

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

May 5, 2021

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hudson, Miller (absent & excused) and Neureuther. Also present were Dir. Ratayczak, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Hudson, seconded by Kaminski to approve the Minutes of April 13, 2021.

Motion carried unanimously.

PUBLIC COMMENT: None

INTRODUCE ENGINEERING DEPARTMENT CIVIL ENGINEER: Dir. Ratayczak introduced the Village's Civil Engineer Eli Brulla who began employment December 28, 2020.

DUMP BODY PURCHASE – HIGHWAY DEPARTMENT: Supt. Anderson requested authorization to purchase a dump body for the recently retired Ford F450 from the Fire Department. This vehicle was given to the Highway Department to repurpose and convert the ambulance to a 1 - 1/2 ton single axle dump truck. Once de-converted by staff, the chassis will be sent out where they will install the newly purchased equipment. Bids were received ranging from \$17,275.00 to \$22,865.00. Staff recommended Casper's noting their product would best suit the needs of the Village and provide the longevity based on how it is constructed.

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with a positive recommendation authorizing the purchase of one dump body for a converted ambulance from Casper's Truck & Equipment for an amount not to exceed the budgeted amount of \$20,000. Funds to be allocated from Acct. #10-542-570-8100.

Motion carried unanimously.

GRANT FUNDING – FLUORIDE EQUIPMENT: Supt. Haugen reported the Utility was contacted by the State of WI – Department of Health Services several months ago inquiring of the Village's interest in participating in a Fluoride Grant Program to aid utilities for the purchase, replacement, and upgrade of fluoride equipment. Staff requested participation in the Grant Program and reported the Village would be awarded \$49,276. 00. Invoices for purchases must be dated no later than June 30th, 2021 to qualify for the Grant money. Refunds back to the Village should be within 60-90 days.

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with a positive recommendation authorizing Village staff to purchase chemical analyzing equipment and programming costs under the State of WI – Department of Health Services Grant Program not to exceed \$49,276.00. Funds to be allocated from Acct. #50-732-530-6510 and will be refunded by the State when invoices are submitted.

Motion carried unanimously.

RECYCLING CENTER MATERIAL PROCESSING – BLANKET PURCHASE ORDER:

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Enercon for an amount not to exceed the budgeted amount of \$30,000 for 8.25 days of wood material processing at the Recycling Center.

MOTION made by Neureuther, seconded by Hudson to forward to the Village Board with a positive recommendation to approve the allocation of an amount not to exceed \$30,000 in the form of a blanket purchase order to Enercon for the continuing material processing at the Recycling Center. Funds to be allocated from Acct. #10-546-530-7960.

Motion carried unanimously.

MANHOLE REPAIR SUPPLIES – FERGUSON WATERWORKS – BLANKET PURCHASE ORDER:

Supt. Zimmerman request authorization to prepare a blanket purchase order to Ferguson Waterworks for an amount not to exceed \$25,000 for miscellaneous manhole repair materials to be utilized for the 2021 roads project and other areas throughout the system.

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with a positive recommendation to approve the allocation of an amount not to exceed \$25,000 in the form of a blanket purchase order to Ferguson Waterworks for the purchase of manhole repair materials. Funds to be allocated from Acct. #60-830-530-8313.

Motion carried unanimously.

COLLECTION SYSTEM REPAIR/SUPPLIES – CORE AND MAIN – BLANKET PURCHASE ORDER:

MOTION made by Hudson, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve the allocation of an amount not to exceed \$16,000 in the form of a blanket purchase order to Core & Main for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials. Funds to be allocated from Acct. #60-830-530-8313.

Motion carried unanimously.

INTERNAL/EXTERNAL SEALS – ADAPTOR INC. – BLANKET PURCHASE ORDER:

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with a positive recommendation to approve the allocation of an amount not to exceed \$20,000 in the form of a blanket purchase order to Adaptor Inc. for the purchase of internal/external manhole chimney seals and extensions to be utilized for the 2021 roads project and other areas throughout the system. Funds to be allocated from Acct. #60-830-530-8313.

Motion carried unanimously.

DEVELOPER AGREEMENT – HERITAGE PARK NORTH: Dir. Ratayczak submitted the revised Developer Agreement for Heritage Park North which was originally brought forth and approved by a different developer but never executed. The new developer, Home Path Financial has now acquired the property and has requested to move forward with the execution of the revised Developer Agreement. The development located on the northeast corner of Division Road and Revere Lane will include sanitary sewer, water main, storm sewer, walkway on Division Road and urban streets. Revisions to the revised agreement included the developer's name change and updated financial costs. The revised Agreement had been reviewed by the Village's attorney.

MOTION made by Neureuther, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve the Heritage Park North Developer Agreement upon insertion of Exhibit C (Labor/Equipment Rates) and Exhibit D (Financials).

Discussion continued. Cluster mailboxes were the requirement of the U.S. Postal Service. The developer will be allowed to build two (2) model homes prior to acceptance of Final Plat approval. No occupancy permits will be issued until the final plat approval. Trustee Hudson suggested the removal of 4 to 6 foot wide asphalt walkway paths requirement in Sec. 1.08 and change it to a 6 foot wide pathway requirement. Dir. Ratayczak would investigate further and believed the 4 foot wide pathway requirement was for the area in which an existing home protruded in the right of way near the developments entrance.

Motion carried unanimously.

DEVELOPER AGREEMENT – CAPSTONE:

MOTION made by Kaminski, seconded by Hudson authorizing staff to postpone discussion of the Capstone Developer Agreement until a future Public Works Committee meeting.

Motion carried unanimously.

GERMANTOWN GATEWAY CORPORATE PARK – RELEASE OF DEVELOPER AGREEMENT: Dir. Ratayczak noted the Village Attorney had requested Committee review of the partial release and modifications to the developer agreement for the first development in the Gateway Corporate Park. The Village Attorney researched and confirmed all work requirements of this agreement were completed and accepted. It does not release any other guarantees that may have been established as part of the agreement.

MOTION made by Hudson, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve the partial release of the Gateway Corporate Park Developer Agreement.

Motion carried unanimously.

MS4 ANNUAL REPORT: Dir. Ratayczak submitted for review and approval the WPDES and MMSD Chapter 13 Annual Reports.

MOTION made by Neureuther, seconded by Hudson to forward to the Village Board with a positive recommendation to approve the submittal of the year 2000 WPDES MS4 Annual Report to the Wisconsin DNR.

Motion carried unanimously.

AWARD OF CONTRACT – EMC SIGN: Dir. Ratayczak reported two bids were received ranging from \$53,080 to \$61,730 for the electronic message center (EMC) two-sided aluminum sign cabinet. Visual drawings along with an explanation were provided to the Committee. The bid included the electrical work. Masonry work would be completed by another contractor. Discussion continued noting the following; Trustee Hudson voiced concern of the 15' height and width. The masonry colors did not appear to match that of the Village Hall & Library. Dir. Ratayczak stated the color selection topic would be addressed at the Building, Construction Oversight Committee. The drawing presented showed more of a pattern and not a true representation of the color. Color selection will blend to match the two buildings as close as possible. The size of signage would not be changed as it was necessary to fit the information requested. It was decided the 4'x8' screen gave the best visibility with the high traffic volume along Mequon Road. Funds were budgeted for this project and the Library Board will commit to contribute funds toward the project. Overall cost of the EMC sign including masonry and plantings were approximated at \$70,000.

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with a positive recommendation to award a contract to Lemberg Electric in the amount of \$53,080 for the EMC (Electronic Message Center) two-sided aluminum sign cabinet located at Village Hall/Library.

Motion carried unanimously.

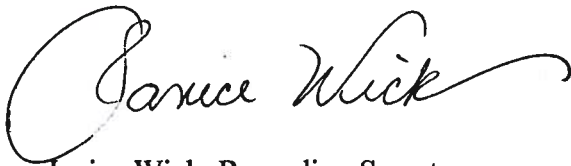
RAILROAD CROSSING – FREISTADT ROAD – DISCUSSION: Dir. Ratayczak reported a final notice was received from the State Commissioner of Railroads regarding the adequacy of warning devices and the alteration of the public crossing of the WI Southern Railroad tracks on Freistadt Road east of Maple Road. In 2014, due to numerous accidents occurring at the intersection of Freistadt and Maple Roads, a study was conducted, and alternatives were presented. Of the three alternatives there was decision to re-stripe the pavement to create two 6" bile lanes, two 12' travel lanes and a 14' wide TWLTL (two way left turn lane) down the center. What the TWLTL created was a through lane through the railroad gates when down. The Railroad recognized this safety issue and required the Village to paint yellow diagonal crosshatch markings on both sides of the Freistadt Road crossing by May 1st of this year. This request was completed by the Highway Department. The second request by the Railroad Commission required the Village to file a petition for alteration of the Freistadt Road crossing by either extending the barricades or modifications made May 15th, 2021. The Village Attorney is working on drafting and filing the petition to the WSOR.

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

ANNOUNCEMENTS: None

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Wednesday, June 2, 2021 at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at: 6:44 p.m.

A handwritten signature in black ink that reads "Janice Wick". The signature is fluid and cursive, with a large loop at the beginning and a long, sweeping tail.

Janice Wick, Recording Secretary