

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
April 19, 2021**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Clerk Braunschweig. Motion (Myers/Kaminski) to appoint Trustee Rick Miller as Chair Pro Tem. Motion carried unanimously.

ROLL CALL: Present Trustee Members: Kaminski, Myers. R. Miller filled in on the Committee. Absent: Wing and Zabel. Also present: Administrator Kreklow, Manager Tucker, Clerk Treasurer Braunschweig and Manager Uselding.

APPROVAL OF MINUTES: March 5, 2021 – MOTION (Myers/Kaminski) to approve the March 5, 2021 minutes. Motion carried unanimously.

PUBLIC COMMENT:
None.

NEW BUSINESS:

- A. Resolution 08-2021, Authorizing the Borrowing of not to exceed \$3,200,000; and providing for the Issuance and Sale of General Obligation Promissory Notes Therefor.

Motion (Kaminski/Myers) to recommend approval of Resolution 08-2021, Authorizing the Borrowing of not to exceed \$3,200,000; and providing for the Issuance and Sale of General Obligation Promissory Notes Therefor. Motion carried unanimously.

Discussion of borrowing 1,500,000 for roads and the related bids. Bids for roads came in at another \$100,000. Discussion of the alternates being completed after the other projects. Motion carried unanimously.

- B. 2021 Payment to Economic Development Commission of Washington County.

Motion (Myers/Kaminski) to approve 2021 Payment to Economic Development Commission of Washington County. This is the annual contribution to the Economic Development. Motion carried unanimously.

- C. Customer Service Update – See Click Fix and Survey.

Manager Tucker reported on the item to track complaints and calls. Peter Vagnone of See Click Fix reported on the item and gave a demo of See Click Fix. The mobile app was shown from a user point of view. Discussion ensued of the timing and implementation process and tracking. There is a way to update residents throughout a process. Tr. Myers requested additional information and demonstration. A survey will also be in place.

OLD BUSINESS:

- A Water / Sewer Impact Fees for Capri Development.

Nothing new to report on the item. Trustee Zabel had requested until resolved. No response from Menomonee Falls on letter from Attorney.

REPORTS:

A. Monthly Year to Date Financials:

1. Revenue and Expense Report All Funds: The reports were reviewed. Street Lighting line items were questioned.
2. Health and Dental Plans: The reports were reviewed. Health report was reviewed. The Dental is doing well and covering costs.

- B. **Impact Fees Financial Reports:** The report was reviewed. This is the report from MSI software.
- C. **Accounts Payable:** March 19, March 26, March 31, April 9, and April 16, payables were reviewed.
- D. **Debt Payments:** The Debt Payments Report was reviewed. There was positive feedback of the new report.
- E. **Code Violation Reports:** Nothing New to Report.
- F. **C.I.P. PROJECTS:** The reports were reviewed.
- G. **Letter of Credit Summaries:** The reports were reviewed.
 - 1. Building Inspection Department – Reviewed.
 - 2. Public Works Department– Nothing New to Report.
 - 3. Planning Department – Reviewed.
- H. **Summary of all Village Contracts:** The summary of contracts were reviewed.
- I. **SCHEDULE NEXT MEETING:** **The next meeting will be on May 17, 2021 at 6:00 pm.**

ADJOURNMENT: Chairman R. Miller adjourned the meeting at 6:25 p.m.

Respectfully Submitted,

Deanna Braunschweig

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Village Clerk / Treasurer