

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

July 7, 2021

Virtual WebEx & Village Hall Board Room

CALL: Secretary Wick called the meeting to order at 6:02 p.m.

MOTION made by Neureuther, seconded by Hudson to appoint Trustee Miller as Chairperson Pro Tem.

Motion carried unanimously.

ROLL CALL: Chm. Kaminski (absent & excused), Chm. Pro Tem Miller, Trustee Members Hudson and Neureuther. Also present were Dir. Ratayczak, Adm. Kreklow, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Neureuther, seconded by Hudson to approve the Minutes of June 2, 2021.

Motion carried unanimously.

PUBLIC COMMENT: None

MEQUON ROAD STREET LIGHTING – CONSTRUCTION: Supt. Anderson reported one proposal was received out of five area contractors who were solicited for the construction of the street lighting infrastructure along Mequon Road. The Committee was reminded the total budget was \$400,000. Currently financial commitments totaling 170,326.08 were made for Traffic Engineering Services and Hein Electric Supply. The proposal received was \$365,225.20. A 10% contingency to cover any unforeseen costs would also be added to the budgetary figure for a grand total of \$402,000 for construction services. Supt. Anderson and Village Adm. Kreklow had discussed the budget over-run of approximately \$170,000 and provided the Committee two options if the Committee wanted to move forward and complete the project in 2021.

Option #1: The Committee and Board could choose to make up the project shortfall out of Village reserve funds.

Option #2: The Committee and Board could choose to make up the project shortfall by utilizing Federal ARPA funds.

In discussion, a third option was presented to the Committee suggesting they could direct staff to carry-over this years remaining funds into year 2022 and budget for the shortfall. This would delay the final project until the 2022 construction season.

Chm. Pro-Tem Miller and Adm. Kreklow suggested the timing may be off for soliciting bids. If the construction of the street lighting was re-bid over the winter, pricing may be better. The downside would be the Mequon Road streetlights would be limited to non-operational lighting until year 2022.

Committee discussion was conflicted over the choosing from the options presented. Adm. Kreklow noted it was an appropriate use of reserves to complete this project if Option #1 was considered as this was a one-time expense.

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with no recommendation on the approval of contracting Outdoor Lighting Construction Company for an amount not to exceed \$402,000 for the construction and installation of the materials associated with the Mequon Road street lighting project.

Motion carried unanimously.

CONSIDERATION OF UTILITY CREDIT – W177 N9765 RIVERSBEND CIRCLE

EAST: Supt. Haugen explained the Utility received a high usage complaint from a property owner at W177 N9765 Riversbend Circle. Staff had investigated through the meter data log and several past quarter meter billings that there was a continuous leak which began sometime in March, 2020. The property owner informed the Village the leak was inside a wall and had since been repaired. The resident has now requested a credit of \$1,932.43. Based on the information provided by the homeowner by letter dated May 27, 2021, Supt. Haugen noted the following; the claim the property owner submitted should be the responsibility of the condo association or the insurance carrier. There should be no utility credit as the water went through the meter and the property owner claimed the water went down the drain. The condo association had paid for the homeowner's repairs. Discussion followed.

MOTION made by Neureuther, seconded by Hudson to deny the utility credit request in the amount of \$1,932.43 for W177 N9765 Riversbend Circle East.

Motion carried unanimously.

CLEANING SERVICES – VILLAGE BUILDINGS: Supt. Anderson presented the results of the solicited bids for the cleaning of various Village buildings. It was noted several buildings were added to the new request for proposal for various reasons. Of the eight cleaning contractors solicited, four proposals were received ranging from \$145,151.33 to \$256,422.81 for the first year of the contract. Costs for years two and three would increase by a percentage.

Trustee Neureuther voiced concern by awarding the Cleaning Services Contract to soon as the 2022 Budget had yet to be discussed. Supt. Anderson noted the contract would be reviewed by the Village's Attorney. Staff could also delay signing the contract until appropriate. Adm. Kreklow noted for this type of contract, verbiage could include each year is dependent upon an appropriation by the Village Board. This way you are not committing future Village Boards to this cost.

MOTION made by Miller, seconded by Hudson to forward to the Village Board with a positive recommendation to approve contracting Cleanpower LLC to perform the cleaning services of various buildings as outlined the contract upon review of the Village Attorney for budgetary appropriation.

Motion carried unanimously.

2022 ROAD PROGRAM: Dir. Ratayczak presented the proposed 2022 Road Improvement Program list of streets for discussion and approval. Included in the 2022 Program was the reconstruction of Lovers Lane and Century Lane. During the Budget process staff will request

an estimated \$80,000 for the purchase of land for right of way on Century Lane. Dir. Ratayczak further explained the five year road improvement program allows all public works departments to plan for what their department costs may be over the next five years. Road selections are balanced out with cost estimates ranging from \$1.3 to \$1.4 million. Graef has suggested staff consider addressing Paser rated #4 areas by milling and re-surface to extend the road life 8-10 additional years at a much lesser cost. The latest Paser Ratings will be handed out at a future Public Works Committee meeting. In closing Dir. Ratayczak encouraged the Committee to convey any road concern or immediate repairs that may be needed.

Chm. ProTem Miller questioned the road condition of Country Aire Drive (Freistadt to Mequon Roads) which did not appear on the 2022 Road List. He noted this road was in poor shape. Dir. Ratayczak stated soil borings were necessary as it was unknown what was under the surface. The road may satisfy the condition requirements for LRIP funding.

Adm. Kreklow expressed the Road Paser Ratings were based on road conditions only. Engineering was working on correlating drainage, sewer, and water issues to see if other work needed to be done near the same time as the proposed road reconstruction. This would allow the Utilities to plan and budget for this additional work.

DIVISION ROAD DISCUSSION – URBAN (STP FUNDING) VS. RURAL: Dir. Ratayczak explained with submitting for STP Funding, a municipality can select whether they want an urban or rural cross section roadway or a combination of both. There was mixed review as to whether Division Road should be an urban or rural cross-section. The STP Funding Grant application will be completed by Engineering staff. The submittal is due in August, 2021. The construction process would take place approximately 5 years from the award of the Grant. Committee discussion agreed the Division Road Urban vs. Rural topic should continue at the Village Board level.

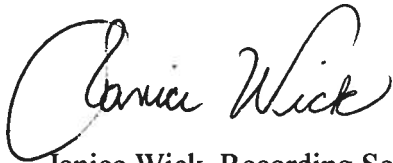
WELL #12 - OVERVIEW: Dir. Ratayczak explained at the time of design and bid, Well #12 was to be a 1,400 foot deep well with the expectations of radium removal in the water aquifer supply. When drilling and reaching a 320 foot depth, the static ground water elevation was read showing a decrease from 85 feet to 53 feet which indicated the existence of potential large unknown cracks in the limestone rock structure. Geotechnical Engineers and the well driller stopped drilling and investigated further with a high-volume pump test at 335 gallons per minute for four hours. The results and closed-circuit televising of the well indicated that further testing was warranted to determine the possibility of a shallow well in place of the planned deep well. Currently, higher volume pump testing is being done and due to location and depth, five private residential wells are being monitored during the test. The testing had reached 800 gallons per minute which is the capacity applied for with the DNR. Currently there is 12-15 feet of drawn down. The well is producing a lot of clear water. Based on the pumping results and well experts, chances were very favorable for a shallow well. This will reduce well costs up to one million dollars.

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

ANNOUNCEMENTS: None

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Monday, August 16, 2021, at 5:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at: 7:13 p.m.

A handwritten signature in cursive script that reads "Janice Wick". The signature is written in black ink and is positioned above the printed name.

Janice Wick, Recording Secretary