

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
July 19, 2021**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson J. Miller, R. Miller, Myers, Neureuther, and Pieper. Absent Excused: Kaminski. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Director Schroeder, Superintendent Anderson, Director Ratayczak, Manager Hirn, and Manager Uselding. Clerk's Note: This was a partial Virtual Webex Meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

Nothing to Report.

**ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC
INTEREST/DEPARTMENT AND COMMITTEE REPORTS:**

The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:

Neighbors Night Out is on August 10th at Firemen's Park, from 5-8 p.m.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

Taste of Germantown is on July 22nd from 5-9 p.m. at Firemen's Park.

Lynn Ggrich, from Ashbury Circle came to the podium as a representative of the Kiwanis from the 4th of July event. She thanked the Village for the support. The new start time for the parade and new shelter were appreciated.

APPOINTMENTS:

Commissions/Boards/Committees

Library Board

Member	Joletta Kerpan	Term Ending	06/30/2024
--------	----------------	-------------	------------

Senior Advisory Committee

Member	Faye Price	Term Ending	04/30/2022
--------	------------	-------------	------------

Motion (Myers/Pieper) approval of appointments as listed. Motion carried unanimously.

CONSENT AGENDA:

- | | | | |
|----|--|------------------|---------------|
| A. | Approval of Minutes June 21, 2021 Regular Village Board Meeting. | | |
| B. | Accounts payable/payroll: | | |
| 1. | June 11, 2021 | Accounts Payable | \$ 309,654.28 |
| 2. | June 30, 2021 | Payroll (Salary) | \$ 106,426.95 |
| 3. | July 2, 2021 | Accounts Payable | \$ 962,791.36 |
| 4. | July 6, 2021 | Payroll (Hourly) | \$ 271,322.80 |

5.	July 9, 2021	Accounts Payable	\$ 219,446.08
6.	July 15, 2021	Payroll (Salary)	\$ 107,484.58

The following items were forwarded from **General Government and Finance** with a unanimous recommendation.

C. Resolution 19-2021, Budget Amendment - Resolution to Carry Over 2020 General Fund Projects.

The following items were forwarded from **Public Safety** with a unanimous recommendation.

D. Germantown Historical Society, Picnic License, Temporary Class "B" Fermented Malt Beverage and Wine License, for Annual Hunsrucker Oktoberfest, September 25th and 26th, Dheinsville Historical Park, approximately 11am-11pm on the 25th and 11am-7pm on the 26th.

Motion (Myers/Pieper) to approve Consent Agenda items. Corrections were made to the minutes. Resolution 19-2021, was updated to \$210,449. Roll call vote carried unanimously.

UNFINISHED BUSINESS:

A. Resolution 18-2021, Authorizing Municipal and Direct Charges for Public Fire Protection.

Administrator Kreklow reported on the Private Fire Protection. Actual bills from a variety of customers were shown with the increases. Also shown were the impact on heavy industrial water users. The impact on manufacturing and food processor customers were shown. The impact on small businesses including pet care businesses and taverns were shown.

Currently, the Public Fire Protection is 100% on the tax bill. The Public Service Commission completes a review of what is required to maintain the equipment, this is a 49% increase on the water. This is based on a water rate usage.

The previous water rate increase was in 2010.

Discussion ensued of the rate increase. There is not an increase in the sewer bill. The informational insert with the last mailing had an error of a 10% increase of the sewer bill. That is not correct.

Discussion ensued of the Private Fire Protection. Discussion ensued of the private fire protection to the water bill frees up for the levy limit. Allows for the private fire protection to be distributed to the water users rather than the tax bills.

The proposed charges were reviewed. The Private Fire Protection is at 537,429 on the tax levy. The Private Fire Protection will increase to 600,000 with the rate increase and then will increase to 683,000 with the second rate increase. Options were reviewed including the possibility of capping at 537,429 on the tax levy and then the increases to go to the utility bills. Discussion ensued of the infrastructure.

Motion (Baum/R. Miller) to approve Resolution 18-2021, Authorizing Municipal and Direct Charges for Public Fire Protection with a fixed amount of 149,660, 75% of the Private Fire Protection. Roll Call vote. Motion failed. 6-2. Baum and R. Miller voted yes.

Motion (Baum/Myers) to approve Resolution 18-2021, Authorizing Municipal and Direct Charges for Public Fire Protection with a cap amount of 537,000, and increases to the water utility. Roll Call vote. Motion failed, tie vote 4-4. Baum, R. Miller, Myers, and President Wolter voted yes.

Discussion ensued of the limitations on the 2022 budget.

Motion (J. Miller/Pieper) to Option four of no action and 598,640 to go on Property Taxes.

Amendment Motion (Pieper) to change it 12%. Motion withdrawn.

Amendment motion (Hudson/Myers) move 10% of the fee this year and the next four years, with a cap of 50%. Discussion ensued of the process for the adjustment for each year. Amendment Motion failed. Roll Call vote. Hudson and Myers voted yes.

Original Motion failed. Roll Call vote. Hudson and J. Miller voted yes.

Motion (Neureuther/Baum) to reconsider the approve Resolution 18-2021, Authorizing Municipal and Direct Charges for Public Fire Protection with a cap amount of 537,000, and increases to the water utility. Motion to reconsider carried. Pieper voted no.

Motion (Neureuther/Baum) for reconsideration to approve Resolution 18-2021, Authorizing Municipal and Direct Charges for Public Fire Protection with a cap amount of 537,000, and increases to the water utility. Roll Call Vote. Motion carried. Pieper voted no.

PUBLIC HEARING:

A. None.

NEW BUSINESS:

A. Park & Recreation Director Job Description.

Administrator Kreklow commented that Director Schroeder is retiring October 1st. The Job Description was reviewed by General Government and Finance this evening.

Motion (Myers/R. Miller) to approve Park & Recreation Director Job Description.

Discussion ensued of the length of time that the position will be posted and where it will be posted. Discussion ensued of an indefinite posting until filled. The interview process was discussed to include department peers and a possible Village Trustee and department staff. Typically, there is a multi-panel process of differing departments and or community departments. This position is appointed by the Village President and confirmed by the Village Board. Discussion ensued of the pay range, requirements, and certification qualifications. Discussion ensued of leaving the job description as is or modifying as needed. The previous interview process was reviewed. Motion carried. Hudson voted no.

B. Resolution 20-2021, Village Buildings Cleaning Services Contract – with Cleanpower LLC, 3 Year Contract in amount not to exceed \$448,648.25.

Motion (Myers/Pieper) to approve Resolution 20-2021, Village Buildings Cleaning Services Contract – with Cleanpower LLC, 3 Year Contract in amount not to exceed \$448,648.25.

Superintendent Anderson came to the podium. The item came from Public Works Committee. The Village Attorney is to review the contract, specific to future funding.

The current custodian may retire in the future. This is an increase from previous years. There are potentially four additional buildings. Roll Call Vote Carried.

- C. Resolution 21-2021, Mequon Road Street Lighting Project Contract with Outdoor Lighting Construction Company in an amount not to exceed \$402,000.

Motion (Myers/Hudson) to approve Resolution 21-2021, Mequon Road Street Lighting Project Contract with Outdoor Lighting Construction Company in an amount not to exceed \$402,000, the shortage to come from the reserves. Superintendent Anderson came to the podium. He gave an update of the history to the item. There was not recommendation from the Public Works Committee. Discussion ensued of rejecting the bid and rebidding in January or February.

Motion to amend (R. Miller/Baum) to amend to Option 3, direct staff to carry-over this years remaining funds into 2022. Attorney Sajdak questioned contract and bid process.

Motion to amend (Baum/Myers) to hold until 2022 and rebid. Motion carried. Myers and Hudson, voted no. Motion as amended carried.

- D. Division Road Reconstruction Urban versus Rural (Utilizing STP Funding).

Director Ratayczak came to the podium. He reported on the Division Road Reconstruction Project, the project is over 1.2-1.4 Million. This includes Mequon to South of Wendy Lane. The project is available for State Grants. The next application is due middle of August and then the second portion is due middle of October.

Julie Chapman with Graef came forward to the podium to report on the urban versus rural. This is WISDOT funded dollars. Division Road has a higher average daily traffic at 80% cost share. This application is to locate the funds from the DOT. The DOT will select the applications in March of 2022. Final design would be in 2024. Division Road passer ratings are 3-5. The ride quality is poor but there is still life left in the roadway. Division Road would need to have connectivity and ADA compliant pedestrian accommodations.

There can be a combination of rural and urban. Widening is not necessarily required. May need a multi-load path for bicyclists and pedestrians. If there is street lighting corridor, there would be additional costs.

Director Ratayczak is looking to either put in five year plan or delay and apply for STP funding. This is a good candidate for the future of the Village to be more urbanized.

It is in an environmentally sensitive corridor, to use the DOT process is the much safer organized process. The traffic pattern forecasts come into play if there are additional lanes.

Motion (Myers/Baum) to approve starting the process of utilizing STP Funding Division Road Reconstruction Urban versus Rural (Utilizing STP Funding). Motion Carried Unanimously.

- E. Location and Design of Public Works Building. The Village Board May Enter into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.

Motion (Myers/Baum) to convene into closed session for item E. and to include the Village Board, Village Attorney, Administrator Kreklow, Clerk / Treasurer Braunschweig, Director Schroeder, Superintendent Anderson, Manager Uselding, and Director of Public Works Ratayczak. Roll Call Voted Unanimously.

The Board took recess from 9:30 p.m. – 9:45 p.m.

Administrator Kreklow reported on the items in open session.

He reported on the temporary baseball facilities available until constructed.

Three recommendations, for a total cost of 49,300. Suggestions included the renovation of Haupt Strasse Park and upgrade baseball diamonds at Friedenfield Park, or to enter into agreement with the Germantown School District.

Cost estimates on land broker were reported on. Real estate broker estimations are at 10-15%. These costs can be the seller's pay responsibility or are built into the purchase price of the land.

The board then convened into closed session at 10:00 p.m.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 11:45 p.m.

The next regular meeting of the Village Board will be on Monday, August 2, 2021 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk