COMMITTEE OF THE WHOLE
MEETING MINUTES
SEPTEMBER 22, 2011
VILLAGE HALL BOARD ROOM

CALL TO ORDER
Chairman Wolter called the meeting to order at 6:08 p.m.

ROLL CALL
Members present: Chairman Wolter, Trustees Baum, Ewert, Hughes, Kaminski, Vanderheiden, Werderman and Zabel. Member absent: Trustee Wing. Also present were Administrator Schornack, Finance Director Rath, Deputy Clerk Lofy, Public Works Director Ludwig, Village Engineer Bischke, Highway Superintendent Olszewski, Wastewater Superintendent Zimmerman, Water Superintendent Driver and Park & Recreation Director Altergott.

Administrator Schornack gave an overview of the General Fund.
Discussion:

- Budget as proposed would include a 3.0% increase in the tax rate ($.15 per $1,000 of assessed value) and a 2.6% increase in the tax levy
- Net new construction is seven-tenths of one percent
- Assessed value is down six-tenths of one percent
- Tax increase is within State allowed increase
- Transportation aid and State shared revenue have been cut by $75,000 a piece
- No raises in budget, fourth year in a row for non represented employees
- Police and Fire step increases included
- $40,000 in budget to create fund for sick leave payout, many retirements coming
- New construction in business park should be online in 2021
- TIF #3 and TIF #5 should be closing in 2014 and 2015
- Debt service is biggest cause of tax increase
- Cannot increase budget for health plan costs – changes coming for employees
- Can we refinance debt service, interest rates are dropping
- Will review why telephone costs are up

2012 BUDGET – DPW Administration
Village Engineer Bischke presented and answered questions on the DPW Administrative portion of the budget.
Discussion:

- Not much growth projected for 2012
- Engineering plans are becoming more elaborate causing cost of toner and paper to go up
- New plotter is needed to keep up with demands
- Summer interns were used to GPS storm sewer system
- Should website and GIS be done internally not with Ruekert & Mielke
- IT staff, equipment and servers would be needed to do website and GIS internally. This would grow a department.
- Already looked at bringing website internal
- Ruekert & Mielke are only doing base map updates in GIS
- Software support doubled in engineering due to more technical needs

Discussion continued:

- Consulting fees up due to need for road and intersection improvements

Motion by Zabel, second by Werderman to add two summer interns for engineering into the budget at a cost of $11,755.
Discussion:

- Need to find money for this, not currently in the budget
- Includes .50/hour raise for each intern

All voted aye excepting Baum. Motion carried.

Village Engineer Bischke continues presentation.
Discussion:

- Engineering is becoming more self performing, causing increase demand on equipment and software costs
- $15,600 in budget for new plotter, can we go cheaper and outsource higher end projects
- Engineering is not the only department using the plotter but that is where the cost is falling
- Engineering plotter needs are lower resolution but higher quantity
- More and more moving to FTP sites for plan distribution, cuts down on paper and toner cost

2012 BUDGET – Highway
Highway Superintendent Olszewski presented and answered questions on the Highway portion of the budget.
Discussion:

- Price of salt is up
- Moved money budgeted for Asphalt Paving line item to Road Maintenance and Repair line item for clarification
- Doing more crack filling
- Cost of privatized services up due to spraying for algae and weeds in business ponds
- Major road maintenance is borrowed for
- Need to look at line items to cut, school board is looking at decrease in tax levy
- Levy is up to cover debt service and growth
- Liability insurance is going up
- Per contract, when diesel goes above $3.15/gallon a solid waste surcharge is added
- Can think about reduction in pager pay and overtime
- On call is vital in public works due to facilities in the Village
- Two plow trucks and new mower are needed to replace worn out equipment
- Sharing equipment with surrounding communities is hard, everyone needs at same time
- Need mini-excavator, especially in sewer and highway departments

2012 BUDGET – Recycling

Wastewater Superintendent Zimmerman presented and answered questions on the Recycling portion of the budget.

Discussion:

- Village is mandated to pick up recycling for four family and lower units
- Estimated to be currently picking up for 1000 five family and higher units, not required by the State
- Other communities do not pick up for five family and higher units, would make garbage pick up match recycling pick up
- People are using chips and mulch

2012 BUDGET – Building & Grounds

Highway Superintendent Olszewski presented and answered questions on the Building & Grounds portion of the budget.

Discussion:

- Fire Station #1 needs new concrete approach
- Cost for seal coat in the budget under each building's maintenance and repair
- Need to maintain so you do not need to replace
- Concrete better than asphalt when heavy equipment is driven on it
- Money in budget for water damage repair at the library

2012 BUDGET – Parks

Highway Superintendent Olszewski and Park & Recreation Director Altergott presented and answered questions on the Parks portion of the budget.

Discussion:

- Increase for seal coating
- Cost of materials up and cost of maintaining older equipment is up
- Need to replace trucks, they were handed down and cost too much to fix
- Kinderberg Park path needs repair from garbage truck entering on it
- Need to move dumpster at Kinderberg Park farther from ball diamond
- Where dumpster is close to the road, people drive up and dump

2012 BUDGET – TIF

Public Works Director Ludwig presented and answered questions on the TIF portion of the budget.

Discussion:

- Need to repair road and curbs in TIF #4
- Southern portion of road work is done in TIF #4
- Projects cost more when delayed due to deterioration of roads
- Need to watch quality of soil if trying to sell a lot as buildable

2012 BUDGET – Water

Water Superintendent Driver presented and answered questions on the Water portion of the budget.

Discussion:

- Outside fees cause budget to increase, no control over this
- Water debt service is a continuing item
- Chemical usage up due to water that needs treating
- Replacing truck #432 is vital

2012 BUDGET – Sewer

Wastewater Superintendent Zimmerman presented and answered questions on the Sewer portion of the budget.

Discussion:

- Fuel consumption is up
- Retirement and sick leave have a line item in both the water and sewer budget
- Sewer is still operating in the red
- Increases in fees for the utility have been made
- Lack of growth is hurting the utility

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Christa Lofy
Deputy Village Clerk