REVIEW & RECOMMENDATION on 5-Year CIP PLAN: Director Schroeder stated that he had a brief discussion with Administrator Kreklow on the future of Wilderness Park and it's future use for the community. At the February meeting, the commission reviewed the updated version of the CORP, confirmed the plan goals, objectives, and priorities, as well as potential future park site locations. The commission also discussed the 5-Year Capital Improvement Plan. Included in the meeting packet is a listing of capital projects for the parks system, as well as a proposed Capital Improvements Budget for 2021-2025. Staff is requesting the commission review and approve the 5-Year CIP for inclusion in Chapter 6 of the CORP.

The goal is to finalize the CORP in May for approval by the Village Board in June/July 2021 at the same time as the 2050 Comprehensive Plan is approved. The Plan Commission will be meeting on April 26th to review and discuss the Housing Chapter of the 2050 Comprehensive Plan. The target is to complete the 2050 Plan in July.

Coulthurst recommended adding to 2022 "explore loss of existing fields."

Borden recommended that the Park & Recreation Department put information out to the public on what transpired at this meeting regarding the potential loss of the baseball diamonds near the Department of Public Works facility and let them know to watch the Public Works and Village Board meetings for further updates.

Hudson stated that the DPW expansion has not been discussed at the Public Works committee meetings. No decisions have been made, nor have ideas been brought forward at this time.

Depies stated that there has always been a need for additional baseball diamonds in the community. There is a need for a larger park or multi-purpose fields. With the development currently in Germantown there will be Park Impact Fees coming in that can be used for land acquisitions.

Director Schroeder stated that the trail map still needs to be updated.

Village President Wolter stated that finalizing the 2050 Comprehensive Plan will take place during the 3rd quarter. The Village would like to have more community input meetings. Due to COVID meetings were not able to happen.

Depies asked Director Schroeder to explain more on what the Kinderber Park Splashpad/Playground Feasibility study is about.

Director Schroeder stated the community has outgrown the current facility. There are challenges with the maintenance. Is there a better location for the splashpad that serves a community the size of Germantown? The community survey indicated that an outdoor aquatics facility is needed in Germantown. The study will look at the potential size, location and how much it would cost to build.

Depies stated that he would like to see bathroom facilities at Friedenfeld Park.

DHEINSVILLE PARK LEASE AGREEMENT: At the March commission meeting, a copy of the Dheinsville Park Lease Agreement with the Germantown Historical Society (GHS) was distributed. The parties executed the lease agreement in February 1995, with the lease expiring in February 2019.

The lease agreement states the GHS is responsible for maintenance, restoration and improvements to the premises, and all existing structures entirely at its own expense. In reality, the Village has been responsible for both exterior and interior maintenance of the two structures, the Bast Bell Museum and the Wolf Haus, all mechanicals, repair work, and funding for all capital improvements such as new roofing, painting, furnace replacement, etc. as well as utilities.

The GHS was responsible for the historic planning and renovation/restoration of both buildings through foundation grants and fundraising activities. In addition, they have been responsible for procuring and managing the historical collection/artifacts, and public awareness and education for the public.

Director Schroeder met with Village Administrator Kreklow and Village Attorney Sajdak on April 1st to discuss the terms contained in the lease agreement. Due to the fact that the village has been taking care of the maintenance work, all utilities, and capital project funding, the village attorney indicated a formal lease agreement may not be the best format to continue our relationship moving forward.

The GHS Board is in the state of change with Jeff Dhein stepping down as president. The GHS Annual meeting was held on April 20th. Staff will be contacting the new board representatives later in April to discuss this item. Following review by legal counsel and village staff, the new agreement will come back to the Park & Recreation Commission at an upcoming meeting for review and recommendation, before sending forth to the Village Board for final approval.

Director Schroeder stated that Jeff Dhein has left the community. Jim Dix will be the new President. Mark stated he is planning a meeting with Jim and board member Fritz Gierach the week of April 26th to discuss the agreement.

GERMANTOWN SOCCER CLUB FIELD USE AGREEMENT – REVIEW & RECOMMENDATION:

Included in the meeting packet is a revised 2-year agreement for 2021-2023. This agreement reflects the recent change in affiliation, as in March, the GSC joined with the SC Wave organization. The new field use agreement will be between the village and Hat Trick Enterprises, Inc., a local non-profit corporation governed by a volunteer board of directors.

Justin Latham W157 N10460 Fieldstone Pass, has been president of Germantown Soccer Club for the past 2 years. He commented that Germantown has the best grass soccer fields in the area, thanks to the parks department. The Germantown Soccer Club has partnered with SC Wave. The agreement is the same other than adding additional “Club Camps”. The group completed a 2 year “customer voice exercise” asking what the soccer community wants and what is needed. We needed to make changes if we want to see the club grow. We are currently at 394 registered kids as of today. Fields and facilities are valuable to the community. A turf field is a 5-year vision of the group.

Motion by Depies, seconded by Hudson to approve the Germantown Soccer Club Field Use Agreement as presented. Motion unanimously carried.

2020 PARK & RECREATION DEPARTMENT ANNUAL REPORT: Included in the meeting packet is the 2020 Annual Report. Program Supervisor Heinen stated that we were able to still hold some programs. We used locations such as the Senior Center, Firestation 1 and Kinderberg Park. We had a “Drive in Movie” event at Friedenfeld Park. We added new programs such as a Bike Challenge, The Great Pumpkin Quest, classes people could do at a distant and/or virtual. Program Supervisor Rodger stated that Kids Klub worked well for 2020 with “Cohort” (no more than 10 kids and 1 staff member) groups. Mark stated the department has been researching the mask requirement for our programs this summer. Mark named a few park projects from 2020; the construction of the Muehl Family Festhalle at Dhevinsville Park was completed, a new playground was installed at Weidenbach Park and Phase 1 (site improvements) for the new Firemen’s Park Shelter project was approved by the Village Board.

2021 SUMMER ENTERTAINMENT SCHEDULE – GEHL’S PERFORMING ARTS

PAVILION: Included in the meeting packet is the entertainment schedule for both the Wednesday Concerts in the Park and Thursday Music at the Pavilion Concert Series & Beer Garden. The Presenting Sponsor for MAP is Waterstone Bank, with music sponsorships providing by Gabor Design Build, Kevin Nash/Shorewest Reality, Safebuilt Inspection Services, Ethoplex, Keller Inc. and Waterstone Bank.

VILLAGE BOARD REPORT: Hudson stated the Village Board mask policy for village staff is extended through June 4th at this time. At the April 19th Village Board meeting, Committee appointments took place. Art Zabel and Dan Wing are no longer Village Trustees. Jan Miller and Bill Neureuther are the new Village Trustees. “Maifest Celebration in a Box” Drive thru pick-up will be held on Saturday, May 15th in the Village Hall, and Library parking lots.

SCHOOL BOARD REPORT: Borden stated Tracy Pawlak was elected to the School Board replacing Sarah Larson. There is a lot of discussion occurring regarding race in the schools. We will have a new President and Vice President as of Monday, April 26th. Borden stated this will be his last meeting as he will be taking over either President or Vice President of the School Board. Discussion at the last board meeting was to continue having students wear masks through the end of the school year.

DIRECTOR'S REPORT:

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2020 PARK & RECREATION DEPARTMENT ANNUAL REPORT: Included in the meeting packet is the 2020 Annual Report. Staff will be available to present the report and answer any questions of the commission.

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FORESTRY UPDATES: At the April 13th Public Works Committee Meeting, a recommendation was made to award a contract to Crawford Tree & Landscape in the amount of \$9,424.80 for materials and labor to treat 151 ash trees along roadways, around village buildings, and within parks. The project will be completed in July.

Recreation Division Update:

Report – April 2021 Commission Meeting

We have 36 programs starting in April and including: Adult Golf Lessons, Stream Sampler, Birdhouse Painting, E-sports, Mini Golf League, Home Selling, Home Buying, Verbal Defense for Bullies, Cupcake Decorating, Learn to Decorate with Frosting, Golf Skills- Putting, Golf Skills – Chipping, Stay Home Alone, Gymnastics – Spring 2, Tae Kwon Do, Oodles of Art, Babysitters Training, Yoga, PULSE, MA Fit, Rise & Shine Boot Camp, Track & Field Program, Tot Open Gym (4), Pee Wee & U6 Soccer, Youth/Little Tykes Martial Arts, Afterschool – Mad Science Classes, Miss Julie's Music Fun, Miss Julie's Music Fun for Families, Sporties for Shorties, Watercolor Painting, Canvas Tote Painting, Pound Rockout Workout, Do You Gnome Your Parks, Horseback Riding, Henna Tattoo class.

Our ongoing programs are: Men's Open Basketball, Kids Klub, Power/Pixies/Spark Poms, Afterschool Legos (3 sites), Learn to Skate, Preschool playgroup (3 groups), Story Stretchers, Pickleball.

Programs cancelled due to low enrollment: AB legos, Learn to Sew Pj's, Learn Magic

Upcoming events include the following:

Do you Gnome Your Parks: Somewhere hidden in our Village Parks are Gnomes to be discovered. You will get a clue for the week on which park the Gnomes are hidden in, take a selfie with each of the gnomes and send it to us. Each Gnome will have a point value, the two families with the highest point value will receive a prize basket. Starts April 12 – May 7th.

Community Spring Bike Challenge: We have teamed up with Menomonee Falls & Slinger Recreation Departments to offer the challenge this spring. All participants submit a mileage log each week, we have a recreation and competitive league. All participants will receive a Bike Challenge T-shirt.

Family Glow Walk: Friday, May 7th at Kinderberg Park, new this year participants can show up between 7:30 – 9:30 p.m. to walk. We are selling Glow kits for \$5 a person which includes fun glowing items that can be worn the night of the event. Glow Walk T-shirts can also be pre-order for \$10/shirt. We have 144 Glow kits bought already and 38 T-shirts. Volunteers Needed – let us know if you can help!

Soccer: Pee Wee & U6 Soccer will be starting on April 24th, the coaches meeting was held on April 13th to help coaches prepare for their upcoming season. We have 6 teams for pee wee soccer and 4 teams for U6 soccer, totaling over 120 kids in the program.

ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting is scheduled for May 19th at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:08 p.m.



Shannon Lemke
Park & Recreation Secretary